

**ARLINGTON COUNTY
SPRC MEETING MINUTES**

**MEETING MINUTES OF THE SITE PLAN REVIEW COMMITTEE SUB-GROUP FOR THE
4600 FAIRFAX DRIVE (BALLSTON HOLIDAY INN) SITE PLAN**

DATE 4/20/2023

The **SPRC SUB-GROUP** convened its meeting at **7 PM** on **APRIL 20, 2023** for a **HYBRID** meeting.

LOCATION	Conference Room 216 at the Bozman Government Center; and via Microsoft Teams
PRESENT (IN-PERSON)	Commissioner Stephen Hughes (Planning Commission) Commissioner Jim Lantelme (Planning Commission) Commissioner Leonardo Sarli (Planning Commission) Commissioner Nia Bagley (Planning Commission) Christ Slatt (Transportation Commission) Melissa Riggio (Parks and Recreation Commission) Joan McIntyre (C2E2) Dave Smith (Bluemont Civic Association) Collier Cook (Ballston-Virginia Square Civic Association) Michael Hemminger (Housing Commission) David Howell (Forestry and Natural Resources Commission) Doris Ray (Disability Advisory Commission)
PRESENT (VIRTUALLY)	Jim Feaster (Pedestrian Advisory Committee), <i>participated virtually from home (via Teams) due to a personal matter that prevented their physical attendance.</i> John Marzullo (Ballston Green Homeowners Association), <i>participated virtually from home (via Teams) due to a personal matter.</i>
ABSENT	Commissioner James Schroll (Planning Commission) Commissioner Devanshi Patel (Planning Commission) Commissioner Sara Steinberger (Planning Commission) Commissioner Elizabeth Gearin (Planning Commission) Commissioner Daniel Weir (Planning Commission) Commissioner Tenley Peterson (Planning Commission)
APPLICANT	Cathy Puskar (Attorney) Andrea Gearhart (Hoffman Development)
STAFF	Adam Watson, CPHD, Planning Division Jane Kim, DES, Development Services Pierre Jolicoeur, CPHD, Planning Division Laura Shaub, DCPHD, Planning Division (virtual)

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- [Link to Teams Recording](#)
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SUMMARY OF DISCUSSIONS

The Site Plan Review Committee (SPRC) Ballston Holiday Inn Sub-Group discussed the following topics at its April 20, 2023 meeting:

SPRC Meeting #3

1. Introductions
2. Presentations:
 - a. Staff
 - b. Applicant
3. SPRC Discussion Topics:
 - a. Project updates
 - b. Transportation
 - c. Landscaping and stormwater mgmt.
 - d. Community benefits and construction
4. Public Comment
 - a. Jeffrey Miller
 - b. Bernie Berne
5. Wrap-up

Meeting adjourned at **8:58 PM**.