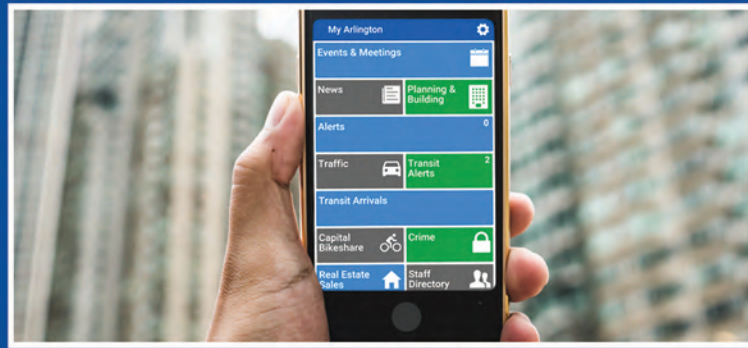




Fiscal Year 2018 Adopted Budget





COUNTY BOARD MEMBERS



The **Arlington County Board** (from left): Member Christian Dorsey, Member Libby Garvey, Chair Jay Fissette, Vice-Chair Katie Cristol, Member John Vihstadt

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ARLINGTON COUNTY VISION

"Arlington will be a diverse and inclusive world-class urban community with secure, attractive residential and commercial neighborhoods where people unite to form a caring, learning, participating, sustainable community in which each person is important."

— Adopted by the Arlington County Board January 26, 2002

The FY 2018 Adopted Budget is printed on paper consisting of 30% recycled content (post-consumer fiber) and SSI certified.

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GUIDE TO READING THE ADOPTED BUDGET

The Adopted Budget is presented in a format that provides several levels of financial detail. The focus of the Adopted Budget Document is to summarize major policy and program directions and initiatives that are funded in departmental budgets. More detailed descriptions of the various programs and activities in the County are included in the County Manager's Proposed Budget, which is available on Arlington County's web site, Department of Management and Finance <https://budget.arlingtonva.us/fy-2018-adopted-budget/>

The Transmittal Letter, starting on the ivory pages, provides an overview of the Adopted Budget, highlighting strategic priorities for the upcoming fiscal year, major revenue and expenditure decisions made to implement those priorities, and changes affecting County staff.

Following the Transmittal Letter is a brief Profile of Arlington County, which includes both organizational and demographic information.

The Budget Summary section includes the Budget Resolution, budget decisions made by the County Board after the proposed budget was presented, and summary charts and comparisons.

The Housing Summary provides in one place information about the wide variety of housing-related programs provided in the County.

The Compensation Summary includes highlights of the compensation changes included in the adopted budget, the total budget for salaries and fringe benefits, and additional information about pay enhancements, health insurance changes, and retirement rate changes in recent fiscal years.

The Revenue Summary section follows on the ivory pages. The tables included in this section provide historical and current year data, in addition to the approved revenue budget. Descriptions of the revenue sources are also provided.

General Fund departmental budget summaries start on the white pages. For each department, a mission statement is presented, along with a budget description explaining significant budget changes from FY 2017 to FY 2018.

Departmental financial summaries detail expenditure, revenue, net tax support and staffing levels for FY 2016 (Actual); current year FY 2017 (Adopted Budget); and FY 2018 (Adopted Budget). Aggregation of expenses and revenues by category are defined as follows:

- **Personnel** - This category includes expenses for salaries, wages, and employee fringe benefits such as retirement, health, and life insurance.
- **Non-Personnel** - This category includes expenses for goods or services provided to the County by vendors or by County internal service funds (see Glossary for definition of internal service funds); expenses for items that are used or consumed in the course of operation of the program or department; and expenses for initial, additional, or replacement items of office or operating equipment not funded through the capital budget.
- **Intra-County Charges and Inter-Departmental Credit** - These categories represent charges by one unit of County government to support another unit's activities.
- **Fees** - These are monies received by the County as payment for services, goods, or use of a facility. Examples are residential refuse disposal fees, user fees for recreation facilities, and various permit and inspection fees.

- **Grants** - Grants are a contribution of funding, usually from state or federal agencies, to be used for a specific purpose or activity. Examples include state highway aid and the HIDTA (High Intensity Drug Trafficking Area) grant.
- **Net Tax Support** - The funds that the County Board may allocate from local tax revenues to fully finance or to supplement revenues received by a department or program. Net tax support is the remainder determined by subtracting all department specific state and federal aid, fees, and charges from the total cost of the programs.
- **The Position Summary (FTEs)** shows authorized permanent positions and temporary positions by full-time equivalent (see glossary for further information on how FTEs are calculated).

Except in the smallest departments, the department summary narrative also includes a table which summarizes the breakout of the departmental expenditure budget by lines of business, reflecting FY 2016 actual expenditures, FY 2017 adopted budget and FY 2018 adopted budget.

The Ten-Year History for each department reflects actual expenses and revenues prior to FY 2017, and adopted budget amounts for FY 2017 and FY 2018. The program history summarizes significant budget changes over a ten-year period.

Other operating funds (non-General Fund) are presented on the blue pages.

Summaries and project detail for Pay-As-You-Go Capital are exhibited on the grey pages.

The FY 2018 pay schedule for County employees is on the yellow pages.

The Appendix, on the white pages, includes the Budget Calendar, Budget Process, One-Time funding summary, Governmental Operating Fund Summaries, Selected Fiscal Indicators, Financial and Debt Management Policies, Comprehensive Plan Summary, and Glossary.

TRANSMITTAL LETTER

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Fiscal Year 2018 Budget Message to the Residents of Arlington County

The FY 2018 Adopted Budget includes a modest one-and-a half cent real estate tax rate increase on the property tax rate needed to fund the extraordinary needs of Metro and Arlington Public Schools. The Board chose to make select budget reductions and reallocations to the County Manager's proposed budget to mitigate the real estate tax rate increase. The tax rate increase is 100 percent dedicated to Metro and Schools; reflecting that the County Board was able to fund the County's continuing service demand increases within the existing tax rate. The County Board was able to fund the increasing needs of public safety, housing needs, land acquisition and core infrastructure investment and other key services by focusing on internal budget reallocations.

We appreciate the time so many Arlingtonians took to share their thoughts with the Board. Hearing the priorities of the community was extremely important to us as we finalized the budget. Highlights of the FY 2018 Adopted Budget include:

Tax Rate Increase – County Manager Mark Schwartz had proposed a two-cent increase in the real estate tax rate to provide additional funding for Metro and Arlington Public Schools. The Board chose to make budget reductions and reallocations to the Manager's proposed budget to keep the increase to one-and-a-half cents per \$100 of assessed property value. This will increase the tax rate from the current \$0.991 per \$100 of assessed value to \$1.006 per \$100 of assessed value (including stormwater tax).

Arlington Public Schools – Our schools continue to be among the top in the nation and the County Board increased the tax rate to help address budget pressures from growing enrollment. The County's funding for Schools will increase by \$23.3 million over the current year, to \$490.3 million in ongoing and one-time funding, which includes the portion of the tax rate increase approved by the Board.

METRO – Metro is key to the County's commercial corridors and our economic development strategies. The adopted budget includes a substantial \$14 million increase in County funding for Metro. Including local sources and the County's share of state transit aid, this brings the County's total operating support for Metro to \$71 million annually.

Public Safety – Critical to Arlington's success is the safe and secure community our residents and visitors enjoy. The Board increased funding for public safety, adding seven new Sheriffs, three more Emergency Communications Center call takers and three police patrol officers, as recommended by the Manager. The Board funded two large recruit classes for the Fire Department to meet current needs and projected attrition.

Columbia Pike and Lee Highway – The Board put money into Columbia Pike revitalization and Lee Highway planning, noting the importance of these two corridors that lie outside the County's Metro corridors.

The Board approved \$200,000 in new funding for the Columbia Pike Revitalization Organization (CPRO) non-profit, which partners with the County to spearhead revitalization along the Pike. The new funding brings the County's total support for CPRO to \$400,000 for FY 2018. The Board also approved \$150,000 for a County retail and marketing study to identify strategies for stimulating economic development along the Pike. The Board allocated \$60,500 for the non-profit Lee Highway Alliance, a grassroots partner with the County in long-term planning efforts along Lee Highway.

Funding land acquisition, road paving, and infrastructure maintenance - The Board approved \$4 million for land acquisition, \$2 million more than the Manager had proposed. The Board also approved a \$1.23 million increase in funding for road paving, bringing that funding to a total of \$15.2

million. The Board funded \$3.5 million for county facility maintenance and synthetic turf fields. The County will significantly improve its streetlight maintenance program in FY 2018, adding three positions (two less than the Manager had requested), equipment, and supplies to improve repair time for streetlights across the County. The County also will conduct a trail light inventory assessment.

Transit fare increases - The Board voted to hold a public hearing at its May 20, 2017 meeting on proposed fare increases for Arlington Transit (ART) and Specialized Transportation for Arlington Residents (STAR), the County’s transit service for persons with disabilities. The increases, consistent with Metrobus fare increases, are meant to help offset increasing operating expenses. The proposal includes raising the ART adult fare from \$1.75 to \$2 and the ART discount fare for seniors, students and persons with disabilities from \$0.85 to \$1.00. The proposal also would extend the ART discount fare for students (called iRide) to include those in elementary schools. If adopted, the fare increases will be effective July 1, 2017.

Affordable Housing – The safety net programs that are provided to those most in need continues to be a priority of our community. This year’s budget continues that commitment with \$1.3 million in increased funding the Affordable Housing Investment Fund (AHIF) bringing total AHIF funding to just over \$15 million.

Other County Board Actions and Guidance:

- As we look ahead to future challenging budget years, the County Board gave the County Manager guidance to present detailed options for **funding Metro through FY 2020** and to engage with APS on their budget development for the purpose of having **APS provide a balanced “anticipated revenue” based budget.**
- The County Manager will provide a recommended process for awarding \$100,000 in grant funds to eligible non-profit organizations providing legal or other emergency services to Arlington residents affected by federal immigration enforcement actions.
- We continue our commitment to a **healthy, sustainable environment** for all Arlingtonians and increased the County’s residential utility tax (RUT) by 50 percent to increase funding dedicated for the **FreshAIRE program.** This funds an update to the Community Energy Plan, additional building energy retrofits and shifts the costs of an Environmental Management position from the general fund to this restricted revenue stream. This is the first year of a planned two-year phase-in to increase the RUT to reach the Fairfax County rate.

The FY 2018 budget represents a compromise and a consensus of the Board, and reflects the values of this community - protecting the health and safety of our residents as well as providing quality public education, a safety net for those in need, affordable housing, and environmental sustainability. This budget reflects that both Metro and Arlington Public Schools are vitally important to Arlington County and funding these organizations is an investment in our future. We appreciate the collaborative partnership of the community, advisory groups, and staff that help the County Board build a fair and responsible budget that reflects multiple interests and stakeholders.

Sincerely,

Jay Fiset
Chair, Arlington County Board

ARLINGTON COUNTY PROFILE

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ARLINGTON COUNTY PROFILE

OVERVIEW OF ARLINGTON

Arlington County is located in northern Virginia, directly across the Potomac River from Washington, D.C. The County encompasses 25.8 square miles of land, which was originally split off from Fairfax County in 1801 and ceded by Virginia to be included in the ten-mile square Federal District. In 1847, however, Congress allowed the land to return to the jurisdiction of Virginia following a vote in favor of retrocession by its members. This area was then known as Alexandria City and Alexandria County. In 1920, to avoid confusion, the county was renamed Arlington County.

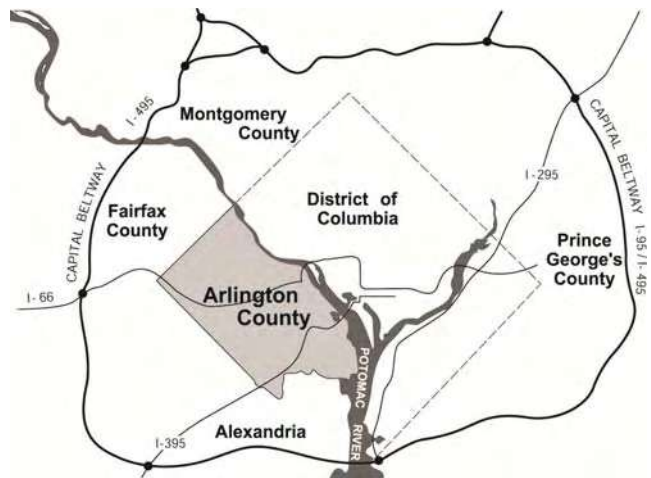
Annexation of any part of Arlington County by neighboring jurisdictions is prohibited by present law unless the entire County is annexed with the approval of County voters. There are no jurisdictions with overlapping debt or taxing powers. The water and sewage systems are operated on a self-supporting basis by the County government.

Arlington's location in the center of the Washington metropolitan region, just five minutes from Washington by car or Metrorail, has made the County a highly desirable business and residential location. Arlington has maintained high-quality residential neighborhoods while supporting well-managed growth. High-density commercial and residential development is focused around Metro stations in the Rosslyn-Ballston corridor and the Jefferson Davis corridor, which includes both Pentagon City and Crystal City.

Arlington County has an estimated 2017 population of 222,800, an increase of 17.6 percent over the 2000 population. Additionally, Arlington is home to an estimated 222,300 jobs, as of January 1, 2017.

Almost all of the land in Arlington County has been developed. This development consists of extensive single-family residential areas, as well as commercial, office, and multi-family residential structures.

Economic activity in Arlington County has historically been closely associated with numerous governmental activities of the Washington Metropolitan region. In 2017 about 22.0 percent (or about 48,900) of the jobs in Arlington County are with the numerous federal, state or local government agencies. In recent years, however, the private employment base, particularly in the service sector, has increased substantially. The 2017 estimate is that 23.1 percent of total employment (about 51,300 jobs) is in the professional and technical services sector. An additional 30.3 percent of total employment (about 67,300 jobs) is in the accommodation, food, and other services sectors.



ORGANIZATION OF ARLINGTON COUNTY GOVERNMENT

The government of Arlington County has been organized according to the County Manager Plan of Government since 1932. Arlington County was the first jurisdiction in the United States to adopt a manager form of government by popular vote.

The five members of the County Board are elected at large for staggered, four-year terms. No more than two members are elected at one time. The Chairman of the County Board is elected annually by the members.

The County Board is responsible for several appointments. The County Board appoints a County Manager to serve as the chief executive and administrator of the County. The County Manager serves at the pleasure of the County Board, implements its policies, directs business and administrative procedures, and appoints department directors.

Assisting the County Manager are four Deputy County Managers, three Assistant County Managers and the Directors of 12 departments: Fire; Police; Emergency Management; Environmental Services; Human Services; Economic Development; Community Planning, Housing and Development; Parks and Recreation; Management and Finance; Libraries; Human Resources; and Technology Services.

The County Board also appoints an Auditor to complement and augment the County’s existing internal auditing program. The auditor, and an advisory committee, report directly to the County Board and focuses on tightening financial oversight and deepening program performance review.

Finally, the County Board appoints a County Attorney. The County Attorney provides legal services to the County Board, County agencies and personnel, elected County officials, independent County boards and commissions, and the Arlington School Board.

The operation of public schools in Arlington County is the responsibility of a five-member School Board. School Board members serve staggered, four-year terms in a sequence similar to that of County Board members.

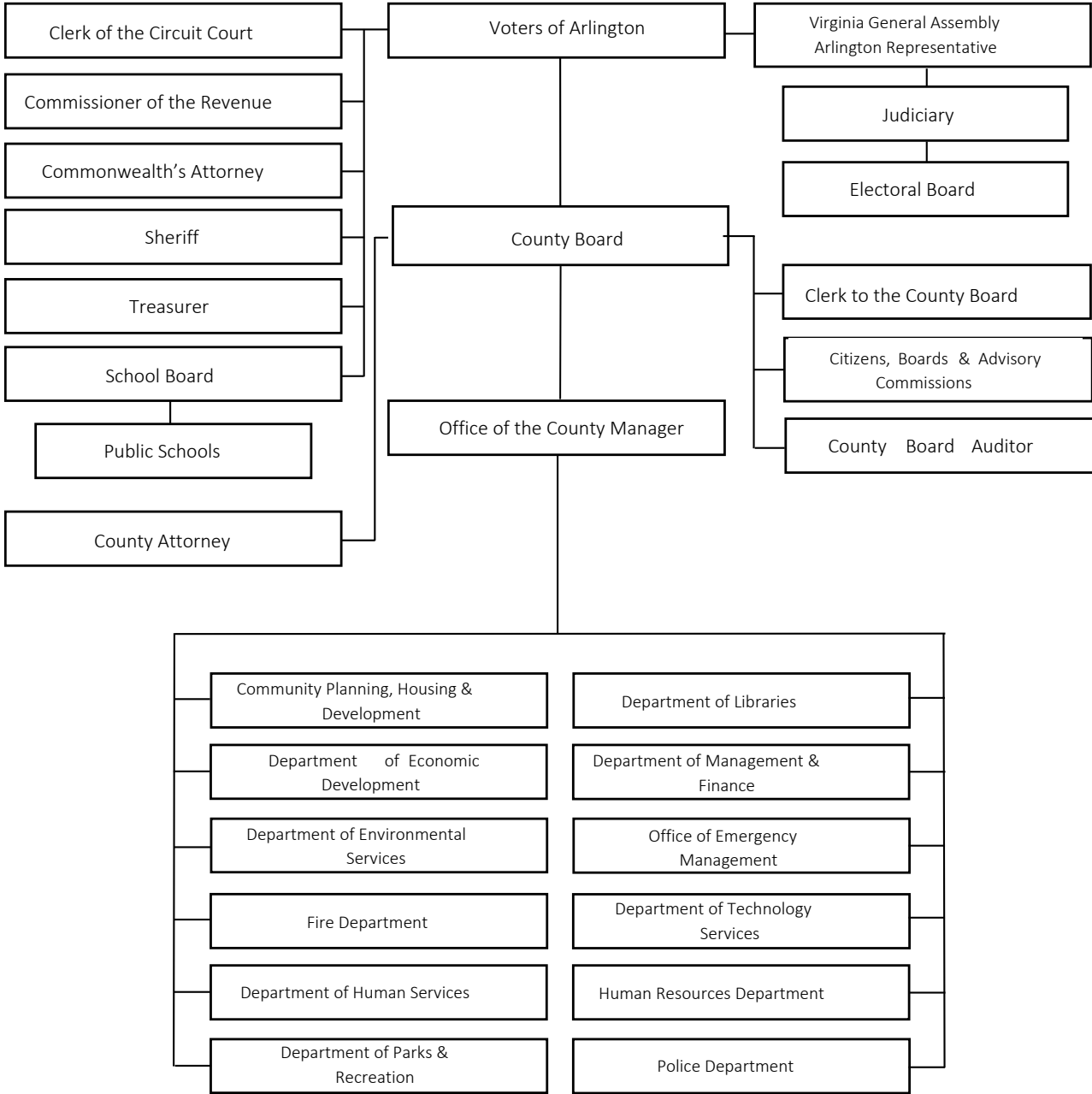
A 1992 revision of the State Code provided a local option to elect the School Board; Arlington voters chose to exercise that option via a November 1993 referendum. As of November 1994 and continuing each year thereafter, School Board members are elected.

The Superintendent of Schools is appointed by the School Board for a four-year term; the Superintendent administers the operations of the County’s public schools. The local share of the cost of operating public schools in the County is met with an appropriation and transfer by the County Board from the County’s General Fund. Operations of the School Board, however, are independent of the County Board and the County administration as prescribed by Virginia law.

In addition to the County Board, other elected County officials include the Commonwealth’s Attorney, Sheriff, Commissioner of the Revenue, Treasurer, and Clerk of the Circuit Court. The Judges of the Circuit Court, the General District Court and the Juvenile and Domestic Relations District Court are appointed by the State legislature.

The structure of Arlington County’s Government is depicted in an organizational chart on the following page.

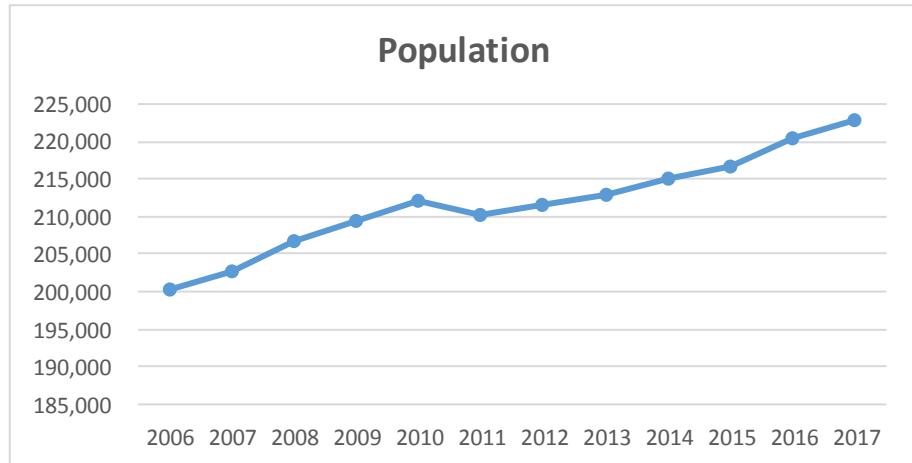
ORGANIZATION OF ARLINGTON COUNTY GOVERNMENT



DEMOGRAPHICS

The Planning Division of the Department of Community Planning, Housing and Development (CPHD) estimates Arlington County’s 2017 population to be 222,800. Arlington continues to be among the most densely populated jurisdictions in the country. The County’s population has grown over the past eleven years, as shown in the chart on the following page, and is projected to continue at a similar rate. The 2011 dip in population is due to the use of 2010 Census Data. The

population estimates for 2002-2009 used the 2000 Census as a base. The new 2010 Census data were used to recalibrate the Planning Division’s method for estimating Arlington’s population for 2011 and beyond. The Planning Division estimates that 18.9 percent (42,000 persons) of the population are under the age 20. Those between the ages of 25-34 make up the largest share of the population at 26.3 percent or 58,500 persons. Estimates for 2002-2009 and 2011-2013 are provided by the CPHD Planning Division, and are based on new residential construction and estimates of average household size and vacancy rates. The 2010 number is based on the 2010 Census.



RACIAL/ETHNIC COMPOSITION

Arlington County takes pride in, and gains vitality from, the diversity of its population. According to the 2010 Census, 64.0 percent of Arlington residents are white, 15.1 percent are Hispanic, 8.2 percent are black or African-American, 9.6 percent are Asian or Other Pacific Islanders, and 3.0 percent identified as another race or two or more races. (Note: percentages may not add due to rounding.)

The Planning Division estimates that the aggregate population of Arlington increased by 9.6 percent between 2000 and 2010. (Note that staff believes the Census 2000 figure to be a bit lower than the actual population.) From 2000 to 2010 the largest increase in population among the racial/ethnic groups was an increase of about 18,472 among the white population. Among other groups, the Asian-Pacific Islander population also increased substantially, by 3,549 persons. The Hispanic population decreased by 3,886 persons and the African-American population decreased by 156 persons between 2000 and 2010. The following table shows the change in population among various racial/ethnic groups from 2000 to 2010. The 2000 and 2010 figures are from the Decennial Censuses.

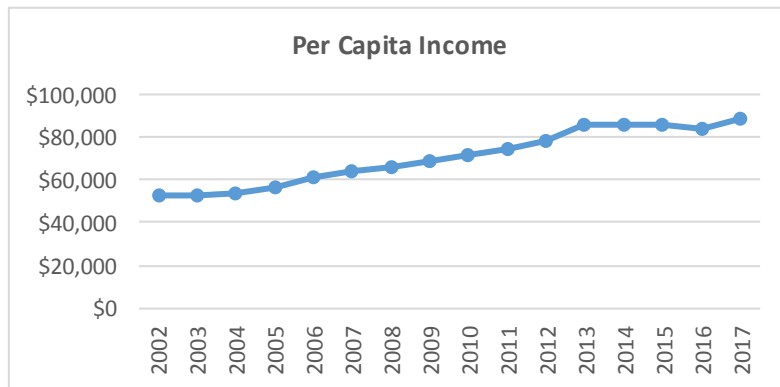
Racial/Ethnic Group	2000	2010	% Change
Non-Hispanic/Latino			
White alone	114,489	132,961	16.1%
Black or African American alone	17,244	17,088	-0.9%
Asian/Pacific Islander	16,346	19,895	21.7%
Other/MultiRacial	6,106	6,301	3.2%
Total Non-Hispanic/Latino	154,185	176,245	14.3%
Hispanic/Latino	35,268	31,382	-11.0%
TOTAL	189,453	207,627	9.6%

EDUCATION

Arlington’s population is among the most highly educated in the country. According to the U.S. Census Bureau 2014 American Community Survey, 93.5 percent of all household residents age 25 and older were high school graduates, 72.9 percent were college graduates, and 38.4 percent had graduate or professional degrees. Of the Arlington Public School (APS) class of 2016-2017, 93 percent planned to pursue higher education, and the average expenditure per pupil was expected to be \$18,957 in the 2017 fiscal year.

PERSONAL INCOME

The educational achievements of Arlington’s population are reflected in the County’s income statistics as well. In 2016, according to Planning Division estimates, Arlington’s per capita personal income was \$89,300. According to the U.S. Census American Community Survey, the median household income in Arlington County in 2015 was \$106,768. The Planning Division estimates that median household income in 2017 is \$110,655. According to ESRI, Arlington County had an effective buying power of \$10.24 billion in 2016.



The Per Capita Income graph above shows the growth in per capita personal income since 2002. Income figures for 2002 through 2006 are from the U.S. Bureau of Economic Analysis and the figures for 2007 through 2017 are estimated by the Arlington County Planning Division.

HOUSING

According to Planning Division estimates, there are 114,000 total housing units in Arlington as of January 2017. A housing unit is a multi-family dwelling or a single-family dwelling attached to other dwellings or a single-family detached dwelling. The majority (65.2 percent or 74,300) of housing units in Arlington are multi-family. There are an estimated 28,500 single-family detached (25.0 percent), and 11,100 single-family attached housing units (9.7 percent) in Arlington. Since 2000, growth in housing units has been largely due to multi-family development. Between 2000 and January 2017, 21,927 new multi-family units have been completed (an increase of 41.8 percent), compared to 816 single family attached units. There has been a net gain of 832 single family detached units during the same time span. In 2014, the Housing Division estimated that owners occupied 44.8 percent and renters occupied 55.2 percent of occupied housing units.

HOUSEHOLD COMPOSITION

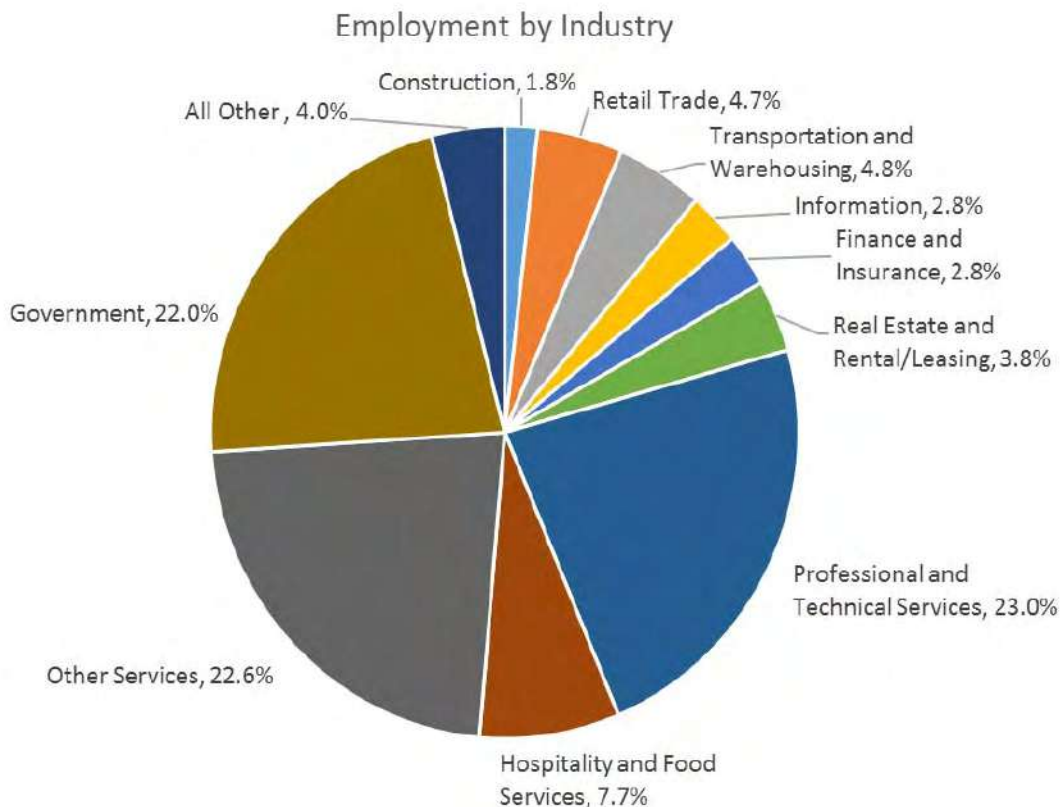
All persons living in a housing unit are termed a household. As of January 2017, the CPHD Planning Division estimates that there are 105,000 households in Arlington County. According to the 2010 Census the average household size is 2.09 persons. The 2010 Census also reports that an estimated 42.4 percent of Arlington households were family households and 57.6 percent were non-family households.

COMMUNITY FACILITIES IN ARLINGTON

▪ Acres of County Open Space	1,190	▪ Synthetic Fields	15
▪ Miles of Bicycle/Jogging Trails	89	▪ Nature Centers	3
▪ Parks	167	▪ Senior Centers	5
▪ Tennis and Basketball Courts	179	▪ Community Centers	14
▪ Natural Grass Fields	82	▪ Fire Stations	10
▪ Libraries	8		

AT-PLACE EMPLOYMENT

According to Arlington County estimates, the total number of jobs in the County increased by about 10.5 percent between 2000 and 2017. The service sector comprises a significant share of jobs in Arlington. About 23.1 percent of all jobs are in the professional and technical services sector. Another 22.6 percent of jobs are in other service sectors, including administrative, education, and health. The government sector also continues to comprise a large share of Arlington jobs. About 22.0 percent (48,900 jobs) of the County’s January 2017 employment is estimated to be in government. The percentage of jobs in the government and business services sectors is likely to change in the short term as the County adjusts to employment moves associated with relocation of Department of Defense facilities to other jurisdictions due to the Base Realignment and Closure Commission (BRAC) recommendations of 2005. The 2016 unemployment rate in Arlington was 2.6 percent.



Sector	Jobs
Construction	4,000
Retail Trade	10,400
Transportation	10,700
Information	6,200
Finance and insurance	6,200
Real estate and Rental/Leasing	8,400
Professional and technical services	51,300
Hospitality and Food Services	17,100
Other Services	50,200
Government	48,900
All other	8,900
Total	222,300

- Source: Sector employment are Arlington County Planning Division 2017 estimates based on data from the U.S. Bureau of Economic Analysis for the year 2015(most current available). Unemployment data is from the U.S. Bureau of Labor Statistics Local Area Unemployment Statistics (LAUS).
- Note: Jobs by sector may not add due to rounding

Arlington County has a solid economic base as evidenced by the presence of numerous major employers and the County's sophisticated blend of traditional commerce, such as health services and retail sales, and technological industries, such as telecommunications and software. Although the BRAC recommendations have decreased Arlington employment in the short term, anticipated upgrades to Arlington’s office stock in Crystal City, and the proximity of the County to Washington D.C. indicate that a quick recovery is likely.

TOP 10 PRINCIPAL PRIVATE EMPLOYERS

	COMPANY	NATURE OF BUSINESS	ARLINGTON EMPLOYEES
1	Accenture	Consulting Services	2,500-4,999
2	Deloitte	Consulting Services	2,500-4,999
3	Virginia Hospital Center	Healthcare	2,500-4,999
4	Booz Allen Hamilton	Consulting Services	1,500-1,999
5	Corporate Executive Board	Consulting Services	1,000-1,499
6	Marriott International, Inc.	Hotels	1,000-1,499
7	Bureau of National Affairs	Information Services	1,000-1,499
8	PAE Government Services	Services	600-999
9	Lockheed Martin Corp	Air Transportation Equipment/Defense Systems	600-999
10	Marymount University	Education	600-999
TOTAL			13,800-24,490

Source: Arlington Economic Development

SELECTED SERVICE INDICATORS

	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate
General Obligation Bond Rating	Aaa/AAA/AAA	Aaa/AAA/AAA	Aaa/AAA/AAA
New Voters Registered by Electoral Board (Calendar Year)	23,500	7,500	10,000
Inspections Conducted for Fire Code Enforcement, fire protection system, and hazardous materials inspections	2,711	2,800	2,900
Percentage of Fire Emergencies Reached Within Four Minutes of Dispatch	58%	58%	58%
Fire/EMS/Public Service Responses	61,654	58,000	58,000
Refuse Collected on County and Contracted Routes (Tons)	31,573	28,000	27,100
Total Curbside Recycling Tonnage Collected	14,122	14,000	14,000
Licensed Child Care Facilities (Family Day Care Homes)	148	150	150
Number of registrations in Parks and Recreation programs	50,670	50,900	51,200
Number of individuals registered with the Office for Senior Adult Programs (OSAP)	6,779	6,000	6,500
Police response time for Priority 1 calls (minutes from dispatch to arrival)	4:49	4:50	4:50

BUDGET SUMMARY

FISCAL YEAR 2018 COUNTY BUDGET RESOLUTION

Be it resolved by the County Board of Arlington County, Virginia, that the following Budget is hereby adopted for the Fiscal Year 2018 and that any surplus for general County purposes remaining at the end of the Fiscal Year shall return to the General Fund of the County.

GENERAL FUND:

County Board	1,609,356
County Manager	5,740,793
Management and Finance	7,906,201
Technology Services	20,538,645
Human Resources	9,525,537
County Attorney	3,003,267
Circuit Court	1,115,433
Clerk of the Circuit Court	3,228,122
General District Court	392,416
Juvenile and Domestic Relations Court	6,802,948
Commonwealth's Attorney	4,196,604
Office of the Magistrate	42,720
Office of the Public Defender	185,410
Sheriff	42,746,746
Commissioner of the Revenue	5,809,383
Treasurer	7,035,346
Electoral Board	1,316,048
Office of Emergency Management	12,415,246
Police	68,028,917
Fire	59,790,930
Environmental Services	96,312,635
Human Services	137,101,996
Libraries	14,351,930
Economic Development	8,964,571
Community Planning, Housing & Development	11,685,628
Parks and Recreation	41,677,156
Non-Departmental	69,773,757
Debt Service	62,964,345
Regionals / Contributions	7,531,562
METRO	36,239,655
TOTAL GENERAL FUND BUDGET:	\$748,033,303

OTHER FUNDS:

Travel and Tourism	1,519,200
Ballston Business Improvement District	1,539,333
Rosslyn Business Improvement District	3,813,445
Crystal City Business Improvement District	2,681,991
Community Development	1,221,085
Section 8 Housing Assistance	18,964,693
General Capital PAYG	13,570,178
Stormwater Management	10,159,660
Transportation	38,323,698
Crystal City Tax Increment Financing	6,304,880
Columbia Pike Tax Increment Financing	0
Utilities	103,349,971
Utilities Capital	19,426,740
Ballston Public Parking Garage	8,813,076
Ballston Public Parking Garage - 8th Level	1,091,900
CPHD Development	20,230,219
Automotive Equipment	16,163,276
Printing	2,469,285
TOTAL OTHER OPERATING FUNDS BUDGET:	\$269,642,630

TOTAL COUNTY GOVERNMENT BUDGET:**\$1,017,675,933**

For the operation and maintenance of Public Schools and Community Activities
Facilities to be expended on order of the School Board

School Operating Fund	512,582,498
School Comprehensive Services Act Fund	4,000,000
School Capital Projects Fund	6,458,495
School Debt Service Fund	49,221,624
School Food Services Fund	9,056,086
School Grants & Restricted Programs Fund	<u>15,032,682</u>
Total School and other funds appropriations	\$596,351,385
Total Community Activities Fund	\$17,963,299
TOTAL BUDGET FOR COUNTY	\$1,631,990,617
GENERAL FUND REVENUES:	
Real Estate Tax	715,037,910
Personal Property Tax	115,452,147
Business License Tax	63,088,073
Other Local Taxes	145,432,000
Licenses, Permits and Fees	10,766,100
Fines	7,142,700
Interest, Rents	12,727,506
Charges for Services	59,039,761
Miscellaneous	1,234,950
State Revenue	73,402,747
Federal Revenue	15,170,833
Other Transfers In	2,690,347
Prior Year Balance (Revenue & County Exp. Savings)	<u>31,526,938</u>
TOTAL GENERAL FUND REVENUES:	\$1,252,712,012
Total Other Operating Fund Revenues	\$379,278,605
TOTAL REVENUES FOR COUNTY	\$1,631,990,617

FY 2018 BUDGET DECISIONS

The FY 2018 Adopted Budget incorporates funding levels for County programs and services which were determined after a detailed review of revenue and expenditure options contained in the FY 2018 Proposed Budget. Additional program changes and initiatives were developed during budget deliberations. A summary of County Board actions is provided on the following pages. This list details expenditure and revenue changes between the FY 2018 Proposed and the FY 2018 Adopted Budgets, as well as all changes in tax and fee rates from the FY 2017 adopted levels (including those previously cited in the FY 2018 Proposed Budget).

TAXES

The County Board increased the base real estate tax rate by \$0.015 from \$0.978 to \$0.993 per one hundred dollars of assessed value.

A County-wide sanitary district tax for stormwater management, originally adopted in CY 2008, is reaffirmed at a rate of \$0.013, bringing the combined base and sanitary real estate rate to \$1.006 per one hundred dollars of assessed value.

An additional real estate tax, originally adopted in CY 2008, is reaffirmed at a rate of \$0.125 per one hundred dollars of assessed value on properties used for or zoned to permit commercial and industrial purposes. Revenue from this tax is used to fund transportation initiatives.

The Rosslyn Business Improvement Service District tax rate remains unchanged at \$0.078 per one hundred dollars of assessed value. This service district tax rate is in addition to the real estate tax rate.

The Crystal City Business Improvement Service District tax rate remains unchanged at \$0.043 per one hundred dollars of assessed value. This service district tax rate is in addition to the real estate tax rate.

The Ballston Business Improvement Service District tax rate remains unchanged at \$0.045 per one hundred dollars of assessed value. This service district tax rate is in addition to the real estate tax rate.

The Crystal City, Potomac Yard, and Pentagon City Tax Increment Financing area is funded using CY 2011 district assessments as the base year for valuation. The County Board decreased the funding in FY 2018 from 33 percent to 30 percent of the incremental tax payment generated by the projected assessment tax base increase for properties in the defined Crystal City, Potomac Yard and Pentagon City area, projected at \$6,304,880.

The County Board reset the Columbia Pike Tax Increment Financing (TIF) area base year for valuation from the CY 2014 assessment year to the CY 2018 assessment year. No funding is generated for the Columbia Pike TIF in FY 2018.

The County Board increased the residential utility tax on electricity and natural gas. The electricity tax rate is increased from \$.00341 per kilowatt hours (kWh) to \$.005115 per kWh. The first 400 kWh of electricity remains exempted from taxation and the total monthly tax remains capped at \$3.00 per household. The natural gas tax rate is increased from \$.03 per hundred cubic feet (CCF) to

\$.045 per hundred CCF. The exemption for the first 20 CCF of natural gas and monthly cap of \$3.00 per household remains unchanged. The County's portion of funding generated from the Residential Utility Tax is dedicated to funding the FreshAIRE program.

The personal property tax exemption for qualified clean fuel vehicles remains at 50% for the portion of vehicle value between \$3,001 and \$20,000. The personal property tax exemption for qualified vehicles equipped to transport persons with disabilities remains at 50% for the portion of vehicle value between \$3,001 and \$20,000.

Other local tax rates, including Personal Property, BPOL, meals and transient occupancy taxes, remain unchanged.

REVENUES - GENERAL FUND

In the Department of Environmental Services (DES), the household solid waste rate increases from \$307.28 to \$314.16. The fee is charged per refuse unit and achieves the County's objective of 100 percent recovery of household refuse collection, disposal and recycling costs, leaf collection costs, and overtime costs associated with brush and metal collection.

Also in the Department of Environmental Services (DES), some fees related to solid waste increase including replacement fee for damaged carts from \$50 to \$60, hauler permitting fee for collection vehicles from \$75 to \$150, and leaf and wood mulch delivery fees for half and full loads from \$40 and \$50 to \$60 and \$75, respectively.

The County Board advertised for a public hearing to increase Arlington Transit (ART) and Specialized Transit for Arlington Resident (STAR) fares by \$0.25 to be consistent with Metrobus rates with goal of adoption in May 2017. Increased ART and STAR revenues of \$292,000 is included in the FY 2018 Adopted Budget.

In the Police Department, the Patrol Camp fee increases from \$65 per week to \$95 per week to be consistent with other camp programs that recover 85% of their costs. The Second Hand License fee increases from \$10 annually to \$200 to cover expenses and be in line with region.

In the Fire Department, permit fees are being consolidated for consistency, transparency, and clarity.

In the Department of Human Services, some Behavioral Health substance abuse fees increase to align them with the state's new reimbursement structure. Fees are on a sliding scale based on income.

In the Department of Parks and Recreation (DPR), fee changes and new fees will generate \$149,399 in additional revenue in FY 2018. New fees include activities and rentals offered for the first time in FY 2018 including a range of fees for 55+ card classes, Fort C.F. Smith Spy Camp, HERicanes Camp, a Kiln Firing fee, Turtle Trot fees, Passes for Studio Art, a fall season for adult ball hockey, the Gunston Community Soccer League, and a 55+ Education Theater class. Additional fee changes are designed to more accurately reflect the actual cost of activities and create consistency including fees for aquatics and gymnastics teams, preschool fees, Elementary After School, several camp programs, youth track and adult soccer clinic sport leagues, the 55+ encore Chorale class, skate night fees, and the non-resident surcharge for private tennis and private swim lessons. Additionally, the fee range for various classes, studios, workshops senior center activities, bird trips, and park program special events is adjusted to accommodate different offering lengths, instructional content and supply costs.

REVENUES - OTHER FUNDS

In the Utilities Fund the water/sewer rate increases from the FY 2017 level of \$13.27 per thousand gallons to \$13.62 per thousand gallons. This corresponds to an estimated annual increase of \$24.50 per household annually, assuming 70,000 gallons of water consumption.

A new \$60 Accessory Homestay home occupation permit is implemented to cover the administrative costs associated with zoning review and enforcement of the new regulation.

EXPENDITURES/OTHER ADJUSTMENTS

NOTE: All funding is ongoing unless otherwise noted. Reductions are changes to net tax support unless otherwise noted.

CIRCUIT COURT CLERK

Added funding for the One-Jury One-Trial initiative (\$45,000).

CIRCUIT COURT JUDICIARY

Added funding for travel and training expenses (\$15,000).

COMMUNITY PLANNING, HOUSING AND DEVELOPMENT

Removed ongoing funding for an Office Supervisor position which will be eliminated after the current incumbent's expected retirement in March of 2018 (\$88,527, 1.0 FTE) and funded the position with one-time money until March (\$58,527). Transferred the childcare position added in the County Manager's Proposed budget from the AED BizLaunch program to CPHD for an associate planner that will focus on zoning ordinance changes or other planning work, primarily related to child care facilities (\$115,698, 1.0 FTE).

COUNTY ATTORNEY'S OFFICE

Eliminated funding for a County Attorney II position added in the FY 2018 Proposed Budget to assist County staff in complying with annual disclosure and other requirements of the State Conflicts Act as well as other Countywide ethics issues (\$152,141, 1.0 FTE).

DEPARTMENT OF ENVIRONMENTAL SERVICES

The additional funding generated by the increase in the Residential Utility Tax funds is used as a dedicated source for the County FreshAIRE program and funds the transfer of an Environmental Management Position previously funded with General Fund dollars (\$150,000, 1.0 FTE), the addition of a consultant to update the Community Energy Plan (\$100,000), and additional building energy retrofits (\$98,168).

Funded an alternative streetlight program staffing option from the County Manager's Proposed budget. This option funds one additional street light technician, one senior trades worker, and one engineer, that when combined with the County's two existing streetlight positions will deliver a more robust street light and trail light service level and reduce response times, reducing the budget by \$302,916 in ongoing and \$132,835 in one-time.

DEPARTMENT OF MANAGEMENT AND FINANCE

Eliminated funding for a Capital Coordinator position to support JFAC that was added in the FY 2018 Proposed Budget (\$160,000, 1.0 FTE).

DEPARTMENT OF TECHNOLOGY SERVICES

Reduced funding for the number of County and APS connections to external data centers from four to two. This reduction will not impact service levels and will be shared equally between APS and the County (\$120,000).

