

DRAFT Program Year Three

CAPER The Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

GENERAL

Executive Summary

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the year.

The Executive Summary is Attachment I, labeled FY 2013 CAPER Citizen Summary.

General Questions

1. Assessment of the one-year goals and objectives:
 - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
 - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective. If applicable, explain why progress was not made towards meeting the goals and objectives.

Arlington County continued to deliver programs and implement activities described in its 2011-2015 Five Year Consolidated Plan. This includes progress on meeting the Goals and Targets for Affordable Housing (available at www.arlingtonva.us/housing), creating economic opportunities for low income persons, and ensuring that Neighborhood Strategy Areas are suitable living environments. The County added 55 Committed Affordable Units (CAFs) and the number of residents benefiting from funded activities exceeded expectations in many cases.

Attachment 2 lists FY 2013 Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Housing Opportunities for People with AIDS (HOPWA), Community Services Block Grant (CSBG) and Affordable Housing Investment Fund (AHIF) Housing Services projects, and includes provider names, outcome measures and actual accomplishments. The table also shows the amount allocated and expended for each activity. The attached IDIS reports PR06 and PR23 provide additional information and details.

Arlington uses a Community Development Fund, a consolidated pool that includes CDBG,

CSBG and AHIF Housing Services funds. Ongoing activities such as housing development, employment training and business assistance continue to be successfully supported. More details are provided in the Community Development section of this report.

The Nonprofit Assistance Network, supported by County general funds, is intended to build capacity in groups serving Arlington residents. The program successfully supported nonprofits in a variety of ways. More details are provided in the Community Development section of this report.

City of Falls Church. Arlington County administers funding for the CDBG and HOME programs for the City of Falls Church through a Cooperation Agreement. In FY 2013, Falls Church received \$73,655 including \$51,773 CDBG and \$21,882 HOME funds. The City's CAPER is Attachment 4. For questions or copies, contact Dana Lewis at dlewis@fallschurchva.gov.

2. Describe the manner in which the recipient would change its program as a result of its experiences.

No changes are planned because projects are generally meeting the targets.

3. Affirmatively Furthering Fair Housing:
 - a. Provide a summary of impediments to fair housing choice.
 - b. Identify actions taken to overcome effects of impediments identified.

Arlington's Analysis of Impediments to Fair Housing (AI), which was adopted by the County Board with the Five-Year Consolidated Plan, analyzed variables that influence and can act as barriers to housing choice. Barriers identified include availability of affordable housing; zoning and land use; access to housing by special needs populations and families with children; and marketing and advertising.

Many County policies and initiatives aim to ameliorate these barriers. For example, "Arlington's Affordable Housing Goals and Targets" call for an annual increase the number of committed affordable housing units, including family-sized units. The County's Supportive Housing Plan (available at www.arlingtonva.us) has an annual goal of 20 new supportive housing units for persons with disabilities. Eight new units were added in FY 2013.

In FY 2008, the Housing Commission issued a report recommending that the County allow homeowners to create accessory dwellings. An amendment to the County's Zoning Ordinance the same year allow for a limited number of accessory dwelling units, a strategy identified in the Analysis of Impediments. The Accessory Dwelling ordinance went into effect on January 1, 2009. In 2010, three applications were approved for new accessory dwelling units and two family/caregiver suites were approved. In 2011, three accessory dwelling units and one family/caregiver suite were approved. During calendar year 2012, one new accessory dwelling unit was approved. Additionally, four family/caregiver suites were applied for and approved. The Housing Commission, the citizen group that advises the

County Board on housing policy, is reviewing this ordinance to determine a more effective strategy for increasing the number of accessory dwelling units.

County staff attends many community forums, housing fairs, and other events to promote affordable housing initiatives, including homeownership programs and access to rental units; many events reach out to African American, Hispanic, and other minority communities. These events have included the Arlington Public Schools Multicultural Conference, the annual Benefits Fair at the Virginia Hospital Center and George Mason University, as well as participating in a regional housing resource panel for real estate professionals sponsored by the Northern Virginia Association of Realtors. Arlington County has a Housing Fair each year which includes information and vendors for both affordable homeownership and affordable rental options. Arlington also participates in the annual NOVA Expo (regional Housing Fair), as well as the Home Show and Expo. For FY 2013, 209 homeownership applications were received, which represents a 60% increase over the past year. Of this total, 37% had household incomes below 50% of the area median income, 63% were racial minorities, 27% identified themselves as Hispanic, and 26% were female headed households.

In FY 2013, Arlington's Human Rights Office conducted rental tests under its biannual fair housing testing program. Fifty tests were conducted on race (Black/White testers) and 50 on national origin (Hispanic/White testers). All testers posed as being single with no children, looking for the availability of a one bedroom apartment for a particular date. None of the tests justified filing a complaint alleging discrimination. The next testing will occur in FY 2015.

In FY 2013, there were 348 inquiries to the Human Rights Office; of these, 62 (18%) were housing related. Of 54 complaints filed with the Human Rights Office, only 3 (6%) were housing complaints. For the last two years, housing inquiries have held at about 17% of all inquiries and housing complaints have decreased from 11% to 6%. From all evidence, the Human Rights Office has not seen any negative fair housing tendency developing in the County.

4. Describe Other Actions in Action Plan taken to address obstacles to meeting underserved needs.

A variety of programs removed obstacles to meeting employment needs of underserved Neighborhood Strategy Area (NSA) residents. For example, 96 residents completed computer training classes and over 138 NSA residents completed job skills training. A total of 84 clients received legal education and/or legal assistance. Technical or direct assistance was provided to 15 entrepreneurs. Neighborhood College, described in more detail later in this report, facilitates civic engagement of underrepresented persons in County activities and committees; the program graduated 23 residents in FY 2013.

5. Leveraging Resources

- a. Identify progress in obtaining “other” public and private resources to address needs.
- b. How federal resources from HUD leveraged other public and private resources.
- c. How matching requirements were satisfied.

Arlington leverages its formula grant funds with a number of other local, state, federal, and private sources, described in Attachment 3. Each CDBG subrecipient reports other funding leveraged for the activity undertaken. The HOME section describes specifically how the match requirements were satisfied.

In addition to meeting match requirements for each program, Arlington and its nonprofit development partners leverage an array of funds in every affordable housing deal. For example, in recent projects for which the County Board approved Affordable Housing Investment Fund (AHIF) funding, other sources were leveraged such as Low Income Housing Tax Credits, Historic Preservation Tax Credits, Virginia Housing Development Authority financing, Virginia Department of Housing and Community Development funds, conventional loans and bond financing.

Managing the Process

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

The County’s Housing Division, located in the Department of Community Planning, Housing, and Development, is the lead agency for the development of the Five-Year Consolidated Plan, Annual Action Plans, and CAPER. The Housing Division is responsible for the general administration of the CDBG, CSBG, and HOME programs. The Division works closely with the Department of Human Services, ensuring coordination of services related to Continuum of Care, homelessness, and supportive housing.

In FY 2013, there were 21 subrecipients of the CDBG program, including two County agencies (the Department of Human Services and Arlington Economic Development). Housing Division staff oversee the general administration of the program. A project monitor is assigned to each housing and community development activity in order to ensure compliance with program requirements. The project monitors collect performance data through site visits, monthly or quarterly reports, and review of invoices from subrecipients. Periodic training is provided to subrecipients to ensure compliance with current regulations and procedures.

Citizen Participation

1. Provide a summary of citizen comments.
2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during

the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

The draft CAPER narratives and Citizen Summary were released for public comment on September 6, 2013, and made available in Arlington public libraries and online. An ad in a local paper announced its availability, and solicited comments from residents. The Community Development Citizen's Advisory Committee (CDCAC) reviewed the draft during its meeting on September 4, 2013. Staff summarized the various sections of the report, reviewed the IDIS reports and information presented in the IDIS summaries.

Attachment 2 indicates the total amount of funds committed and expended for each activity during FY 2013, along with the accomplishments.

Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

The following describes the progress towards actions proposed in the FY 2013 Action Plan:

- In FY 2013, the Supportive Housing Services Coordination Unit, housed in the Department of Human Services (DHS), had developed sufficient capacity to manage the DHS supportive housing inventory. An existing position was re-classified to a Supportive Housing Services Specialist resulting in an additional position to assist PSH applicants and clients obtain and maintain supportive housing units. Also, on-site staff has been approved to provide supportive services to eight PSH residents at the Arlington Mill Studio Wing in Fall 2013.
- Additional actions were taken to overcome gaps and enhance coordination, including attending County-sponsored quarterly meetings of nonprofit executive directors. Each meeting has a focused topic related to the needs of low income residents, with presentations on topics such as housing, nonprofit capacity building, and employment training programs. County staff facilitates further coordination between service providers through notification of training opportunities and the Nonprofit Assistance Network.
- The Implementation Task Force of the Ten Year Plan to End Homelessness is an important group that bridges gaps in institutional structures and enhances coordination among service providers and the County. Committee meetings are held monthly, with the entire Task Force meeting quarterly.
- As part of a multi-year affordable housing study, Arlington County created an interdepartmental team to share data and develop shared outreach mechanisms on the affordable housing study.

