## Appendix D. Chesapeake Bay Preservation Ordinance Review Committee (CBORC) Exception Request

## Requests for exceptions to the Resource Protection Area (RPA) requirements submitted to [CBORC](https://commissions.arlingtonva.us/cborc/) require a Public Hearing. Please complete all sections.

**Part A - Description of Exception Request**

**Property information**

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| Disturbed area in RPA (sq ft) =  |
| Impervious area within RPA (sq ft) =  |
| Brief description of Project and RPA encroachment: |
| Please list any prior projects requiring RPA permitting, including the date work was completed.1. |

**Type of Exception**

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| Check all that apply: * Encroaches into the area within 50 feet of the stream or waterbody
* Accessory structure within the RPA
* New principal structure in the RPA not eligible for administrative approval
* Other
 |
| Explain the nature of the requested exception: |

**Part B – Submission Checklist**

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| * WQIA (Water Quality Impact Assessment) Form and Plan set including Riparian buffer planting.
* Photographs of the property showing existing structures, terrain, and vegetation.
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| * A statement of justification which addresses how the proposed development complies with the factors set forth in Part C below
* Notification to property owners, with email or mail addresses. Include all properties abutting, immediately across the street from and within 500 feet of the subject property. Homeowners, civic association and neighborhood conservation representative notification letter. (Notification only after WQIA Submission to RPA staff)
* Certified mail return receipts for mailed notifications.
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**Part C - Statement of Justification checklist (Complete each section or attach a narrative that addresses each of the criteria below)**

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| * The requested exception to the criteria is the minimum necessary to afford relief.
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| * Granting the exception will not confer upon the applicant any special privileges that are denied by Chesapeake Bay Preservation Ordinance to other property owners who are subject to its provisions and who are similarly situated.
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| * The exception is in harmony with the purpose and intent of the Chesapeake Bay Preservation Ordinance and is not of substantial detriment to water quality.
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| * The exception request is not based upon conditions or circumstances that are self-created or self-imposed.
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| * Reasonable and appropriate conditions are imposed, as warranted, that will prevent the allowed activity from causing a degradation of water quality; and,
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| * Other findings, as appropriate and required by CBORC or the Director (if applicable).
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