

*Our Mission: To improve the housing, neighborhood, and economic conditions of Arlington County's low and moderate-income residents by effectively administering the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME) grant, and Community Services Block Grant (CSBG).*

Housing and Community Development staff responsibilities include:

- Develop the annual Community Development Fund grant recommendations.
- Provide technical assistance, coordinate, monitor, and evaluate community development activities in Arlington.
- Ensure compliance of CDBG, CSBG, and HOME- eligible activities with federal regulations (e.g., environmental, labor standards, Section 3 employment opportunities and acquisition) through financial management and oversight.
- Promote citizen participation in the planning, implementation, and evaluation of these programs.
- Provide staff support for the Community Development Citizens Advisory Committee (CDCAC).

### **SIGNIFICANT BUDGET CHANGES**

The FY 2025 proposed budget totals \$3,132,006 and includes funding from program income (\$600,000), Community Development Block Grant funds (\$1,340,757), federal HOME program funds (\$861,407), and Community Services Block Grant funds (\$329,842). The FY 2025 Proposed Budget reflects:

- ↑ Personnel increases due to employee salary increases, an increase in the County's cost for employee health insurance, and slightly higher retirement contributions based on current actuarial projections.
- ↓ Non-personnel decreases to offset the personnel increases noted above with total available grant funding.

**HOUSING AND COMMUNITY DEVELOPMENT FUND**  
FUND SUMMARY

**PROGRAM FINANCIAL SUMMARY**

	FY 2023 Actual	FY 2024 Adopted	FY 2025 Proposed	% Change '24 to '25
Personnel	\$448,561	\$561,119	\$591,636	5%
Non-Personnel	2,006,699	2,570,887	2,540,370	-1%
<b>Total Expenditures</b>	<b>2,455,260</b>	<b>3,132,006</b>	<b>3,132,006</b>	<b>-</b>
Program Income	1,893,133	600,000	600,000	-
Grants - CDBG	141,884	1,340,757	1,340,757	-
Grants - HOME	82,395	861,407	861,407	-
Grants - CSBG	337,848	329,842	329,842	-
<b>Total Revenues</b>	<b>\$2,455,260</b>	<b>\$3,132,006</b>	<b>\$3,132,006</b>	<b>-</b>
<b>Net Tax Support</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Permanent FTEs	4.50	4.50	4.50	
Temporary FTEs	-	-	-	
<b>Total Authorized FTEs</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	

- FY 2023 actuals include revenue from prior grant years as well as carry-over funds.
- FY 2024 adopted includes the amounts from the FY 2024 Annual Action Plan that was approved by the County Board in April 2023.
- FY 2024 adopted and FY 2025 proposed includes \$400,000 in CDBG program income and \$200,000 in HOME program income.
- FY 2024 adopted does not include carry-over funds that were unexpended in FY 2023, including \$2.6M in HOME ARP carryover

**CPHD COMMUNITY DEVELOPMENT FUND, FUND STATEMENT**

	FY 2023 Actual	FY 2024 Adopted	FY 2025 Proposed	% Change '24 to '25
Beginning Balance, July 1	-	-	-	-
Program Income	\$1,893,133	\$600,000	\$600,000	-
Federal Revenue (CDBG)	141,884	1,340,757	1,340,757	-
Federal Revenue (HOME)	82,395	861,407	861,407	-
Federal/State Revenue (CSBG)	337,848	329,842	329,842	-
<b>Total Balance and Revenues</b>	<b>2,455,260</b>	<b>3,132,006</b>	<b>3,132,006</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$2,455,260</b>	<b>\$3,132,006</b>	<b>\$3,132,006</b>	<b>-</b>
<b>Closing Balance, June 30</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**PERFORMANCE MEASURES**

Critical Measures	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Number of micro-enterprises assisted with loans and technical support	62	68	100	121	123	123
Number of owner-occupied units improved	11	15	16	15	15	15
Number of persons assisted through training and job placement/success rate	258/68%	554/N/A	251/44%	293/44%	171/79%	171/79%
Number of persons benefiting from public service activities	4,722	8,878	4,125	5,188	6,459	7,729

- For all measures, actual outcomes in FY 2020 and FY 2021 varied due to the impact of the COVID-19 pandemic.
- The FY 2022 through FY 2025 actuals and estimates for the number of microenterprises assisted with loans and technical support reflect higher numbers of clients as the methodology has been adjusted to include clients receiving both loans and technical assistance.
- The number of persons assisted through training and job placement and the persons benefiting from public service activities increased substantially in FY 2021 due to CARES Act funding and the response to the COVID-19 Pandemic. These numbers are anticipated to return to normal levels in the absence of these funds.
- The values above for FY 2020 through FY 2022 actuals for the number of persons assisted through training and job placement and the number of persons benefiting from public service activities represent outcomes for CDBG and CSBG-funded grants only in Arlington County (i.e., not AHIF Housing Services). For FY 2023 and beyond, actuals and estimates include CDBG, CSBG and AHIF-funded grant sources in order to demonstrate total impact.
- In FY 2021, the job placement/success rate was not consistently tracked for COVID-19/CARES programs because of the emergency nature of the funding.
- The estimated number of persons assisted through job training decreased in FY 2022 because of a targeted focus on Child Development Associate training through the Department of Human Services (DHS) Arlington Employment Training; this funding covers all training and certification.

Supporting Measures	FY 2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Number of CDBG/CSBG/AHIF sub grantees	23	28	25	34	35	36
Number of CDBG/CSBG/AHIF assisted activities	28	33	28	40	29	44
Number of housing events and workshops sponsored	43	62	38	38	38	38

- The values above for FY 2020 through FY 2022 actuals represent outcomes for CDBG and CSBG-funded grants only in Arlington County (i.e., not AHIF Housing Services). For FY 2023

and beyond, actuals and estimates include CDBG, CSBG, and AHIF-funded grant sources in order to demonstrate total impact.

- The number of CDBG/CSBG sub grantees is the number of unduplicated organizations that receive either CDBG or CSBG funding. The number of CDBG/CSBG-assisted activities is the number of individual programs funded through CDBG or CSBG funds. This is meant to demonstrate that an organization can receive funding to provide multiple programs and possibly through more than one funding source. The number of sub grantees and assisted activities vary annually based on the funding proposals received and the total amount of funds available.
- The number of housing events and workshops sponsored increased in FY 2021 due to the ability to host these activities virtually. For FY 2022 and beyond, there will be fewer virtual events as staff return to providing activities in person.

