

Business Rules for TAC Accessibility Subcommittee

Adopted: January 16, 2024

- The Accessibility Subcommittee will report to the Transit Advisory Committee on matters that require discussion or action by the full Committee. The Accessibility Subcommittee will provide advice and recommendations to the County Manager on transit related accessibility needs, challenges, facilities, plans and policies, fixed route service, as well as STAR and MetroAccess services.
- The Accessibility Subcommittee will be made up of not more than seven members appointed by the Transit Advisory Committee. Members will be residents of Arlington County or employed in Arlington County. All members will serve at the pleasure of and can be removed from the Subcommittee by the TAC Chair with cause. Subcommittee members are expected to participate regularly and will be subject to dismissal if attendance at regular meetings falls below 50% in one calendar year. Members will be appointed to serve two-year terms. Members can be appointed at any time during the year, with the initial term ending on June 30 of the second year following the year of appointment. Members can be reappointed for additional terms.
- At the start of each fiscal year, the Accessibility Subcommittee will designate a member to serve as Chair and Vice-Chair. The Chair and Vice-Chair will be responsible for reviewing meeting agendas, overseeing the Accessibility Subcommittee meetings, and facilitating any official correspondence.
- Individuals who are interested in being nominated to the Accessibility Subcommittee must submit an email to the appointed Accessibility Subcommittee staff liaison to include their full name, email address, home address, phone number, and provide a statement of purpose for wanting to be part of the Accessibility Subcommittee. Once this information is received, the Accessibility Subcommittee staff liaison will submit the requested nomination to the TAC staff liaison, TAC chair, and TAC Vice Chair for consideration at the next scheduled TAC meeting. Once the Accessibility Subcommittee reaches seven members, the Accessibility Subcommittee staff liaison shall establish a waiting list for those interested.
- The TAC can modify the business rules to the Accessibility Subcommittee via vote at any time.