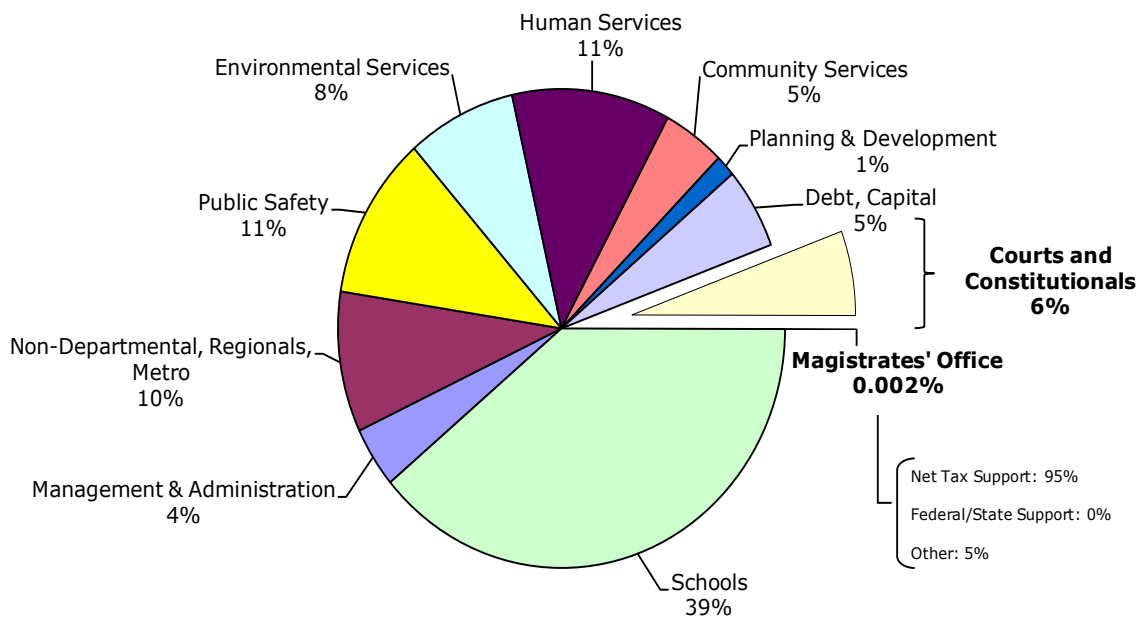


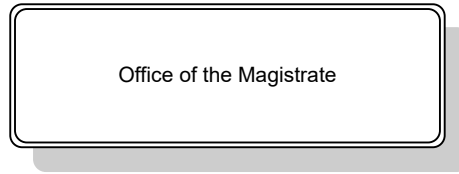
*Our Mission: To protect and preserve the rights and liberties of all of the people, as guaranteed by the Constitution and laws of the United States and the County, by providing a fair, independent, and accessible forum to the resolution of their legal rights.*

The Office of the Magistrate issues warrants for the arrest of violators of state law and County ordinances; admits to bail or commits to jail all persons charged with offenses subject to the limitations and in accordance with the general laws on bail; and issues civil warrants, temporary detention orders, and emergency protective orders. The Magistrate administers oaths, takes acknowledgements, and acts as conservators for the peace.

### FY 2022 Proposed Budget - General Fund Expenditures



**LINES OF BUSINESS**



**Office of the Magistrate**

**SIGNIFICANT BUDGET CHANGES**

The FY 2022 proposed expenditure budget for the Office of the Magistrate is \$29,986, no change from the FY 2021 adopted budget. The FY 2022 proposed budget reflects:

- There were no significant changes to the personnel and non-personnel budgets.
- ↑ Fee revenues increase due to higher projections in Falls Church reimbursements based on the reconciliation of prior year payments with actual expenditures (\$680).