**DESCRIPTION OF FY 2025 HOUSING AND COMMUNITY DEVELOPMENT FUND PROGRAMS**

The Housing and Community Development Fund is used to support a variety of affordable housing and community development programs. These programs support the goals of the County's FY 2022 - 2026 Consolidated Plan, which include the following:

1. Create and sustain affordable housing;
2. Promote healthy and self-sufficient families;
3. Stabilize households at risk of homelessness; and
4. Foster vibrant and sustainable neighborhoods.

In addition to affordable housing and community development programs, a portion of Housing and Community Development Fund dollars support administrative and planning functions for these programs including funds for 4.5 FTEs within the Housing Division of the Department of Community Planning, Housing and Development.

Housing and Community Development Fund programs and costs for FY 2025 are summarized as follows.

PROGRAMS	FY 2023 ACTUAL	FY 2024 ADOPTED <sup>1</sup>	FY 2025 PROPOSED <sup>1</sup>	FY 2025 CDBG	FY 2025 CSBG & TANF	FY 2025 AHIF <sup>2</sup>	FY 2025 HOME	FY 2025 General Fund <sup>2</sup>
<b>GOAL 1: CREATE AND SUSTAIN AFFORDABLE HOUSING</b>								
Community Development Grant Funds	125,000	139,000	134,000	134,000	-	-	-	-
Moderate-Income Purchase Assistance Program (MIPAP)	1,086,247	904,632	588,708	588,708	-	-	-	-
Multifamily Loan Fund	-	852,759	989,206	-	-	-	989,206	-
<b>TOTAL, GOAL 1</b>	<b>\$1,211,247</b>	<b>\$1,896,391</b>	<b>\$1,711,914</b>	<b>\$722,708</b>	<b>-</b>	<b>-</b>	<b>\$989,206</b>	<b>-</b>
<b>GOAL 2: PROMOTE HEALTHY AND SELF-SUFFICIENT FAMILIES</b>								
Community Development Grant Funds	915,240	1,093,924	1,121,056	443,114	327,942	300,000	-	50,000
<b>TOTAL, GOAL 2</b>	<b>\$915,240</b>	<b>\$1,093,924</b>	<b>\$1,121,056</b>	<b>\$443,114</b>	<b>\$327,942</b>	<b>\$300,000</b>	<b>-</b>	<b>\$50,000</b>
<b>GOAL 3: STABILIZE HOUSEHOLDS AT RISK OF HOMELESSNESS</b>								
Community Development Fund Grants	95,000	45,000	45,000	45,000	-	-	-	-
<b>TOTAL, GOAL 3</b>	<b>\$95,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GOAL 4: FOSTER VIBRANT AND SUSTAINABLE NEIGHBORHOODS</b>								
NSA Small Grants - NSD	1,000	5,000	5,000	5,000	-	-	-	-
Housing Outreach Program CPHD-HD ( <i>public services funds only</i> )	5,121	5,500	5,500	5,500	-	-	-	-
<b>TOTAL, GOAL 4</b>	<b>\$6,121</b>	<b>\$10,500</b>	<b>\$10,500</b>	<b>\$10,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FEDERAL PROGRAM ADMINISTRATION/PLANNING</b>								
Federal Administration and Planning	513,734	436,191	593,536	519,435	1,900	-	72,201	-
<b>TOTAL, ADMINISTRATION/PLANNING</b>	<b>\$513,734</b>	<b>\$436,191</b>	<b>\$593,536</b>	<b>\$519,435</b>	<b>\$1,900</b>	<b>-</b>	<b>\$72,201</b>	<b>-</b>
<b>TOTAL, ARLINGTON GRANT<sup>3</sup></b>	<b>\$2,741,342</b>	<b>\$3,482,006</b>	<b>\$3,482,006</b>	<b>\$1,740,757</b>	<b>\$329,842</b>	<b>\$300,000</b>	<b>\$1,061,407</b>	<b>\$50,000</b>

<sup>1</sup> FY 2024 Adopted and FY 2025 Proposed includes \$400,000 in CDBG program income and \$200,000 in HOME program income.

<sup>2</sup> AHIF and General Fund dollars noted in this summary are captured in the County's General Fund budgets. They are included in this table as they help support the Community Development Fund Grant Program which is further described in this narrative.

<sup>3</sup> Totals do not include supplemental CDBG COVID funding or CDBG CARES Act spending.

Below are descriptions of these programs and supportive functions for FY 2025.

### **Community Development Fund Grant Program**

The Community Development Fund is a competitive grant fund comprised of federal Community Development Block Grant (CDBG), federal and state Community Services Block Grant (CSBG), and local general funds, including Affordable Housing Investment Fund (AHIF) Housing Services funds. Grants are awarded to nonprofit agencies meeting the goals of the County's FY 2022–2026 Consolidated Plan.

Eligible organizations are non-profit agencies serving low- and moderate-income Arlington residents. Grants are renewable and awarded for one-year periods. Grants between \$20,000 and \$50,000 may be requested for public services that serve low- and moderate-income residents such as neighborhood, job training, youth, or senior programs. Housing development, homeownership, housing rehabilitation, certain economic development programs, and business development (such as micro-enterprise and small business assistance) are eligible for grants up to \$100,000.

A summary of FY 2025 proposed funding allocations appears below:

#### **GOAL 1: CREATE AND SUSTAIN AFFORDABLE HOUSING**

**Total: \$134,000** (all CDBG)

- **EcoAction Arlington:** \$20,000 CDBG for the Energy Masters program to train volunteers to weatherize apartments occupied by low-income Arlington residents and educate residents about energy efficiency measures. EXPECTED OUTCOME: 50 units will receive energy and water conservation improvements.
- **Latino Economic Development Center (LEDC):** \$35,000 CDBG for the Achieve your Dream Program to conduct outreach, one-on-one counseling, and provide educational workshops to eligible prospective home buyers that will promote homeownership and prevent foreclosure for low- and moderate-income and minority households. EXPECTED OUTCOME: 18 families will become first-time Arlington homebuyers.
- **Rebuilding Together Arlington Fairfax Falls Church:** \$79,000 CDBG to Rebuilding Together for staff and related costs to manage a single-family home repair program for seniors and persons with disabilities as well as an accessibility improvement program for affordable rental units. Volunteers conduct energy audits and repair houses owned and occupied by low- and moderate-income persons. EXPECTED OUTCOME: 15 owner-occupied properties and 2 rental units will be rehabilitated.