ECONOMIC DEVELOPMENT

Added one-time funding for Arts Challenge Grants (\$30,000). Added one-time funding for a retail and market study conducted by an independent firm that interprets existing commercial conditions, challenges, and opportunities for revitalizing the Columbia Pike submarket (\$150,000).

HUMAN SERVICES

Added \$50,000 in one-time funding for AFAC. Added \$129,000 in additional funding for Doorways for Women and Families and added Developmental Disability Specialist FTEs to manage higher caseloads funded primarily through Medicaid reimbursement (\$219,408, 2.2 FTEs).

LIBRARIES

Removed one-time funding to move the Crystal City Pop-up Library to Columbia Pike and directed the County Manager to close the Crystal City library by December 15, 2017 (\$131,000).

PARKS AND RECREATION

Added funding for Virginia Cooperative Extension for Financial Literacy Education (\$32,583). Eliminated funding for a management intern (\$49,725, 1.0 FTE) and a health and movement position (\$50,473, 0.5 FTE), and reduced funding for mowing and landscaping contracts (\$50,000).

SHERIFF'S OFFICE

Maintained funding for seven Sheriff positions added in the County Manager's Proposed budget but delay hiring, reducing the budget by \$295,079. This funds the promotion of two sergeants in January of 2018, and the hiring of four deputies in December 2017, and three deputies in May 2018.

NON-DEPARTMENTAL/METRO/OTHER

Provided an additional \$867,104 in one-time funding and an additional \$432,896 in ongoing funding for AHIF. Added \$100,000 in one-time funding for services for undocumented Arlingtonians, mixed status Arlington families, and refugees to be awarded as grants funds to eligible non-profit organizations providing legal or other emergency services. Added one-time funding for consulting services to pursue improvements and expansion of child care services in the County (\$50,000). Added additional funding for the Columbia Pike Revitalization Organization (CPRO) (\$200,000). Added funding for the Lee Highway Alliance (\$60,500).

PAY-AS-YOU-GO CAPITAL

Added one-time funding for land acquisition (\$2,033,791).

Columbia Pike TIF

The County Board reset the Columbia Pike Tax Increment Financing (TIF) area base year for valuation from the CY 2014 assessment year to the CY 2018 assessment year. No funding is generated for the Columbia Pike TIF in FY 2018, reducing the FY 2018 budget from the County Manager's Proposed

Budget level by \$881,550. The savings are redirected to the General Fund and shared with Schools per the Principles of Revenue Sharing.

SCHOOLS

The FY 2018 adopted transfer is \$490,256,196, \$484,178,720 in ongoing funding and \$6,077,476 in one-time funding. The revenue sharing percentage remains at 46.6 percent of ongoing local tax revenues.

SUMMARY OF HOUSING PROGRAMS

In keeping with its vision for a diverse and inclusive community, Arlington County supports a variety of housing programs to ensure a range of housing choices for households of all types and income levels. This section pulls information about housing programs from throughout the budget and consolidates summary information on all housing programs in one place. The Funding Summary shows that approximately \$60.4 million in funding is being allocated for FY 2018 programs to preserve affordable housing and assist persons to meet their housing needs. Local tax dollar support for these programs totals \$39.1 million, or 5.2 percent of County government operations (General Fund excluding Schools transfer). These figures do not include additional funds outside the County budget that contribute to the affordable housing effort (noted throughout this section).

Indications are that Arlington continues to experience losses in its market rate affordable housing units, due to redevelopment and increased rents. And County residents continue to struggle to meet rising housing costs, especially in difficult economic times. Pressures on the supply of market-rate affordable housing units continue to grow, primarily due to rent increases. In addition, projected development in the Rosslyn-Ballston, Jefferson Davis and Columbia Pike corridors will make it even more critical for the County to be strategic in allocating resources.

All of these housing programs are part of a comprehensive County effort to preserve and enhance affordable housing, governed by Arlington's Affordable Housing Principles and Goals. Affordable housing has for many years been a budget priority and the different County programs target different aspects of the housing challenge, ranging from rental assistance to acquisition of committed affordable housing to homeownership to code enforcement and tenant assistance. The summary provides the Housing Goals addressed, multi-year budgeted expenditures and funding sources for each program included in this section. FY 2018 reflects a recent reorganization of Housing staff in the Department of Community Planning, Housing and Development. Therefore, several housing categories were consolidated in order to better reflect overall programs rather than individual activities that these programs support. More detail on each program can be found in the appropriate sections of the budget.

Beginning in FY 2013, the County began a three-year affordable housing study to create a shared community vision of Arlington's affordable housing as a key component of our community sustainability. The components of this study included community engagement; a housing needs survey; an assessment of current program approaches to housing needs in Arlington; a review of best practices from other areas; and an evaluation of current adopted principles, goals, and targets with revision of existing ones and/or additions. These new and revised principles, goals, targets, and strategies will provide the basis for an Affordable Housing Element of Arlington's Comprehensive Plan that reflects the current and future population as well as the housing market.

Over the course of the study, community engagement activities provided opportunities for outreach, information gathering and sharing, and education about affordable housing programs, especially engaging traditionally less involved populations such as low-income residents, persons with limited English proficiency, and workers who do not live in the County. A working group comprised of the representatives of several advisory commissions and other key stakeholder groups was appointed by the County Manager; this working group advised County staff throughout the Study process and provided input into process implementation and recommendations.

In addition to the progress made with the affordable housing study, significant investments in FY 2018 to various housing programs include:

- 1) Arlington's Affordable Housing Investment Fund (AHIF) is funded at a level of \$15.02 million, of which, \$10.1 million is one-time funding and \$4.9 million in on-going funding.
- 2) A full-year of operational costs for the Comprehensive Homeless Services Center (\$1,487,143) is included in the adopted FY 2018 budget. The center opened in early FY 2016 and provides a year-round shelter with comprehensive services to move homeless persons to permanent housing and also support additional County office space.
- 3) The Housing Grant Program in FY 2018 includes \$7,553,755 in ongoing funding and \$1,600,000 in one-time funding. This budget includes \$1,000,000 in additional ongoing funding for housing grants, funded through a reallocation within DHS. Total funding for housing grants decreases \$524,000 over FY 2017, but is funded at a level expected to meet demand for service. Total funding for FY 2018 is \$9,153,755.
- 4) The FY 2018 adopted budget includes a total of \$2.5 million to support the Mary Marshall Assisted Living Residence which opened in November, 2011. This 52-bed facility provides supportive housing with assisted living services for low-income seniors with serious mental, intellectual/developmental, and/or physical disabilities.

ARLINGTON'S AFFORDABLE HOUSING PRINCIPLES & GOALS

Adopted by the County Board in September 2015

The Affordable Housing Master Plan is consistent with, and contributes to, achievement of the Vision for Arlington County. The Housing Principles form the core philosophical foundation of Arlington's approach to affordable housing within the context of the County's total housing stock, economic base, and social fabric. These principles provide direction for Arlington's affordable housing goals, objectives, and policies. The Affordable Housing Master Plan can be found at the link below:

<http://arlingtonva.s3.amazonaws.com/wp-content/uploads/sites/15/2015/12/AHMP-Published.pdf>

- Principle 1:** Housing affordability is essential to achieving Arlington's vision.
- Principle 2:** Arlington County government will take a leadership role in addressing the community's housing needs.
- Principle 3:** A range of housing options should be available throughout the County affordable to persons of all income levels and needs.
- Principle 4:** No one should be homeless.
- Principle 5:** Housing discrimination should not exist in Arlington.
- Principle 6:** Affordable housing should be safe and decent.

The Affordable Housing Policy responds to the current and future needs and is articulated in goal, objective and policy statements. Three broad goal areas aid in organizing the various policies into a framework which is further detailed by objectives that respond to these goals, and policies which will direct County efforts in fulfilling each objective.

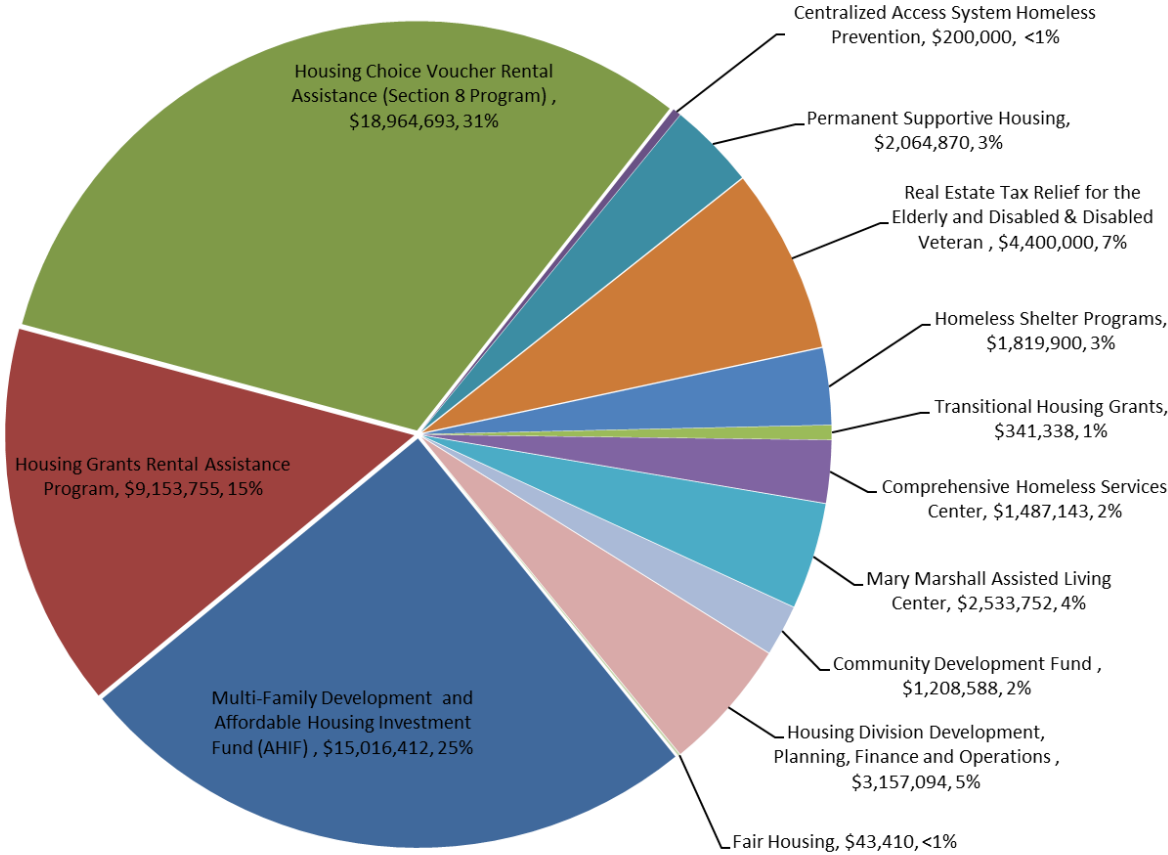
The first goal relates to housing supply, which is fundamental to addressing all housing needs. However, housing supply alone is not sufficient to ensure that the housing needs of households of all incomes can be met; the second goal addresses access to housing. And finally, it is imperative that as housing needs are addressed that these efforts contribute to a sustainable community.

- Goal 1:** Arlington County shall have an adequate supply of housing available to meet community needs.
- Goal 2:** Arlington County shall ensure that all segments of the community have access to housing.
- Goal 3:** Arlington County shall ensure that its housing efforts contribute to a sustainable community.

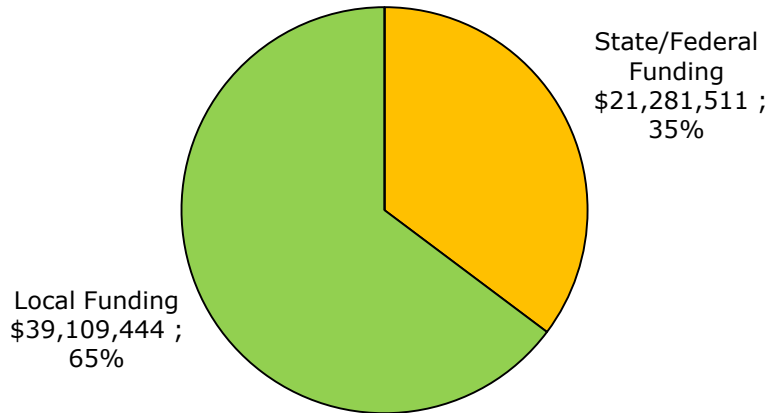
FUNDING SUMMARY

The County’s housing programs are funded with a variety of local, state, and federal funding, and are managed through the Department of Human Services and the Department of Community Planning, Housing, and Development. Housing funding totals \$60.4 million for all funds in FY 2018. The General Fund net tax support equals \$39.1 million of the General Fund budget. This section provides a comprehensive summary of the housing program efforts and the funding dedicated to them including summary charts and table as well as descriptions of each program area.

FY 2018 Expense Budget for Housing Programs



FY 2018 Housing Programs: Funding by Source



HOUSING MULTI-DEPARTMENTAL PROGRAMS - FY 2013 ADOPTED TO FY 2018 ADOPTED

PROGRAM	FY 2013 ADOPTED	FY 2014 ADOPTED	FY 2015 ADOPTED	FY 2016 ADOPTED	FY 2017 ADOPTED	FY 2018 ADOPTED
HOUSING						
Multi-Family Development and Affordable Housing Investment Fund (AHIF)	9,480,623	12,480,623	12,955,716	12,456,017	13,719,786	15,016,412
Housing Grants Rental Assistance Program	8,640,216	8,000,000	7,913,507	8,913,507	9,677,755	9,153,755
Centralized Access System Homeless Prevention	250,000	200,000	200,000	200,000	200,000	200,000
Permanent Supportive Housing	1,676,020	2,064,870	2,064,870	2,064,870	2,064,870	2,064,870
Housing Choice Voucher Rental Assistance (Section 8 Program)	17,883,678	18,240,094	17,012,873	18,002,351	17,870,843	18,964,693
Real Estate Tax Relief for the Elderly and Disabled & Disabled Veteran	4,550,000	5,150,000	4,850,000	4,870,200	4,250,000	4,400,000
Homeless Shelter Programs ¹	1,916,372	1,981,609	1,819,900	1,819,900	1,819,900	1,819,900
Homeless Subsidized Supportive Housing ¹	222,324	222,324	343,065	299,391	-	-
Transitional Housing Grants ¹	337,959	337,959	341,338	341,338	341,338	341,338
Comprehensive Homeless Services Center (Operating and Debt Service In FY 2014)	2,070,000	476,244	1,731,516	1,478,647	1,486,146	1,487,143
Assisted Living Residence (to Mary Marshall in FY 2012)	2,408,374	2,408,374	2,408,374	2,432,458	2,432,458	2,533,752
Single-Family Homeownership and Repair Programs ²	267,571	268,114	242,027	242,711	382,338	-
Community Development Fund ³	227,000	236,227	109,000	110,000	255,603	1,208,588
Housing Division Development, Planning, Finance and Operations ⁴	2,210,061	2,219,068	2,351,114	2,330,875	2,328,465	3,157,094
Fair Housing	93,469	45,073	97,114	47,019	92,278	43,410
Total Program	\$ 52,233,667	\$ 54,330,579	\$ 54,440,414	\$ 55,609,284	\$ 56,921,780	\$ 60,390,955
Net Tax Support	\$ 33,674,427	\$ 35,187,868	\$ 36,522,104	\$ 36,847,959	\$ 38,253,921	\$ 39,109,444

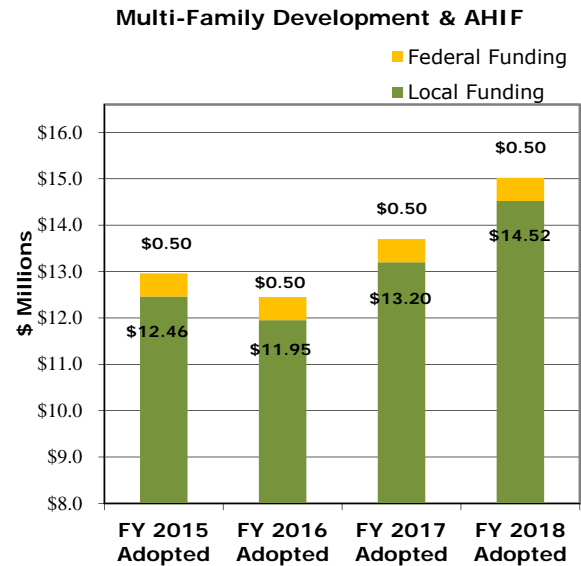
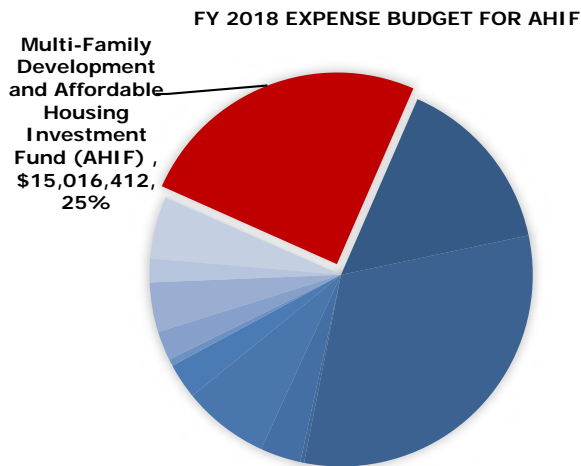
- (1) Homeless Shelter Programs, Homeless Subsidized Supportive Housing, and Transitional Housing Grants are the components of Homeless Shelters/Transitional Housing.
- (2) Single-family Homeownership and Repair Programs have been capitalized in prior years and therefore do not show County support in FY 2018 Adopted.
- (3) The increase in Community Development Fund costs between FY17 and FY18 is a result of including additional housing-related programs from Fund 206 to this summary.
- (4) FY 2018 Adopted reflects a recent reorganization of Housing Division staff. The increase in Housing Division costs between FY17 and FY18 is a result of including housing-related personnel from Fund 206 to this summary.

NOTE: (A) "Net Tax Support" is program expense less revenue; revenue is not shown but has been factored into the calculation
 (B) The FY 2014 adopted budget numbers for (1) were adjusted to properly reflect the monies allocated to homeless shelter programs.
 (C) The FY 2013 funding level for the Homeless Service Center is the full debt service for the purchase of the building, later years reflect just the debt portion for the homeless shelter.

Multifamily Development and Affordable Housing Investment Fund (AHIF) – \$15,016,412

Program Description

The County’s Multifamily Development program has helped create the majority of its 7,463 committed affordable units (CAFs). The Affordable Housing Investment Fund (AHIF) is the primary funding source for the County’s multifamily development program and provides funding for new construction, acquisition, and/or rehabilitation projects to preserve and increase the supply of affordable housing.



The FY 2018 adopted funding reflects a base of \$4.5 million, one-time funding from the FY 2016 closeout process of \$7.0 million, an additional \$2.2 million added by the County Manager and an additional \$1.3 million added by the County Board. Developer contributions, loan repayments, and payoffs add to the balance of funding available for new projects beyond the \$15.02 million in FY 2018. As shown in the table below, both developer contributions and loan repayments and payoffs have provided an average of \$15 million annually between FY 2012 and FY 2016. While these repayments and contributions have been decreasing since FY 2014 due to rising interest rates and changing construction cycles in the County, loan repayments and developer contributions are still projected to provide approximately \$8 million - \$9 million above the annual appropriation by the County Board to AHIF in FY 2017 - FY 2018.

	FY 2012 Actuals (rounded)	FY 2013 Actuals (rounded)	FY 2014 Actuals (rounded)	FY 2015 Actuals (rounded)	FY 2016 Actuals (rounded)	Projected FY 2017	Projected FY 2018
Developer Contributions (in millions)	\$3.0m	\$0.75m	\$9.6m	\$5.7m	\$5.5m	\$4.2m	\$4.6m
Loan Repayments & Payoffs* (in millions)	\$7.4m	\$21.2m	\$16.0m	\$6.7m	\$3.6m	\$4.1m	\$4.6m

*Includes lump-sum payments and payoffs. The FY 2012 loan repayment actuals includes payoffs for Patrick Henry, Harvey Hall, South Ballston Place, Macedonia (AHIF loan), and Parc Rosslyn (AHIF loan). The FY 2013 actuals includes payoffs for Key Boulevard, Arlington Mill, Virginia Gardens, and Quebec Apartments. The FY 2014 actuals include payoffs for Colonial Village, Arna Valley, and loans in the RPJ portfolio.

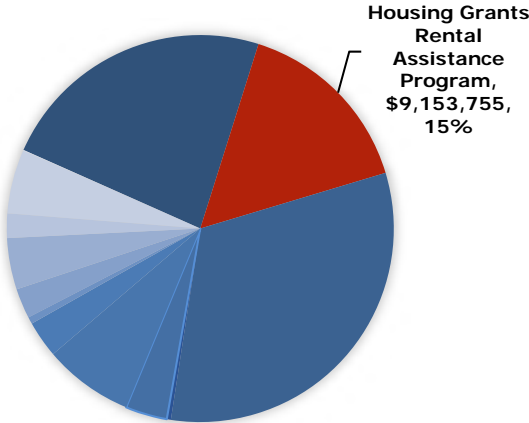
Housing Grants Rental Assistance Program – \$9,153,755

Program Description

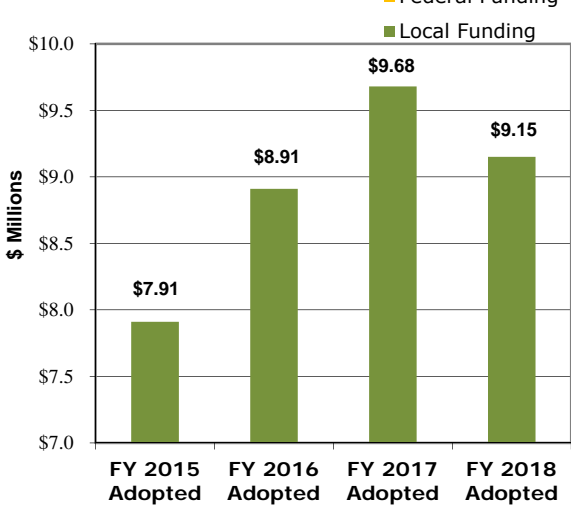
The Housing Grants Program provides rental assistance to low-income households so they can afford to live in Arlington. Recipients are residents who meet income requirements, and are limited to working families with minor children, people with disabilities, or residents age 65 or older, and those not helped by Housing Choice Voucher Rental Assistance (Section 8). Average annual income for families is \$27,075, people with disabilities, \$14,279, and residents age 65 or older, \$14,638. In July 2016, there were 1,299 households receiving subsidies. As of December 2016, there were 1,249 households receiving subsidies, a four percent decrease in the first six months of FY 2017.

For the FY 2018 adopted budget, the Housing Grants program is funded with \$7,553,755 in ongoing funding and \$1,600,000 in one-time funding. This budget includes \$1,000,000 in additional ongoing funding for housing grants, funded through a reallocation within DHS. Total funding for housing grants decreases \$524,000 over FY 2017, but is funded at a level expected to meet demand for service.

FY 2018 TOTAL EXPENSE BUDGET FOR HOUSING GRANTS RENTAL ASSISTANCE PROGRAM



Housing Grants Rental Assistance Program

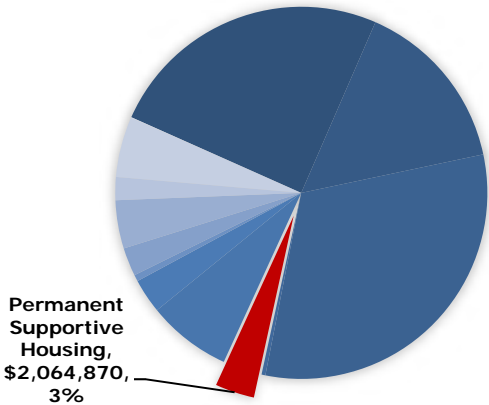


Permanent Supportive Housing – \$2,064,870

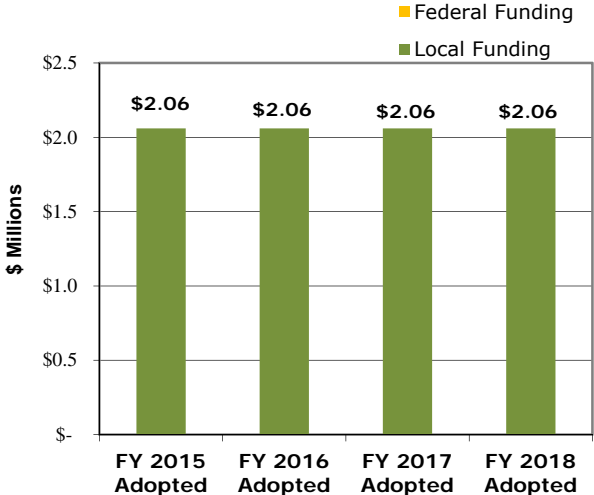
Program Description

The Permanent Supportive Housing Program subsidizes the rents of low-income persons with disabilities and provides supportive services so that they can live independently in the community. Approximately 80 percent of persons served suffer from serious mental illness, many have co-occurring medical conditions (i.e. intellectual developmental disabilities, physical disabilities), and have transitioned from homelessness or from foster care. The permanent supportive housing model is a nationally-recognized best practice strategy for providing stable housing for persons with disabilities. The entire budget funds the housing costs while supportive services are provided by existing Department of Human Service’s case managers and other staff. This program does not include funding to support group homes or independent living apartments.

FY 2018 TOTAL EXPENSE BUDGET FOR PERMANENT SUPPORTIVE HOUSING



Permanent Supportive Housing

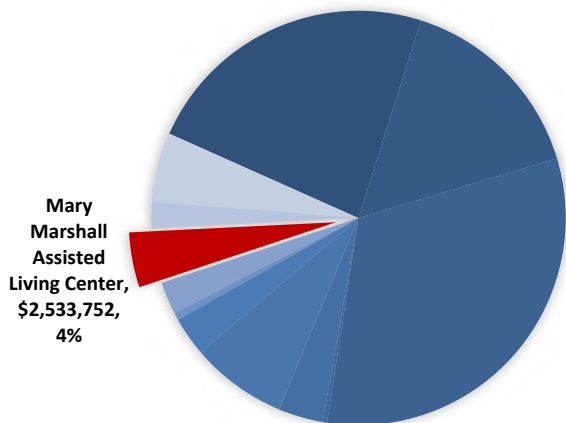


Mary Marshall Assisted Living Facility – \$2,533,752

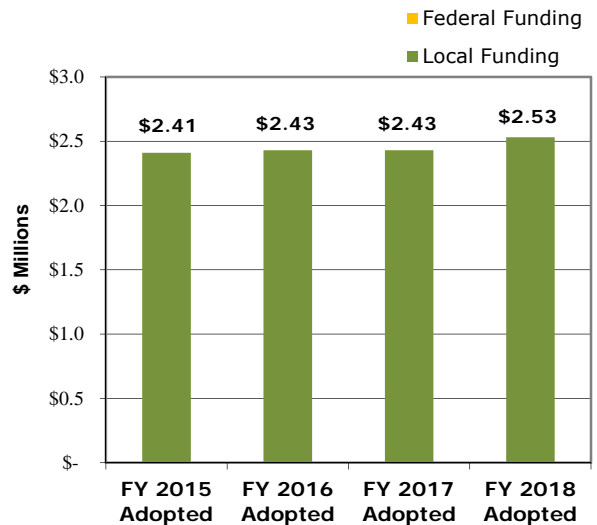
Program Description

The Mary Marshall Assisted Living Facility houses low-income seniors with serious mental illness or cognitive disabilities in a specialized assisted living facility. Opened in November 2011, this 52-bed facility provides best practice 24/7 assisted living nursing care, recreational activities, and mental health services. This is one of the few assisted living facilities in the country dedicated to serving this population.

FY 2018 TOTAL EXPENSE BUDGET FOR MARY MARSHALL ASSISTED LIVING RESIDENCE



Mary Marshall Assisted Living

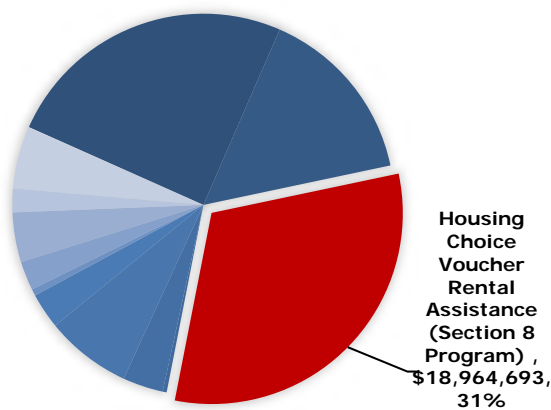


Housing Choice Voucher Rental Assistance (Section 8) - \$18,964,693

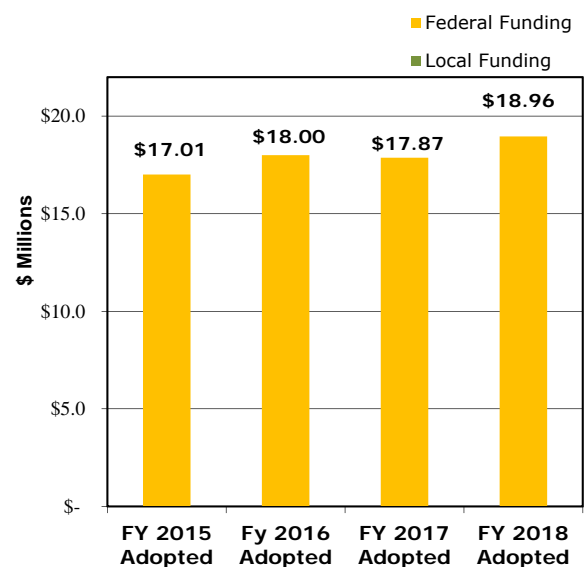
Program Description

Housing Choice Voucher Rental Assistance is a federally-funded program that provides rental subsidies for low-income households so they can afford to live in Arlington. There were 1,396 households assisted in FY 2016.

FY 2018 EXPENSE BUDGET FOR HOUSING CHOICE VOUCHER RENTAL ASSISTANCE (SECTION 8)



Housing Choice Voucher Rental Assistance (Section 8)

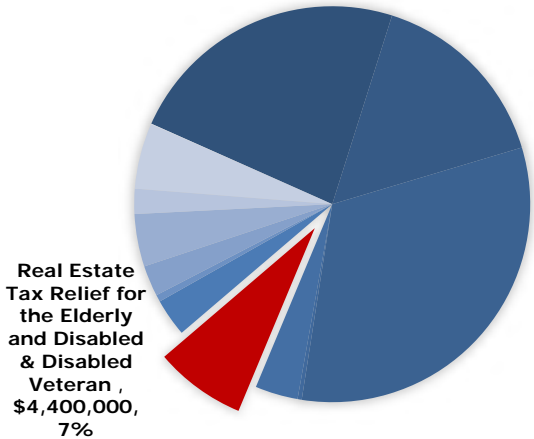


Real Estate Tax Relief for the Elderly and Disabled – \$4,400,000

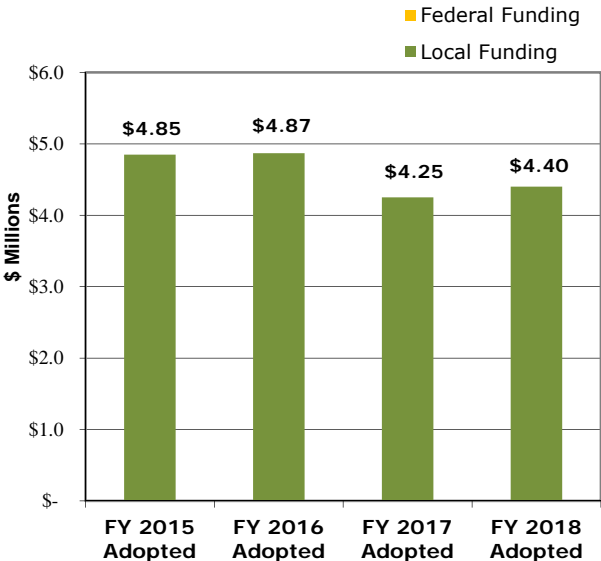
Program Description

The Real Estate Tax Relief for the Elderly and Disabled Program aims to reduce the real estate tax burden for low and moderate income homeowners age 65 or older, or the permanently disabled, to enable them to remain in their homes. In FY 2016, there were 932 households who qualified for exemptions or deferrals. The adopted budget does not include any specific recommendation on the Senior and Disabled Tax Relief program since the Real Estate Tax Relief Working Group is still studying the issue.

FY 2018 BUDGET FOR REAL ESTATE TAX RELIEF



Real Estate Tax Relief



Homeless Shelters/Transitional Housing/Subsidized Supportive Housing – \$2,161,238

Comprehensive Homeless Services Center – \$1,487,143

Centralized Access System (CAS) Homeless Prevention – \$200,000

Program Description – Homeless Shelters/Transitional Housing/Subsidized Supportive Housing

Provides temporary and/or long-term housing to homeless individuals and families and provides a range of supportive services to facilitate the transition to permanent housing. Services are provided in partnership with nonprofit agencies, including Doorways for Women and Families, Arlington/Alexandria Coalition for the Homeless (AACH), Volunteers of America-Chesapeake (VOAC), and Borromeo Housing.

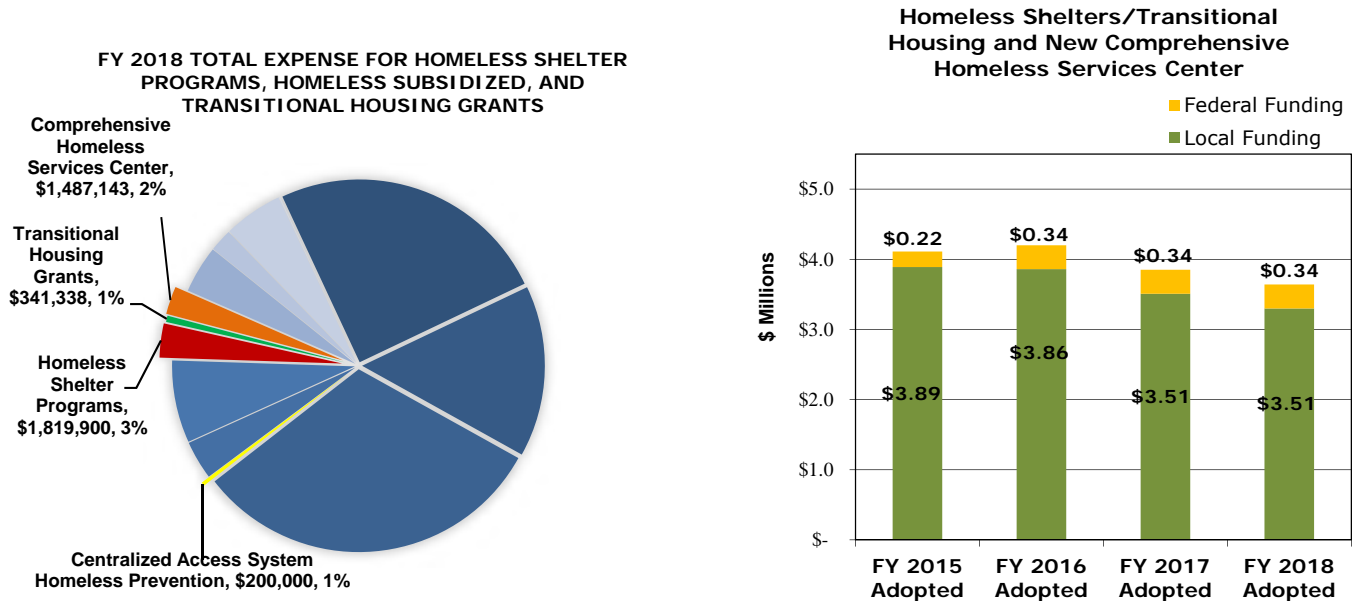
Program Description – Comprehensive Homeless Services Center

For FY 2018, the County Manager’s base budget includes \$1,487,143 in program operation funding to provide comprehensive services, aimed at supporting housing stability, at the new homeless services center. Services are provided in partnership with the Arlington Street People’s Assistance Network (A-SPAN).

Program Description – Centralized Access System Homeless Prevention

The Centralized Access System Homeless Prevention is an industry best-practice that provides a single intake process for shelter and housing referrals to assist households who would otherwise become homeless. Funds are used for financial assistance and case management.

Case Management is provided by Arlington Street People’s Assistance Network (A-SPAN) and Volunteers of America-Chesapeake (VOAC). (Local AHIF and CDBG dollars, as well as state funds, are also used for case management.)



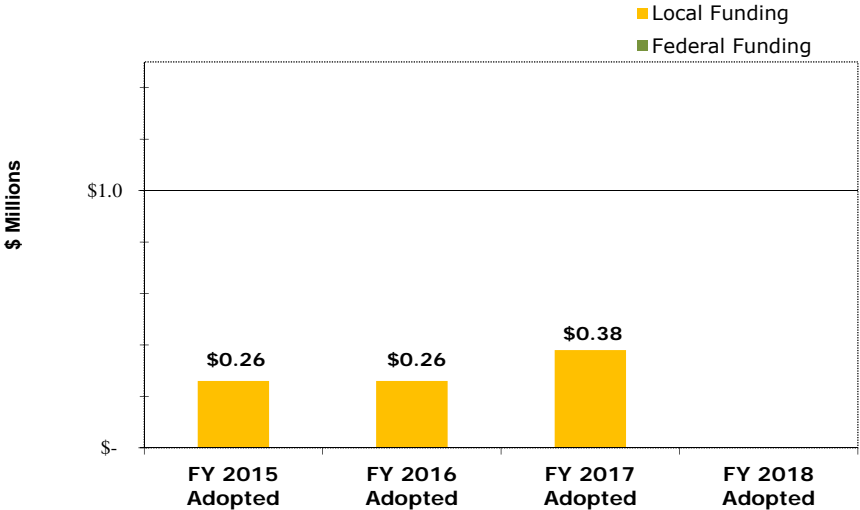
Single-family Homeownership and Repair Programs

Arlington County promotes homeownership for low and moderate income households by facilitating outreach and providing workshops to eligible prospective homebuyers. The County also provides down payment and closing cost assistance through its Moderate Income Purchase Assistance Program (MIPAP), which is a shared-appreciation loan program.

The County further supports homeownership through its Home-Improvement Program (HIP). This loan program helps low and moderate income homeowners make repairs to their homes to address health and safety concerns and reduce operating costs by improving the home’s energy efficiency.

There was no funding adopted for FY 2018 because the MIPAP and HIP programs are currently supported through prior-year appropriations. The County has been able to leverage previously approved funds to provide continued support to these programs. County funding for nonprofit organizations that assist with homebuyer outreach are included in the Community Development Fund section.

Single-Family Homeownership and Repair Programs



Community Development Fund – *\$1,208,588

Program Description

The Community Development Fund is a competitive grant fund comprised of federal Community Development Block Grant (CDBG), federal and state Community Services Block Grant (CSBG), and local general funds, including Affordable Housing Investment Fund (AHIF) Housing Services funds. Through a cooperation agreement, the City of Falls Church receives a portion of the County’s CDBG funds. Grants are awarded to nonprofit agencies meeting the goals of the County’s FY 2016-2020 Consolidated Plan which are to:

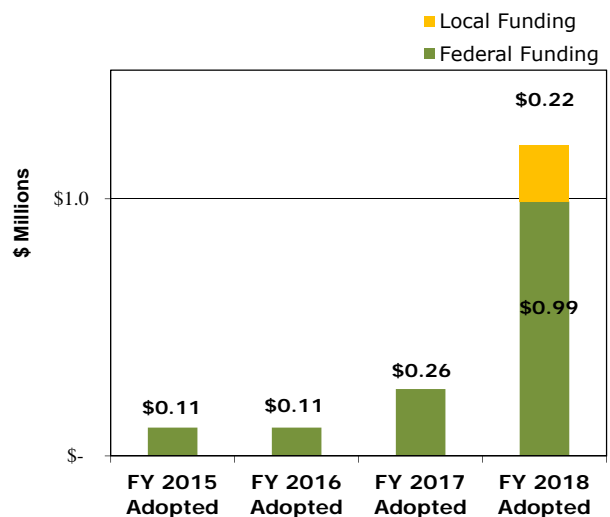
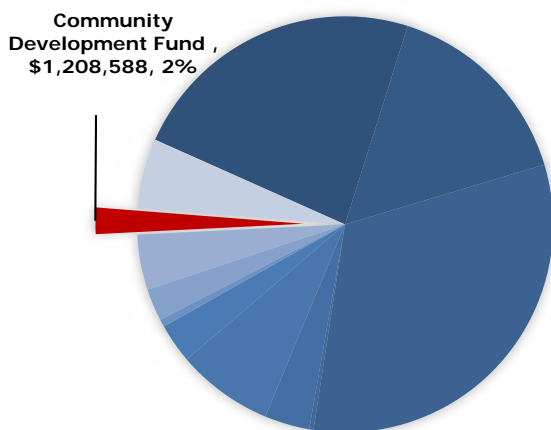
1. Create and sustain affordable housing;
2. Promote healthy and self-sufficient families;
3. Stabilize households at risk of homelessness; and,
4. Foster vibrant and sustainable neighborhoods.

Eligible organizations are nonprofit agencies serving low and moderate income Arlington residents. Grants are renewable and awarded for one year periods. Grants between \$20,000 and \$50,000 may be requested for public services that serve low and moderate income residents, such as neighborhood, job training, youth, or senior programs. Housing development, homeownership, housing rehabilitation, certain economic development programs, and business development (microenterprise, small business assistance) are eligible for grants up to \$100,000. The increase in funding from FY 2017 to FY 2018 is due to including housing-related program funds that have historically been included in the Community Development narrative. More detailed information on specific programs can be found in the Community Development Fund narrative.

