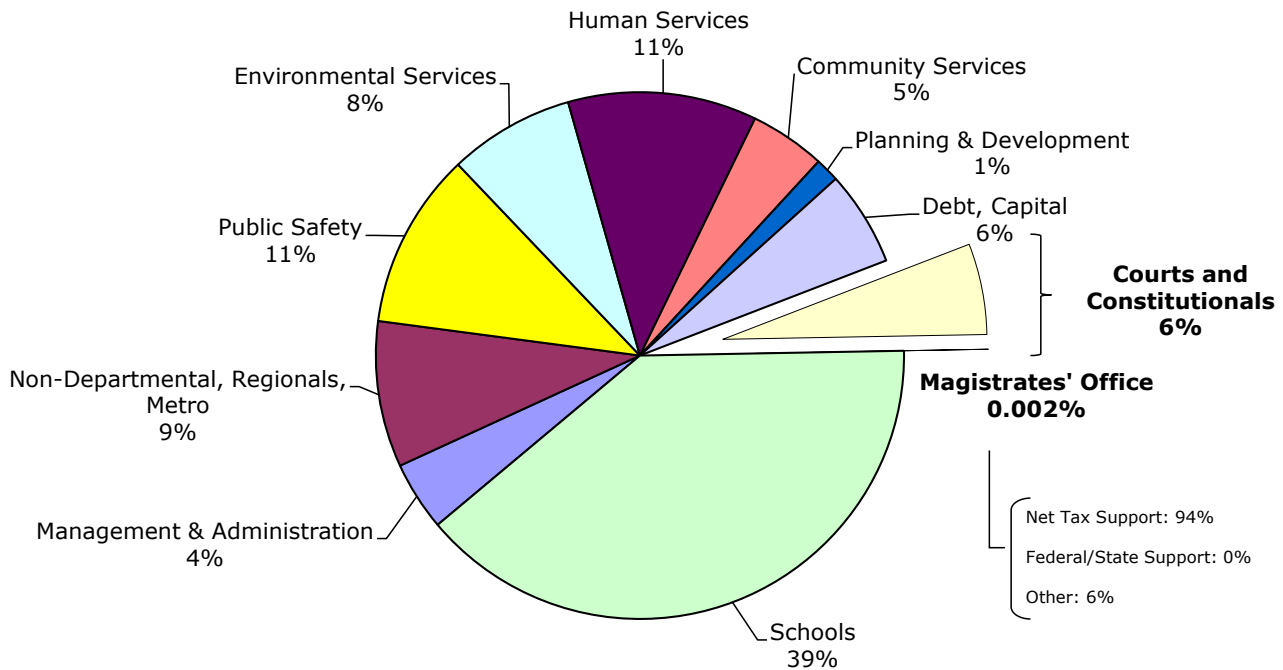


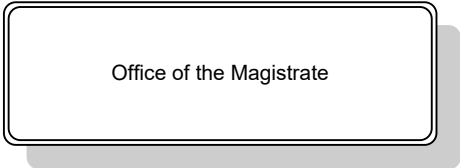
*Our Mission: To protect and preserve the rights and liberties of all of the people, as guaranteed by the Constitution and laws of the United States and the County, by providing a fair, independent, and accessible forum to the resolution of their legal rights.*

The Office of the Magistrate issues warrants for the arrest of violators of state law and County ordinances; admits to bail or commits to jail all persons charged with offenses subject to the limitations and in accordance with the general laws on bail; and issues civil warrants, temporary detention orders, and emergency protective orders. The Magistrate administers oaths, takes acknowledgements, and acts as conservators for the peace.

**FY 2023 Proposed Budget - General Fund Expenditures**



**LINES OF BUSINESS**



**Office of the Magistrate**

**SIGNIFICANT BUDGET CHANGES**

The FY 2023 proposed expenditure budget for the Office of the Magistrate is \$29,986, no change from the FY 2022 adopted budget. The FY 2023 proposed budget reflects:

- There were no significant changes to the personnel and non-personnel budgets.
- ↑ Fee revenues increase due to higher projections in Falls Church reimbursements based on the FY 2023 budget and reconciliation of prior year payments with actual expenditures (\$234).

