

## NCSC MEETING MINUTES

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### MEETING MINUTES OF THE DECEMBER 5, 2022 MEETING OF THE ARLINGTON COUNTY NEIGHBORHOOD COMPLETE STREETS COMMISSION

DATE 12/26/2022

The **NEIGHBORHOOD COMPLETE STREETS COMMISSION** convened its meeting at **7:34PM** on **DECEMBER 5** for an **IN-PERSON/VIRTUAL** meeting. One Staff member attended virtually.

**LOCATION** Room 905, Bozman Government Center, 2100 Clarendon Boulevard, Arlington, VA 22201.

**PRESENT (IN-PERSON)** NCSC Member Elisa Ortiz (Chair)(At-Large)  
NCSC Member David Ansell (At-Large)  
NCSC Member Bill Braswell (NCAC)  
NCSC Member Margarita Brose (Transportation Commission)  
NCSC Member Elizabeth Gallagher (Pedestrian Advisory Committee)  
NCSC Member Richard Gibson (At-Large)  
NCSC Member Ed Hilz (NCAC)  
NCSC Member Kevin Sweeney (At-Large)  
NCSC Member Steve Wardell (At-Large)

**PRESENT (VIRTUALLY)** Staff Member Zuhra Malek

**ABSENT** NCSC Commissioner Giles Crimi (At-Large)

**STAFF** Michelle Stafford

**GUEST** Kenny (student at Wakefield HS)

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- [Link to Teams Recording](#) (if available; this is not required)
  - [Link to Teams Transcript](#) (if available; this is not required)
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### SUMMARY OF PRESENTATIONS/DISCUSSIONS

#### *NCSC Chair's Report*

NCSC Chair Ortiz reviewed several administrative and housekeeping matters. Kevin Sweeney agreed to prepare minutes through 7/31/23. Francesca Guerrero, the former Vice Chair, has resigned; the Chair solicited interest in taking over for Francesca among NCSC members. The Chair additionally urged NCSC members to recruit for the three current At-Large vacancies and for anticipated future vacancies as current members' third terms expire in 2023. NCSC has received one expression of interest, but more are needed. The Chair indicated that she has discussed this concern with Board Liaison Christian Dorsey. The Chair has met with each of the Board members individually to discuss the funding status of the NCS Program and the continuing problem of obtaining traffic count data. All Board members expressed support for the NCS Program and projects. Some had questions regarding possible overlap between the

NCS Program and the Vision Zero Program. Board Liaison Christian Dorsey suggested that NCSC send a letter to the Board concerning traffic count problems. Libby Garvey suggested after-actions reports for NCS projects. There was general agreement at the meeting that NCSC should take that up at the next quarterly meeting.

*Presentation on Neighborhood Complete Streets Projects*

Zuhra Malek provided a status report on the following NCS Projects: (1) South Irving Street from Sixth Street South to Seventh Street South in Arlington Heights and (2) 28<sup>th</sup> Street South from South Meade Street to 26<sup>th</sup> Street South in Long Branch Creek.

Michelle Stafford provided a status report on the North Fairfax Drive Project from North Barton Street to 12<sup>th</sup> Court North in Clarendon-Courthouse. Michelle also reviewed different versions of the NCS Location list, updated for 20 mph school zones as well as a new Equity column to reflect a separate criterion.

**MOTIONS & ACTIONS/VOTES**

Commissioner Braswell moved that the Commission authorize the addition of \$34,000 to the approved \$700,000 funding level for the South Irving Street Project to upgrade all four curb ramps at the South Irving Street and Seventh Street South intersection to be ADA-compliant, as recommended by the County Staff.

- Commissioner Brose seconded the motion.
- The Commission unanimously supported the motion 9-0.

Commissioner Brose moved that the Commission authorize an additional \$55,000 for the completion of missing sidewalks as part of the North Fairfax Street Project (Arlington Boulevard to North Barton).

- Commissioner Braswell seconded the motion.
- The Commission unanimously supported the motion 9-0.

Chair Ortiz moved to establish a five-point score for the new Equity criterion on the updated NCS Location list.

- Commissioner Ansell seconded the motion.
- The Commission unanimously supported the motion 9-0.

Meeting adjourned at **9:25 PM**.

