

Department of Environmental Services



COUNTY MANAGER'S
PROPOSED FY 2022 BUDGET

County Board Work Session

Thursday, March 4, 2021

Department of Environmental Services



VISION

Our service makes Arlington a leading community that is vibrant, accessible, and resilient, today and in the future.



MISSION

To make Arlington County a vibrant, accessible and sustainable community through strategic transportation, environmental and capital investment projects, while providing excellent customer service, operations and maintenance in a safe and healthy environment for all.





DES in the COVID-19 Pandemic



DES in the COVID-19 Pandemic



Operations

- **65%** of workforce reports in-person.
- Continued excellent public works service.
- Implemented new safety measures.

Utility Bill Relief



- Suspended late fees, service disconnects for non-payment.
- Promoted pay arrangements.
- \$383k in CARES funding for water-sewer bill relief; 270+ applicants



COVID Hotline

- With Parks, stood up a hotline to take calls related to COVID.
- 3,000+ calls weekly.

Solid Waste Services



- May – Aug 2020, yard waste suspended due to contractor staffing issues.
- \$10.77 credit issued.
- Continues to manage high trash volume, over 5%+ since March 2020.



Facilities

- Developed cleaning protocols.
- Sanitized spaces/vehicles where COVID exposure suspected.
- Provided support to DPSCEM & Public Health.



TOSAs & PUDO Zones

- 92 Temporary Outdoor Seating Areas ([TOSAs](#)) for restaurants & cafes to expand dining areas.
- 192 curbside pick-up & drop-off (PUDO) zones to assist businesses.

Safe Routes to School



- Partnered with APS to implement traffic measures to ensure safety of students.



ART Ridership

- Rear door boarding & fare suspension to reduce spread of COVID-19.
- Installation of plexiglass barriers, front door boarding & fare collection resumed Jan. 2021.

Parking Meter Revenue



- 51% decline in revenue from parking meters.



Comeback Committee

- Developed policies & protocols to resume services in County facilities.
- Posted signage to adhere to physical distancing & occupancy limits.

HIGHLIGHTS



Streets

- 90.3 lane miles paved in 2020 season
- 1,059 lane miles maintained
- 1,945 potholes filled
- 1,958 sidewalk hazards repaired
- 5.7 miles of protected bike lanes
- 11 new traffic signal installs & upgrades



Solid Waste

- 5M pounds of glass collected at County drop-off centers since March 2019
- 50.8% recycling rate
- 12,207 tons of organic material recycled into mulch and soil
- 9,196 street lane miles swept



Stormwater

- \$50.84M Stormwater Bond Referenda to support watershed scale water capacity projects
- Stormwater Utility Feasibility Study underway
- Land Disturbance Activity (LDA) Permit 2.0



Facilities

- 53,000+ sq/ft added with Lubber Run
- 2.5M square feet maintained
- 85+ County-owned buildings valued at over \$750M



Energy

- 10 new electric vehicles purchased
- CEP Implementation



Transit

- 1.42M projected riders on ART in FY21
- 87% On-Time Performance (11% increase)



Water

- 525 miles of water pipes; 8+ miles replaced/relined
- 470 miles of sanitary sewer pipe; 12 miles relined



Safety

- 1.4% DART* rate, lowest since 2010, with over 1.56M hours worked



Customer Service

- Contact Center received 91,000 calls (29% increase). 22,000+ COVID-related calls from Mar. 2020 to Jan. 2021
- New and improved Report-a-Problem tool
- Overhaul of Residential Permit Parking Program

*DART = # of lost time and restricted work injuries per 100 workers

Renewables

- Onsite/power purchase agreement
- Large-scale renewable energy
- Residential co-op

Resilience

- Energy Assurance Plan
- Virginia Tech grid-interactive buildings

Buildings

- Green building incentive
- Energy/site plan review
- Green Home Choice

Government

- Fleet EV transition
- Cross-department alliances
- Public engagement
- Performance based operations

Energy/Equity

- Affordable Housing projects
- Operational, policy & engagement frameworks

Transportation

- Interim studies (completed)
- ART Bus study
- EV ready master plan
- EV supply equipment (EVSE) install



Key Budget Considerations

- Reductions are efficiencies, allocations to other funds, and areas of budget savings/under execution.
 - This will reduce operational flexibility in future years.
- Budget includes targeted investments in:
 - Food Scraps
 - Lubber Run Community Center opening
- Implement Water-Sewer Utility Rate study/recommendations.
- Increase Stormwater Rate to meet current needs, and continue Stormwater Utility Feasibility Study.

Stormwater Management Fund

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Stormwater Fund Overview

Proposed budget recommends stormwater tax rate increase from \$0.013 to \$0.017 for CY 2021.

- Covers projected needs for FY 2022 & FY 2023.
- Funds maintenance capital and debt service on water capacity projects.
- Stormwater utility feasibility work ongoing.
- Stormwater Working Group continues.
 - Blended engineering solutions informed FY 2021 Adopted CIP
 - Flood Resilient Design/Constructions Manual
 - Flood Sensors: Lee Highway/Kirkwood & Wilson Boulevard/Manchester
- Risk Assessment & Management Plan to be completed Q3 of CY 2021.
- Issuance of next MS4 Permit is expected very soon.



FY 2022 Budget Summary (\$000s)

	FY 2021 Adopted	FY 2022 Proposed	Change	% Change
Revenue	11,729	15,066	3,337	28%
Expenses				
O&M	9,976	10,155	179	2%
Debt Service	-	662	662	N/A
Capital Program	1,753	4,249	2,496	242%
Funded FTEs	47	47	-	-
Tax Rate	\$0.013/\$100	\$0.017/\$100	\$0.004/\$100	31%

CIP Projects(\$000s)

Project	FY 2021	FY 2022	FY 2023	Status
Reed School	18,000	--	--	Collab with APS; 30% Design
Spout Run	300	5,450	7,030	30% Design
Lubber Run	--	1,000	300	Surveying
Other Capacity Projects	335	2,600	5,020	Planning & Design
Ballston Pond	126	2,170	2,170	Procurement
Donaldson Run Tributary B	515	1,960	--	CB Construction award in spring 2021
Other Water Quality Projects	1,603	1,788	2,970	Design & Construction
Four Mile Run Dredging	100	2,780	25	Collab with Alex; Planning
Dumbarton Culverts	40	2,100	4,600	Design
RAMP	822	40	--	In Progress
Other Maintenance Capital Projects	1,393	818	950	Construction
Total CIP	23,234	20,706	23,065	



West Little Pimmit Run project



Example of stormwater detention vault, credit: Oldcastle infrastructure

CIP Funding Sources (\$000s)

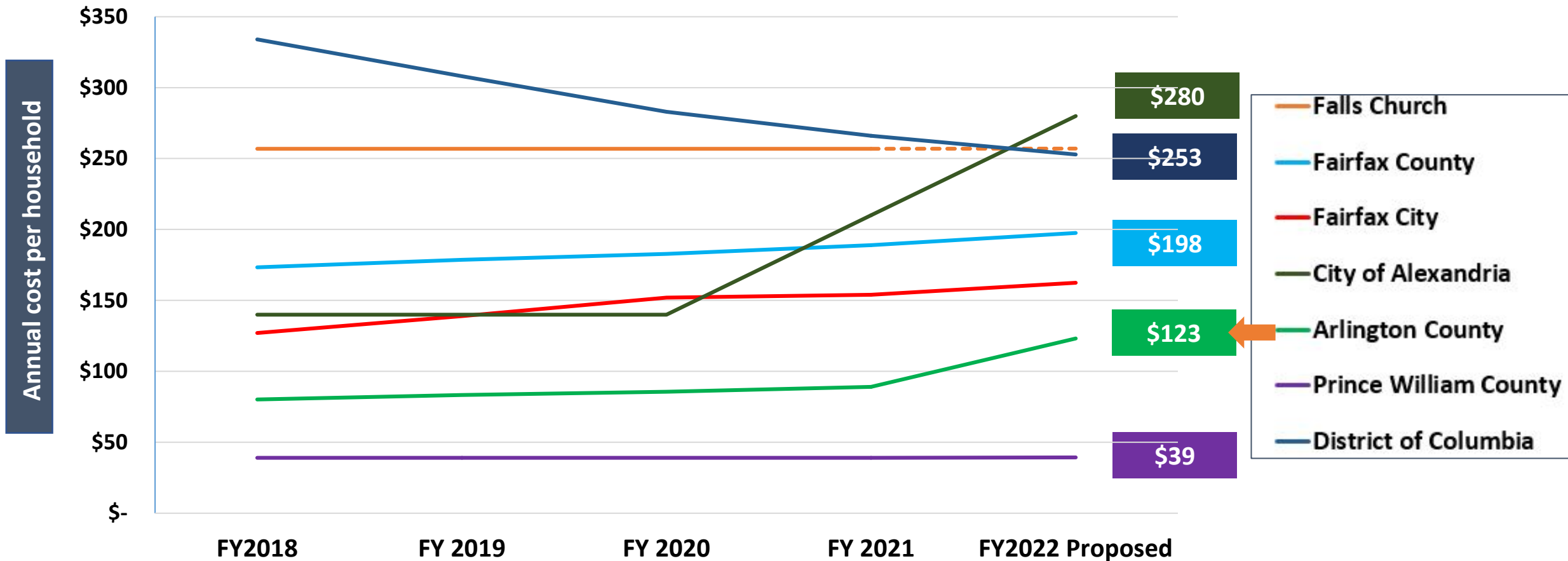
Funding Source	FY 2021	FY 2022	FY 2023
Use of Existing Fund Balance	9,508	2,934	--
Tax Rate (PAYG) Funding	3,391	4,377	3,399
Bond Issuance	10,335	12,895	19,666
Grant Funding		500	
Total Planned Spending	23,234	20,706	23,065