****The total does not include \$200,000 for AHIF Housing Services Grants, which are captured in the AHIF budget. Also not included in the total above are \$506,821 in federal funds used for grant-funded County personnel, which are captured in the Housing Division Development, Planning, Finance, and Operations budget.***

Community Development Fund

FY 2018 TOTAL EXPENSE BUDGET FOR THE COMMUNITY DEVELOPMENT FUND



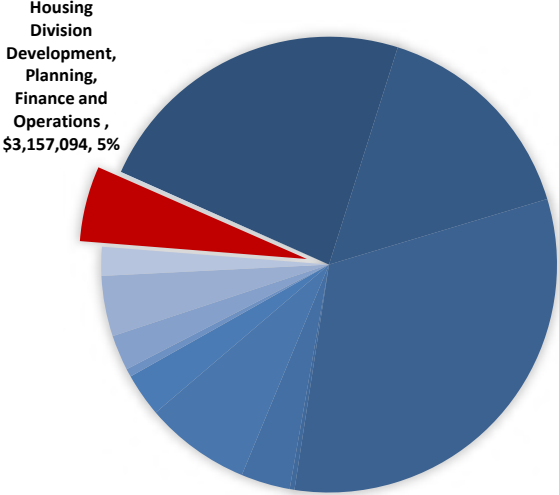
Housing Division Development, Planning, Finance, and Operations- \$3,157,094

Program Description

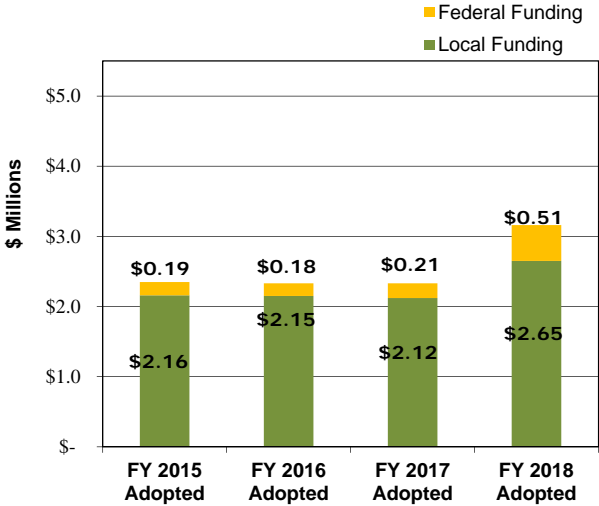
The Housing Division provides overall leadership on the County’s affordable housing planning and development efforts, asset management and compliance, as well as housing services and the community development program. Housing Planning and Community Development provides the information needed for the County to develop effective goals and strategies to address the community’s housing needs. Housing Development works to achieve the County’s affordable housing goals and targets by implementing projects that provide additional multifamily and single family committed affordable units. Housing Finance and Operations administers and manages funding sources for the County’s housing programs, provides compliance and asset management functions, and identifies and develops additional financing and related resources as needed and available. More information may be found in the Housing Division’s budget narrative

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FY 2018 TOTAL EXPENSE BUDGET FOR HOUSING DIVISION DEVELOPMENT, PLANNING, FINANCE AND OPERATIONS



Housing Division Development, Planning, Finance & Operations

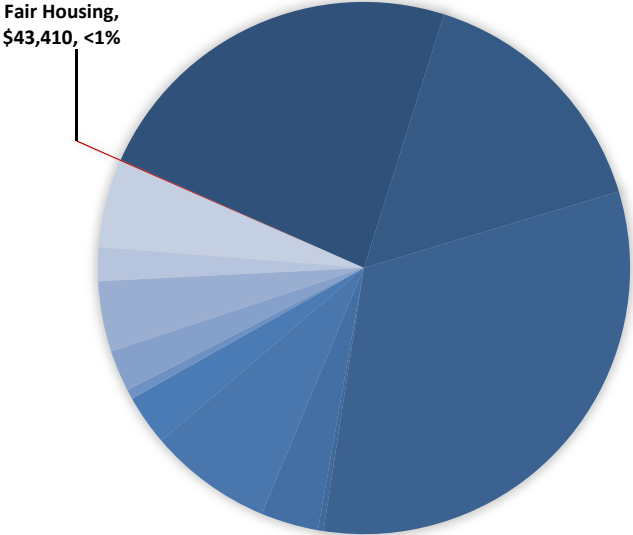


Fair Housing - \$43,410

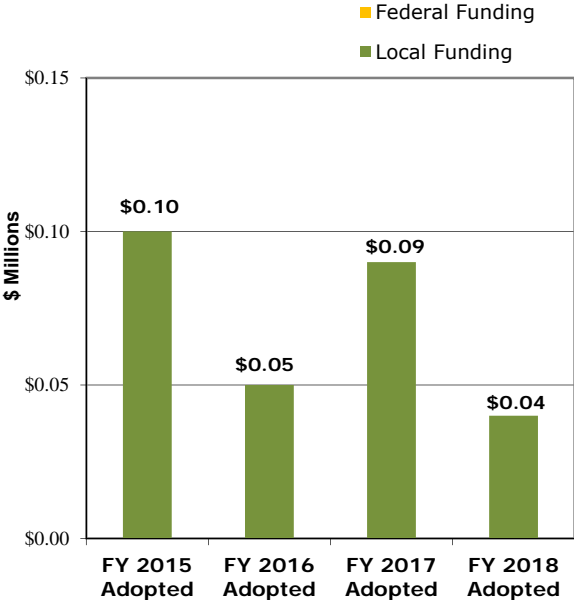
Program Description

The Human Rights Office in the County Manager’s Office implements the fair housing program. The bi-annual Fair Housing Testing Program performs 100 tests to assess the equality in the treatment of a protected class when inquiring into the availability of a rental apartment. The testers consist of a protected class member and a control tester. Both have similar characteristics and profile, except for the membership in the protected class. Protected classes can be gender, sexual orientation, age, disability, national origin, race, color, familial status, and marital status.

FY 2018 EXPENSE BUDGET FOR FAIR HOUSING



Fair Housing



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EXPENDITURE SUMMARY (ALL FUNDS)

(Figures in Millions of Dollars)

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Proposed	FY 2018 Adopted	% Change '17 Adopted to '18 Adopted
COUNTY GOVERNMENT					
Operating Expenses	619.2	620.5	646.5	646.3	4.1%
Capital Outlay	19.9	11.6	11.5	13.6	16.8%
Debt Service	62.9	61.3	63.0	63.0	2.8%
Other Post Employment Benefits (OPEB) ¹	17.5	20.4	20.4	20.4	-
Contingents - General, Housing, Budget Stabilization	-	17.0	18.0	19.3	13.7%
Subtotal	719.4	730.7	759.3	762.5	4.3%
OTHER FUNDS					
Travel & Tourism Promotion ⁵	-	1.9	1.5	1.5	-19.0%
Ballston Business Improvement District	1.5	1.6	1.5	1.5	-4.4%
Rosslyn Business Improvement District	3.4	3.6	3.8	3.8	5.5%
Crystal City Business Improvement District	2.5	2.6	2.7	2.7	3.6%
Community Development	1.5	1.2	1.2	1.2	-
Section 8 Housing	17.5	17.9	19.0	19.0	6.1%
General Capital - PAYG ⁶	47.0	11.6	11.5	13.6	16.8%
Stormwater Management	8.4	9.8	10.2	10.2	3.7%
Transportation Capital ⁶	31.6	36.6	38.3	38.3	4.7%
Crystal City Tax Increment Financing ⁶	1.2	4.8	6.3	6.3	31.0%
Columbia Pike Tax Increment Financing	-	1.0	0.9	-	-100.0%
Utilities (including Utilities capital)	117.5	119.5	122.8	122.8	2.7%
Ballston Parking Garage ²	5.6	10.6	9.9	9.9	-6.6%
CPHD Development	16.0	19.9	20.2	20.2	1.6%
Automotive Equipment	18.2	17.2	16.2	16.2	-6.1%
Printing	2.3	2.1	2.5	2.5	16.3%
Subtotal	274.3	262.0	268.5	269.6	2.9%
Less Transfers to Other Funds ⁵	(20.1)	(12.5)	(12.4)	(14.3)	14.5%
Less Other Fund Transfers ³	(14.9)	(12.6)	(14.6)	(14.9)	17.8%
COUNTY GOVERNMENT SUBTOTAL	958.7	967.6	1,000.9	1,002.9	3.7%
SCHOOL BOARD ⁴					
School Operating Fund	462.4	485.5	501.3	512.6	5.6%
School Comprehensive Services (CSA)	3.7	4.0	4.0	4.0	-
School Debt Service	44.5	46.7	49.2	49.2	5.3%
School Capital Projects	19.6	6.4	6.5	6.5	-
School Food Services Fund	9.0	8.5	9.1	9.1	7.0%
School Grants and Restricted Programs	15.4	14.1	15.0	15.0	6.7%
Community Activities Fund	15.7	16.7	18.0	18.0	7.6%
School Board Subtotal	570.2	581.9	603.0	614.3	5.6%
TOTAL COUNTY GOVERNMENT AND SCHOOL BOARD	1,528.9	1,549.5	1,603.9	1,617.2	4.4%

¹ Other Post Employment Benefits (OPEB) includes Pay-As-You-Go retiree health and life insurance, and transfer to the OPEB Trust Fund.

² Ballston Parking Garage includes the 8th level internal service fund.

³ Includes Other Fund transfers to General Fund and inter-fund transfers.

⁴ The FY 2018 School Budget reflects the preliminary Superintendent's Proposed budget to the School Board.

⁵ The FY 2017 revised budget is shown for Travel & Tourism Promotion, reflecting the County Board's reinstatement of the Transient Occupancy Tax add-on of 0.25% after budget adoption and transfer of Arlington Convention and Visitors Services from the General Fund to Travel & Tourism Promotion.

⁶ Expenses do not include utilization of fund balance for FY 2017 and FY 2018. Refer to fund narrative for total expenditures.

Numbers may not add due to rounding.

ALL FUNDS REVENUE AND EXPENDITURE DETAIL - FY 2018 ADOPTED BUDGET

	General Fund	Travel and Tourism Promotion Fund	Ballston Business Improvement District	Rosslyn Business Improvement District	Crystal City Business Improvement District	Community Development Fund	Section 8 Housing Assistance Fund	Pay-As-You-Go Capital Projects ⁵	Stormwater Management Fund
EXPENDITURES BY CATEGORY									
Personnel Services	\$273,887,845	\$562,369	-	-	-	\$366,914	\$1,052,843	-	\$3,431,425
Employee Benefits	143,223,091	221,501	-	-	-	139,907	443,190	-	1,403,464
Contractual Services	128,762,702	725,127	\$1,523,940	\$3,775,311	\$2,655,171	15,630	191,202	-	3,863,424
Internal Services ¹	15,080,941	8,203	-	-	-	200	20,448	-	888,146
Other Charges ²	576,076,238	-	15,393	38,134	26,820	697,484	17,220,201	\$1,263,103	131,224
Materials and Supplies	10,888,698	1,000	-	-	-	950	8,000	-	368,577
Capital Outlay	2,959,572	1,000	-	-	-	-	28,809	12,307,075	73,400
Other Uses of Funds ³	108,329,889	-	-	-	-	-	-	-	-
Intra-County Charges for Services	(6,496,964)	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$1,252,712,012	\$1,519,200	\$1,539,333	\$3,813,445	\$2,681,991	\$1,221,085	\$18,964,693	\$13,570,178	\$10,159,660
REVENUES BY CATEGORY									
Local Taxes	\$1,039,010,130	\$1,272,500	\$1,539,333	\$3,813,445	\$2,681,991	-	-	-	\$9,609,660
Licenses, Permits and Fees	10,766,100	-	-	-	-	-	-	-	-
Fines & Forfeitures, Use of Money & Property	18,767,466	-	-	-	-	-	-	-	-
Outside Charges for Services	59,217,169	-	-	-	-	-	-	-	550,000
Miscellaneous Revenue	1,246,950	-	-	-	-	-	\$40,900	-	-
Commonwealth of Virginia	73,183,339	-	-	-	-	-	-	-	-
Federal Government	15,170,833	-	-	-	-	\$1,221,085	18,803,887	-	-
Other Revenue ⁴	31,556,938	-	-	-	-	-	119,906	-	-
Transfers from Other Funds	3,793,087	246,700	-	-	-	-	-	\$13,570,178	-
TOTAL REVENUES	\$1,252,712,012	\$1,519,200	\$1,539,333	\$3,813,445	\$2,681,991	\$1,221,085	\$18,964,693	\$13,570,178	\$10,159,660

NOTES:

¹ Internal Services primarily includes maintenance, depreciation, and fuel charges for County vehicles, and Print Shop charges for printing services

² Other Charges primarily include contingents, transfers to other funds, regional programs, and Metro

³ Other Uses of Funds primarily includes debt service, master lease funding, Affordable Housing Investment Fund, and Department of Human Services' public assistance/purchase of service expense

⁴ Other Revenue primarily includes prior year fund balance

⁵ Expenses do not include utilization of fund balance for FY 2018. Refer to fund narrative for total expenditures.

ALL FUNDS REVENUE AND EXPENDITURE DETAIL - FY 2018 ADOPTED BUDGET

	Transportation Capital Fund ⁵	Crystal City Tax Increment Financing Fund ⁵	Columbia Pike Tax Increment Financing Fund	Utilities Fund	Utilities Capital	Ballston Public Parking Garage	Ballston Public Pkg Garage - 8th Level	CPHD Development Fund	Automotive Equipment Fund	Printing Fund
EXPENDITURES BY CATEGORY										
Personnel Services	\$1,282,779	\$213,158	-	\$17,570,676	-	-	-	\$8,667,728	\$4,491,595	\$488,184
Employee Benefits	352,345	104,562	-	7,460,945	-	-	-	3,472,340	1,990,748	248,440
Contractual Services	161,541	13,780	-	20,207,187	-	\$1,818,257	\$30,690	5,230,652	1,548,704	1,432,948
Internal Services ¹	32,110	13,500	-	6,433,215	-	-	-	2,015,102	70,614	58,208
Other Charges ²	1,102,740	-	-	13,571,640	-	522,375	18,460	-	130,000	-
Materials and Supplies	17,000	8,000	-	7,066,873	-	144,300	42,750	66,000	1,623,918	241,505
Capital Outlay	34,713,183	5,951,880	-	471,578	\$19,426,740	1,424,044	1,000,000	778,397	4,756,286	-
Other Uses of Funds ³	662,000	-	-	31,993,399	-	4,904,100	-	-	1,551,411	-
Intra-County Charges for Services	-	-	-	(1,425,542)	-	-	-	-	-	-
TOTAL EXPENDITURES	\$38,323,698	\$6,304,880	-	\$103,349,971	\$19,426,740	\$8,813,076	\$1,091,900	\$20,230,219	\$16,163,276	\$2,469,285
REVENUES BY CATEGORY										
Local Taxes	\$26,423,698	\$6,304,880	-	-	-	-	-	-	-	-
Licenses, Permits and Fees	-	-	-	-	-	-	-	\$14,805,196	-	-
Fines & Forfeitures, Use of Money & Property	-	-	-	\$213,585	\$100,000	\$12,000	-	-	\$250,000	-
Outside Charges for Services	-	-	-	101,549,271	5,555,900	3,238,771	\$246,600	4,300	17,146,417	\$2,237,588
Miscellaneous Revenue	11,900,000	-	-	76,555	-	-	-	29,452	451,000	-
Commonwealth of Virginia	-	-	-	-	-	-	-	-	-	-
Federal Government	-	-	-	-	-	-	-	-	-	-
Other Revenue ⁴	-	-	-	1,510,560	-	5,562,305	845,300	5,391,271	-	-
Transfers from Other Funds	-	-	-	-	13,770,840	-	-	-	185,835	249,600
TOTAL REVENUES	\$38,323,698	\$6,304,880	-	\$103,349,971	\$19,426,740	\$8,813,076	\$1,091,900	\$20,230,219	\$18,033,252	\$2,487,188

NOTES:

¹ Internal Services primarily includes maintenance, depreciation and fuel charges for County vehicles, and Print Shop charges for printing services

² Other Charges primarily include contingents, transfers to other funds, regional programs, and Metro

³ Other Uses of Funds primarily includes debt service, master lease funding, Affordable Housing Investment Fund, and Department of Human Services' public assistance/purchase of service expense

⁴ Other Revenue primarily includes prior year fund balance

⁵ Expenses do not include utilization of fund balance for FY 2018. Refer to fund narrative for total expenditures.

GENERAL FUND SUMMARY
(Figures in Millions of Dollars)

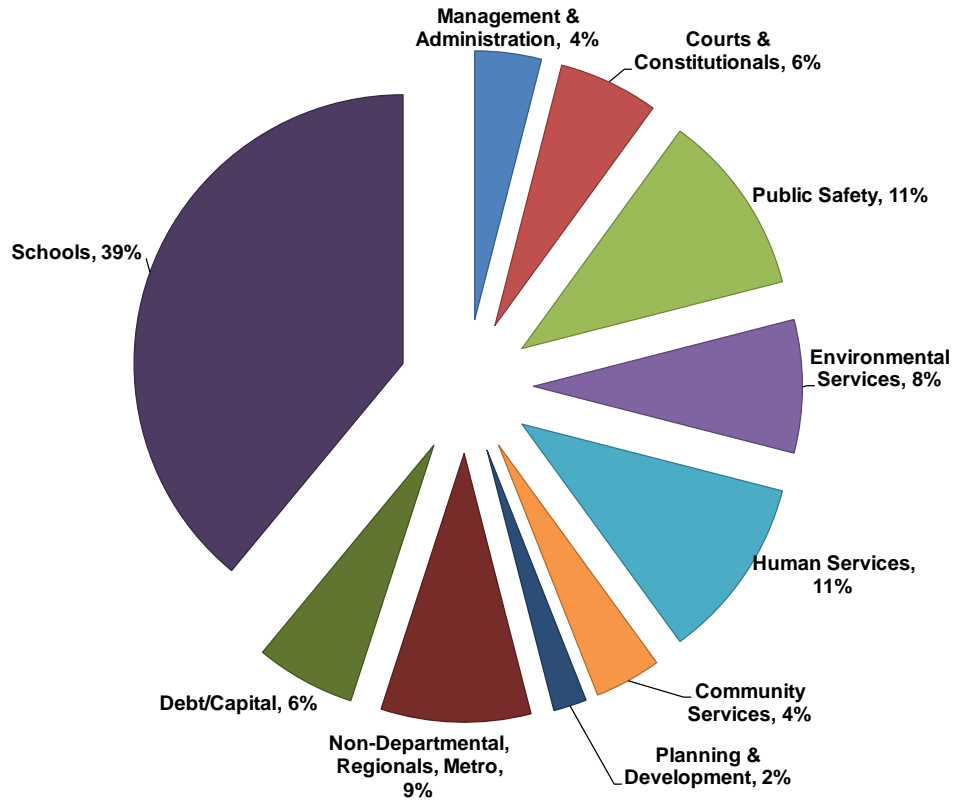
	FY 2016 Actual	FY 2017 Adopted	FY 2018 Proposed	FY 2018 Adopted	% Change '17 Adopted to '18 Adopted
EXPENDITURES					
County Services ¹	\$588.8	\$590.2	\$610.2	\$610.0	3.4%
Metro Operations	30.3	30.3	36.2	36.2	19.4%
County Debt Service	62.9	61.3	63.0	63.0	2.8%
Other Post Employment Benefits (OPEB) ²	17.5	20.4	20.4	20.4	-
Contingents					
General	-	0.3	0.3	0.3	-
Economic & Revenue Stabilization Fund	-	3.0	4.0	4.0	33.3%
Affordable Housing Investment Fund (AHIF)	-	13.7	13.7	15.0	-
Subtotal County Services	699.5	719.1	747.8	748.9	4.1%
Capital	19.9	11.6	11.5	13.6	16.8%
Subtotal County	719.4	730.7	759.3	762.5	4.3%
Schools Transfer (ongoing)	465.0	464.5	478.3	484.2	4.2%
Schools Transfer (one-time)	-	2.5	0.7	6.1	143.1%
Subtotal Schools	465.0	467.0	478.9	490.3	5.0%
TOTAL EXPENDITURES	\$1,184.4	\$1,197.7	\$1,238.3	\$1,252.7	4.6%
REVENUES					
Real Estate Tax	\$675.7	\$687.2	\$710.5	\$715.0	4.1%
Personal Property Tax	111.8	112.1	115.5	115.5	3.0%
BPOL Tax	60.2	57.0	63.1	63.1	10.7%
Sales Tax	39.7	40.2	42.0	42.0	4.5%
Transient Tax	24.1	25.0	25.5	25.5	1.8%
Utility Tax	11.5	12.0	12.0	12.7	5.9%
Meals Tax	37.3	38.5	39.9	39.9	3.6%
Communications Sales Tax	7.3	7.5	7.1	7.1	-5.3%
Other Local Taxes	18.9	17.6	18.3	18.3	4.0%
Subtotal Taxes	986.5	997.0	1,033.8	1,039.0	4.2%
Licenses, Permits and Fees	9.8	10.2	10.8	10.8	5.4%
Fines, Interest, Other	17.7	15.3	19.9	19.9	29.8%
Charges for Services	54.5	56.4	58.7	59.0	4.7%
Miscellaneous	18.0	7.4	3.9	3.9	-46.8%
Revenue from State	71.8	72.9	73.1	73.4	0.7%
Revenue from Federal Government	17.0	14.5	15.2	15.2	4.6%
Subtotal Other	188.9	176.7	181.6	182.2	3.1%
Total Revenue (excluding Fund Balance)	1,175.4	1,173.7	1,215.4	1,221.2	4.0%
Prior Year Fund Balance	123.4	24.0	22.9	31.5	31.4%
TOTAL REVENUES & FUND BALANCE	\$1,298.7	\$1,197.7	\$1,238.3	\$1,252.7	4.6%

¹ Includes General Fund transfers to other operating funds.

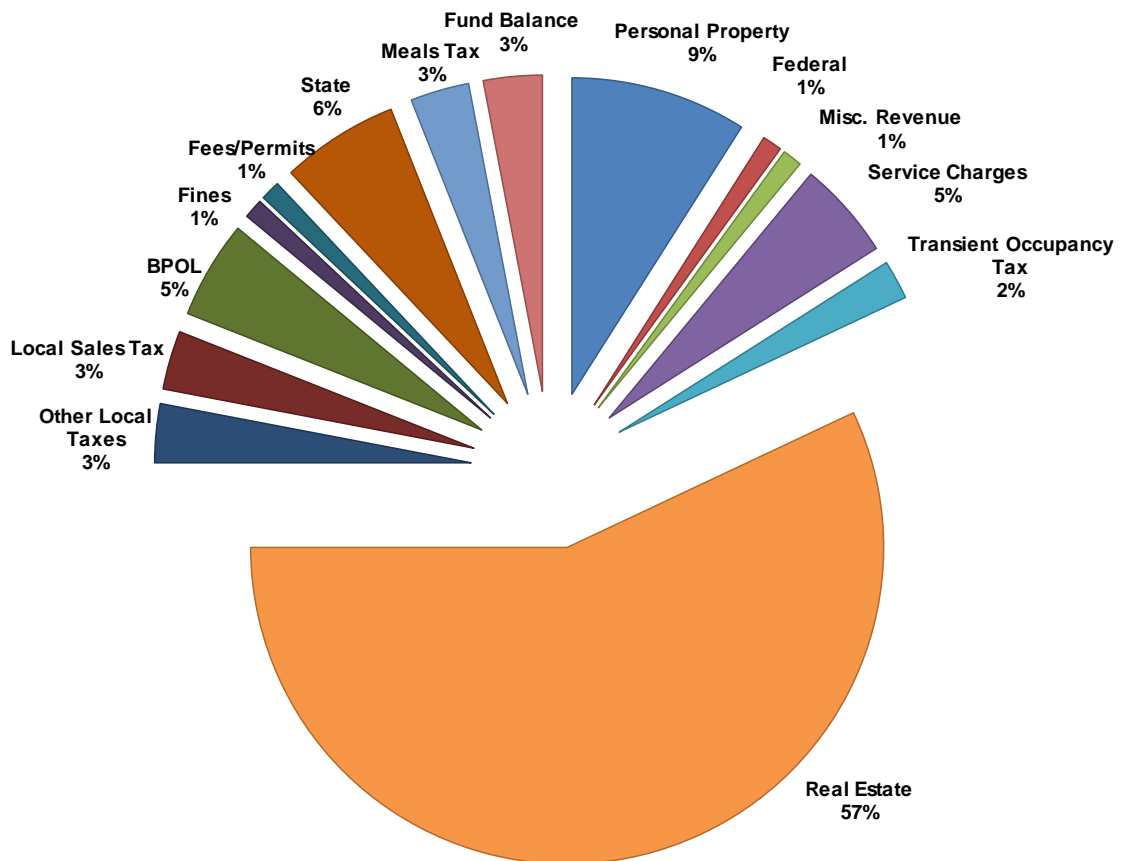
² Includes Pay-As-You-Go retiree health and life insurance, and transfer to the OPEB Trust Fund.

Numbers may not add due to rounding.

FY 2018 Adopted Budget General Fund Expenditures



FY 2018 Adopted Budget General Fund Revenues



COUNTY GOVERNMENT SUMMARY

	FY 2016 Adopted FTE	FY 2017 Adopted FTE	FY 2018 Proposed FTE	FY 2018 Adopted FTE	FY 2016 Actual Expense	FY 2017 Adopted Expense	FY 2018 Proposed Expense	FY 2018 Adopted Expense
GENERAL FUND								
County Board	9.25	10.00	10.00	10.00	\$1,326,700	\$1,509,416	\$1,600,862	\$1,609,356
County Manager	37.35	33.35	36.00	36.00	5,578,989	5,257,227	5,748,354	5,740,793
Management and Finance	57.50	57.50	59.50	58.50	6,480,030	7,347,047	8,066,201	7,906,201
Technology Services	78.00	78.00	77.00	77.00	19,805,805	19,985,285	20,658,645	20,538,645
Human Resources	52.00	53.00	53.00	53.00	8,783,654	9,308,291	9,525,537	9,525,537
County Attorney	15.00	15.00	17.00	16.00	2,766,821	2,772,065	3,155,408	3,003,267
Circuit Court	9.80	9.80	10.30	10.30	977,960	1,022,871	1,100,433	1,115,433
Clerk of the Circuit Court	27.00	27.00	27.00	27.00	3,166,978	3,171,946	3,183,122	3,228,122
General District Court	1.50	1.50	1.50	1.50	345,061	388,115	392,416	392,416
Juvenile and Domestic Relations Court	55.80	55.80	57.80	57.80	6,211,080	6,400,759	6,794,377	6,802,948
Commonwealth's Attorney	36.00	34.00	35.00	35.00	4,152,655	4,066,913	4,196,604	4,196,604
Office of the Magistrate	-	-	-	-	39,688	42,616	42,720	42,720
Office of the Public Defender	-	-	-	-	81,927	166,111	185,410	185,410
Sheriff	279.00	286.00	293.00	293.00	43,702,573	41,585,320	43,041,825	42,746,746
Commissioner of Revenue	52.00	52.00	53.00	53.00	5,409,558	5,572,714	5,809,383	5,809,383
Treasurer	62.41	62.66	62.66	62.66	6,820,769	6,900,367	7,035,346	7,035,346
Electoral Board	8.40	8.40	8.40	8.40	1,129,861	1,788,646	1,316,048	1,316,048
Office of Emergency Management	74.50	74.50	76.50	76.50	11,341,831	11,756,311	12,415,246	12,415,246
Police	472.00	478.00	478.00	478.00	65,439,095	65,823,027	68,028,917	68,028,917
Fire	319.00	332.00	332.00	332.00	56,348,894	56,453,836	59,790,930	59,790,930
Environmental Services	400.00	401.00	407.00	405.00	90,929,047	91,211,853	96,550,218	96,437,470
Human Services	688.79	700.82	706.32	708.52	127,949,353	135,395,857	136,703,588	137,101,996
Libraries	133.85	133.85	134.85	134.85	12,999,158	13,858,945	14,482,930	14,351,930
Economic Development [1]	56.67	60.00	57.20	56.20	10,522,630	8,479,314	8,900,269	8,964,571
Community Planning, Housing & Devel.	87.00	87.00	86.00	86.00	11,051,427	11,337,792	11,599,930	11,685,628
Parks and Recreation	370.91	379.04	380.57	379.07	37,974,121	39,977,087	41,794,771	41,677,156
Non-Departmental/Other	-	-	-	-	62,893,197	66,975,535	68,066,631	69,773,757
Debt Service	-	-	-	-	58,680,401	61,267,819	62,964,345	62,964,345
Regionals/Contributions	-	-	-	-	6,039,452	8,090,741	7,531,562	7,531,562
Metro	-	-	-	-	30,328,935	30,343,315	36,239,655	36,239,655
SUBTOTAL FOR FUND	3,383.73	3,430.22	3,459.60	3,455.30	699,277,653	718,257,141	746,921,683	748,158,138
TRANSFERS TO OTHER FUNDS								
Utility Fund	-	-	-	-	-	-	199,200	199,200
Travel & Tourism Promotion [1]	-	-	-	-	-	626,148	246,700	246,700
Automotive Equipment	-	-	-	-	-	-	156,835	32,000
Printing	-	-	-	-	231,484	241,769	249,600	249,600
SUBTOTAL					231,484	867,917	852,335	727,500
Schools Transfer	-	-	-	-	464,986,649	466,964,233	478,941,119	490,256,196
General Capital Projects	-	-	-	-	19,890,523	11,615,946	11,536,387	13,570,178
TOTAL TRANSFERS TO OTHER FUNDS					485,108,656	479,448,096	491,329,841	504,553,874
GENERAL FUND TOTAL [5]	3,383.73	3,430.22	3,459.60	3,455.30	\$1,184,386,308	\$1,197,705,237	\$1,238,251,524	\$1,252,712,012
OTHER FUNDS - OPERATING AND CAPITAL								
Travel & Tourism Promotion [1]	-	-	7.00	7.00	-	1,876,148	1,519,200	1,519,200
Ballston Business Improvement District	-	-	-	-	1,514,794	1,610,085	1,539,333	1,539,333
Rosslyn Business Improvement District	-	-	-	-	3,449,310	3,614,586	3,813,445	3,813,445
Crystal City Business Improvement Dist.	-	-	-	-	2,514,190	2,588,141	2,681,991	2,681,991
Community Development	4.50	4.50	4.50	4.50	1,467,802	1,219,919	1,221,085	1,221,085
Section 8 Housing Assistance	17.10	17.10	17.10	17.10	17,490,977	17,870,843	18,964,693	18,964,693
General Capital - PAYG [2]	-	-	-	-	46,977,071	11,615,946	11,536,387	13,570,178
Stormwater Management	37.00	42.00	42.00	42.00	8,430,072	9,801,470	10,159,660	10,159,660
Transportation Capital [2]	15.00	18.00	22.00	22.00	31,628,841	36,597,752	38,323,698	38,323,698
Crystal City Tax Increment Financing [2]	7.50	7.50	6.50	6.50	1,243,069	4,812,420	6,304,880	6,304,880
Columbia Pike Tax Increment Financing	-	-	-	-	-	952,180	881,550	-
Utilities	243.95	243.95	246.95	246.95	100,361,774	101,267,278	103,349,971	103,349,971
Utility Capital	-	-	-	-	17,165,446	18,281,500	19,426,740	19,426,740
Ballston Public Parking Garage	-	-	-	-	5,453,900	10,495,855	8,813,076	8,813,076
Ballston Public Parking Garage - 8th Level	-	-	-	-	176,989	111,978	1,091,900	1,091,900
CPHD Development	93.00	97.00	104.00	104.00	15,984,063	19,918,105	20,230,219	20,230,219
Automotive Equipment	63.00	63.00	63.00	63.00	18,184,168	17,208,334	16,163,276	16,163,276
Printing	8.00	8.00	8.00	8.00	2,285,306	2,122,387	2,469,285	2,469,285
TOTAL OTHER FUNDS	489.05	501.05	521.05	521.05	274,327,772	261,964,927	268,490,389	269,642,630
LESS GENERAL FUND TRANSFERS [2] [3]					(485,108,656)	(479,448,096)	(491,329,841)	(504,553,874)
LESS OTHER FUND TRANSFERS [4]					(14,885,768)	(12,637,068)	(14,559,264)	(14,884,727)
TOTAL COUNTY GOVERNMENT	3,872.78	3,931.27	3,980.65	3,976.35	\$958,719,657	\$967,585,000	\$1,000,852,808	\$1,002,916,041

[1] The FY 2017 revised budget is shown for Travel & Tourism Promotion and Economic Development, reflecting the County Board's reinstatement of the Transient Occupancy Tax add-on of 0.25% after budget adoption and transfer of Arlington Convention and Visitors Services from the General Fund to Travel & Tourism Promotion.

[2] Expenses do not include utilization of fund balance for FY 2017 and FY 2018. Refer to fund narrative for total expenditures.

[3] FY 2017 Adopted General Fund Transfers is revised to no longer include transfer to the Industrial Development Authority and OPEB Trust Transfer; both are included in Non-Departmental / Other.

[4] Includes Other Fund transfers to General Fund and inter-fund transfers.

EXPENDITURE COMPARISON

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Proposed	FY 2018 Adopted	% Increase '17 Adopted to '18 Adopted
GENERAL ADMINISTRATION					
County Board	\$1,326,700	\$1,509,416	\$1,600,862	\$1,609,356	6.6%
County Manager	5,578,989	5,257,227	5,748,354	5,740,793	9.2%
Management and Finance	6,480,030	7,347,047	8,066,201	7,906,201	7.6%
Technology Services	19,805,805	19,985,285	20,658,645	20,538,645	2.8%
Human Resources	8,783,654	9,308,291	9,525,537	9,525,537	2.3%
County Attorney	2,766,821	2,772,065	3,155,408	3,003,267	8.3%
Subtotal: General Administration	44,742,000	46,179,331	48,755,007	48,323,799	4.6%
COURTS AND CONSTITUTIONALS					
Circuit Court	977,960	1,022,871	1,100,433	1,115,433	9.0%
Clerk of the Circuit Court	3,166,978	3,171,946	3,183,122	3,228,122	1.8%
General District Court	345,061	388,115	392,416	392,416	1.1%
Juvenile and Domestic Relations Court	6,211,080	6,400,759	6,794,377	6,802,948	6.3%
Commonwealth's Attorney	4,152,655	4,066,913	4,196,604	4,196,604	3.2%
Office of the Magistrate	39,688	42,616	42,720	42,720	0.2%
Office of the Public Defender	81,927	166,111	185,410	185,410	11.6%
Sheriff	43,702,573	41,585,320	43,041,825	42,746,746	2.8%
Commissioner of Revenue	5,409,558	5,572,714	5,809,383	5,809,383	4.2%
Treasurer	6,820,769	6,900,367	7,035,346	7,035,346	2.0%
Electoral Board	1,129,861	1,788,646	1,316,048	1,316,048	-26.4%
Subtotal: Courts and Constitutionals	72,038,110	71,106,378	73,097,684	72,871,176	2.5%
PUBLIC SAFETY					
Office of Emergency Management	11,341,831	11,756,311	12,415,246	12,415,246	5.6%
Police	65,439,095	65,823,027	68,028,917	68,028,917	3.4%
Fire	56,348,894	56,453,836	59,790,930	59,790,930	5.9%
Subtotal: Public Safety	133,129,821	134,033,174	140,235,093	140,235,093	4.6%
ENVIRONMENTAL SERVICES	90,929,047	91,211,853	96,550,218	96,437,470	5.7%
HUMAN SERVICES	127,949,353	135,395,857	136,703,588	137,101,996	1.3%
COMMUNITY SERVICES					
Libraries	12,999,158	13,858,945	14,482,930	14,351,930	3.6%
Parks and Recreation	37,974,121	39,977,087	41,794,771	41,677,156	4.3%
Subtotal: Community Services	50,973,279	53,836,032	56,277,701	56,029,086	4.1%
PLANNING AND DEVELOPMENT					
Economic Development [2]	10,522,630	8,479,314	8,900,269	8,964,571	5.7%
Community Planning, Housing & Devel.	11,051,427	11,337,792	11,599,930	11,685,628	3.1%
Subtotal: Planning and Development	21,574,057	19,817,106	20,500,199	20,650,199	4.2%
OTHER					
Non-Departmental/Other	62,893,197	66,975,535	68,066,631	69,773,757	4.2%
Debt Service	58,680,401	61,267,819	62,964,345	62,964,345	2.8%
Regionals/Contributions	6,039,452	8,090,741	7,531,562	7,531,562	-6.9%
Metro	30,328,935	30,343,315	36,239,655	36,239,655	19.4%
Subtotal: Other	157,941,986	166,677,410	174,802,193	176,509,319	5.9%
TOTAL GENERAL FUND OPERATIONS	\$699,277,653	\$718,257,141	\$746,921,683	\$748,158,138	4.2%
OTHER FUNDS - OPERATING & CAPITAL					
Travel & Tourism Promotion [2]	-	1,876,148	1,519,200	1,519,200	-19.0%
Ballston Business Improvement District	1,514,794	1,610,085	1,539,333	1,539,333	-4.4%
Rosslyn Business Improvement District	3,449,310	3,614,586	3,813,445	3,813,445	5.5%
Crystal City Business Improvement District	2,514,190	2,588,141	2,681,991	2,681,991	3.6%
Community Development	1,467,802	1,219,919	1,221,085	1,221,085	0.1%
Section 8 Housing Assistance	17,490,977	17,870,843	18,964,693	18,964,693	6.1%
General Capital - PAYG [3]	46,977,071	11,615,946	11,536,387	13,570,178	16.8%
Stormwater Management	8,430,072	9,801,470	10,159,660	10,159,660	3.7%
Transportation Capital [3]	31,628,841	36,597,752	38,323,698	38,323,698	4.7%
Crystal City Tax Increment Financing [3]	1,243,069	4,812,420	6,304,880	6,304,880	31.0%
Columbia Pike Tax Increment Financing	-	952,180	881,550	-	-100.0%
Utilities	100,361,774	101,267,278	103,349,971	103,349,971	2.1%
Utilities Capital	17,165,446	18,281,500	19,426,740	19,426,740	6.3%
Ballston Public Parking Garage	5,453,900	10,495,855	8,813,076	8,813,076	-16.0%
Ballston Public Parking Garage - 8th Level	176,989	111,978	1,091,900	1,091,900	875.1%
CPHD Development	15,984,063	19,918,105	20,230,219	20,230,219	1.6%
Automotive Equipment	18,184,168	17,208,334	16,163,276	16,163,276	-6.1%
Printing	2,285,306	2,122,387	2,469,285	2,469,285	16.3%
TOTAL OTHER FUNDS	\$274,327,772	\$261,964,927	\$268,490,389	\$269,642,630	2.9%
Less Other Fund Transfers [1]	(14,885,768)	(12,637,068)	(14,559,264)	(14,884,727)	17.8%
TOTAL COUNTY REQUIREMENTS	\$958,719,657	\$967,585,000	\$1,000,852,808	\$1,002,916,041	3.7%

[1] Includes Other Fund transfers to General Fund and inter-fund transfers.

[2] The FY 2017 revised budget is shown for Travel & Tourism Promotion and Economic Development, reflecting the County Board's reinstatement of the Transient Occupancy Tax add-on of 0.25% after budget adoption and transfer of Arlington Convention and Visitors Services from the General Fund to Travel & Tourism Promotion.

[3] Expenses do not include utilization of fund balance for FY 2017 and FY 2018. Refer to fund narrative for total expenditures.

FY 2018 ADOPTED BUDGET POSITION CHANGES

This table details the added and eliminated full-time equivalent positions (FTEs) in the FY 2018 Adopted Budget. Interdepartmental reorganizations are shown as transfers.

	FTE Changes: FY 2017 Adopted to FY 2018 Proposed	FTE Changes: FY 2018 Proposed to FY 2018 Adopted
GENERAL FUND		
County Attorney's Office		
Add a County Attorney I	1.00	
Add a County Attorney II	1.00	
Eliminated County Attorney II position added in the FY 2018 Proposed Budget		(1.00)
Total County Attorney's Office	2.00	(1.00)
County Manager's Office		
Add a Legislative Aide	1.00	
Add a Joint Facilities Advisory Committee Support Position	1.00	
<i>Converted a part-time temporary ATV employee to full-time permanent position as part of FY 2016 Closeout.</i>	0.65	
Total County Manager's Office	2.65	-
Department of Management and Finance		
Add a Capital Coordinator	1.00	
Add a Purchasing Expeditor	1.00	
Eliminated the Capital Coordinator Position added in the FY 2018 Proposed Budget		(1.00)
Total Department of Management and finance	2.00	(1.00)
Department of Technology Services		
Transfer a ConnectArlington sales position to Arlington Economic Development	(1.00)	
Total Department of Human Resources	(1.00)	-
Circuit Court Judiciary		
Convert a part-time administrative assistant to a full-time Probation Officer to support the Drug Court	0.50	
Total Circuit Court Judiciary	0.50	-
Juvenile and Domestic Relations Court		
Add a position to address Prison Rape Elimination Act requirements	1.00	
<i>Added a Probation Officer II during FY 2017 funded by the City of Falls Church</i>	1.00	
Total Juvenile and Domestic Relations Court	2.00	-
Commonwealth Attorney's Office		
<i>Added a grant-funded Victim Witness position during FY 2017</i>	1.00	
Total Commonwealth Attorney's Office	1.00	-
Sheriff's Office		
Add Sheriff Deputies	5.00	
Add Sergeant positions	2.00	
Total Sheriff's Office	7.00	-
Office of Emergency Management		
Add 3 Emergency Communications Technicians reallocated from 1 Police Lieutenant within OEM (net increase of 2 positions)	2.00	
Total Office of Emergency Management	2.00	-

	FTE Changes: FY 2017 Adopted to FY 2018 Proposed	FTE Changes: FY 2018 Proposed to FY 2018 Adopted
Commissioner of Revenue		
Add a 2-year limited term Business Tax Auditor offset by additional tax revenue	1.00	
Total Commissioner of Revenue	1.00	-
Department of Environmental Services		
Add Street Light Technicians	2.00	
Add a Senior Trades Worker V	1.00	
Add a Street Light Engineer	1.00	
Add a Street Light Program Manager	1.00	
Add a Paving Construction Manager	1.00	
Eliminated one Street Light Technician and Street Light Program Manager added in the FY 2018 Proposed		(2.00)
Total Department of Environmental Services	6.00	(2.00)
Department of Human Services		
Add a Psychiatrist through a conversion of existing non-personnel contractor funds	1.00	
Add a School Nurse	1.00	
<i>Added a Psychiatrist during FY 2016 Closeout through a conversion of existing non-personnel contractor funds</i>	1.00	
<i>Added a part-time grant-funded Nurse Practitioner during FY 2016 Closeout for opioid treatment programs</i>	0.50	
<i>Added a grant-funded Housing Specialist during FY 2016 Closeout to support the permanent supportive housing program</i>	1.00	
<i>Added a grant-funded Human Services Clinician to support the Child Advocacy Center (CAC) during FY 2017</i>	1.00	
Added Developmental Disability Specialists		2.20
Total Department of Human Services	5.50	2.20
Economic Development		
Transfer of a ConnectArlington sales position from the Department of Technology Services	1.00	
Conversion of a temporary employee in Travel and Tourism Promotion to permanent for Front Desk	1.00	
Add a BizLaunch Small Business Development Manager	1.00	
<i>Transferred 5 full-time permanent and one part-time temporary employee to the Travel and Tourism Promotion Fund during FY 2017</i>	(5.80)	
Transfer to CPHD the BizLaunch Small Business Development Manager added in the FY 2018 Proposed Budget		(1.00)
Total Department of Economic Development	(2.80)	(1.00)
Community Planning, Housing and Development		
Transfer a Communications Specialist to CPHD Development Fund	(1.00)	
Eliminate an Office Supervisor position beginning in March 2018		(1.00)
Transfer from AED the BizLaunch Small Business Development Manager added in the FY 2018 Proposed Budget to create an Associate Planner		1.00
Total Community Planning, Housing and Development	(1.00)	-
Department of Libraries		
Add a Youth Services Librarian	1.00	
Total Department of Libraries	1.00	-
Parks and Recreation		
Conversion of Aquatics and Gymnastics temporary employees to permanent <i>(Addition of 21 permanent FTEs, and reduction of 21.1 temporary employees)</i>	(0.11)	
Add temporary positions to support increased participation	1.64	
Eliminated a Health and Movement position		(0.50)
Eliminated a Management Intern position		(1.00)
Total Parks and Recreation	1.53	(1.50)
NET POSITION CHANGES: GENERAL FUND	29.38	(4.30)

	FTE Changes: FY 2017 Adopted to FY 2018 Proposed	FTE Changes: FY 2018 Proposed to FY 2018 Adopted
OTHER FUNDS		
Travel and Tourism Promotion Fund		
Conversion of a temporary position in Travel and Tourism Promotion to permanent for front desk support in Arlington Economic Development in the General Fund	(0.80)	
<i>Transferred 5 full-time permanent and one part-time temporary employee to the Travel and Tourism Promotion Fund during FY 2017</i>	5.80	
<i>Added 2 positions to Travel and Tourism Promotion Fund during FY 2017</i>	2.00	
Total Travel and Tourism Promotion Fund	7.00	-
CPHD Development Fund		
Add 4 positions to provide post-production support to the One-Stop Arlington Permitting Initiative	4.00	
Add an Associate Planner in Zoning to serve as the Assistant Counter Services Manager	1.00	
Add an Principal Planner in Zoning to serve as a Zoning Administration Supervisor	1.00	
Transfer a Communications Specialist from CPHD General Fund	1.00	
Total CPHD Development Fund	7.00	-
Transportation Capital Fund		
Add a Management and Budget Specialist	1.00	
Add a Neighborhood Complete Street Traffic Engineer	1.00	
Add a Neighborhood Complete Street Design Engineer	1.00	
Transfer a Real Estate Position from Crystal City TIF	1.00	
Total Transportation Capital Fund	4.00	-
Crystal City TIF		
Transfer a Real Estate Position to Transportation Capital Fund	(1.00)	
Total Crystal City TIF	(1.00)	-
Utilities Fund		
Add an Engineering Tech II	1.00	
Add a Contracts Manager	1.00	
Add a Trades Worker	1.00	
Total CPHD Development Fund	3.00	-
NET POSITION CHANGES: OTHER FUNDS	20.00	-
NET POSITION CHANGES: ALL FUNDS	49.38	(4.30)

TAX & FEE COMPENDIUM

Arlington County provides services benefitting the entire community, individual residents, and businesses – all of which are funded through a variety of revenue streams including taxes, fees, rents, grants, and Federal and State aid.

In the FY 2016 Adopted Budget Guidance to the County Manager, the County Board directed the Manager to provide a compilation of tax and fee tools that the Board has at its disposal, either on its own authority or as governed by the Commonwealth.

In response to the County Board’s direction, the Department of Management and Finance worked with each department to obtain detailed information on the fees charged and managed by the department. The compilation of taxes and fees, (available [in more detail online](#)) includes information on fees in both the General Fund and the Development Fund. This continues to be a work in progress as we refine the information received.

Local Taxes

In the FY 2018 Adopted Budget, local taxes total \$1.0 billion, 85% of the General Fund budget. More detail on each of these local taxes can be found in the Revenue section. Because Virginia is a Dillon law state, on many of the taxes, the State dictates what taxes can be charged and the tax rates. Arlington County has rates set either at the maximum rate or at rates that help us maintain our economic competitiveness in the region.

