

**Subject: DES- Residential Permit Parking Petition Process**

**FY 2018 Proposed Budget  
Budget Work Session Follow-up**

**3/28/2017**

The following information is provided in response to a request made by Mr. John Vihstadt for the work session on 3/28/2017, regarding Residential Permit Parking and requesting a description of the new petition process completed in 2016.

The new Residential Permit Parking (RPP) petition process was completed in 2016. The following households have successfully petitioned the County to establish residential permit parking (RPP) on their block utilizing the new petition process and meeting the survey criteria:

- Forest Glen neighborhood (84 households)
- the 700 block of S Granada St (10 households)
- the 2900 block of 23rd St S (13 households).

The petition process for establishing RPP is as follows:

- Staff conducts research on household(s) seeking to establish RPP to determine eligibility based on Zoning requirements.
- Staff seeks input from TE&O Engineers and drafts a petition, which is provided to the resident point-of-contact. The petition form includes block information, parking enforcement times and signature lines for each household.
- At least 60% of households on the block must sign the form, indicating they're in favor of establishing or changing RPP restrictions on their block.
- Staff conducts multiple occupancy surveys. As part of the survey process staff registers the plate numbers of all vehicles parked on the street.
- This data is cross-referenced with Commissioner of Revenue's Office and the DMV in order to determine vehicle origin.
- The data is analyzed and staff determines whether to grant RPP restrictions. In order to establish RPP, survey results must show that more than 75% of the total spaces along any unrestricted curb space are occupied, and more than 25% of the total spaces are occupied by vehicles from outside the neighborhood.