- Arlington County participates in the Metropolitan Washington Council of Governments Housing Directors monthly meeting in order to enhance regional coordination.

Monitoring

1. Describe how and the frequency with which you monitored your activities.
2. Describe the results of your monitoring including any improvements.
3. Self Evaluation
 - a. Describe the effect programs have in solving neighborhood and community problems.
 - b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
 - c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
 - d. Indicate any activities falling behind schedule.
 - e. Describe how activities and strategies made an impact on identified needs.

Arlington developed a framework of five-year goals and objectives with related performance measures as part of its FY 2011–2015 Consolidated Plan. The County has three main goals, each of which has multiple objectives. Each activity funded by CDBG, CSBG, AHIF Services and/or HOME meets one or more of the objectives. The Annual Action Plan provides a table identifying the goals, objectives, organization/provider, funding source, funding level, service area and expected accomplishment for each grant-funded activity. The CAPER includes a similar table (Attachment 2) which includes a column for actual expenditures and accomplishments.

The CDBG, CSBG, HOME, and other programs provide needed grant funds for many local programs to operate and for the County to make progress towards its goals and objectives. As seen in the “actual accomplishments” column of Attachment 2, many of the funded activities met or exceeded the expected accomplishments in FY 2013.

Similar to the table cited above, the Citizen Summary of the CAPER (Attachment 1) displays the County's three main goals and the corresponding objectives. This table provides the aggregate expected accomplishment for each objective (which might include multiple activities and non-grant funded activities to meet that number). A few sample FY 2013 aggregate accomplishments for providing decent housing and a suitable living environment include:

- The County supply of Committed Affordable Units increased by 55;
- 38 low and moderate income households became homeowners using CDBG, HOME, County and state resources.

Below are a few aggregate accomplishments pertaining to the goals of creating economic opportunities for low income persons and ensuring that Neighborhood Strategy Areas (NSAs) provide suitable living environments and affordable housing opportunities for low income persons:

- Code inspections were completed on 1,647 units, throughout the target neighborhoods;
- Information, referrals and technical assistance were provided to 82 property owners and managers;
- 1,944 NSA residents received human services information and services;
- 23 NSA residents graduated from the Neighborhood College;
- 72 low income persons obtained employment and retained it for at least 90 days;
- 39 businesses started or expanded and 24 loans were issued, fostering micro-enterprise development for low and moderate income business owners.

Arlington County is a local government Community Action Agency (CAA) and utilizes the Community Services Block Grant (CSBG) to provide services aimed at very low income residents. These include employment services, dental services, food assistance, services for ex-offenders, legal assistance for immigrants to obtain work status, and legal assistance for women facing domestic violence issues.

At least once every two years, staff conduct formal onsite monitoring of CDBG and HOME funded projects implemented by subrecipients. These visits are conducted more frequently if the subrecipient is new or is having difficulty meeting program or contract requirements. Program monitoring staff also review quarterly reports, analyze program evaluation forms, and make periodic program visits.

Staff formally monitored 12 subrecipients in FY 2013. The County's compliance officer monitored the Falls Church HOME TBRA program, which had no findings. County monitoring involved site visits, review of program progress, audits of client files and beneficiary data, staff interviews and meetings, and follow up letters describing the results. Most of the programs were operating within the program and contract requirements. Staff provided guidance to several organizations related to financial controls, performance measurement, and customer service.

The County conducts periodic monitoring, (which includes review of rent rolls and household incomes) of HOME, CDBG or County General fund assisted housing projects. In FY 2013, 1,574 Committed Affordable Units were monitored for program compliance; 302 of which were units inspected for housing standards and code compliance.

- f. Identify indicators that would best describe the results.
- g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
- h. Identify whether major goals are on target and discuss reasons for those that are not on target.

The numbers above indicate that the County made reasonable progress towards its five-year objectives. These include meeting the Goals and Targets for Affordable Housing, creating economic opportunities for low income persons, and ensuring that Neighborhood Strategy Areas are suitable living environments. The challenging economic conditions have impacted affordable housing development in Arlington. This is seen in the significant increase in the

number of County residents seeking assistance to maintain their housing and meet other basic needs. See the Housing Needs section for more detailed discussion of Arlington's actions.

- i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

Staff consults with subrecipient providers during the development of their contracts to create program evaluation measures agreed to by both parties. Project monitors establish expected achievement levels against key indicators to measure the program's impact. Other performance indicators (such as workload, cost, and outputs) are identified and data is collected. At the conclusion of the fiscal year, County staff and the advisory Community Development Citizens Committee members examine performance data, analyze outcomes and trends, make recommendations for improvement, and take action related to future support.

In light of continuing decreases in funds and increased construction costs, staff and subrecipients continue to explore alternative strategies to provide decent affordable housing, create economic development opportunities, and ensure suitable living environments. Nonprofit housing developers, for example, are developing additional units through unused density at projects they currently own, in order to take maximum advantage of the investment. This strategy is particularly valuable to the County because it reduces the cost of land for the project, thereby reducing the level of subsidy needed.

Significant changes were made several years ago to the Community Development program in response to continuing reductions in federal support. For example, staff no longer provides dedicated planning assistance to low income neighborhoods; however, staff is participating in ongoing training in civic engagement to develop alternative strategies for citizen participation. Housing services outreach staff, including an inspector, refer NSA residents to County programs and services as needed. Neighborhood College graduates are also encouraged to get involved in neighborhood issues and County initiatives to improve quality of life.

Lead-based Paint

Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Arlington County continued lead testing for all children in County child health clinics, and counseled and distributed literature on the hazards of lead-based paint to parents. Day care providers were educated on lead-based paint hazards during their annual meeting about lead-based paint, and brochures were distributed through the day care office. Public health nurses visiting patients' homes also educated families about lead-based paint. Applicants for assistance to AHC and Rebuilding Together Arlington programs received a brochure on lead-based paint, and AHC Inc. incorporated stabilization, control or abatement measures into

rehabilitation. Rebuilding Together tested five units, one had lead and another was cleared after paint was disturbed. Rebuilding Together now has staff that is EPA-certified to renovate, repair and paint projects that disturb lead-based paint.

A County code inspector has assumed responsibility for ensuring subrecipient lead-based paint safety and abatement requirements as promulgated in the code of federal regulations. This staff person assists the certifying Environmental Review Officer in ensuring project compliance, serving as a regulation and training resource to County staff and subrecipients, and maintaining documentation on County efforts.

HOUSING

Housing Needs

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

Addition of Committed Affordable Units

The economic sustainability of Arlington requires a wide range of housing, affordable across a spectrum of income levels. Arlington is striving to preserve existing affordable housing and add to the supply. Over the past several years, there has been constant increase in the number of County residents seeking assistance to maintain their housing and meet other basic needs. For example, the Housing Grant Program serves on average 1,178 households per month, up from 1,140 households last year. Affordable housing and the development of new housing opportunities continue to be key priorities for Arlington County. In fact, more than ever, the importance of maintaining and enhancing the stock of committed affordable housing is critical to the economic health and well-being of the County, its diverse workforce, and in particular, those most in need.

The table below displays the 55 Committed Affordable Units (CAFs) that the County added in FY 2013. Of these units, all 55 were rentals and there were no additions of owner CAF units through the County's Moderate Income Purchase Assistance Program (MIPAP).

Supply of Committed Affordable Units (CAFs), FY 2013

<u>FY 2013 Additions to the CAF Supply</u>		
Rental	Project	CAFs
	Pierce Queens	28
	Crystal City Post Office	16
	Bergmann's	11
	<i>Subtotal</i>	55
Owner		
	Moderate Income Purchase Assistance (MIPAP)	0
	<i>Subtotal</i>	0
	Total for FY 2013	55

Funding Allocations

In FY 2013, the County Board approved the allocation of \$10,458,828 in Affordable Housing Investment Funds to the following projects:

- Buckingham Village 3 Debt Service (\$1,795,595),
- Shell site additional allocation (\$1,863,233) and
- Pierce Queen (\$6,800,000).

Home Ownership Initiatives and Programs

MIPAP

The CDBG, HOME and locally funded Moderate Income Purchase Assistance Program (MIPAP) offers down payment and closing cost assistance to low and moderate income first time homebuyers. The program was redesigned in 2009, and is now a shared appreciation loan program. The MIPAP loan amount is calculated as up to 25% of the purchase price, with a maximum purchase price indexed to HUD-HOME Income Limits (currently \$362,790). Outreach is targeted to current Housing Choice Voucher and Housing Grants clients and families on the waiting list for these programs. Home ownership education classes and VHDA certification are required for clients to ensure their ability to undertake and maintain homeownership. In addition to this direct funding, Arlington County also markets mortgage products offered by the Virginia Housing and Development Authority

(VHDA), including a mortgage program that provides down payment and closing cost assistance of up to 5% of the purchase price. Eight Arlington households benefitted from VHDA mortgages.

