**Local funds eligibility Requirements effective 01/01/2023:**

**Eligibility Requirements**

Arlington County local eviction prevention program will provide financial assistance on behalf of renters who meet the following criteria:

**EFFECTIVE January 1st, 2023, a $7000/per year cap will be implemented on all households requesting assistance (this will begin with any rents requested for January and beyond)**.

* Have a valid lease or shelter verification form (to be completed by landlord & **must** be notarized) in their name or other documentation confirming the landlord-tenant relationship; and
* Have proof of hardship as to why rent is not paid (experienced a loss of income, reduction in income and/or illnesses and was not receiving income); and
* Gross household income is at or below 50% AMI (Area Median Income) (based on past 90 days income) and
* Current 5 day pay or quit, late notice on rent or eviction notice
* Those who have been unable to work or find work due to COVID 19 – \* must give referral to AEC (Arlington Employment Center).
* Have a rent amount that is at or below 150 percent Fair Market Rent (FMR).

 [FY 2023 Fair Market Rent Documentation System — Calculation for Washington-Arlington-Alexandria, DC-VA-MD HUD Metro FMR Area (huduser.gov)](https://www.huduser.gov/portal/datasets/fmr/fmrs/FY2023_code/2023summary.odn?cbsasub=METRO47900M47900&year=2023&fmrtype=Final&dallas_sa_override=TRUE)

**EFFECTIVE July 1st, 2023,** **a $3000/per year cap will be implemented on all households requesting assistance (this will be retroactive and will begin with any rents requested for January 2023 and beyond)**.

**Eviction Prevention case closure beginning FY ‘24:**

Cases can be closed after 90 days of working with the household and staff have had no contact with the household for at least 30 days. Once the case is closed, then the case can be reassigned to the same staff if the client reengages with the office for the fiscal year.

Once assigned, if staff have made 3 attempts to reach the client (either by phone or email) and there is no response within 10 business days, the case will be closed and reassigned to another worker if they reach out to x1300.

Once contact has been made, households will be given 10 business days to submit all requested documents. If all documents are not received in that time, staff will discuss with the household that we may not be able to assist if the debt continues to grow.

Referrals:

Call the Department of Human Services at 703-228-1300 if you have any questions or need more information on emergency rental assistance.

Call the Housing Information Center at (703) 228-3765 if you have questions about landlord tenant issues.

Call the Clerk of the Court at (703) 228-7900 to request a change to the court date.

Call the Lawyer Referral Service at (703) 228-3390 for attorneys who can speak to you for a nominal fee.

Call Legal Services of Northern Virginia at (703) 532-3733 to see if you qualify for free legal assistance.

Call Virginia Poverty Law Center’s Eviction Helpline at (833) 663-8428 for additional information.