

**Subject: POL- Police Performance Measures on Records Processing**

**FY 2018 Proposed Budget  
Budget Work Session Follow-up**

**4/10/2017**

The following information is provided in response to a request made by Christian Dorsey at the work session on 3/22/2017, regarding performance measures on web page 398 and the drop in estimated "accident reports processed" and "records unit information requests".

The Records Management Unit (RMU) processes accident reports and verification requests for both citizens and insurance companies. RMU also processes criminal history records checks requests for citizens, law enforcement, law firms, and social service organizations. The criminal history records are used for a myriad of reasons to include, but not limited to, employment, housing, adoption, volunteering, etc.

The Police Department originally reported an estimated drop in the number of accident reports processed for FY 2017 and FY 2018. The Department has recently implemented a new criminal justice records management system (CJRMS). The way in which data is imported from the State's electronic accident reporting system (TREDS) into CJRMS (via an interface) is different than originally envisioned. Since rolling out the CJRMS fully and re-evaluating how the new system and the State's system process reports, the Police Department has determined that it will still process a similar number of reports for end-users through its system.

The Police Department also originally reported an estimated drop in the number of information requests processed for FY 2017 and FY 2018. This estimate was also based upon the envisioned functionality of the new CJRMS, but upon full implementation, the Police Department has determined that it will still process a similar number of information requests through the system.

The Department has updated the performance measures in the chart below and in the FY 2018 Proposed Budget on the web to reflect this new information.

**Web Page 398**

<b>Supporting Measures</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Estimate</b>	<b>FY 2018 Estimate</b>
Accident reports processed	3,077	2,915	2,777	3,029	500 3,200	500 3,200
Criminal arrests processed (adult)	4,873	4,749	4,222	4,368	4,500	4,873
Number of alarm systems registered	517	548	583	603	600	700
Records Unit information requests processed	21,438	15,472	17,208	19,442	6,000 17,300	6,000 17,300