

# ARLINGTON COUNTY SHERIFF'S OFFICE ANNUAL REPORT 2021

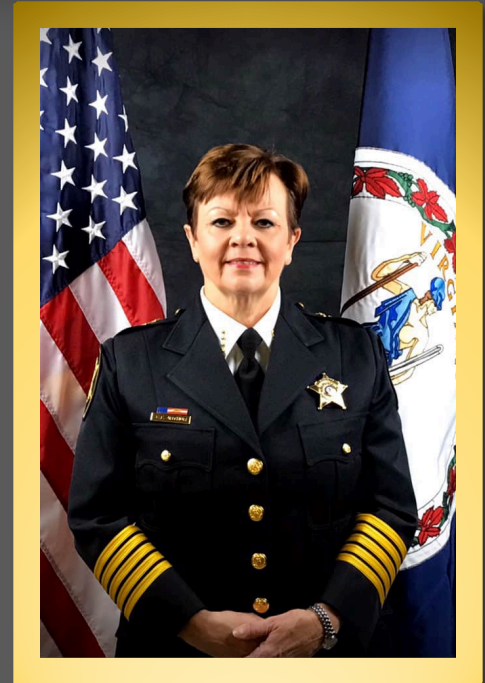


**Dear Fellow Arlington County Citizens,**

It is my pleasure to present to you the Arlington County Sheriff's Office Annual Report for 2021. In July, I began my twenty-first year as your Sheriff and this annual report provides you with information regarding the operations, accomplishments, and future goals of the Sheriff's Office.

The men and women of the Arlington County Sheriff's Office have performed diligently and provide the highest quality of service to our community. They have achieved a number of goals, exceeded expectations and continue to strive towards making Arlington an even better community. As you read through the 2021 Annual Report, I hope you will better understand the function and organizational structure of the Sheriff's Office.

It is my honor and privilege to continue our efforts to better serve the community as we strive to achieve our mission, vision, and values by being the most effective and efficient Sheriff's Office in Virginia.



Sincerely,

Beth Arthur

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## Mission, Vision, and Values

### MISSION

Partnering to Make the Justice System Work

### VISION

To be a model Sheriff's Office, known for the high quality of our work, dedicated service to our community, and excellence of our people.

### VALUES

We value above all our commitment to the **COMMUNITY** and the **SAFETY** and

**SECURITY** of persons in our care and custody.

**INTEGRITY** is our standard. **HONESTY** and **TRUSTWORTHINESS** are essential.

We **RESPECT** all individuals and there will be no tolerance for discrimination of any kind.

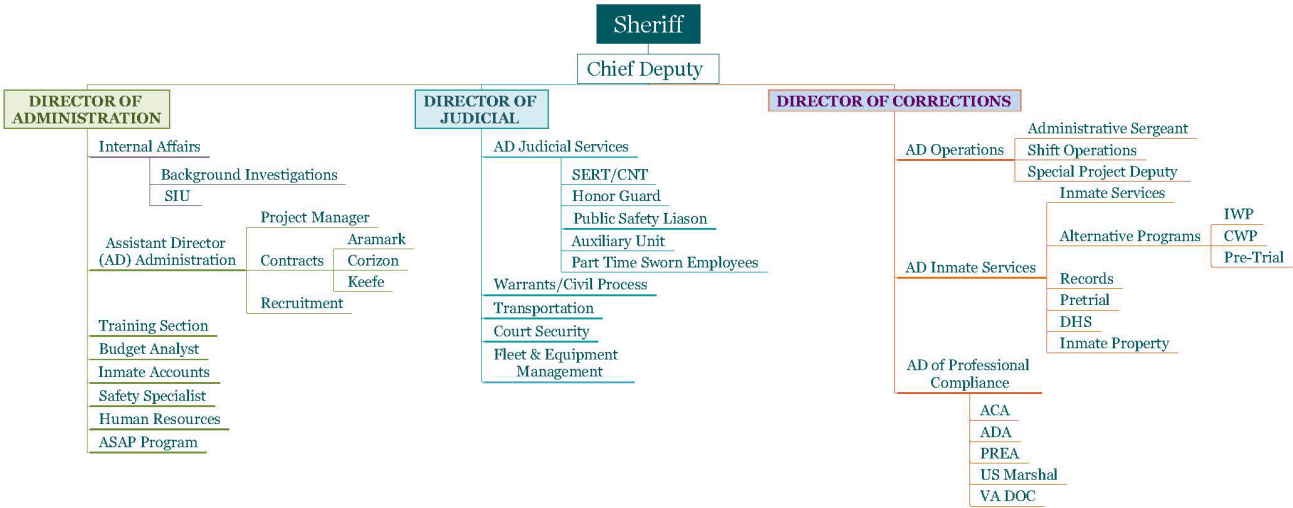
We believe in supporting our employees by providing **OPPORTUNITIES FOR ADVANCEMENT** based on merit.