Next meeting of the NCSC: February 27, 2023 - virtual

# Agenda

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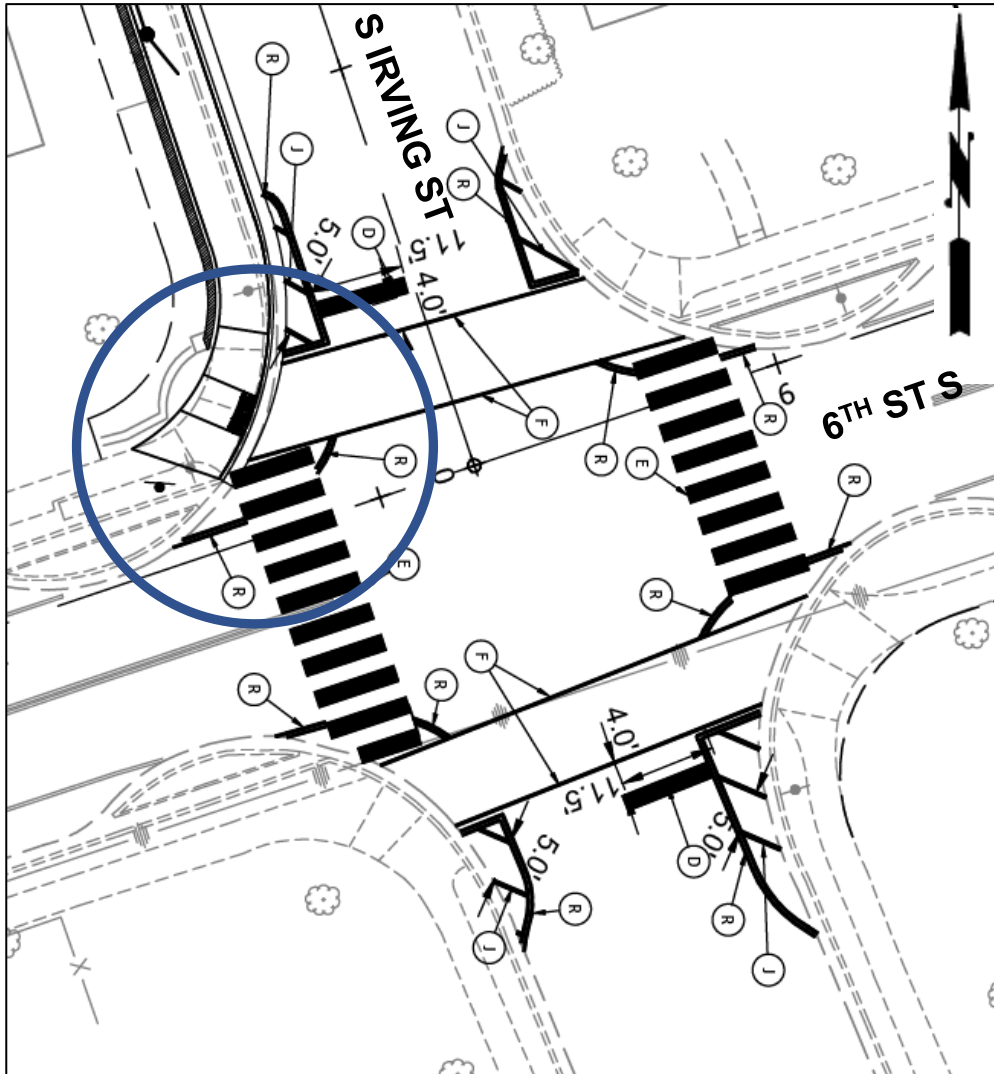
- 28<sup>th</sup> Street S: Updates
  - Status: 30% Design, comments addressed
- S Irving Street: Scope and Cost updates
  - Status: 30% Design, awaiting comments
- N Fairfax Dr: Scope and Cost Updates
  - Status: Concept design