**DEPARTMENT FINANCIAL SUMMARY**

	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Proposed</b>	<b>% Change '21 to '22</b>
Personnel	\$18,854	\$18,808	\$18,808	-
Non-Personnel	7,690	11,178	11,178	-
<b>Total Expenditures</b>	<b>26,544</b>	<b>29,986</b>	<b>29,986</b>	<b>-</b>
Fees	1,469	809	1,489	84%
<b>Total Revenues</b>	<b>1,469</b>	<b>809</b>	<b>1,489</b>	<b>84%</b>
<b>Net Tax Support</b>	<b>\$25,075</b>	<b>\$29,177</b>	<b>\$28,497</b>	<b>-2%</b>
Permanent FTEs	-	-	-	
Temporary FTEs	-	-	-	
<b>Total Authorized FTEs</b>	<b>-</b>	<b>-</b>	<b>-</b>	

## OFFICE OF THE MAGISTRATE

**PROGRAM MISSION**

To protect and preserve the rights and liberties of all of the people, as guaranteed by the Constitution and laws of the United States and the County, by providing a fair, independent, and accessible forum for the resolution of their legal affairs.

- Issue warrants for the arrest of violators of State law and County ordinances.
- Admit to bail or commit to jail all persons charged with offenses subject to the limitations and in accordance with the general laws on bail.
- Issue civil warrants, accept pre-payments of traffic summons when the Clerk’s Office is closed, and issue temporary detention orders.
- Administer oaths, take acknowledgements, and act as conservators for the peace.

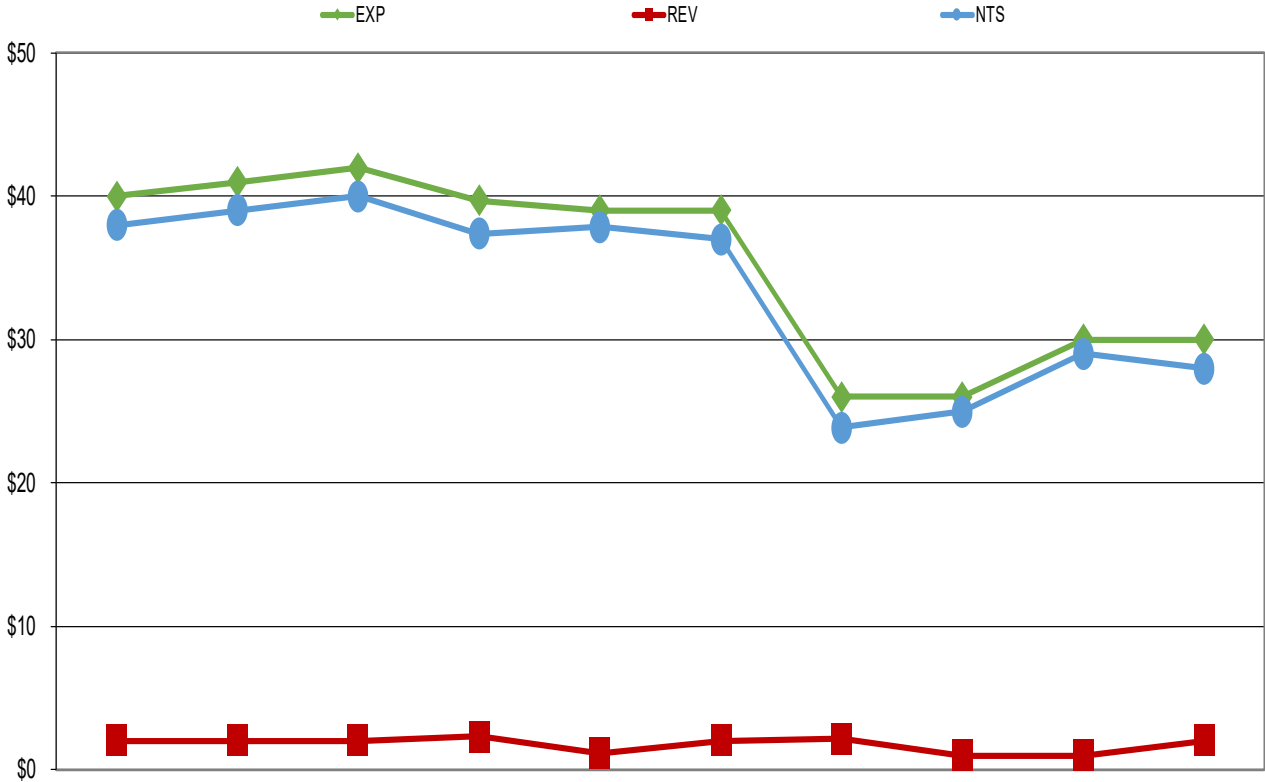
**PERFORMANCE MEASURES**

FY 2020 Performance Measures reflect COVID-19 impacts to services in the final months of the fiscal year while FY 2021 and FY 2022 estimates are based on current conditions and anticipated impacts on the performance measures.