In March 2012, the County Board approved a MIPAP allocation of \$500,000 from County local funds for low and moderate income home purchasers who currently live in the Buckingham community, to be reserved for these households through June 2013. Staff provided bilingual information on this program, and also provided the Credit and Credit Score workshops, individual credit and debt counseling, and mortgage lender and Realtor referrals. Many prospective homebuyers in this community were challenged by the following two issues: legal status and underreporting of income. A total of 40 Buckingham Village community households attended at least one of the outreach events, but as of July 2013, only one household purchased a home in Arlington. Although the monies are no longer reserved specifically for Buckingham Village households, County staff will continue to market and schedule outreach events highlighting County homeownership resources.

Live Near Your Work Program

Arlington's Live Near Your Work (LNYW) provides school employees a forgivable loan for eligible full time employees that purchase a home in Arlington. The amount of the loan is calculated as 1% of the purchase price, up to a limit of \$5,200, and is forgiven over a three year timeframe. 16 County employees as well as 17 school employees benefitted from the program in FY 2013.

VHDA Community Homeownership Revitalization Program

The VHDA Community Homeownership Revitalization Program is a state-funded program, with funds to be used for home purchase for low and moderate income and minority households. Funds are awarded on a competitive basis, and provide a .5% interest rate reduction from the already below-market VHDA first trust interest rates. For FY 2013, Arlington was awarded \$2.4 million in funds for homebuyers who purchase in the 22203, 22204, and 22206 zip codes. Six households benefitted from this resource.

VHDA Fannie Mae First Trust Mortgage with No Mortgage Insurance

The Virginia Housing and Development Authority (VHDA) has a special first trust mortgage program in partnership with Fannie Mae. The loan requires a 3% down payment, and there is no mortgage insurance. Both first time homebuyers and move up buyers can utilize this program. Four households were successful with this program in FY2013.

Partnership with Habitat for Humanity—Perry Hall Condominiums

Habitat for Humanity has built the Perry Hall condominiums in the Nauck community. There are 15 three-bedroom condominiums, suitable for larger households. Seven of the homes were allocated through the traditional Habitat model of "Sweat Equity" from their clients, while the remaining eight homes were sold to the general public, with qualifying incomes as moderate income purchasers. County staff has worked closely with Habitat to

assist them in marketing their units for sale, as well as drafting their application for VHDA Community Revitalization Program dedicated funding for three of their units. As of Spring 2013, all of the units were sold.

Additional Homeownership Activities

On March 26, 2013, Arlington County coordinated and attended the third annual Northern Virginia Housing Opportunities Expo, which was held in the City of Falls Church. The other jurisdictions that participated included Fairfax and Loudoun Counties; the Cities of Alexandria and Falls Church; and the Town of Herndon, as well as the Virginia Housing Development Authority. There were 70 affordable housing vendors and more than 600 participants. 200 attendees participated in the following workshops: identifying low and moderate affordable housing opportunities within Northern Virginia; determining your financial readiness to rent or purchase a home; learning more about credit and how it impacts your housing choices; exploring the challenges of buying a foreclosed home; HECM/Reverse Mortgage counseling for eligible senior citizens; considering financial options when renovating an existing home; incorporating Universal Design in an existing residence; and knowing your tenant rights and responsibilities.

Several of the workshops were done in English and Spanish. Outreach was targeted to minority communities in the respective jurisdictions. In June 2012, the Expo received an award for the year's "Best Government Housing Program" by the Washington DC Metropolitan Area Housing Association of Non-Profit Developers (HAND). During FY 2013, five credit workshops were offered and attended by 87 participants. This one hour workshop is an integral component of Arlington pre-homeownership education and financial literacy efforts. The workshop was presented to prospective homeowners, as well as Arlington County employees.

Mini-Housing Fair

Arlington County sponsored a Mini-Housing Fair on May 31st, 2013, at Arlington's government offices. 60 Attendees learned about affordable homeownership and rental opportunities, as well as community code enforcement resources. Approximately 25% of the participants were County employees.

Foreclosure

Arlington County has the lowest foreclosure rate (.01%) in the DC Metropolitan Area. Still there are households in the community who have experienced either foreclosure or have difficulty staying current in their monthly mortgage payments, with these issues being more prevalent among low and moderate income minority households. The County has joined with several nonprofit partners to provide foreclosure prevention and intervention services to affected homeowners. County staff is leading an interdepartmental team to target direct outreach to communities and condominium complexes most impacted by the downturn in the housing market. Foreclosure Prevention information is posted on a dedicated webpage, so that interested parties will have all relevant resources and contact information in one easy

to access site. In addition, the County has created a bilingual *Foreclosure Prevention Fact Sheet*. For FY 2013, AHOME reported that they handled 82 foreclosure prevention cases, of which 61 have been closed, with a 100% “success rate.” Success is defined as clients receiving loan modifications, and those that sold their homes via short sale or deed in lieu of foreclosure.

Condominium Association Initiative— Arlington County and Alexandria City

Condominiums represent the most affordable type of ownership housing in the Northern Virginia, especially within Arlington County and Alexandria City. While condominium communities experienced significant price increases in the 2000s, they have also experienced the most significant declines in value since 2007, and many homeowners remain underwater. Many condominium communities have experienced rapidly increasing monthly fees and special assessments, thereby jeopardizing the affordability of this housing option for low and moderate income homebuyers.

Staff from Alexandria City and Arlington County has discussed the need to stabilize condominium fees and to improve both governance practices and consumer awareness of condominiums as a housing choice. To that end, staff has held preliminary discussions with the Virginia Housing Development Authority (VHDA) concerning the need for additional support and education of condominium associations. VHDA holds a significant portfolio of first trust mortgages on condominiums in Northern Virginia and is very interested in supporting an effort to increase educational opportunities in this area.

VHDA has invited the City and Arlington County to submit an application for \$10,000 in REACH Program funding to support this initiative. Elements of the program include regional workshops and seminars focusing on such topics as:

- Understanding Condominium Living
- The Essentials of Community Association Volunteer Leadership
- Energy Efficiency and Reducing the Carbon Footprint
- Understanding the Federal Housing Administration (FHA) approval process
- Mediation Services

In addition to working with associations, staff targeted outreach to residents of troubled properties to help residents understand their rights and responsibilities as condominium owners, and the importance of paying monthly fees. Information on resources to help underwater homeowners was made available. The workshop was held both in Arlington in May 2013 and in Alexandria City in June 2013, and a total of 70 residents attended.

Energy Efficiency and Water Conservation Projects

Arlingtonians for a Clean Environment (ACE) implemented energy and water efficiency improvements in 157 units throughout Marbella, The Berkeley, Harvey Hall and Queens, all

affordable housing complexes. The program involved installation of showerheads, aerators, toilet tumblers and power strips and caulking windows, doors and sealing leaks. The work is done by volunteers who were trained in energy efficiency and weatherization practices. 22 volunteers were trained. The ultimate goal of the program is to educate homeowners, renters and property managers about energy efficiency and water conservation and also to track and reduce energy usage.

Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.
2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.
3. Describe efforts to address “worst-case” housing needs and housing needs of persons with disabilities.

The “Affordable Housing Goals and Targets” establish a long-term vision, articulate ideal parameters for affordable housing, and provide a quantitative method to measure progress. The Goals and Targets were originally adopted in 2003 and revised in 2011. An Annual Targets Report is created to update the County Board and the community on its progress toward meeting the targets (available at www.arlingtonva.us). The progress towards several key targets is summarized below:

- The County made significant strides in meeting the new targets for preventing and ending homelessness. The Point in Time Survey found that there was a 41% reduction in the unsheltered homeless individuals from 2011 to 2012, well on the way to reducing the number by half by 2015.
- Additionally, the County Board purchased a seven-story building, the first two floors of which will house a year-round comprehensive homeless services center.)
- The number of households receiving rental assistance increased from 3,574 in FY 2012 to 3,810 in FY 2013. This increase is due to the growth in the Housing Grant Program and the conversion of 36 project-based units to regular vouchers. Between FY 2001 and FY 2012, the County met its target to provide that half of the rental committed affordable housing units added are family-sized. (Target 7B)

Accomplishments

Attachment 2 is a chart that details the FY 2013 CDBG, ESG, HOME, HOPWA, CSBG and AHIF Services activities and accomplishments. There are a number of other financial

resources that were available this year to help address the identified affordable housing needs of the County. Below is a listing of these resources and funding levels, with detailed descriptions of each in the Five-Year Consolidated Plan.

Affordable Housing Investment Fund

In FY 2013, the Affordable Housing Investment Fund (AHIF) received \$467,492 of the Federal HOME allocation, to be leveraged with \$9,013,131 of local revenues to total more than \$9.4 million.

Housing Grants

In FY 2013, 1,178 clients on average per month applied for rent assistance. This County-funded rental assistance program provides rent assistance to families, elderly persons and persons with disabilities.

Real Estate Tax Relief

In order to receive Real Estate Tax Relief, the homeowner must be either at least age 65, or totally and permanently disabled, and meet all eligibility guidelines. In CY 2013 1,152 households applied for Real Estate Tax Relief in the form of a full exemption, partial exemption, or partial/full deferral from payment of their real estate taxes. The maximum income a qualified household can have was \$99,472, and the maximum asset level was \$340,000 for exemption and \$540,000 for deferral.