Tax & Fee Impact on Average Household

- Total CY 2021 Household Impact: \$9,611
 - 1% or \$123: Sanitary District tax

Calendar Year Residential Impact	CY 2020 Adopted	CY 2021 Proposed
Sanitary District Rate	\$0.013/ \$100	\$0.017/ \$100
Average Residential Real Estate Assessment	\$686,300	\$724,400
Sanitary District Tax - Annual Impact	\$89	\$123
Annual Impact due to assessment increases	-	\$5
Annual Impact due to tax rate increase	-	\$29

Historical Comparison of Area Jurisdictions Average Annual Household Cost for Stormwater



Solid lines indicate FY22 proposed rates. Dotted lines indicate not yet proposed & static from FY21

Details of Budget Reductions

ELIMINATE STORMWATER WISE

Service Impacts

- Program provides incentives to constituents to implement on-site green infrastructure & water quality projects on their property.
- Projects include conservation landscapes, permeable pavement, rain gardens and pavement removal.
- Recommend eliminating program due to equity concerns combined with a shifting focus towards increasing runoff management and flood resiliency performance.

Budget Impact

Change: **-\$120,000**

Staff Impact

- None

Stormwater Utility Feasibility

- Under utility model, burden will likely shift to property classes with more impervious area.
 - Single family residential
 - Churches
 - Garden style apartments
 - Strip retail
- These properties place more burden on stormwater system.
- Late Spring 2021: Go to County Board for guidance to either implement a utility model or continue funding with tax rate.
- Earliest implementation date for utility is FY 2024 budget process.

Stormwater Utility Feasibility Study Overview

- [Interim Deliverable provided in May 2020](#)
 - Focused on policy considerations
- [Phase 1 report](#) complete
 - Focused on policy and rate considerations
 - Our consultant, Raftelis, recommends moving to Utility User Fee model
- Phase 2a
 - Finalizing recommendation for billing method: Real Estate Tax Bill or Utilities bill
 - Analyzing options to ease burden on middle and low-income housing
 - Examining credit program options and design
- Phase 2b: *optional* based on direction from Board, would cover implementation of a utility fee and consist of:
 - Public Relations & Outreach
 - Amend Financial Scenarios & Finalize Rates & Model
 - Billing Implementation and Processes
 - Finalize policies and program [i.e., Credit Program (scope and application options exist)]



We are here

Benefits & Considerations of a Stormwater Utility

Benefits



- **Demand-Based Fees:** Fees set based on demand that each property places on drainage system
- **Fair Distribution of Burden:** For the impervious dimension only.
- **Public Awareness:** Raising user fees would be subject to a utility-specific justification (fee for service)
- **Includes currently tax-exempt properties** (non-profits, places of worship, and federal properties) - all who place demand on system pay
- **Alignment with industry trend**

Considerations



- **Burden Shift:** Increases for single family residential from while burden to non-single family residential decreases.
- **In general, burden also increases for garden style apartments and strip retail with surface lots**
- **Non-profits and places of worship would not be exempt**
- **Properties that hold own MS4 permit will be exempt**
- **Credit program** - required by State Code
- **Administrative Costs for utility:** estimated between \$245k - \$380k and includes 2.5 FTEs, plus one-time implementation costs.

Utilities Fund

COUNTY MANAGER'S PROPOSED FY 2022 BUDGET

County Board Work Session

Utilities in the COVID-19 Pandemic



Utility Relief

- Suspended late fees and disconnections.
- Increased accessibility of payment arrangements.
- \$383K: CARES Utility Relief Grant to help customers.
 - \$134K applied to 198 customer accounts
 - 46 applications pending review/processing



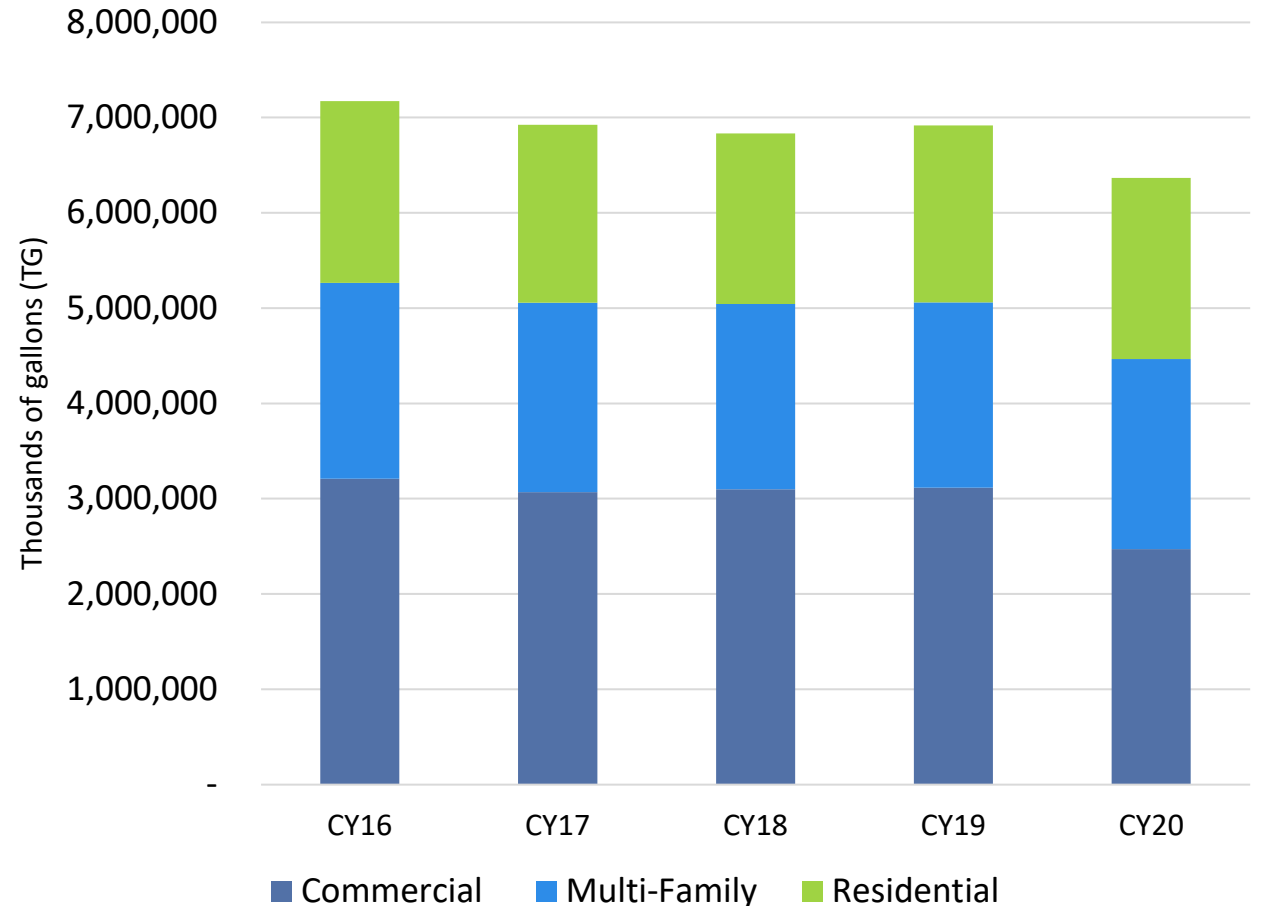
Customer Service

- Customer Service Office handling an average of 3,000 calls weekly through inter-departmental hotline for COVID-19 concerns.

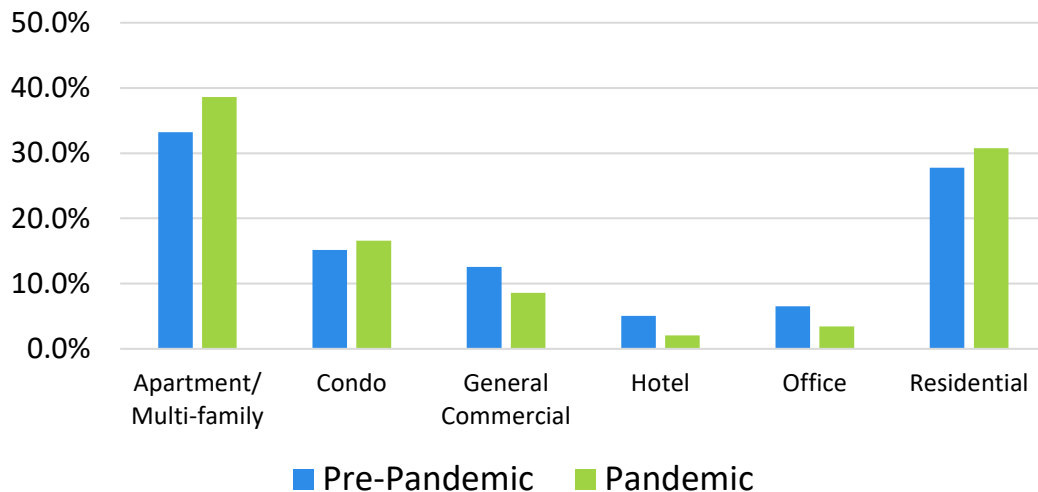
Utilities in the COVID-19 Pandemic

- Water Consumption
 - Overall billed consumption down ~6%
 - Shifting usage patterns