# S Irving St (from 6<sup>th</sup> St S to 7<sup>th</sup> St S)

Status: 30% Design, comments addressed



# S Irving Street & 6<sup>th</sup> St: Previous Scope

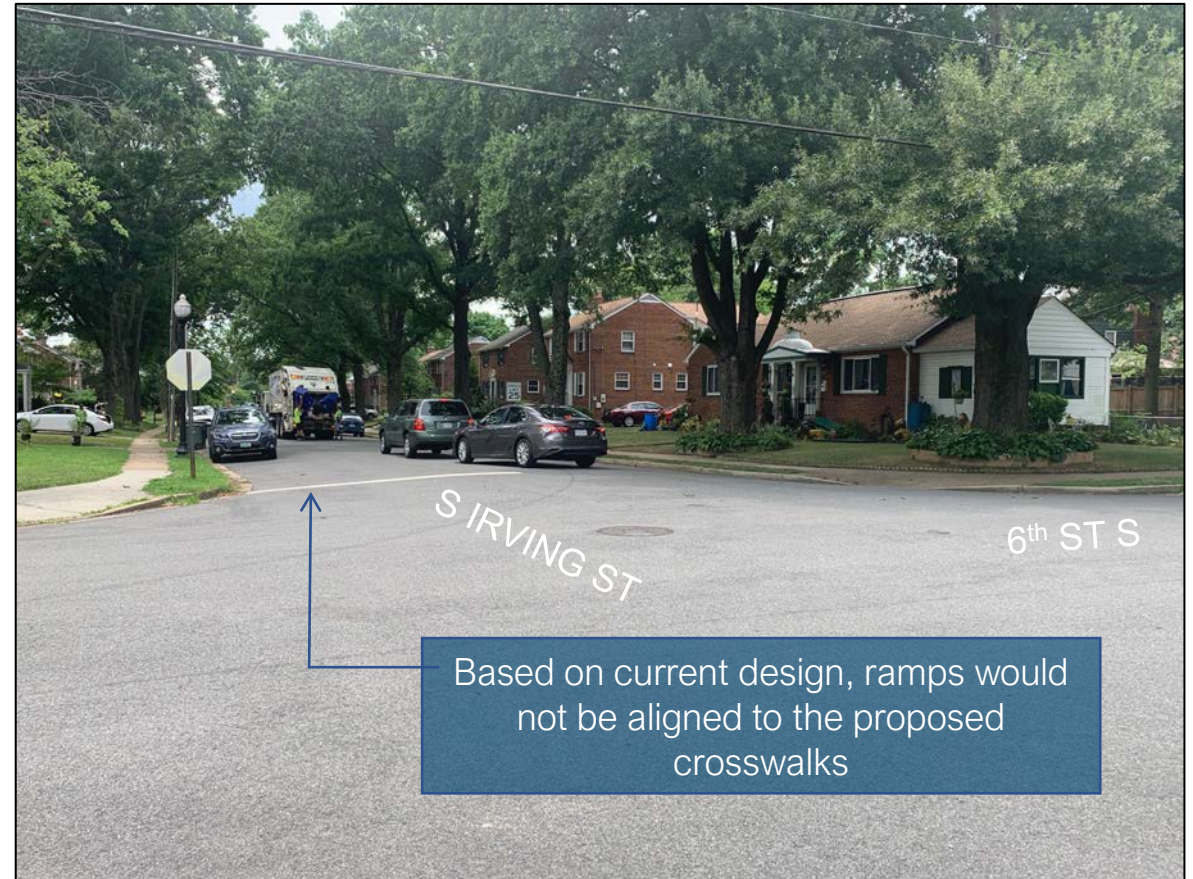


- Upgrade northwest curb ramp to current Americans with Disabilities (ADA) standards
  - No upgrade to remaining curb ramps
- Add marked crosswalks on each leg
  - Crosswalks not aligned with proposed crosswalks

# S Irving St and 6<sup>th</sup> St: Existing Conditions

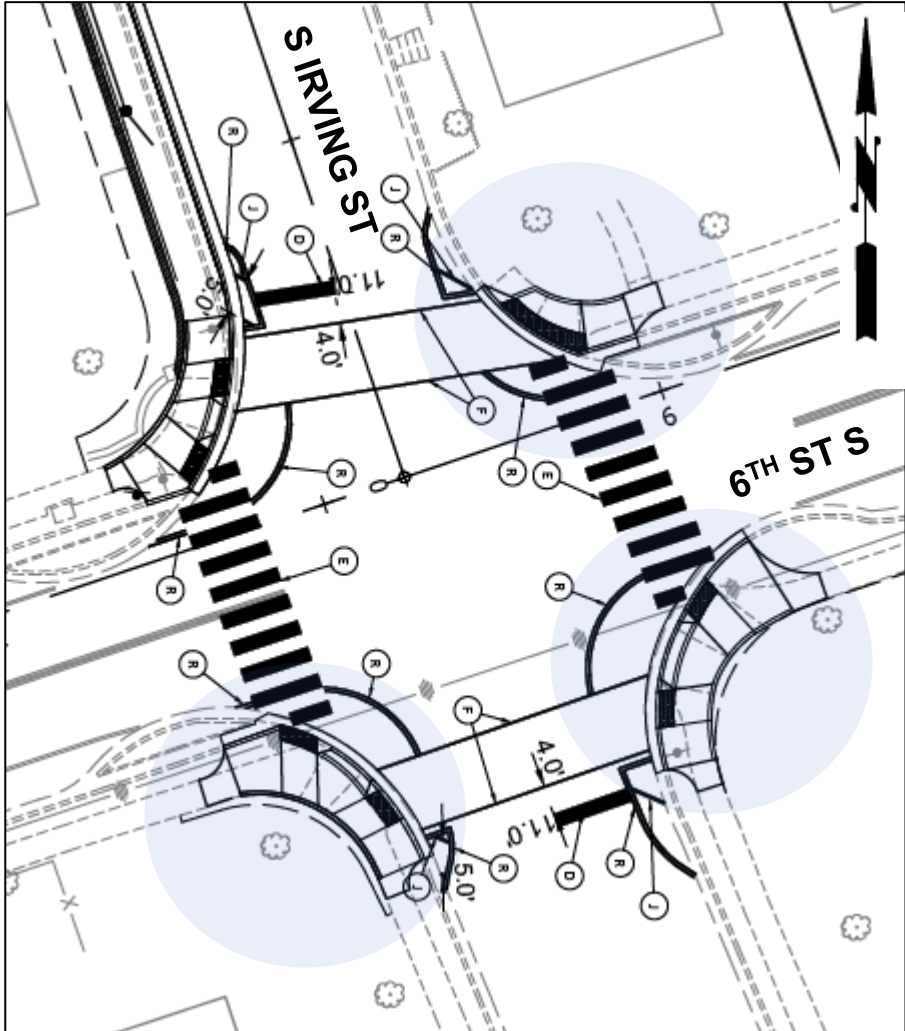


Northeast corner at intersection of Irving St and 6<sup>th</sup> St



South leg at intersection of Irving St and 6<sup>th</sup> St

# S Irving Street & 6<sup>th</sup> St: Updated Scope



- Upgrade all curb ramps at intersection to current ADA standards
- Add marked crosswalks on each leg
  - Crosswalks aligned with proposed curb ramps
- Improve sidewalk accessibility for people with mobility restrictions and meet current ADA standards and design

# S Irving Street & 6<sup>th</sup> St: Updated Scope Impact



- Work with three additional property owners to obtain Temporary Construction Easements
- Minimize impact during construction of large tree on southwest corner → Working with Forestry team