#### **GOAL 2: PROMOTE HEALTHY AND SELF-SUFFICIENT FAMILIES**

**Total: \$1,121,056** (\$443,114 CDBG; \$174,392 CSBG; \$153,550 CSBG-TANF; \$300,000 AHIF Housing Services; \$50,000 General Fund)

- **Alliance for Arlington Senior Programs (AASP):** \$20,000 CSBG for Internet Access for Arlington Seniors program to train low-income seniors on the use of a laptop and how to access the internet as well as provide a subsidy for reduced cost broadband internet. EXPECTED OUTCOMES: 60 individuals to receive 20 hours of training or more; 60 individuals enrolled in Comcast Internet Essentials program or equivalent.

- **Arlington Employment Center/Department of Human Services:** \$33,114 CDBG, \$13,392 CSBG, and \$58,550 CSBG-TANF for Childcare Development Associate (CDA) credential program. EXPECTED OUTCOME: 30 residents enrolled in the CDA training program; 20 residents complete CDA training program; 20 residents will gain employment as a result of CDA credential.
- **Affordable Homes and Communities (AHC):** \$35,000 CDBG for Project Discovery for academic support, mentoring, and college visits for low-income high school students. EXPECTED OUTCOME: 165 low- and very low-income students enrolled.
- **Affordable Homes and Communities (AHC):** \$30,000 AHIF Housing Services (second year of two-year grant) for an expanded resident services program and full time Resident Services Coordinator (RSC) at the Serrano. EXPECTED OUTCOMES: 215 residents assisted.
- **Arlington Partnership for Affordable Housing (APAH):** \$40,500 AHIF Housing Services (first year of two-year grant) to assist in the development of an onsite resident services program at Ballston Station apartments. These programs will focus on four core areas: improving health and wellness; developing job or promotion readiness; enhancing financial literacy; and fostering civic engagement. EXPECTED OUTCOMES: 108 residents assisted.
- **Arlington Partnership for Affordable Housing (APAH):** \$35,000 AHIF Housing Services funds (second year of a two-year grant) to assist in the development of an onsite resident services program at Terwilliger Place apartments. These programs will focus on four core areas: improving health and wellness; developing job or promotion readiness; enhancing financial literacy; and fostering civic engagement. EXPECTED OUTCOMES: 341 residents supported.
- **Arlington Neighborhood Village (ANV):** \$25,000 AHIF Housing Services (second year of a two-year grant) for Senior Ambassador Program to expand services to lower-income seniors and increase awareness of the support services available to older adults in Arlington County. EXPECTED OUTCOME: Support 200 low-income seniors.
- **Arlington Thrive:** \$25,000 AHIF Housing Services (second year of two-year grant) to Arlington Thrive to support a Community Navigator Program to work directly with Arlington residents and nonprofit partners to provide access to a variety of Arlington social services. EXPECTED OUTCOMES: 100 families assisted.
- **Arm & Arm:** \$25,000 AHIF Housing Services (second year of two-year grant) to pilot a Youth Development Program for Green Valley youth ages 12-25 to help them develop assets, competencies, values, and connections to resources to lead more healthy and productive lives and engage in building a stronger community. EXPECTED OUTCOMES: 75 youth enrolled.
- **Aspire! Afterschool Learning:** \$35,000 CSBG for the Learning Rocks! Program to provide daily afterschool program for low-income 3rd-5th grade students who are at risk of falling into the achievement gap. EXPECTED OUTCOME: 80 students enrolled; 64 students will improve academic skills by one grade level.
- **Bridges to Independence:** \$20,000 CSBG-TANF to support a full-time Youth Program Coordinator for the Children's Development Community program to manage, coordinate, and oversee programs including academic tutoring, college preparation, employment readiness, financial education, and other initiatives to produce positive outcomes for children and young people in Green Valley. EXPECTED OUTCOMES: 85 youth assisted.
- **BU-GATA:** \$25,000 CDBG for the Buckingham Youth Brigade program to encourage civic involvement and develop leadership among youth and their families in the Buckingham neighborhood. EXPECTED OUTCOME: 15 students enrolled, 10 students will demonstrate improvement in skill areas.
- **BU-GATA:** \$50,000 in General Fund support for tenant outreach services to low-income renters. This will include one-on-one outreach and referrals as well as workshops that will educate tenants about available services and programs. EXPECTED OUTCOME: 40 low-income residents connected with services and programs.