Billed Consumption by Calendar Year



Water Consumption by Customer Type



Water & Sewer

By the Numbers



525 miles of water pipes
○○○
water main breaks in FY20 **191**



13 sewage & **5** water pump stations



7.5 billion gallons of water purchased in FY20



16,000 valves
○○○
inspected in FY20 **2,900**



32 million gallons of water storage



470 miles of sanitary sewers



36,800 accounts
○○○
bills issued in FY20 **176,000**



7.8 billion gallons of wastewater treated in FY20

FY 2022 Budget Summary

	FY 2021 Adopted	FY 2022 Proposed	Change	% Change
Expenses	\$103,667,295	\$106,038,756	+\$2,371,461	2%
Revenue	\$104,667,295	\$106,038,756	+\$1,371,461	1%
Funded FTEs	253.95 FTEs	255.95 FTEs	2.0 FTEs	<1%
Water-Sewer Rate*	\$14.20/ TG	\$14.35/ TG	\$0.15/ TG	1%

**New proposed rate structure would start January 1, 2022.*

- Water-Sewer rate increases overall 1%.
- Cost drivers offset by leveraging operational efficiencies and reductions.
- Increase mainly to fund CIP.

FY 2022 Budget Additions

	FY 2022 Proposed Expense	Budget Impact	Staff Impact
Add Billing Office Technician at Customer Service Office	\$77,417	+\$77,417	+1.0 FTE
Add Design Engineer at Plant: Convert contract to in-house (generates savings)	(\$79,300)	(\$79,300)	+1.0 FTE
Total	(\$1,953)	(\$1,953)	+2.0 FTEs

Details of Budget Reductions



Charge-outs to Other Funds

Service Impact:

- Employees often work across funds to provide support.
- Increases charge-out to/ from other funds for financial support staff.

Budget Impact: -\$17,481

Staff Impact: None



Printer Contract Savings

Service Impact:

- After a review of printer usage, Utilities determined there were 2 printers we could return.

Budget Impact: -\$2,243

Staff Impact: None



Vehicle Fleet Management

Service Impact:

- Utilities is deferring replacement of 43 vehicles in FY 2022, 14 more than originally planned.

Budget Impact: -\$70,394

Staff Impact: None

Total: -\$90,118

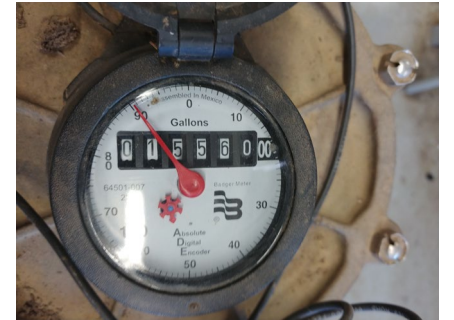
No service level are expected to be impacted by these reductions.

FY 2022 Revenue Changes

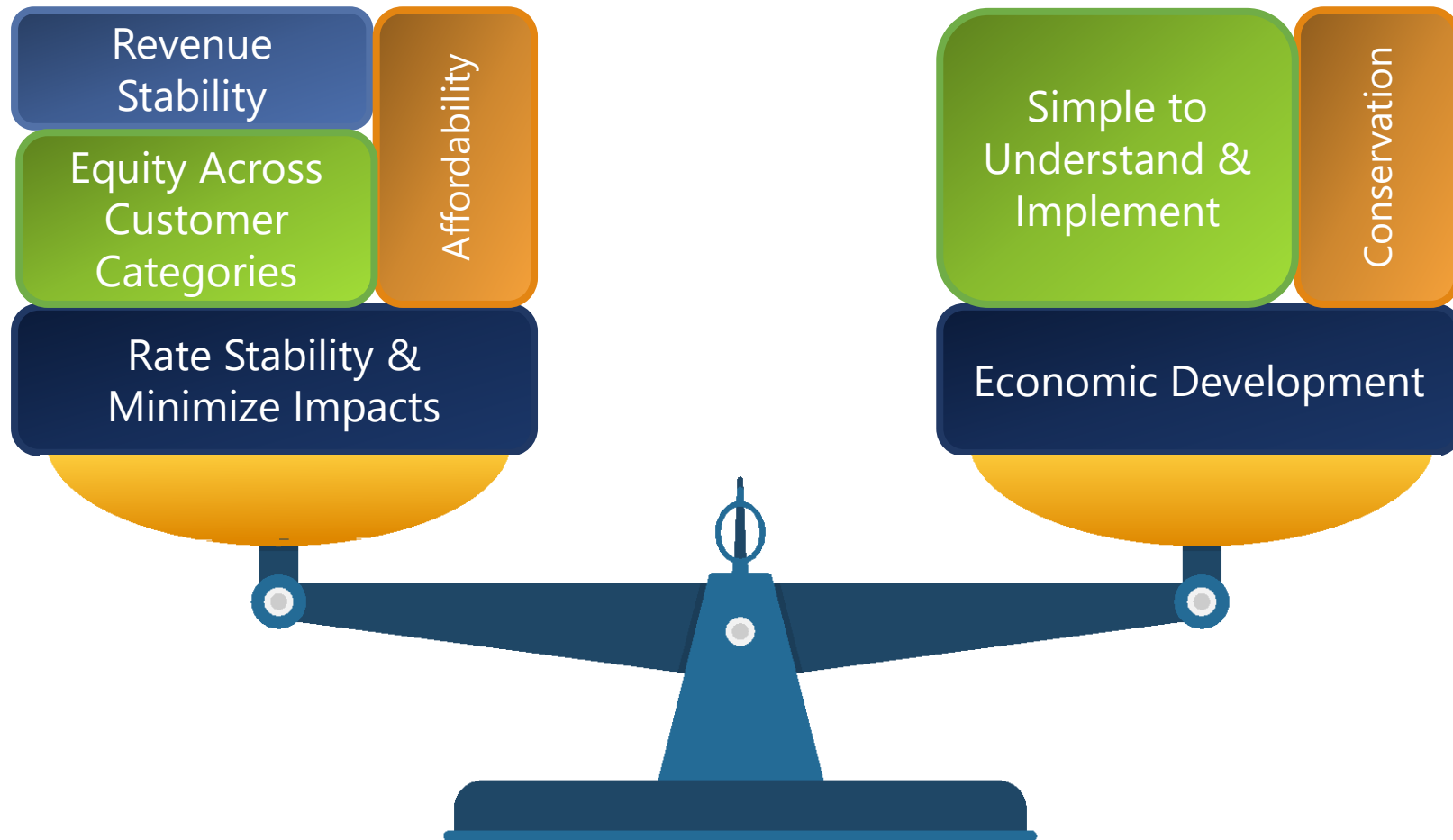
	FY 2021 Adopted Revenue	FY 2022 Proposed Revenue	Budget Impact
Water-Sewer Rate	\$98,101,928	\$99,260,186	+\$1,158,258
Water Service Connection & Meter Installation Fees	\$1,100,000	\$1,350,000	+\$250,000
Infrastructure Availability Fees (IAF) – Utilities Capital Fund	\$6,000,000	\$6,900,000	+\$900,000
Total	\$105,201,928	\$107,510,186	\$2,308,258

Rate Study Goals and Scope

- Study identified rate and fee structures aligned with Arlington County's financial objectives and community's values.
- Study involves
 - Financial planning and modeling
 - Cost of Service analysis
 - Review of **rate structure**
 - Review and benchmarking of fees
- Periodic rate studies (every 5-7 years) are considered industry "best practice."
 - Arlington's last rate study completed in 2004.
- New Rate Structure is ***revenue neutral*** (does not collect/generate additional revenue).