# S Irving St

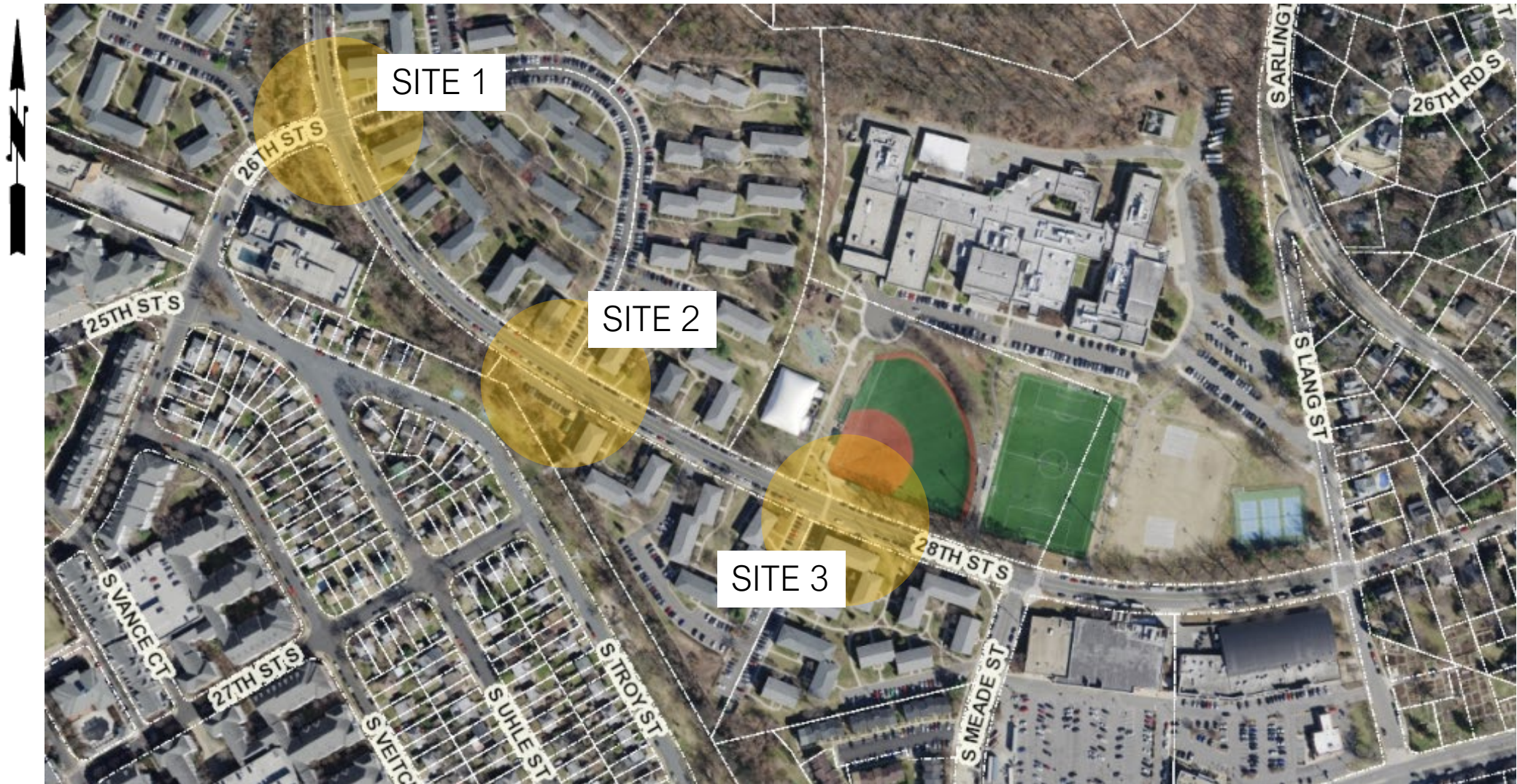
## Total Estimate: Cost Comparison

Funding Cost Estimate	Previous Scope Estimate (30% Design)	Updated Scope Estimate (30% Design)
\$666,000	At S Irving St/6 <sup>th</sup> St S: Upgrade northwest curb ramp	At S Irving St/6 <sup>th</sup> St S: Upgrade all curb ramps

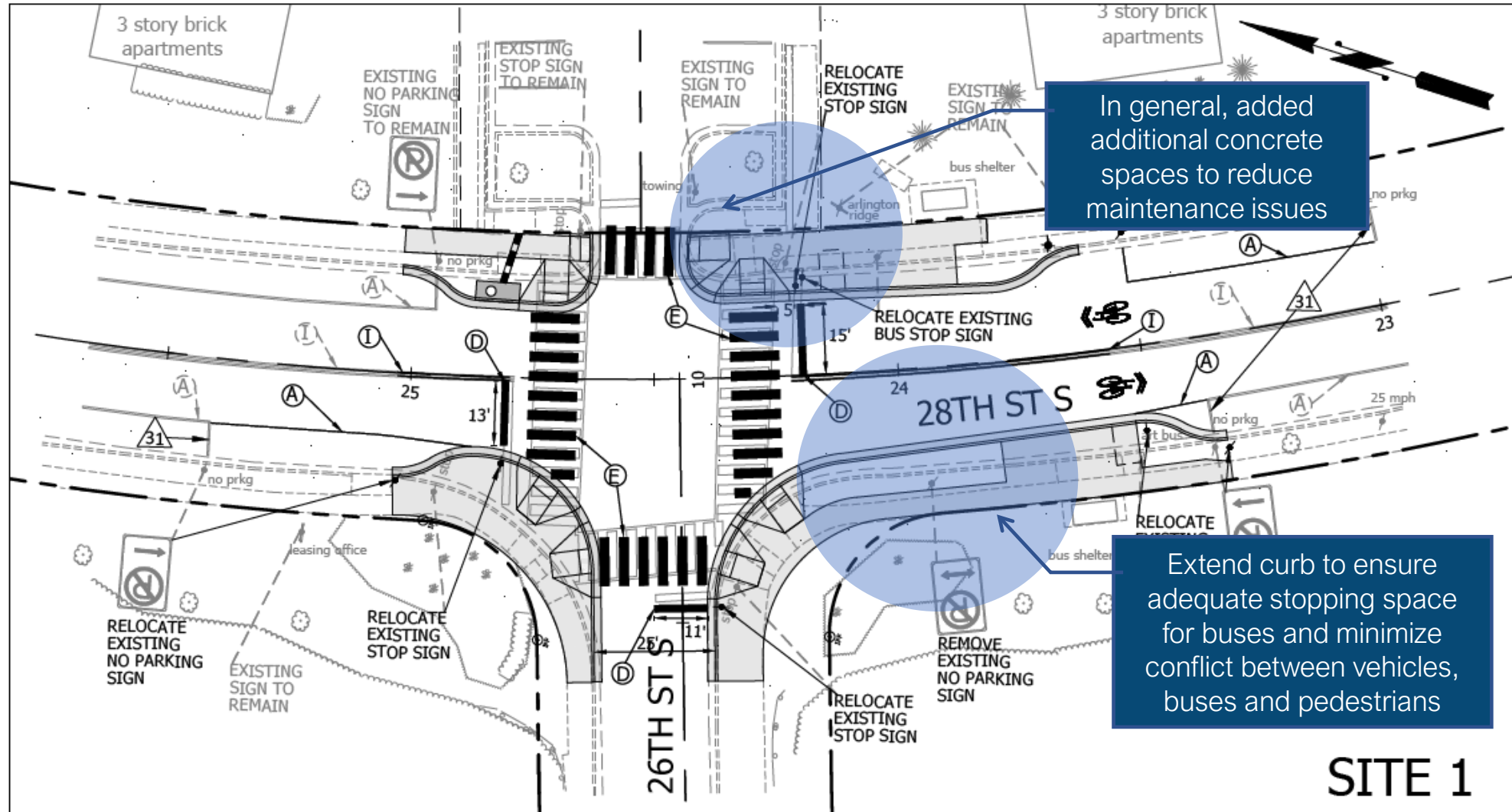
Additional cost from funding estimate:  
**\$34,000**