Section 215 Goals

While the Annual Targets Report reports on progress towards the County's comprehensive housing goals and targets, the CAPER reports on the Section 215 housing goals shown in the Housing Needs Table. For FY 2013, the Section 215 renter goal was 21 and the owner goal was 105. These goals are based upon the CDBG and HOME-funded programs/units that meet the 215 definition. The actual accomplishment was 45 owner units and 6 HOME rental units.

The IDIS report PR03 provides detail on the beneficiaries of programs that meet the Section 215 definition. These homeowner programs include HIP, MIPAP, MIHOP and Rebuilding Together. Rental units include 6 HOPWA beneficiaries.

Worst-Case and Persons with Disabilities Housing Needs

The County's Five-Year Supportive Housing Plan (available at www.arlingtonva.us) provides a proactive strategy to expand affordable, accessible, community-based supportive housing for persons with special needs. Included in supportive housing are permanent supportive housing, transitional housing, and residential services programs. Among the accomplishments in FY 2013 were:

- 180 clients with disabilities were placed in permanent supportive housing by the end of FY 2013.

- 49 committed affordable units were under development.

Public Housing Strategy

Arlington County does not have public housing. In FY 2013 the Department of Human Services was allocated Housing Choice Voucher housing subsidies for low income households; 1,546 units were available for use through the Housing Choice Voucher Program and 1,383 households were served. The list is closed until further notice as a result of sequestration.

Barriers to Affordable Housing

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

The FY 2013 Action Plan outlined the following responses to help eliminate barriers to affordable housing:

- Continue to develop zoning incentives for affordable housing.
- Develop a policy governing replacement of market affordable housing in site plan projects.

Work on these two issues is taking place through implementation of the Columbia Pike Neighborhoods Area Plan. Preserving affordable housing is a key goal of the Columbia Pike Neighborhoods Plan, however, achieving this goal will be challenging. Concerned with losing existing market affordable housing to renovations, by-right redevelopment, and rising rents, the County's plan proactively offers incentives to property owners to make choices which achieve the right balance mix of housing types and affordability levels.

Without public intervention, Columbia Pike's future will likely involve rent increases. Demand for housing on Columbia Pike will continue to increase with regional job growth and growing interest in close-in locations that provide good quality of life, easy transit access and shorter commuting times. Through extensive public meetings, stakeholder input and research, County staff has identified planning and financial tools that will help meet the Plan's goal of preserving all existing 6,200 market rate affordable units (MARKS) on Columbia Pike. Final recommendations for implementing these tools will be delivered in the fall of 2013. Several concepts appear critical:

- Arlington and its nonprofit partners must continue to make full use of existing federal, state, and county housing tools. In addition to existing sources, the County is exploring the potential for new funding sources for affordable housing, such as Tax Increment Financing (TIF).
- The Neighborhoods Form Based Code (FBC) is a new zoning incentive which will help guide multifamily residential development along Columbia Pike. It will offer greater density in return for affordable housing and other community improvements. Developers who choose to redevelop properties under the Neighborhoods FBC will be required to make 20 to 35 percent of their net new units affordable to households earning between 40 to 80 percent of the Area Median Income.

- It will be critical to provide incentives for those property owners that may not wish to undergo a major redevelopment. Incentives being considered for these property owners include a new partial tax exemption and a new loan program. In exchange for these tax or loan benefits, property owners must agree to renovate their units and keep them affordable for a certain number of years.
- A new three year Affordable Housing study is underway to assess housing need and provide guidelines for prioritizing funding for affordable housing throughout the County.

While specific to Columbia Pike, an area of the county with a significant amount of market rate affordable housing, many of the tools being analyzed have implications throughout the County.

HOME

1. Assessment of Relationship of HOME Funds to Goals and Objectives
 - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
 - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report
 - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women’s Business Enterprises (WBEs).
4. Assessments
 - a. Detail results of on-site inspections of rental housing.
 - b. Describe the HOME jurisdiction’s affirmative marketing actions.
 - c. Describe outreach to minority and women owned businesses.
5. Assessment of Relationship of HOME Funds to Goals and Objectives
 - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.

HOME funds are used with AHIF and other resources to reach Arlington’s affordable housing goals. The HOME match report (Attachment 4) describes the use of resources for multi-family housing development. No specific projects were funded in FY2013 although several commitments were put in place for FY2014. The Housing Needs section above describes in detail how the HOME funds were combined with local, state and federal resources, as well as private funding, to meet affordable housing goals. Attachment 5 reports on HOME MBE and WBE.

HOME TBRA

Arlington County does not operate a HOME TBRA Program. See City of Falls Church CAPER for its HOME TBRA report.

During FY 2013, Arlington County staff completed compliance reviews addressing occupancy and affirmative marketing at seven HOME financed rental housing projects. A few findings and/or concerns were identified during the site reviews and were followed up and/or corrected as indicated. The Part 5 definitions are used to determine household income. The projects and their number of HOME units reviewed for compliance were:

Berkeley : 12 HOME units
Culpeper Gardens III: 7 HOME units
Columbia Grove: 21 HOME units
Fisher House: 5 HOME units
Fort Henry Gardens: 7 HOME units reviewed
Fort Myer: 5 HOME units reviewed
Virginia Gardens: 7 HOME units reviewed
Garfield Gardens: 8 HOME units

Inspections were conducted in properties with 2,750 Committed Affordable Units during the past year for compliance. A total of 302 units were inspected for compliance with Section 8 Housing Quality Standards and for potential County code violations.

Arlington County includes an affirmative marketing requirement in all its affordable housing agreements. The Affirmative Marketing Plan, prepared by the affordable housing developer and approved by the County, must be designed to attract potentially eligible households who may not otherwise be likely to apply for the housing units. The Plan (Affirmative Marketing Plan) may include advertisements in major newspapers, minority newspapers, and apartment guides. The Plan shall include outreach to social service and disabled advocacy agencies and targeted marketing efforts to local police, fire and school and County employees. Notifications will include the rental price range, incomes (maximum and minimum), a notice that Housing Choice Vouchers and Housing Grants are accepted, and a note that there are accessible units available for persons with disabilities. The Affirmative Marketing Plan begins prior to lease-up and re-initiated upon a notice of vacation of any of the CAFs.

All County contracts stipulate MBE/WBE and Section 3 affirmative marketing efforts. The County encourages small, minority and women-owned businesses to participate in all aspects of procurement. This is facilitated through education and outreach in several ways including, one-on-one counseling, business workshops and networking events in Spanish and English. MBEs and WBEs are encouraged to promote their services through registration with the County's Purchasing Agent and market their services to other County agencies and service providers.

Business Development Assistance Group, a nonprofit partner, receives CDBG support to offer workshops to assist disadvantaged businesses to access state, county, and federal contracts. It

assists these businesses to become SWaM (Small Women and Minority-owned) certified with the Commonwealth of Virginia; to become familiar with Arlington County and other local purchasing resolutions; and to become familiar with the federal Small Disadvantaged Business Program. For FY2013 eight new businesses were assisted.

HOMELESS

Homeless Needs

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.

Arlington's Continuum of Care (CoC) is led by the Implementation Task Force that serves as the coordinated body for Arlington County's Ten Year Plan to End Homelessness. The CoC's programmed services include prevention assistance, outreach, assessment and engagement services, emergency shelters for singles and families, transitional housing, and permanent supportive housing.

The U.S. Department of Housing and Urban Development (HUD) provides funding via Homeless Emergency Assistance and Rapid Transition (HEARTH) Act to implement programs specifically to address homelessness. For FY 2013, Arlington County was awarded \$1,473,366. These funds are utilized to operate an outreach program and a Safe Haven Program, as well as transitional housing and permanent supportive housing programs. The Community Development Block Grant (CDBG) funded programs support various local homeless service providers and help them meet the main objectives of the Ten Year Plan to End Homelessness.

In FY 2013, Arlington's COC operated nine programs funded by HUD:

- **Susan's Place:** New Hope Housing, Inc. received a one-year renewal grant in the amount of \$245,541 to continue operation of the County's only Safe Haven program that provides congregate housing for chronically homeless individuals. During FY 2013, the program served 8 individuals.
- **Opportunity Place:** The Arlington Street People's Assistance Network (A-SPAN) received a one-year grant in the amount of \$166,058 to continue operating the County's only street outreach program. This program provides essential outreach and engagement services for persons living on the streets and other places such as wooded areas and under bridges. Case management was also provided to link persons to benefits, employment, mental health, and permanent housing. The program served more than 850 individuals in FY2013.