**INNOVATION** and continuous improvement, while **UPHOLDING PROFESSIONAL STANDARDS**, is paramount to our continued success.

We work together as a **TEAM** to provide excellent service for the betterment of the community and our agency.



# Organizational Chart



## Sheriff Arthur's Biography

Sheriff Beth Arthur has served as Arlington County's Sheriff since being appointed by the Circuit Court Judges in July 2000 and in November 2000 was elected in a Special Election to become the first female elected to a County Sheriffs' position in Virginia. In 2003, 2007, 2011, 2015, and 2020 she was re-elected and is one of approximately 40 female Sheriffs nationwide.

Sheriff Arthur is an active lifetime member of the Leadership Center for Excellence (LCE) (formally known as Leadership Arlington) and the past Chair of its Board of Regents. She currently serves on the Nominating, Board of Governors-Executive, and Constitution and By-Laws Committees for the American Correctional Association and is the past President of the Virginia Sheriff's Association (2012-2013), where she currently serves on its Board of Directors-Legislative Committee. She is also the former Chair of the Virginia State Criminal Justice Services Board from July 2005 to June 2010.



## Administrative Division

The Administrative Division provides the support required to carry out the organizational functions that ensure the Sheriff's Office meets its goals and missions. The staff works closely with other divisions and County agencies to provide the most substantial service to the community. The Administrative Division is overseen by Major Tara Johnson and is made up of eight sections: Internal Affairs, Assistant Director of Administration, Training, Budget and Financial Analysis, Inmate Accounts, Safety, Human Resources, and ASAP. These sections collaborate to assure the highest quality of service for the Sheriff's staff and the community of Arlington County.

**HUMAN RESOURCES:** The Sheriff's Office is continually searching for highly skilled and dedicated people to provide quality service to the community. Human Resources is charged with recruiting qualified candidates and helping them through the process of applying for a job with the Sheriff's Office. In 2021, recruiters attended 6 job fairs as well as always looking out for possible applicants. Through rigorous testing and background investigation of potential candidates, only the most qualified individuals are hired. The hiring process for a Deputy Sheriff position includes a written examination, a physical examination, a polygraph test, a psychological examination, and a drug screening test. During 2021, 33 new deputies were hired among 409 candidates tested.

**SAFETY:** Providing a safe environment for visitors, staff, and inmates throughout the Courthouse and Detention Facility is an integral part of the daily operations within the Sheriff's Office. A collaborative effort between the staff and Safety Specialist ensures compliance is achieved and maintained in accordance with the Department of Corrections, the American Correctional Association, Occupational Safety and Health, U.S. Department of Public Health and Human Services, the National Fire Prevention Association, as well as a host of other regulatory agencies. The Sheriff conducts a facility inspection of the Detention Facility each Thursday, allowing visitors, staff, and the inmate population the opportunity to bring attention to issues of importance within the facility. The Safety Specialist helps keep work-related injuries to a minimum by ensuring that staff are aware of the importance of safety in all aspects of their jobs. Annual training in the areas of bloodborne pathogens along with other safety related areas also helps to maintain a safe and secure environment.

**BACKGROUND INVESTIGATIONS:** In order to work for the Arlington County Sheriff's Office, an applicant must go through a very comprehensive background investigation that can take 4-6 months and includes the gathering of many documents, an interview, a polygraph examination, a physical and a psychological examination. Background Investigators Corporal Shellie Pugh-Washington and Corporal Jeffrey Nowak work diligently to ensure that investigations are done thoroughly and efficiently for all potential new hires. They produce a thorough investigative report that includes all information gathered during the background

process. Corporal's Pugh-Washington and Nowak ensure that they remain up-to-date on all laws that apply to the hiring process and investigations. There were 889 background investigation conducted in 2021.