The only local tax that the County has not adopted, but legally could, is the Admissions tax. This is a tax on admissions paid for particular events including admissions on events sponsored by public and private educational institutions, admissions charged for sporting events, etc. Very few jurisdictions across the Commonwealth charge this tax and receipts are negligible for those that do. Staff believes this would generate minimal revenue for the County and could be administratively burdensome.

Fees

The fees listed in the compilation of taxes and fees ([found online](#)) include funds collected for Licenses, Permits, General Fees, Fines, Rent, and Fees for Charges for Services. Fees more often relate directly to payment for a service or product. The County uses fees to help fund services that meet particular criteria:

1. Fall within statutory or regulatory restrictions;
2. Contribute to providing efficient services; and
3. Either provide some individual benefit or promote common community values including safety (i.e., building and fire permits).

County fees are set based on many factors including the level of individual benefit, the cost of the service being provided, and the fee levels in comparable jurisdictions. Fees charged for services bear a reasonable relationship to the service for which the fee is imposed. Each department conducts an annual review of their fee levels and proposes changes when appropriate during the annual budget process.

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COMPENSATION SUMMARY

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Compensation

	ALL FUNDS		GENERAL FUND	
	FY 2018 Adopted	Percent of Total	FY 2018 Adopted	Percent of Total
Pay (Salaries)	\$312,015,516	66.23%	\$273,887,845	65.66%
Retirement	69,597,604	14.77%	62,349,377	14.95%
FICA	23,606,858	5.01%	20,743,632	4.97%
Health Insurance - Employees	37,660,858	7.99%	32,260,993	7.73%
Health/Life Insurance - Retirees	12,900,000	2.74%	12,900,000	3.09%
Life Insurance - Employees	350,017	0.07%	306,773	0.07%
Commuting & Transportation	2,693,565	0.57%	2,410,685	0.58%
Tuition Reimbursement	325,500	0.07%	325,500	0.08%
Unemployment/Short-Term Disability	280,000	0.06%	280,000	0.07%
Workers Compensation	3,130,000	0.66%	3,130,000	0.75%
Transfer to OPEB Trust Fund	7,500,000	1.59%	7,500,000	1.80%
Miscellaneous	1,016,131	0.22%	1,016,131	0.24%
Total	\$471,076,049	100%	\$417,110,936	100%

Notes: Percentages may not add to 100 percent due to rounding.

Pay Enhancements – FY 2004 to FY 2018

The following provides a history of key pay enhancements.

Fiscal Year	COLA/Market Pay Adjustment	Other Changes
FY 2018	None	<ul style="list-style-type: none"> ▪ Merit increases included ▪ Increasing Transit Subsidy by \$50 per month ▪ Implementing a Dependent Care Flexible Spending Account (FSA) employer match of \$500 per employee
FY 2017	None	<ul style="list-style-type: none"> ▪ Merit increases included ▪ 1.75% increase to the maximum of each grade/range and implementation of open pay ranges ▪ Lowest base pay rate increasing to \$14.50/hour from \$13.13/hour for all permanent employees ▪ Eliminating steps 2 & 3 ▪ Implementing a Commercial Driver’s License (CDL) bonus program ▪ Increasing New Parent Leave from 2 weeks to 4 weeks
FY 2016	None	<ul style="list-style-type: none"> ▪ Merit/step increases included
FY 2015	1.00% for Step 19 employees	<ul style="list-style-type: none"> ▪ Merit/step increases included ▪ Added extra Christmas and New Year’s holidays, CY 2014 only, due to timing of the holidays
FY 2014	None	<ul style="list-style-type: none"> ▪ Merit/step increases included ▪ Eliminate 1 County Holiday (Columbus Day)
FY 2013	None	<ul style="list-style-type: none"> ▪ Added Step 19, dropped Step 1 ▪ Added Christmas Eve and New Year’s Eve holidays, CY 2012 only, due to timing of the holidays ▪ Merit/step increases included ▪ Living wage increased to \$13.13 per hour
FY 2012	None	<ul style="list-style-type: none"> ▪ 1% One-time lump sum payment for employees at step 18 ▪ Merit/step increases included
FY 2011	None	<ul style="list-style-type: none"> ▪ Merit/step increases restored ▪ 2% One-time lump sum payment for employees at step 18 ▪ Increased County-provided life insurance to one times salary, eliminating \$50,000 cap ▪ One-day furlough for all employees [NOTE: the furlough day was cancelled through the use of FY 2010 one-time carryover funds]
FY 2010 Mid-Year	1.00%	<ul style="list-style-type: none"> ▪ As part of FY 2009 close-out, County Board approved a 1% MPA effective January 1, 2010 and added for calendar year 2009 only Christmas Eve and New Year’s Eve holidays

Fiscal Year	COLA/Market Pay Adjustment	Other Changes
FY 2010 Adopted	None	<ul style="list-style-type: none"> ▪ No merit/step increases ▪ \$500 one-time bonus
FY 2009	None	<ul style="list-style-type: none"> ▪ Increased retirement multiplier (defined benefit) for both general and uniformed employees (from 1.5% to 1.7% retroactively for general employees, and from tiered plan to 2.5% retroactively and 2.7% prospectively for uniformed) ▪ For general employees, increased employer's 401(a) contribution to 4.2%; eliminated 401(a) contribution for Public Safety ▪ Established concept of flex credits for benefits ("cafeteria plan") – applying to health and dental insurance for FY 2009 ▪ Living wage increased to \$12.75 per hour
FY 2008	1.50%	<ul style="list-style-type: none"> ▪ Added Christmas Eve and New Year's Eve holidays (calendar 2007 only – Monday holidays)
FY 2007	2.00%	<ul style="list-style-type: none"> ▪ Targeted market rate adjustments, promotional opportunities and career ladders for public safety ranks ▪ Location pay stipends ▪ Living wage increased to \$11.80 per hour
FY 2006	2.00%	<ul style="list-style-type: none"> ▪ Overtime based on total hours, including leave ▪ Living wage set at \$11.20 per hour
FY 2005	2.00%	<ul style="list-style-type: none"> ▪ Additional step (18) added to pay plan
FY 2004	1.00%	<ul style="list-style-type: none"> ▪ Additional 1% lump sum payment in addition to the 1% COLA/MPA ▪ Increased pay scale for Firefighters ▪ Living wage adopted, set at \$10.98 ▪ Reduced employee retirement contribution one percentage point (from 5% to 4% for general employees, and 6% to 5% for uniformed)

Retirement Plans and County Contribution Rates

Employer Contribution Rates – FY 2018 Adopted Budget		
Plan	Employee Type	County Contribution Rate
Defined Benefit	General Employees	14.9% of pay
	Uniformed Employees	37.9% of pay
Defined Contribution (Chapter 46 only)	General Employees	4.2% of base pay only
	Uniformed Employees	None
Deferred Compensation Employer Match	Chapter 46 Employees	Up to \$20/pay (\$520/year)
	Chapter 21 Employees	Up to \$10/pay (\$260/year)

NOTES:
 Chapter 21 employees were hired before 2/8/1981
 Chapter 46 employees were hired on or after 2/8/1981

Defined Benefit Plan – Funding History Percent of Salary Contributed to Retirement Plan				
Fiscal Year	General Employees		Uniformed Employees	
	County Contribution	Employee Contribution	County Contribution	Employee Contribution
FY 2018	14.9%	4%	37.9%	7.5%
FY 2017	14.4%	4%	35.9%	7.5%
FY 2016	15.9%	4%	37.8%	7.5%
FY 2015, revised	17.9%	4%	39.7%	7.5%
FY 2014	16.6%	4%	38.4%	7.5%
FY 2013	14.6%	4%	36.4%	7.5%
FY 2012	14.6%	4%	36.5%	7.5%
FY 2011	14.4%	4%	35.5%	7.5%
FY 2010	13.8%	4%	35.1%	7.5%
FY 2009 (effective 1/1/09)	13.8%	4%	35.1%	7.5%
FY 2008	9.8%	4%	19.4%	5%
FY 2007	8.3%	4%	16.3%	5%
FY 2006	6.4%	4%	13.6%	5%
FY 2005	4.9%	4%	10.5%	5%
FY 2004	3.5%	4%	7.2%	5%

NOTE: In all fiscal years through December, 2008 the contribution amount was calculated against gross salary. Effective January, 2009 overtime and premiums are excluded for Chapter 46 employees.

Defined Contribution Plan (Chapter 46 ONLY) – Funding History Percent of Base Pay Contributed to Retirement Plan				
Fiscal Year	General Employees		Uniformed Employees	
	County Contribution	Employee Contribution	County Contribution	Employee Contribution
FY 2018	4.2%			
FY 2017	4.2%	-	-	-
FY 2016	4.2%	-	-	-
FY 2015	4.2%	-	-	-
FY 2014	4.2%	-	-	-
FY 2013	4.2%	-	-	-
FY 2012	4.2%	-	-	-
FY 2011	4.2%	-	-	-
FY 2010	4.2%	-	-	-
FY 2009 (as of 1/1/09)	4.2%	-	-	-
FY 2003 through FY 2008	2%	-	1%	-

Employee Health Insurance

Medical insurance premiums increased between 5.0 percent and 7.5 percent depending on plan selected and enrollment level. Delta Dental insurance premiums increased 5.0 percent due to a benefit enhancement and projected increases in utilization.



Active Employee Biweekly Health and Dental Premiums

Effective July 1, 2017 – June 30, 2018

	Copay Plans				Coinsurance Plans					
	Kaiser		Cigna OAP-IN		Cigna OAP-IN		Cigna OAP		Delta Dental	
	Biweekly		Biweekly		Biweekly		Biweekly		Biweekly	
	Employee Contribution	County Contribution	Employee Contribution	County Contribution	Employee Contribution	County Contribution	Employee Contribution	County Contribution	Employee Contribution	County Contribution
Full-time (30-40 hr/week)										
Single	\$ 48.25	\$ 193.00	\$ 65.90	\$ 263.59	\$ 59.91	\$ 239.63	\$ 195.28	\$ 239.63	\$ 3.34	\$ 13.37
Employee + Spouse or Adult Dependent	\$ 127.01	\$ 381.02	\$ 168.86	\$ 506.60	\$ 153.52	\$ 460.56	\$ 431.04	\$ 460.56	\$ 8.33	\$ 24.99
Employee + Child(ren)	\$ 111.89	\$ 335.66	\$ 144.15	\$ 432.45	\$ 131.06	\$ 393.17	\$ 389.66	\$ 393.17	\$ 9.02	\$ 27.07
Family	\$ 184.07	\$ 552.22	\$ 247.12	\$ 741.36	\$ 224.65	\$ 673.97	\$ 630.75	\$ 673.97	\$ 12.71	\$ 38.12
Part-time (20-29 hrs/week)										
Single	\$ 120.62	\$ 120.63	\$ 164.75	\$ 164.75	\$ 149.77	\$ 149.77	\$ 285.14	\$ 149.77	\$ 8.35	\$ 8.36
Employee + Spouse or Adult Dependent	\$ 254.01	\$ 254.01	\$ 337.73	\$ 337.73	\$ 307.04	\$ 307.04	\$ 584.56	\$ 307.04	\$ 16.66	\$ 16.66
Employee + Child(ren)	\$ 223.77	\$ 223.78	\$ 288.30	\$ 288.30	\$ 262.11	\$ 262.11	\$ 520.71	\$ 262.11	\$ 18.04	\$ 18.05
Family	\$ 368.14	\$ 368.15	\$ 494.24	\$ 494.24	\$ 449.31	\$ 449.31	\$ 855.41	\$ 449.31	\$ 25.41	\$ 25.41
Part-time (10-19 hrs/week)										
Single	\$ 168.87	\$ 72.38	\$ 230.64	\$ 98.85	\$ 209.68	\$ 89.86	\$ 345.05	\$ 89.86	\$ 11.70	\$ 5.01
Employee + Spouse or Adult Dependent	\$ 355.61	\$ 152.41	\$ 472.82	\$ 202.64	\$ 429.86	\$ 184.22	\$ 707.38	\$ 184.22	\$ 23.32	\$ 10.00
Employee + Child(ren)	\$ 313.28	\$ 134.27	\$ 403.62	\$ 172.98	\$ 366.95	\$ 157.27	\$ 625.55	\$ 157.27	\$ 25.26	\$ 10.83
Family	\$ 515.40	\$ 220.89	\$ 691.94	\$ 296.54	\$ 629.03	\$ 269.59	\$ 1,035.13	\$ 269.59	\$ 35.57	\$ 15.25

REVENUE SUMMARY

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REVENUES

OVERVIEW

Fiscal Year (FY) 2018 revenues reflect ongoing modest growth in the Northern Virginia economy. Arlington's proximity to the nation's capital, balanced economy, smart growth planning, and highly-educated workforce help produce Arlington's slightly positive revenues. Northern Virginia's and Arlington's strong employment and solid real estate market are the foundation for steady incremental growth in the County's major revenue streams.

In the aggregate, Arlington's calendar year (CY) 2017 real estate assessments are up 3.0 percent over CY 2016 levels, reflecting strength in the residential and commercial properties, with continued growth from new construction. Excluding apartments, CY 2017 existing commercial assessments were up slightly (2.1 percent) compared to CY 2016, due to strength in the hotel market. An additional 1.0% of growth came from new construction. Apartment assessments grew 4.5 percent with 2.4 percent of that growth attributable to new construction.

The residential property assessment base increased 2.5 percent in the aggregate. Detached home and townhome assessments gained 3.0 percent, while condominiums saw slightly less growth at 0.9 percent. The average single-family home value in Arlington continued to increase — gaining 2.3 percent in 2017 — increasing from \$603,500 in CY 2016 to \$617,200 in CY 2017.

Meanwhile, other revenue streams are experiencing a variety of changes. Local taxes other than real estate are expected to increase – 4.6 percent in the aggregate. Local fees and fines are anticipated to decline slightly in the aggregate while interest revenue is increasing to reflect recent and expected returns. Charges for services are expected to increase 4.7 percent. Revenue from the Commonwealth is up just under one percent while funds from the federal government are increasing almost 5.0 percent, primarily due to increases in social services grants.

General Fund Revenues

Excluding fund balance, General Fund revenues for FY 2018 are forecast to be \$1,221,185,074, an increase of 4.0 percent over the FY 2017 adopted budget levels. This change reflects the increase in the assessment base, a 1.5 cent increase in the real estate tax rate, and growth in all other tax revenue combined. Total General Fund revenues including fund balance total \$1,252,712,012.

Modest Gains in Local Tax Revenues

For the FY 2018 adopted budget, General Fund tax revenues are forecast to increase by 4.2 percent. This gain is driven primarily by overall real estate assessment increases of 3.0 percent and the adopted 1.5 cent increase in the real estate tax rate.

Other taxes combined are forecast to increase 4.6 percent in FY 2018. Personal property tax (including business tangible tax) is expected to increase 3.0 percent overall. This tax stream is increasing in the business tangibles segment (up 2.5 percent) based on recent actual receipts. Vehicle personal property receipts are increasing 3.3 percent in FY 2018. Sales tax is up 4.5 percent and meals tax is up 3.6 percent reflecting recent actuals in FY 2017 while transient occupancy tax is up 1.8 percent reflecting current daily rates and occupancy rates as well as the anticipated opening of a new hotel. Business, Professional and Occupational License Tax (BPOL) is projected to increase eleven percent.

State and Federal Budget Adjustments

FY 2018 revenue from the Commonwealth is expected to be up slightly while federal government revenues increase almost 5.0 percent. The increase in the Commonwealth revenue can be attributed to higher highway aid, transportation grants, and increased compensation board funding.

The increase in federal funds is primarily driven by additional social service grant funds. Staff is monitoring any federal government actions that might impact the County's budget.

Real Estate Tax Rate Remains among the Lowest in Northern Virginia

The FY 2018 adopted budget reflects a CY 2017 real estate tax rate of \$1.006, which includes the base rate of \$0.993 and the county-wide wide sanitary district rate of \$0.013 for stormwater management. Arlington will continue to have one of the lowest real estate tax rates in the Northern Virginia region, maintaining its history of providing excellent value. Because of assessment growth and the adopted 1.5 cent tax rate increase, the average homeowner will pay \$228 more in real estate taxes in CY 2017 than in CY 2016, an increase of 3.8 percent.

Revenue Sharing with Arlington Public Schools (APS)

The FY 2018 adopted transfer to APS is \$484,178,720 in ongoing FY 2018 local tax revenues – a 4.2 percent increase over the FY 2017 adopted budget. These funds are generated from a 46.6% share of ongoing local tax revenues. In addition, the Schools received \$6,077,476 from additional FY 2017 funding from Mid-Year/3rd Quarter Review and Schools proportionate share of increased real estate taxes generated from the adopted real estate tax rate increase by the County Board for CY 2017. Total School funding for FY 2018 is \$490,256,196.

Comparison between Budgeted Revenues and Expenditures

County budget information compares budgeted revenues and expenditures from the current fiscal year to the next fiscal year. Most of the growth calculations in this section, derived from historical trends and other data, are calculated against revised estimates for the current year. This is especially important for real estate revenue since the County's assessment of real estate occurs each January 1, or halfway through the current fiscal year. The value of real estate, determined in the middle of a fiscal year, has a significant impact on the current fiscal year's revenue since the first payment is due in June, prior to the end of the current fiscal year, and drives the forecast for the subsequent fiscal year. Other tax revenues are revised in the current year if the tax receipts indicate higher or lower year-end projected revenues. This revenue surplus or deficit is typically not recognized in the budget until the mid-year or third quarter review of the current fiscal year is completed.

Fiscal Outlook

Arlington continues to economically surpass much of the region and the nation. Arlington's unemployment rate remains the lowest in the Commonwealth. The County's per capita income remains among the highest in the state. Home prices continue on a positive trajectory, which help balance the commercial real estate sector's slower growth. Arlington is poised to begin FY 2018 with steady revenue streams, an overall positive real estate market, and low unemployment levels.

Economic Indicators

	CY 2014	CY 2015	CY 2016
Consumer Price Index (national CPI-U average)	1.6%	0.1%	1.2%
Employment Cost Index (private industry workers)	2.3%	1.9%	2.2%
Unemployment – US / Arlington (December)	6.2% / 3.2%	5.3% / 2.4%	4.7% / 2.5%
Mortgage Rate (annual average – 30 year fixed rate)	4.17% & 0.6 pts.	3.85% / 0.6 pts.	3.65% / 0.5 pts.
Federal Fund Rate (annualized)	0.09%	0.13%	0.39%
Retail Sales (based on 1% of Arlington tax revenue)	\$3.95 billion	\$3.95 billion	\$4.02 billion (estimated)
Office Vacancy Rate – (including sublets)	20.8%	20.5%	20.2%
Tourism – Hotel Occupancy Rate	76%	77%	77%
Tourism – Average Hotel room rate	\$151.55	\$158.85	\$162.03

Sources: Bureau of Labor Statistics, Freddie Mac, Federal Reserve, Smith Travel Research, Costar

TAX COMPETITIVENESS

Arlington County continues to have a tax structure that is highly competitive with the region and with the nation. The real estate tax rate for calendar year (CY) 2017, which includes an adopted base rate of \$0.993 plus a \$0.013 stormwater tax, is one of the lowest in the Northern Virginia region. Charts comparing current (CY 2017) tax rates and tax bills for various Northern Virginia jurisdictions can be found later in this section.

FINANCIAL STANDING

Arlington is one of approximately 39 counties in the United States to be awarded a triple Aaa/AAA/AAA credit rating. In May 2017, the three primary rating agencies all reaffirmed the highest credit rating attainable for jurisdictions. Ratings issued by Fitch, Inc. (AAA), Moody's Investors Service (Aaa), and Standard & Poor's (AAA) validate that Arlington's financial position is outstanding, and it reflects the strong debt position, stable tax base, and sound financial position.

TAX RATES, USER CHARGES, AND PERMIT FEE CHANGES FOR FY 2018

The following changes for FY 2018 are reflected in total revenue amounts.

General Fund

In the General Fund, changes in revenue are reflected in the department narratives and the General Fund total revenues. The FY 2018 budget includes the following:

- The County Board increased the base real estate tax rate 1.5 cents from \$0.978 to \$0.993 per \$100 of assessment value.
- The County Board increased the Residential Utility tax rate for electricity and natural gas. The rate for electricity increased from \$0.00341 per kWh to \$0.005115 per kWh and the rate for natural gas increased from \$0.03 per CCF to \$0.045 per CCF. No changes were made to the existing monthly usage exclusions.
- In the Department of Environmental Services (DES), the household solid waste rate increases from \$307.28 to \$314.16. The fee is charged per refuse unit and achieves the County's objective of 100 percent recovery of household refuse collection, disposal and recycling costs, leaf collection costs, and overtime costs associated with brush and metal collection.
- In the Department of Environmental Services (DES), fees increase related to solid waste including replacement fee for damaged carts from \$50 to \$60, hauler permitting fee for collection vehicles from \$75 to \$150, and leaf and wood mulch delivery fees for half and full loads from \$40 and \$50 to \$60 and \$75.
- In the Police Department, the Patrol Camp fee is increased from \$65 per week to \$95 per week to be consistent with other camp programs that recover 85% of their costs. The Second Hand License fee increases from \$10 annually to \$200 to cover expenses and be in line with region.
- In the Fire Department, permit fees are being consolidated for consistency, transparency, and clarity.
- In the Department of Human Services, there are increases to some Behavioral Health fees to align them with the state's new reimbursement structure. Fees are on a sliding scale based on income.
- In the Department of Parks and Recreation (DPR), fee changes and new fees were adopted which include activities and rentals offered for the first time in FY 2018 including a range of fees for 55+ card classes, Fort C.F. Smith Spy Camp, HERicanes Camp, a Kiln Firing fee, Turtle Trot fees, Passes for Studio Art, a fall season for adult ball hockey, the Gunston Community Soccer League, and a 55+ Education Theater class. Additional fee changes are designed to more accurately reflect the actual cost of activities and create consistency including fees for aquatics and gymnastics teams, preschool fees, Elementary After School, several camp programs, youth track and adult soccer clinic sport leagues, the 55+ encore Chorale class, skate night fees, and the non-resident surcharge for private tennis and private swim lessons. Additionally, the fee range for various classes, studios, workshops senior center activities, bird trips, and park program special events has been adjusted to accommodate different offering lengths, instructional content and supply costs.

Stormwater Fund

- Maintain the sanitary district tax for stormwater at \$0.013 per \$100 of assessed value to manage and improve the County's stormwater system.

Utilities Fund

- The water/sewer rate increases \$0.35 per thousand gallons to \$13.62 per thousand gallons. This corresponds to an estimated annual increase of \$24.50 per household annually assuming 70,000 gallons of water consumption.

Crystal City, Potomac Yard, Pentagon City Tax Increment Financing (TIF) Fund

- Fund the Crystal City, Potomac Yard, and Pentagon City TIF area using CY 2011 district assessments as the base year for valuation. The FY 2018 budget decreases the increment dedicated to the TIF from 33 percent to 30 percent; this change has no impact on projects planned or timing of implementation due to higher than expected revenue from assessment growth. Therefore, funding in FY 2018 is 30 percent of the incremental tax payment generated by the projected assessment tax base increase for properties in the defined Crystal City, Potomac Yard, and Pentagon City area. Total FY 2018 revenue for the TIF is projected to be \$6,304,880.

Columbia Pike Tax Increment Financing (TIF) Fund

- The Columbia Pike TIF baseline assessed value was reset by the County Board from CY 2014 to CY 2018. Funding for FY 2018 was reduced to \$0; however, existing balances will remain in the fund and future real estate tax revenue over the FY 2018 base year will be allocated to the Columbia Pike TIF area.

Transportation Capital Fund (formerly the Transportation Investment Fund)

- Maintain the tax rate for Transportation Capital Fund at \$0.125 for each \$100 of real estate assessment value to fund major transportation infrastructure projects. This tax rate is in addition to the real estate tax rate and is assessed to commercially zoned properties in Arlington. Total FY 2018 real estate tax revenue for the Transportation Capital Fund is projected to be \$26.4 million in addition to \$11.9 million of NVTA local share funding.

Special Assessment District Funds

- The Ballston Business Improvement Service District CY 2017 tax rate remains \$0.045 for each \$100 of real estate assessment value, no change from the CY 2016 rate. This tax is imposed to fund additional services in the Ballston area. This service district tax rate is in addition to the real estate tax rate and is assessed to commercially zoned properties in the District.
- The Crystal City Business Improvement Service District CY 2017 tax rate remains at \$0.043 for each \$100 of real estate assessment value, no change from the CY 2016 rate. This tax is imposed to fund additional services in the downtown Crystal City area. This service district tax rate is in addition to the real estate tax rate.
- The Rosslyn Business Improvement Service District CY 2017 tax rate is remains at \$0.078 for each \$100 of real estate assessment value, no change from CY 2016 rate. This tax is imposed to fund additional services in the downtown Rosslyn area. This service district tax rate is in addition to the real estate tax rate.

CPHD Development Fund

- A new \$60 Accessory Homestay home occupation permit is adopted to cover the administrative costs associated with zoning review and enforcement of the new regulation.

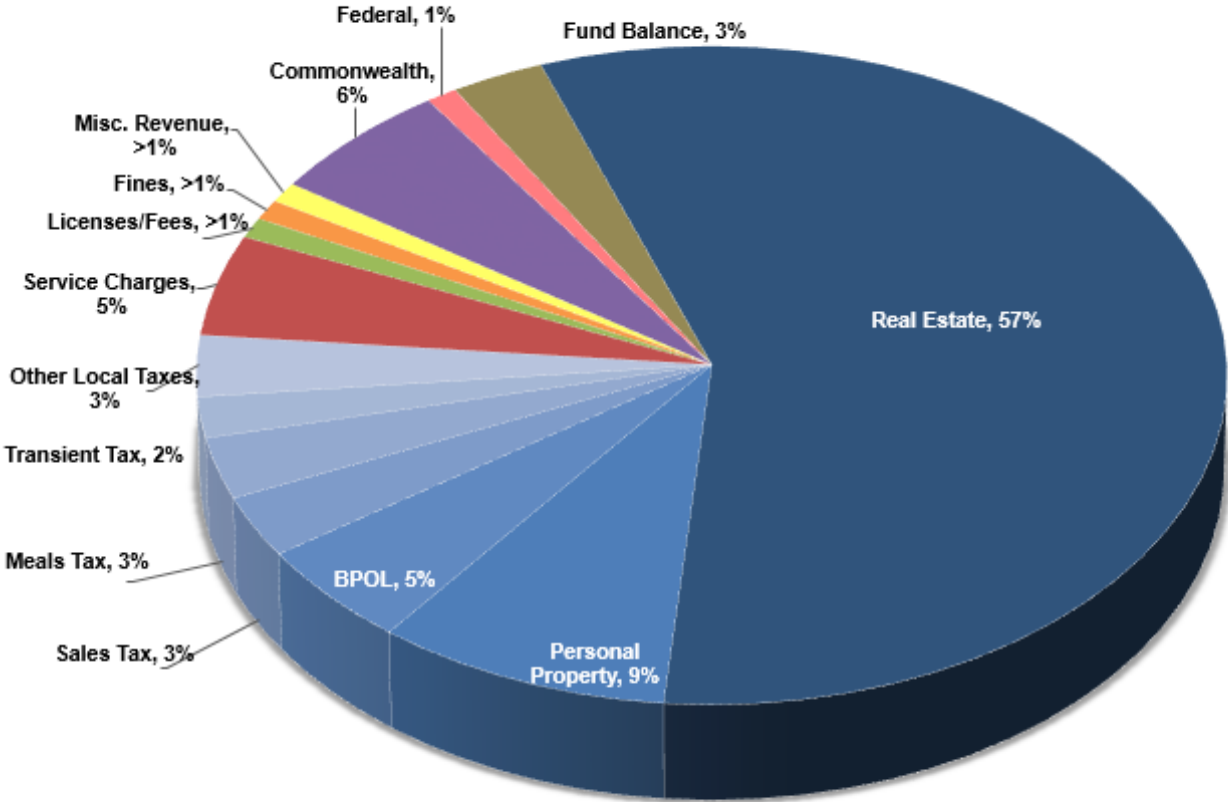
GENERAL FUND REVENUE SUMMARY

The FY 2018 General Fund budget is financed by a variety of revenue sources, which include local taxes, service charges, fees, and state and federal revenue.

- General Fund revenues are projected to total \$1.25 billion, an increase of \$55.0 million (4.6 percent) over the adopted FY 2017 budget. Net of fund balance, General Fund revenues are projected to total \$1.22 billion, an increase of \$47.5 million (4.0 percent).
- Local tax revenues are projected to total \$1,039,010,130, an increase of \$42.0 million (4.2 percent) over the FY 2017 adopted budget.
 - Local taxes represent 83 percent of total General Fund revenue.
 - Real estate assessments are up 3.0 percent over last year.
 - The proposed base real estate tax rate has been increased by 1.5 cents to \$0.993 per \$100 of assessment value.
- License, Permits, and Fee revenue are projected to total \$10.8 million, a 5.4 percent increase over FY 2017 adopted budget levels. This increase is due primarily to increasing Fire System Testing Fee revenue, increased right-of-way revenue, and additional revenue generated by the increased Fire permit fees.
- Fines and parking tickets are estimated to generate \$7.1 million, a 14.1 percent decrease, primarily due to a decrease in parking tickets, as well as decreases in photo red light fine revenue.
- Interest income is forecast at \$7.4 million, a \$5 million increase from FY 2017 to better reflect actual FY 2016 revenue and anticipated returns in FY 2018.
- Charges for services revenue is projected to increase by \$2.6 million or 4.7 percent. This is primarily due to increased parking meter revenue, refuse/recycling revenue based on cost recovery, the increase in reimbursements from the City of Falls Church for services provided, and adjustments in various Park and Recreation programs.
- State revenue is estimated to total \$73.4 million, a 0.7 percent increase from the FY 2017 adopted budget.
- Federal Government revenue is forecast to total \$15.2 million, a 5.0 percent increase. This is primarily driven increases in the allocations for federally-funded social service programs.
- Previous year fund balance carryover totals \$31.5 million funded by a combination of additional revenue and/or expense savings identified from previous fiscal years.

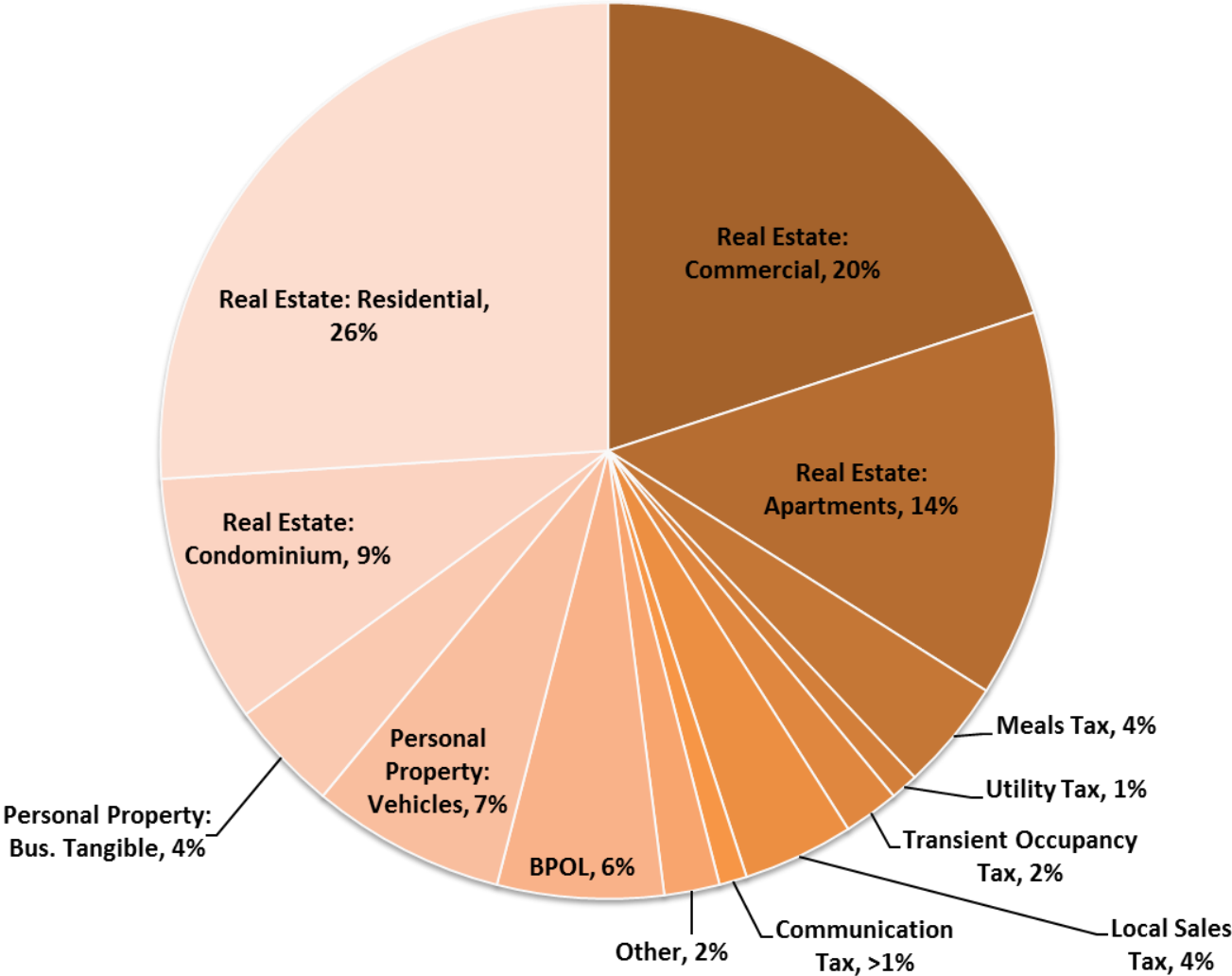
The pie chart on the next page illustrates the major sources of General Fund revenues.

FY 2018 General Fund Revenues



The pie chart below illustrates the local taxes that the County collects. As demonstrated by the chart, real estate and personal property taxes are the largest tax categories. Together, they account for 80 percent of local tax revenue. A description of the local taxes and a discussion of the FY 2018 revenue projections follow.

FY 2018 Local Taxes



REAL ESTATE TAX

Real estate taxes are the largest source of County revenues, generating \$715.0 million or 57 percent of all revenues for the FY 2018 General Fund budget and 69 percent of all local tax revenues. Fiscal Year 2018 General Fund revenues reflect the real estate tax rate of \$0.993 for each \$100 of assessed real property value, a 1.5 cent tax rate increase from CY 2016.

Arlington County prorates real estate taxes for the value increase on new construction, a policy adopted in FY 1986. Previously, a property owner paid real estate taxes based on the January 1 value of a structure. No additional tax was assessed if the building was completed during the course of the year. With proration, property owners pay a prorated share of the real estate tax increase during the calendar year, based on when the building is substantially completed.

CY 2017 assessments showed modest growth of 3.0% over CY 2016 – sustained in a stable residential market, growth in the hotel sector, and modest new construction growth commercial properties. New construction in the County contributed to 0.8% of the overall property tax growth.

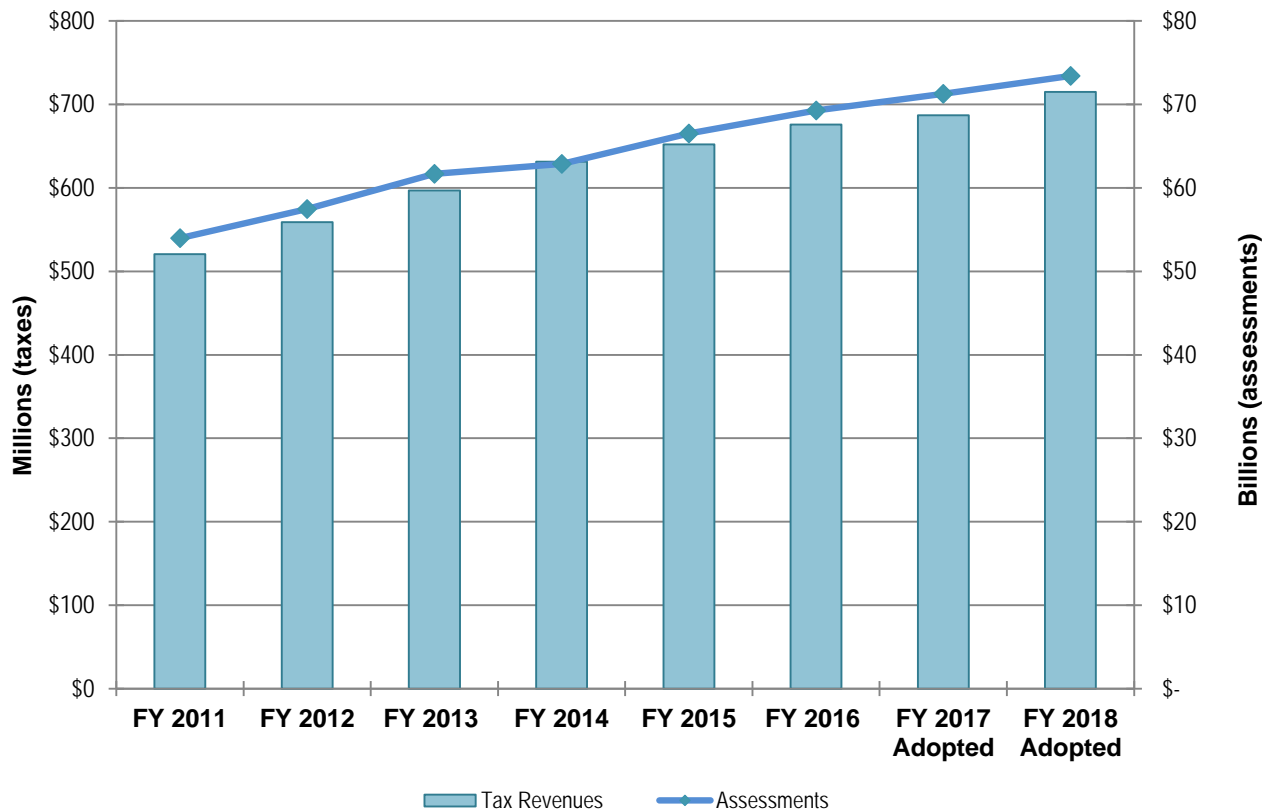
The combined value of commercial and apartment assessments increased 3.6 percent. Apartment buildings showed growth of 4.5 percent, which included a 2.4 percent increase from new construction. Commercial properties increased 3.0 percent with growth due primarily to hotel property assessment increases driven by increased hotel occupancy and rates as well as the recent sale of several hotel properties. Office property assessments remained flat with 0.6% growth due to new construction while general commercial property (i.e., malls, neighborhood shopping centers, retail shops, and restaurants) values grew by 5.0%.

Single-family residential assessments increased 2.5 percent in the aggregate. Including new construction, single-family houses (including townhomes) increased 3.0 percent, while condominium assessment totals increased by 0.9 percent in CY 2017. The average value of a single-family property increased by 2.3 percent: from \$603,500 in CY 2016 to \$617,200 in CY 2017. At the proposed real estate tax rate of \$1.006, which includes the \$0.013 cent sanitary district “stormwater” tax, the average single-family residential tax bill will increase by about \$228, or 3.8 percent, in CY 2017.

CHANGE IN ASSESSED VALUE OF REAL ESTATE IN ARLINGTON COUNTY Calendar Year 2016 to Calendar Year 2017 (In millions, numbers may not add due to rounding)

	Single-Family		Apartment	Commercial	Total
	Houses	Condominium			
Percentage of CY 2016 Tax Base	37%	14%	20%	29%	100%
CY 2016 Tax Base	\$26,592	\$9,880	\$14,465	\$20,338	\$71,275
Assessed Value Change	\$776	\$87	\$295	\$422	\$1,579
CY 2017 Tax Base (Excluding New Growth)	\$27,368	\$9,966	\$14,760	\$20,759	\$72,854
Percent Change	2.9%	0.9%	2.0%	2.1%	2.2%
New Construction	\$35	-	\$349	\$193	\$577
Percent Change	0.1%	0.0%	2.4%	1.0%	0.8%
CY 2017 With New Construction	\$27,403	\$9,966	\$15,109	\$20,952	\$73,431
Percent Change CY 2016 to CY 2017	3.0%	0.9%	4.5%	3.0%	3.0%

Real Estate Tax Revenues & Assessment Base



The following table shows the projected General Fund revenue generated by the real estate tax rate of \$0.993 per \$100 of assessed value (excluding the \$0.013 rate for the stormwater fund) in FY 2018. The FY 2018 real estate tax revenues account for \$10.3 million in anticipated tax refunds (reflecting 1.4% of total real estate taxes in line with the trend of actuals) and \$0.8 million in penalty and interest revenue. The \$724.6 million in real estate tax revenue is net of \$4.4 million in tax relief for qualified elderly and disabled taxpayers, \$0.4 million in tax relief for disabled veterans (state exemption effective January 1, 2011), and \$6.3 million set aside for the Crystal City Tax Increment Financing (TIF) fund. A new exemption from real estate taxes was approved by the state in 2015 effective for tax payments due on or after January 1, 2015. Surviving spouses of members of the armed forces may qualify for an exemption if the residence is single family and their principal residence; the assessed value of the dwelling unit cannot exceed the County’s average assessed value.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Real Estate Taxes	\$684,254,232	\$694,406,555	\$724,572,910	4%
Additions, Delinquent Penalty & Interest	609,297	765,000	765,000	-
Tax Refunds	(9,145,654)	(8,000,000)	(10,300,000)	29%
Total	\$675,717,875	\$687,171,555	\$715,037,910	4%

FY 2017 REVISED - REAL ESTATE TAX REVENUES

Description	Percent Change	Assessed Value	Tax Rate*	Tax Levy	Percent Collected	Total for Tax Year	Total for Fiscal Year
REAL ESTATE							
County Property, CY 2015		\$69,269,138,400					
Net Change in Assessments	2.9%	<u>2,006,024,900</u>					
County Property as of April 2016		71,275,163,300	\$0.978	\$697,071,097	99.6%	\$694,282,813	
PSC Property in Tax Year 2015		\$154,090,753					
PSC Estimated Net Change in Assessments	5.7%	<u>8,832,647</u>					
PSC Property in Tax Year 2016		\$162,923,400	\$0.978	\$1,593,391	100.0%	<u>\$1,593,391</u>	
Total Taxable Base, Fall 2016		\$71,438,086,700				\$695,876,204	
Taxes Due October 5, 2016							\$347,938,100
Less Tax Relief for Elderly and Disabled							(2,125,000)
Less Tax Relief for Disabled Veterans							(185,100)
Less Tax Increment for Crystal City TIF							(2,325,660)
Less Tax Increment for Columbia Pike TIF							(225,550)
ESTIMATED REVENUE FOR FY 2017 - FALL 2016							<u>\$343,076,790</u>
County Property as of April 2016		\$71,275,163,300					
Net Change in Assessments	3.0%	<u>2,155,651,200</u>					
County Property as of January 1, 2017		73,430,814,500	\$0.993	\$729,167,990	99.6%	\$726,251,320	
PSC Property in Tax Year 2017 (prior to Fall 2017 adjustment)		\$162,923,400	\$0.993	\$1,617,829	100.0%	<u>\$1,617,829</u>	
Total Taxable Base, Spring 2017		\$73,593,737,900				\$727,869,149	
Taxes Due June 15, 2017							\$363,934,570
Less Tax Relief for Elderly and Disabled							(2,125,000)
Less Tax Relief for Disabled Veterans							(185,100)
Less Tax Increment for Crystal City TIF							(3,022,940)
Less Tax Increment for Columbia Pike TIF							(367,690)
ESTIMATED REVENUE FOR FY 2016 - SPRING 2017							<u>\$358,233,840</u>
TOTAL ESTIMATED ASSESSMENT TAX REVENUE FOR FISCAL YEAR 2017							\$701,310,630

* The tax rate is per \$100 of assessed value.

* The tax rate excludes \$0.013 stormwater tax, \$0.125 commercial transportation tax, and tax rates for other special assessment districts.