- **In-Roads: A-SPAN** received a one-year grant in the amount of \$314,409 to operate a scattered-site permanent supportive housing program to house 19 chronically homeless individuals. The program utilizes a “housing first” approach that provides a subsidy and supportive services to maintain participants in their apartment. For the FY2013 fiscal year, the In-Roads grant funds were consolidated with the Striving Home project funds. Both programs were operated by ASPAN. As a result of the consolidation, the Striving Home project will no longer exist. During the FY 2013 fiscal year, the program served 24 individuals.
- **Adopt-A-Family:** Arlington County received a one-year grant of \$222,324 to operate a transitional housing program. The County has contracted with Arlington Alexandria Coalition for the Homeless (AACH) to implement the program that serves up to 14 homeless households at any given time and provides up to 24 months of housing supportive case management and rental subsidy. The program served a total of 18 households, representing 57 individuals, during FY 2013.
- **Just Home:** New Hope Housing was awarded one year of funding in the amount of \$43,301 to operate a permanent supportive housing program. Just Home utilizes a “housing first” model which can serve up to three single chronically homeless individuals at a time. 3 households were served in FY2013.
- **Home Bound I:** A-SPAN was awarded \$45,375 to operate a permanent supportive housing program that can serve up to three single chronically homeless individuals at a time. Similar to most of the permanent housing programs, ASPAN utilized a Housing First model that takes persons directly from the street and places the participants into permanent housing. A housing subsidy and focused case management are provided. In FY 2013, the program served 5 households.
- **Home Bound II:** A-SPAN was awarded \$90,248 for two years to operate a permanent supportive housing program to serve up to three single chronically homeless individuals at a time. 3 households were served in FY2013.
- **Open Doors:** ASPAN was awarded a two year grant in the amount of \$93,294 to implement a permanent housing first program that will use the “housing first” best practice model. Like the other projects, participants will be provided a monthly rental subsidy coupled with case management services. In FY 2013 the program served 7 households.

In Arlington’s 2011-2015 Five Year Consolidated Plan, the annual goal for preventing homelessness was to serve 2,236 households; however, this appears to be a low projection. In FY 2013, 2,557 households were supported through a variety of programs, including financial

assistance. It is anticipated that demand for these services will continue for the foreseeable future. In FY 2013, the following households received services that prevented homelessness:

Program	Number Served 2013
Homeless Prevention and Rapid Re-housing	129 (prevention only)
AMEN Eviction Prevention Funds	628
Housing Assistance through Arlington's Community Assistance Bureau, including rental and utility assistance	1,800
Total	2,557

Shelter Plus Care

Milestones: Arlington County's Department of Human Services (DHS) received a one year grant in the amount of \$341,064 to operate a scattered-site permanent supportive housing program to house 21 chronically homeless individuals with serious mental illness (SMI). The program provides subsidy combined with supportive services to maintain participants in their apartment. During FY 2013 fiscal year, the program served 27 individuals.

Emergency Shelter Grant (ESG)

Arlington County received \$44,298 in Emergency Solutions Grant (ESG) funds from the State of Virginia Department of Housing and Community Development (DHCD) to provide financial assistance and services to help individuals and families at risk of becoming homeless, to maintain permanent housing. 32 households were provided with financial and case management services with these funds.

CDBG Funding

- Community Residences received a two year grant to retrofit thirteen group homes serving low and moderate-income Arlington residents. Energy efficiency improvement, including energy saving appliances, promote program sustainability and allow savings to be redirected toward programming.
- Arlington Street People's Assistance Network received \$31,000 to support the Volunteer Coordinator who manages and recruits volunteers for its programs. 60 new volunteers were recruited.
- AHOME received \$36,000 for staff and administrative costs to provide counseling to families to prevent foreclosure or homelessness. 16 new cases were opened in FY2013.

AHIF Funding

- A-SPAN, AACH, NVFS, and Doorways collaborated with Arlington County to provide rapid re-housing and case management services for individuals at risk of homelessness. They received \$58,413 and served 185 individuals.

- Friends of Guesthouse received \$20,000 for services to support female ex-offenders who were transitioning to independent living. 20 clients were served.

CSBG Funding

- Community Residences, Inc. received \$30,000 to expand support services and the number of apartments to house youth with mental health diagnoses and who were aging out of foster care. Two clients were served.
- Offender Aid and Restoration (OAR) received \$31,000 for a program coordinator to match clients with mentors in the community to develop job skills and complete court-ordered community service hours and to help them to transition back into society. The program served 29 individuals.

10-Year Plan to End Homelessness

In April 2006, the County Board approved A Passageway Home, the County's Ten Year Plan to End Homelessness. The goal of Arlington's plan is that no individual or family should lack access to decent, affordable housing. The plan uses a multi-pronged approach, outlining strategies and action steps related to permanent affordable housing, transitional programs, supportive services, prevention, and access to employment and training opportunities. It is based on best practices with a comprehensive approach to addressing the various needs of homeless individuals and families.

The Leadership Roundtable (formerly Leadership Consortium) serves as the principal body to lead and govern the Ten Year Plan. To ensure broad community support, the Consortium is led by two Co-Chairs, a County Board member and a leader from the private sector. This Roundtable is an alliance of community leaders from private and public agencies, the faith community and others committed to ending homelessness. The Arlington County Consortium (ACC) is the working body appointed by the Leadership Roundtable and co-chaired by representatives from the housing and services sectors. The ACC represents all sectors of the community, including service providers, health care providers, faith community members, business leaders, and others advocating for and delivering services to those who are homeless or at risk of homelessness. During FY 2013, implementation of the Ten Year Plan has focused on the prevention of future homelessness, better integration of relevant services, the development of affordable housing, and identifying funding sources to address the complex issues of homelessness. Some of the major accomplishments are described below:

Housing

- An additional 42 households were placed in Permanent Supportive Housing (PSH) units, secured commitments from developers for 13 new PSH units.

- A new homeless services center is under development that will combine 55 beds of year round shelter and a homeless drop in center. Five beds are designated as medical beds to provide additional assistance for persons recuperating from medical challenges.
- The County has secured eight Veterans Affairs Supportive Housing (VASH) vouchers from the Veteran Affairs Administration. This is the first time that Arlington has received VASH vouchers designated to be used specifically in Arlington County. The VASH vouchers that have been utilized have been used for veterans identified via the 100 Homes Campaign.
- The County assisted 185 households who were provided either prevention funds and case management or provided with financial assistance to be re-housed.
- Housing Grants rental subsidy program assisted 1,178 households at the end of FY 2013.
- In FY2013 a private/public partnership was finalized to provide 10 new PSH units at Marbella Apartments.

Integrated Services

- The 100 Homes Campaign for Arlington identified the most vulnerable persons residing on the streets of Arlington County. Since fall 2011, 52 vulnerable homeless individuals have been placed in permanent housing.
- Seven persons completed the third installation of the Culinary Arts Program, a CDBG-funded program to provide culinary and life skills training to individuals at risk of homelessness. All seven participants secured food handlers certifications and employment at the completion of the program.
- The Employment and Training Workgroup focused on assessing existing resources from providers of employment and training services. A survey was created and distributed. Results are being evaluated to identify gaps in services and plans for development.
- A survey that will assess the full continuum of services available to families at risk or experiencing homelessness is near completion.

Outreach & Education

- The County conducted a Community Forum on homelessness in Fall 2012. The forum provided education to citizens about homelessness including the causes of homelessness, the number of persons living on the street, and what services are available. The forum also focused on how individuals, organizations, and groups could play a role in ending homelessness.

Data & Evaluation

- With regards to data entered into the Homeless Management Information System (HMIS), the Continuum of Care (CoC) continued to conduct quarterly quality assurance practices to ensure timely, complete, and accurate data collection.
- Through the use of a national consultant, the CoC has established clear outcome measures that meet or exceed the outcome measures established in the HEARTH Act. These measures will be utilized to determine the efficacy of HUD and other funded programs.
- The Annual Homeless Report was produced for the second year utilizing the data from the Homeless Management Information System (HMIS). This report is provided to the community and other key stakeholders.
- The CoC will be changing to a new HMIS software in FY 2014. Once this change takes place, data sharing amongst homeless nonprofit organizations and Arlington County's Department of Human Services will be improved. This can lead to better intake and assessment which can expedite services for all households served.

New Super NOFA Resources

Arlington was awarded one year of funding of HEARTH Act funding in the amount of \$1,697,234 for Federal FY 2013. The funding awards included:

Organization	Program Name	Program Type	Grant Amount	Number of clients
New Hope Housing	Susan's Place	Safe Haven	\$250,273	7 households
A-SPAN	Opportunity Place	Supportive services only	\$169,351	824 households
Arlington County/AACH	Adopt-A-Family	Transitional housing	\$349,841	14 households
A-SPAN	In-Roads	Transitional housing	\$362,812	18 households
New Hope Housing	Just Home	Permanent supportive housing	\$46,164	3 households
A-SPAN	Homebound II	Permanent supportive housing	\$44,486	4 households
A-SPAN	Homebound I	Permanent supportive housing	\$49,900	3 households
A-SPAN	Open Doors	Permanent supportive	\$92,445	3 households

		housing		
Arlington County-DHS	Milestones, I, II,III	Permanent supportive housing	\$331,962	21 households
Total Grant Funding			\$1,697,234	897 households

Specific Homeless Prevention Elements

1. Identify actions taken to prevent homelessness.

Homeless prevention activities are carried out by a variety of agencies in the County:

- 185 households were served through a collaborative local HPRP effort involving a partnership among Northern Virginia Family Services, Arlington –Alexandria Coalition for the Homeless, Doorways for Families and Children and A-SPAN, coordinated by Arlington’s Department of Human Services.
- 628 households were provided eviction prevention assistance by the Crisis Assistance Bureau using Carter Jenkins funds.
- An average of 500 households monthly avoided eviction through the County’s Daily Needs Fund. This assistance was delivered by Arlingtonians Strive (formerly known as AMEN)
- An average of 68 households per month received grants through the General Relief Emergency Assistance Program. The funds can assist with rent, mortgage or utility emergencies to prevent eviction or foreclosure.

