

*Our Mission: The Office of the Commonwealth's Attorney for Arlington and the City of Falls Church pursues justice, broadly, on behalf of victims, defendants, and all of the members of our community. We prioritize public safety, transparency, and accountability. We strive to incorporate data-driven practices to inform our policies, while also seeking restoration by engaging with victims of crime and the community to repair harm.*

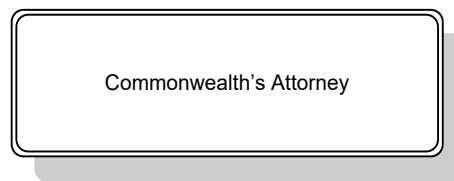
The Commonwealth's Attorney, a Constitutional Officer for the Commonwealth of Virginia, is responsible for public safety in Arlington County, the City of Falls Church, and Ronald Reagan Washington National Airport.

The Commonwealth's Attorney Office reviews criminal complaints and renders legal assistance to law enforcement officers; assigns and schedules all cases and oversees their evaluation and preparation; and appears before the General District Court, Juvenile and Domestic Relations District Court, and the Circuit Court. In addition, the Office recommends eligible cases for diversion for resolution through restorative or other alternative processes and provides victim and witness support services.

The responsibilities of the Office of the Commonwealth's Attorney include:

- Setting policy and priorities in order to make certain the focus, manner, and extent of prosecution decisions achieves both safety and justice for the community.
- Directing the office's resources in ways that focus on serious crimes, protect vulnerable members of the community, and support diversion and alternative programs such as drug and mental health courts and restorative justice.
- Managing, training, and supervising attorneys, interns, and staff.
- Undertaking community engagement, public education, and transparency to prevent crime and respond to community concerns.

## LINE OF BUSINESS



**Office of the Commonwealth's Attorney**

## SIGNIFICANT BUDGET CHANGES

The FY 2025 adopted expenditure budget for the Office of the Commonwealth's Attorney is \$6,888,240, a ten percent increase from the FY 2024 adopted budget. The adopted budget reflects:

- The County Board added a conviction review attorney (\$150,000, 1.00 FTE) and ongoing funding for the Director of Restorative Justice (\$85,358).
- ↑ Personnel increases due to employee salary increases, an increase in the County's cost for employee health insurance, slightly higher retirement contributions based on current actuarial

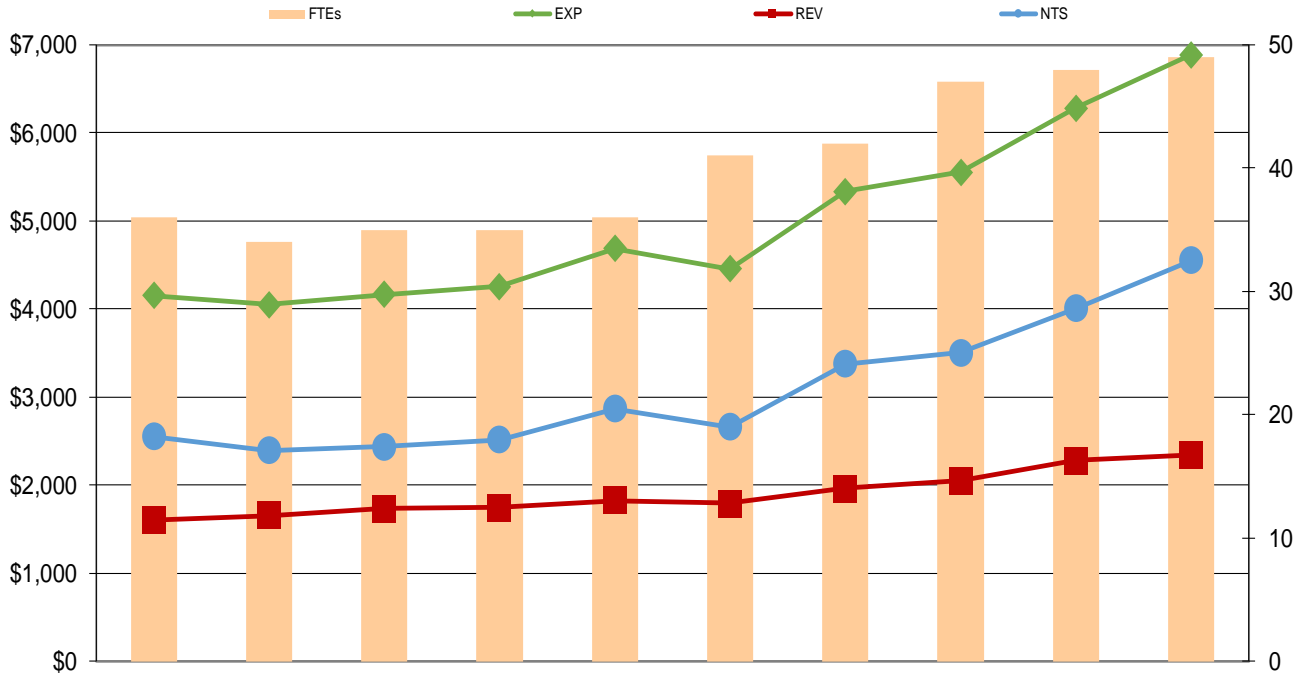
projections, and adjustments to salaries resulting from job family studies in Judicial/Legal Services (\$63,994). A grant-funded limited-term management analyst position (1.00 FTE) was added in July 2022 for implementing the one-time grant award by the U.S. Department of Justice's Smart Prosecution Program (\$340,000 total grant award). The position's budget will be carried forward through the annual closeout process, expiring in September 2024.