Community Values



Water – Sewer Rate Structure Change

FY 2022 Proposed: January 1, 2022



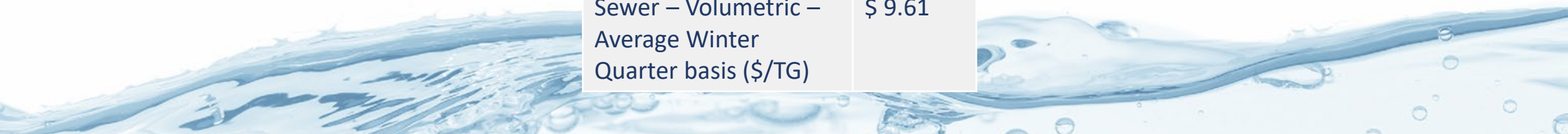
Commercial	
Water Base (\$/Month)	\$ 9.10
Water – Volumetric (\$/TG)	\$ 4.79
Sewer Base (\$/Month)	\$ 7.42
Sewer – Volumetric (\$/TG)	\$ 9.61



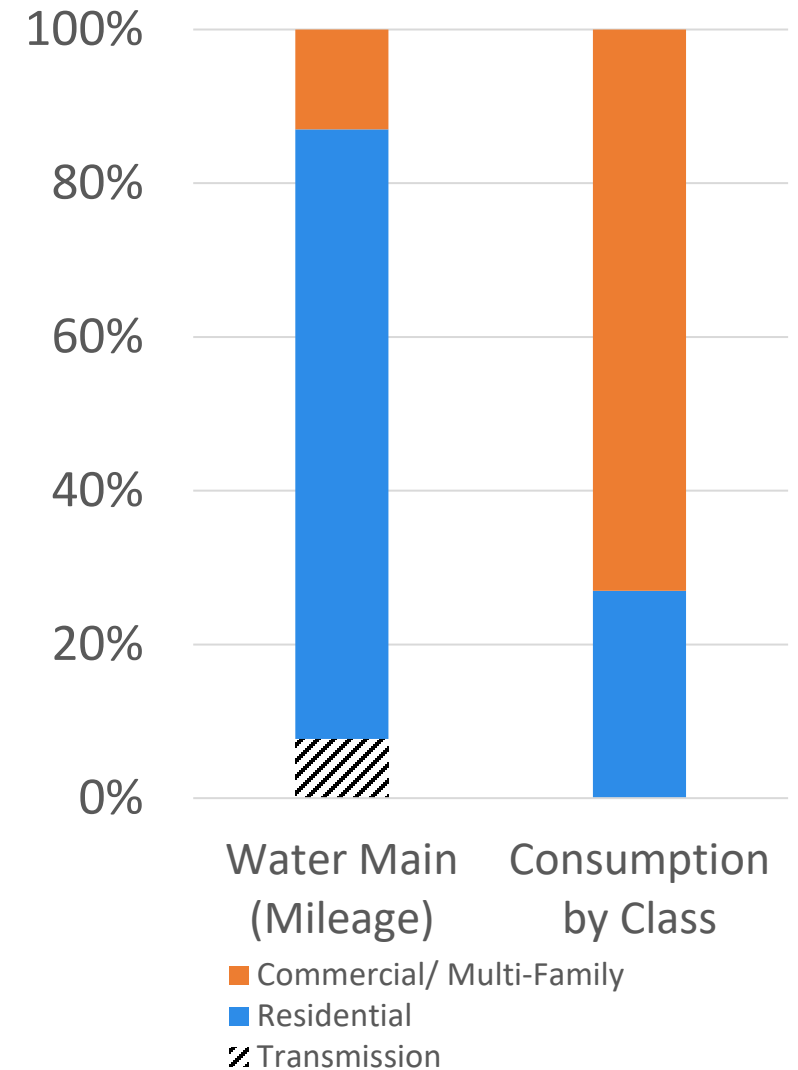
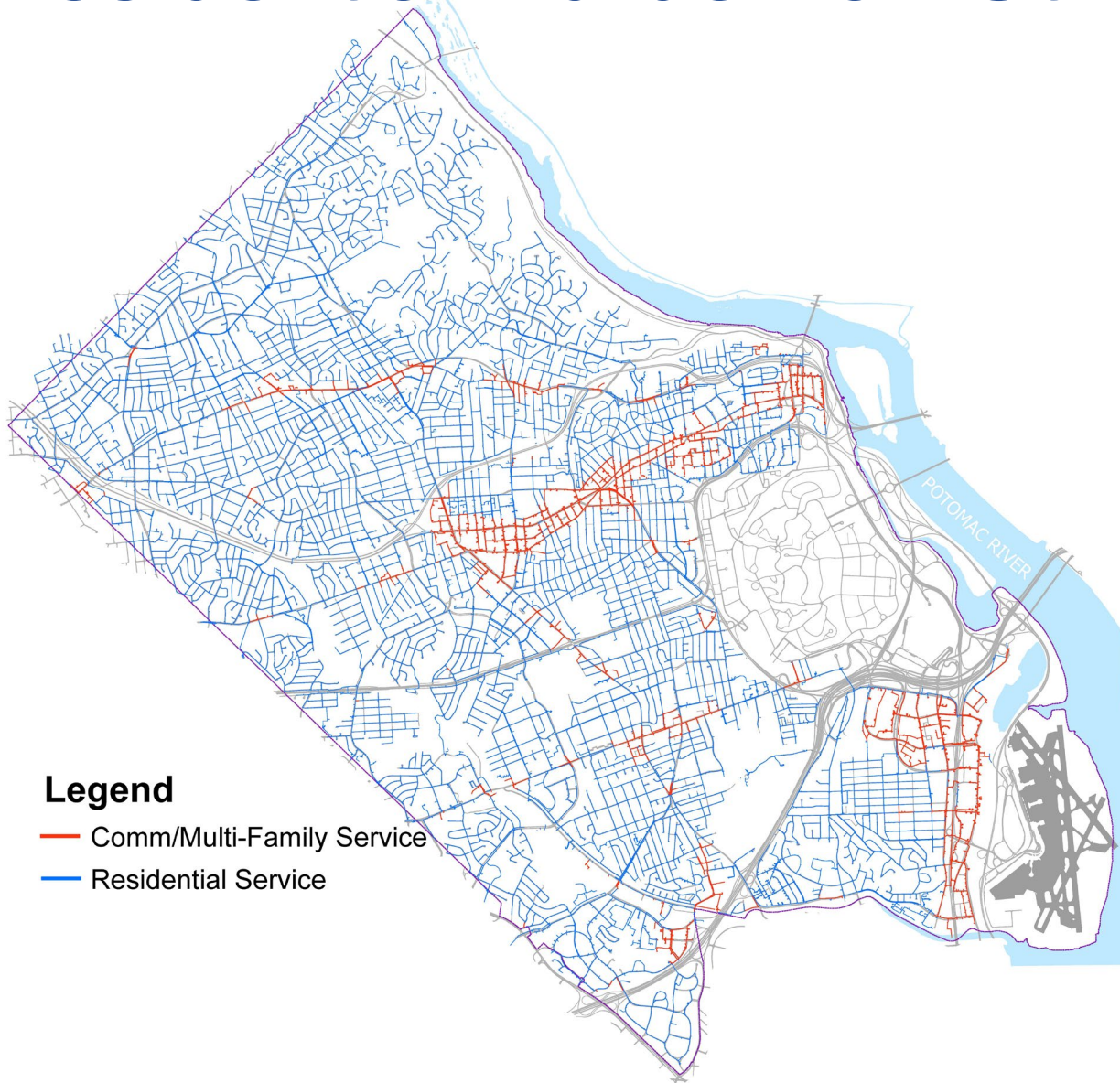
Residential	
Water Base (\$/Quarter)	\$ 13.26
Water - Volumetric:	
Tier 1: 0-9 TG (\$/TG)	\$ 3.71
Tier 2: >9 TG (\$/TG)	\$ 5.94
Sewer Base (\$/Quarter)	\$ 10.76
Sewer – Volumetric – Average Winter Quarter basis (\$/TG)	\$ 9.61



Multi-Family	
Water Base (\$/Month)	\$ 9.10
Water – Volumetric (\$/TG)	\$ 4.42
Sewer Base (\$/Month)	\$ 7.42
Sewer – Volumetric (\$/TG)	\$ 9.61



Residential Burden on Utility System



Summary of Customer Impacts



Residential: Individual impacts vary based on their quarterly water consumption and average winter quarter water usage.

- Most see modest cost increases (typically \$0-\$90 annually)
- Median (48 TG) customer sees annual impacts ranging from savings (-\$50) to cost increases (\$34)

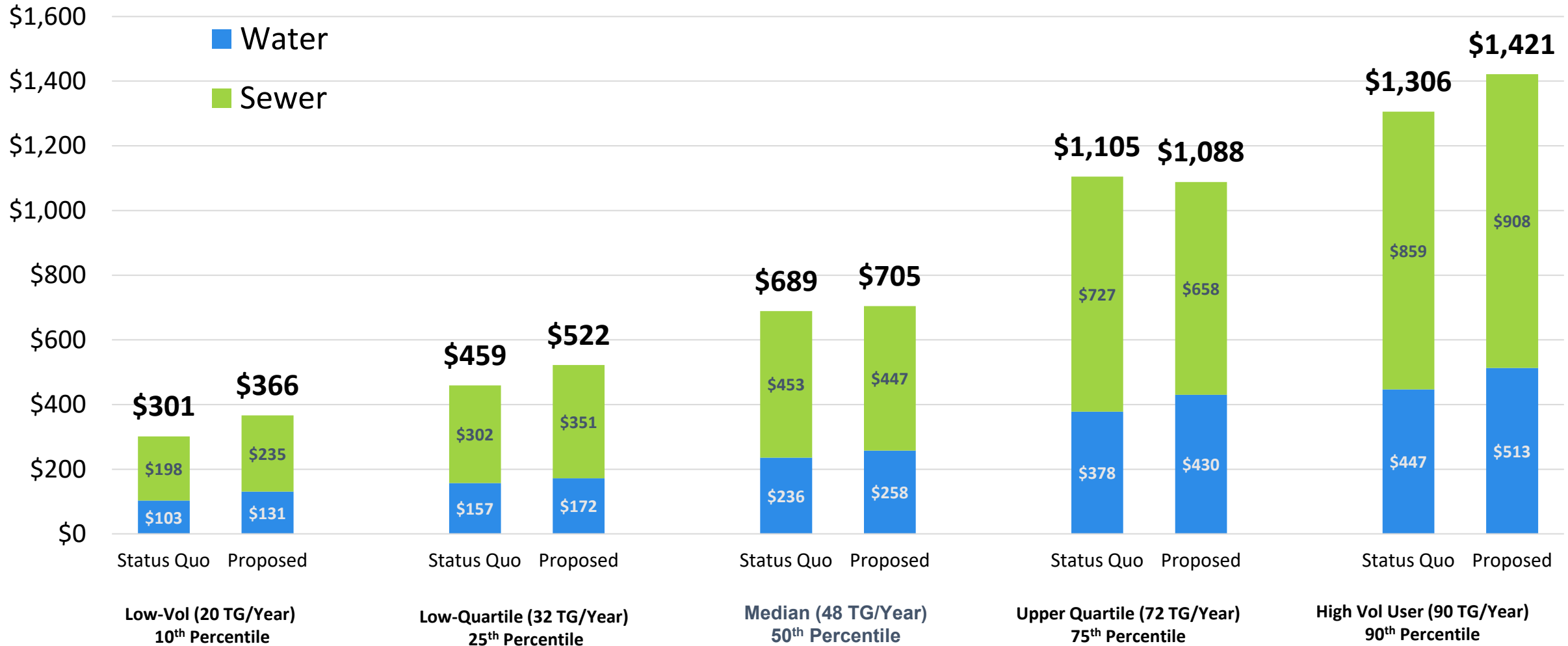


Multi-family: Decreases of 1-2%.