**DEPARTMENT FINANCIAL SUMMARY**

	<b>FY 2021 Actual</b>	<b>FY 2022 Adopted</b>	<b>FY 2023 Proposed</b>	<b>% Change '22 to '23</b>
Personnel	\$18,782	\$18,808	\$18,808	-
Non-Personnel	10,079	11,178	11,178	-
<b>Total Expenditures</b>	<b>28,861</b>	<b>29,986</b>	<b>29,986</b>	<b>-</b>
Fees	809	1,489	1,723	16%
<b>Total Revenues</b>	<b>809</b>	<b>1,489</b>	<b>1,723</b>	<b>16%</b>
<b>Net Tax Support</b>	<b>\$28,052</b>	<b>\$28,497</b>	<b>\$28,263</b>	<b>-1%</b>
Permanent FTEs	-	-	-	
Temporary FTEs	-	-	-	
<b>Total Authorized FTEs</b>	<b>-</b>	<b>-</b>	<b>-</b>	

## OFFICE OF THE MAGISTRATE

## PROGRAM MISSION

To protect and preserve the rights and liberties of all of the people, as guaranteed by the Constitution and laws of the United States and the County, by providing a fair, independent, and accessible forum for the resolution of their legal affairs.

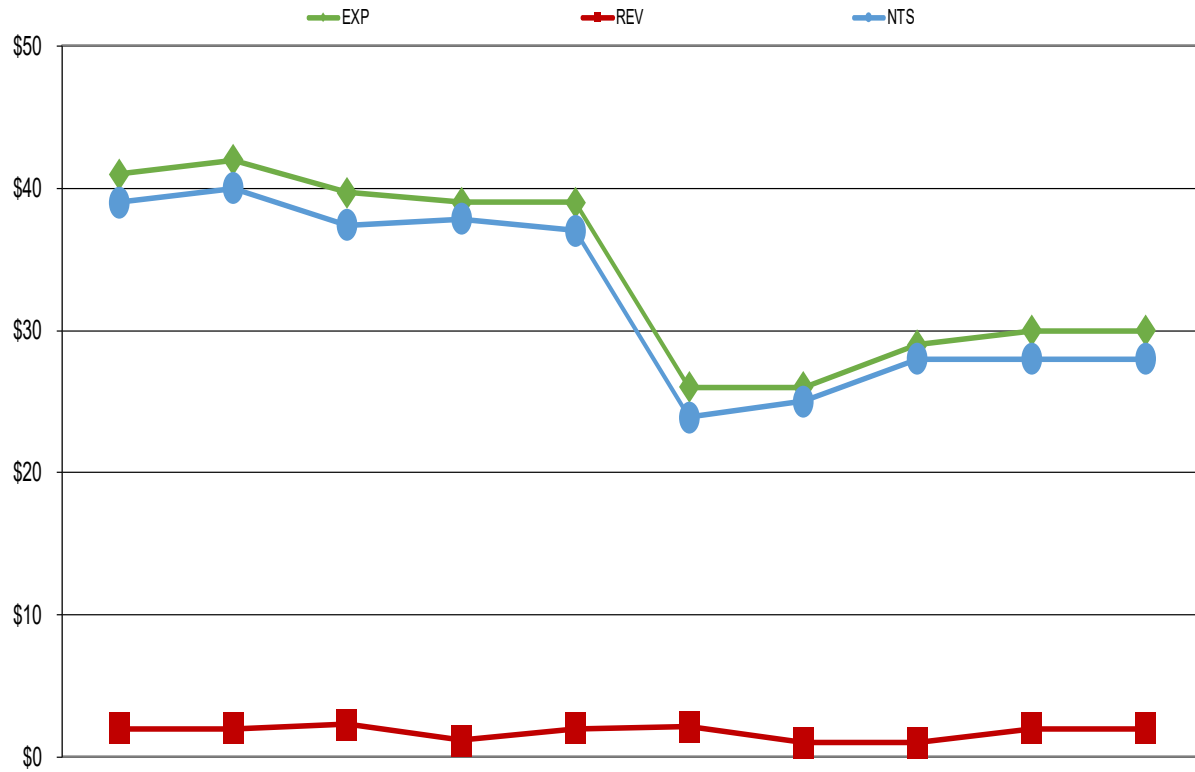
- Issue warrants for the arrest of violators of State law and County ordinances.
- Admit to bail or commit to jail all persons charged with offenses subject to the limitations and in accordance with the general laws on bail.
- Issue civil warrants, accept pre-payments of traffic summons when the Clerk’s Office is closed, and issue temporary detention orders.
- Administer oaths, take acknowledgements, and act as conservators for the peace.