Funding Priorities for FY 2013

Committee Priorities	By When	Measurable Outcome	FY 2012 Outcome
Ensure continued access to emergency shelter for single individuals and families.	FY 2013 and ongoing	Convert the existing emergency winter shelter into a new 50 bed year round shelter. Continue to operate the 73 bed emergency winter shelter with 15 beds of overflow for singles until the new year round shelter is	Building to house new emergency shelter scheduled to open Fall 2014.Maintained full occupancy through the season; served 428unduplicated clients; overflow not required(RPC) Maintained full occupancy over the year; served 186 unduplicated clients

		<p>developed.</p> <p>Operate a 44 bed shelter for singles.</p> <p>Operate 71 beds of emergency shelter for families.</p> <p>Operate an 11 bed emergency shelter for victims of domestic violence.</p>	<p>Maintained full occupancy over the year; served 155 unduplicated clients; domestic violence shelter also maintained full occupancy</p>
Increase the number of affordable housing units to meet the needs of persons at or below 40% of AMI.	FY 2013 and ongoing	75 new units/per year over a five year period (375 units) to serve individuals and family households (55 0-1BR, 20 2-3 BR).	In FY2013, 13 units were targeted towards households at 40% of AMI
Increase the number of permanent supportive housing units (PSH).	FY 2013 and ongoing	20 units/per year over five years (100 units)	13 new CAF units secured for PSH program
Increase the supply of rental assistance by: 1) continuing to fund the Housing Grants program to meet the growing demand, 2) by broadening eligibility to include working singles staying in shelters 3) increasing the Maximum Allowable Rent (MAR) to 90% of the HUD FMR	FY 2013 and ongoing	<p>Fund program to accommodate growth in FYs 2013, 2014, and 2015.</p> <p>-Revise rules to include working singles staying in shelters and add funds to base budget for this population (50 in 2013).</p>	<p>FY 2013 budget of \$8.0m expected to be sufficient to meet demand in 2014.</p> <p>Working singles grant program was phased out in 2013 due to low demand.</p>

Develop a small efficiency apartment program.	2013	Affordable Efficiency that contains at least 20 units is developed.	Arlington Mill studio wing for homeless individuals to open fall 2013. Feasibility study to develop additional supportive studio apartments recently issued.
Continue to operate Homeless Prevention & Rapid Re-Housing Program (HPRP) with federal and state funds. Seek additional resources to continue HPRP upon expenditure of existing funding.	FY2012 and ongoing 2012 to 2015 with additional resources	Prevent at least 60% of homeless prevention cases from becoming homeless Seek additional resources to continue HPRP.	60% of all households are prevented from becoming homeless. HPRP Collaborative was awarded local and state financial and case management resources to continue the program.
Develop and implement an “Early Warning” that links households at risk of homelessness with appropriate organizations and services.	FY2013 & ongoing	70% are able to maintain their housing at least 6 months without additional assistance from the County.	88% of all prevention households maintained stable housing after 6 months.
Develop a range of programs that addresses income and financial literacy needs for households that are homeless or at risk of homelessness.	FY2013 & ongoing	Implement SOAR program to increase access to SSI/SSDI benefits for individuals who are homeless and staying in shelters. Expand successful Culinary Arts pilot program to train 15 homeless persons on an annual basis	HPRP case managers provided focused assistance in budget management. Seven persons completed the third Culinary Arts Program in 2013.
Enhance medical care for homeless individuals and families.	FY 2013 and ongoing	- Develop a medical discharge planning system with Virginia Hospital Center.	Enhanced collaboration with Virginia Hospital Center occurred through 100 HOMES

		-Create a medical respite bed program.	initiative, resulting in improved services to homeless persons. The new Homeless Services Center, planned to open in Fall 2014 will include 5 medical respite beds.
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Emergency Shelter Grants (ESG)

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
 - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
 - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
 - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
 - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.

The previous section described actions to address emergency shelter and transitional housing needs of homeless individuals and families.

The County’s ESG funds are received directly from Virginia Department of Housing and Community Development. These funds have recently been shifted from operating costs associated with the Emergency Winter Shelter to assist with prevention of households at risk of becoming homeless. This shift is a reflection of the changes made at the federal and state levels that place an emphasis on ESG funding to be utilized for prevention of homelessness rather than emergency shelter.

This ESG activity is consistent with Arlington County’s 10-Year Plan to End Homelessness, which emphasizes “closing the front door” or the prevention of homelessness when possible. By reducing the number of households that become homeless, efforts can focus on using valuable resources on housing those individuals and families that are currently homeless.

Discharge Coordination Policy

As part of Arlington County's Ten Year Plan to End Homelessness, there are several action steps to coordinate effective discharge planning from the following institutions: (1) The Arlington County Jail, (2) the Arlington Hospital Center, and (3) state psychiatric hospitals. The overall goals include placement in emergency shelter and permanent housing programs when possible and linkage to mainstream benefits like SSI/SSDI via the SOAR program, Food Stamps and General Relief and other social service programs.

A Memorandum of Agreement (MOA) has been established with the Arlington County Sheriff's Department and other key stakeholders to coordinate discharge of persons from the County jail. The Ten Year Committee is planning to work with Virginia Hospital Staff to develop a new Memorandum of Agreement (MOA) to address homeless individuals identified by hospital staff. A MOA exists with Arlington County's Foster Care systems. The Behavioral Healthcare Division currently has an official agreement with psychiatric hospitals that ensures that homeless persons with a history of mental health concerns or dual diagnosis are not released to the streets of Arlington County.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
 - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
 - b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
 - c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.

Provision of decent and affordable housing opportunities for low income persons is one of Arlington's highest priority activities. Nearly 57% of the CDBG funds was allocated to housing development and housing services for low and moderate income persons. Nonprofit housing developers were active this year in acquisition and rehabilitation activities, as well as new construction. Homeownership opportunities were provided to 30 families utilizing a combination of funds including CDBG, HOME, state and local funds, and 300 others completed homebuyer education. CDBG funds provided housing services to avoid displacement of families, to improve tenant/landlord communication, and to help others in transitional housing situations. CDBG funds also support a variety of activities and programs in Neighborhood Strategy Areas (NSAs) to ensure suitable living environments and create economic opportunities for low income persons. See Attachment 2, which describes actual accomplishments for the past year, as well as attached PR 03 and PR 26 reports.

The majority of CDBG funds, excluding activities eligible under Planning and

Administration, were used to serve persons at or below 80% of AMI. CSBG funds are used exclusively for very low income persons and families.

2. Changes in Program Objectives

- a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.

As federal funding continues to decline, Arlington has reduced its dedicated neighborhood planning function; however, staff actively pursues other strategies for civic engagement. Arlington continues to focus on high standards in program performance and efficiency, and responsiveness and flexibility to respond to a variety of housing and community development needs.

As direct funding decreases, Arlington County continues to provide assistance to nonprofits to build capacity and long-term sustainability. Once partially assisted with CDBG funds, local funds now wholly support the County's Nonprofit Assistance Network by providing comprehensive assessments and technical assistance for six nonprofits each year; workshop series on nonprofit management and governance; and a resource center with materials and business librarian to assist nonprofits. In FY 2012, the following organizations completed the program: Arlingtonians for a Clean Environment (ACE), BRAVO, Crisislink, Culpepper Gardens, Encore, and the Residential Program Center of Volunteers of America.

3. Assessment of Efforts in Carrying Out Planned Actions

- a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
- b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.

Attachment 3 summarizes the various federal, state and local resources available and used by Arlington as indicated in the Consolidated Plan.

The County participates in the Implementation Task Force to oversee implementation of the Continuum of Care for the Homeless. It includes representation from the range of private agencies, County agencies, and the faith-based community that serve the homeless population. The ITF undertook an extensive and inclusive process to develop the Shelter Plus Care (SPC) funding application.

Arlington County awards its CDBG, CSBG and AHIF Services funds through a competitive process, beginning with a Notice of Funding Availability and pre-proposal workshop. Proposal reviews are conducted by the staff, the Community Development Citizens Advisory Committee, and the Housing Commission to ensure that funds awarded are consistent with the Consolidated Plan and are awarded in a fair and impartial manner. Recommendations are made to the County Board and the public is encouraged through open meetings and public hearings to participate at various stages of program development, implementation, and evaluation.