**TRAINING:** The Arlington County Sheriff's Office training staff is a group of enthusiastic leaders that work diligently to ensure that all employees are properly trained in every aspect of their job. In 2021, a wide variety of training programs were completed by the Arlington County Sheriff's Office employees. Some of the training courses include: Prison Rape Elimination Act (PREA), bloodborne pathogens, hazardous material control, annual firearm certification, first aid/Cardiac Pulmonary Resuscitation (CPR), Virginia Criminal Information Network (VCIN), National Crime Information Center (NCIC) training, suicide prevention, and cultural sensitivity.

The Arlington County Sheriff's Office had 20 Deputies graduate from the Academy in 2021. The Academy is a six-month program at the largest regional law enforcement training facility in Virginia. Every person employed as a fulltime law enforcement officer must meet compulsory minimum training standards. The basic training curriculum (936 hours for deputy sheriffs and 776 hours for police officers) is designed to orient new officers and deputies to the diverse day-to-day challenges experienced by law enforcement personnel. Each succeeding year the Deputy is required to obtain 40 hours of additional training.

This ensures that all Arlington County Sheriff Deputies are properly trained and informed on all current procedures and standards. The Training Section at the Sheriff's Office is also responsible for ensuring the training of the non-sworn staff. Non-sworn staff are required to obtain annual job-specific and security related training.



## Arlington County Sheriff's Office Academy Graduates

Session 145 – December 2021



## Alcohol Safety Action Program (ASAP)

The **Alcohol Safety Action Program (ASAP)** is a court mandated program for DUI offenders and first-time drug offenders. Every defendant that enters ASAP has their case assessed to be placed in the most appropriate education, alcohol, drug, driver improvement, counseling, relapse prevention, or a combination of programs. Each participants' performance is monitored by the ASAP staff. ASAP will inform the court of the progress and completion of the program for everyone. They will verify whether the defendant fulfilled their conditions or if they were not compliant. In 2021, there were 19 education programs offered and of those programs, approximately 418 individuals participated in education classes.

<b>2021</b>	
<b>Successful Completions:</b>	<b>85%</b>
<b>Referrals Received:</b>	<b>569</b>
<b>Alcohol Referrals:</b>	<b>527</b>
<b>Drug Referrals:</b>	<b>42</b>
<b>Referrals from Falls Church:</b>	<b>34</b>

Alcohol Safety Action Program Goals:

Improve highway safety by reducing alcohol-related arrests/ accidents through the achievement of two general objectives:

1. Create a general deterrence to drinking and driving by the public at large.
2. Produce a specific deterrence to prevent recidivism by those arrested for driving while under the influence of alcohol and/or drugs.



# Judicial Services Division

The Arlington County Judicial Services Division is overseen by Major Jimmie Barrett and is comprised of three main areas: Court Security, Warrants/Civil Process, and Transportation.

**COURT SECURITY:** This section maintains security and order in the courtrooms of the Circuit Court, General District Court, and Juvenile and Domestic Relations District Court. Additionally, this section must ensure the safe movement of inmates/prisoners to and from the Detention Facility for court proceedings, provide support services to Judges as situations dictate, manage jurors both in the courtroom, when sequestered, and other related tasks and duties as required by the Courts. This section also performs the function of screening all persons coming into the Courthouse building, which includes the Police Department, Sheriff's Administrative Offices, and Commonwealth's Attorney Office. The following are some statistics from 2021:

<b>Total Cases handled:</b>	<b>57,213</b>
<b>Circuit Court Cases:</b>	<b>12,915</b>
<b>District Court Cases:</b>	<b>36,864</b>
<b>Juvenile &amp; Domestic Relations Court Cases:</b>	<b>7,424</b>
<b>Persons screened at stations:</b>	<b>212,932</b>

The Court Security Section is also responsible for public fingerprinting for various requirements such as County applicants, vending permits, school system employment, taxicab permits, and security checks. In 2021, there were a total of 4,261 public citizens fingerprinted, and an additional 641 for the Juvenile and Domestic Relations Court, and the Commonwealth Attorney's Office.



Arlington Courtroom

**WARRANTS AND CIVIL PROCESS:** All legal notices, summons, orders, and other civil processes issued by the courts and regulatory office are handled by this section.

