

2.4 PERMITTING AND APPROVAL PROCESS

PERMITS NEEDED	Outdoor Cafés on Public Sidewalks	Outdoor Cafés on Privately Owned Public Spaces (POPS)	Outdoor Cafés on Private Property	Outdoor Cafés on Private Property using Parking Areas**
Use Permit*		✓		✓
Outdoor Café License	✓	✓		
Building Permit	✓	✓	✓	✓
Inspection	✓	✓	✓	✓
Certificate of Occupancy	✓	✓	✓	✓
Annual Outdoor Café License Renewal	✓	✓		

*Requires County Board Approval prior to administrative review.

**Use Permit is only necessary when the parking spaces to be displaced by the cafe are needed to meet the parking requirements for uses on site.