FY 2018 ADOPTED - REAL ESTATE TAX REVENUES

Description	Percent Change	Assessed Value	Tax Rate ⁽¹⁾	Tax Levy	Percent Collected	Total for Tax Year	Total for Fiscal Year
REAL ESTATE							
County Property as of CY 2016 Land Book		\$71,275,163,300					
Net Change in Assessments	3.0%	<u>\$2,155,651,200</u>					
County Property as of January 1, 2017		\$73,430,814,500	\$0.993	\$729,167,990	99.6%	\$726,251,320	
PSC Property in Tax Year 2016		\$154,090,753					
PSC Estimated Net Change in Assessments	5.7%	<u>\$8,832,647</u>					
PSC Property in Tax Year 2017		\$162,923,400	\$0.993	\$1,617,830	100%	<u>\$1,617,830</u>	
Total Taxable Base, Fall 2017		\$73,593,737,900				\$727,869,150	
Taxes Due October 5, 2017							\$363,934,580
Less Tax Relief for Elderly and Disabled							(2,200,000)
Less Tax Relief for Disabled Veterans							(185,100)
Less Tax Increment for Crystal City TIF							(3,022,940)
Less Tax Increment for Columbia Pike TIF ⁽²⁾							0
							<u>\$358,526,540</u>
ESTIMATED REVENUE FOR FY 2018 - FALL 2017							
County Property as of January 1, 2017		\$73,430,814,500					
Net Change in Assessments	2.1%	<u>\$1,573,028,836</u>					
County Property as of January 1, 2018		\$75,003,843,336	\$0.993	\$744,788,160	99.6%	\$741,809,010	
PSC Property in Tax Year 2017 (prior to Fall 2016 adjustment)		\$162,923,400	\$0.993	\$1,617,830	100%	<u>\$1,617,830</u>	
Total Taxable Base, Spring 2018		\$75,166,766,736				\$743,426,840	
Taxes Due June 15, 2018							\$371,713,420
Less Tax Relief for Elderly and Disabled							(2,200,000)
Less Tax Relief for Disabled Veterans							(185,100)
Less Tax Increment for Crystal City TIF							(3,281,940)
Less Tax Increment for Columbia Pike TIF ⁽²⁾							0
							<u>\$366,046,380</u>
ESTIMATED REVENUE FOR FY 2018 - SPRING 2018							
TOTAL ESTIMATED ASSESSMENT TAX REVENUE FOR FISCAL YEAR 2018							\$724,572,920

⁽¹⁾ The tax rate is per \$100 of assessed value and excludes the \$0.013 stormwater tax, \$0.125 commercial transportation tax, and tax rates for other special assessment districts.

⁽²⁾ The County Board removed funding for the Columbia Pike TIF in FY 2018.

PERSONAL PROPERTY TAX

This tax is levied on the tangible property of individuals and businesses. For individuals, personal property tax is primarily assessed on automobiles. For businesses, examples of tangible property include machines, furniture, computer equipment, fixtures, and tools. Personal property taxes are projected to generate 9.5 percent of the General Fund revenues in FY 2018.

It is anticipated that the County’s personal property tax revenues will increase 3.0 percent in FY 2018, from \$112.1 million to \$115.5 million. This reflects an increase in both business tangible property tax and motor vehicle property tax, both reflecting trends in actuals.

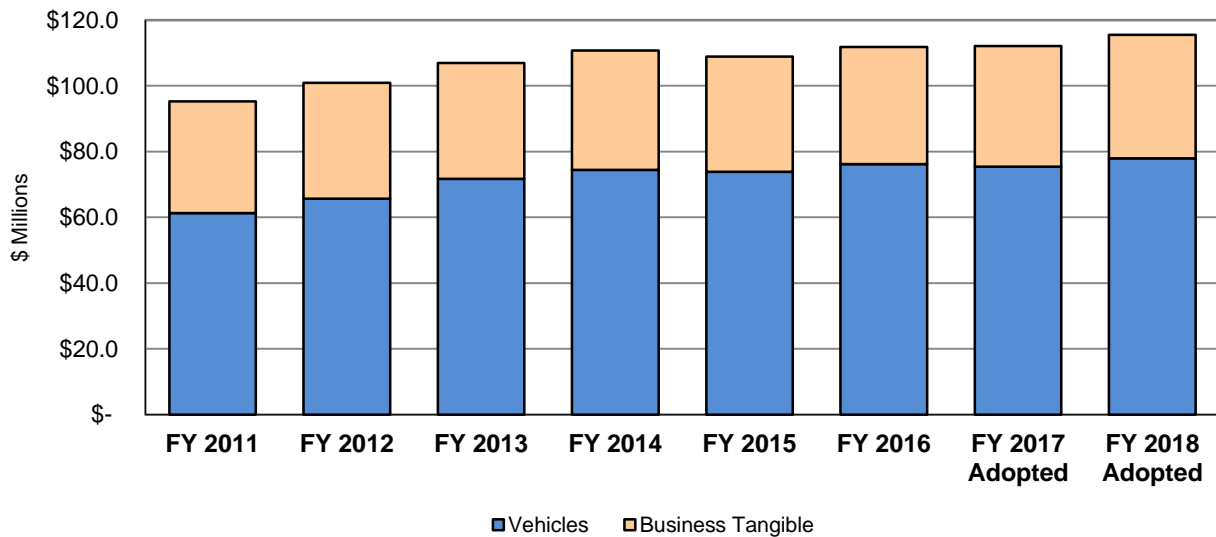
FY 2018 motor vehicle personal property tax revenue is projected to increase 3.3 percent over FY 2017 adopted amounts. The County bases its vehicle assessments on the National Automobile Dealer’s Association’s (NADA) assessment figures from January. However, the precise value of the assessment base is not known until July when the Commissioner of Revenue completes its primary assessment of vehicles on the tax rolls. Meanwhile, business tangible tax assessments are expected to increase 2.5 percent in FY 2017.

The personal property tax rate remains unchanged for FY 2018. The personal property tax rate was last increased in CY 2006 from \$4.40 to \$5.00 per \$100 of assessed valuation in order to fund public safety compensation enhancements.

Personal Property and Business Tangible Assessments

The assessed value of personal property in the County (excluding Public Service Corporations) for CY 2016 totaled approximately \$2.2 billion. Fiscal Year 2018 personal property tax revenue is projected to increase 3.0 percent over the FY 2017 adopted levels.

Personal Property Tax Revenue



Vehicle Assessment

Vehicles in Arlington County are assessed using the average loan value from the NADA Used Car Guide, whereas other neighboring jurisdictions (except for Loudoun County) use the average trade-in value. Because the average loan value is 10 percent less than the average trade-in value, Arlington's effective personal property tax rate is 4.5 percent. This effective tax rate is among the lowest in the Northern Virginia region. If vehicles are in the County for only part of the year, the tax is prorated for the time the vehicle is located in Arlington.

The CY 2017 estimated average assessed value (average loan value) of vehicles in the County is estimated to be approximately \$9,682, up two percent from \$9,493 last year. The table below shows the ten-year history for average assessed value, tax rate, and average total tax per vehicle.

PERSONAL PROPERTY TAX PAID FOR AVERAGE CAR VALUE*

Calendar Year	Average Assessed Value	Tax Rate	Total Tax
2008	\$7,905	\$5.00	\$395
2009	\$7,218	\$5.00	\$361
2010	\$7,264	\$5.00	\$363
2011	\$7,735	\$5.00	\$387
2012	\$8,421	\$5.00	\$421
2013	\$8,842	\$5.00	\$442
2014	\$9,284	\$5.00	\$464
2015	\$9,399	\$5.00	\$470
2016	\$9,493	\$5.00	\$475
2017 (projected)	\$9,682	\$5.00	\$484

*Does not reflect the State's rebates per the Personal Property Tax Relief Act (prior to CY 2006) or the State's fixed block grant distribution (after CY 2006). The tax rate is per \$100 of assessed value.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personal Property Taxes	\$112,575,963	\$112,252,147	\$115,652,147	3%
Penalty & Interest	1,737,203	1,700,000	1,700,000	-
Tax Refunds - Personal Property	(2,544,675)	(1,900,000)	(1,900,000)	-
Total	\$111,768,491	\$112,052,147	\$115,452,147	3%

In June 2004, the State General Assembly fundamentally changed the Personal Property Tax Relief Act (PPTRA) originally enacted in 1998. Beginning in CY 2006, Arlington is no longer reimbursed for 70 percent of vehicle taxes for automobiles assessed below \$20,000. Rather, the State reimburses Arlington County a fixed amount (\$31.3 million) annually as a fixed block grant for vehicle tax reductions.

The State requires localities to distribute the fixed block grant to qualifying vehicle values below \$20,000. The State allows localities wide discretion in determining how the money should be spread

among the qualifying vehicle value range. For CY 2017, the County will provide 100 percent tax relief for assessed vehicle value at or below \$3,000. For assessed value between \$3,001 and \$20,000 for conventional vehicles, it is projected that the taxpayer will pay 72 percent of the tax liability, with the State block grant funds contributing the remaining 28 percent. However, the exact amount of the CY 2017 subsidy on the portion of conventional fuel value between \$3,001 and \$20,000 will not be known until July 2017, when the Commissioner of Revenue releases vehicle assessment data.

Owners of cars that the Virginia Department of Motor Vehicles has designated as “clean special fuel” vehicles—a designation that includes most hybrid vehicles—will receive 50 percent tax relief on the portion of vehicle value between \$3,000 and \$20,000. It is estimated that the average clean fuel vehicle in the County will have an assessed value of roughly \$11,500 in CY 2017. Thus, under the adopted tax relief formula, the owner of an average clean fuel vehicle would have a tax bill of \$213. This CY 2017 bill is roughly \$94 less than what the owner of a comparably priced conventional fuel vehicle would pay.

Finally, vehicles equipped to transport disabled persons may qualify for additional tax relief. The FY 2018 proposed budget provides that the owners of qualifying vehicles will receive 50 percent tax relief on the portion of vehicle value between \$3,000 and \$20,000. It is estimated that there are less than 50 of this type of vehicle owned by individuals and registered in Arlington County. Because additional tax relief is being applied through PPTRA, it does not apply to commercially owned vehicles that have been modified to transport the disabled. With the relatively few vehicles anticipated to qualify for this enhanced tax relief, the impact to the average Arlington tax payer is negligible. If a qualifying, altered vehicle is valued at \$14,000, then the vehicle owner is estimated to realize a reduction of \$121 in their portion of the personal property tax bill compared to a similarly assessed conventional fuel vehicle.

The tables on the following page illustrate the projected amount of tax that vehicle owners of conventional fuel vehicles, clean fuel vehicles, and vehicles modified to transport the disabled would be responsible for and the portion of the total tax paid by state grant monies in FY 2018, based on preliminary estimates.

CY 2017 State Block Grant Distribution (Based on Current Projections)

Conventional Vehicles

Tax on first \$3,000 of value paid by State at 100%. Tax on value from \$3,001 - \$20,000 paid by the State at 28%.

**Qualified Clean Fuel Vehicles and
Qualified Vehicles to Transport the
Disabled**

Tax on first \$3,000 of value paid by State at 100%. Tax on value from \$3,001 - \$20,000 paid by the State at 50%.

VEHICLE ASSESSMENT	TOTAL TAX	PORTION PAID BY STATE	PORTION PAID BY TAXPAYER	% OF TAX BILL PAID BY TAXPAYER	PORTION PAID BY STATE	PORTION PAID BY TAXPAYER	% OF TAX BILL PAID BY TAXPAYER
\$1,000	\$50	\$50	\$0	0%	\$50	\$0	0%
\$2,000	\$100	\$100	\$0	0%	\$100	\$0	0%
\$3,000	\$150	\$150	\$0	0%	\$150	\$0	0%
\$4,000	\$200	\$164	\$36	18%	\$175	\$25	13%
\$5,000	\$250	\$178	\$72	29%	\$200	\$50	20%
\$6,000	\$300	\$192	\$108	36%	\$225	\$75	25%
\$7,000	\$350	\$206	\$144	41%	\$250	\$100	29%
\$8,000	\$400	\$220	\$180	45%	\$275	\$125	31%
\$9,000	\$450	\$234	\$216	48%	\$300	\$150	33%
\$10,000	\$500	\$248	\$252	50%	\$325	\$175	35%
\$11,000	\$550	\$262	\$288	52%	\$350	\$200	36%
\$12,000	\$600	\$276	\$324	54%	\$375	\$225	38%
\$13,000	\$650	\$290	\$360	55%	\$400	\$250	38%
\$14,000	\$700	\$304	\$396	57%	\$425	\$275	39%
\$15,000	\$750	\$318	\$432	58%	\$450	\$300	40%
\$16,000	\$800	\$332	\$468	59%	\$475	\$325	41%
\$17,000	\$850	\$346	\$504	59%	\$500	\$350	41%
\$18,000	\$900	\$360	\$540	60%	\$525	\$375	42%
\$19,000	\$950	\$374	\$576	61%	\$550	\$400	42%
\$20,000	\$1,000	\$388	\$612	61%	\$575	\$425	43%
\$21,000	\$1,050	\$388	\$662	63%	\$575	\$475	45%

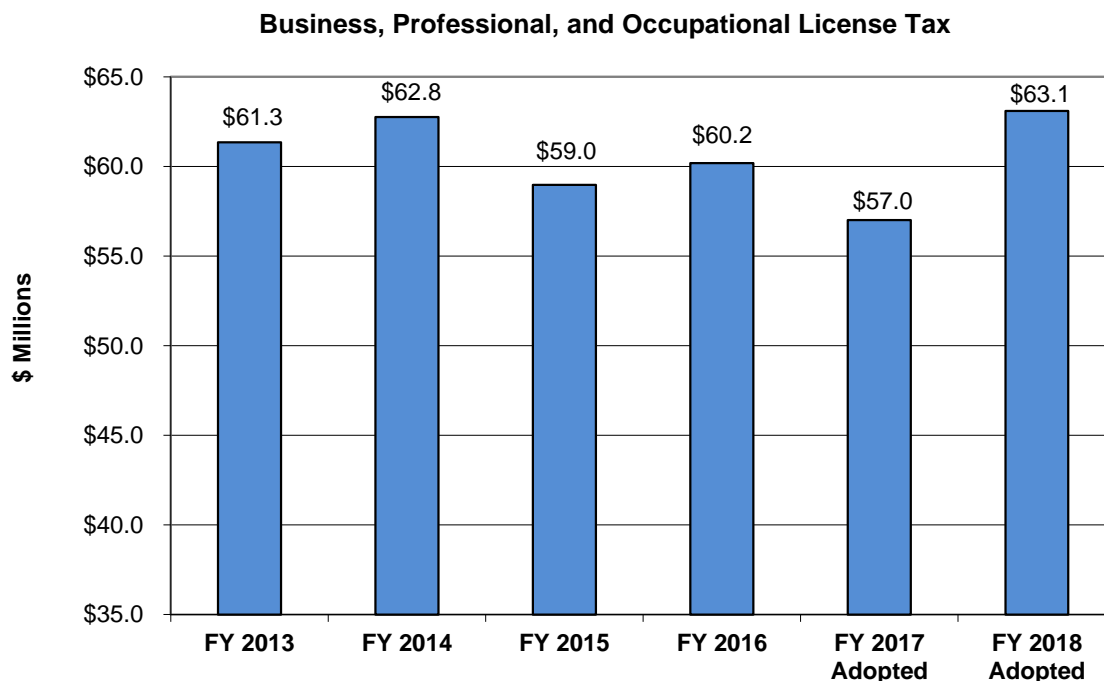
BUSINESS, PROFESSIONAL, AND OCCUPATIONAL LICENSE (BPOL) TAX

(State Code Section §58.1-3700, et al / County Code Section §11-57 thru §11-84)

These taxes are levied on entities doing business in the County and are in the form of fixed fees or a percentage of gross receipts. For the first year of business, a firm is required to obtain a business license within 75 days of operation. The business license tax is based on the previous year's gross receipts (except in the case of new businesses, which must estimate their receipts until they have been in business a full calendar year). All licenses that are paid based on estimates are subject to adjustment when the actual receipts are known. Effective in 2001, the due date for filing and renewal of business licenses changed from January 31 to March 1. A comparison of selected BPOL rates for Arlington and neighboring jurisdictions can be found at the end of this section.

For the FY 2018 budget, BPOL revenues are anticipated to increase based on three factors. First, the \$3 million reduction taken in FY 2016 in anticipation of how a revised deduction methodology might impact revenue was not realized; this \$3 million has been restored to the budget. An additional \$0.2 million is anticipated as a result of the addition of a Business Tax Auditor position in the Commissioner of Revenue's office. The remaining \$2.6 million (4.2 percent) increase is due to anticipated growth in revenue based on recent actuals.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
BPOL Taxes	\$62,049,916	\$59,500,000	\$65,318,073	10%
Penalty & Interest	440,369	520,000	520,000	-
Tax Refunds - BPOL	(2,308,899)	(3,000,000)	(2,750,000)	-8%
Total	\$60,181,386	\$57,020,000	\$63,088,073	11%



LOCAL SALES TAX

(State Code Section §58.1-605 & 606 / County Code Section §27-6)

In Arlington, the total non-food sales tax is currently six percent, of which one percent is a local option tax that is returned to localities by the Commonwealth and supports General Fund expenditures. The sales tax rate on food is currently 2.5 percent, of which one percent is remitted to localities. Food items are defined under the Food Stamp Act of 1977 (7 U.S.C. § 2012) to be food for home consumption by humans. This classification includes most grocery food items and cold prepared foods. Excluded from the definition of food are alcoholic beverages, tobacco, and prepared hot foods sold for immediate consumption. Fiscal year 2018 local sales tax revenue is anticipated to increase 4 percent compared to the FY 2017 adopted budget, reflecting trends in actuals.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Sales Tax	\$39,683,462	\$40,200,000	\$42,000,000	4%

TRANSIENT OCCUPANCY TAX (TOT)

(State Code Section §58.1-3819, 3822 & 3833.3B / County Code Section §40, et al)

A five percent local tax is levied by Arlington on the amount paid for hotel and motel rooms. The FY 2018 TOT projections reflect occupancy rates and room rates as well as the anticipated opening of a new hotel. Fiscal year 2018 revenues are projected to increase two percent.

In March 2016, the General Assembly voted to allow Arlington County to impose an additional transient occupancy tax of 0.25% to be designated and spent for the purpose of promoting tourism and business travel in the County. The County Board adopted this additional TOT in May 2016. The revenue from this increment of TOT is deposited into a separate Travel and Tourism Fund; thus, there is no General Fund impact.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Transient Occupancy Tax	\$24,106,373	\$25,000,000	\$25,450,000	2%

MEALS TAX

(State Code Section §58.1-3833 & 3840 / County Code Section §65, et al)

The restaurant meals tax was enacted effective June 1, 1991. The tax of four percent is charged on most prepared foods offered for sale. The tax is in addition to the six percent sales tax. Meals taxes have been common in most Virginia cities and a number of Virginia counties for many years. Airline catering services are assessed at a rate of two percent. In FY 2018, meals tax is expected to increase four percent over FY 2017 adopted budget levels.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Meals Tax	\$37,332,584	\$38,500,000	\$39,900,000	4%

OTHER LOCAL TAXES

The chart below lists other sources of local taxes.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Car Rental	\$6,222,399	\$6,000,000	\$6,500,000	8%
Bank Stock	3,340,501	3,200,000	3,350,000	5%
Recordation	6,049,809	5,000,000	5,300,000	6%
Cigarette	2,412,224	2,500,000	2,250,000	-10%
Utility	11,459,470	11,950,000	12,652,000	6%
Short-Term Rental	64,907	50,000	60,000	20%
Wills & Administration	69,902	75,000	70,000	-7%
Consumption	762,229	800,000	800,000	-
Communication	7,314,146	7,500,000	7,100,000	-5%
Total	\$37,695,587	\$37,075,000	\$38,082,000	3%

Car Rental Tax

(State Code Section §58.1-2402)

The local car rental tax is collected by the State and remitted to localities where the rental transaction occurred. Arlington local car rental tax is four percent, which is in addition to the State's tax. In 2005, the State General Assembly increased the State tax portion from four percent to six percent. The revenue increase from the additional two percent tax increase was dedicated to the Virginia Public Building Authority for the Statewide Agencies Radio System. For FY 2018, an eight percent increase in total revenue is projected based on recent actual receipts.

Bank Stock Tax

(State Code Section §58.1-1208 - 1211 / County Code Section §28, et al)

The bank stock tax is a franchise tax on the net capital gains of banks and trust companies. The tax is assessed at a rate of \$0.80 per \$100 of capital. FY 2018 revenue levels are expected to increase based on recent actual receipts.

Recordation Tax

(State Code Section §58.1-3800 / County Code Section §27-1)

The local recordation tax is assessed at the rate of \$0.0833 per \$100 of value for all transactions including the recording of deeds, deeds of trust, mortgages, leases, contracts, and agreements admitted to record by the Circuit Court Clerk's Office. In Virginia, localities can charge up to one-third of the State rate. Recordation tax revenues fluctuate due to the volume of home sales and mortgage refinancing as a result of lower or higher interest rates and other real estate market conditions.

The State increased recordation tax from \$0.10 to \$0.25 per \$100 effective September 1, 2004. With the State's legislation change, Arlington's locally imposed recordation tax increased \$0.033 to \$0.0833 per \$100 of transaction value.

Cigarette Tax

(State Code Section §58.1-3831 / County Code Section §39, et al)

The local cigarette tax on every pack of 20 cigarettes sold in Arlington County is \$0.30. The State increased cigarette tax from \$0.025 to \$0.20 per pack effective September 1, 2004, and to \$0.30 per pack effective July 1, 2005.

In July 2004, the Arlington County Board adopted an ordinance increasing the local cigarette tax commensurate with the State's rate. Arlington's tax on a package of cigarettes prior to September 2004 was \$0.05. Beginning September 1, 2004, the local tax rate was increased to \$0.20 per pack and on July 1, 2005 (FY 2006) to \$0.30 per package of 20 cigarettes. FY 2018 revenues are anticipated to decrease ten percent based on recent actual receipts, which have declined in part due to consumers shifting to vapor tobacco products.

Commercial and Residential Utility Tax

(State Code Section §58.1-3814 / County Code Section §63, et al)

Arlington charges a utility tax on commercial users of electricity and natural gas. This tax is based on kilowatt hours (kWh) for electricity and hundred cubic feet (CCF) for natural gas delivered monthly to commercial consumers. The state froze utility tax rates in 2002 to allow supply companies to convert locality taxation from a percentage of cost to a tax rate per unit of utility consumed. This cap was lifted in January 2004, allowing the County future flexibility on this local tax revenue.

The current rates for commercial and industrial consumers of electricity is \$0.00649/kWh and \$0.06522/CCF for natural gas. These rates were last increased in FY 2006 and the commercial utility tax is projected to generate \$10.2 million in FY 2018, consistent with the trend of actual receipts.

A residential utility tax was imposed on consumers of electricity and natural gas in FY 2008. The County Board dedicated the revenue for environmental initiatives as part of the Arlington Initiative to Reduce Emissions (Fresh AIRE) campaign. The tax on residential consumers is capped at \$3.00 per month for each utility. In addition, the first 400 kWh of electricity and the first 20 CCF of natural gas are excluded from taxation.

The tax rate for residential consumers was increased in FY 2018 for both electricity and natural gas. The rate for electricity was increased from \$0.00341/kWh to \$0.005115/kWh and from \$0.03/CCF to \$0.045/CCF for natural gas. The total revenue projected from the residential utility tax in FY 2018 is \$2.5 million with \$0.7 million generated from the increased tax rates. Schools will receive \$0.3 million for various energy projected to be identified by Schools.

Short-term Rental Tax

(State Code Section §58.1-3510 / County Code Section §64, et al)

A person is engaged in the short-term rental business if no less than 80 percent of the gross rental receipts of such business in any year arise from transactions involving rental periods between 31 and 92 consecutive days, including all extensions and renewals to the same person or a person affiliated with the lessee. The rate of the tax is one percent on the gross receipts of such business.

Wills and Administration Tax

(State Code Section §58.1-3805 / County Code Section §27-19)

This tax, which is collected by the Circuit Court Clerk's Office, is imposed on the probate of every will or grant of administration. The tax rate is \$0.033 per \$100 of estate value. Total revenues in FY 2018 are expected to decrease based on trends in recent actual receipts.

Consumption Tax

(State Code Section §58.1-2900 & 2904 / County Code Section §63, et al)

The deregulation of electric and gas utilities, enacted during the 1999 and 2000 General Assembly, eliminated the Business, Professional, and Occupational License (BPOL) tax on electric and natural gas companies and created a new tax charged to consumers based on usage. This consumption tax is collected by the utilities and remitted back to localities. Consumption tax revenue is projected to be flat in FY 2018.

Communications Tax

(State Code Section §58.1-651)

Effective January 1, 2007, the State adopted a communications sales tax that is imposed on customers of communication services at the rate of five percent of the sales price of the service. This tax was adopted as part of the 2006 House Bill 568 (Acts of Assembly 2006, Chapter 780) and replaces many of the prior State and local communications taxes and fees with a centrally-administered communications sales and use tax. Communications tax revenue is projected to decrease five percent in FY 2018.

REVENUE SHARING WITH ARLINGTON PUBLIC SCHOOLS (APS)

The County and Schools entered into a cooperative effort in FY 2001 to design a revenue sharing agreement as a way to fairly and appropriately apportion revenue for budget development purposes. Over the succeeding years the structure and revenue sharing calculations were adjusted to reflect the changing economic and resource demands of both the County and Schools. Since FY 2002, various adjustments were made for enrollment, funding retiree healthcare (OPEB), maintenance capital, 54affordable housing, and other County and School priority initiatives.

From FY 2002 to FY 2012, the structure of the revenue sharing was modified for various reasons as noted above. By FY 2012, over \$58 million was excluded from the local tax revenue calculation adding confusion and complexity to the annual calculation of revenue sharing. Beginning in FY 2013, the base calculation was reset to include all local tax revenue. Increasing the base amount led to an adjustment – not in total of funds shared – but in the percentage shared. The following illustrates the adjustment in FY 2013 to local tax revenues between the County and Schools.

	Prior to Adjustment	Revised Revenue Sharing %
FY 2013 Tax Revenue	\$873 million	\$873 million
Tax Revenue Exclusions	(\$58 million)	\$0
Shared Tax Revenues	\$815 million	\$873 million
Revenue Share %	49.1%	45.8%
Revenue to Schools	\$400 million	\$400 million

The table below shows the percentage of local tax revenue that has been allocated to the County and the Schools since FY 2002, the first year that a revenue sharing agreement was in effect.

Fiscal Year	County's Share	School's Share
2002	52.2%	47.8%
2003	51.4%	48.6%
2004	51.4%	48.6%
2005	51.4%	48.6%
2006	51.9%	48.1%
2007	52.3%	47.7%
2008	52.2%	47.8%
2009	51.9%	48.1%
2010	50.9%	49.1%
2011	50.9%	49.1%
2012	53.9%	46.1%
2013	54.2%	45.8%
2014	54.4%	45.6%
2015	54.1%	45.9%
2016	53.5%	46.5%
2017	53.4%	46.6%
2018	53.4%	46.6%

During 2014, the County Board and School Board worked collaboratively to structure revenue sharing principles that provide a framework for sharing local tax revenues in a predictable and flexible way. In January 2015, both Boards adopted principles that emphasize the community priority of high

quality education and utilizing community resources in a balanced and fiscally responsible way. The agreement outlines four main principles:

- 1) Revenue sharing provides a transparent, predictable, and flexible framework for developing the County and School budgets.
- 2) The planning for the next budget year will begin with the revenue sharing allocation adopted for the current fiscal year and that any critical needs identified by the Schools, including enrollment growth, will be considered as a top funding priority.
- 3) One-time funding (shortfalls or gains) will be shared between the County and Schools based on the current year's allocated tax revenue percentage. One-time funds from bond premiums will be allocated to either the County or Schools based on the bonds issued and will be used solely for capital projects.
- 4) Funds available from the close-out of the fiscal year will be used to contribute to the County's required operating reserve based on the revenue sharing percentage for that fiscal year and APS will also contribute to a limited joint infrastructure reserve fund to meet the infrastructure needs with school expansions and new school construction.

These principles will be the basis for budget development and will be a starting point for collaborative funding discussions as both entities begin to develop their proposed budgets for their respective board.

The FY 2018 adopted transfer is \$490,256,196, a 5.0 percent increase over FY 2017. This is a combination of \$484,178,720 in ongoing revenue and \$6,077,476 in one-time funding. The revenue sharing percentage remains at 46.6% of ongoing local tax revenues.

LICENSES, PERMITS, AND FEES

Revenues in this category are levied to offset the cost of licensing certain trades, inspecting various types of construction, and providing other services.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Motor Vehicle License Fees	\$4,934,901	\$5,000,000	\$5,000,000	-
Highway Permits	1,239,067	1,498,000	1,523,000	2%
Site Plan Fees	819,817	1,173,000	1,173,000	-
Right-of-Way Fees	616,292	975,000	1,200,000	23%
Other	2,236,481	1,571,950	1,870,100	19%
Total	\$9,846,558	\$10,217,950	\$10,766,100	5%

Motor Vehicle License Fees

The annual motor vehicle license fee increased \$8 to \$33 per vehicle in FY 2011. Funds generated from this incremental rate increase are dedicated to pedestrian and bike safety PAYG projects. Projected revenues for FY 2018 total \$5.0 million, which is based upon recent actual receipts. Motor vehicle license fee revenue is expected to be flat in FY 2018 based on trends in actual receipts.

Highway Permits

Highway permits are charged to contractors and utilities for right-of-way on County streets when necessary for construction projects, underground utilities repairs, and other purposes. For FY 2018, this revenue stream is expected to be two percent higher compared to FY 2017 adopted budget levels primarily based on estimates of expected development and construction, which increase the use of the public right-of-way.

Site Plan Fees

Site plan fee revenue is anticipated to be flat in FY 2018 based on recent actual receipts and anticipated projects.

Right-of-Way Fees

Revenues from right-of-way fees are based on the current rate imposed by the State at \$1.11/line/month. This fee covers the use of highway and street right-of-way by certificated providers of telecommunication services and is charged to the ultimate end user. For FY 2018, revenues are projected at \$1.2 million based upon historical receipts. Note that FY 2016 actuals are low due to late payments from one company.

Other

Other license, permit, and fee revenue comes from rezoning permits, fire system fees, child care permits, and other miscellaneous use permits and fees. In FY 2018, "other" revenues are forecast to increase 19 percent, primarily driven by increases in fire permit fees due to proposed increases to the fees as well as higher revenue estimates for fire system testing fees.

FINES, INTEREST, RENTS

These revenues include fines, interest, building rents, lease agreements, paid parking, rental, and sale of surplus properties.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Fines/Tickets	\$7,059,140	\$8,317,748	\$7,142,700	-14%
Interest	5,974,455	2,350,000	7,352,740	213%
Courthouse Plaza Rent	2,763,149	3,000,000	3,000,000	-
Paid parking	1,086,510	1,015,000	1,200,160	18%
Other Revenue	812,472	628,139	1,174,606	87%
Total	\$17,695,726	\$15,310,887	\$19,870,206	30%

Fines/Tickets

This category is comprised of traffic moving violations, parking tickets, photo red light fines, arrest fees, false alarm fines, and civil penalties. For FY 2018, this category is projected to decrease fourteen percent based on actual receipts of parking tickets and an anticipated decrease in photo red light fines.

Interest

Interest is earned on County General Fund and bond fund balances, which are invested on a short-term basis until needed to pay for County expenditures. Interest earned varies due to changing balances and interest rates.

Courthouse Plaza

The County receives payments from Vornado Realty (formerly Charles E. Smith) for the land under 2100, 2110, and 2150 Clarendon Boulevard. The County shares in the net profit on the buildings' operations. FY 2018 revenues are expected to remain flat based on recent actual receipts.

Paid Parking

This revenue is generated by the monthly parking charges in various government buildings. FY 2018 revenue is projected to increase eighteen percent.

Other

Rentals, sales of surplus property, and lease agreements are included in this revenue category. The increase projected in FY 2018 is primarily a reflection of DES lease agreements, primarily attributable to 2020 N. 14th Street.

CHARGES FOR SERVICES

This category encompasses revenues received for a variety of County services. Service charges are structured so that the users of a particular service are the ones to pay for a majority of its costs, as opposed to using general tax dollars to fund services that benefit a small segment of the population. The chart below highlights the major sources of revenues.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Refuse/Recycling Fee	\$8,985,066	\$10,201,696	\$10,430,112	2%
Parking Meters	8,511,265	8,785,000	9,160,057	4%
Recreation Fees	9,302,529	9,635,725	10,187,414	6%
Ambulance Service Fees	2,863,686	3,850,000	4,000,000	4%
Arlington Transit / Commuter Store	5,787,294	6,261,490	6,642,252	6%
Indirect Administrative Charges	4,201,799	4,054,299	4,338,162	7%
Mental Health Charges	2,474,982	2,327,259	2,403,259	3%
Falls Church Reimbursement	4,158,476	4,016,768	4,274,432	6%
Other	8,205,883	7,272,017	7,604,073	5%
Total	\$54,490,980	\$56,404,254	\$59,039,761	5%

Refuse/Recycling Fee

For FY 2018, the combined residential customer rate for refuse collection, disposal, and recycling is increasing two percent to \$314.16 annually in order to realize revenues necessary to finance expenses related to residential solid waste program and to begin repaying a loan from the Utilities Capital Projects Fund for the General Funds share of the cost of the new Utility Billing System.

The County's policy for the refuse rate is recovery of 100 percent of disposal and collection costs, which includes refuse and recycling collection, landfill fees, leaf collection, cart management and administration, and associated overhead costs, which are partially offset by revenue from sale of recyclable materials.

Parking Meters

Parking meter revenue increases four percent based on actual receipts.

Recreation Fees

Recreation fees include charges for summer camp programs, senior adult programs, competitive swimming, recreation classes, membership in County fitness centers, use of the athletic fields, and many other services.

Ambulance Service Fees

The increase in ambulance service fee revenue reflects the addition of budgeted funds for the collection of delinquent ambulance fees.

Arlington Transit / Commuter Store

Arlington Transit / Commuter Store revenue includes ART bus fares and business contributions for transportation demand management (TDM) programs. FY 2018 revenues are projected to increase due primarily to the increase in ART and STAR rates to be consistent with changes to METRO adopted rates.

Indirect Administrative Charges

Indirect administrative charges are reimbursements from the Utilities Fund, the CPHD Development Fund, and the Stormwater Fund for administrative functions (e.g. payroll, technology help desk, accounts payable) performed by County staff on behalf of the fund.

Mental Health Service Charges

The Department of Human Services provides counseling, case management, and psychiatric services to individuals needing mental health, substance abuse, and intellectual/developmental disability support services. Fees for services are paid by individuals receiving services or Medicaid, if applicable. In FY 2018, increases to mental health service charges are due to additional revenue from the new peer support and substance abuse fees and an increase in reimbursement for services from clients and third party payers.

City of Falls Church Reimbursement Revenue

Arlington County provides a number of services to residents of the City of Falls Church (the City), including fire, judicial, emergency communication services, and jailing of prisoners. Fire Station No. 6 is a joint-use facility, which is staffed by Arlington County firefighters but owned by the City. The County manages the facility maintenance and capital improvements at the station. The City reimburses the County for a portion of fire/EMS expenses and the capital expenses.

Under the terms of the County's judicial and public safety services agreement with the City, the City uses the County's alcohol safety program, Circuit Court, General District Court, Juvenile and Domestic Relations Court, Argus House, and community corrections. The County generally charges the City based on the City's proportionate use of these services. The County's Commonwealth Attorney also prosecutes cases on behalf of the City. Finally, the County answers all emergency 911 calls from the City. The County's Emergency Communications Center staff dispatches fire and ambulance crews for emergencies in the City. Emergency 911 calls necessitating police-related services are routed back to the City's police department.

In addition, the City of Falls Church utilizes the Arlington County detention facility to house prisoners and is charged a daily prisoner rate.

The table on the following page provides greater detail on revenue from Falls Church. Under the terms of the County's agreements with the City, the budgeted revenue from Falls Church is based on the upcoming fiscal year's budget with an adjustment—either upwards or downwards—to account for the differences between the City's share of the County's budgeted and actual costs from the most recently-ended fiscal year. This reconciliation process explains the substantial swings for some departments' budgeted revenue from one year to the next.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Circuit Court	\$36,299	\$43,546	\$44,368	2%
Clerk of the Circuit Court	135,181	141,351	126,487	-11%
Community Corrections	15,022	12,268	13,487	10%
General District Court	10,969	10,375	9,818	-5%
Magistrate	2,319	2,305	2,168	-6%
Juvenile and Domestic Relations Court	93,226	127,962	408,566	219%
Commonwealth's Attorney	141,783	142,180	185,270	30%
Sheriff	525,059	550,136	554,693	1%
Fire	2,588,626	2,455,859	2,550,973	4%
Emergency Communications Center	573,638	520,634	366,853	-30%
Department of Management and Finance	10,189	10,152	11,749	16%
Fire Station 6 - Capital Improvements & Operations Maintenance	26,165	-	-	-
Total	\$4,158,476	\$4,016,768	\$4,274,432	6%

Other

Major revenue sources in the "Other" category are: miscellaneous service charges (increasing \$158,622 or six percent), public health fees (increasing \$82,807 or 14 percent), and engineering service charges (increasing \$63,874 or six percent).

REVENUE FROM THE COMMONWEALTH

Arlington receives funds from the Commonwealth of Virginia for a variety of State-mandated and supported functions and services. The County also receives a portion of some revenues collected by the State. The chart below highlights the total amount received from the Commonwealth of Virginia and details the sources that comprise the total.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Highway Aid	\$16,896,925	\$17,794,168	\$18,157,983	2%
Law Enforcement Aid	6,149,640	6,389,475	6,347,640	-1%
Health Reimbursement	3,265,147	3,288,551	3,507,959	7%
Social Services	3,637,792	4,503,591	4,707,764	5%
Mental Health/ Intellectual Disability	11,032,342	9,640,015	9,752,560	1%
Sheriff / Detention	7,667,223	7,859,658	7,800,860	-1%
Prisoner Expense Reimbursement	1,114,762	950,000	1,100,000	16%
Commuter Assistance	5,800,804	5,183,172	5,762,235	11%
Comprehensive Services Act	1,072,485	2,983,713	1,573,420	-47%
Other	15,153,594	14,285,534	14,692,326	3%
Total	\$71,790,714	\$72,877,877	\$73,402,747	1%

Highway Aid

The County receives Highway Aid as a result of Arlington's decision not to join the Commonwealth's secondary road system in 1932. The County assumed maintenance responsibilities for the secondary roads in Arlington and receives State highway aid for that function. These funds are derived primarily from the Commonwealth's collection of new car sales and gasoline taxes, and other vehicle-related fees and taxes. For the FY 2018 budget, highway aid is projected to increase two percent based on estimates for actual FY 2017 revenue.

Law Enforcement Aid

Law Enforcement Aid is provided to the County to partially fund salaries of law enforcement officers and to provide funds for their training in order to comply with the Code of Virginia Section 9.1-165. Arlington receives a percentage of law enforcement aid ("HB599") funding each year based on population, crime rates, and social service rates. For the FY 2018 budget, the County is projecting law enforcement aid at \$6.3 million.

Health Reimbursement

These funds are primarily from the Virginia Department of Health and allow Arlington to operate as one of two locally administered public health clinics in the Commonwealth. The County works with the community and regional organizations to prepare for public health emergencies, to control and prevent the spread of infectious diseases in the community, and to prevent disease and promote optimum health for at-risk populations. FY 2018 health reimbursement funds are expected to increase based on the addition of 2.2 Developmental Disability Specialists in the Department of Human Services.

Social Services

Social service funds from the State are used to provide services to qualifying families, adults, and children. These funds help support a variety of services such as adoption, foster care, public assistance, and senior assistance. The state's formula for funding is based on variables including population, incident rates, and state program reviews.

Mental Health / Intellectual Disability

The Commonwealth provides funding to support community-based mental health and support services, which includes residential services, case and care management services, individual therapy, specialized psychological testing, and family support and education.

Sheriff / Detention Center

The Compensation Board of the Commonwealth provides annual support toward the total cost of operations of the Sheriff's Office and the Arlington County Detention Facility.

Prisoner Expense Reimbursement

The Commonwealth reimburses localities for a portion of the cost to house inmates in local correctional facilities. The County receives a per diem amount (\$4/day for inmates held on misdemeanor convictions or felony sentences under one year; \$12/day for inmates held for felony convictions exceeding a one-year sentence) for each inmate held.

Commuter Assistance

Commuter Assistance funding provided by the State is used to support local programs and efforts such as ridesharing and telecommuting programs, transit friendly site planning, on-site transit ticket sales, transportation demand management planning, and Clean Air Act compliance. In FY 2018, funds are expected to increase 11 percent due to early notification of supplemental grant awards related to Congestion Mitigation and Air Quality (CMAQ) funds, which are entirely offset by an equal increase in expenses.

Comprehensive Services Act (CSA)

The Comprehensive Services Act for At-Risk Youth and Families (CSA) provides a pool of state funds to purchase services for at-risk youth and their families. The state funds, combined with local community funds, are managed by our Department of Human Services in collaboration with other County agencies to plan and oversee services to youth. CSA revenue decreases due to a technical adjustment to bring the budget in line with actual reimbursements.

Other

The "Other" state revenue category includes transit aid, traffic signal reimbursements, the County's share of the grantor's tax, which is imposed on sellers of real property, and Compensation Board funding for support of elected officials who perform State-mandated and local functions, such as the Circuit Court Clerk, Commissioner of the Revenue, Treasurer, Sheriff, and Commonwealth's Attorney.

REVENUE FROM THE FEDERAL GOVERNMENT

The federal government provides funding for employment assistance, housing programs, drug enforcement, aid to the elderly, and other programs.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
WA / JTPA	\$828,286	\$854,800	\$854,800	-
HUD / HOME	224,411	698,075	733,251	5%
Health & Human Service	437,853	126,730	-	-100%
Mental Health	1,464,777	1,749,899	1,618,986	-7%
Social Services	10,283,403	8,020,765	8,834,619	10%
Substance Abuse	773,898	758,541	758,541	-
Other	3,023,011	2,246,510	2,370,636	6%
Total	\$17,035,639	\$14,455,320	\$15,170,833	5%

WIA / JTPA

The Workforce Investment Act (WIA)/Job Training Partnership Act (JTPA) funding is based on unemployment data, poverty levels, and the current year's allocation by the state.

HUD / HOME

U.S. Department of Housing and Urban Development HOME grants provide funding to localities for a wide range of activities that build, buy, or rehabilitate affordable housing for rent or homeownership or provide direct rental assistance to low-income people.

Health & Human Services

The Department of Health & Human Services' Drug Free Communities Grant funds local drug-free community coalitions to increase collaboration among partners to prevent and reduce youth substance abuse. DHS's SAMHSA grant expired at the end of the first quarter of FY 2017.

Mental Health

Federal pass through revenue (i.e. federal grants to the state) from the Department of Mental Health, Mental Retardation, and Substance Abuse Services. Programs funded from the agency provide residential treatment for the seriously mentally ill, early intervention, and emergency response to mental health crises as well as the People Assisting the Homeless (PATH) Program.

Social Services

Social services revenue represents the largest single category of General Fund federal funds—accounting for approximately \$8.8 million—and is passed through the State's budget to Arlington County. Since some of the federal social service programs are 100 percent reimbursable, revenue will change with changes in caseloads. The increase in FY 2018 of federal social service funding is due to increases in the allocations for federally-funded programs.

Substance Abuse

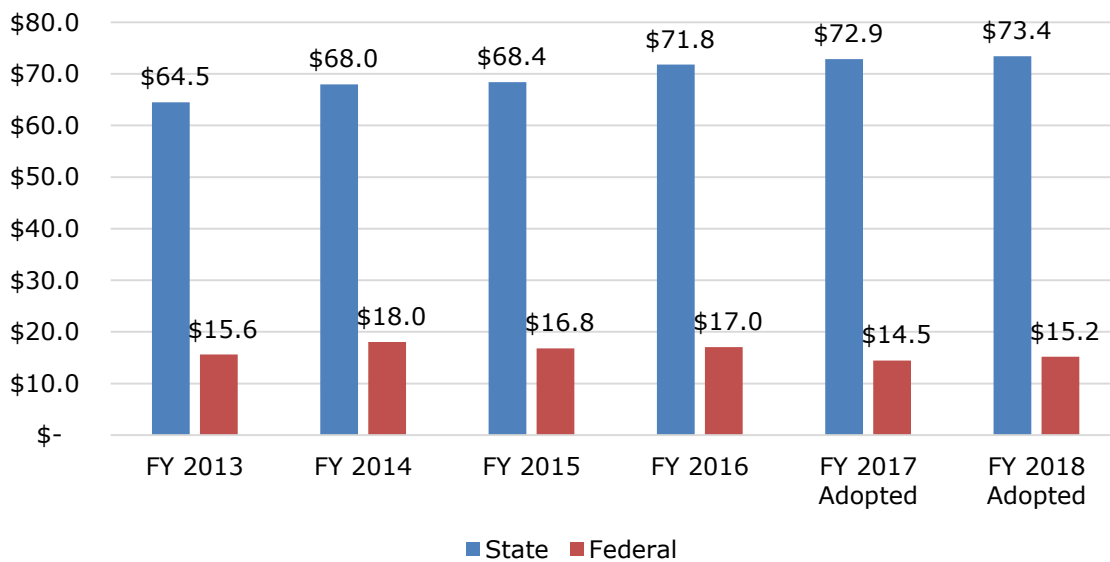
Federal substance abuse funds are used to prevent adverse social, legal, and medical conditions in individuals resulting from alcohol and drug dependency. Outpatient programs provide assessment, individual and group therapy, alcohol and drug education courses, relapse prevention services, psychological evaluations, urinalysis, and referral to community-based support groups. Residential

programs provide individuals with initial assessments, referrals to appropriate programs, support during and after treatment, and connecting to other community resources. In FY 2018, substance abuse funding is flat.