# 28<sup>th</sup> St S (from 26<sup>th</sup> St S to Meade St)

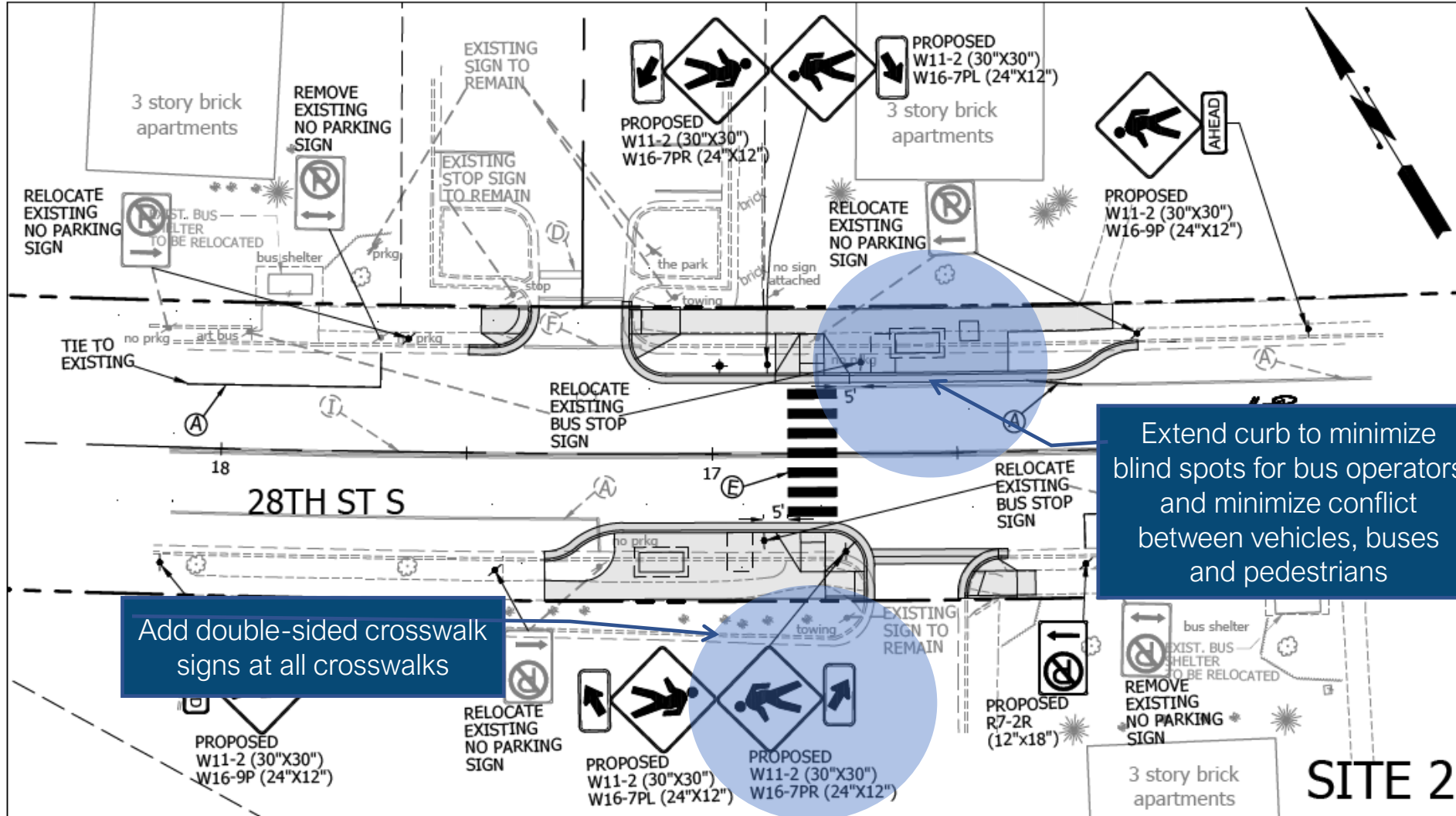
Status: 30% Design, comments addressed



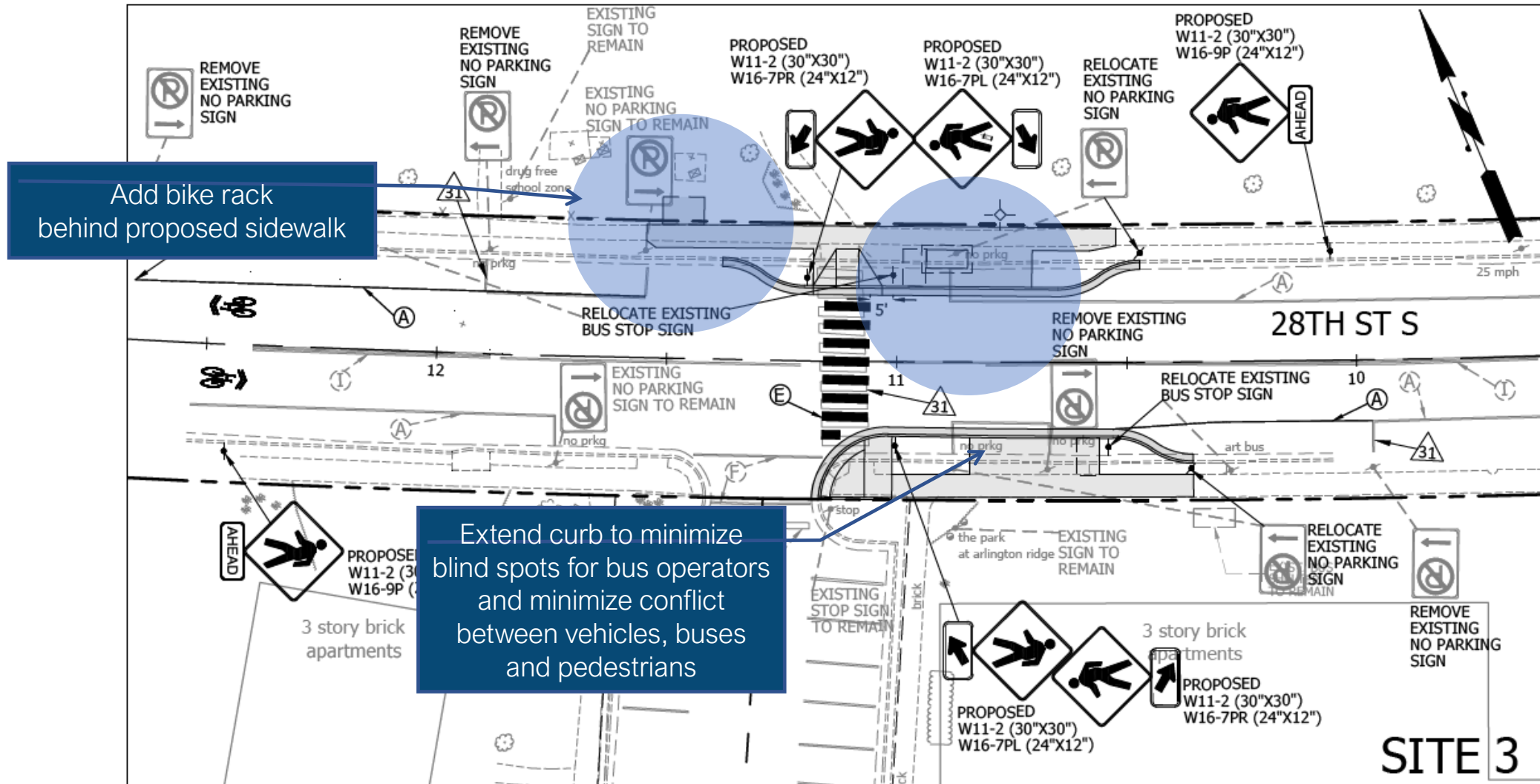
# 28<sup>th</sup> St S: Site 1 Updates per Comments



# 28<sup>th</sup> St S: Site 2 Updates per Comments



# 28<sup>th</sup> St S: Site 3 Updates per Comments



# 28<sup>th</sup> St S: Impacts from Comments

- Cost increase
- Parking

Previous Net Increase in Parking	8 spaces
Revised Net Increase in Parking (Comments addressed)	7 spaces

