

**ARLINGTON COUNTY
SPRC MEETING MINUTES**

**MEETING MINUTES OF THE SITE PLAN REVIEW COMMITTEE SUB-GROUP FOR THE
4600 FAIRFAX DRIVE (BALLSTON HOLIDAY INN) SITE PLAN**

DATE 2/16/2023

The **SPRC SUB-GROUP** convened its meeting at **7 PM** on **FEBRUARY 16** for a **HYBRID** meeting.

LOCATION	Conference Room 311 at the Bozman Government Center; and via Microsoft Teams
PRESENT (IN-PERSON)	Commissioner Jim Lantelme (Planning Commission) (Alt. Chair) Commissioner Leonardo Sarli (Planning Commission) Commissioner Nia Bagley (Planning Commission) Joan McIntyre (C2E2) Mark Greenwood (C2E2 Alt.) Jim Feaster (Pedestrian Advisory Committee) Dave Smith (Bluemont Civic Association) Collier Cook (Ballston-Virginia Square Civic Association) Steve Sockwell (Forestry and Natural Resources Commission)
PRESENT (VIRTUALLY)	Christ Slatt (Transportation Commission) Melissa Riggio (Parks and Recreation Commission)
ABSENT	Commissioner Stephen Hughes (Planning Commission) Commissioner Sara Steinberger (Planning Commission) Commissioner Elizabeth Gearin (Planning Commission) Commissioner Daniel Weir (Planning Commission) Commissioner Tenley Peterson (Planning Commission) Commissioner Sara Steinberger (Planning Commission) Commissioner Devanshi Patel (Planning Commission) Commissioner James Schroll (Planning Commission) Anika Montgomery (Housing Commission)
STAFF	Adam Watson, CPHD, Planning Division Jane Kim, DES, Development Services Shepard Beamon, CPHD, Planning Division Walter Gonzalez, Parks Planning (Virtual)
APPLICANT	Cathy Puskar, WCLW Nick Cumings, WCLW Andrea Gearhart, Hoffman Martiena Schneller, Hoffman Daniel Roberts, Hoffman Michael Eastwood, Snell Properties

[Link to Teams Recording](#)

SUMMARY OF DISCUSSIONS

The Site Plan Review Committee (SPRC) Ballston Holiday Inn Sub-Group discussed the following topics at its February 16, 2023 meeting:

SPRC Meeting #2

1. Introductions
2. SPRC Discussion Topics
 - a. Ground-level uses/orientation
 - b. Site circulation
 - c. Building massing & architecture
3. Public Comment
4. Wrap-up

Meeting adjourned at **8:30 PM**.