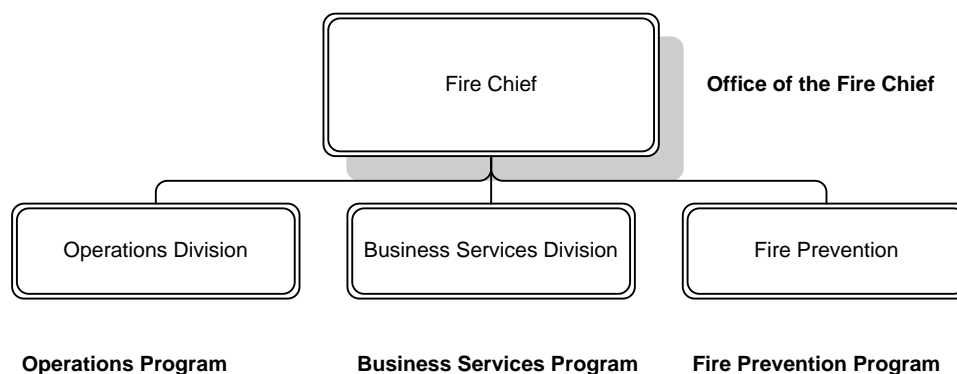


*Our Mission: To mitigate threats to life, property and the environment through education, prevention, and effective response to fire, medical, and environmental emergencies*

## LINES OF BUSINESS



## SIGNIFICANT BUDGET CHANGES

The FY 2017 adopted expenditure budget for the Fire Department is \$56,453,836, a three percent increase from the FY 2016 adopted budget. The FY 2017 adopted budget reflects:

- ↑ The County Board added funding for an additional four Firefighter/EMT I positions to staff a peak time medic unit (\$332,468, 4.0 FTEs). The County Board also added one-time funding for wearing apparel for the additional positions (\$73,584).
- ↑ Personnel increases due to employee salary increases, an increase in the County’s cost for employee health insurance, the addition of eight Firefighter/EMT I positions (\$664,936, 8.0 FTEs) to address the remaining staffing needs to meet national standards for four person staffing of all County Fire units, and the conversion of a contract Physician Assistant (PA) to a permanent position (\$137,327, 1.0 FTE), partially offset by adjustments to retirement contributions based on current actuarial projections.
- ↑ Non-personnel increases due to wearing apparel funded by the Fire Programs grant (\$34,484), increases in wearing apparel for the additional Firefighter/EMT I positions (\$147,168, one-time funding), recruit class costs (\$19,245), increases for operating equipment funded by Four-for-Life grant (\$4,101), and adjustments to the annual expense for maintenance and replacement of County vehicles (\$120,978). These increases are partially offset by a transfer of funds to the Police Department for Public Safety Information Technology (PSIT) activities (\$16,151), and for the conversion of a contract Physician Assistant (PA) to a permanent position (\$137,327).
- ↑ Fee revenue increases due to an adopted rate increase in ambulance fees (\$750,000), partially offset by a projected decrease in volume of ambulance transports (\$200,000), and an increase in miscellaneous revenues (\$150,000). These increases are partially offset by lower Falls Church reimbursements for firefighter salaries and overtime (\$132,664), and decreases in System Testing Fees due to an adjustment to the number of annual tests completed (\$540,000).
- ↑ Grant revenue increases due to increases to the Fire Programs grant (\$34,484) offset by decreases to the Four-for-Life Grant (\$6,928).

