

County Manager's Proposed
FY 2025 Budget

Office of the Electoral Board and Voter Registration

County Board Work Session

April 2, 2024 | 3:00 p.m.





Maintain an accurate list of registered voters and administer elections fairly and efficiently in an open, transparent, and equitable manner.

Department Overview

FY 2024 Highlights

Ranked Choice Voting (RCV)

Ran Virginia's first election using single-transferable vote, ranked choice voting for County Board.

Risk Limiting Audit

One of the first three localities in Virginia to conduct a post election audit for a local race using the batch-comparison method.

Polling Place Accessibility Assessments

Conducted assessments for all 54 polling places to meet state requirements.

Presidential Primary

Conducted a March Dual Presidential Primary.



FY 2025 Budget Highlights

Presidential Election + Ranked Choice Voting One-Time Increases



Voter Services

\$124,000

- Increase early voting sites & hours.
- Establish election hotline.
- Increase data transparency.



Outreach

\$94,000

- Send County-wide mailer
- Create voter process videos
- Conduct enhanced training for election workers and community organizations.



Operation

\$343,200

- Order two card ballots & increase volume
- Increase temporary staffing & election officers

FY 2025 Budget Highlights

Delivering Safe, Secure, and Accessible Elections



Safe

- Engage with local, state, and federal partners.
- Offer de-escalation training to staff and election officers.
- Conduct emergency and crisis training exercises.
- Prioritize employee wellness.



Secure

- Implement enhanced access controls and monitoring for both physical and digital security.
- Provide security training to employees.
- Add Department of Technology Services intern position to assist with completion of Local Election Security Standards.

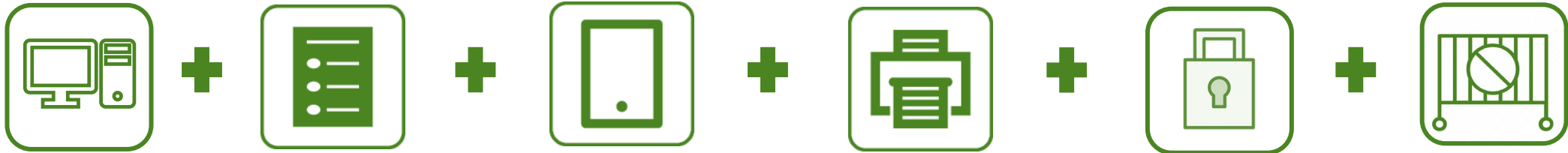


Accessible

- New state laws expand access to curbside voting, require signage for curbside voting, and require ADA assessments of all polling places annually.
- Increase the availability of election materials translated into other languages.
- Add ADA and translation features to our website.

FY 2025 Budget Highlights

Voting System Upgrade or Replacement



Set RCV Standards

County Board recommends ballot standards on the minimum number of rankings preferred for contests using ranked choice voting.

Request Proposals

Request proposals from vendors certified for use in Virginia.

Demonstrations

Conduct demonstrations on equipment that meets Federal, State, and Local standards.

Deploy New System

Redesign transportation and storage system for equipment, develop training materials, and train election officers.

Summary of Proposed Changes

	FY 2024 Adopted	FY 2025 Proposed	Change	% Change
Expenses	\$2,122,578	\$2,670,487	+\$547,909	+26%
Revenue	\$227,776	\$158,000	(\$69,776)	-31%
Staff	9.80 FTEs	9.80 FTEs	-	-

- Personnel changes
 - One-time funding for Calendar Year (CY) 2024 Presidential Election \$312,456.
- Non-personnel and revenue changes:
 - One-time funding for Calendar Year (CY) 2024 Presidential Election \$248,744.
 - Partially offset by the removal of one-time FY 2024 funding for Rank Choice Voting Outreach and for the CY 2024 Presidential Primary Election partially reimbursed by the State (\$84,476).

Key Budget Considerations

Polling Place Capacity

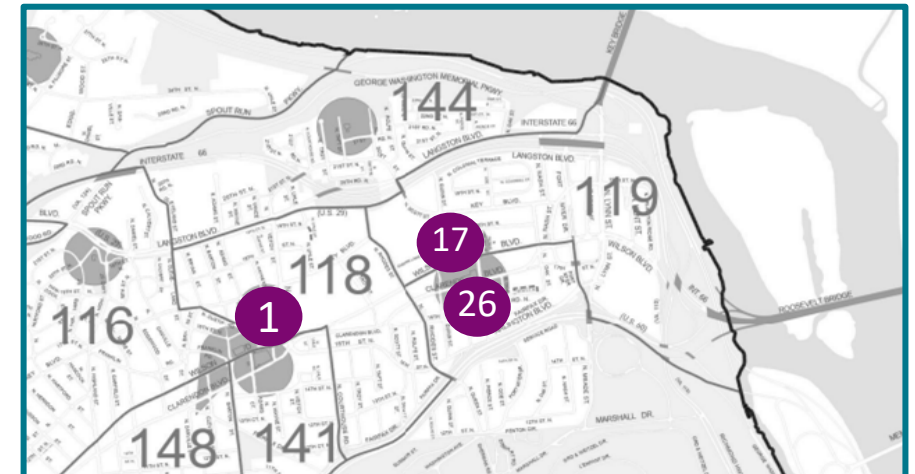
Arlington has the largest precinct in Virginia.

Minimum Wage Increase

Hourly rate for election officers is \$12/hr. HB1 increases minimum wage to \$13.50/hr. in 2025 and \$15/hr. by 2026.

Extension of Post-Election Processes

- Mail ballot deadline three days after election.
- Same Day Registration requires processing thousands of registrations after election day.
- Canvas deadline extended to ten days.
- Post-Election Audit conducted within twenty days of election.
- Arlington's election will run from September 20th to November 27th this year.



Precinct	Voters	Rank
118 – Innovation Elementary	6,802	1
119 – The Heights	5,398	17
110 – Art Atrium	5,216	26

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