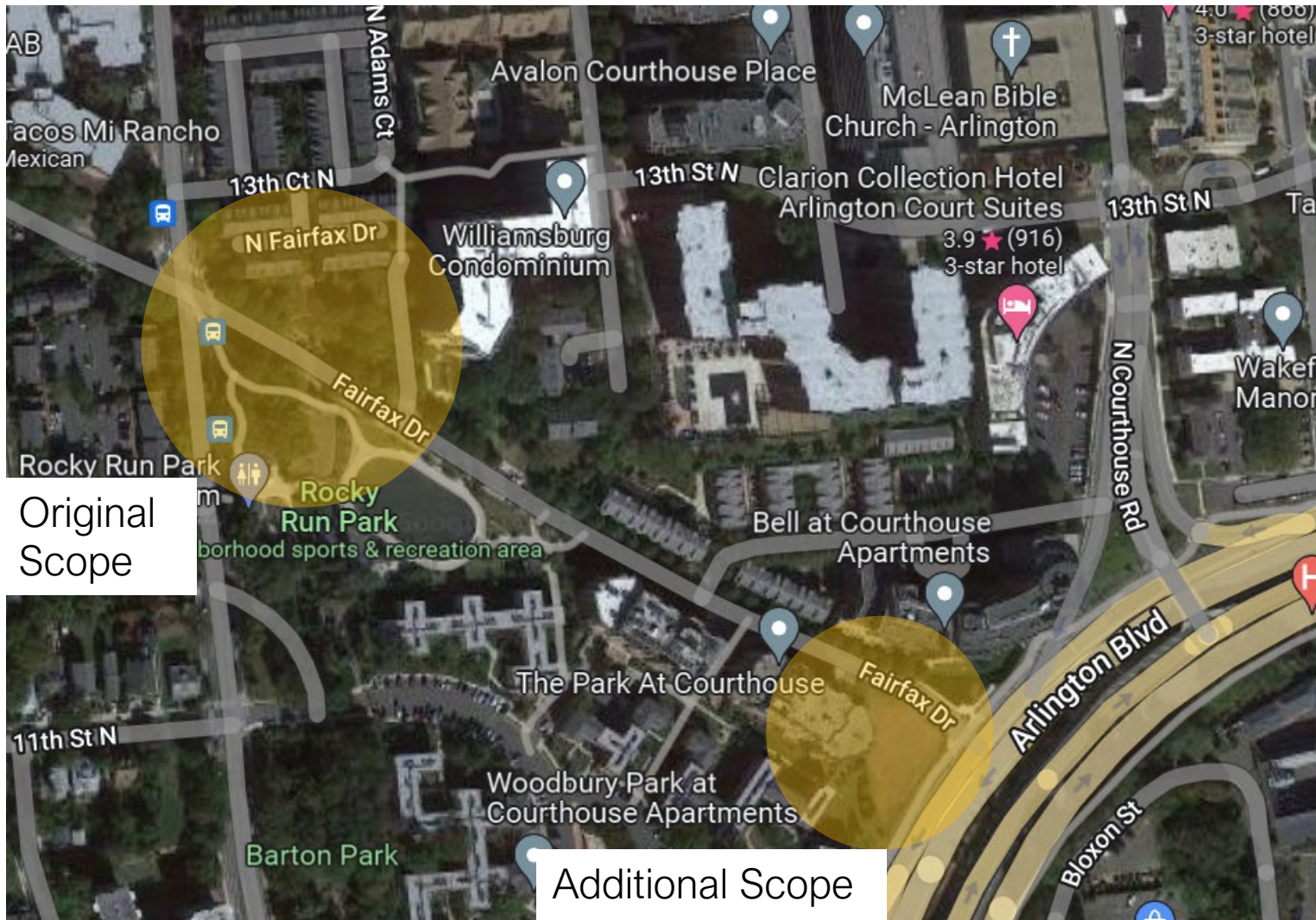
# 28th St S

## Total Estimate: Cost Comparison

Funding Cost Estimate	On-Call Contractor Estimate (30% Design)	Bid Estimate (30% Design)
\$880,500	Approx. \$803,000	Approx. \$895,000
		Additional cost from funding estimate: <b>\$14,500</b>