## PERFORMANCE MEASURES

Critical Measures	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimate	FY 2023 Estimate
Bond hearings initially determined	10,140	9,895	7,863	8,183	10,000	10,000
Miscellaneous processes	3,799	6,855	5,992	5,109	6,300	6,300
Probable cause hearings	8,152	8,454	8,472	8,797	9,925	9,925

- FY 2022 and FY 2023 estimates are based on actuals in first half of FY 2022. Office activity has essentially returned to pre-pandemic levels.
- The number of bond hearings initially determined and probable cause hearings reflect not only hearings related to the General District Court but also hearings related to the Circuit Court and the Juvenile and Domestic Relations Court. The number of bond hearings varies annually depending on the number of people arrested, the number of charges per individual, changing legal mandates, and the permutations of bonding procedures before the courts.
- In FY 2018, the number of miscellaneous processes was added to account for processes that are part of the overall workload of the Office of the Magistrate. These include prepayment of tickets, court appointed attorney applications, and the bail check list document that provides additional information to the courts about bonding decisions. The total workload increased in FY 2019, partially due to a new state mandate requiring that a Bond Determination checklist be provided to the courts with additional information about the defendant and the reasons both factual and legal regarding the bond decision. This requires additional questions by the magistrate to law enforcement and the defendant as well as a careful review of the documents provided. This document is now required to be filled out and forwarded to the court for all jailable offenses.
- The number of probable cause hearings varies annually based on the number of arrests, search warrants, mental health Emergency Custody Orders, and Temporary Detention Orders sought, Emergency Protective Order hearings held, changes in legal mandates, and citizen complaints.

**EXPENDITURE, REVENUE, AND NET TAX SUPPORT**



	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2023 Proposed Budget
<b>EXP</b>	\$41	\$42	\$40	\$39	\$39	\$26	\$26	\$29	\$30	\$30
<b>REV</b>	\$2	\$2	\$2	\$1	\$2	\$2	\$1	\$1	\$2	\$2
<b>NTS</b>	\$39	\$40	\$37	\$38	\$37	\$24	\$25	\$28	\$28	\$28

<b>Fiscal Year</b>	<b>Description</b>	<b>FTEs</b>
FY 2014	<ul style="list-style-type: none"> <li>▪ Personnel changed due to a County supplement to the salaries of eligible Magistrate’s staff, who are state employees, and are unaffected by changes to County salary and fringe benefit levels. In FY 2014, the supplement decreased due to there being one fewer state employee receiving the County’s salary supplement (\$13,796).</li> <li>▪ Decreased revenue is due to lower projections in Falls Church reimbursements based on the FY 2014 budget and reconciliation of prior year payments with actual expenditures (\$1,860).</li> <li>▪ Reduced funding for rental of operating equipment (\$819).</li> </ul>	
FY 2015	<ul style="list-style-type: none"> <li>▪ Higher projections in Falls Church reimbursements (\$193).</li> </ul>	
FY 2016	<ul style="list-style-type: none"> <li>▪ Higher projections in Falls Church reimbursements (\$215).</li> </ul>	
FY 2017	<ul style="list-style-type: none"> <li>▪ No significant changes.</li> </ul>	
FY 2018	<ul style="list-style-type: none"> <li>▪ No significant changes.</li> </ul>	
FY 2019	<ul style="list-style-type: none"> <li>▪ No significant changes.</li> </ul>	
FY 2020	<ul style="list-style-type: none"> <li>▪ Adjustment to the salary supplement and payroll taxes (\$11,446) due to a recent staff retirement.</li> <li>▪ Lower projections in Falls Church reimbursements based on the FY 2020 budget and reconciliation of prior year payments with actual expenditures (\$656).</li> </ul>	
FY 2021	<ul style="list-style-type: none"> <li>▪ Lower projections in Falls Church reimbursements based on the FY 2021 budget and reconciliation of prior year payments with actual expenditures (\$660).</li> </ul>	
FY 2022	<ul style="list-style-type: none"> <li>▪ Higher projections in Falls Church reimbursements based on the reconciliation of prior year payments with actual expenditures (\$680).</li> </ul>	