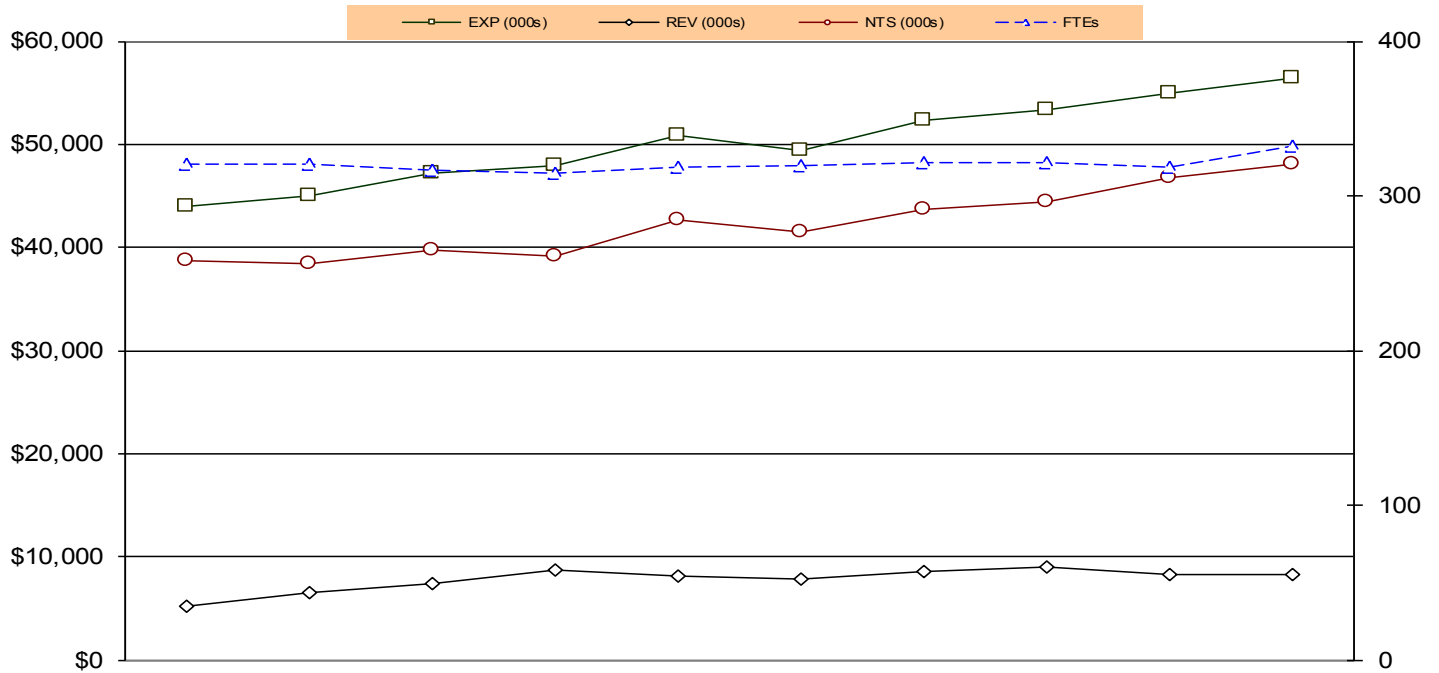
DEPARTMENT FINANCIAL SUMMARY

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted	% Change '16 to '17
Personnel	\$47,048,048	\$47,875,163	\$49,198,276	3%
Non-Personnel	6,341,661	7,082,961	7,255,560	2%
<b>Total Expenditures</b>	<b>53,389,709</b>	<b>54,958,124</b>	<b>56,453,836</b>	<b>3%</b>
Fees	7,222,889	7,362,023	7,391,359	-
Grants	1,289,890	905,595	933,151	3%
Transfer from Fund 799	516,000	-	-	-
<b>Total Revenues</b>	<b>9,028,779</b>	<b>8,267,618</b>	<b>8,324,510</b>	<b>1%</b>
<b>Net Tax Support</b>	<b>\$44,360,930</b>	<b>\$46,690,506</b>	<b>\$48,129,326</b>	<b>3%</b>
Permanent FTEs	321.00	319.00	332.00	
Temporary FTEs	-	-	-	
<b>Total Authorized FTEs</b>	<b>321.00</b>	<b>319.00</b>	<b>332.00</b>	