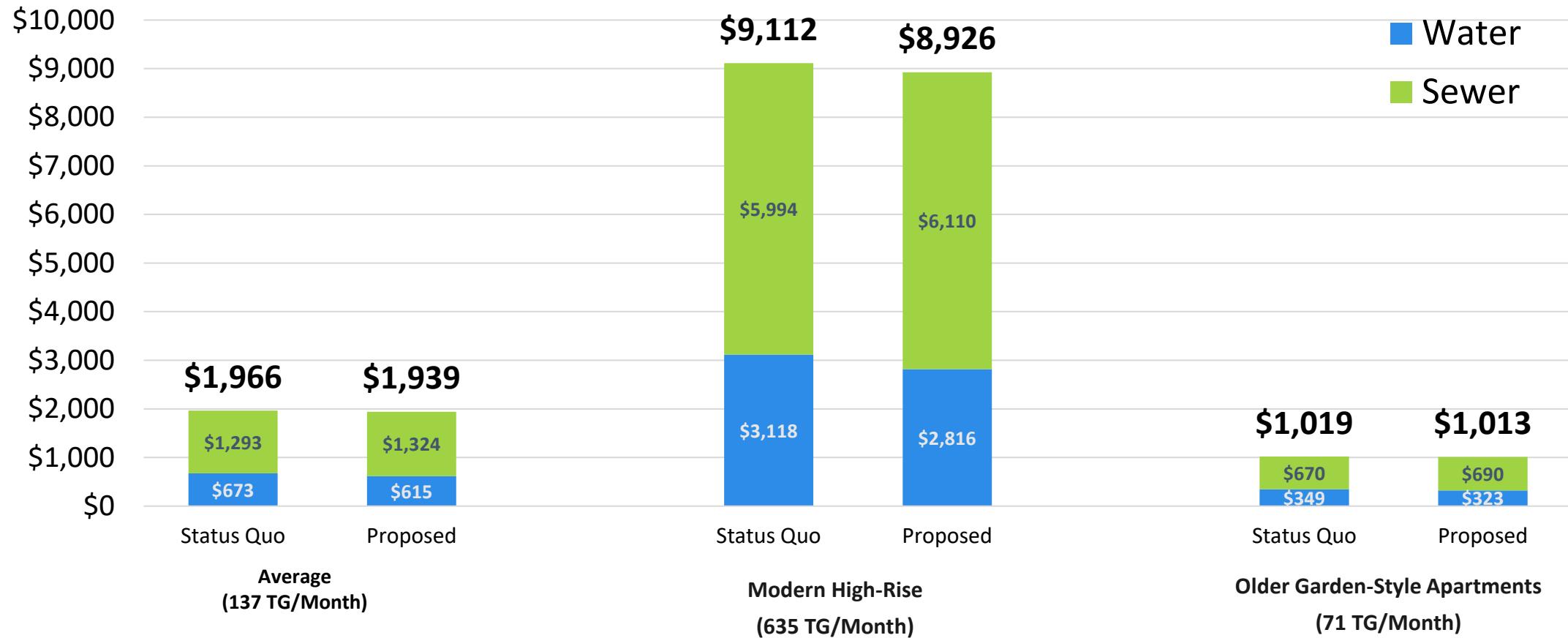
Commercial: Most customers see increases 1-2%.

Customer Impacts: Single-Family Homes (Annual Bills)



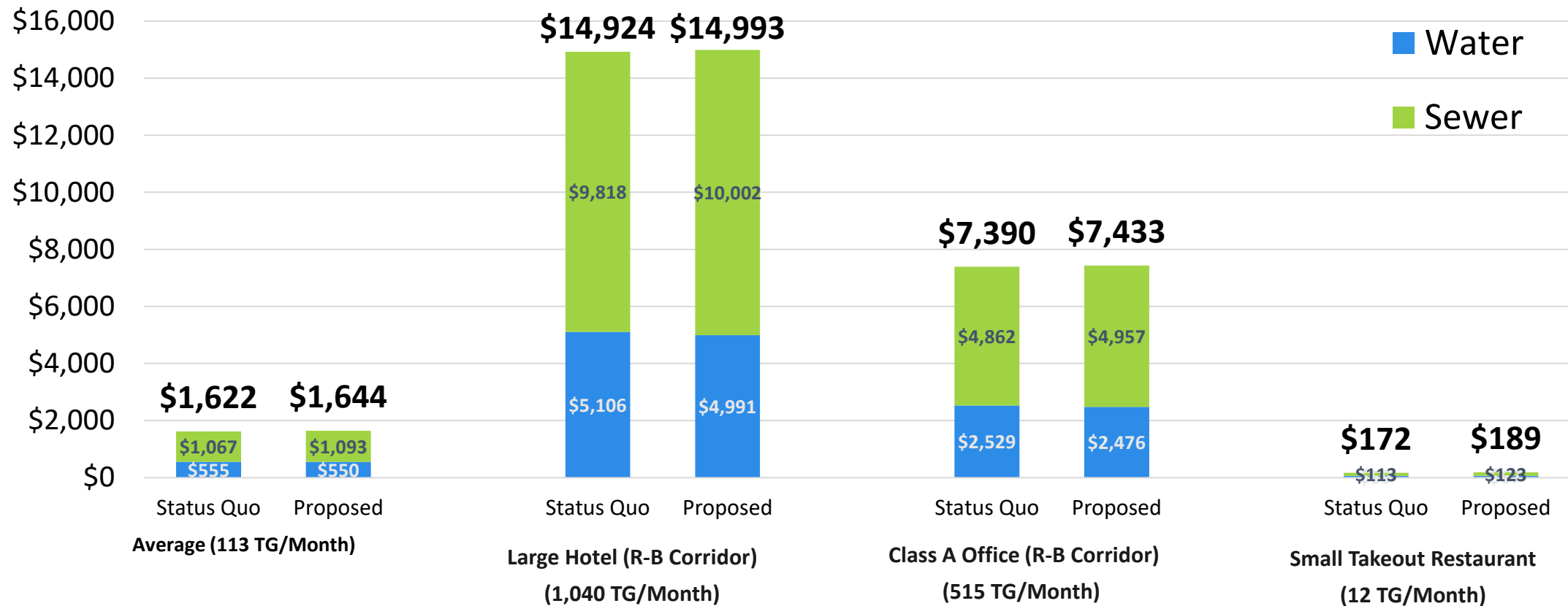


Customer Impacts: Multi-Family (Monthly)