- c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.

Arlington County is proactive in supporting housing and community development efforts. For example, the County has proactively set local numerical targets for affordable housing, such as its goal of adding 400 new committed affordable units a year.

4. For Funds Not Used for National Objectives
 - a. Indicate how use of CDBG funds did not meet national objectives.
 - b. Indicate how CDBG did not comply with overall benefit certification.

There were no activities undertaken that did not address a national objective under the CDBG program.

5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
 - a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.

Several community meetings were held with the residents of Magnolia Commons, Pierce Queen, and The Carlin Spring Apartments to ensure minimal impact during the process of rehabilitation, relocation and demolition. Ongoing contact was maintained with the Relocation Specialists of Howard Manor, Pierce Queen, Buchanan Gardens and Magnolia Gardens (Arbor Heights).

- b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.

There were no properties subject to URA or Section 104(d).

- c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.

A relocation roundtable was held to provide relocation services, technical assistance, and training for participants to share best practices and challenges. Staff also met one on one to review and discuss the ongoing process. Additionally, monthly statistical reports were received and reviewed regarding the prior monthly activities for the following properties; Buchanan Gardens, Calvert Manor, Colonial Village, Howard Manor (The Larkspur), and Magnolia Commons (Arbor Heights). These projects involved tenant relocation and assistance and were not subject to the Uniform Relocation Act or Section 104(d).

Colonial Village

There were 137 occupied units at the onset of the project. Initial 120 day notices to vacate were issued February 2011. All existing residents in Phases I and II were transferred to units onsite or nearby during renovation. As of October 2012, upon completion of the project, there were 112 tenants (including 50 new residents).

Howard Manor (The Larkspur)

There are 76 units. The project began with 14 vacant units and currently that has increased to 21, including 5 ADA units. There are only 12 original tenants remaining during their final phase. 120 day notices to vacate were issued June 1, 2013.

Magnolia Commons (Arbor Heights)

This project includes 198 units, of which 119 have been renovated and are occupied. This is also a new Low Income Housing Tax Credit property. There have been numerous tenant meetings to address income and maintenance issues. These have been resolved, and continue to be monitored. Completion has been estimated for November 2013.

Pierce Queen

Several tenant informational meetings have been conducted since December 2012. The project was presented to the Tenant Landlord Commission February 2013, and two staff and citizen work groups have been initiated, including a Pierce Queen Work Group, and Tenant Assistance Fund (TAF) work group. The initial 120 Day Notices to Vacate are expected to be issued December 2013, effective January 1, 2014.

6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons.
 - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
 - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
 - c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.

Assistance provided to small businesses is technical assistance. There are no job creation activities to report.

7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
 - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.

The Housing Services outreach team conducts group meetings and workshops in affordable apartment complexes and other locations in the Neighborhood Strategy Areas of Buckingham, Columbia Heights West, and Pike Village Center. Sixteen workshops (16) attended by 358 participants were held on a variety of topics, including eviction prevention, improving credit and bedbugs. It is presumed that the majority of beneficiaries living in affordable rental units and attending the workshops are low and moderate income.

8. Program income received
 - a. Detail the amount of program income reported that was returned to each

individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.

AHC HIP	\$ 291,552
MIPAP CDBG	\$290,925
MIPAP HOME	\$ 192,045
Multi-Family	\$ 713,360
EDG Rental Subsidy	5,064
TOTAL Program Income in revolving loan funds	\$1,492,946

- b. Detail the amount repaid on each float-funded activity.

There were no float funded activities.

- c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.

CDBG Housing Development	\$ 180,097
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- d. Detail the amount of income received from the sale of property by parcel.
None.

9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:

- The activity name and number as shown in IDIS;
- The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
- The amount returned to line-of-credit or program account; and
- Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.

None.

10. Loans and other receivables

- List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.

There were no float-funded activities.

- List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.

AHC, Inc has 344 home improvement and home purchase loans outstanding. The principal balance owed is \$6,609,220.

The County has 22 multifamily or group home CDBG loans outstanding, total value is approximately \$14,203,885. Most of these loans are not amortizing.

- List separately the total number of outstanding loans that are deferred or

forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.

Of the outstanding loans above, 150 are deferred and 16 are forgivable loans; Principal balance owed: \$5,059,190.

Terms of deferral or forgiveness are related to length of residency or ability to pay.

- d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.

No loans were written off during this program year.

- e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

None.

- 11. Lump sum agreements
 - a. Provide the name of the financial institution.
 - b. Provide the date the funds were deposited.
 - c. Provide the date the use of funds commenced.
 - d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.

None.

- 12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year
 - a. Identify the type of program and number of projects/units completed for each program.
 - b. Provide the total CDBG funds involved in the program.
 - c. Detail other public and private funds involved in the project.

Single Family Programs

Home Improvement Program: 0

Barrier Removal: 20 units

Moderate Income Homeownership Program: 0 unit

Single Family Program Delivery

\$149,000 CDBG entitlement and \$60,876 revolving loan funds.

Rebuilding Together Home Repair Programs

15 including 4 nonprofit group homes

\$71,000 entitlement

- 13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies
 - a. Describe progress against benchmarks for the program year. For grantees

with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Arlington does not have HUD-approved NRSAs, EZs or ECs. The County does have a local Neighborhood Strategy Area (NSA) program, in which certain activities are supported by CDBG. See the “Other Narratives” section for description of FY 2013 activities in the NSAs.

Antipoverty Strategy

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

The latest American Community Survey (ACS) data (2005-2009) for Arlington shows that 7.2% of residents live below poverty. Poverty levels were highest among the economically active population, ages 18-64 and the elderly population 65 and over (66% and 12% respectively). More females than males have incomes below the poverty level. The Arlington County Department of Human Services (DHS) is the lead anti-poverty agency and the County’s overall strategy aims to help move families from welfare dependency to economic self-sufficiency. In instances where this may not be possible, the goal is to enable them to achieve the maximum level of independence possible. In FY 2013, Arlington County continued to administer the following programs to help low income individuals, families and households:

Program	Number Served FY 2013
Temporary Assistance to Needy Families	305 average per month
Medicaid	8,737 households monthly average
Food Stamps	4,911 per month
Housing Choice Voucher	1,383 households (93% leasing rate; 99% funds expended)
Section 8 Moderate Rehab	None (contract not renewed)
Housing Grant Program	1,178 households average per month
Refugee Cash Assistance	20 average per month
In-home services and adult day care	354 unduplicated households
VIEW Cases	158 enrolled new and on-going
SNAPET (Supplemental Nutrition Education and Training)	101 enrolled or received service
Financial Assistance to prevent eviction	50 households average per month
General Relief Emergency Assistance	68 clients on average per month
Housing Assistance through CAB	150 households on average per month
One Stop Career Center	1,101 visitors on average per month

In addition to these programs, CSBG funded programs (described on pg. 24) serve very low income residents between 100 – 200% of poverty.

NON-HOMELESS SPECIAL NEEDS

Non-homeless Special Needs

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, including persons with HIV/AIDS and their families.

The following describes the progress towards actions proposed in the FY 2013 Action Plan: **Encourage Small Scale Supportive Housing Projects:** The Housing Committee of the Ten Year Plan to End Homelessness in Arlington County conducted a comprehensive review of the “*Supportive Studio Apartment Housing*” model (SSAH) as an additional housing option for adults with a history of chronic homelessness. Supportive studios are efficiency housing units which combine affordable housing with onsite support services to serve the most vulnerable tenants who often experience homelessness and a disability. This model serves a gap in current housing options. While the report discusses SSAH as a model for individuals who are homeless, the same model can also be applied to non-homeless special needs populations.

Commit a portion of affordable rental units negotiated through the County’s site plan process: As of December 2012, the following units were completed and occupied:

Complex	Number of units
Buchanan Gardens	3
Colonial Village	7
Marbella	4
Larkspur	3
Total	17

The following units are under development:

Complex	Number of units
Larkspur	5
Arlington Mill	13
Arbor Heights	6
Marbella Apts	6
Buckingham Gardens Parcel B	5

Pierce Queen	8
Shell	6
Total	43

- Arlington County has a goal of securing 20 permanent supportive housing units per year or 8% of the overall CAFs units per year. In 2013, 13 units were secured. (Note: secured means when a project is approved and funded.)
- By the end of 2013, 180 priority consumers were placed in permanent supportive housing, including 42 new tenants who moved in during FY 2013.
- 32 additional units were designated for permanent supportive housing; some are vacant and available for occupancy and some will become available when a vacancy occurs in an existing property.
- 49 additional units are under development
- 85% of all individuals placed in permanent supportive housing remain housed.

