

Subject: Capital/PAYG - Communication Regarding Paving Schedule

**FY 2018 Proposed Budget
Budget Work Session Follow-up**

4/14/2017

The following information is provided in response to a request made by Mr. John Vihstadt via email on 4/11/2017: In regard to paving, describe the complete protocol for notifying residents of a street that their street will be paved, along with resulting parking restrictions and sanctions for violating.

The communications plan for paving related activities and associated parking restrictions is laid out below. You will find two attachments, one residential notification letter and one door hanger, also mentioned below.

DES Communications Plan for Paving

- Mail notification letters (Example Attached), including a website URL for the project page, a map and its projected timeline. In order to avoid potential conflicts, scheduled paving operations are also communicated to utility companies, metro (if necessary), ART bus (if necessary), impacted residents, fire department (if necessary), schools (if necessary) and DES Communications ***(prior to the start of paving season)***.
- Email civic association presidents ***(prior to the start of paving season)***.
- Notify property managers of multifamily buildings ***(one week prior)***.
- Provide the Control Center with the project schedule ***(one week prior)***.
- Distribute door hanger (Example Attached) to impacted residential residents ***(48 hours prior)***.
- Distribute no parking sign telling the date and time ***(48 hours prior)***.
- DES Communications promotes through social media channels, as necessary.
- DES Communications to update the necessary websites with project information.

Paving Related Parking Violations

- Vehicles are usually towed to another legal parking space unless something else is wrong with registration or taxes or plates, as determined by the Arlington County Police, who assist with relocation when necessary.
- Fines for illegal parking in signed area may be ticketed, again, as determined by Arlington County Police Department.

STREET PAVING



ARLINGTON
VIRGINIA

DEPARTMENT OF
ENVIRONMENTAL
SERVICES

COMING TO YOUR
NEIGHBORHOOD SOON....



Your street will be repaired into a new,
smooth, long lasting driving surface.

County Contacts:

Francis Soulamany at (703) 228-7822
fsoulamany@arlingtonva.us

Reza Hafezi at (703) 228-7823
mhafezi@arlingtonva.us

After hours
Customer Service at (703)228-6570
Control Center at (703) 228-6555

STREET PAVING

Dear Resident,

Your street is scheduled for paving as part of Arlington County 's Street Repair Program. Hot-mix asphalt will be used to resurface your street to bring old substandard streets up to par. When finished, **your street will have a new, smooth, lasting driving surface.**

WHAT TO EXPECT:

- **Temporary "No Parking" signs will be posted on your street displaying the times and dates the street will need to be cleared of vehicles. Park your car in your driveway or on a nearby street.**
- The street will be milled, utilities will be adjusted, and signs may temporarily be removed.
- Occasionally, some lanes or whole streets could be closed to traffic.
- Approximate two (2) weeks after milling, temporary "No Parking" signs will again be posted to overlay your street with 2-3 inches of hot-mix asphalt.
- The entire paving process takes about three (3) weeks, barring any weather or equipment complications.
- If your vehicle is parked on the street and is in front of a "No Parking" sign, your vehicle will be towed. **If towed, please call the Arlington Police Department at (703) 558-2222**

Estimado residente:

Su calle está incluida en la repavimentación del programa de reparación de calles del condado de Arlington. Cuando esté terminada, **su calle tendrá una superficie de conducción nueva, suave y duradera.**

- **Se colocarán avisos temporales de "Prohibido Estacionar" en la calle, que indicarán los horarios y las fechas en que no debe haber vehículos en la calle.**
- Se molerá la calle, se ajustarán los servicios y luego se retirarán las señales.
- Por momentos, algunos carriles o calles completas pueden estar cerradas para el tráfico.
- Si su vehículo está estacionado en la calle e interfiere con el proceso, puede ser remolcado. **Si fue remolcado, comuníquese con el Dpto. de Policía del condado de Arlington al (703)558-2222.**
- En un período aproximado de dos semanas, se volverán a colocar señales temporales de "Prohibido estacionar", que no debe haber vehículos en la calle.



DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER/SEWER/STREETS BUREAU
 4200 28th Street S. Arlington, VA 22206
 TEL 703-228-6570 fax 703-228-6585 www.arlingtonva.us

Important Notice – Milling & Paving Program 2017

Dear Arlington County Resident:

As part of the County’s preventative maintenance program, your street is scheduled for repairs during this year’s paving season, which will begin around the second week of March through the end of October, weather permitting. The paving sequence is as follows: (1) concrete curb and gutter, sidewalk repairs; (2) street milling; (3) utility adjustments; (4) hot-mix paving; and (5) paving marking/traffic calming devices.

Important Information

Residents should keep an eye out for temporary “**NO PARKING**” signs, which will be on the streets a minimum of two days before the start of work. Door hangers will also be delivered along with the posting of the “**NO PARKING**” signs that explain our paving procedure.

Once the signs are posted, your street must be cleared of all parking vehicles by parking in a driveway or on an adjoining street. **Failure to do so will result in your vehicle being towed.** If your vehicle is towed, please call the Arlington County Police Department at (703) 558-2222.

Driveway Maintenance

Maintenance of driveway aprons (the area between the sidewalk and curb) on public streets is the responsibility of the property owner. If you would like to replace your apron, this work should be done **prior** to the start of the paving sequence. For more information, contact Nestor Sol at (703) 228-6554.

Planning Ahead During an Absence

If you plan to be out of town during the paving season, April to October, we highly recommend contacting our office one to two weeks prior to your absence to find out if your street will be affected. Due to the nature of the work, questions about your street beyond two weeks may not be readily available. **If you are out of town during the paving, park your vehicle off the street or leave the keys with a neighbor who can relocate it for you.**

Contact Information

For more information, visit us at www.arlingtonva.us, search “street maintenance”.

If you have questions, please contact:

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 (703) 228-7822

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Mohammad Reza Hafezi
 (703) 228-7823

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Customer Call Center (8-5pm)
 (703) 228-6570

We appreciate your cooperation as we work towards improving the overall condition of your street.