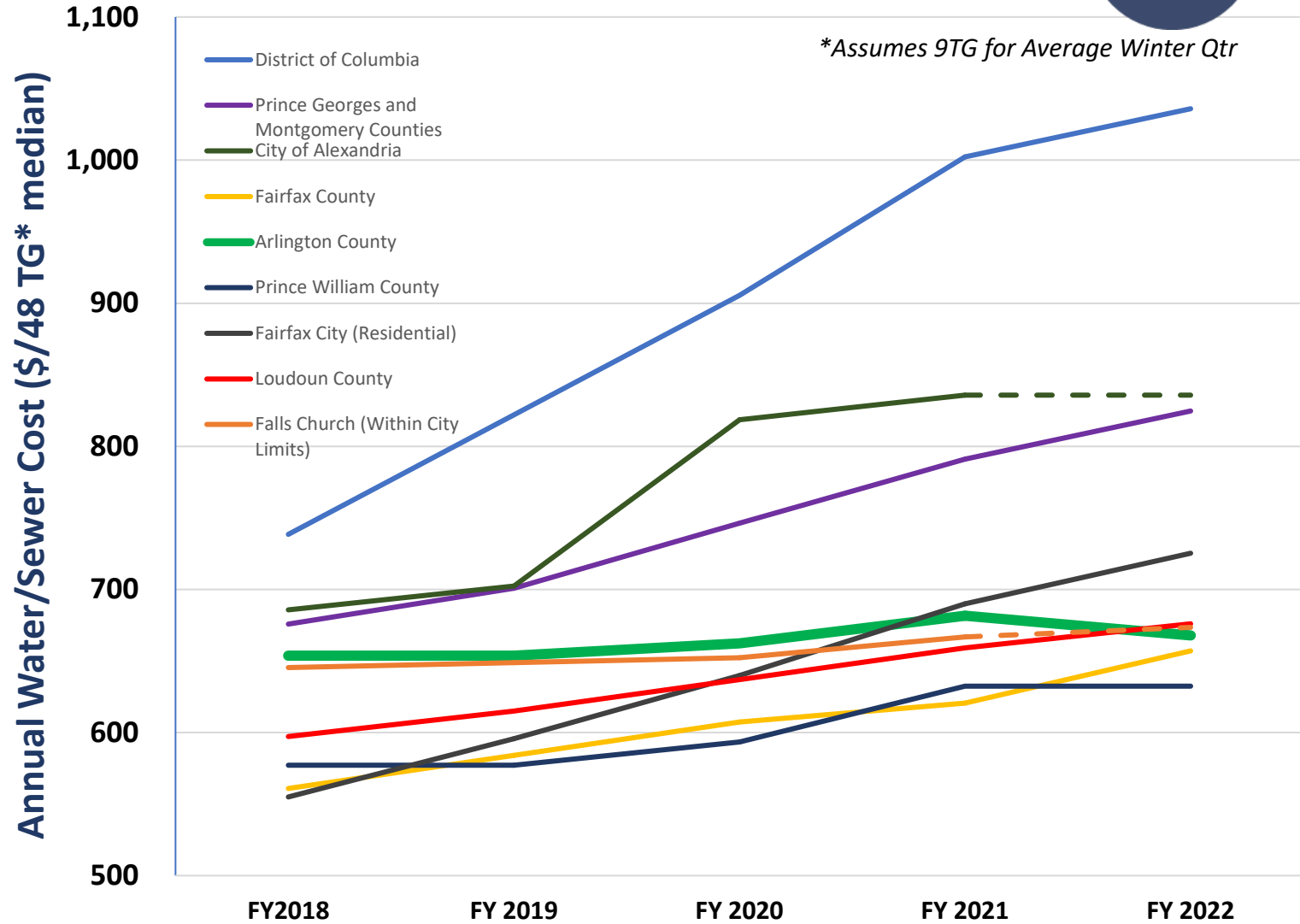
Customer Impacts: Business / Commercial (Monthly)



Regional Comparisons



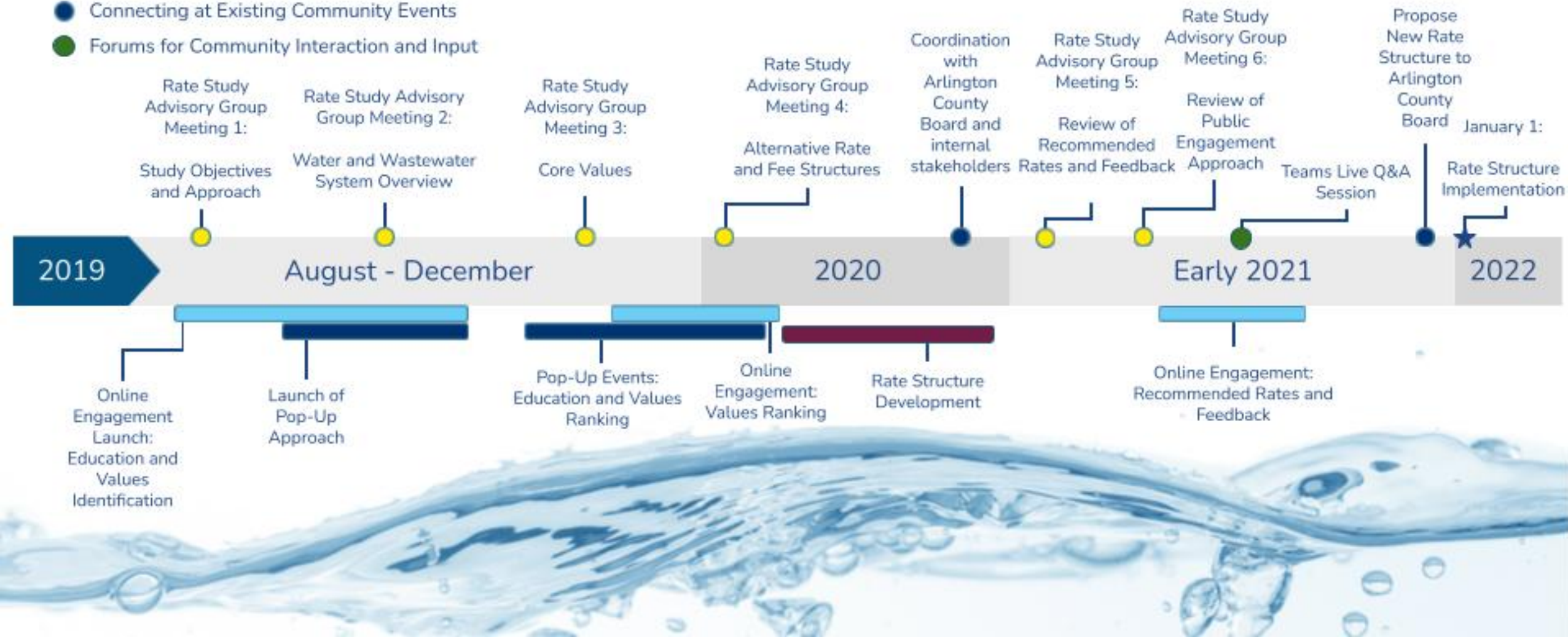
Jurisdiction or Utility	Base Fee	Cust Class	Tiered/ Peak Rates	Winter Sewer	Cap Infrast Fee
Arlington (Current)					
Arlington (Proposed)	💧	💧	💧	💧	
Alexandria	💧		💧	💧	💧
DC Water	💧	💧	💧	💧	💧
Prince William	💧	💧	💧	💧	💧
Fairfax County	💧	💧	💧	💧	💧
Fairfax City	💧	💧	💧	💧	💧
Falls Church	💧	💧	💧	💧	
Loudoun County	💧	💧	💧		
WSSC	💧		💧		💧



2019 - 2021 Arlington County Water and Wastewater Utility Rate Study Public Engagement Timeline



- Ongoing, Broad-Based Communication and Engagement
- Advisory Input
- Rate Structure Development
- Connecting at Existing Community Events
- Forums for Community Interaction and Input



Public Engagement on Recommended Changes

Who we targeted



37,600

Utility customer base



Commercial



Single
Family

Residential



Multi-Family

Engagement Opportunities



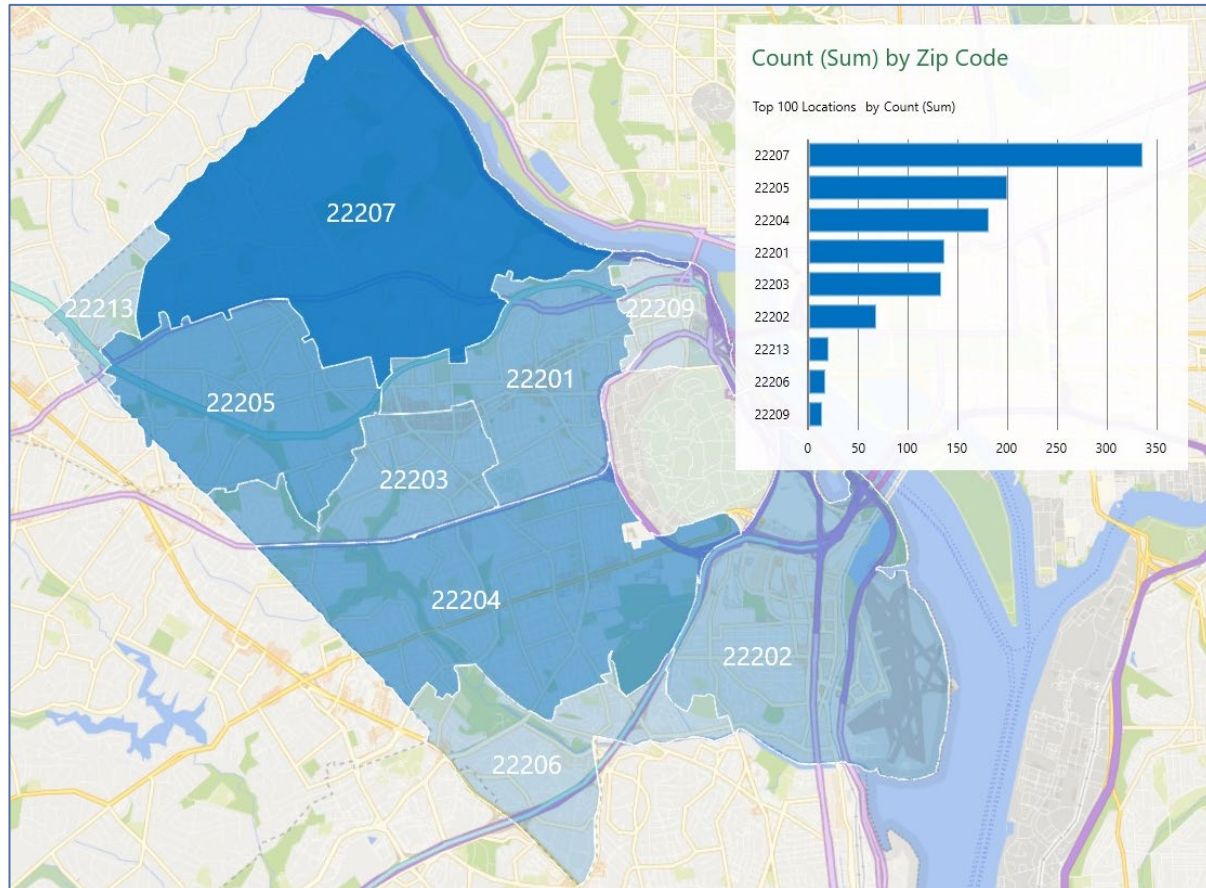
- Online Questionnaire (2/10 – 2/28)
- Virtual Community Forum – Teams Q&A (2/17)