In spite of these many successes, there continue to be gaps in the service delivery system:

- **Need for additional staff:** There was a noted staffing gap in the 2012 CAPER report. Since that time, DH has committed funds for 60 hours of on-site support at the new Arlington Mill Permanent Supportive Housing program. Expansion of pool of landlords who will accept individuals with housing barriers such as poor credit and criminal history: As we move forward with Permanent Supportive Housing, we continue to identify individuals who need housing but cannot obtain it because of their credit and criminal history.
- **Continued funding for the Permanent Supportive Housing Emergency Needs Fund:** Established in November 2008, this fund assisted 27 individuals in FY 2013 with one time costs associated with moving into and maintaining an apartment. Examples of assistance provided included application fees, utility assistance, security deposits, mattresses and bed covers that protect against bedbugs.
- **Recognition that PSH units secured through AHIF loan carry a County commitment for long-term rental assistance:** Often, an AHIF loan which includes PSH units is approved several years before the rental assistance begins. Budget should be developed with the knowledge that there are outstanding County commitments approximately 3 years in advance for rental assistance for the PSH units. Failure to provide the rental assistance to PSH households not only jeopardizes the housing of tenants, but also places landlords at risk for huge financial penalties from other funders.

Specific HOPWA Objectives

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
 - a. That progress is being made toward meeting the HOPWA goal for providing

- affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
- b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
 - c. That community partnerships between State and local governments and community-based nonprofits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
 - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
 - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
 - f. Those community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
- a. Grantee Narrative
 - (a) Grantee and Community Overview:
 - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
 - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
 - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
 - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
 - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
 - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
 - (b) Project Accomplishment Overview:
 - (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
 - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
 - (3) A brief description of any unique supportive service or other service delivery models or efforts
 - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.
 - iii. Barriers or Trends Overview
 - (1) Describe any barriers encountered, actions in response to barriers, and

- recommendations for program improvement
- (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
- (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years
- b. Accomplishment Data:
 - i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
 - ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER). CAPER Specific HOPWA Objectives response:

In FY 2013, the administering agency for HOPWA was the Northern Virginia Regional Commission for the DC Metropolitan area. The administering agency submits the application for annual funds and reports on accomplishments separately. Allocations to participating jurisdictions in the catchment area are made on a first-come first-served basis and numbers served fluctuate on a yearly basis. In FY 2013, six Arlington clients were assisted for a total of \$74,149.

OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

The following summary describes activities and accomplishments that occurred in the county's designated Neighborhood Strategy Areas:

Buckingham

The annual Buckingham festival (partially funded by a CDBG small grant) continues to grow in scope and size. Visitors and participants and residents receive information about available community services. The Buckingham Youth Brigade (BYB) continued to nurture and encourage Buckingham youth in civic engagement activities and community service projects. This CDBG funded youth program is targeted towards building future leaders within a predominantly immigrant community; 29 students participated this year, including students from middle schools. Program activities produced a heightened awareness of community issues such as immigrant families facing deportation. BYB students wrote and delivered letters to members of Congress about the issue. They also attended the Immigration Rally in Washington, DC. Locally they organized and produced a DJ competition for teens in conjunction with the Department of Parks and Recreation which increased their confidence about being able to contribute to the community.

Nauck

Nauck neighborhood priorities continue to include revitalization of the neighborhood's commercial corridor to improve viability and appearance of the established community. The Town Square project is moving forward with the County acquiring and demolishing the second of three properties needed to create the Town Square.

The Nauck Revitalization Organization (NRO) along with CPHD, AED, and Parks will be conducting a design charrette in fall 2013 that will involve developing the final design for the Nauck Town Square (NTS). AED obtained a \$75,000 grant from the National Endowment for the Arts (NEA) coupled with \$75,000 from the County's Public Art Fund to assist with retaining a national renowned artist/landscape architect to facilitate the community process and to create the design plan. As part of the design process for the NTS, the designer/landscape architect will incorporate elements and narratives of the neighborhood's history obtained from the Nauck Community Heritage Project Phase I (2006) and Phase II (2012).

The Green Valley Pharmacy was designated as a local historic landmark. This pharmacy was noted as being the first and oldest operating African American Pharmacy in Arlington. As part of the improvement to eliminate blight in the area, County Staff in Zoning, Code Enforcement, Housing, Neighborhood Services, DES, and DHS are working to improve some of the immediate area. This includes installing/repairing street lights in the 24th Road South Alley, installing "no parking" signs to eliminate illegal parking and unlawful assemblies while opening up the rear of the Pharmacy for legal parking to support this business.

BAJCDC Nauck Community Services Center is now exclusively focusing its efforts on Human Services. The Nauck Business Incubator Service had to be terminated due to lack of usage. Entrepreneurs interested in starting a business are encouraged to approach the County's BizLaunch program or EDG.

Four Mile Run Crescent Study is scheduled to begin in 2014. This study will analyze the industrial area on the southern end of the neighborhood along Four Mile Run Drive and South Shirlington Road. The purpose of this study will be to determine the appropriate comprehensive land uses for this area. This study will be done in conjunction with a schedule Parks Master Plan for the adjacent Jeannie Dean Park which includes the offices for SEEC and the Day Labor Pavilion.

Columbia Heights West

In Columbia Heights West, plans were approved for Arlington Mill's new community center, and the building is completed and scheduled to open in September. It is a mixed-use building with a community center, gymnasium and fitness room, retail bakery shop and parking. This facility would expand recreational, child development programs and human service program offerings for residents in South Arlington and county-wide. Adjacent to the community center is the Arlington Mill Residences, an affordable housing apartment complex with 121 units of one, two and three bedroom units which is scheduled for completion by the end of 2013. Thirteen of the units will be dedicated as supportive housing units for persons earning very low incomes. Ninety-nine percent of the family-sized units will be affordable to residents earning incomes at 60% or below of median income.

Activities in FY 2013 in Columbia Heights West neighborhood included the annual neighborhood clean-up, systematic property inspections of multifamily, townhomes, duplexes and single family homes and tenant landlord workshops. Three tenant/landlord workshops were conducted at neighborhood apartment complexes; 30 residents attended. Over 248 single family residential inspections took place and only five violations identified, none of which required notices. Ongoing annual systematic code inspections have resulted in significant improvement in the overall appearance of the neighborhood.

Pike Village Center

Activities in Pike Village Center neighborhood were focused on tenant education/counseling and property inspections and also a limited area neighborhood clean-up. Regular inspections indicate that conditions in the neighborhood are generally good. Services, activities and ongoing projects include implementation of projects in conformance with the Columbia Pike Revitalization Plan.

Neighborhood College

22 graduates representing several Arlington neighborhoods completed the Arlington Neighborhood College Program in May 2013. During eight consecutive weekly sessions, participants learned and practiced key communication, conflict management and consensus-building skills. They studied and presented reports on different aspects of Arlington County, and learned from senior county officials about core government operations, including the roles of the County Manager and County Board, the role of the Arlington School Board Chair, services offered by Arlington's Department of Human Services, information on volunteering for Arlington's many civic and community organizations, and Revenue Collection. The program provided participants with theory and practices for community building activities in order to better serve their neighborhoods, with a particular focus on reaching out to residents of NSAs. Presenters provided information on civic participation and how to influence local government decision making processes. The program seeks to increase residents' knowledge of government services and also to increase their participation in civic affairs in order to facilitate neighborhood improvement. The curriculum is continually being revised to reflect current neighborhood issues. The County will continue to seek opportunities to expand Neighborhood College to meet the needs of Arlington's diverse neighborhoods.

Latino Forum

The County partnered with the nonprofit BUGATA to hold a public forum aimed at the Hispanic immigrant community (attendance was open to everyone) to address issues such as access to services, language access, housing, health services and employment. This forum was attended by 50 participants and laid the groundwork for specifically looking at how well immigrants are integrated into the community.

Housing Outreach and Property Inspections

CDBG-funded code enforcement staff undertook systematic inspection of 1,647 properties,

including inspections of 284 Committed Affordable Units (CAFs) and initiation of necessary code enforcement activities in all four Neighborhood Strategy Areas. Most violations identified and corrected were considered minor. In addition, 275 tenants attended 15 tenant education workshops, 82 households received counseling and technical assistance, and 304 were referred to appropriate County agencies and nonprofit providers. Counseling and workshops inform the residents about housing issues and provide referral sources for solutions to a variety of problems. Energy conservation education tips for NSA residents have been included in the tenant information workshops as part of the County's efforts to promote energy conservation. Other outreach efforts are underway to identify properties in need of weatherization.

Neighborhood Events and Fairs

- The Seventh Annual Home Show and Expo in partnership with the Columbia Pike Revitalization Organization, a nonprofit partner, attracted 78 exhibitors including "green" exhibitors; 13 home repair and maintenance workshops were conducted and approximately 1,200 people attended the Expo.
- In addition to the Annual Housing Fair, Arlington participated in the third annual Regional Housing Expo in collaboration with neighboring jurisdictions. The event was attended by over 600 visitors.
- A Home Maintenance workshop attended by 83 participants provided demonstrations and education on how to conduct minor home repairs such as electrical and plumbing repairs.
- Neighborhood cleanup activities were done in Columbia Heights West and Nauck neighborhoods.

County staff provided support to civic association events, such as community festivals and provides guidance on lead based paint requirements to nonprofit partners. These events are intended to inform residents of available County services and provide information on resources available to improve physical conditions and general living conditions in the NSAs.