# N Fairfax Dr (Arlington Blvd to N Barton St)

Status: concept design

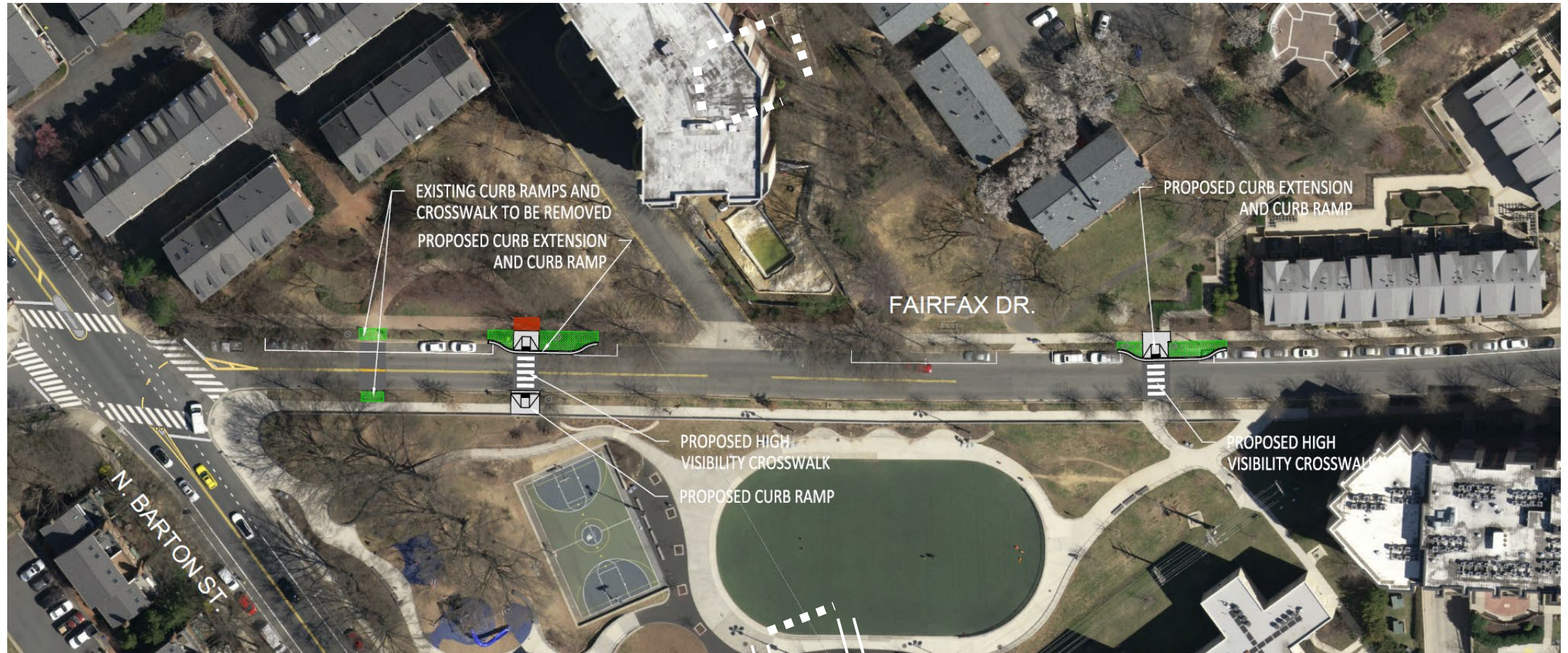


Original Scope

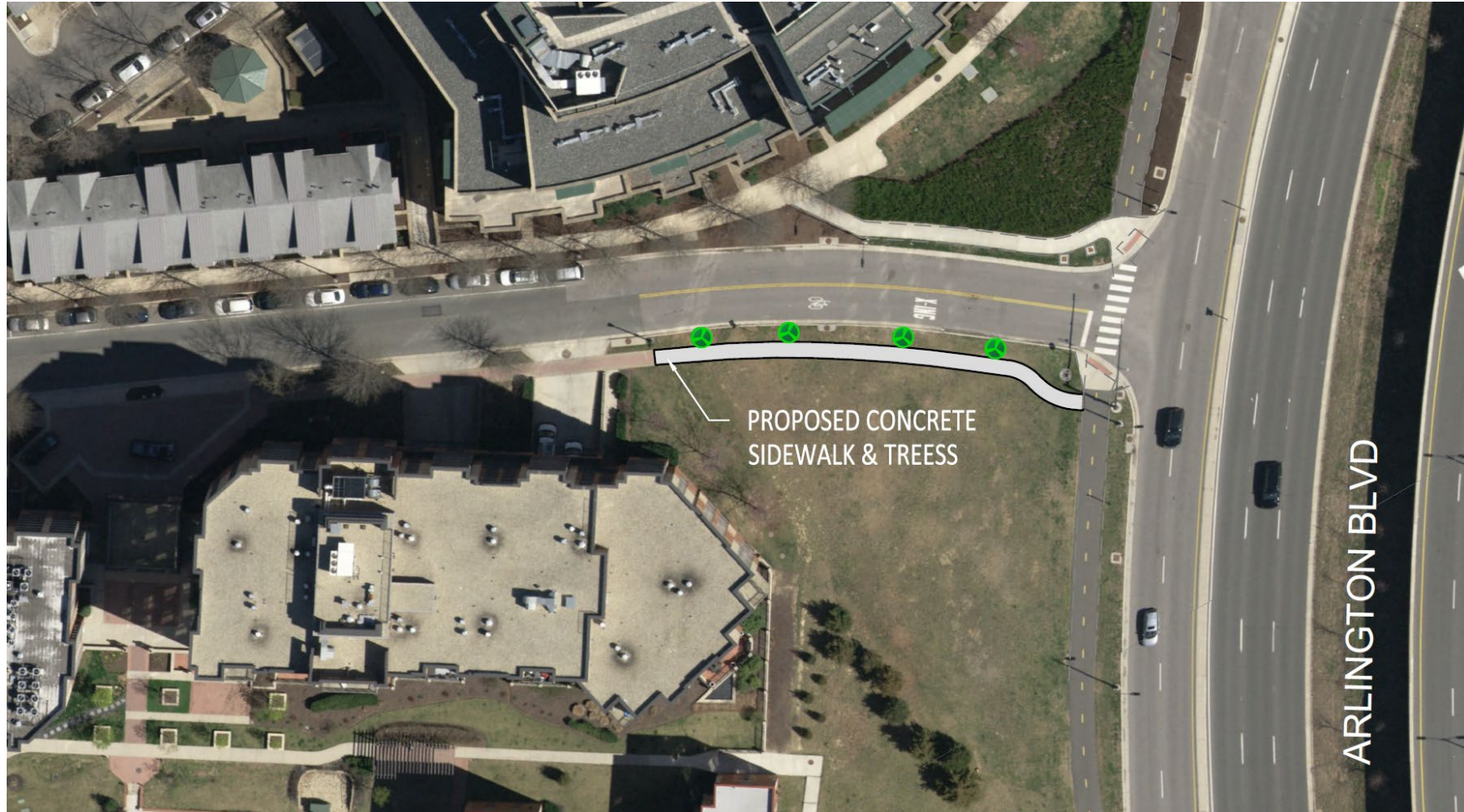
Additional Scope



# N Fairfax Dr – Original Scope



# N Fairfax Dr – Proposed Additional Scope



# N Fairfax Dr

## Total Estimate: Cost Comparison

Funding Cost Estimate	Previous Scope Estimate	Added Scope Estimate
\$90,000	Consolidate 3 existing mid-block crossing into 2 improved crossings	Complete missing sidewalk on south side of N Fairfax Dr
	Approx. \$90,000	Approx. \$99,000 construction cost \$145,000 incl. soft costs Additional cost from funding estimate: <b>\$55,000</b>