Engagement Promotion



- 37,600 Postcard Mailers
- Email promotion/listserv messages – 24,390 subscribers
- Social Media
- eNewsletters (Inside Arlington)
- Project webpage
- County Engage webpage

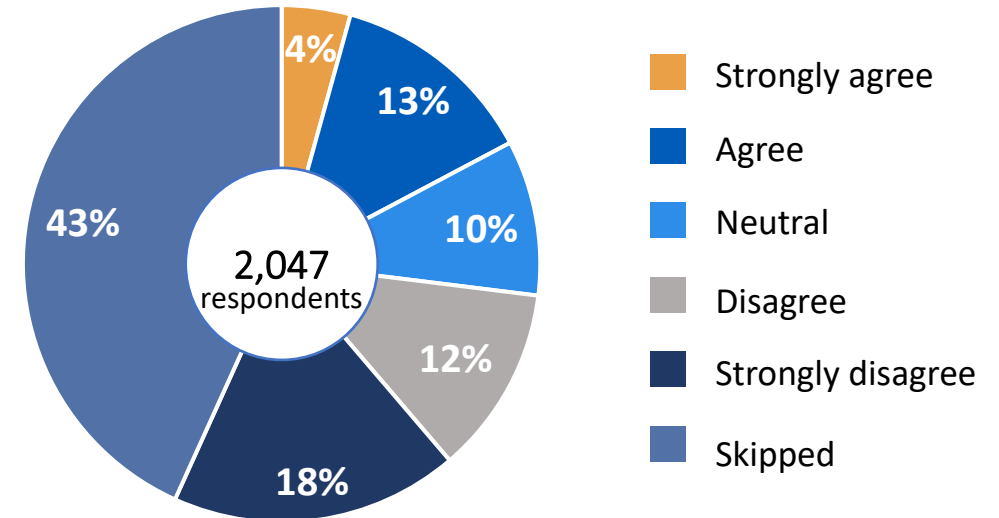
Rate Study Online Feedback Summary



2,047 Respondents • 97% single-family residents • 76% \$100,000+ annual household income

We asked...

Do you agree that the proposed rate structure is aligned with the community's prioritized values of conservation, affordability, equity across customer categories and revenue stability?



Top 3 Concerns:

1. Affordability
2. Burden shift to SFR
3. Impact on large households

Focus on Equity



01

Who Benefits?

- Multi-Family Residential Owners and Property Managers
- Single Family Residential benefits AWQ for irrigation of Trees/Shrubs

Who is Burdened?

- Single Family Residential – Low-volume users impacted by Base Charge
- Single Family Residential – Low-peak users impacted by AWQ



02



03

Who is Missing?

- Multi-Family residents/renters are indirect customers who do not see direct bill impacts

How Do You Know?

- Analysis of data from DHS, Arlington census, account usage, and Household Burden Indicator



04

General Fund

COUNTY MANAGER'S PROPOSED FY 2022 BUDGET

County Board Work Session

Focus on Equity



Equity & the Budget

- Minimizing impacts to residents and customers.
 - Identified savings and allocation of costs across DES funds.
- Completing assessment to guide future of concrete maintenance program.
 - Less complaint driven and more proactive.



DES Equity Initiative

- Focus groups conducted to gauge opportunities, ideas & challenges.
- Diversity, Equity, and Inclusion (DEI) Committee assembled to help guide DES' efforts.
 - Formulate recommendations, collect data, and advocate for policy and culture changes.



FY 2022 Budget Summary

	FY 2021 Adopted	FY 2022 Proposed	Change	% Change
Expenses	\$109,182,243	\$107,713,442	-\$1,468,801	-1%
Revenue	\$50,755,329	\$50,612,922	-\$142,407	-0.3%
Funded FTEs	404.5 FTEs	399.5 FTEs	-5.0 FTEs*	-1.2%

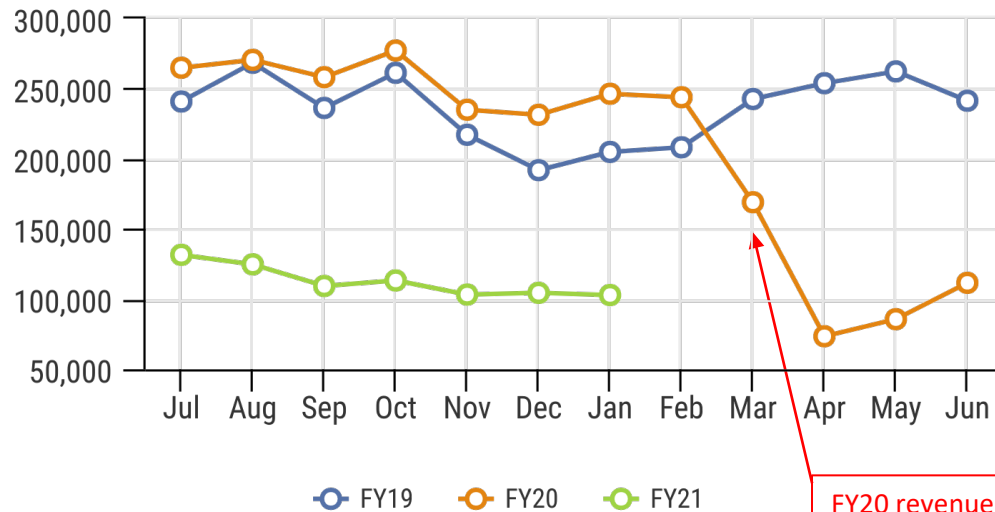
*Note: Reduction in FTEs is primarily driven by transferring 5 Project Manager Coordinators to the Transportation Capital Fund.

FY 2022 Revenue Challenges

	FY 2021 Adopted Revenue	FY 2022 Proposed Revenue	Budget Impact
ART Revenue	\$3,799,996	\$2,853,337	-\$946,659
NVTC / CARES Funding	\$0	\$1,650,000	+\$1,650,000
Parking Meter Revenue	\$10,974,043	\$9,684,051	-\$1,289,992
Commuter Store Fees	\$3,525,000	\$2,500,000	-\$1,025,000

FY 2022 Revenue Challenges

Monthly ART Ridership

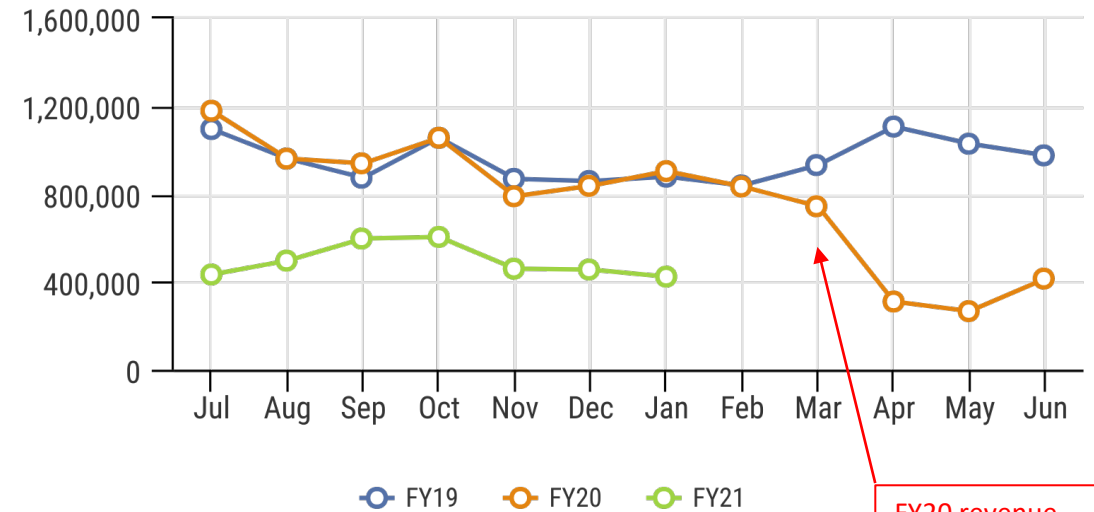


FY20 revenue impact by COVID-19

ART Performance:

- FY 21 YTD (through January): 789,617 (55% drop)
- FY 20 YTD (through January): 1,783,538
- FY 19 YTD (through January): 1,620,790

Parking Meter Revenue



FY20 revenue impact by COVID-19

Parking Meter Revenue:

- FY21 YTD (through January): 51% of prior year revenue
- \$3.5M FY 21 YTD (through January) versus \$6.7M FY 20 YTD
- FY 22 estimates a recovery over the fiscal year to 90% of pre-pandemic levels by year end

FY 2022 Budget Additions

	FY 2022 Proposed Expense	FY 2022 Proposed Revenue	Budget Impact	Staff Impact
Lubber Run Community Center	\$602,964	\$0	+\$602,964	+1.0 FTEs
Food Scrap Program	\$300,453	\$300,453	+\$0	None

Food Scraps and HSWR

- Food scraps proposed to begin for HSWR (household solid waste rate) customers on September 6, 2021.
- Residents will be able to combine food scraps with their yard waste in green organics cart.
- HSWR proposed to **decrease by \$0.42 / household**.
- Proposed rate is **\$318.61 per/household** driven by the following:

Food Scraps Program

- **4,000** responses to November 2020 feedback form.
- **79%** support adding program.