Other

The remaining federal revenue includes grant funding through the Older Americans Act (OAA), emergency management grants, prisoner reimbursements, and other miscellaneous grant and reimbursement funding. The six percent increase in “other” federal funding is driven primarily by increased OAA funding due to an adjustment in the Agency on Aging Plan (\$89,477).

State and Federal Government Revenue
(in millions)



MISCELLANEOUS REVENUE

These include revenue sources that do not fall under any other category and include one-time or pass through funds. Included in these payments are revenue from the sale of land and buildings. The “Other” category includes various revenue to the Department of Human Services for a lease agreement with Cherrydale Nursing Center, the Arlington Employment Center’s One Stop Comprehensive Services Team, premiums from bond sales, and loan repayments from Signature Theater.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Sale of Land and Buildings	\$840,667	\$15,000	\$15,000	-
Cable TV Administration	245,065	-	-	-
Affordable Housing Investment Fund	8,898,414	-	-	-
Gifts & Donations	2,912	5,000	5,000	-
Treasurer’s Returned Checks	32,270	30,000	30,000	-
Other	7,099,048	1,446,088	1,184,950	-18%
Total	\$17,118,376	\$1,496,088	\$1,234,950	-17%

TRANSFERS FROM OTHER FUNDS & PRIOR YEAR FUND BALANCE

Transfers to the General Fund include the Automotive Fund transfer to cover its share of insurance costs, funding for the administration of the business improvement districts (Rosslyn, Crystal City, and Ballston), and funding from various Trust and Agency accounts. Furthermore, there is a budgeted transfer of \$2.4 million from the Industrial Development Authority (IDA) to the County from the collection of user fees in the Ballston skating facility to pay the debt on the taxable revenue bonds that the County issued in CY 2006.

Funds unspent (under-expenditures or increased revenues) from previous fiscal years have been used to support one-time expenses in subsequent year's budgets. The FY 2018 budget includes \$31,526,938 in carryover funds, funded by a combination of additional revenue and/or expense savings identified from previous fiscal years.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Transfers	\$909,618	\$5,879,689	\$2,690,347	-54%
Prior Year Adjusted Balance	123,362,693	24,044,470	31,526,938	31%
Total	\$124,272,311	\$29,924,159	\$34,217,285	14%

TOTAL GENERAL FUND REVENUES

Below is a summary of the revenue categories previously described as well as total revenues for the General Fund in Fiscal Years 2016, 2017 (adopted), and 2018 (adopted).

General Fund Revenues	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Real Estate Tax	\$675,717,874	\$687,171,555	\$715,037,910	4%
Personal Property Tax	111,768,491	112,052,147	115,452,147	3%
BPOL Tax	60,181,386	57,020,000	63,088,073	11%
Local Sales Tax	39,683,462	40,200,000	42,000,000	4%
Recordation Tax	6,049,809	5,000,000	5,300,000	6%
Transient Occupancy Tax	24,106,373	25,000,000	25,450,000	2%
Cigarette Tax	2,412,224	2,500,000	2,250,000	-10%
Meals Tax	37,332,584	38,500,000	39,900,000	4%
Utility Tax	11,459,470	11,950,000	12,652,000	6%
Communications Tax	7,314,146	7,500,000	7,100,000	-5%
Other Taxes	10,459,939	10,125,000	10,780,000	6%
Total Local Taxes	986,485,758	997,018,702	1,039,010,130	4%
Licenses, Permits & Fees	9,846,558	10,217,950	10,766,100	5%
Fines, Interest, Rents	17,695,726	15,310,887	19,870,206	30%
Charges for Services	54,490,980	56,404,254	59,039,761	5%
Commonwealth	71,790,714	72,877,877	73,402,747	1%
Federal Government	17,035,639	14,455,320	15,170,833	5%
Miscellaneous Revenue	17,118,376	1,496,088	1,234,950	-17%
Transfer	909,618	5,879,689	2,690,347	-54%
Total Non-tax Revenue	188,887,611	176,642,065	182,174,944	3%
TOTAL (excluding prior year balance)	1,175,373,369	1,173,660,767	1,221,185,074	4%
Prior Year Adjusted Balance	123,362,693	24,044,470	31,526,938	31%
Total (including Prior Year Balance)	\$1,298,736,062	\$1,197,705,237	\$1,252,712,012	5%

TRAVEL AND TOURISM PROMOTION FUND (Fund 202)

Arlington County's enabling legislation to levy an additional Transient Occupancy Tax add-on (0.25%) to support this fund was reinstated by the Virginia General Assembly for the FY 2017 budget year. Funds are used to market and promote tourism in Arlington County.

The FY 2017 budget is revised to reflect the budgetary adjustment approved by the County Board after budget adoption to transfer Arlington Convention and Visitor Service (ACVS) expenses to the Travel and Tourism Promotion Fund (202).

	FY 2016 Actual	FY 2017 Revised	FY 2018 Adopted	% Change '17 to '18
Transient Occupancy Tax	-	\$1,250,000	\$1,272,500	2%
Transfer In	-	626,148	246,700	-61%
Total	-	\$1,876,148	\$1,519,200	-19%

BALLSTON SPECIAL ASSESSMENT DISTRICT FUND (Fund 203)

In December 2010, the Arlington County Board established a service district in the Ballston area. The purpose of the district is to provide supplemental services to those already provided by the County government. In CY 2011, an additional real estate tax levy on commercially zoned properties was approved to fund additional services and programs within the district's boundaries. A non-profit organization, representing owners and tenants of properties in the district, was established to manage the additional services and related activities in the district.

- The CY 2017 real estate tax rate is \$0.045 for each \$100 of assessed value, no change from the CY 2016 rate.
- ↓ BID expenditures and revenues decrease by four percent due to lower assessments and the reclassification of several properties to apartment use. The Ballston BID does not include apartments.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Service District Revenue	\$1,538,692	\$1,610,085	\$1,539,333	-4%

ROSSLYN SPECIAL ASSESSMENT DISTRICT FUND (Fund 204)

In December 2002, the Arlington County Board established a service district in the downtown Rosslyn area. The purpose of the district is to provide supplemental services to those already provided by the County government. Each year an additional real estate tax levy is approved to fund the additional services and programs within the district's boundaries. The Rosslyn Business Improvement Corporation, an organization whose board of directors and committee membership includes owners and tenants of properties in the district as well as County and neighborhood representatives, submits a work program and budget for the Arlington County Board's consideration.

- The CY 2017 real estate tax rate is \$0.078 for each \$100 of assessed value, no change from the CY 2016 rate.
- ↑ BID expenditures and revenues increase by six percent due to higher assessments.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Service District Revenue	\$3,494,278	\$3,614,586	\$3,813,445	6%

CRYSTAL CITY SPECIAL ASSESSMENT DISTRICT FUND (Fund 205)

In April 2006, the Arlington County Board established a service district in the downtown Crystal City area. The purpose of the district is to provide supplemental services to those already provided by the County government. Each year an additional real estate tax levy is approved to fund the additional services and programs within the district’s boundaries. The Crystal City Business Improvement Corporation, an organization whose board of directors and committee membership includes owners and tenants of properties in the district as well as County representatives, submits a work program and budget for Arlington County Board consideration.

- The CY 2017 real estate tax rate is \$0.043 for each \$100 of assessed value, no change from the CY 2016 tax rate.
- ↑ BID expenditures and revenues increase by four percent due to higher assessments.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Service District Revenue	\$2,528,683	\$2,588,141	\$2,681,991	4%

COMMUNITY DEVELOPMENT FUND (Fund 206)

The Community Development Fund is used to address low- and moderate-income housing needs and other community projects. The Community Development Block Grant (CDBG) program was established as a separate special revenue fund in FY 1987 to comply with requirements of the federal Department of Housing and Urban Development (HUD). FY 2018 revenue is expected to increase less than one percent.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
CDBG Revenues	\$1,467,802	\$1,219,919	\$1,221,085	-

SECTION 8 HOUSING ASSISTANCE FUND (Fund 208)

This program provides vouchers for housing to eligible Arlington County residents. The federal funds are used for the administrative costs of the program as well as for the rental subsidy payments.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Housing Assistance	\$15,916,562	\$15,859,708	\$16,865,568	6%
Administrative Fees	1,434,479	1,395,407	1,544,140	11%
Interest	9,682	-	-	-
HOPWA Grant	50,303	52,600	64,361	22%
Shelter Plus Care	279,624	339,734	329,818	-3%
Miscellaneous	19,100	40,900	40,900	-
Use of Fund Balance	(218,773)	-	-	-
Total	\$17,490,977	\$17,688,349	\$18,844,787	7%

GENERAL CAPITAL PROJECTS FUND (Fund 313)

The General Capital Projects Fund accounts for the capital projects for general government functions, which are financed under the County's Pay-As-You-Go (PAYG) Capital Program. The program areas include local parks and recreation, transportation, community conservation, government facilities, technology, and regional contributions. In the FY 2018 budget, the County's ongoing funding for PAYG capital projects is \$6.9 million and one-time funding is \$6.7 million.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Charges for Services	\$1,527,781	-	-	-
Miscellaneous Revenue	1,928,682	-	-	-
Cable TV	1,106,641	-	-	-
Falls Church Reimbursement	271	-	-	-
State Grant - Misc.	7,787,831	-	-	-
Federal Revenue - Misc.	10,578	-	-	-
Proceeds for Lease Purchase	5,418,570	-	-	-
Transfer In	19,890,523	\$11,615,946	\$13,570,178	17%
Total	\$37,670,877	\$11,615,946	\$13,570,178	17%

STORMWATER FUND (Fund 321)

Under the Sanitary District Act of 1929 (Chapter 161, *Acts of Assembly*, as amended), local governments in Virginia are authorized to establish sanitary districts to fund a variety of infrastructure needs, including stormwater drainage. The County established its own sanitary district in 1930 that encompassed the entire jurisdiction.

As part of the FY 2009 budget process, in CY 2008 the County Board adopted a sanitary district tax of \$0.01 per \$100 of assessed value in order to fund stormwater management initiatives. For CY 2010, this tax was increased to \$0.013 per \$100.

This \$0.013 tax is included in the semi-annual real estate bills and, when combined with the CY 2017 base real estate rate of \$0.993, brings the total blended real estate rate to \$1.006 per \$100 of assessed real property value. The anticipated \$10.2 million in FY 2018 revenue will help ensure the future sustainability of the County's aging stormwater infrastructure and compliance with federal and State stormwater management requirements.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Sanitary District Tax	\$9,013,936	\$9,351,470	\$9,609,660	3%
Fines	9,829	-	-	-
Sediment/Erosion Control	129,980	450,000	550,000	22%
Misc. State & Federal Grants	31,295	-	-	-
Total	\$9,185,040	\$9,801,470	\$10,159,660	4%

TRANSPORTATION CAPITAL FUND (Funds 330 & 331)

In April 2007, the General Assembly passed HB 3202, which authorized northern Virginia localities to impose a tax of up to \$0.25 per \$100 of assessed real property on properties used or zoned for commercial or industrial purposes in order to fund transportation initiatives. As part of the FY 2009 budget deliberations, the County Board adopted a commercial real estate tax of \$0.125 per \$100, with revenue to be deposited in the new Transportation Capital Fund. In 2010, the General Assembly capped this tax rate at \$0.125 per \$100 of assessed real property value. For the FY 2018 budget, revenue for the transportation capital fund is projected at \$38.3 million, with the tax rate remaining at \$0.125 and commercial property assessments increasing slightly.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Commercial Real Estate Tax	\$24,423,284	\$24,783,311	\$26,423,698	7%
Developer Contributions	777,356	-	-	-
NVTA Local Share	11,796,879	11,814,441	11,900,000	1%
NVTA Regional Share	978,701	-	-	-
State Aid	7,238,834	-	-	-
State Transportation Grants	1,292,557	-	-	-
Miscellaneous	845,417	-	-	-
Total	\$47,353,028	\$36,597,752	\$38,323,698	5%

CRYSTAL CITY, POTOMAC YARD, AND PENTAGON CITY TAX INCREMENT FINANCING FUND (Fund 335)

In October 2010, the Arlington County Board established a tax increment financing area in support of the Crystal City Sector Plan and infrastructure that will benefit Potomac Yard and Pentagon City. Tax increment financing (TIF) is a mechanism used to support development and redevelopment by capturing the projected increase in property tax revenues in the area and investing those funds in improvements located in the designated area. Unlike a special district, it is not an additional or new tax. Rather, it redirects and segregates the increase in property tax revenues that would normally flow to the General Fund so that it can be used for a specified purpose. The amount of the tax increment revenue is determined by setting a baseline assessed value of all property in the area on January 1, 2011. In each subsequent year, the incremental increase in assessed values relative to the base year is determined and a portion of this incremental tax revenue is segregated and deposited to a separate fund.

The CY 2017 base real estate tax rate is \$0.993 for each \$100 of assessed property value. The FY 2018 budget adjusts the increment of the tax allocated to the TIF from 33 percent to 30 percent of the projected tax revenue generated from the incremental assessment growth between January

2011 and January 2017 in the Crystal City TIF area at the CY 2017 tax rate. Total assessed value in the Crystal City TIF district increased 5.6 percent from CY 2016 to CY 2017.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Real Estate	\$3,980,241	\$4,812,420	\$6,304,880	31%
State Aid NVTC	537	-	-	-
Federal Funds Match	215,446	-	-	-
Total	\$4,196,224	\$4,812,420	\$6,304,880	31%

COLUMBIA PIKE TAX INCREMENT FINANCING FUND (FUND 336)

In December 2013, the Arlington County Board established a tax increment financing area in support of the Columbia Pike Neighborhoods Area Plan that will benefit affordable housing initiatives and other public services and improvements. Tax increment financing (TIF) is a mechanism used to support development and redevelopment by capturing the projected increase in property tax revenues in the area and investing those funds in improvements located in the designated area. Unlike a special district, it is not an additional or new tax. Rather, it redirects and segregates the increase in property tax revenues that would normally flow to the General Fund so that it can be used for a specified purpose. The amount of the tax increment revenue is determined by setting a baseline assessed value of all property in a County Board determined calendar. In each subsequent year, the incremental increase in assessed values relative to the base year is determined and a portion of this incremental tax revenue is segregated and deposited to a separate fund. The County Board has allocated 25 percent of the incremental tax revenue above the base year be deposited into the Columbia Pike TIF Fund.

For FY 2018 the County Board revised the baseline calendar year from CY 2014 to CY 2018. In FY 2018 no new funding will be directed to the district; however, existing funding balances will remain in the fund and future real estate tax revenue over the CY 2018 base year will be allocated to the fund in the future.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Real Estate Tax Total	\$308,369	\$952,180	\$0	-100%

UTILITIES FUND (Fund 503)

The revenues for this self-supporting enterprise fund are derived from water/sewer service charges, water service connection fees, sewage treatment service charges, interest earnings, and other fees for service.

Water/sewer service charges are the largest source of revenue for the Utilities Fund and are derived from quarterly utility bills paid by residents and monthly or quarterly bills paid by commercial establishments. The water/sewer rate increases from \$13.27 per thousand gallons to \$13.62 per thousand gallons for FY 2018. This corresponds to an estimated annual residential cost of \$953.40, assuming 70,000 gallons of water consumption.

Water service connection fees are paid by new users to connect to the water system. The fee amount is based on the size of the pipe being connected into the water system. Sewage treatment charges are revenues received for operations and maintenance cost reimbursements from neighboring jurisdictions (Falls Church, Alexandria, and Fairfax County) and federal government installations and other entities, including the Pentagon and Reagan National Airport, which use the County sewage system but receive drinking water from other sources.

In the FY 2018 adopted budget, Utilities Fund revenues are projected to total \$101.8 million.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Interest	\$135,520	\$50,000	\$50,000	-
Hazardous Household Material Fee	7,700	12,500	10,000	-20%
Utility Marking Fee	182,094	210,000	195,000	-7%
Water Sewer Service	93,056,953	93,726,068	96,134,571	3%
Water Service Connection Fees	1,282,297	1,297,000	1,265,000	-2%
Sewage Treatment	3,781,654	4,241,469	3,930,200	-7%
Flow Test Fees	15,800	14,000	14,500	4%
Miscellaneous Revenue	248,035	232,240	240,140	3%
Total	\$98,710,053	\$99,783,277	\$101,839,411	2%

UTILITIES CAPITAL PROJECTS FUND (Fund 519)

The Utilities Capital Projects Fund accounts for capital projects for the sanitary sewer collection system, water distribution system, and wastewater treatment plant. The projects are funded through interest earnings from fund balance, infrastructure availability fees paid by developers for capital costs necessary to upgrade the water distribution and sewage collection systems, and transfers from the Utilities Operating Fund. Sewage treatment charges are revenues received from neighboring jurisdictions (Falls Church, Alexandria, and Fairfax County) for reimbursement of a portion of the upgrade costs at the Water Pollution Control Plant. In addition, significant portions of the Master Plan 2001 Update—the large-scale capital project to upgrade and expand the Water Pollution Control Plant to comply with State and federal environmental regulations—are being funded through the Virginia Revolving Loan Program and a grant from the state Water Quality Improvement Fund.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Interest	\$328,867	\$100,000	\$100,000	-
Water / Sewer Hook-up	5,474,991	5,000,000	5,000,000	-
Sewage Treatment Charges	60,110	1,371,000	555,900	-59%
Miscellaneous	31,572	-	-	-
Transfer In	13,525,850	11,810,500	13,770,840	17%
Total	\$19,421,390	\$18,281,500	\$19,426,740	6%

BALLSTON GARAGE (Funds 540 & 548)

Revenues received from the Ballston Garage Fund are used to offset costs of operating the garage. Interest accrues from earnings on the fund balance. Parking revenues are payments by the users of

the public parking facility, which are collected by the County's contract operator. In FY 2007, the eighth level of the parking garage was completed in part to support the Kettler Capitals Iceplex. Revenue from the operation of the lower seven levels of the parking garage is posted to a separate fund from revenue from the operation of eighth floor. However, for the purposes of the table below, the revenues from the two funds are combined.

In May 2012, the County raised parking rates at the garage in order to make capital improvements and to pay down principal on the outstanding bonds. The approved pay structure keeps the \$1 rate for the first three hours of parking and increases the graduated hourly rates over three hours anywhere from \$0.50 to \$1.00. The new graduated hourly rate also applies on the weekends. The five-day monthly rate is \$105 and the maximum daily rate is \$10.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Interest	\$4,431	\$5,000	\$12,000	140%
Parking Revenue	4,245,760	3,826,249	3,485,371	-9%
Miscellaneous	123,146	-	-	-
Total	\$4,373,337	\$3,831,249	\$3,497,371	-9%

CPHD DEVELOPMENT FUND (Fund 570)

In September 2007, the County Board established the self-supporting CPHD Development Fund to provide a dedicated funding source for all building, trade, zoning and other development-related fee services. Beginning on July 1, 2008, revenue from a variety of fees that had previously gone to the General Fund began posting to this new fund, including building, electrical, plumbing, occupancy, and elevator certificate permits.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Building Permits	\$8,039,077	\$8,541,000	\$8,541,000	-
Electrical Permits	2,207,204	1,811,151	1,811,151	-
Plumbing Permits	1,375,746	1,325,000	1,325,000	-
Mechanical Permits	940,069	750,000	750,000	-
Occupancy Permits	585,355	635,000	635,000	-
Elevator Certificate Fees	821,164	850,000	850,000	-
Plan Review - Walk Throughs	786,853	738,000	738,000	-
Other Revenue	340,328	159,345	188,797	18%
Total	\$15,095,796	\$14,809,496	\$14,838,948	-

AUTOMOTIVE EQUIPMENT FUND (Fund 609)

The Automotive Equipment Division of the Department of Environmental Services operates as an internal service fund and supports the County's automotive fleet.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Sales of Surplus Equipment	\$688,564	\$250,000	\$250,000	-
Services from Other Agencies	20,365,432	17,022,712	17,146,417	1%
Miscellaneous Revenue	2,312,039	441,000	451,000	2%
Transfer In	100,624	-	185,835	-
Total	\$23,466,659	\$17,713,712	\$18,033,252	2%

PRINTING FUND (Fund 611)

Revenues in this internal service fund are received from outside agencies and the Arlington County Public Schools for printing and photocopying services, as well as a General Fund transfer for non-billable services.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Services to Agencies	\$2,364,659	\$1,902,106	\$2,237,588	18%
Transfer In	231,484	241,769	249,600	3%
Total	\$2,596,143	\$2,143,875	\$2,487,188	16%

RESIDENTIAL TAXATION AND FEE TRENDS

During each budget cycle, tax and fee rate changes are reviewed in light of the costs of providing services to County residents. The following section is a brief analysis of the residential tax burden in Arlington County and other area jurisdictions. Arlington's tax rates continue to be very competitive with other Washington metropolitan area jurisdictions.

Real Estate Tax

The base real estate tax rate is increased \$0.015 from \$0.978 to \$0.993 per \$100 of assessed value. At the total tax rate of \$1.006 per \$100 of assessed value, which includes the base rate of \$0.993 plus the \$0.013 sanitary district tax rate for stormwater management, the real estate tax bill for the average residential home will increase \$228, or 3.8 percent, in calendar year 2017. The average assessment for a single-family home increased 2.3 percent, from \$603,500 in CY 2016 to \$617,200 in CY 2017.

REAL ESTATE TAX PAYMENT Average Single Family Home

Calendar Year	Average Assessed Value	Tax Rate*	Tax Payment	Tax Payment Increase
2008	\$530,800	\$0.848	\$4,501	\$104
2009	\$520,100	\$0.875	\$4,551	\$50
2010	\$503,200	\$0.958	\$4,821	\$270
2011	\$510,200	\$0.958	\$4,888	\$67
2012	\$519,400	\$0.971	\$5,043	\$155
2013	\$524,700	\$1.006	\$5,278	\$235
2014	\$552,700	\$0.996	\$5,505	\$227
2015	\$587,100	\$0.996	\$5,848	\$343
2016	\$603,500	\$0.991	\$5,981	\$133
2017	\$617,200	\$1.006	\$6,209	\$228

*In CY 2008 and CY 2009, the tax rate includes the \$0.01 sanitary district tax dedicated for stormwater management. In CY 2010, this tax rate was increased to \$0.013.

Personal Property Tax

For residents, vehicles are generally the item for which the personal property tax is paid. In CY 2006, the personal property tax rate was increased from \$4.40 per \$100 of assessed valuation to \$5.00. The valuation method uses the average loan value, which is approximately ten percent lower than

the trade-in value, and results in an effective personal property tax rate of \$4.50. The following chart illustrates the average assessed value of motor vehicles in the County over the past decade.

PERSONAL PROPERTY TAX BILL FOR TYPICAL HOUSEHOLD*
(Assumes 2.0 Cars Per Household)

Calendar Year	Average Assessed Value per Car	Tax Rate	Tax Payment For 2 Cars
2008	\$7,905	\$5.00	\$791
2009	\$7,218	\$5.00	\$722
2010	\$7,264	\$5.00	\$726
2011	\$7,409	\$5.00	\$741
2012	\$8,421	\$5.00	\$842
2013	\$8,842	\$5.00	\$884
2014	\$9,284	\$5.00	\$928
2015	\$9,399	\$5.00	\$940
2016	\$9,493	\$5.00	\$949
2017	\$9,682	\$5.00	\$968

*Does not reflect the State's fixed block grant distribution, which reduces the amount each household pays.

Refuse Collection and Disposal Fees

The annual residential charge for refuse and recycling increases from \$307.28 to \$314.16. This rate achieves the County's objective of 100 percent recovery of household refuse collection, disposal and recycling costs, leaf collection costs and overtime costs associated with brush and metal collection.

Fiscal Year	Refuse/ Recycling Fee
2009	\$306.56
2010	\$325.68
2011	\$344.24
2012	\$325.72
2013	\$293.92
2014	\$293.76
2015*	\$271.04
2016	\$271.04
2017	\$307.28
2018	\$314.16

*Reflects revised rate adopted in July 2014.

Water/Sewer Service Fees

As costs for water and sanitary sewer projects have risen, additional funding is required to sustain the self-supporting Utilities Fund. The FY 2018 water/sewer rate increased to \$13.62 per thousand gallons.

Fiscal Year	Water/Sewer Service Rate*	Average Annual Residential Cost
2009	\$10.54	\$737.80
2010	\$11.20	\$784.00
2011	\$11.74	\$821.80
2012	\$12.19	\$853.30
2013	\$12.61	\$882.70
2014	\$12.61	\$882.70
2015	\$13.04	\$912.80
2016	\$13.27	\$928.90
2017	\$13.27	\$928.90
2018	\$13.62	\$953.40

*Per thousand gallons; average usage equals 70,000 gallons per year.

Major Residential Taxes and Fees

The following chart summarizes the major residential taxes and fees for Arlington County for the average household. The chart uses the adopted tax and fee rates for CY 2014 through CY 2017. Due primarily to the real estate assessment increase, the average tax and fee burden on County households is expected to increase 3% over CY 2016.

	CY 2014	CY 2015	CY 2016	CY 2017	% Change '16 to '17
Real Estate Tax (includes sanitary district tax)	\$5,505	\$5,848	\$5,981	\$6,209	4%
Personal Property (taxpayer share only)*	918	908	950	968	2%
Annual Decal Fee*	66	66	66	66	-
Refuse Fee**	271	271	307	314	2%
Water / Sewer Service**	913	929	929	953	3%
Residential Utility Tax**	72	72	72	72	-
Total	\$7,745	\$8,094	\$8,305	\$8,582	3%

* Assumes two conventional vehicles per household, the approximate average number of vehicles owned per Arlington household. The personal property tax figures reflect the PPTRA subsidy for personal property tax relief. For CY 2017, it is projected that 28% of vehicle value between \$3,000 and \$20,000 will be exempt from taxation; values below \$3,000 are 100% exempt.

** Reflects the next fiscal year. Water/sewer rate reflects 70 thousand gallons of water consumption. Residential utility tax assumptions are based on the ceiling tax rates.

The following chart compares the estimated major residential taxes and fees for the Northern Virginia jurisdictions for the average household using Calendar Year 2017 rates and assessments.

**Calendar Year 2017 Regional Comparison
Estimated Annual Local Taxes and Fees Per Average Household**

	Arlington County	City of Alexandria	Fairfax County	City of Falls Church	City of Fairfax	Prince William County	Loudoun County
Average Residential Assessment	\$617,200	\$528,421	\$533,168	\$657,200	\$490,224	\$345,600	\$454,700
Estimated Taxes							
Real Estate ¹	\$6,209	\$5,971	\$6,025	\$8,741	\$5,201	\$4,170	\$5,115
Personal Property ²	968	968	884	968	800	716	814
Residential Consumer Utility ³	72	72	96	120	54	72	65
Subtotal	\$7,249	\$7,011	\$7,005	\$9,829	\$6,055	\$4,958	\$5,994
Estimated Fees							
Water/Sewer ⁴	\$953	\$1,004	\$794	\$1,029	\$736	\$874	\$730
Solid-Waste/Recycling ⁵	314	363	345	n/a	n/a	411	341
Decal Fee ²	66	66	66	66	66	48	50
TOTAL	\$8,583	\$8,444	\$8,210	\$10,924	\$6,857	\$6,291	\$7,115
Amount more (less) than Arlington		(\$139)	(\$373)	\$2,341	(\$1,725)	(\$2,291)	(\$1,467)
Percent more or less than Arlington		-1.6%	-4.3%	27.3%	-20.1%	-26.7%	-17.1%

¹ Represents the estimate real estate tax bill based on each locality's average single family home value and the adopted tax rate(s). Rates include the base real estate tax rate plus jurisdiction wide add-on rates for stormwater, pest control, fire and rescue services, etc. as appropriate for each jurisdiction. See table on next page.

² Estimate based upon 2.0 cars per household, and assumes the same average vehicle value of \$9,682. However, given that Arlington and Loudoun uses a lower assessment, the actual average car value for the other jurisdictions may be higher. Taxes do not reflect the State's fixed block grant to localities for vehicle tax relief and the adopted method of distribution.

³ Average household utility tax bills are based on the ceiling tax rate.

⁴ Assumes average single family residence uses 70,000 gallons of water per year. Estimates are based on either the proposed or adopted FY 2018 rates.

⁵ Residents in Falls Church and Fairfax City pay for the solid-waste/recycling fee as part of their real estate taxes. Loudoun & Prince William Counties do not offer this service. Instead, residents pay private haulers, such as BFI, directly. Most Fairfax County residents also pay a private hauler, but County collection is available in designated areas. For Loudoun and Prince William County, the amounts shown represent the average fees charged in Arlington, Alexandria and Fairfax County. For Prince William County, a \$70 annual solid waste fee is charged to single-family homeowners.

**COMPARISON OF NORTHERN VIRGINIA JURISDICTIONS' REAL ESTATE TAX BILL ⁽¹⁾
FOR THE AVERAGE SINGLE-FAMILY HOME ⁽²⁾**

	TAX YEAR 2016			TAX YEAR 2017			CHANGE FROM 2016 TO 2017			PERCENT CHANGE		
	Tax Rate	Average Assessed Value	Estimated Tax Payment	Tax Rate	Average Assessed Value	Estimated Tax Payment	Change in Tax Rate	Change in Average Assessed Value	Change in Tax Payment	Change in Tax Rate	Change in Average Assessed Value	Change in Tax Payment
Arlington ³	\$0.991	\$603,500	\$5,981	\$1.006	\$617,200	\$6,209	\$0.015	\$13,700	\$228	1.5%	2.3%	3.8%
Alexandria	\$1.073	\$521,227	\$5,593	\$1.130	\$528,421	\$5,971	\$0.057	\$7,194	\$378	5.3%	1.4%	6.8%
City of Fairfax ³	\$1.062	\$472,742	\$5,021	\$1.061	\$490,224	\$5,201	(\$0.001)	\$17,482	\$180	-0.1%	3.7%	3.6%
City of Falls Church ⁴	\$1.315	\$647,800	\$8,519	\$1.330	\$657,200	\$8,741	\$0.015	\$9,400	\$222	1.1%	1.5%	2.6%
Fairfax County ⁵	\$1.159	\$527,648	\$6,113	\$1.161	\$533,168	\$6,190	\$0.002	\$5,520	\$77	0.2%	1.0%	1.3%
Loudoun County	\$1.145	\$434,801	\$4,978	\$1.125	\$454,700	\$5,115	(\$0.020)	\$19,899	\$137	-1.7%	4.6%	2.8%
Prince William Co. ⁶	\$1.195	\$338,587	\$4,046	\$1.207	\$345,600	\$4,170	\$0.012	\$7,013	\$124	1.0%	2.1%	3.1%

¹ Real Estate tax bill is calculated at each jurisdiction's current real estate tax rate per \$100 of the jurisdiction's average single-family home value.

² Average single-family home value is based on all residential property including single family detached, semi-detached dwellings, condominiums, cooperatives, and townhouse residences.

³ Tax rates listed for Arlington and the City of Fairfax include the levy for stormwater funds.

⁴ City of Falls Church uses the median home value.

⁵ Tax rate for Fairfax County includes additional levies for stormwater and pest control.

⁶ Prince William's tax rate includes additional levies for fire and rescue and moth/mosquito control.

CALENDAR YEAR 2017 SELECTED BUSINESS, PROFESSIONAL, AND OCCUPATIONAL LICENSE TAX RATES*

	Arlington County	City of Alexandria	City of Falls Church	Fairfax City	Fairfax County	Loudoun County	Prince William County
FINANCIAL, REAL ESTATE, AND PROFESSIONAL SERVICES							
Professional Occupations	0.36	0.58	0.52	0.40	0.31	0.33	0.33
Real Estate Occupations	0.36	0.58	0.50	0.40	0.31	0.33	0.33
Renting	0.43 Com 0.28 Res	0.35 Com 0.50 Res	0.52 Com 0.38 Res	0.23 Com 0.50 Res	0.26	0.16	0.00
REPAIR, PERSONAL, AND BUSINESS SERVICES							
Special Occupational	0.36	0.35	0.36	0.27	0.31	0.33	N/A
Personal Services	0.35	0.35	0.36	0.27	0.19	0.23	0.21
Business Services	0.35	0.35	0.36	0.27	0.19	0.17	0.21
Repair Services	0.35	0.35	0.36	0.27	0.19	0.16	0.21
Amusements	0.25	0.36	0.36	0.27	0.26	0.21	0.21
Parking Lots	0.36	0.35	0.36	0.27	0.19	0.17	0.21
RETAIL SALES							
Retail Merchants	0.20	0.20	0.19	0.20	0.17	0.17	0.17
Restaurants	0.20	0.20	0.19	0.20	0.17	0.17	0.17
Filling Stations	0.10	0.20	0.19	0.20	0.17	0.17	0.17
CONTRACTING AND CONSTRUCTING							
Contractors	0.16	0.16	0.16	0.16	0.11	0.13	0.13
Builders/Developers	0.16	0.16	0.16	0.16	0.05 ***	0.13	0.13
Wholesalers	0.08	0.05	0.08	0.05	0.04 **	0.05 **	0.05

* Based on each \$100 of gross receipts, unless otherwise noted.

** Based on each \$100 of gross purchases.

*** Based on each \$100 of gross expenditures.

CALENDAR YEAR 2017 TAX RATES IN NORTHERN VIRGINIA JURISDICTIONS

Tax	Arlington County	City of Alexandria	City of Falls Church	City of Fairfax	Fairfax County	Loudoun County	Pr. William County
Real Estate Tax Rate (base)	\$0.993	\$1.130	\$1.330	\$1.038	\$1.130	\$1.125	\$1.125
Additional Real Estate Tax Rates (all properties)	\$0.013	-	-	\$0.023	\$0.031	-	\$0.0817
Special Districts Add-on Tax Rate	\$0.043 - \$0.078	-	-	\$0.060	\$0.02-\$0.21	\$0.18-\$0.20	\$0.02 - \$0.165
Commercial Real Estate Add-on Tax Rate	\$0.125	-	-	\$0.095	\$0.125	-	-
Personal Property							
Vehicle Rate	\$5.00	\$5.00	\$5.00	\$4.13	\$4.57	\$4.20	\$3.70
Effective Vehicle Rate	\$4.50	\$4.25	\$5.00	\$4.13	\$4.57	\$3.78	\$3.70
Business Rate	\$5.00	\$4.75	\$5.00	\$4.13	\$4.57	\$4.20	\$3.70
Newly Registered Vehicle Tax (state)	4.05%	4.05%	4.05%	4.05%	4.05%	4.05%	4.05%
Car Rental Tax							
State	6.0%	6.0%	6.0%	6.0%	6.0%	6.0%	6.0%
Local	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
Motor Fuel Tax							
Gasoline	5.1%	5.1%	5.1%	5.1%	5.1%	5.1%	5.1%
Diesel	6.0%	6.0%	6.0%	6.0%	6.0%	6.0%	6.0%
Distributor Sales	2.1%	2.1%	2.1%	2.1%	2.1%	2.1%	2.1%
Sales Tax							
State (see note)	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Local	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Meals Tax	4.0%	4.0%	4.0%	4.0%	-	-	-
Transient Occupancy Tax							
State	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Local	5.25%	6.5% plus \$1.00 per night/room	6.0%	4.0%	4.0%	5.0%	5.0%
BPOL							
Business Services	\$0.35	\$0.35	\$0.36	\$0.27	\$0.19	\$0.17	\$0.21
Professionals	\$0.36	\$0.58	\$0.52	\$0.40	\$0.31	\$0.33	\$0.33
Contractors	\$0.16	\$0.16	\$0.16	\$0.16	\$0.11	\$0.13	\$0.13
Retail	\$0.20	\$0.20	\$0.19	\$0.20	\$0.17	\$0.17	\$0.17
Repair Services	\$0.35	\$0.35	\$0.36	\$0.27	\$0.19	\$0.16	\$0.21
Recordation Tax							
State (see note)	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25
Local (see note)	\$0.0833	\$0.0833	\$0.0833	\$0.0833	\$0.0833	\$0.0833	\$0.0833
Grantor's Tax							
State	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Local	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50
Bank Stock Tax							
State	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20
Local	\$0.80	\$0.80	\$0.80	\$0.80	\$0.80	\$0.80	\$0.80
Cigarette Tax, per 20 Cigarettes							
State (see note)	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30
Local	\$0.30	\$1.26	\$0.85	\$0.85	\$0.30	-	-
Utility Tax on Commercial Users							
Electricity	\$1.15 plus \$0.00649/kWh	\$1.18 plus \$0.005578/kWh	\$0.92 plus \$0.004807/kWh	\$1.72 plus \$0.010112/kWh max=\$75.00	\$1.15 plus \$0.00594/kWh max=\$1,000	\$0.92 per mo. + \$0.005393/kWh max=\$72.00	\$2.29 plus \$0.013487/kWh max=\$100/mo.
Gas	\$0.845 plus \$0.06522/CCF	\$1.42 plus \$0.050213/CCF	\$0.676 plus \$0.04098/CCF	\$1.27 plus \$0.05295/CCF max=\$75.00	\$0.845 plus \$0.04794/CCF max=\$300	\$0.676 per mo. + \$0.0304/CCF max=\$72.00	\$3.35 plus \$0.085/CCF max=\$100/mo.
Water	-	20% /1st \$150	8%	15% /1st \$500	-	-	-
Utility Tax on Residential Users							
Electricity	\$0.0 plus \$0.005115/kWh max=\$3.00 with first 400 kWh exempt	\$1.12 plus \$0.12075/kWh max=\$3.00	\$0.70 plus \$0.007535/kWh max=\$5.00	\$1.05 plus \$0.01136/kWh max=\$2.25	\$0.56 plus \$0.00605/kWh max=\$4.00	\$0.63 per mo. + \$0.06804/kWh max=\$2.70	\$1.40 plus \$0.01509/kWh max=\$3.00/mo.
Gas	\$0.0 plus \$0.045/CCF max = \$3.00 / first 20 CCF exempt	\$1.28 plus \$0.124444/CCF max=\$3.00	\$0.70 plus \$0.0039/CCF max=\$5.00	\$1.05 plus \$0.05709/CCF max=\$2.25	\$0.56 plus \$0.05259/CCF max=\$4.00	\$0.63 plus \$0.06485/CCF max=\$2.70	\$1.60 plus \$0.06/CCF max=\$3.00
Water	-	15% of monthly bill	10% /1st \$50	15% /1st \$15	-	-	-
Communications Sales Tax							
State	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Local	-	-	-	-	-	-	-
Wireless E-911 Tax							
State	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75

NOTES

ADDITIONAL REAL ESTATE TAX RATE: Arlington (\$0.013), Alexandria (\$0.005), Fairfax City (\$0.0225), and Fairfax County (\$0.0275) impose or dedicate a tax rate on all properties for stormwater management. Prince William County charges a flat fee for stormwater management ranging from \$18.56 per thousand square feet for a business to \$38.21 for a single family housing unit. As a part of the FY 2014 budget adoption, the City of Falls Church established a Stormwater Utility Fund; their Stormwater Fees are based on the square footage of impervious surface per parcel. In the FY 2017 adopted budget, that stormwater fee is \$18.34 per 200 square feet of impervious surface. Fairfax County imposes a county-wide levy for pest control (\$0.0010). Prince William imposes a near county-wide tax rate for mosquito and gypsy moth control (\$0.0025) and fire and rescue services (\$0.0691). Fairfax City's rate also includes \$0.0028 dedicated to a school tuition reserve.

SPECIAL DISTRICTS ADD-ON TAX RATES: There are three special taxing districts in Arlington: in the Rosslyn, Crystal City, and Ballston business districts. The additional tax is used to fund additional services and programs within the districts' boundaries. Other jurisdictions have special tax districts related to transportation, sanitary sewers, water services, leaf collection, etc.

COMMERCIAL REAL ESTATE RATE: HB 3202, which was passed in 2007, allows Northern Virginia localities to impose an additional real estate tax on properties zoned or used for commercial and industrial purposes in order to fund transportation initiatives.

EFFECTIVE VEHICLE PERSONAL PROPERTY TAX RATE COMMERCIAL AND CONSUMER: Vehicles in Arlington County and Loudoun County are assessed using the average loan value from the N.A.D.A. Used Car Guide. Other neighboring jurisdictions use the average trade-in value. This results in a lower assessment (about 10% less) for vehicles or an effective rate in Arlington of approximately \$4.50 and \$3.78 in Loudoun County. All vehicles including those of businesses are included in this category.

PERSONAL PROPERTY: Several of the jurisdictions have separate classes of vehicle rates for personal property (e.g. vehicles owned by elderly or disabled) which charge reduced rates. Arlington does not classify personal property via this method.

NEWLY REGISTERED VEHICLE TAX (STATE): The State of Virginia is phasing in a 1.15% increase to the newly registered vehicle, or "tinting," tax over a four-year period. A 4% rate was effective July 1, 2013; each year, the rate will increase by 0.05% until it reaches 4.15% on July 1, 2016. The revenue generated by the incremental increase in this tax rate will be deposited into the State Highway Maintenance and Operating Fund.

CAR RENTAL: In July 1992, the locality portion of the Virginia car rental tax was increased from 2.5% to 4.0% of gross proceeds. Beginning July 2004, the state increased its portion of the car rental tax to 6% with the additional 2% dedicated to the Virginia Public Building Authority for the Statewide Agencies Radio System (STARS).

MOTOR FUEL TAX: Effective July 1, 2013, the \$0.175 per gallon tax on motor fuels was being replaced with a percentage-based tax of 3.5% for gasoline and 6% for diesel fuel. Users of passenger cars, pickup or panel trucks, and trucks having a gross vehicle weight rating of 10,000 pounds or less can receive a refund of an amount equal to a 2.5% tax paid on diesel fuel. Effective January 1, 2015, the per gallon tax on gasoline increased to 5.1%.

SALES TAX: In 2004, sales tax was increased 1/2 percent from 3.5% to 4.0% (State portion excluding local option 1%). One-half of this rate change goes to the Schools in the various jurisdictions. Effective July 1, 2013, the statewide sales and use tax increases from 4.0% to 4.3% with the increased revenues dedicated to the Highway Maintenance and Operating Fund, the Intercity Passenger Rail Operating and Capital Fund, and the Commonwealth Mass Transit Fund. Further, the adoption of House Bill 2313 also established a 0.70% retail sales tax applicable to the Northern Virginia Planning District, which includes the counties of Arlington, Fairfax, Loudoun, and Prince William Counties; the cities of Alexandria, Fairfax, Falls Church, Manassas, and Manassas Park Cities; and the towns of Dumfries, Herndon, Leesburg, Purcellville, and Vienna. The additional revenues generated from this 0.70% increase in retail sales tax will be deposited in the Northern Virginia Transportation Authority Fund, with 30% of the funds distributed to the member localities for use on transportation projects and the remainder to be used for regional transportation projects.

SALES TAX (Food): Effective July 1, 2006 the tax rate on food was reduced 0.5 percent to 2.0 percent. Effective July 1, 2007, the tax rate is reduced from 2.0 percent to 1.5 percent (State portion). Food items are defined under the Food Stamp Act of 1977 (7 U.S.C. § 2012) to be food for home consumption by humans. This includes most grocery food items and cold prepared foods. Excluded from the definition of food are alcoholic beverages, tobacco, and prepared hot foods sold for immediate consumption. The food tax described above does not include the local option 1.0 percent.

MEALS TAX: The meals tax is paid in addition to sales tax. In 1991, Arlington instituted a 4% restaurant meals tax on most prepared foods offered for sale.

TRANSIENT OCCUPANCY TAX: This tax is paid in addition to sales tax; the local rate is 5%. A new 2% state rate for the Northern Virginia Planning District is effective July 1, 2013. The additional revenues generated from this new 2% transient occupancy tax will be deposited in the Northern Virginia Transportation Authority Fund, with 30% of the funds distributed to the member localities for use on transportation projects and the remainder to be used for regional transportation projects. In March 2016, the General Assembly voted to allow Arlington County to impose an additional transient occupancy tax of 0.25% to be designated and spent for the purpose of promoting tourism and business travel in the County. The County Board adopted this additional TOT in May to be effective beginning July 1, 2016.

BPOL TAX: For CY 1997 Virginia jurisdictions changed the BPOL thresholds to comply with state law so that businesses with gross receipts under \$10,000 would not pay BPOL tax, and businesses with gross receipts between \$10,000 and \$100,000 would pay a flat fee of \$50 or less. Effective January 1, 2001, the BPOL on electric and natural gas is eliminated and replaced with a consumption tax.