- **CARE, Inc.:** \$20,000 AHIF Housing Services (first year of a two-year grant) to develop an afterschool 4-H program for Green Valley youth, including teen interns to support summer programming. EXPECTED OUTCOME: 100 youth participate.
- **Communities in Schools of NOVA (CIS of NOVA):** \$25,000 CDBG for Case Management and Family Support program to provide case management, family engagement, and holistic school-wide programs to assist APS students and their families in accessing resources and other County services. EXPECTED OUTCOMES: 200 receive case management services.
- **The Clothesline for Arlington Kids:** \$20,000 AHIF Housing Services (first year of a two year grant) to purchase clothing for low-income youth and teens as part of a community clothing bank. ESTIMATED OUTCOME: 1,120 youth and teens receive new clothing.
- **Capital Youth Empowerment Program (CYEP):** \$25,000 CSBG-TANF for the Fathers in Touch program to provide low-income fathers with a variety of skills training, including workforce development, to enhance the quality of emotional and financial interactions in their child's life to reduce the risk for child abuse and neglect. EXPECTED OUTCOMES: 30 individuals enrolled.
- **Enterprise Development Group (EDG):** \$50,000 CDBG to provide local matching funds for the Microloan Program to provide microenterprise development services including technical assistance and business loans. Local match funding is necessary for EDG to leverage federal Small Business Administration (SBA) microloan program funds. EXPECTED OUTCOME: 10 loans will be made to microenterprises; 8 jobs created and 10 jobs retained; 33 small businesses will receive pre- and post-loan one-on-one technical assistance.
- **Edu-Futuro:** \$30,000 CDBG for Emerging Leaders program to empower immigrant youth to achieve academically and enhance their leadership abilities through after-school programming in both middle school and high school through the Emerging Leaders I and II programs (ELP). EXPECTED OUTCOME: 126 students enrolled in ELP programs.
- **ENDependence Center of Northern Virginia (ECNV):** \$25,000 CDBG for the Building Stronger Community program to provide housing access support and independent living skills training for Arlington residents with disabilities. EXPECTED OUTCOME: 8 residents receive affordable housing access, 40 improve independent living skills, and 16 increase knowledge.
- **Fenwick Foundation:** \$20,000 CSBG for the Project ADAPT program to provide free dental treatment services to the resident populations at two Arlington County assisted living facilities, Culpepper Garden and Mary Marshall Assisted Living Residences. EXPECTED OUTCOMES: 100 individuals provided with dental services.
- **Just Neighbors:** \$30,000 CSBG for on-site legal clinics to help immigrants receive work authorizations, facilitate family unification, and assist with domestic violence issues. EXPECTED OUTCOME: 60 low-income individuals provided legal information and services including work authorization, employment documents, and citizenship assistance.
- **Kitchen of Purpose (dba La Cocina VA):** \$30,000 CSBG-TANF for Culinary Job Training program, a 17-week bilingual culinary arts job training and vocational English instruction job-readiness program. The program will connect clients with paid internships and wrap-around services. EXPECTED OUTCOME: 60 individuals enrolled in culinary-arts job training; 54 individuals placed in jobs.
- **Latino Economic Development Center (LEDC):** \$45,000 CDBG for Small Business Services program to provide linguistically and culturally competent small business financing assistance, pre- and post-loan technical assistance, and educational workshops for low- and moderate-income aspiring entrepreneurs and existing small business owners in Arlington County. EXPECTED OUTCOME: 11 loans will be made to microenterprises; five jobs created and 20 jobs retained; 23 small businesses will receive one-on-one technical assistance.
- **Legal Aid Justice Center (LAJC):** \$30,000 CSBG for Economic Justice for Immigrants program to help low-income immigrants access information on housing and employment rights, eviction protections, access emergency aid and medical services, and updates on



immigration policies. EXPECTED OUTCOME: 40 individuals provided with outreach and education, 35 clients advised and/or referred to appropriate services, 15 cases closed in individual's favor.

- **Liberty's Promise:** \$30,000 CDBG for Helping Immigrant Youth Succeed program, which will provide an internship and after-school civic engagement for low-income immigrant youth at Wakefield High School. EXPECTED OUTCOME: 75 students enrolled in afterschool program and job skills training programs.
- **Melwood:** \$20,000 CDBG for the Melwood JOBS program to provide employment support services residents who are unemployed/underemployed, homeless, or at-risk of becoming homeless and are receiving case management services. EXPECTED OUTCOMES: 30 residents to develop a service plan; 20 individuals to secure employment.
- **Northern Virginia Dental Clinic:** \$26,000 CSBG to fill critical gap in oral health care services for low-income, uninsured, and underserved residents in Arlington. EXPECTED OUTCOME: 100 new individuals enrolled in program; 80 individuals achieve an improved state of oral health.
- **Northern Virginia Family Service:** \$35,000 CDBG for the Escala program to provide capacity building technical assistance to aspiring Arlington entrepreneurs, including entrepreneurs in the food industry. EXPECTED OUTCOMES: 14 individuals provided technical assistance.
- **Northern Virginia Family Service:** \$20,000 CDBG for the Training Futures program that teaches marketable job skills and offers post-secondary education credentials to economically disadvantaged, unemployed or underemployed, high-potential adults. EXPECTED OUTCOME: 21 individuals enrolled, nine will complete the program, 17 participants will retain new or improved employment for 90 days.
- **Offender Aid and Restoration (OAR):** \$30,000 CDBG to provide employment support to individuals pre-release (while they are still incarcerated) and post-release (within the first year after release). EXPECTED OUTCOME: 30 individuals enrolled and complete employment-focused courses pre-release; 30 individuals will be provided with employment assistance post-release, and 24 will secure employment.
- **Our Stomping Ground:** \$25,000 AHIF Housing Services funds (first year of two-year grant) to expand services for adults with developmental disabilities (DD) at additional affordable housing complexes in Arlington to enable individuals to gain more independence and become fully integrated into the broader community. EXPECTED OUTCOMES: 144 participants in programming.
- **Read Early and Daily (READ):** \$15,000 AHIF (second year of two-year grant) to expand the Baby Book Bag program by enrolling moms-to-be in its READ With Me monthly program so they continue to receive free, new, culturally relevant books every month. EXPECTED OUTCOME: 300 households enrolled.
- **Real Food for Kids:** \$20,000 CSBG-TANF for the SNAP Ambassador Program to provide professional development training to Arlington Public School (APS) school-based staff, including bilingual liaisons and social workers, as Ambassadors who will become knowledgeable about SNAP in order to assist income-eligible families with the enrollment and renewal process. EXPECTED OUTCOME: 100 households enrolled in SNAP.
- **Washington Area Community Investment Fund (WACIF):** \$40,000 CDBG for Growing Capital Readiness program, which provides small business advisory services and access to capital to low-income Arlington entrepreneurs. EXPECTED OUTCOMES: 53 entrepreneurs provided with one-on-one technical assistance; 11 small businesses provided with capital; five jobs created and 20 jobs retained.
- **Wesley Housing Development Corporation (WHDC):** \$39,500 AHIF Housing Services (second year of two-year grant) for on-site programs to promote self-sufficiency including eviction prevention/intervention, counseling, job training, referrals, food assistance, and other services for low-income adults at the new Cadence property as well as Whitefield Commons

and Knightsbridge Apartments in Buckingham. EXPECTED OUTCOME: 158 residents avoid eviction, 24 residents complete job skills classes, 80 residents receive food/material assistance, 80 residents participate in events, and 80 residents report improved well-being.

**GOAL 3: STABILIZE HOUSEHOLDS AT RISK OF HOMELESSNESS**

**Total: \$45,000** (all CDBG)

- **Friends of Guest House:** \$25,000 CDBG to help justice-involved returning females find and enroll in training/workforce development, seek educational attainment and benefits enrollment and general supportive services to enable them to successfully re-enter the community. EXPECTED OUTCOMES: Six formerly incarcerated women provided with employment training services.
- **PathForward:** \$20,000 CDBG to expand the provision of housing and onsite supports for transition aged youth and homeless families who have the most significant barriers for housing placement and retention. EXPECTED OUTCOME: Five transition aged youth and two-family households will be housed in scattered site apartments.