Expenses by Line of Business

	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted	% Change '16 to '17
Office of the Fire Chief	\$1,372,879	\$1,562,108	\$1,804,720	16%
Operations Program	43,526,947	43,593,154	44,627,982	2%
Fire Prevention	2,143,718	2,248,145	2,271,276	1%
Business Services	6,346,165	7,554,717	7,749,858	3%
<b>Total Expenditures</b>	<b>\$53,389,709</b>	<b>\$54,958,124</b>	<b>\$56,453,836</b>	<b>3%</b>

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted Budget	FY 2017 Adopted Budget
<b>EXP (000s)</b>	\$43,948	\$45,010	\$47,138	\$47,908	\$50,813	\$49,378	\$52,274	\$53,390	\$54,958	\$56,454
<b>REV (000s)</b>	\$5,177	\$6,523	\$7,354	\$8,729	\$8,182	\$7,873	\$8,614	\$9,029	\$8,267	\$8,325
<b>NTS (000s)</b>	\$38,771	\$38,487	\$39,784	\$39,179	\$42,631	\$41,505	\$43,660	\$44,361	\$46,691	\$48,129
<b>FTEs</b>	320.30	320.30	316.55	315.00	319.00	320.00	321.00	321.00	319.00	332.00

Fiscal Year	Description	FTEs
FY 2008	<ul style="list-style-type: none"> <li>▪ The County vehicle rental increased (\$228,416) as well as fuel for County vehicles (\$63,175).</li> <li>▪ Decreases for FY 2007 one-time funding for Fire Programs grant, (\$205,618) and personal protective clothing for recruits (\$27,125).</li> <li>▪ Ambulance billing collections increased (\$638,842) as well as the cost to the contractor for collection of the billings (\$47,913).</li> <li>▪ Increases in the Pentagon Fire Marshal, HAZMAT and NMRT grants all due to corresponding increases in personnel costs (\$57,853).</li> <li>▪ The SAFER grant decreased (\$64,094), due to the declining balance.</li> <li>▪ The Falls Church billing decreased (\$4,931) based on the reconciliation of prior year payments and a decrease is reflected for the FY 2007 one-time funding for the Fire Programs grant (\$205,618).</li> <li>▪ <i>Added a grant-funded 0.6 FTE and \$102,562 for the National Metropolitan Response Team (NMRT) and reallocated 6.0 FTEs and \$590,929 from Fire contingent in Non-Departmental as part of the FY 2007 Closeout.</i></li> </ul>	6.6
FY 2009	<ul style="list-style-type: none"> <li>▪ <i>Added funding for overtime expenses (\$312,821), recruitment classes (\$156,494) and grant funding increases for overtime (\$20,562).</i></li> <li>▪ Decreased personnel expenses due to 1.0 frozen FTE (\$53,497), 2.0 uniformed FTEs converted to civilian positions (\$53,995), and the conversion of 2.0 grant funded uniformed positions into fee supported civilian positions (\$65,241).</li> <li>▪ Increased funding for utility cost and non-discretionary contractual expenses (\$41,134), special telephone expenses (\$79,934), maintenance for mobile data terminals (\$51,165), operating supplies (\$164,948), protective clothing for the Firefighters (\$289,906), ambulance billing contract due to higher revenue projections (\$57,087), and additional Fire Programs grant for operating equipment (\$245,507).</li> <li>▪ Reduced funding in a variety of accounts including training, equipment repairs and travel (\$167,512).</li> <li>▪ Increased revenue for ambulance fees based on FY 2007 actual revenues and fee increases (\$726,158), Fire Inspection Program due to an increase of the system inspection fee from \$85/hour to \$130/hour (\$210,600) and a new charge of \$130/hour for inspection of permitted buildings (\$379,080), and Falls Church reimbursements (\$180,874).</li> <li>▪ Increased revenue for Fire Programs grant (\$245,507), the National Metropolitan Response Team (\$114,673) and the Pentagon Force Protection Agency grant (\$32,249).</li> <li>▪ Decreased revenue due to the phase out of the Staffing for Adequate Fire &amp; Emergency Response (SAFER) grant (\$82,667) and the elimination of the Pentagon Fire Marshalls grant (\$242,362).</li> </ul>	