RECORDATION TAX: The tax rate is per \$100. In Virginia, localities can impose a tax of up to one third of the state rate. The state rate increased from \$0.15 per \$100 of recorded value to \$0.25 effective September 1, 2004. Arlington's current rate is \$0.0833 (1/3 of the state rate).

GRANTOR'S TAX (§58.1-802): This is a tax on the grantor and is imposed. \$1.00 per \$1,000 of the tax is split evenly between the state and the locality. The state rate increases by \$1.50 per \$1,000 effective July 1, 2013, in the Northern Virginia Planning District. The additional revenues generated from this increase will be deposited in the Northern Virginia Transportation Authority Fund, with 30% of the funds distributed to the member localities for use on transportation projects and the remainder to be used for regional transportation projects.

BANK STOCK TAX: This is a franchise tax on the net capital gains of banks and trust companies. In Virginia, the rate is \$1.00 per \$100 of taxable value as of January 1. In Northern Virginia, localities receive 80% of this collection and the State receives 20%.

CIGARETTE TAX: On June 3, 2004, the Governor signed HB 5018 which is the revenue budget for the FY 2004 - FY 2006 biennium. As part of this bill, the state increased the state imposed cigarette tax from \$0.025 to \$0.20 effective September 1, 2004, and \$0.30 effective July 1, 2005.

UTILITIES TAX: In FY 2008, Arlington imposed a residential utility tax rate on electricity and natural gas, the funds to be dedicated for environmental initiatives. The tax rate on electricity is \$0.00341 per kWh with the first 400 kWh excluded from taxation and the monthly tax bill not to exceed \$3.00. The tax rate on natural gas is \$0.03 per CCF with the first 20 CCF excluded from taxation and the monthly tax bill not to exceed \$3.00. Effective July 1, 2005, the commercial utility tax rates for electricity and natural gas were increased from \$.004989/kWh and \$.05017/CCF respectively. Beginning in January 2007, the State eliminated local authority to impose a utility tax on telephones instead imposing a 5% tax on the sale price of all services provided. This tax law change affected all other local jurisdictions except Arlington since the other jurisdictions imposed a tax on telephones prior to CY 2007.

COMMUNICATIONS SALES TAX: Effective January 1, 2007, the State adopted a communications sales tax that is imposed on customers of communication services at the rate of 5% of the sales price of the service. This tax was adopted as part of the 2006 House Bill 568 (Acts of Assembly 2006, Chapter 780) and replaces many of the prior state and local communications taxes and fees with a centrally administered communications sales and use tax. Local authority to impose a utility tax on telephones was repealed by the State and replaced with a 5% communications tax. Arlington was not affected by this change since there was no tax in place at the time.

SIX-YEAR REVENUE SUMMARY		FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
CODE	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
FUND: 001 GENERAL							
REVENUE CATEG: LOCAL TAXES							
101	REAL ESTATE TAX	603,766,303	638,468,630	662,526,538	684,254,232	694,406,555	724,572,910
105	REAL ESTATE PENALTY	800,264	1,309,028	649,693	504,034	615,000	615,000
106	REAL ESTATE INTEREST	174,676	150,535	100,012	105,263	150,000	150,000
	TAX REFUNDS - REAL ESTATE	(7,922,121)	(8,412,777)	(11,141,234)	(9,145,654)	(8,000,000)	(10,300,000)
	SUBTOTAL	596,819,122	631,515,416	652,135,009	675,717,874	687,171,555	715,037,910
121	PERSONAL PROPERTY TAX	76,034,044	79,678,815	78,142,438	81,323,816	81,000,000	84,400,000
	STATE REIMBURSEMENT	31,252,147	31,252,147	31,252,147	31,252,147	31,252,147	31,252,147
123	PERSONAL PROPERTY PENALTY	1,392,360	1,377,930	1,162,813	1,460,903	1,380,000	1,380,000
125	PERSONAL PROPERTY INTEREST	326,966	275,248	229,442	276,300	320,000	320,000
	TAX REFUNDS - PERSONAL PROP	(2,048,304)	(1,895,201)	(1,873,295)	(2,544,675)	(1,900,000)	(1,900,000)
	SUBTOTAL	106,957,213	110,688,939	108,913,545	111,768,491	112,052,147	115,452,147
131	BPOL TAX	63,435,966	63,931,225	60,971,619	62,049,916	59,500,000	65,318,073
133	BPOL TAX PENALTY	63,344	94,562	80,792	84,241	260,000	260,000
134	BPOL TAX INTEREST	239,015	458,152	251,727	356,128	260,000	260,000
	TAX REFUNDS - BPOL	(2,397,171)	(1,731,448)	(2,333,385)	(2,308,899)	(3,000,000)	(2,750,000)
	SUBTOTAL	61,341,154	62,752,491	58,970,753	60,181,386	57,020,000	63,088,073
140	CAR RENTAL GROSS RECEIPTS TAX	6,173,823	5,270,912	5,936,666	6,222,399	6,000,000	6,500,000
141	LOCAL SALES TAX	39,447,636	39,046,328	39,590,910	39,683,462	40,200,000	42,000,000
143	BANK STOCK TAX	2,910,052	3,285,489	3,122,563	3,340,501	3,200,000	3,350,000
144	RECORDATION TAX	6,974,187	5,318,784	5,298,206	6,049,809	5,000,000	5,300,000
145	CIGARETTE TAX	3,109,154	2,901,924	2,503,439	2,412,224	2,500,000	2,250,000
146	TRANSIENT TAX	22,270,626	20,784,241	23,343,314	24,106,373	25,000,000	25,450,000
147	UTILITY TAX	11,815,946	12,095,016	12,007,699	11,459,470	11,950,000	12,652,000
148	SHORT TERM RENTAL	47,895	50,698	51,292	64,907	50,000	60,000
149	MEALS TAX	34,707,200	34,951,030	36,508,911	37,332,584	38,500,000	39,900,000
151	WILLS AND ADMINISTRATION TAX	64,011	67,790	72,860	69,902	75,000	70,000
152	CONSUMPTION TAX	800,128	807,733	801,849	762,229	800,000	800,000
153	COMMUNICATION TAX	7,784,666	7,501,814	7,537,511	7,314,146	7,500,000	7,100,000
	SUBTOTAL	136,105,324	132,081,759	136,775,220	138,818,006	140,775,000	145,432,000
	TOTAL LOCAL TAXES	901,222,813	937,038,605	956,794,527	986,485,758	997,018,702	1,039,010,130
REVENUE CATEG: LICENSES, PERMITS, & FEES							
215	CONCEALED WEAPONS	43,159	29,653	21,258	35,544	20,000	20,000
219	USE PERMITS	93,955	85,951	147,745	122,784	120,000	120,000
220	RIGHT OF WAY FEES	861,527	1,026,234	977,014	616,292	975,000	1,200,000
221	HIGHWAY PERMITS	1,100,743	2,172,497	1,854,422	1,239,067	1,498,000	1,523,000
222	BUILDING PERMITS	(2,854)	746	-	1,302	-	-
240	MOTOR VEHICLE LICENSE TAGS	4,971,835	4,981,832	4,982,387	4,934,901	5,000,000	5,000,000
241	LICENSE PLATE PENALTY FEES	284,307	297,050	253,224	268,015	250,000	250,000
243	SITE PLAN FEES	1,114,585	1,235,474	1,075,227	819,817	1,173,000	1,173,000
244	TRANSFER FEES	5,287	4,802	4,729	4,909	5,000	5,000
245	ZONING ADVERTISING	93,157	74,354	46,161	81,478	55,000	55,000
259	MIS LICENSES, PERMITS & FEES	1,936,436	2,488,251	1,869,036	1,722,449	1,121,950	1,420,100
	TOTAL REV CATEG	10,502,137	12,396,844	11,231,203	9,846,558	10,217,950	10,766,100

SIX-YEAR REVENUE SUMMARY		FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
CODE	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
REVENUE CATEG: FINES							
301	FINES	2,278,061	2,919,379	2,845,654	2,703,140	3,225,888	3,064,000
302	PARKING TICKETS	6,088,693	5,077,757	5,020,197	4,274,212	5,000,000	4,000,000
305	CIVIL PENALTIES	101,499	116,727	75,156	81,788	91,860	78,700
	TOTAL REV CATEG	8,468,253	8,113,863	7,941,007	7,059,140	8,317,748	7,142,700
REVENUE CATEG: INTEREST, RENTS & SURPLUS SALES							
311	INTEREST ON GENERAL FUND	(1,014,489)	2,182,979	2,640,949	4,480,448	2,200,000	5,500,000
312	INTEREST ON BOND FUNDS	110,676	449,535	284,891	1,494,007	150,000	1,852,740
320	COURTHOUSE PLAZA	3,394,743	2,568,952	3,451,928	2,763,149	3,000,000	3,000,000
321	RENTALS & SALES OF SURPLUS	312,167	296,549	288,295	433,308	292,030	337,200
322	PAID PARKING	851,223	891,198	935,774	1,086,510	1,015,000	1,200,160
335	DES LEASE AGREEMENTS	344,215	383,500	350,956	379,164	336,109	837,406
	TOTAL REV CATEG	3,998,535	6,772,713	7,952,793	10,636,586	6,993,139	12,727,506
REVENUE CATEG: CHARGES FOR SERVICES							
400	INMATE MEDICAL COSTS	24,065	22,649	23,066	22,485	9,000	9,000
401	COURT COSTS	581,075	339,379	348,525	444,999	350,000	400,000
402	COMMONWEALTH'S ATTORNEY FEES	11,232	11,825	11,855	10,312	12,000	10,500
403	A S A P ENTRANCE FEES	480,879	483,681	468,908	424,592	422,386	374,373
404	IMPOUNDED VEHICLES STORAGE FEE	29,584	16,900	14,508	11,593	20,000	15,000
405	FALLS CHURCH REIMBURSEMENT	3,240,561	4,017,472	4,062,322	4,158,476	4,016,768	4,274,432
406	AMBULANCE SERVICE FEES	3,302,338	3,202,726	3,103,845	2,863,686	3,850,000	4,000,000
407	JAIL SERVICE CHARGES	16,505	12,195	9,386	4,386	6,500	6,250
408	DOG LICENSE FEES	59,250	59,664	65,270	65,179	60,000	70,000
409	SIDEWALK FRONTAGE ASSESSMENTS	59,329	50,820	56,497	51,293	55,000	55,000
410	PARKING METER CHARGES	7,885,752	7,450,797	7,604,837	8,511,265	8,785,000	9,160,057
411	ENGINEERING SERVICES CHARGES	1,652,086	1,727,296	1,488,723	1,599,070	1,011,126	1,075,000
412	REFUSE/RECYCLING FEES	9,697,424	9,707,996	8,963,785	8,985,066	10,201,696	10,430,112
413	MULCH FEES	143,873	135,071	144,674	156,432	144,000	216,000
414	RECYCLED MATERIALS SALES	251,070	109,612	82,891	32,119	50,000	40,000
415	MENTAL HEALTH CLINIC CHARGES	1,404,140	1,717,611	2,256,223	2,474,982	2,327,259	2,403,259
416	DRUG & ALCOHOL PROG. PAYMENTS	35,012	46,204	47,429	46,083	44,000	49,000
417	MADISON CENTER CHARGES	194,106	221,920	162,660	140,424	202,000	180,000
420	RECREATION INSTRUCTION SRVCS.	3,862,091	4,277,872	4,227,963	3,609,383	3,642,076	3,708,911
421	SUPPLEMENTAL RECREATION FEES	5,208,345	5,986,055	5,856,861	6,387,429	6,144,268	6,629,122
422	LIBRARY FEES & FINES	513,046	533,965	514,521	472,631	515,000	455,000
423	OLDER AMERICANS ACT PROGS.	27,204	23,843	19,529	19,252	20,513	20,513
424	GROUP HOME CHARGES ARGUS	6,736	1,492	1,148	2,520	1,750	1,750
425	FEE REDUCTIONS	-	(170,924)	(175,822)	(694,283)	(150,619)	(150,619)
426	APPLIANCE PICK UP FEE	25,270	36,944	23,220	19,320	25,000	25,000
430	INDIRECT ADMIN CHARGES	3,890,258	3,742,931	4,136,600	4,201,799	4,054,299	4,338,162
431	HEALTH SERVICES FEES	2,166	1,598	204	12	2,500	2,500
443	WIRELESS E-911 SURCHARGE	1,132,804	837,036	858,631	876,464	924,370	924,370
445	GIS PROGRAM REVENUES	40,630	40,280	35,136	4,991	40,000	40,000
447	SERVICES TO OUTSIDE AGENCIES	144,171	109,675	168,042	161,554	135,000	145,000
449	MISC SERVICE CHARGES	1,867,214	2,432,706	2,323,985	2,673,520	2,306,723	2,465,345
450	ARLINGTON TRANSIT / COMMUTER STORE	4,229,926	4,368,069	4,674,527	5,787,294	6,261,490	6,642,252
453	COURT HOUSE SECUR.-COURT FEE	572,066	543,521	517,595	413,434	520,000	520,000
455	CHESAPEAKE BAY FEE	164,460	224,163	198,570	221,655	90,000	160,000

SIX-YEAR REVENUE SUMMARY		FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
CODE	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
722	U S MARSHAL PRISONERS	127,382	108,705	45,379	8,790	66,600	8,500
724	FBI REIMBURSEMENT	202,875	250,205	449,089	118,709	-	-
725	OLDER AMERICANS ACT	610,493	510,672	331,379	588,815	587,698	677,175
730	HIDTA GRANT	195,754	180,826	304,704	59,793	-	-
741	FEDERAL HEALTH REIMB	61,080	111,305	60,000	50,000	50,000	45,000
742	HEALTH & HUMAN SERVICE	532,419	498,460	402,632	437,853	126,730	-
745	MENTAL HEALTH / M. R.	1,077,756	2,014,725	1,510,259	1,464,777	1,749,899	1,618,986
746	SUBSTANCE ABUSE	791,357	651,886	750,303	773,898	758,541	758,541
747	SOCIAL SERVICES	8,022,625	8,741,265	9,120,423	10,283,403	8,020,765	8,834,619
748	WIC PROGRAM FUNDS	601,255	667,976	770,592	678,981	687,426	687,426
749	MISC FEDERAL GRANTS	1,177,715	1,349,817	1,669,708	1,030,137	482,758	539,051
752	FEDERAL EMERGENCY MGMT GRANTS	523,823	525,621	425,835	487,786	372,028	413,484
	TOTAL REV CATEG	15,595,756	18,015,289	16,786,474	17,035,639	14,455,320	15,170,833
REVENUE CATEG: NON-REVENUE RECEIPTS							
805	OTHER	8,394,143	2,274,572	3,179,898	(105,522)	-	-
806	BOND PREMIUM	-	-	-	5,278,090	-	-
847	TREASURERS CASH OVER & SHORT	(66)	(213)	(657)	868	-	-
848	TREASURER'S RETURNED CHECKS	37,899	35,467	37,915	32,270	30,000	30,000
	TOTAL REV CATEG	8,431,976	2,309,826	3,217,156	5,205,706	30,000	30,000
REVENUE CATEG: TRANSFERS IN							
900	TRANSFER IN FROM OTHER FUNDS	988,128	130,000	206,726	205,589	208,128	210,347
913	TRANSFER IN FROM 313	-	-	-	400,000	-	-
981	TRANSFERS IN FROM OTHER FUNDS	-	25,363	28,527	122,416	5,591,561	2,400,000
987	TRANSFERS IN FROM FUND 887	140,846	-	-	-	-	-
999	TRANSFERS IN FROM FUND 799	331,126	398,855	784,268	181,613	80,000	80,000
	TOTAL REV CATEG	1,460,100	554,218	1,019,521	909,618	5,879,689	2,690,347
TOTAL GENERAL FUND REVENUES		1,090,355,677	1,134,899,916	1,140,244,698	1,175,373,369	1,173,660,767	1,221,185,074
860	FUND BALANCE ADJ -PREV YEAR	129,373,675	124,845,794	155,468,577	123,362,693	24,044,470	31,526,938
TOTAL GENERAL FUND WITH FUND BALANCE		1,219,729,352	1,259,745,710	1,295,713,275	1,298,736,062	1,197,705,237	1,252,712,012
FUND: 202 TRAVEL & TOURISM PROMOTION							
146	TRANSIENT OCCUPANCY	-	-	-	-	-	1,272,500
980	TRANSFER FROM GENERAL FUND	-	-	-	-	-	246,700
	TOTAL FUND	-	-	-	-	-	1,519,200
FUND: 203 BALLSTON SPECIAL							
ASSESSMENT DISTRICT							
101	REAL ESTATE TAX	1,472,863	1,494,123	1,540,629	1,538,056	1,610,085	1,539,333
311	INTEREST EARNINGS	488	611	296	636	-	-
	TOTAL FUND	1,473,351	1,494,734	1,540,925	1,538,692	1,610,085	1,539,333
FUND: 204 ROSSLYN SPECIAL							
ASSESSMENT DISTRICT							
101	REAL ESTATE CURRENT TAXES	3,491,943	3,523,214	3,581,809	3,492,809	3,614,586	3,813,445
311	INTEREST EARNINGS	1,592	864	1,382	1,469	-	-

SIX-YEAR REVENUE SUMMARY		FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
CODE	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
509	MISCELLANEOUS	30,281	-	-	-	-	-
	TOTAL FUND	3,523,816	3,524,078	3,583,191	3,494,278	3,614,586	3,813,445
FUND: 205 CRYSTAL CITY SPECIAL							
ASSESSMENT DISTRICT							
101	REAL ESTATE CURRENT TAXES	2,531,034	2,522,688	2,550,186	2,528,049	2,588,141	2,681,991
311	INTEREST EARNINGS	730	474	624	634	-	-
	TOTAL FUND	2,531,764	2,523,162	2,550,810	2,528,683	2,588,141	2,681,991
FUND: 206 COMMUNITY DEVELOPMENT							
311	INTEREST EARNINGS	69	1	-	-	-	-
509	MISCELLANEOUS	500,000	-	-	-	-	-
718	FEDERAL AID - CDBG	3,970,870	2,773,078	1,152,831	1,426,365	1,166,896	1,166,896
719	FEDERAL RENTAL REHAB	21,297	21,297	32,955	41,437	53,023	54,189
	TOTAL FUND	4,492,236	2,794,376	1,185,786	1,467,802	1,219,919	1,221,085
FUND: 208 SECTION 8 HOUSING							
311	INTEREST	-	5,990	6,152	9,682	-	-
509	MISCELLANEOUS REVENUES	25,429	16,445	35,235	19,100	40,900	40,900
727	SECTION 8 HOUSING	16,096,216	16,796,091	14,846,764	17,351,041	17,255,115	18,409,708
728	HCV RESERVE	-	-	-	(218,773)	-	-
749	MISC FEDERAL REVENUE	326,256	320,885	298,218	329,927	392,334	394,179
	TOTAL FUND	16,447,901	17,139,411	15,186,369	17,490,977	17,688,349	18,844,787
FUND: 313 CAPITAL							
301	FINES	12,916	29,190	14,204	7,411	-	-
311	INTEREST	2,826	-	-	-	-	-
321	RENTAL & SALES OF SURPLUS	5,168	926	-	-	-	-
335	LEASE AGREEMENTS	-	-	-	-	-	-
405	FALLS CHURCH REIMBURSEMENTS	-	-	-	271	-	-
460	DEVELOPERS STREET LIGHTS	312,165	1,365,427	410,368	271,450	-	-
461	DEVELOPER/PROJECT RECEIPTS	259,068	2,997,527	15,236,267	1,248,920	-	-
501	SALE OF LAND	-	627,985	-	-	-	-
509	MISCELLANEOUS	204,873	673,243	1,377,808	1,928,682	-	-
520	CABLE TV - PEG	954,321	985,176	1,061,895	885,364	-	-
521	CABLE TV - INET	158,239	162,212	291,559	221,277	-	-
525	CABLE TV & ADMIN	-	-	60,798	-	-	-
632	STATE AID NVTC	3,118,826	6,322,862	1,980,934	2,459,532	-	-
640	STATE TRANSPORTATION GRANTS	9,687,339	1,918,445	219,430	56,035	-	-
648	SIGNAL REIMBURSEMENT	174,823	7,545,304	894,357	2,475,059	-	-
649	MISC STATE GRANTS	12,429	14,454	-	5,201	-	-
655	VA GENERAL FUND-FED FUND MATCH	232,888	1,076,678	400,515	321,237	-	-
660	VA TRANS DEPT GRANTS	2,497,292	401,359	264,385	2,470,767	-	-
771	REVENUE FROM FEDERAL GOVT	-	-	-	10,578	-	-
808	PROCEEDS FROM LEASE PURCHASE	4,473,803	5,459,004	6,383,803	5,418,570	-	-
980	TRANSFER FROM GENERAL FUND	31,166,645	29,553,643	29,993,113	19,890,523	11,615,946	13,570,178
999	TRANSFER FROM FUND 799	3,742,285	-	-	-	-	-
	TOTAL FUND	57,015,906	59,133,435	58,589,436	37,670,877	11,615,946	13,570,178
FUND: 321 STORMWATER FUND							
101	REAL ESTATE TAX	7,755,271	8,331,275	8,631,383	9,013,936	9,351,470	9,609,660

SIX-YEAR REVENUE SUMMARY

CODE	DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2018 ADOPTED
460	PROJECT RECEIPTS	316,426	272,112	441,769	329,121	291,984	323,500
471	PUBLIC HEALTH FEES	630,248	553,193	590,852	655,679	598,165	680,972
472	CREDIT CARD FEES - TREAS.	(45,420)	(11,729)	(646,734)	(653,237)	(585,000)	(660,000)
	TOTAL REV CATEG	51,655,922	53,136,620	52,682,001	54,490,980	56,404,254	59,039,761

REVENUE CATEG: MISCELLANEOUS REVENUE

501	SALE OF LAND & BUILDINGS	2,450	1,335,278	74,479	840,667	15,000	15,000
509	MISCELLANEOUS REVENUES	2,747,498	1,863,380	2,035,855	1,925,612	1,446,088	1,184,950
525	CABLE TV ADMINISTRATION	233,171	239,076	182,394	245,065	-	-
570	AHIF	21,235,748	24,729,385	11,622,178	8,898,414	-	-
595	CABLE TV SCHOOL ANNUAL PAYMENTS	-	62,172	-	-	-	-
599	GIFTS AND DONATIONS	327,388	347,986	306,825	2,912	5,000	5,000
	TOTAL REV CATEG	24,546,255	28,577,277	14,221,731	11,912,670	1,466,088	1,204,950

REVENUE CATEG: COMMONWEALTH OF VIRGINIA

612	MOTOR VEHICLE CARRIERS TAX	17,122	19,248	19,788	17,722	19,000	19,000
613	TAX ON DEEDS-GRANTOR'S TAX	1,516,252	1,384,585	1,232,973	1,821,824	1,400,000	1,400,000
621	COMMONWEALTH'S ATTORNEY	1,097,558	1,180,886	1,230,793	1,189,177	1,307,748	1,301,116
622	SHERIFF	7,243,190	7,550,650	7,410,018	7,667,223	7,859,658	7,800,860
623	COMMISSIONER OF THE REVENUE	410,633	444,528	392,245	452,139	460,125	462,802
624	TREASURER	435,579	480,433	421,820	491,538	499,971	493,449
625	REGISTRAR/ELECTORAL BOARD	76,627	83,552	82,441	154,391	81,600	83,232
626	LAW ENFORCEMENT AID	5,863,810	6,149,640	5,962,106	6,149,640	6,389,475	6,347,640
627	CLERK -COMP BOARD FUNDS	829,994	888,719	870,646	907,050	918,391	929,041
628	DCJS FORFEITED ASSETS	72,558	379,231	278,607	33,508	-	-
629	VICTIM WITNESS GRANT	214,300	166,710	175,172	196,952	178,966	270,353
631	HIGHWAY AID	16,126,094	16,230,852	17,338,675	16,896,925	17,794,168	18,157,983
632	TRANSIT AID	3,138,452	3,244,416	3,962,240	4,581,461	4,543,517	4,721,042
633	JUVENILE DETENTION-ARGUS	325,022	340,331	194,326	270,059	270,059	270,059
634	JUVENILE & DOMESTIC RELATIONS	491,336	638,420	704,175	720,490	726,275	780,374
635	PRISONER EXPENSE REIMBURSE.	826,521	933,923	1,147,334	1,114,762	950,000	1,100,000
638	COMP COMM CORRECTIONS ACT	377,300	409,086	434,202	416,144	408,730	416,649
640	COMMUTER ASSISTANCE GRANTS	5,090,210	5,855,674	5,707,857	5,800,804	5,183,172	5,762,235
641	HEALTH REIMBURSEMENTS	3,418,232	3,485,712	3,483,145	3,265,147	3,288,551	3,507,959
642	LIBRARY SUPPLEMENTS	163,077	176,293	171,705	176,777	171,026	182,231
643	FIRE PROGRAMS	592,166	448,302	833,054	658,050	658,050	673,776
644	HIGHWAY SAFETY GRANTS	14,094	11,908	3,546	6,546	-	-
645	MENTAL HEALTH/ INTELLECTUAL DISAB.	7,479,245	8,300,453	8,789,866	11,032,342	9,640,015	9,752,560
646	SUBSTANCE ABUSE	1,122,251	1,144,057	1,148,876	1,159,115	1,138,417	1,157,918
647	SOCIAL SERVICES	3,244,405	3,595,836	3,651,027	3,637,792	4,503,591	4,707,764
648	SIGNAL REIMBURSEMENT	632,396	679,960	788,800	756,484	750,815	750,815
649	MISC STATE GRANTS	1,755,914	1,869,662	672,740	951,835	457,195	469,525
651	JAIL CONSTRUCTION REIMBURS.	-	-	-	-	-	-
652	STATE EMERGENCY MGMT GRANTS	7,680	8,100	21,556	16,763	-	-
654	COMPREHENSIVE SERVICES ACT (CSA)	1,677,752	1,657,897	1,037,996	1,072,485	2,983,713	1,573,420
655	DEPARTMENT OF AGING	214,160	225,597	230,556	175,569	295,649	310,944
	TOTAL REV CATEG	64,473,930	67,984,661	68,398,285	71,790,714	72,877,877	73,402,747

REVENUE CATEG: FEDERAL GOVERNMENT

714	WORKFORCE INVESTMENT ACT (WIA)	1,291,508	898,276	806,411	828,286	854,800	854,800
718	HUD EDI GRANT	96,224	-	-	-	-	-
719	HUD RENTAL REHAB/HOME	283,490	1,505,550	139,760	224,411	698,075	733,251

SIX-YEAR REVENUE SUMMARY		FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
CODE	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
301	FINES	200	3,050	6,550	9,829	-	-
411	SEDIMENT/EROSION CONTROL	-	-	132,042	129,980	450,000	550,000
428	MISC REVENUE	-	8,000	-	-	-	-
649	MISC STATE GRANTS	152,808	89,606	43,044	31,295	-	-
749	MISC FEDERAL GRANTS	-	60,000	20,000	-	-	-
913	TRANSFER FROM CAPITAL	1,227,686	-	-	-	-	-
TOTAL FUND		9,135,965	8,491,931	8,833,019	9,185,040	9,801,470	10,159,660

FUNDS: 330 & 331 TRANSPORTATION CAPITAL FUND

101	REAL ESTATE TAX	25,399,599	25,734,105	24,533,145	24,423,284	24,783,311	26,423,698
311	INTEREST	1,339	-	-	-	-	-
449	MISC SERVICE CHARGES	-	61,133	367,530	-	-	-
461	DEVELOPER CONTRIBUTIONS	-	750,000	1,005,496	777,356	-	-
509	MISC REVENUES	-	-	351,552	845,417	-	-
530	NVTA LOCAL SHARE	-	10,799,261	11,168,701	11,796,879	11,814,441	11,900,000
531	NVTA REGIONAL SHARE	-	-	797,696	978,701	-	-
632	STATE AID	3,876,968	667,284	7,750,975	7,238,834	-	-
640	STATE TRANSPORTATION GRANTS	-	-	5,384,847	1,292,412	-	-
660	VDOT/REVENUE SHARING FUNDS	-	-	-	145	-	-
TOTAL FUND		29,277,906	38,011,783	51,359,942	47,353,028	36,597,752	38,323,698

FUND: 335 CRYSTAL CITY TIF FUND

101	REAL ESTATE TAX	2,735,430	2,975,380	3,332,465	3,980,241	4,812,420	6,304,880
632	STATE AID NVTC	-	8,901	84,599	537	-	-
655	VIRGINIA GENERAL FUND - FED FUND MATCH	-	18,698	50,225	215,446	-	-
TOTAL FUND		2,735,430	3,002,979	3,467,289	4,196,224	4,812,420	6,304,880

FUND 336: COLUMBIA PIKE TIF FUND

101	REAL ESTATE TAX	-	-	209,168	308,369	952,180	-
TOTAL FUND		-	-	209,168	308,369	952,180	-

FUND: 503 UTILITIES OPERATING

311	INTEREST	(31,197)	73,482	87,264	135,520	50,000	50,000
321	RENTALS & SALES OF SURPLUS	143,208	153,733	144,945	161,370	159,405	163,585
426	APPLIANCE FEE RECYCLING	16,600	11,674	11,005	7,700	12,500	10,000
444	UTILITY MARKING FEE	191,228	213,419	183,916	182,094	210,000	195,000
482	WATER SEWER SERVICE	87,398,588	89,341,133	94,542,664	93,056,953	93,726,068	96,134,571
484	WATER SERVICE CONNECTIONS	1,250,765	1,423,100	1,248,539	1,282,297	1,297,000	1,265,000
486	SEWAGE TREAT. SERVICE CHARGES	3,700,442	4,173,429	4,447,291	3,781,654	4,241,469	3,930,200
488	FLOW TEST FEES	34,960	20,939	17,700	15,800	14,000	14,500
509	MISCELLANEOUS REVENUES	103,185	84,438	105,107	86,665	72,835	76,555
805	MISC. OTHER BOND REVENUE	593,030	142,031	207,596	-	-	-
TOTAL FUND		93,400,809	95,637,378	100,996,027	98,710,053	99,783,277	101,839,411

FUND: 519 UTILITIES CAPITAL

311	INTEREST ON GENERAL FUND	1,713	113,285	174,604	290,252	100,000	100,000
312	INTEREST ON BOND FUNDS	57,187	15,595	13,140	38,615	-	-
485	WATER SEWER HOOK-UP CHARGES	5,042,836	5,039,414	6,273,269	5,474,991	5,000,000	5,000,000
486	SEWAGE TREATMENT SERVICE CHR	3,924,147	2,380,361	402,764	60,110	1,371,000	555,900
509	MISCELLANEOUS	20,144	13,494	-	31,572	-	-
649	MISCELLANEOUS STATE REVENUES	3,494,285	-	-	-	-	-

SIX-YEAR REVENUE SUMMARY		FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
CODE	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
771	REVENUE FROM FEDERAL GOVT	215,740	-	-	-	-	-
814	PROCEEDS FROM VRA LOAN	5,471,152	-	-	-	-	-
901	TRANSFER FROM FUND 101	-	-	-	-	-	199,200
953	TRANSFER FROM FUND 503	14,805,834	14,000,000	12,524,545	13,525,850	11,810,500	13,571,640
913	TRANSFER FROM FUND 313	-	102,027	-	-	-	-
	TOTAL FUND	33,033,038	21,664,176	19,388,322	19,421,390	18,281,500	19,426,740
FUND: 540 BALLSTON GARAGE							
312	INTEREST	12,031	7,483	8,123	4,431	5,000	12,000
428	PARKING REVENUES	4,811,697	4,411,414	4,337,754	3,871,490	3,564,147	3,238,771
428	MISCELLANEOUS REVENUE	-	-	-	15,833	-	-
449	MISC SERVICE CHARGES	-	-	-	107,313	-	-
	TOTAL FUND	4,823,728	4,418,897	4,345,877	3,999,067	3,569,147	3,250,771
FUND: 548 BALLSTON GARAGE - 8th LEVEL							
428	PARKING REVENUES	337,133	328,547	369,455	374,270	262,102	246,600
913	TRANSFER FROM FUND 313	-	1,267,321	-	-	-	-
981	TRANSFERS FROM OTHER FUNDS	826,368	100,000	-	-	-	-
	TOTAL FUND	1,163,501	1,695,868	369,455	374,270	262,102	246,600
FUND: 570 CPHD DEVELOPMENT FUND							
211	HOME IMPROVEMENT CONTRACT	150	225	2,167	-	-	-
222	BUILDING PERMITS	8,293,030	8,033,214	7,332,963	8,039,077	8,541,000	8,541,000
223	ELECTRICAL PERMITS	1,778,270	2,036,078	1,995,357	2,207,204	1,811,151	1,811,151
224	PLUMBING PERMITS	1,301,512	1,405,699	1,556,586	1,375,746	1,325,000	1,325,000
225	MECHANICAL PERMITS	642,711	804,890	571,107	940,069	750,000	750,000
226	OCCUPANCY PERMITS	597,975	619,857	610,023	585,355	635,000	635,000
228	SIGN PERMITS	45,666	57,901	46,759	44,151	50,000	50,000
242	ELEVATOR CERTIFICATE FEES	858,291	818,753	845,687	821,164	850,000	850,000
247	VARIANCES/S F EXISTING	74,734	76,455	65,228	92,820	50,000	50,000
248	ZONING COMPLIANCE LETTERS	34,932	30,845	33,966	31,419	30,636	30,636
251	PLAN REVIEW - WALK THROUGH	776,196	709,542	809,822	786,853	738,000	738,000
252	SUBDIVISION PLAT REVIEW	16,887	15,322	10,338	10,734	12,000	12,000
259	MISC LICENSES PERMITS & FEES	16,193	14,145	10,160	6,721	12,409	12,409
311	INTEREST	(17,606)	73,045	97,435	152,994	-	-
422	CASH OVER/SHORT	-	-	308	275	-	-
449	MISC SERVICE CHARGES	(2,015)	(1,343)	2,136	(7,066)	4,300	4,300
509	MISC REVENUE	(1,451)	(70)	-	8,280	-	29,452
	TOTAL FUND	14,415,475	14,694,558	13,990,042	15,095,796	14,809,496	14,838,948
FUND: 609 AUTOMOTIVE EQUIPMENT							
321	RENTALS & SALES OF SURPLUS	1,347,139	901,618	803,573	688,564	250,000	250,000
448	SERVICES TO OUTSIDE AGENCIES	19,884,293	20,965,417	19,455,270	20,365,432	17,022,712	17,146,417
509	MISCELLANEOUS REVENUE	2,332	184,024	691,463	776,521	381,000	391,000
512	THIRD PARTY RECOVERY	16,811	47,973	17,427	-	60,000	60,000
808	PROCEEDS FROM LEASE PURCHASE	2,861,645	2,500,213	-	1,535,518	-	-
901	TRANSFER FROM GENERAL FUND	102,520	-	-	-	-	156,835
903	TRANSFER IN FROM FUND 503	569,960	-	-	100,624	-	-
913	TRANSFER IN FROM FUND 313	-	-	-	-	-	29,000
980	TRANSFER FROM GENERAL FUND	-	-	42,000	-	-	-
	TOTAL FUND	24,784,700	24,599,245	21,009,733	23,466,659	17,713,712	18,033,252

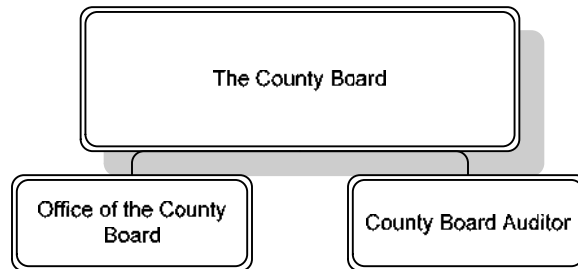
SIX-YEAR REVENUE SUMMARY		FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
CODE	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
FUND: 611 PRINTING							
446	SERVICES TO AGENCIES	2,213,754	2,476,508	2,557,880	2,364,659	1,902,106	2,237,588
448	SERVICES TO OUTSIDE AGENCIES	2,613	288	-	-	-	-
980	TRANSFER FROM GENERAL FUND	172,203	195,853	-	231,484	241,769	249,600
	TOTAL FUND	2,388,570	2,672,649	2,557,880	2,596,143	2,143,875	2,487,188
ARLINGTON PUBLIC SCHOOLS FUNDS							
FUND: 880 SCHOOL OPERATING FUND							
400	CHARGES FOR SERVICES	8,540	5,356,128	3,208,423	9,903,997	2,795,500	2,995,500
500	CARRYOVER AND OTHER	8,515,738	-	(12,266,451)	(8,441,947)	13,964,537	14,817,655
692	VIRGINIA SALES TAX	18,171,301	19,368,051	21,198,389	23,067,985	25,052,595	26,232,606
690	COMMONWEALTH	31,439,865	32,508,765	34,129,956	35,122,440	37,963,354	39,918,403
700	FEDERAL FUNDS	115,474	-	-	-	-	-
808	PROCEEDS FROM LEASE PURCHASE	2,106,706	1,199,435	1,630,162	2,663,295	-	-
900	TRANSFERS IN	357,365,958	347,480,865	386,901,359	400,039,915	405,733,301	427,859,009
	TOTAL FUND	417,723,582	405,913,244	434,801,838	462,355,685	485,509,287	511,823,173
FUND: 881 FOOD AND NUTRITION SERVICES FUND							
400	CHARGES FOR SERVICES	3,325,576	3,450,361	3,834,514	4,044,090	4,013,143	4,059,745
600	COMMONWEALTH	82,961	84,838	87,287	97,425	87,287	92,148
700	FEDERAL FUNDS	4,118,654	4,374,332	4,549,060	4,828,771	4,361,000	4,904,193
900	TRANSFERS IN	-	-	-	-	-	-
	TOTAL FUND	7,527,191	7,909,531	8,470,861	8,970,286	8,461,430	9,056,086
FUND: 882 COMMUNITY ACTIVITIES FUND							
400	CHARGES FOR SERVICES	9,003,233	9,639,778	9,850,950	10,498,647	10,368,538	11,646,833
500	CARRYOVER/OTHER	-	63,000	-	-	-	-
900	TRANSFERS IN	5,438,115	4,712,193	5,299,491	5,232,405	6,330,369	6,316,566
	TOTAL FUND	14,441,348	14,414,971	15,150,441	15,731,052	16,698,907	17,963,399
FUND: 883 SPECIAL GRANTS							
400	CHARGES FOR SERVICES	3,075,411	2,629,690	2,929,212	2,849,633	2,065,155	1,954,797
600	COMMONWEALTH	3,328,119	3,468,316	3,366,447	3,604,498	3,587,662	3,727,582
700	FEDERAL FUNDS	9,438,504	8,546,480	7,917,957	8,945,982	8,435,679	9,349,248
	TOTAL FUND	15,842,034	14,644,486	14,213,616	15,400,113	14,088,496	15,031,627
FUND: 886 SCHOOL CONSTRUCTION AND CAPITAL FUND							
500	CARRYOVER AND OTHER	-	3,493,705	6,871,451	-	2,075,000	1,200,000
600	COMMONWEALTH	-	-	-	-	131,585	586,270
900	TRANSFERS IN	44,972,045	2,821,345	19,004,782	19,558,240	4,231,910	4,672,225
	TOTAL FUND	44,972,045	6,315,050	25,876,233	19,558,240	6,438,495	6,458,495
FUND: 888 SCHOOL DEBT SERVICE FUND							
500	CARRYOVER AND OTHER	1,975,000	1,400,000	265,000	100,000	650,000	1,300,000
900	TRANSFERS IN	35,448,396	41,545,385	43,834,000	44,430,851	46,095,244	47,921,624
	TOTAL FUND	37,423,396	42,945,385	44,099,000	44,530,851	46,745,244	49,221,624
FUND: 889 SCHOOL COMPREHENSIVE SERVICES FUND							
600	COMMONWEALTH	2,241,727	1,894,309	1,704,312	1,747,556	1,880,000	1,880,000
900	TRANSFERS IN	2,533,972	2,535,915	1,909,165	1,905,932	2,120,000	2,120,000
	TOTAL FUND	4,775,699	4,430,224	3,613,477	3,653,488	4,000,000	4,000,000
TOTAL ARLINGTON PUBLIC SCHOOLS		542,705,295	496,572,891	546,225,467	570,199,715	581,941,859	613,554,404



The Arlington County Board is Arlington’s governing body and is vested with its legislative powers. Elected at-large, Board members serve staggered four year terms and include an annually rotating chair, who is the official County head and presides over Board meetings, and a vice chair, both of whom are elected at the annual January Organizational Meeting. The Arlington County Board:

- Makes County policy decisions that the County Manager administers
- Makes land use and zoning decisions
- Sets real estate, personal property, and other tax rates
- Oversees transportation policies
- Responds to constituent concerns
- Appoints community members to citizen advisory groups
- Appoints the County Manager, County Attorney, County Auditor, and the Clerk to the County Board
- Serves on regional, statewide, and national advisory groups and commissions

LINE OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the County Board is \$1,609,356, a seven percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to a 3.5 percent salary increase for County Board members, employee salary increases, an increase in the County’s cost for employee health insurance, and retirement contributions based on current actuarial projections.
- ↑ Non-personnel increases due to the addition of one-time funding to begin digitizing historical County Board records (\$50,000), and increases for services for County Board meetings (\$8,494) transferred from the County Manager’s Office.