Critical Measures	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
Bond hearings initially determined	10,104	10,140	9,895	7,863	9,900	9,900
Miscellaneous processes	N/A	3,799	6,855	5,992	6,500	6,500
Probable cause hearings	6,379	8,152	8,454	8,472	8,600	8,600

- The number of bond hearings initially determined and probable cause hearings reflect not only hearings related to the General District Court but also hearings related to the Circuit Court and the Juvenile and Domestic Relations Court. The number of bond hearings varies annually depending on the number of people arrested, the number of charges per individual, changing legal mandates, and the permutations of bonding procedures before the courts.
- In FY 2018, the number of miscellaneous processes was added to account for processes that are part of the overall workload of the Office of the Magistrate. These include prepayment of tickets, court appointed attorney applications, and the bail check list document that provides additional information to the courts about bonding decisions. The total workload increased in FY 2019, partially due to a new state mandate requiring that a Bond Determination checklist be provided to the courts with additional information about the defendant and the reasons both factual and legal regarding the bond decision. This requires additional questions by the magistrate to law enforcement and the defendant as well as a careful review of the documents provided. This document is now required to be filled out and forwarded to the court for all jailable offenses.
- The number of probable cause hearings varies annually based on the number of arrests, search warrants, mental health Emergency Custody Orders, and Temporary Detention Orders sought; Emergency Protective Order hearings held; changes in legal mandates; and citizen complaints.

**EXPENDITURE, REVENUE, AND NET TAX SUPPORT**



	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2022 Proposed Budget
<b>EXP</b>	\$40	\$41	\$42	\$40	\$39	\$39	\$26	\$26	\$30	\$30
<b>REV</b>	\$2	\$2	\$2	\$2	\$1	\$2	\$2	\$1	\$1	\$2
<b>NTS</b>	\$38	\$39	\$40	\$37	\$38	\$37	\$24	\$25	\$29	\$28

<b>Fiscal Year</b>	<b>Description</b>	<b>FTEs</b>
FY 2013	<ul style="list-style-type: none"> <li>▪ Personnel changed due to a County supplement to the salaries of eligible Magistrate’s staff, who are state employees, and are unaffected by changes to County salary and fringe benefit levels. In FY 2013, the supplement decreased due to there being one fewer state employee receiving the County’s salary supplement (\$12,200).</li> <li>▪ Increased revenue due to higher projections in Falls Church reimbursements based on the FY 2013 budget and reconciliation of prior year payments with actual expenditures (\$1,828).</li> </ul>	
FY 2014	<ul style="list-style-type: none"> <li>▪ Personnel changed due to a County supplement to the salaries of eligible Magistrate’s staff, who are state employees, and are unaffected by changes to County salary and fringe benefit levels. In FY 2014, the supplement decreased due to there being one fewer state employee receiving the County’s salary supplement (\$13,796).</li> <li>▪ Decreased revenue is due to lower projections in Falls Church reimbursements based on the FY 2014 budget and reconciliation of prior year payments with actual expenditures (\$1,860).</li> <li>▪ Reduced funding for rental of operating equipment (\$819).</li> </ul>	
FY 2015	<ul style="list-style-type: none"> <li>▪ Higher projections in Falls Church reimbursements (\$193).</li> </ul>	
FY 2016	<ul style="list-style-type: none"> <li>▪ Higher projections in Falls Church reimbursements (\$215).</li> </ul>	
FY 2017	<ul style="list-style-type: none"> <li>▪ No significant changes.</li> </ul>	
FY 2018	<ul style="list-style-type: none"> <li>▪ No significant changes.</li> </ul>	
FY 2019	<ul style="list-style-type: none"> <li>▪ No significant changes.</li> </ul>	
FY 2020	<ul style="list-style-type: none"> <li>▪ Adjustment to the salary supplement and payroll taxes (\$11,446) due to a recent staff retirement.</li> <li>▪ Lower projections in Falls Church reimbursements based on the FY 2020 budget and reconciliation of prior year payments with actual expenditures (\$656).</li> </ul>	
FY 2021	<ul style="list-style-type: none"> <li>▪ Lower projections in Falls Church reimbursements based on the FY 2021 budget and reconciliation of prior year payments with actual expenditures (\$660).</li> </ul>	