Fiscal Year	Description	FTEs	
FY 2010	<ul style="list-style-type: none"> <li>▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$181,862).</li> <li>▪ Increased funding for utilities (\$45,910), rental of County vehicles (\$186,204), fuel charges (\$48,331), telephone and communications charges (\$9,314) and uniformed physicals contract (\$10,284).</li> <li>▪ Eliminated a Field Telecommunications position (\$77,648, 1.0 FTE) and an Administrative Support position (\$76,510, 1.0 FTE); reduced funding for personal protective clothing (\$200,000), repairs to buildings and equipment (\$33,795) printing (\$3,289), postage (\$1,680) and subscriptions (\$2,233); and eliminated the pre-incident planning software on Mobile Data Computers in response apparatus and vehicles (\$39,938).</li> <li>▪ One-time reductions were made in funding for recruit physicals and psychological testing (\$57,131), recruit wearing apparel (\$169,320), and active recruitment (\$34,167).</li> <li>▪ Eliminated a Battalion Chief position at the Training Academy (\$185,449, 1.0 FTE).</li> <li>▪ Eliminated a Battalion Chief position, a Captain position and a Supply Clerk position (\$393,258, 3.0 FTEs) in Logistics.</li> <li>▪ Eliminated the Public Education position (\$83,821, 1.0 FTE) and added three Inspector positions and one Administrative support staff (\$332,354, 4.0 FTEs) in Fire Prevention.</li> <li>▪ Eliminated a grant funded HAZMAT position at the Pentagon (\$186,215, 1.0 FTE), rescheduled the FY 2010 recruit class to FY 2011 (\$1,227,320), and reduced employee training \$(32,266) and subscriptions (\$1,600).</li> <li>▪ <i>Increased the temporary Operational Director position by 0.25 FTEs as part of the FY 2009 Closeout.</i></li> <li>▪ Increased revenues due to an increased projection in the City of Falls Church reimbursement (\$261,142), ambulance transport revenue (\$100,000), and additional inspection fee revenues (\$332,354), partially offset by decreases in the SAFER grant (\$77,333) and the HAZMAT Pentagon grant (\$169,493).</li> </ul>	<p>(2.0)</p> <p>(1.0)</p> <p>(3.0)</p> <p>3.0</p> <p>(1.0)</p> <p>0.25</p>	
	FY 2011	<ul style="list-style-type: none"> <li>▪ The County Board approved \$759,633 in additional personnel funding for new recruit class in FY 2011. This is in addition to the \$855,750 proposed by the County Manager for a total of \$1,615,383.</li> <li>▪ Eliminated a Battalion Chief position assigned to the Office of Emergency Management (\$182,848, 1.0 FTE).</li> <li>▪ Eliminated one of two Emergency Medical Services Battalion Chief positions through attrition and reduce contracted training services in order to upgrade the temporary Operational Medical Director position in the Office of the Fire Chief to a permanent full-time position (net reduction: \$67,444, 0.55 temporary FTE).</li> </ul>	<p>(1.0)</p> <p>(0.55)</p>



Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> <li>▪ Reallocation of funding from the Fire Department to the Department of Environmental Services for station bay door maintenance and repairs (\$50,000).</li> <li>▪ Increased fee revenues due to higher projections in the fire code permit, inspection fees, and other miscellaneous fees (\$261,334) and ambulance transport fees (\$50,000).</li> <li>▪ Decreased grant revenues due to the elimination of the National Medical Response Team grant (\$339,527).</li> </ul>	
FY 2014	<ul style="list-style-type: none"> <li>▪ Personnel increases primarily due to reclassification of uniform positions (\$948,615), and the transfer of a grant funded National Incident Management System (NIMS) position (\$125,000) from the Office of Emergency Management (OEM) to the Fire Department, partially offset by the removal of one-time funding for FY 2013 additional County Board approved holidays (\$55,000).</li> <li>▪ Increased operating equipment funded by the Four-For-Life grant (\$76,842).</li> <li>▪ Decreased annual expense for the maintenance and replacement of County vehicles (\$45,368).</li> <li>▪ Decreased protective clothing charges for recruit class (\$4,889).</li> <li>▪ Fee revenues increased due to higher projections in Falls Church reimbursements based on the FY 2014 budget for services provided by the County (\$117,532).</li> <li>▪ Grant revenues increased due to the Four-For-Life grant (\$76,842) and the transfer of the NIMS grant from OEM to the Fire Department (\$125,000).</li> <li>▪ Increased ambulance transport fee revenue (\$300,000).</li> </ul>	1.0
FY 2015	<ul style="list-style-type: none"> <li>▪ Non-personnel increased due to changes to the operating agreement for Fire Station Six (\$56,330).</li> <li>▪ Increased wearing apparel funded by the Fire Programs grant (\$83,890) and operating supplies funded by the Four-For-Life grant (\$4,187).</li> <li>▪ Increased recruit class costs (\$13,895) and contractual increases for wearing apparel (\$27,314).</li> <li>▪ Added a full-year of funding to continue implementing the Physician Assistant (PA) pilot program started in FY 2014 (\$155,272).</li> <li>▪ Decreased annual expense for the maintenance and replacement of County vehicles (\$67,012).</li> <li>▪ Fee revenues increased due to higher Falls Church reimbursements (\$231,367).</li> <li>▪ Grant revenues increased due to the Fire Programs grant (\$83,890) and the Four-For-Life grant (\$4,187).</li> </ul>	

FY 2016	<ul style="list-style-type: none"> <li>▪ Transfer of 2.0 FTEs to the Police Department for the consolidation of public safety information technology (\$248,473).</li> <li>▪ Increased wearing apparel funded by the Fire Programs grant (\$40,260).</li> <li>▪ Increased recruit class costs (\$24,567) and contractual increases for wearing apparel (\$6,754).</li> <li>▪ Increased annual expense for the maintenance and replacement of County vehicles (\$454,379).</li> <li>▪ Fee revenues increased due to higher Falls Church reimbursements (\$394,409).</li> <li>▪ Grant revenues increased due to the Fire Programs grant (\$40,260).</li> </ul>	(2.0)
FY 2017	<ul style="list-style-type: none"> <li>▪ The County Board added funding for an additional four Firefighter/EMT I positions to staff a peak time medic unit (\$332,468, 4.0 FTEs).</li> <li>▪ The County Board also added one-time funding for wearing apparel for the additional positions (\$73,584).</li> <li>▪ Added funding for eight Firefighter/EMT I positions (\$664,936, 8.0 FTEs) to address the remaining staffing needs to meet national standards for four person staffing of all County Fire units, and the conversion of a contract Physician Assistant (PA) to a permanent position (\$137,327, 1.0 FTE).</li> <li>▪ Increased funding for wearing apparel funded by the Fire Programs grant (\$34,484), increases in wearing apparel for the additional Firefighter/EMT I positions (\$147,168, one-time funding) and recruit class costs (\$19,245).</li> <li>▪ Increased funding for operating equipment funded by Four-for-Life grant (\$4,101).</li> <li>▪ Transferred funding to the Police Department for Public Safety Information Technology (PSIT) activities (\$16,151).</li> <li>▪ Decreased contractual services funding due to conversion of a contract Physician Assistant (PA) to a permanent position (\$137,327).</li> <li>▪ Increased fee revenue because of a rate increase in ambulance fees (\$750,000), partially offset by a projected decrease in volume of ambulance transports (\$200,000).</li> <li>▪ Increased miscellaneous fee revenues (\$150,000).</li> <li>▪ Fee revenue decreased due to lower Falls Church reimbursement (\$132,664).</li> <li>▪ Decreased in System Testing fee revenue due to an adjustment to the number of annual tests completed (\$540,000).</li> <li>▪ Increased grant revenue due to increases to the Fire Programs grant (\$34,484) offset by decreases to the Four-for-Life Grant (\$6,928).</li> </ul>	<p>4.0</p> <p>9.0</p>