- ↓ Non-personnel decreases primarily due to decreased grant funding from the Virginia Department of Criminal Justice Services for the Victim Witness Program (\$28,798).
- ↓ Fee revenues decrease due to lower projections in Falls Church reimbursements based on the FY 2025 budget and reconciliation of prior year payments with actual expenditures (\$16,086) and lower projections in attorney fees (\$5,500).
- ↑ State revenues increase due to an increase in State Compensation Board reimbursements (\$101,400), partially offset by a decrease in the Victim Witness Grant Program (\$19,303).

**DEPARTMENT FINANCIAL SUMMARY**

	FY 2023 Actual	FY 2024 Adopted	FY 2025 Adopted	% Change '24 to '25
Personnel	\$5,210,297	\$6,070,535	\$6,703,356	10%
Non-Personnel	344,456	213,517	184,884	-13%
<b>Total Expenditures</b>	<b>5,554,753</b>	<b>6,284,052</b>	<b>6,888,240</b>	<b>10%</b>
Fees	244,839	281,755	260,169	-8%
State	1,770,612	1,995,460	2,077,557	4%
Federal	34,239	-	-	-
<b>Total Revenues</b>	<b>2,049,690</b>	<b>2,277,215</b>	<b>2,337,726</b>	<b>3%</b>
<b>Net Tax Support</b>	<b>\$3,505,063</b>	<b>\$4,006,837</b>	<b>\$4,550,514</b>	<b>14%</b>
Permanent FTEs	47.00	48.00	49.00	
Temporary FTEs	-	-	-	
<b>Total Authorized FTEs</b>	<b>47.00</b>	<b>48.00</b>	<b>49.00</b>	

**EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS**



	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
<b>EXP</b>	\$4,153	\$4,050	\$4,167	\$4,258	\$4,686	\$4,457	\$5,337	\$5,555	\$6,284	\$6,888
<b>REV</b>	\$1,603	\$1,653	\$1,731	\$1,743	\$1,821	\$1,794	\$1,961	\$2,050	\$2,277	\$2,338
<b>NTS</b>	\$2,550	\$2,396	\$2,436	\$2,515	\$2,865	\$2,663	\$3,376	\$3,505	\$4,007	\$4,550
<b>FTEs</b>	36.00	34.00	35.00	35.00	36.00	41.00	42.00	47.00	48.00	49.00





Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> <li>▪ Re-allocated personnel budget from the Victim Witness grant to the grant's non-personnel budget to better reflect the grant award distribution (\$38,310).</li> <li>▪ Fee revenues increased due to higher projections in Falls Church reimbursements based on the FY 2023 budget and reconciliation of prior year payments with actual expenditures (\$6,299).</li> <li>▪ Grant revenues increased due to an increase in State Compensation Board reimbursements (\$146,022).</li> <li>▪ <i>In July 2022, the County Board accepted and appropriated the U.S. Department of Justice's Smart Prosecution grant (\$340,000) and added a limited-term grant-funded position to support restorative justice.</i></li> <li>▪ <i>A technical adjustment was approved by the County Board in April 2023 to appropriate funding from Non-Departmental to Departments to allocate the budget for bonuses funded in the adopted budget. The funding added to the Commonwealth Attorney's Office was \$104,485.</i></li> </ul>	1.00
FY 2024	<ul style="list-style-type: none"> <li>▪ Added funding for job family studies in Judicial/Legal Services and Administrative (\$23,314).</li> <li>▪ Replaced one-time funding with ongoing funding for the five positions (three paralegals and two attorneys) added in the FY 2023 adopted budget to support the continued implementation of body worn cameras.</li> <li>▪ Added one-time funding for \$2,000 (gross) employee bonuses (\$116,928).</li> <li>▪ Increased grant revenue due to an increase in State Compensation Board reimbursements (\$141,534).</li> <li>▪ Increased fee revenue due to higher projections in Falls Church reimbursements based on the FY 2024 budget and reconciliation of prior year payments with actual expenditures (\$55,308).</li> </ul>	
FY 2025	<ul style="list-style-type: none"> <li>▪ The County Board added a conviction review attorney (\$150,000).</li> <li>▪ The County Board added ongoing funding for the Director of Restorative Justice (\$85,358).</li> <li>▪ Added funding for the legal and judicial job family studies (\$63,994).</li> <li>▪ State grant revenues increased due to an increase in State Compensation Board reimbursements (\$101,400), partially offset by a decrease in the Victim Witness Grant program (\$19,303).</li> </ul>	1.00