**GOAL 4 – FOSTER VIBRANT AND SUSTAINABLE NEIGHBORHOODS**

**Total: \$5,000** (all CDBG)

- **Neighborhood Small Grants Program:** \$5,000 CDBG for a set-aside fund to respond to neighborhood needs. EXPECTED OUTCOME: five to seven small grants for projects or activities located in Arlington’s low- and moderate-income neighborhoods with 2,000 participants.

**FY 2025 COMMUNITY DEVELOPMENT FUND PROGRAM**

PROGRAMS	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2025 PROPOSED	FY 2025 CDBG	FY 2025 CSBG & TANF	FY 2025 AHIF <sup>1</sup>	FY 2025 HOME	FY 2025 General Fund <sup>1</sup>
<b>GOAL 1: CREATE AND SUSTAIN AFFORDABLE HOUSING</b>								
Eco-Action – Arlington Energy Masters	20,000	25,000	20,000	20,000	-	-	-	-
LEDC – Achieve Your Dream	35,000	35,000	35,000	35,000	-	-	-	-
Rebuilding Together – Volunteer Home Repair	70,000	79,000	79,000	79,000	-	-	-	-
<b>TOTAL, GOAL 1</b>	<b>\$125,000</b>	<b>\$139,000</b>	<b>\$134,000</b>	<b>\$134,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GOAL 2: PROMOTE HEALTHY AND SELF-SUFFICIENT FAMILIES</b>								
AASP – Internet Access for Arlington Seniors	20,000	20,000	20,000	-	20,000	-	-	-
AEC/DHS – Employment & Training Programs	120,404	99,424	105,056	33,114	71,942	-	-	-
AHC – Project Discovery	30,000	34,000	35,000	35,000	-	-	-	-
AHC – Resident Services Program at Serrano	-	30,000	30,000	-	-	30,000	-	-
APAH – Resident Services Expanded Hours Pilot	20,500	20,500	-	-	-	-	-	-
APAH – Ballston Station Resident Services	-	-	40,500	-	-	40,500	-	-
APAH – Terwilliger Place Resident Services	-	39,500	35,000	-	-	35,000	-	-
APAH – Bringing Resident Services to Queens Court	24,500	-	-	-	-	-	-	-
Arl Neighborhood Village – Senior Ambassador Program	25,000	25,000	25,000	-	-	25,000	-	-
Arl Retirement Housing Corp. – Technology Training and Support	6,084	20,000	-	-	-	-	-	-
Arlington Thrive – Childcare Outreach Coordinator	25,000	25,000	-	-	-	-	-	-

**HOUSING AND COMMUNITY DEVELOPMENT FUND**  
**PROGRAM DESCRIPTION**

PROGRAMS	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2025 PROPOSED	FY 2025 CDBG	FY 2025 CSBG & TANF	FY 2025 AHIF <sup>1</sup>	FY 2025 HOME	FY 2025 General Fund <sup>1</sup>
Arlington Thrive – Community Navigator Program	-	25,000	25,000	-	-	25,000	-	-
Arm & Arm – Positive Youth Development in Green Valley	-	20,000	25,000	-	-	25,000	-	-
Aspire! – Learning Rocks	30,000	35,000	35,000	-	35,000	-	-	-
Ayuda – Immigration Legal Services	10,004	25,000	-	-	-	-	-	-
B2I – Children’s Development Community Program	-	20,000	20,000	-	20,000	-	-	-
BU-GATA – Buckingham Youth Brigade	19,999	25,000	25,000	25,000	-	-	-	-
BU-GATA – Tenant Outreach Program	99,998	50,000	50,000	-	-	-	-	50,000
CARE, Inc. – 4H Afterschool Enrichment	-	-	20,000	-	-	20,000	-	-
CIS of NOVA – Case Management / Family Support	20,000	25,000	25,000	25,000	-	-	-	-
Clothesline – Arlington Kids	-	-	20,000	-	-	20,000	-	-
CYEP – Fathers in Touch	20,000	25,000	25,000	-	25,000	-	-	-
EDG – Micro Loan Program	44,327	50,000	50,000	50,000	-	-	-	-
Edu-Futuro – Emerging Leaders	25,000	30,000	30,000	30,000	-	-	-	-
ENDependence Center – Building Stronger Community	-	-	25,000	25,000	-	-	-	-
Fenwick Foundation – Project ADAPT	20,000	20,000	20,000	-	20,000	-	-	-
Just Neighbors – Immigration Legal Services	24,907	30,000	30,000	-	30,000	-	-	-
Kitchen of Purpose – Culinary Job Training	25,000	30,000	30,000	-	30,000	-	-	-
LEDC – Small Business Services	40,000	45,000	45,000	45,000	-	-	-	-
Legal Aid Justice Center – Economic Justice for Immigrants	25,000	30,000	30,000	-	30,000	-	-	-
Liberty’s Promise – Helping Immigrant Youth Succeed	25,000	30,000	30,000	30,000	-	-	-	-
Melwood – Melwood JOBS	13,777	20,000	20,000	20,000	-	-	-	-
NVDC – Northern Virginia Dental Clinic	22,000	26,000	26,000	-	26,000	-	-	-
NVFS – Escala	30,000	35,000	35,000	35,000	-	-	-	-
NVFS – Training Futures	20,000	20,000	20,000	20,000	-	-	-	-
OAR – Employment and Direct Services Program	25,000	30,000	30,000	30,000	-	-	-	-
Our Stomping Ground – Building Inclusive Communities	20,000	20,000	25,000	-	-	25,000	-	-
Read Early And Daily – READ With Me Baby Book Bags	-	15,000	15,000	-	-	15,000	-	-
Real Food for Kids – School-Based SNAP Ambassadors	-	20,000	20,000	-	20,000	-	-	-
Service Source – Aspiring. Skills. Determined.	25,000	-	-	-	-	-	-	-
WACIF – Growing Capital Readiness	38,740	40,000	40,000	40,000	-	-	-	-
WHDC – Housing Stability Initiative	20,000	39,500	39,500	-	-	39,500	-	-
<b>TOTAL, GOAL 2</b>	<b>\$915,240</b>	<b>\$1,093,924</b>	<b>\$1,121,056</b>	<b>\$443,114</b>	<b>\$327,942</b>	<b>\$300,000</b>	<b>-</b>	<b>\$50,000</b>
<b>GOAL 3: STABILIZE HOUSEHOLDS AT RISK OF HOMELESSNESS</b>								
Friends of Guest House – Reducing Barriers to Employment	-	25,000	25,000	25,000	-	-	-	-
PathForward (formerly A-SPAN) – Supportive Housing Project	25,000	-	20,000	20,000	-	-	-	-
AHC – Homes for Underserved Residents	25,000	-	-	-	-	-	-	-