The ten staff members of the Warrants and Civil Process Section work diligently to guarantee the most prompt and accurate service available. In addition, the Arlington County Sheriff's Office has a K-9 unit. The K-9 unit consists of Corporal Camardi and a black lab named Logan. Deputy Logan is certified in detecting, cocaine, heroin, methamphetamine, hashish, ecstasy, cell phones, flash drives, and k-2.

<b>Civil Papers Received:</b>	<b>5,638</b>
<b>Civil Attempts and Services:</b>	<b>1,015</b>
<b>New Warrants Received:</b>	<b>2,464</b>
<b>Criminal Warrants Served:</b>	<b>1,364</b>
<b>Criminal Warrant Attempts/Letters:</b>	<b>2,464</b>
<b>Evictions Received:</b>	<b>224</b>



**TRANSPORTATION:** Staff in the transportation services section provide the transfer of both adult and juvenile individuals that have court appearances and may be located in other jurisdictions. The five staff members that make up the Transportation team use 3 cars, 1 SUV and 2 vans to transport inmates. Working in the Transportation Section is normally a two-year commitment after which, the deputies usually return to the division from which they came. Any person who is incarcerated elsewhere and has a court appearance in Arlington County will be picked up at the jail or prison where they are held and transported to the Arlington County Detention Facility. In 2021, 988 transports were done with 1,235 individuals being transported from all areas within the Commonwealth. The Transportation Section Supervisor must ensure that all the appropriate documentation is done, the other facilities are aware of the transport, cars are in proper condition, and all staff are prepared.

## Corrections Division

The Corrections Division of the Arlington County Sheriff's Office is the largest division. This Division, overseen by Major Gretchen Foster, is responsible for the supervision of persons incarcerated and under the Sheriff's custody. These responsibilities include providing the basic needs of individuals in custody, as well as providing programs that encourage and cultivate positive attitudes and behaviors. Some of these programs include: Inmate Work Program, Community Work Program, Work Release, Electronic Home Monitoring, Pretrial Program, Addiction Correction Treatment Program (ACT), and Community Readiness Unit (CRU) as well as a variety of educational and life skills programs. The Corrections Division has a 100% compliance rating with the Virginia Department of Corrections Mandatory Standards. The Detention Center is also accredited by the American Correctional Association.

**INMATE SERVICES:** The Inmate Services Sections' purpose is compatible with and complimentary to that of security staff in the Detention Facility and serves to strengthen the effectiveness of security in a direct supervision environment. Inmate Service Counselors ensure appropriate housing is present while seeking solutions to identified problems. Classification and case management are designed to identify inmates who are and are not able to live together in housing units, enhancing effective control. Assisting those inmates who are difficult, helps to better control their behavior. Inmate programming further builds and supports rehabilitation. Each inmate has their progress monitored by an inmate services counselor/case manager that works with each of the inmates to promote their development by having them enrolled in programs and jobs within the facility. Staff in this section can provide an outlet for inmates to constructively express their emotions and empower them to make positive behavior changes. In 2021, there were 1,090 total intake classifications. 30 Protective Custody, 175 Administrative Segregation, 552 Mental Health, and 177 Medical classifications.



Housing Unit I



Double bunk cell

**WORK PROGRAMS:** The Arlington County Sheriff's Office has programs that allow inmates to work. These programs include, in-house work programs, the Work Release Program, and the Inmate Work Program (IWP). These programs take inmates who are in a low risk level of custody and allow them to work either in the community or in the Detention Facility. Inmates do laundry, maintain cleanliness of the facility, assist volunteers and library staff, and help clean up areas in the community.



**INMATE PROGRAMS:** Staff in this section coordinate programs offering inmates the opportunity to acquire practical skills, training, and educational learning experiences. These programs and services also provide opportunities for inmates to productively utilize time and reduce idleness and negative behavior. Inmate Programs provide courses that range from General Education Diploma (GED) classes, English as a Second Language (ESL) programs, life skills, religiously affiliated programs, and other vocational training programs. These programs are set up by the facility Program Coordinator, who manages the many volunteers that facilitate and teach most of the classes. Since the year 2005, approximately 300 inmates have received their GED within the detention facility. The life

skills programs include but are not limited to, anger management, parenting, money management, health awareness, and employability readiness. The Chaplain collects donations to provide the inmates with religious literature to meet their religious needs. The Chaplain also creates services for all faiths by bringing in faith leaders from different religious organizations, sets up marriage unifications, and helps coordinate religious based diets with the facility food manager. All the programs provided are facilitated by a volunteer except for the GED and ESL programs.