**Reduction from paying off trash carts in 2021*

Details of Budget Reductions

BUDGET SAVINGS AND EFFICIENCIES

Service Impacts

- Budget reduction across DES lines of business in areas that have realized budget savings as a result of efficiencies & operations savings.
- For example, reduction includes:
 - Contractual savings in Transit due to tire purchases now included in ART operations contract.
 - Consultant savings in Development Services due to Civil Engineering Plan review system now incorporated into County's permitting system.
 - Temporary & Overtime savings in Solid Waste new leaf trucks which only require 2 FTEs instead of 3.

Budget Impact

Change: **-\$603,908**

Staff Impact

- None

Details of Budget Reductions

STORMWATER CHARGEBACKS

Service Impacts

- Propose to charge a portion of DES overhead costs to Stormwater Fund based on FTE allocation (\$240,000) and a portion of Bozman Rent to Stormwater Fund (\$135,000).
- Chargeback better allocates costs between funds as Stormwater Fund benefits from DES Leadership, financial support, communications and technology resources of DES.
- In alignment with how DES allocates costs to Utilities Fund.

Budget Impact

Change: **-\$375,000**

Staff Impact

- None

Details of Budget Reductions

TRANSFER 5 CAPITAL PROJECTS COORDINATORS TO THE TRANSPORTATION CAPITAL FUNDS (TCF)

Service Impacts

- Capital project coordinators tasked with the scoping, development and delivery of transportation capital projects.
- Transfer 5 capital project coordinators to TCF.
- TCF will cover overhead for these positions.

Budget Impact

Change: **-\$295,016**

Staff Impact

- Transfer of 5 FTEs from General Fund to TCF

Details of Budget Reductions

CONVERT PORTION OF CUSTODIAN SERVICES TO CONTRACT

Service Impacts

- As County incumbents in custodian positions retire, County pursuing strategy of contracting these services.
- Two positions anticipated to retire part way through FY 2022, at which point services will transition to custodian contract (savings of \$60,037).
- In addition, one supervisor position is retiring in FY 2021 (savings of \$114,108). Remaining two supervisors can absorb work with minimal impact to services.

Budget Impact

Change: **-\$174,145**

Staff Impact

- 1 vacant position

Details of Budget Reductions

CHARGE-OUTS TO OTHER FUNDS

Service Impacts

- Employees in DES often work across various funds and capital projects.
- Periodically review funding mix for employees to ensure alignment with work responsibilities.
- Increases capital charge-out for two TE&O employees, a Design Engineering and Traffic Engineer (\$98,110).
- Increases charge-out to Utilities Fund & Stormwater Fund for a Management and Budget Specialist (\$61,504).

Budget Impact

Change: **-\$159,614**

Staff Impact

- None

Details of Budget Reductions

ELIMINATE METROBUS ROUTE 15K

Service Impacts

- Metrobus 15K: weekday, peak period only route serving East Falls Church Metrorail Station and Langley (C.I.A.).
- Elimination affects Arlingtonians who work at C.I.A.
- Ridership extremely low.
- Not anticipating FY22 County savings due to number of WMATA bus route changes & impact to regional funding formula.
- Modest savings anticipated in future years.

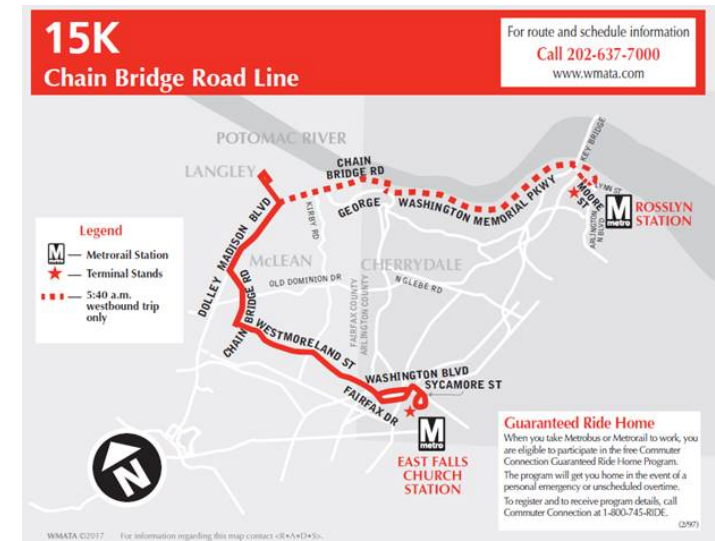
Budget Impact

Future Years:

TBD

Staff Impact

- None





Residential Permit Parking Credit Card Fees

Service Impact:

- Residential permit parking (RPP) program incurs fees when customers pay for permits with credit cards.
- Consistent with other County programs, customers charged a credit card convenience fee of 2.5%, otherwise paid for by the County.

Budget Impact: -\$10,000

Staff Impact: None



Printer Contract Savings

Service Impact:

- After review of printer usage, DES identified a number of printers for return or downgrade to a less expensive model.

Budget Impact: -\$13,251

Staff Impact: None



Vehicle Fleet Management

Service Impact:

- Eliminating 3 general fund vehicles & deferring replacement of 75 vehicles in FY 2022, 45 more than originally planned.

Budget Impact: -\$142,581

Staff Impact: None



Facility Changes Due to COVID-19 Pandemic

Service Impact:

- Reduced community center hours in FY22 saves \$46,602 in utility & custodian expenses.
- Monthly utility and custodian savings related to facilities being closed related to COVID-19. Cut represents one month of savings (\$44,000).

Budget Impact: -\$90,602

Staff Impact: None

Auto Fund

COUNTY MANAGER'S PROPOSED FY 2022 BUDGET

County Board Work Session

FY 2022 Budget Summary

	FY 2021 Adopted	FY 2022 Proposed	Change	% Change
Expenses	\$18,574,340	\$20,969,541	\$2,395,201	13%
Revenue	\$18,636,065	\$21,522,324	\$2,886,259	15%
Funded FTEs	60 FTEs	58 FTEs	-2.0 FTEs	-3%

- Increase in expenses due to planned fleet replacements & planned fire apparatus purchases financed through County's line of credit.
- Minimized expenditures through deferred replacement of 210 vehicles in FY 2021 and 235 vehicles in FY 2022 and 12 vehicle turn-ins.

Details of Budget Reductions

Eliminate two vacant mechanic positions

Service Impacts

- Eliminate one mechanic that supports Light Vehicle Fleet section; downsizing from 10 to 9 mechanics.
- Eliminate one technician that supports complex construction and engineering equipment; reducing from 7 to 6 mechanics.
- Both reductions manageable due to operational efficiencies.

Budget Impact

Change: **-\$177,350**

Staff Impact

- 2.0

Print Fund

COUNTY MANAGER'S PROPOSED FY 2022 BUDGET

County Board Work Session

FY 2022 Budget Summary

	FY 2021 Adopted	FY 2022 Proposed	Change	% Change
Expenses	\$2,384,695	\$2,109,979	-\$274,716	-12%
Revenue	\$2,611,841	\$2,109,979	-\$501,862	-19%
Funded FTEs	8 FTEs	8 FTEs	-	-

- Print Fund revenue down due to COVID-19 pandemic as departments shifted to telework and online meetings, reducing need for printing.
- Will be closely monitoring demand in FY 2022.

Details of Budget Reductions

Printing Services Contract

Service Impacts

- County has a printer services contract with Xerox for our printers & printing software used in Print Shop and by County Departments.
- Identified hardware, software licenses and Xerox services that can be eliminated to reduce monthly lease cost with minimal impact to County.

Budget Impact

Change: **-\$175,699**

Staff Impact

None

Ballston Garages

COUNTY MANAGER'S PROPOSED FY 2022 BUDGET

County Board Work Session

FY 2022 Budget Summary: Floors 1 - 7

	FY 2021 Adopted	FY 2022 Proposed	Change	% Change
Expenses	\$4,144,996	\$3,147,233	-\$997,763	-24%
Revenue	\$4,214,010	\$2,869,700	-\$1,344,310	-32%
Funded FTEs	-	-	-	-

- Implemented cost saving measures at garage related to security presence & contracted cleaning.
- Revenues decreased due to ongoing effects of COVID-19 and decreased retail activity at Ballston Quarter.

FY 2022 Budget Summary: Floor 8

	FY 2021 Adopted	FY 2022 Proposed	Change	% Change
Expenses	\$92,841	\$90,112	-\$2,729	-3%
Revenue	\$240,540	\$200,650	-\$39,890	-17%
Funded FTEs	-	-	-	-

- Revenues decrease due to the ongoing effects of COVID-19.

Questions