**HOUSING AND COMMUNITY DEVELOPMENT FUND**  
PROGRAM DESCRIPTION

PROGRAMS	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2025 PROPOSED	FY 2025 CDBG	FY 2025 CSBG & TANF	FY 2025 AHIF <sup>1</sup>	FY 2025 HOME	FY 2025 General Fund <sup>1</sup>
Friends of Guest House – Supportive Housing	45,000	20,000	-	-	-	-	-	-
<b>TOTAL, GOAL 3</b>	<b>\$95,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	-	-	-	-
<b>GOAL 4: FOSTER VIBRANT AND SUSTAINABLE NEIGHBORHOODS</b>								
NSA Small Grants – NSD	1,000	5,000	5,000	5,000	-	-	-	-
<b>TOTAL, GOAL 4</b>	<b>\$1,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	-	-	-	-
<b>TOTAL CDF GRANTS</b>	<b>\$1,136,240</b>	<b>\$1,282,924</b>	<b>\$1,305,056</b>	<b>\$627,114</b>	<b>\$327,942</b>	<b>\$300,000</b>	-	<b>\$50,000</b>

<sup>1</sup> AHIF and General Fund dollars noted in this summary are captured in the County’s General Fund budgets. They are included in this table as they help support the Community Development Fund Grant Program which is further described in this narrative.

**Other FY 2025 Housing and Community Development Programs Supported with Federal Funds**

As shown below, the County uses Fund 206 to support other housing and community development programs that address Consolidated Plan goals. Note that in addition to the programs shown below, the County intends to support its Moderate-Income Purchase Assistance Program (MIPAP), which provides down payment and closing cost assistance to qualified low-income first-time homebuyers, using prior-year funds.

**GOAL 1: CREATE AND SUSTAIN AFFORDABLE HOUSING**

- **Multifamily Revolving Loan Fund:** \$989,206 HOME allocated to the Arlington County Multifamily Revolving Loan Fund for the purposes of acquiring, rehabilitating, and/or building new multifamily affordable housing. EXPECTED OUTCOME: To be determined housing development project using available funds.
- **Moderate-Income Purchase Assistance Program (MIPAP):** \$588,708 CDBG to the Arlington County Moderate-Income Purchase Assistance Program (MIPAP), which provides down payment and closing cost assistance to qualified low-income first-time homebuyers as well as direct staff costs for administering the program. EXPECTED OUTCOMES: 10-12 low-income households will become first-time homebuyers in Arlington.

**GOAL 4: FOSTER VIBRANT AND SUSTAINABLE NEIGHBORHOODS**

- **Housing Outreach Program:** \$5,500 CDBG to provide two neighborhood cleanups in designated neighborhoods. EXPECTED OUTCOME: Two neighborhood cleanup events to be held in Green Valley and Arlington Mill neighborhoods.

**HOUSING AND COMMUNITY DEVELOPMENT FUND**  
PROGRAM DESCRIPTION

PROGRAMS	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2025 PROPOSED	FY 2025 CDBG	FY 2025 HOME
<b>GOAL 1: CREATE AND SUSTAIN AFFORDABLE HOUSING</b>					
Multifamily Loan Fund	-	852,759	989,206	-	989,206
Moderate-Income Purchase Assistance Program (MIPAP)	1,086,247	904,632	588,708	588,708	-
<b>TOTAL, GOAL 1</b>	<b>\$1,086,247</b>	<b>\$1,757,391</b>	<b>\$1,577,914</b>	<b>\$588,708</b>	<b>\$989,206</b>
<b>GOAL 4: FOSTER VIBRANT AND SUSTAINABLE NEIGHBORHOODS</b>					
Housing Outreach Program - CPHD-HD (public service funds only) <sup>1</sup>	5,121	5,500	5,500	5,500	-
<b>TOTAL, GOAL 4</b>	<b>\$5,121</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>-</b>
<b>TOTAL, OTHER PROGRAMS</b>	<b>\$1,091,368</b>	<b>\$1,762,891</b>	<b>\$1,583,414</b>	<b>\$594,208</b>	<b>\$989,206</b>

<sup>1</sup>For FY 2025, in addition to the public services funds shown, approximately \$100,000 in Administration and Planning funds will also be used to support the Housing Outreach program.

**Administration and Planning of Federal Programs**

In addition to funding affordable housing and community development programs, a portion of federal funds are available to support County planning and administration of these programs. These include both entitlement (grant) funds and program income. For FY 2025, \$519,435 in CDBG funds, \$1,900 in CSBG funds, and \$72,201 in HOME funds are recommended for County Housing Division staff to provide the following planning and administration functions:

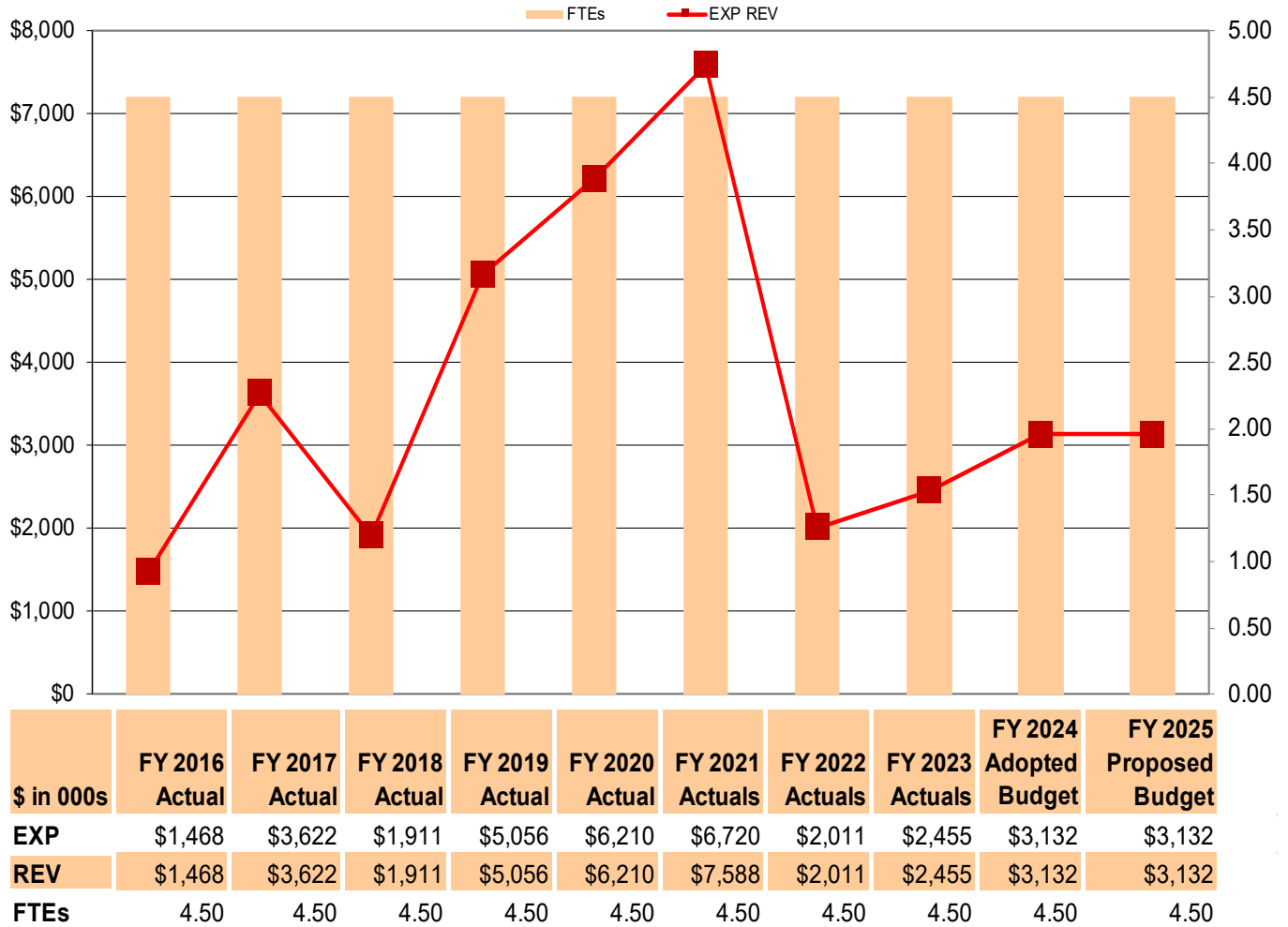
- a) administer the Community Participation Plan for the CDBG/CSBG Program including staffing the Community Development Citizens Advisory Committee (CDCAC);
- b) conduct outreach to low- and moderate-income multicultural communities;
- c) manage the CDBG, CSBG, and HOME programs in accordance with the Federal requirements and County priorities detailed in the Consolidated Plan;
- d) implement program planning and development;
- e) provide financial management and oversight for federal programs; and
- f) monitor program performance and assess program effectiveness in producing desired outcomes.

The expected outcome of using funds for this purpose is that these programs will be administered effectively and efficiently, within Federal and local regulations.

PROGRAMS	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2025 PROPOSED	FY 2025 CDBG	FY 2025 CSBG	FY 2025 HOME
<b>FEDERAL PROGRAM ADMINISTRATION/PLANNING</b>						
Federal Administration and Planning – EN & PI	513,734	436,191	593,536	519,435	1,900	72,201
<b>TOTAL ADMINISTRATION/PLANNING</b>	<b>\$513,734</b>	<b>\$436,191</b>	<b>\$593,536</b>	<b>\$519,435</b>	<b>\$1,900</b>	<b>\$72,201</b>

**HOUSING AND COMMUNITY DEVELOPMENT FUND**  
TEN-YEAR HISTORY

**EXPENDITURE, REVENUE, AND FULL-TIME EQUIVALENT TRENDS**



Note: Actual amounts reflect new federal grant amounts, unspent federal grant amounts from previous years, and program income. As a result, actual amounts may fluctuate widely from year to year, largely based on the cycle of multifamily development projects.