**WORK RELEASE:** Other inmates that are low risk offenders may be eligible for Work Release. If an inmate is on Work Release, he/she may work at a job they held prior to sentencing, as long as it is approved by the Work Release Deputy. They are responsible for their own transportation to and from work. They are not permitted to go anywhere or see anyone else unless it is work-related. These inmates also go through random and weekly drug and alcohol screenings and have random site checks by the Work Release Deputy to their work site to evaluate their performance.

**INMATE WORK PROGRAM:** This program allows inmates to work outside of the detention facility within the community. The inmates that are in the Inmate Work Program do not have any current or past convictions of felony sex offenses or felony violent charges, are capable of performing manual labor, have no other outstanding jail sentences, no escape charges or attempts, have a legal presence in the United States. They must also receive a good recommendation by their Case Manager and two deputies, be a low custody level, and must have a satisfactory interview with a IWP deputy. Once they meet all the requirements and have a background check, they work daily with a deputy who supervises this group in and around the

courthouse, jail, and county building and Uhle Street complex. They perform manual labor to include office moves, mixed paper recycling, Adopt-A-Highway litter removal, and other special projects as requested. Work locations vary daily.

**ALTERNATIVE PROGRAMS:** The Arlington County Sheriff's Office offers several programs as alternatives to incarceration: The Pretrial Program, Electronic Home Detention Program, and Community Work Program. Pretrial and post-trial offenders may be court ordered or placed under one of these programs by a judge. Pretrial participants, however, may also be placed on the program by a magistrate.

**The Pretrial Program** is a program that is grant funded by the Virginia Department of Criminal Justice Services and serves to give defendants a “jump start” in rehabilitation efforts, as well as assist them in understanding and managing the court system process. Participants are placed on the program by a judge or magistrate and must fulfill certain requirements prior to their final court case disposition. For example, participants may have to complete substance abuse counseling, find employment, take drug tests, or have a mental health evaluation. Every participant is assigned a Pretrial Officer/Case Manager to ensure that they fulfill all the requirements ordered and that they report to court as scheduled. Most participants must check in with their Pretrial Officer both in person and via telephone as required by the court. This program has grown immensely over the last several years. In 2003, while there was an average of 67 Pretrial program participants; in 2021, there was a monthly average of 299 participants on the program.

**The Electronic Home Detention Program** may be used for both post-trial and pretrial defendants. This program allows for defendants or sentenced offenders to remain in their homes while being monitored by Sheriff's Office staff and equipment. Participants are frequently able to continue their employment or go to educational classes under this program. They must submit to drug and alcohol testing on a regular basis.

**The Community Work Program** is a program for post-trial offenders which allows them to perform community service as part of their sentence. The number of community service hours are determined by the judge after sentencing. Service activities may include cleaning parks, school areas, painting, or any variety of activities in the community, while under the supervision of the Community Work Deputy.

**The Drug Court Treatment Program** enhances public safety by providing a cost-effective, integrated system of treatment and judicial supervision. The program requires participant accountability with the goal of reducing recidivism and its effects on the community. The Drug Court Deputy works closely with the courts to provide community supervision of all drug court participants.

# Community Involvement

The Arlington County Sheriff's Office is involved in numerous community outreach programs.



## Deadbeat Parents

Established in 1996, this program aggressively targets enforcement of outstanding court-issued warrants for parents who are seriously delinquent in the payment of child support.

## Identi-Child Program

This program was established to aid parents in protecting their children. The ACSO provides several community services in order to do this to include informational booklets and child fingerprinting. Each year at the Arlington County Fair, hundreds of residents have the opportunity to involve their children in this program

just by visiting the Sheriff's Office booth.



## Arlington Food Assistance Center (AFAC) Donation Drives

Every year, the Sheriff's Office conducts a food drive to collect food for AFAC. Due to COVID-19, we collected boxes of cereal as an alternative.

