ARLINGTON COUNTY COMMISSION ON THE STATUS OF WOMEN

MONTHLY MEETING

**Date:**  Thursday July 11, 2024

**Time:** 7:00 pm

**Location:** Ellen M. Bozman Government Center, Conference Room 101 (Azalea)

2100 Clarendon Blvd., Arlington, VA

**Virtual:**  Microsoft Teams

In-Person Virtual Absent

Commissioners

Caroline Romano, Chair ☐ ☐ ☒

Marguerete Luter, Vice Chair ☐ ☐ ☐

Jeanine Finch ☐ ☐ ☐

Arbora Johnson ☐ ☐ ☒

Rachel Johnston ☐ ☐ ☐

Xenia Ruiz ☐ ☐ ☐

Julia Tanner ☐ ☐ ☐

Susan Strauss ☐ ☐ ☐

Sasha Whitney ☐ ☐ ☐

Jade Garnett ☐ ☐ ☐

Lorelle Langhorne ☐ ☐ ☐

Harjinder Gill ☐ ☐ ☐

Staff Coordinator

Courtney Palmer-Sales ☐ ☐ ☐

**AGENDA**

1. Vice Chair Updates, Margurete

- Electronic Meeting Policy Update – vote to adopt in September

2. 50th Anniversary Celebration, Committee Chair (TBD)

* Event Planning Subcommittee, Lead (TBD)
  + Subcommittee, members (TBD)
    - Determine location ASAP
    - Save the Date: Wednesday October 23 (confirm)
    - Identify presenting partner
    - Identify key sponsors
* Alumni Outreach and Research, Subcommittee Lead (TBD)
  + Subcommittee, members (Caroline + TBD)
  + Develop Save the Date announcement/graphic (Caroline)
  + Develop email/letter to County Board and alumni
  + Create Google Form for alumni to reach out with contact information
    - Google Form link can be shared across social media accounts
    - In addition to contact information, ask alumni if they have favorite memory from commission and if they have pictures, video, or other remembrance items to share
  + Continue research to identify additional alumni contacts
  + Continue research to develop storyboards for commission eras
  + Historical research Google folder is linked [here](https://drive.google.com/drive/folders/1-hr-PkNfLezDYnYvfChmKCWuGmU-BiTt?usp=drive_link)

3. Arlington County Fair Outreach Opportunity

* Recommend outreach messages/survey questions (final to be determined on subcommittee call led by Arbora)
  + Last year: Use a chip to vote for a topic or issue that is important to you.
    - Perimenopause and Menopause
    - Menstruation/Periods (i.e., menstrual health and equity)
    - Sexual and Gender-Based Violence
    - Abortion
    - Pregnancy, Childbirth, and Parenthood
* Caroline has **all** items needed for tabling
* Google folder with fair info from last year is linked [here](https://drive.google.com/drive/folders/187gW4vJu7MBwVEcQidxnqcfqYKwisyG-?usp=drive_link)
* Confirm tabling shifts and sign-up, draft below and link [here](https://docs.google.com/document/d/1eRkzYDGWkRv4g-F0S0dyU8VSdO3fc1Xk/edit)

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| --- | --- | --- | --- | --- |
| **Day** | **Shift** | **1** | **2** | **Notes** |
| **Fri Aug 16** |  |  |  | Caroline |
| *Set up* | 3:30 pm – 7:00 pm |  | Caroline |  |
|  | 7:00 pm – 10:00 pm |  | Caroline |  |
| **Sat Aug 17** |  |  |  | Caroline |
|  | 9:50 am – 1:00 pm |  |  |  |
|  | 1:00 pm – 4:00 pm |  |  |  |
|  | 4:00 pm – 7:00 pm |  |  |  |
|  | 7:00 pm – 9:00 pm |  |  |  |
| **Sun Aug 18** |  |  |  | Rachel |
|  | 10:50 am – 2:00 pm |  |  |  |
|  | 2:00 pm – 5:00 pm |  |  |  |
| *Take down* | 5:00 pm – 8:00 pm |  | Caroline |  |

5. Other Announcements