<b>Fiscal Year</b>	<b>Description</b>	<b>FTEs</b>
FY 2016	<ul style="list-style-type: none"> <li>▪ The federal CDBG grant increased by \$9,024.</li> </ul>	
FY 2017	<ul style="list-style-type: none"> <li>▪ The Federal CDBG grant increased by \$33,147.</li> <li>▪ The Federal HOME grant increased by \$4,236.</li> </ul>	
FY 2018	<ul style="list-style-type: none"> <li>▪ The Federal HOME grant increased by \$1,166.</li> <li>▪ <i>The County Board took action after the FY 2018 Budget was adopted to move the non-departmental portion of HOME Investment Partnerships Program (HOME) funds and Community Services Block Grant (CSBG) funds to the HCD fund as part of a consolidation of special fund revenue that may only be spent on activities eligible under federal programs.</i></li> </ul>	
FY 2019	<ul style="list-style-type: none"> <li>▪ For the FY 2019 Adopted Budget, grant funding remained at FY 2018 levels and non-personnel increased to reflect inclusion of non-administrative federal HOME (\$503,756) and CSBG budgets (\$235,577) as a result of moving these funds to the HCD Fund.</li> <li>▪ Revenue includes \$70,948 in CSBG carryover funds.</li> <li>▪ <i>The County Board took action after the FY 2019 Budget was adopted to adjust the HCD budget to reflect the final FY 2019 Community Development Action Plan that includes the following funding sources and amounts:</i> <ul style="list-style-type: none"> <li>○ <i>CDBG grant of \$1,363,320 (a \$164,574 increase from FY 2019 Adopted);</i></li> <li>○ <i>HOME grant of \$762,215 (a \$204,270 increase from FY 2019 Adopted);</i></li> <li>○ <i>CSBG grant of \$268,777 (a \$33,200 increase from FY 2019 Adopted); and</i></li> <li>○ <i>The Action Plan includes \$2,645,000 in Program Income/Revolving Loan funds which were not included in the FY 2019 Adopted Budget. These funding sources will be included in the budget going forward.</i></li> </ul> </li> </ul>	
FY 2020	<ul style="list-style-type: none"> <li>▪ Grant and CDBG program income revenue remained at FY 2019 levels for FY 2020 Adopted.</li> <li>▪ HOME Program income decreased from the FY 2019 Revised Budget due to inclusion of a \$1.9M HOME loan payoff in FY 2019.</li> <li>▪ <i>The County Board took action after the FY 2020 Budget was adopted to adjust the HCD budget to reflect the final FY 2020 Community Development Action Plan that includes the following funding sources and amounts:</i> <ul style="list-style-type: none"> <li>○ <i>CDBG grant of \$1,345,258 (a \$18,062 decrease from FY 2019 revised);</i></li> <li>○ <i>HOME grant of \$712,272 (a \$49,943 decrease from FY 2019 revised); and</i></li> <li>○ <i>CSBG grant of \$279,995 (an \$11,218 increase from FY 2019 revised).</i></li> </ul> </li> </ul>	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> <li>▪ <i>The County Board approved the Amended FY 2020 Annual Action Plan which included \$830,027 in federal CARES Act CDBG funds and \$239,159 in CSBG funds for COVID-19 relief.</i></li> <li>▪ <i>Any unspent funds will be carried over into FY 2021.</i></li> </ul>	
FY 2021	<ul style="list-style-type: none"> <li>▪ The County Board approved the final 2021 Community Development Action Plan.               <ul style="list-style-type: none"> <li>○ Federal CDBG grant of \$1,410,969 (a \$65,711 increase from FY 2020 revised);</li> <li>○ Federal HOME grant of \$763,647 (a \$51,375 increase from FY 2020 revised); and</li> <li>○ Federal and state CSBG grant of \$303,854 (a \$23,859 increase from FY 2020 revised).</li> </ul> </li> <li>▪ Program income levels remained at the FY 2020 levels for FY 2021 adopted.</li> <li>▪ <i>The County Board approved the Amended FY 2021 Annual Action plan which included carryover funds from FY 2020 for federal CARES Act (\$671,267 in CDBG funds and \$239,159 in CSBG funds), as well as an additional \$1,348,826 in federal CARES Act CDBG funds.</i></li> <li>▪ <i>The County Board approved an Amended FY 2021 Annual Action plan in April 2021 which included a decrease of \$215 in CDBG funds, a decrease of \$147 in HOME funds, an increase of \$8,413 in CSBG funds, and an increase of \$8,135 in CDBG program income.</i></li> </ul>	
FY 2022	<ul style="list-style-type: none"> <li>▪ The County Board added funding for a one percent merit pay adjustment, a five percent increase in the range, and an increase to the one-time bonus for staff from \$500 to approximately \$900.</li> <li>▪ A temporary reallocation of non-personnel grant dollars to cover additional personnel costs from the CPHD General Fund (\$100,000).</li> <li>▪ Removal of CARES Act funds included in the FY 2021 revised budget that will be expiring before FY 2022 (\$2,259,252).</li> <li>▪ The County Board approved the Final 2022 Community Development Action Plan.               <ul style="list-style-type: none"> <li>○ Federal CDBG grant of \$1,323,025 (a \$87,729 decrease from FY 2021 revised);</li> <li>○ Federal HOME grant of \$725,257 (a \$38,243 decrease from FY 2021 revised); and</li> <li>○ Federal and state CSBG grant of \$301,954 (a \$10,313 decrease from FY 2021 revised).</li> </ul> </li> <li>▪ Program income levels decreased from the FY 2021 levels – FY 2022 program income is budgeted at \$250,000 for CDBG and \$200,000 for HOME.</li> <li>▪ <i>The County Board approved an Amended FY 2022 Annual Action plan in June 2021 which included an increase in CDBG funding of \$19,496.</i></li> </ul>	



Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> <li>▪ <i>The County Board approved an Amended FY 2022 Annual Action plan in January 2022 which included an additional \$2,628,564 in HOME-ARPA funds.</i></li> <li>▪ <i>In January 2022, \$500,000 in Community Development Block Grant (CDBG) funds were allocated to support the Moderate-Income Purchase Assistance Program (MIPAP).</i></li> <li>▪ <i>In FY 2021 closeout, funding was added for a one percent merit pay adjustment and a one-time bonus for staff of \$450.</i></li> <li>▪ <i>In April 2022, an additional \$4,238 in state CSBG funds were approved by the County Board.</i></li> </ul>	
FY 2023	<ul style="list-style-type: none"> <li>▪ The County Board approved an additional one percent merit pay adjustment for a total increase of 5.25 percent, increased the pay-for-performance budget by an additional 0.5 percent, and increased the pay range movement to five percent. Additional compensation changes approved by the County Board include an optional one-time cash-out of 40 hours of compensation time for those with balances of 80 or more, a one-time increase in shift differential pay from \$0.75 to \$1.00 per hour for the B shift and from \$1.00 to \$1.30 per hour for the C shift, and a one-time increase in language premium from \$0.69 to \$0.92 per hour.</li> <li>▪ Non-personnel increased due to the transfer in of funds from the personnel line.</li> <li>▪ Program Income levels remained at the FY 2022 levels for FY 2023 adopted (\$250,000 in CDBG and \$200,000 in HOME).</li> <li>▪ Removed HOME-American Rescue Plan (ARP) funds that were added with the FY 2022 Amended Action Plan for response to the COVID-19 pandemic (\$2,628,564).</li> <li>▪ Anticipated CDBG funding decreased (\$19,496).</li> <li>▪ <i>The County Board approved an Amended FY 2023 Annual Action plan in July 2022, which included increases for CDBG funding of \$10,108, HOME funding of \$98,727, CSBG-TANF funding of \$24,900, and \$42,000 for supplemental CSBG CAREs funds.</i></li> <li>▪ <i>In April 2023, an additional \$3,578 in state CSBG funds were approved by the County Board.</i></li> </ul>	
FY 2024	<ul style="list-style-type: none"> <li>▪ The County Board approved the FY 2024 Annual Action plan in April 2023, which included increases in CDBG funding of \$7,624, an increase in HOME funding of \$37,423, and a decrease in CSBG-TANF funding of \$39,012 from FY 2023 revised amounts.</li> <li>▪ Program Income levels included \$400,000 in CDBG program income and \$200,000 in HOME program income.</li> <li>▪ Non-personnel decreased due to the nature of the one-time funding from HOME American Rescue Plan (ARP) funds.</li> </ul>	