## Honors and Awards

### **Arlington County Life Saving Awards:**

Corporal J. Skoczopole, Deputy R. Burns, Deputy K. Epps-Ford, Deputy L. Luna, Deputy B. Tate, Deputy S. Sok, Deputy C. Laureano, Deputy B. Agboola, Deputy M. Queen,

### **Arlington County Optimist Club – Respect for Law Award:**

Corporal R. Singer

### **Arlington County Crime Solvers Award - Protecting and Serving during the Pandemic:**

Arlington County Sheriff's Office





## 2022 GOALS

- ▶ Create a new audio recorded Arlington County Sheriff's Inmate Handbook.
- ▶ Initiate project for installation of Captel Phones. (ADA)
- ▶ Better, and more meaningful communication amongst the teams to help operations move more effectively and efficiently.
- ▶ Return of more in person programming/education classes.
- ▶ Have the Medication Assisted Treatment (MAT) Program fully operational.
- ▶ Building more active relationships with our community partners such as OAR, Child Welfare Services, Community Corrections and DHS Emergency Services through team building events, Community Service Board involvement, Leadership Arlington, and Restorative Arlington.
- ▶ Establish a program help inmates pay down their court costs through work assignments.
- ▶ Add Virtual Wellness classes on a screen/platform that is easy to view by inmates throughout the detention facility.
- ▶ Assist the CRU Counselor in Coordinating a 2022 Virtual Reentry Fair with Multi-Jurisdictional Providers and Information.
- ▶ Bringing IN2Work Program back to Regular class schedule after the holidays (Including female inmates in the program, to be determine with the facility)

## Budget

The FY 2022 adopted expenditure budget for the Sheriff's Office is \$45,394,888, a two percent decrease from the FY 2021 adopted budget. The FY 2022 adopted expenditure budget reflects:

- The County Board added funding for a one percent merit pay adjustment, a one percent increase in the range for sworn positions, and an increase to the one-time bonus for staff from \$500 to approximately \$900.
- The County Board also restored funding for a vacant Records Assistant IV position (\$79,790) with funding from the American Rescue Plan.
- ↓ Personnel decreases due to the reductions itemized below and a 2.5 percent decrease in Kaiser health insurance premiums, partially offset by the compensation adjustments noted above, addition of a lieutenant position to oversee the body worn camera program within the Sheriff's Office (\$150,793, 1.0 FTE), an increase in overtime budget (\$300,000), and slightly higher retirement contributions based on current actuarial projections.
- ↓ Non-personnel decreases due to the removal of FY 2021 one-time funding for recruitment (\$75,000), the removal of one-time expenses associated with the addition of an Inmate Service Counselor (\$7,200), and adjustments to the annual expense for maintenance and replacement of County Vehicles (\$73,981), partially offset by the addition of one-time expenses associated with the addition of a lieutenant position for the body worn camera program (\$7,200). 201 SHERIFF'S OFFICE DEPARTMENT BUDGET SUMMARY
- ↓ Fee revenues decreases in Alcohol Safety Action Program (ASAP) fees (\$41,805), partially offset by an increase in Falls Church expense reimbursements (\$2,004).
- ↓ Grant revenues decrease due to decreases in the State Compensation Board reimbursement (\$168,638).

\*\*\*Information used from Arlington County Website:

[https://arlingtonva.s3.amazonaws.com/wp-content/uploads/sites/18/2019/08/14-FY20A\\_SRF.pdf](https://arlingtonva.s3.amazonaws.com/wp-content/uploads/sites/18/2019/08/14-FY20A_SRF.pdf)

# Courthouse Statistics

2021 General District Court Case: 36,864

2021 Juvenile Domestic Court Cases: 7,434

2021 Circuit Court Cases: 12,915

2021 Evictions Executed: 107

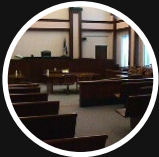
2021 Evictions Received: 224

2021 Total Number of Civil Papers Received: 5,638

2021 Total Number of Civil Attempts and Services: 1,015

2021 Total Number of Individuals Transported: 988

2021 Total Number of Transports: 1,235



### Court Cases 2021

- General District Court: 36,864
- Juvenile Domestic Court: 7,434
- Circuit Court: 12,915



### Evictions 2021

- Received: 224
- Executed: 107



### Transportation 2021

- Individuals Transported: 988
- Total Number of Transports: 1,235



# Detention Facility Statistics

In 2021, there were a total of 3,662 admissions and 3,631 releases in the Detention Facility. This past calendar year, the facility held approximately 49 inmates for the Federal system. There are approximately 260 inmates housed daily in the detention facility. The offenses charged for inmates in the Arlington County Detention Facility (ACDF) range from petty larceny and check fraud to 1st degree murder. For this reason, there are several custody levels in the facility that help staff manage inmates per their behavior and risk level.