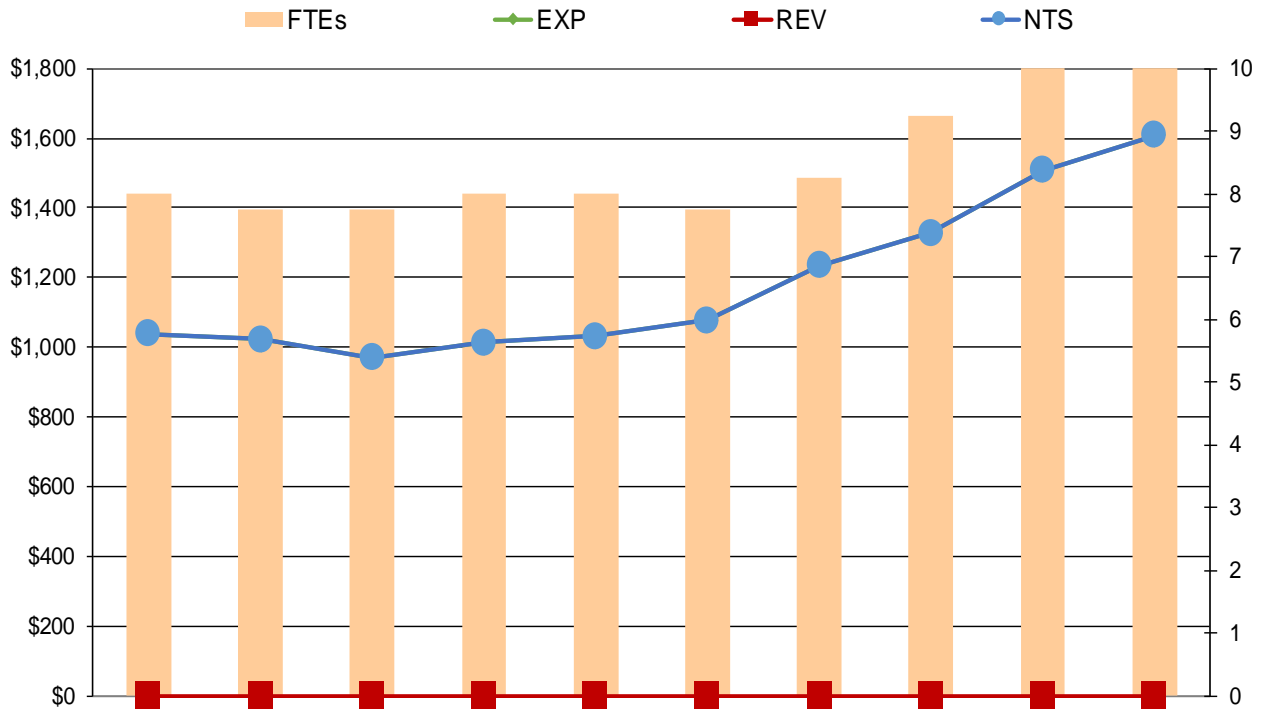
DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$1,252,964	\$1,412,581	\$1,454,027	3%
Non-Personnel	73,736	96,835	155,329	60%
Total Expenditures	1,326,700	1,509,416	1,609,356	7%
Total Revenues	-	-	-	-
Net Tax Support	\$1,326,700	\$1,509,416	\$1,609,356	7%
Permanent FTEs	9.25	10.00	10.00	
Temporary FTEs	-	-	-	
Total Authorized FTEs	9.25	10.00	10.00	

Expenses by Line of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
County Board Office	\$1,248,975	\$1,309,416	\$1,399,467	7%
County Board Auditor	77,725	200,000	209,889	5%
Total Expenditures	\$1,326,700	\$1,509,416	\$1,609,356	7%

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$1,039	\$1,023	\$971	\$1,013	\$1,033	\$1,078	\$1,235	\$1,327	\$1,509	\$1,609
REV	-	-	-	-	-	-	-	-	-	-
NTS	\$1,039	\$1,023	\$971	\$1,013	\$1,033	\$1,078	\$1,235	\$1,327	\$1,509	\$1,609
FTEs	8.00	7.75	7.75	8.00	8.00	7.75	8.25	9.25	10.00	10.00

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ The personnel budget reflects an increase due to the adoption in January 2007 of new County Board salaries effective January 1, 2008 through December 2011, with the new rates of \$53,900 for the Chairman, and \$49,000 for the other members on the Board. Since the increase occurred in the middle of FY 2008, the first half of the funding was included in the FY 2008 budget and the second half (\$54,318) is added in the FY 2009 budget. 	
FY 2010	<ul style="list-style-type: none"> ▪ Funding was added for a one-time lump-sum payment of \$500 for employees, excluding County Board Members (\$4,446). ▪ A vacant Administrative Specialist position was eliminated (\$15,016). ▪ Non-personnel expenses reflect a 50% reduction in travel (\$9,204) and savings realized in postage (\$750) and legal advertising (\$474) due to advancement in technology and efficiencies. 	(0.25)
FY 2011	<ul style="list-style-type: none"> ▪ Non-personnel expenses are decreased in postage (\$500), printing (\$1,000), consultants (\$1,000), employment agency temporaries (\$1,000), and legal advertising (\$1,000). 	
FY 2012	<ul style="list-style-type: none"> ▪ The County Board restored an Aide position to full-time (\$17,671). ▪ The County Board set a new maximum salary ceiling for the period January 1, 2012 through December 31, 2015 of \$57,337 for Board members and \$63,071 for the Board Chairman. Actual Board salaries for FY 2012 are the same as FY 2011. 	0.25
FY 2013	<ul style="list-style-type: none"> ▪ The County Board approved a 2.3 percent increase in County Board salaries (\$7,268). The Chair's salary will increase from \$53,900 to \$55,140, and Member salaries will increase from \$49,000 to \$50,127. 	
FY 2014	<ul style="list-style-type: none"> ▪ Eliminated a portion of an Administrative Assistant position (\$14,170). 	(0.25)
FY 2015	<ul style="list-style-type: none"> ▪ The County Board added ongoing funding for a Policy Analyst position (\$45,000). 	0.50
FY 2016	<ul style="list-style-type: none"> ▪ The County Board added an internal auditor position that will report to the County Board (\$200,000). 	1.0
FY 2017	<ul style="list-style-type: none"> ▪ Converted a part-time Policy Analyst position to full-time. ▪ Added non-personnel funding for the County Board Auditor to continue funding at the same level as FY 2016 (\$18,498). 	0.50

- The FY 2017 budget also includes a technical adjustment to correct the authorized FTE count for the Office of the County Board, there is no impact to net tax support. 0.25

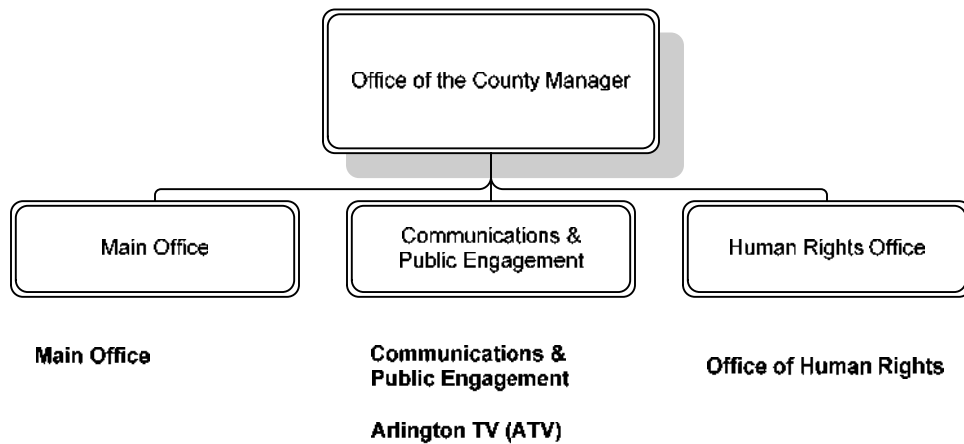
- FY 2018
- The County Board approved a 3.5 percent increase in County Board salaries. The Chair's salary will increase from \$56,629 to \$59,610, and Member salaries will increase from \$51,480 to \$53,282.
 - Added \$50,000 in one-time funding to begin digitizing historical County Board records.

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Our Mission: To assure that Arlington's government works

The County Manager's Office provides professional recommendations to, and implements the vision and policies of the County Board; ensures high quality services, with outstanding customer service, at a good value to taxpayers; fosters economic and fiscal sustainability; and enhances Arlington's reputation as a high performing, learning, caring organization that operates in a manner consistent with its mission and values, making Arlington an employer of choice.

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the County Manager’s Office is \$5,740,793, a nine percent increase from the 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to conversion of a temporary part-time FTE to permanent full-time during FY 2016 Closeout to support web streaming of public meetings and work sessions (\$56,705, 0.65 FTE), the addition of a legislative aide (\$100,000, 1.0 FTE), the addition of a Joint Facilities Advisory Committee (JFAC) support position (\$102,508, 1.0 FTE), employee salary increases, an increase in the County’s cost for employee health insurance, and retirement contributions based on current actuarial projections.
- ↓ Non-personnel decreases due to elimination of one-time funding for the Fair Housing Study (\$50,000) and the transfer of funding for County Board meeting related services to the County Board Office (\$7,561).
- The JFAC support position will assist the County with reviewing the capital facilities needs assessment, capital improvement plans and long range facility planning for both Arlington County Government and Arlington Public Schools. This position will be funded from general fund resources freed up from the reduction in the Crystal City TIF percentage from 33 percent to 30 percent.

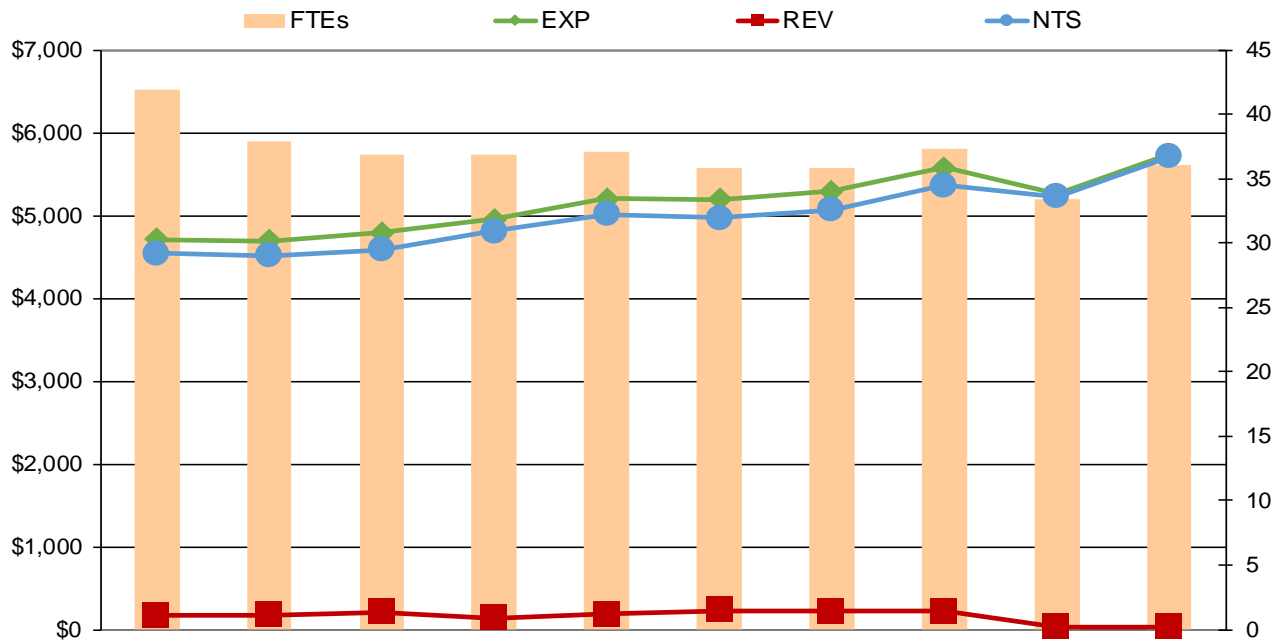
DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$5,196,556	\$4,775,353	\$5,316,480	11%
Non-Personnel	439,380	541,874	484,313	-11%
Sub-total Expenditures	5,635,936	5,317,227	5,800,793	9%
Intra-County Charges	(56,946)	(60,000)	(60,000)	-
Total Expenditures	5,578,990	5,257,227	5,740,793	9%
Fees	18,067	3,000	3,000	-
Grants	197,886	28,500	28,500	-
Total Revenues	215,953	31,500	31,500	-
Net Tax Support	\$5,363,037	\$5,225,727	\$5,709,293	9%
Permanent FTEs	37.00	33.00	36.00	
Temporary FTEs	0.35	0.35	-	
Total Authorized FTEs	37.35	33.35	36.00	

Expenses by Line of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Main Office	\$2,639,549	\$2,108,878	\$2,319,475	10%
Communications and Public Affairs	1,075,952	1,578,501	1,777,366	13%
Arlington TV (ATV)	663,801	673,724	775,746	15%
Office of Human Rights	772,971	896,124	868,206	-3%
Community Corrections Unit	426,717	-	-	-
Total Expenditures	\$5,578,990	\$5,257,227	\$5,740,793	9%

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$4,706	\$4,688	\$4,794	\$4,947	\$5,199	\$5,192	\$5,287	\$5,579	\$5,257	\$5,741
REV	\$169	\$175	\$209	\$141	\$183	\$227	\$220	\$216	\$32	\$32
NTS	\$4,537	\$4,513	\$4,585	\$4,806	\$5,016	\$4,965	\$5,067	\$5,363	\$5,225	\$5,709
FTEs	41.85	37.85	36.85	36.85	37.11	35.85	35.85	37.35	33.35	36.00

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ County Board eliminated a vacant Investigator position from the Human Right’s Office (\$65,193). ▪ Credit for turnover was increased (\$101,592). ▪ Intra-County Charges (\$50,644) are included to offset the salary and benefits of an Investigator position (0.5 FTE) that was added to the Human Rights Office as a supplemental appropriation during FY 2008. The position will provide oversight and monitoring duties on human rights issues related to the Disadvantaged Business Enterprise grant awarded to the County by the Federal Transit Administration. ▪ Increased State funding for community corrections activities (\$7,835); reduced miscellaneous State grants (\$1,000). ▪ As a budget reduction, a variety of accounts decreased including travel (\$351), consultants (\$245), unclassified services (\$1,829), and printing charges (\$3,000). 	(1.0)
	<ul style="list-style-type: none"> ▪ The Website Coordination Program and the Arlington Virginia Network were transferred from the Department of Libraries to the Office of Communications and Public Affairs as part of a reorganization of corporate communications assets into one group (7.35 FTEs; \$ 771,514). 	7.35
	<ul style="list-style-type: none"> ▪ <i>Includes a position originally approved as an FY 2008 supplemental appropriation to provide Disadvantaged Business Enterprises monitoring for transit projects, funded through capital project funding.</i> 	0.5
	<ul style="list-style-type: none"> ▪ The County Board approved funding for a one-time lump-sum payment of \$500 for employees (\$20,940). 	
	<ul style="list-style-type: none"> ▪ The County Board added one FTE for a Capital Improvement Program Coordinator. The full cost of the position will be charged to Pay-As-You-Go Capital funds (PAYG). 	1.0
	<ul style="list-style-type: none"> ▪ One FTE was transferred to the Human Resources Department to manage the Corporate University Program (\$112,263). 	(1.0)
FY 2010	<ul style="list-style-type: none"> ▪ As part of County-wide administrative reductions, several positions were eliminated, including: one Deputy County Manager (\$182,538); one Assistant to the Deputy County Manager position (\$101,885); one Communications Division Chief (\$113,190); and one Consumer Affairs Investigator (\$63,357). ▪ As part of County-wide administrative reductions, non-personnel funds were decreased in a variety of accounts, including: printing services, training, travel, memberships, temporary services, recruitment, office supplies, operating supplies, operating equipment, and unclassified services (\$61,035). Consultant fees (\$63,100) and costs associated with community events were also reduced (\$4,750). 	(4.0)
	<ul style="list-style-type: none"> ▪ Reduced the consultant budget in the Main Office (\$1,500), Communications and Public Affairs (\$2,500), and Arlington Virginia Network (AVN) (\$16,000). ▪ Eliminated one issue of <i>The Citizen</i>, saving outside printing costs (\$8,000) and postage (\$14,000). 	
FY 2011	<ul style="list-style-type: none"> ▪ Reduced the consultant budget in the Main Office (\$1,500), Communications and Public Affairs (\$2,500), and Arlington Virginia Network (AVN) (\$16,000). ▪ Eliminated one issue of <i>The Citizen</i>, saving outside printing costs (\$8,000) and postage (\$14,000). 	

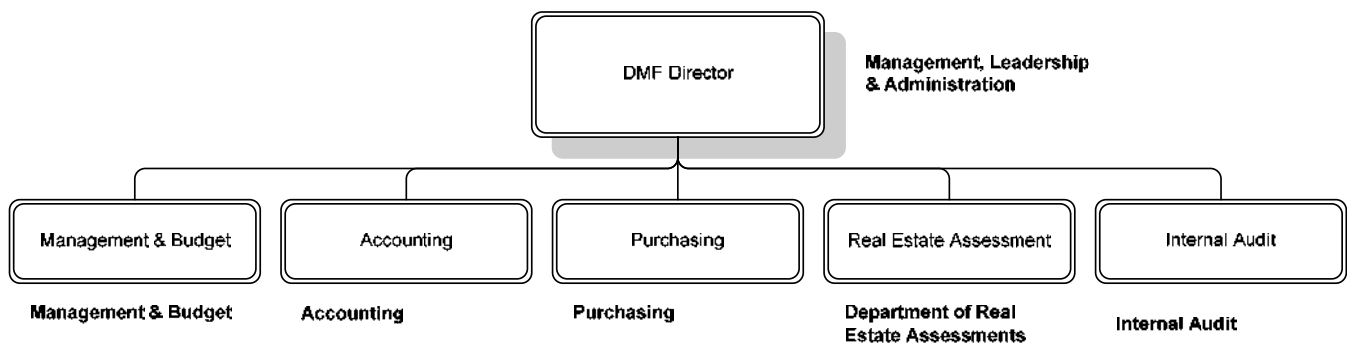
Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Reduced general printing in Communications and Public Affairs (\$5,180). ▪ Eliminated the van used as a mobile production truck by AVN (\$9,936). ▪ Eliminated the Human Rights Supervisor (\$88,438). ▪ Restored funds (\$47,000) for the Fair Housing Survey to be conducted in FY 2011 to test for potential housing discrimination issues. The survey has been conducted every three years. 	(1.0)
FY 2012	<ul style="list-style-type: none"> ▪ Eliminated funding for the Fair Housing Survey (\$47,000). On March 12, 2011, as part of the revision to the goals and targets for affordable housing, the County Board set a goal of conducting the survey every other year; it will next be conducted in FY 2013. ▪ Decreased revenue due to the state's elimination of grants to local Disability Services Boards (\$7,750) and reduction in community corrections funding (\$1,417). Equal Employment Opportunity revenue reduced based on estimated number of complaints (\$4,500). 	
FY 2013	<ul style="list-style-type: none"> ▪ The County Board added one-time funding for two walking town meetings (\$29,600 personnel, \$11,400 non-personnel, 0.26 temporary FTE). ▪ The County Board added \$100,000 in one-time funding for civic engagement. ▪ Personnel includes the transfer of funding supporting a position in the Main Office from the Pay-As-You-Go Capital fund (\$130,000). ▪ One-time funding is included for the Fair Housing Survey in the Office of Human Rights (\$50,000). The survey was last conducted during FY 2011 and is now scheduled to take place every two years instead of the previous schedule of every three years. ▪ New fee revenue is included for fees for copying and postage for Freedom of Information Act (FOIA) requests (\$3,000) not previously budgeted. ▪ Fee revenue includes Falls Church reimbursements for Community Corrections (\$12,786), not previously budgeted. 	0.26
FY 2014	<ul style="list-style-type: none"> ▪ Personnel includes the transfer of 0.5 FTE to the Department of Human Resources (\$45,836) and the elimination of 0.26 temporary FTE added in FY 2013 with one-time funds to initiate the PLACE Walking Town Meetings (\$29,600). ▪ Eliminated one-time funding for the FY 2013 PLACE initiative project (\$11,400) and the County fair housing study (\$50,000). ▪ Eliminated an Administrative Specialist position (\$45,836). ▪ Reduced funding for travel (\$1,500) and print shop (\$2,500) accounts. ▪ Reduced funding in unclassified services (\$1,035), consultants (\$2,000), and operating supplies (\$1,500). ▪ Reduced funding for printing (\$2,000). 	(0.76)
FY 2015	<ul style="list-style-type: none"> ▪ Eliminated one-time funding for civic engagement (\$100,000). ▪ Added one-time funding for the Fair Housing Study in the Office of Human Rights (\$50,000). The survey was last conducted in FY 2013 and is 	(0.5)

Fiscal Year	Description	FTEs
	<p>scheduled to take place every two years.</p> <ul style="list-style-type: none"> ▪ Intra-County charges decreased due to a projected drop in agency requests for Citizen newsletter inserts (\$7,000). 	
FY 2016	<ul style="list-style-type: none"> ▪ The County Board eliminated one issue of the Citizen (\$28,056). ▪ Reduced funding for close captioning of ATV programs (\$12,100). ▪ Eliminated one-time funding for the Fair Housing Study (\$50,000). ▪ Added funding for contractual services for an enterprise e-news distribution tool (\$25,000). ▪ Intra-County charges decreased due to a projected drop in agency requests for Citizen newsletter inserts (\$11,000). ▪ Authorized FTEs were increased 0.5 to properly reflect the grant compliance position which must report to the Human Rights office. The salary for this position remains charged to the Transportation Capital Fund. ▪ <i>Technical adjustment to correct the County Manager's authorized FTE count to include Deputy County Manager's position that was already funded in the FY 2016 budget.</i> ▪ <i>The County Board took action after the FY 2016 budget was adopted in May to increase parking meter rates by \$0.25. The budget information in the FY 2016 Adopted Budget does not reflect the parking meter rate increase appropriated by the Board in June. As part of that action, the County Board appropriated one-time funding from PAYG to fund the restoration of one issue of the Citizen cut during the FY 2016 budget process.</i> 	<p>0.50</p> <p>1.0</p>
FY 2017	<ul style="list-style-type: none"> ▪ Transferred the Community Corrections Unit to the Department of Human Services (\$429,983 in expense and \$187,944 in revenue). ▪ Added consultant funds to enable the County to live stream County Board work sessions and Transportation and Planning Commission meetings (\$42,000). ▪ Added one-time funding for the Fair Housing Study (\$50,000). The survey was last conducted in FY 2015 and is scheduled to take place every two years. ▪ <i>In FY 2016 Closeout the County Board converted a temporary FTE to permanent full-time to support web streaming of public meetings and work sessions.</i> 	<p>(4.0)</p> <p>(0.65)</p>
FY 2018	<ul style="list-style-type: none"> ▪ Added a legislative aide position (\$100,000) and a Joint Facilities Advisory Committee (JFAC) support position (\$102,508). ▪ Eliminated one-time funding for the Fair Housing Study (\$50,000). ▪ Transferred funding for County Board meeting related services to the County Board Office (\$7,561). 	<p>2.0</p>

Our Mission: To ensure the prudent use of County resources

The Department of Management and Finance (DMF) provides sound, accurate, and timely financial analysis to ensure the prudent use of County resources and enable the delivery of high quality services. Specific services include: financial management, innovative problem-solving and policy support, annual real property assessments, project finance assistance, economic analysis, purchasing, internal auditing, accounting, and providing financial information for the County Board, the public, the County Manager, and County departments.

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Department of Management and Finance is \$7,906,201, an eight percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- The County Board removed a Capital Coordinator position that was included in the County Manager’s FY 2018 Proposed Budget (\$130,000, 1.0 FTE).
- ↑ Personnel increases due to employee salary increases, the hiring and reclassification of several positions above the FY 2017 budgeted level, an increase in the County’s cost for employee health insurance, and retirement contributions based on current actuarial projections. In addition, a purchasing position was added to support the increasing demands of capital projects (no general fund support – salary charged to capital projects, 1.0 FTE).
- ↑ Non-personnel increases due to a software contractual increase (\$2,647), offset by adjustments to the annual expense for maintenance and replacement of County vehicles (\$149).
- ↑ Fee revenue increases for the addition of administrative fees and annual property tax payment related to the Arlington/Alexandria Waste-to-Energy Plant (\$94,000).
- ↑ Transfers from other funds increases for administrative support to the Business Improvement Districts (\$2,226).

DEPARTMENT OF MANAGEMENT AND FINANCE
DEPARTMENT BUDGET SUMMARY

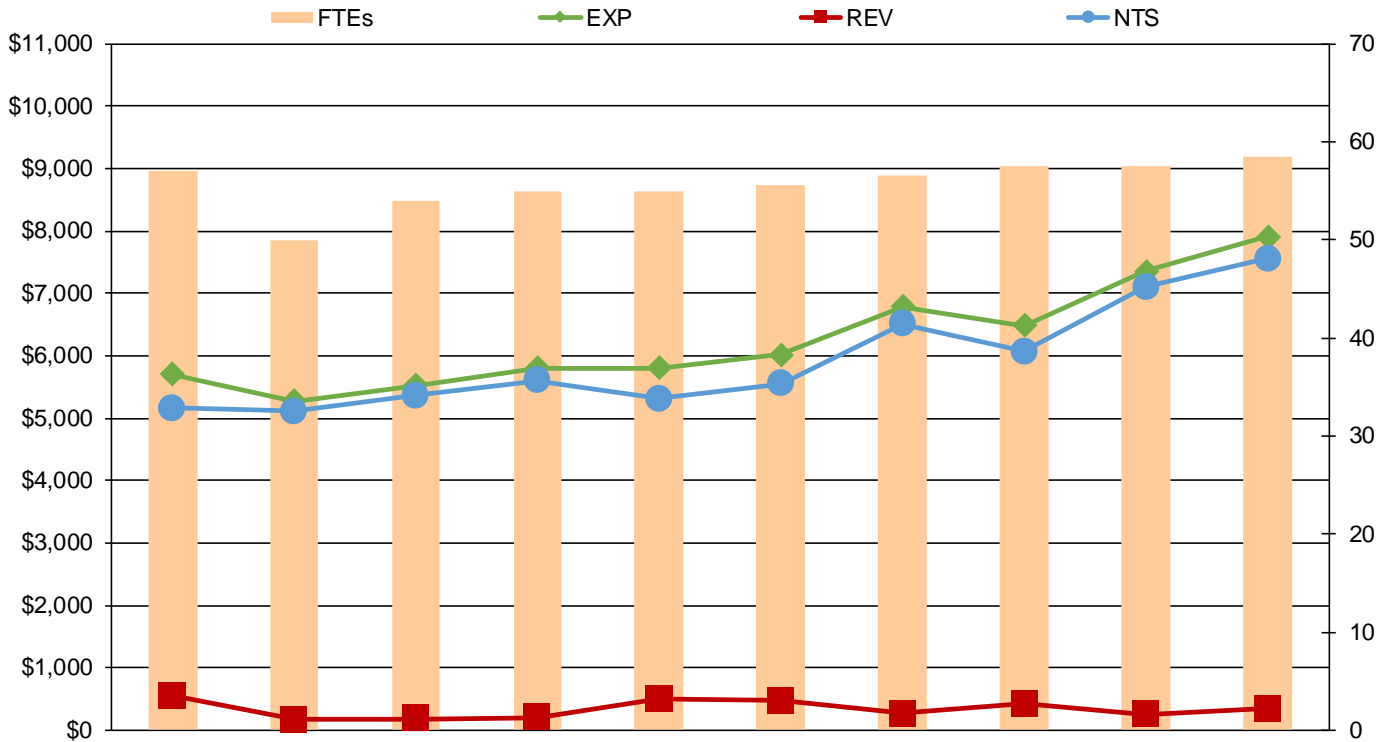
DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$5,821,210	\$6,593,872	\$7,150,528	8%
Non-Personnel	658,820	753,175	755,673	-
Total Expenditures	6,480,030	7,347,047	7,906,201	8%
Fees	213,660	43,000	137,000	219%
Transfers From Other Funds	205,589	208,128	210,347	1%
Total Revenues	419,249	251,128	347,347	38%
Net Tax Support	\$6,060,781	\$7,095,919	\$7,558,854	7%
Permanent FTEs	57.50	57.50	58.50	
Temporary FTEs	-	-	-	
Total Authorized FTEs	57.50	57.50	58.50	

Expenses by Lines of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change 17 to '18
Management and Budget	\$1,738,173	\$1,908,816	\$2,125,103	11%
Accounting	975,952	1,071,322	1,325,915	24%
Internal Audit	207,286	484,686	495,750	2%
Purchasing	934,192	1,048,359	1,114,202	6%
Real Estate Assessments	2,624,427	2,833,864	2,845,231	-
Total Expenditures	\$6,480,030	\$7,347,047	\$7,906,201	8%

EXPENDITURE, REVENUE, NET TAX SUPPORT AND FULL-TIME EQUIVALENT TRENDS



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP	\$5,706	\$5,276	\$5,529	\$5,805	\$5,797	\$6,018	\$6,781	\$6,480	\$7,347	\$7,906
REV	\$544	\$172	\$174	\$204	\$492	\$474	\$273	\$419	\$251	\$347
NTS	\$5,162	\$5,104	\$5,355	\$5,601	\$5,305	\$5,544	\$6,508	\$6,061	\$7,095	\$7,559
FTEs	57.00	50.00	54.00	55.00	55.00	55.50	56.50	57.50	57.50	58.50

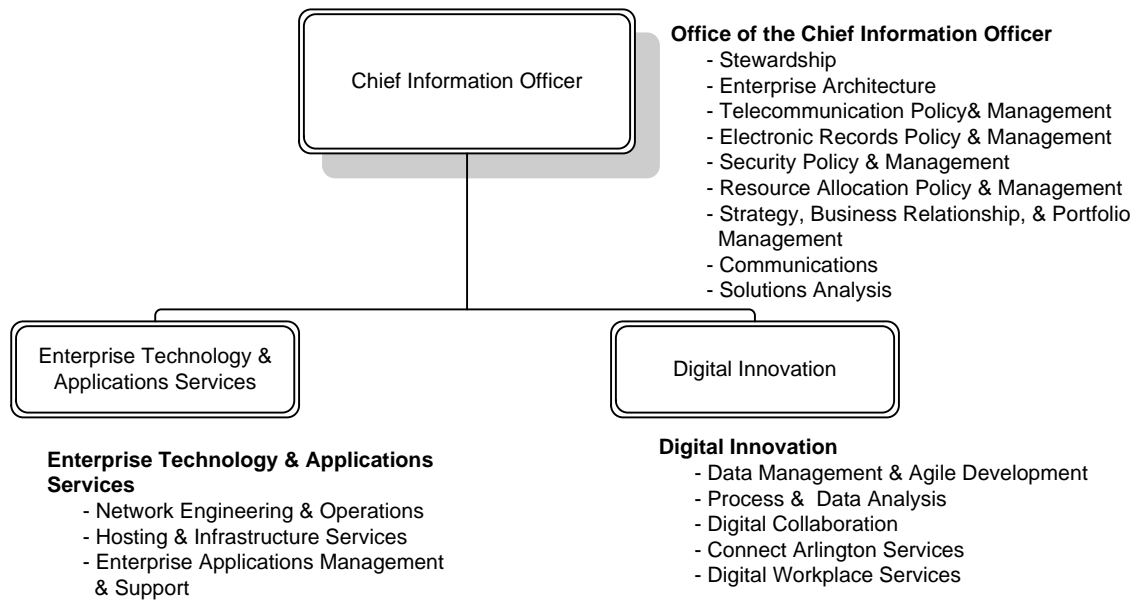
Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ The County Board added \$178,159 in expense and offsetting revenue and two Real Estate Appraiser positions (2.0 FTE) to aid in the classification and assessment of commercial properties. The revenue is transferred from the Transportation Investment Fund, which was funded by an increase in the commercial real estate tax rate, in order to fund transportation related projects. ▪ Revenue increased as a result of newly implemented purchase card management program (\$73,000). ▪ Eliminated Intra-County charges (\$106,018) to Department of Environmental Services (DES) and Police Department’s High Intensity Drug Trafficking Area (HIDTA) program. 	2.0
FY 2010	<ul style="list-style-type: none"> ▪ The County Board approved funding for one-time lump-sum payments of \$500 for employees (\$28,685). ▪ The Transportation Investment Fund transfer was eliminated. FY 2009 one-time funds are no longer required (\$63,100) and other costs will be funded through the General Fund (\$113,000). ▪ As part of County-wide administrative reductions, reception services were consolidated among the Departments of Management and Finance (DMF), Technology Services and Human Resources (\$248,092). The services provided previously by the four DMF positions were either reassigned to the consolidated administrative group or redistributed to remaining DMF staff. ▪ As part of County-wide administrative reductions, three positions were eliminated including: one Accounting Coordinator in the Accounting Division (\$125,406); one Administrative Technician in the Purchasing Division (\$43,128); and one position in the Management and Budget Division (\$124,283). ▪ Eliminated consultant funds available to the Committee on Program Performance (\$104,500). ▪ As part of County-wide administrative reductions, non-personnel funds were reduced for consultant services (\$30,500), contractual services (\$19,008), employee training (\$2,220), printing services (\$6,785) and rental of buildings (\$2,500). 	
FY 2011	<ul style="list-style-type: none"> ▪ The County Board added 6.0 FTEs (2.0 FTE permanent real estate appraisers, 1.0 FTE limited term real estate appraiser 2.0 FTE limited term data collectors and 1.0 FTE limited term administrative assistant), \$256,500 in personnel funds, and \$24,500 in non-personnel expenses to the Department of Real Estate Assessment. Additional staff will decrease the backlog of building permits to be reviewed and simultaneously increase real estate tax revenue. Staff will also assist with planned upgrades to the commercial mass appraisal (CAMA) system. ▪ Non-personnel expense increases include adjustments to the annual expense for the maintenance and replacement of County vehicles (\$1,763), an increase in operating equipment (\$5,000), an increase in consultants (\$20,500) to cover an hourly pay increase for members of the 	6.0

Fiscal Year	Description	FTEs
	Board of Equalization approved by the County Board in June 2009.	
	<ul style="list-style-type: none"> ▪ Eliminate one Auditor position (1.0 FTE; \$105,151), and increase consultant funds from \$0 to \$37,000 to partially mitigate the loss of this position. (1.0) ▪ Eliminate one Auditor position (1.0 FTE; \$108,551) currently assigned to Purchasing. (1.0) 	
FY 2012	<ul style="list-style-type: none"> ▪ The County Board added 1.0 FTE to the Purchasing Division to assist with the increase in capital project solicitations (\$108,551). 1.0 ▪ Non-personnel expenses increase due to the operating costs of the Department of Real Estate Assessment's new computer system to support the County's appraisal, assessment, and administrative processes (\$84,040), which is launching in the third quarter of FY 2012, partially offset by decreasing vehicle costs (\$1,925). ▪ Revenues increase due to higher revenue from the business improvement districts (BIDs), as well as the creation of the Ballston business improvement district in FY 2011 (\$20,712). Fees charged to BIDS are a percentage of BID revenues generated by an additional tax on commercial properties. 	
FY 2013	<ul style="list-style-type: none"> ▪ No significant changes. 	
FY 2014	<ul style="list-style-type: none"> ▪ The County Board added one-time funding for a Capital Projects Coordinator in the Management and Budget Division (\$131,645, 1.0 FTE). 1.0 ▪ Eliminated 0.5 of 1.0 FTE Assistant Director, Real Estate Assessment (\$80,241) as part of the County-wide budget reductions. (0.5) ▪ Non-personnel expenses increased due to the addition of one-time funding for internal audit services and adjustments to the annual expense for the maintenance and replacement of County vehicles (\$254,730). 	
FY 2015	<ul style="list-style-type: none"> ▪ Removed FY 2014 one-time funding for the Capital Project Coordinator (\$131,645). ▪ Removed FY 2014 one-time funding for internal audit (\$250,000) and adjustments to the annual expense for maintenance and replacement of County vehicles (\$337). ▪ Added a Procurement Officer position in the Purchasing Division (\$120,000). 1.0 ▪ <i>The County Board added one-time funding for internal audit as part of FY 2014 closeout (\$200,000).</i> ▪ <i>During FY 2015, reallocated a 0.5 FTE position from the Real Estate Assessment line of business to serve as a budget and financial analyst in the Management and Budget line of business.</i> 	
FY 2016	<ul style="list-style-type: none"> ▪ Converted temporary Internal Audit Position to permanent (\$50,912). 0.5 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Converted previously authorized overstrength employee to permanent Financial Analyst to continue capital project monitoring in support of the County’s growing CIP (\$55,212). ▪ Converted previously authorized limited term full-time employee to permanent Financial Analyst to continue capital project financial monitoring. The salary for this position remains fully charged to Pay-As-You-Go Fund and does not change the authorized FTE count. ▪ Reallocated funds and personnel within the department to create the Internal Audit line of business and added \$200,000 in ongoing non-personnel funding to support the internal audit operations. ▪ <i>Reclassified 2.0 limited term full-time employees to 2.0 permanent full-time County funded positions in the Department of Real Estate Assessments Line of Business.</i> 	0.5
FY 2017	<ul style="list-style-type: none"> ▪ No significant changes. 	
FY 2018	<ul style="list-style-type: none"> ▪ Added a purchasing position to support the increasing demands of capital projects (no general fund support – salary charged to capital projects). ▪ Fee revenue increases for the addition of administrative fees and annual property tax payment related to the Arlington/Alexandria Waste-to-Energy Plant (\$94,000). 	1.0

Our Mission: To provide technology resources for the County and set the vision for future technology investments

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Department of Technology Services is \$20,538,645, a three percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↓ The County Board approved a decrease in non-personnel funding due to an efficiency realized between the County and Arlington Public School’s to reduce the number of connections to external data centers needed for operation (\$120,000).
- ↑ Personnel increases due to employee salary increases, an increase in the County’s cost for employee health insurance, and retirement contributions based on current actuarial projections. These increases are offset by the transfer of a ConnectArlington Fiber Network Sales and Marketing position to Arlington Economic Development (\$130,000, 1.0 FTE).
- ↑ Non-personnel increases due to increased software licensing costs (\$88,800 one-time, \$37,372 ongoing), maintenance costs for the County’s revenue and collection system (\$60,000), and increased data storage costs (\$63,000), offset by adjustments to the annual expense for maintenance and replacement of County vehicles (\$6,629) and the transfer of ConnectArlington sales and marketing funding to Arlington Economic Development (\$50,000).

DEPARTMENT OF TECHNOLOGY SERVICES
DEPARTMENT BUDGET SUMMARY

DEPARTMENT FINANCIAL SUMMARY

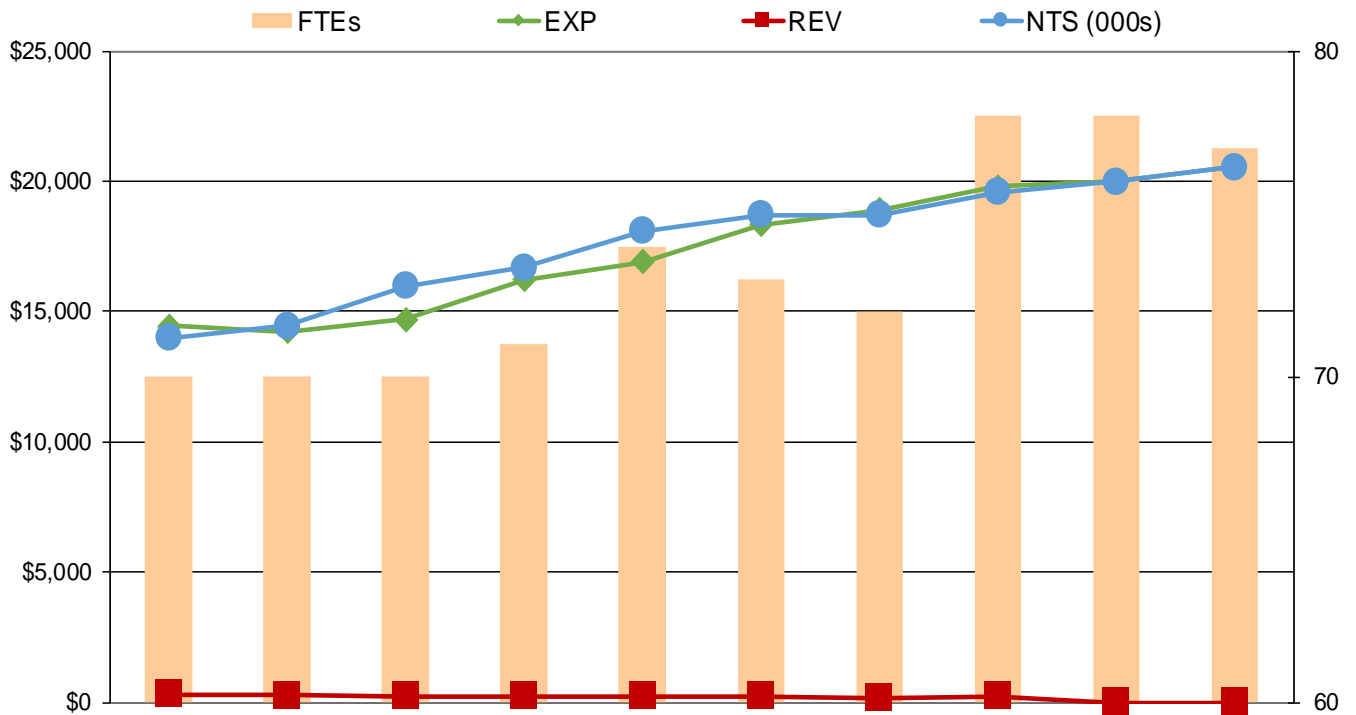
	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$11,210,003	\$12,008,611	\$12,489,428	4%
Non-Personnel	12,395,901	11,472,538	11,545,081	1%
Subtotal	23,605,904	23,481,149	24,034,509	2%
Intra County Charges	(3,800,099)	(3,495,864)	(3,495,864)	-
Total Expenditures	19,805,805	19,985,285	20,538,645	3%
Total Revenues	246,565	-	-	-
Net Tax Support	\$19,559,240	\$19,985,285	\$20,538,645	3%
Permanent FTEs	78.00	78.00	77.00	
Temporary FTEs	-	-	-	
Total Authorized FTEs	78.00	78.00	77.00	

Expenses by Line of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Office of the Chief Information Officer	\$1,832,382	\$1,934,759	\$2,279,517	18%
Enterprise Infrastructure and Applications Services	15,012,341	15,235,571	15,631,222	3%
Digital Innovation	2,961,082	2,814,955	2,627,906	-7%
Total Expenditures	\$19,805,805	\$19,985,285	\$20,538,645	3%

DEPARTMENT OF TECHNOLOGY SERVICES
TEN-YEAR HISTORY

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$14,453	\$14,232	\$14,679	\$16,204	\$16,908	\$18,319	\$18,876	\$19,806	\$19,985	\$20,539
REV	\$292	\$262	\$240	\$235	\$233	\$239	\$182	\$247	-	-
NTS	\$13,970	\$14,439	\$15,969	\$16,675	\$18,080	\$18,693	\$18,694	\$19,559	\$19,985	\$20,539
FTEs	70.00	70.00	70.00	71.00	74.00	73.00	72.00	78.00	78.00	77.00

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ The County Board eliminated a vacant Administrative Assistant position (\$31,363, 1.0 FTE) in the Office of the Chief Information Officer. (1.0) 	
	<ul style="list-style-type: none"> Transferred 1.0 FTE from Human Resources to DTS for PRISM Support. 1.0 	
	<ul style="list-style-type: none"> ▪ Non-personnel increases reflect non-discretionary contract increases partially offset by service reductions in Network and Infrastructure support (\$160,000), the elimination of a test instance for the PRISM database (\$70,000), and various reductions to outside consultants (\$85,000), contracted staff (\$26,194), training (3,500) and travel (5,000). 	
	<ul style="list-style-type: none"> ▪ <i>Includes the transfer as an FY 2008 supplemental appropriation of two positions from Libraries for web technical services.</i> 2.0 ▪ <i>Includes a technical correction to the FTE count for the Department.</i> 0.25 	
FY 2010	<ul style="list-style-type: none"> ▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$40,159). 	
	<ul style="list-style-type: none"> ▪ Transfer of 1.0 FTE to the Human Resources Department (\$104,431) and reduction in the use of administrative contractual services (\$62,312) as part of a consolidation of reception services between the Departments of Management and Finance, Human Resources and Technology Services. (1.0) 	
	<ul style="list-style-type: none"> ▪ Added funding for an overstrength position (\$139,252) in the Applications Division to work on application development and implementation efforts. 	
	<ul style="list-style-type: none"> ▪ Eliminated the e-Government Services Director (\$182,788, 1.0 FTE) and an Applications Developer (\$87,839, 1.0 FTE) in the Applications Services Division, and repurposed these positions to allow DTS to convert two analyst positions currently filled by contractors to FTEs. By converting contractors to full time employees, the Application Services Division reduced contracting costs by \$374,400, resulting in a net savings to the County of \$103,773. 	
	<ul style="list-style-type: none"> ▪ Reduced contract costs associated with the County website (\$51,242), County mainframe contract costs (\$144,000), maintenance and support contract costs (\$137,752), and maintenance and support contract costs for Microsoft Messaging Enterprise Agreement and Envision software (\$153,000). 	
	<ul style="list-style-type: none"> ▪ Eliminated the contracted Telecommunications Manager (\$150,000) in the Infrastructure and Network Services Division. 	
	<ul style="list-style-type: none"> ▪ Eliminated one of two high-speed, high-volume network printers (\$25,000). 	
	<ul style="list-style-type: none"> ▪ Eliminated two of five Network Analyst positions in the Infrastructure and Network Services Division (\$211,646, 2.0 FTE), and repurpose these positions to allow DTS to convert two positions currently filled by contractors to FTEs. By converting contractors to full time employees, the Division will reduce contracting costs by \$271,949 resulting in a net savings to the County of \$60,303. (2.0) 	
	<ul style="list-style-type: none"> ▪ Converted an overstrength position into full time position to support current demands on the PRISM system (\$106,649). 1.0 	
	<ul style="list-style-type: none"> ▪ Increased funding for non-discretionary contract increases (\$142,095). 	

Fiscal Year	Description	FTEs
FY 2011	<ul style="list-style-type: none"> ▪ The County Board added contractual support funding to help manage and maintain the new ACE System implemented in the Office of the Treasurer and the Office of the Commissioner of the Revenue (\$378,000, consisting of \$250,000 in ongoing funding, and \$128,000 in one-time support to be replaced in FY 2012 with funds and a position reallocated from the Treasurer’s Office). 	1.0
	<ul style="list-style-type: none"> ▪ Eliminated support for premised-based Microsoft Sharepoint (\$18,000). ▪ Eliminated the web content management system consulting costs (\$30,000). 	
	<ul style="list-style-type: none"> ▪ Eliminated the Information Systems Analyst in Core Business Applications (\$127,808). 	(1.0)
	<ul style="list-style-type: none"> ▪ Reduced Oracle hosting costs from \$310,000 to \$250,000 (\$60,000). ▪ Reduced operating equipment costs (\$95,567). ▪ Reduced contract labor costs (\$55,000) to reflect equivalent of one-week furlough. 	
	<ul style="list-style-type: none"> ▪ Converted two positions currently filled by contractors to FTEs (\$255,440, 2.0 FTEs). Contract labor costs will be reduced by \$305,440 resulting in net savings of \$50,000. 	2.0
	<ul style="list-style-type: none"> ▪ Increased funding for non-discretionary contract increases (\$171,281). 	
FY 2012	<ul style="list-style-type: none"> ▪ The County Board restored 1.0 FTE to support mission-critical systems (\$137,500). 	1.0
	<ul style="list-style-type: none"> ▪ Reallocated two positions - one from the Treasurer’s office and one from the Commissioner of Revenue – to support ACE operations (\$260,311, 2.0 FTEs). 	2.0
	<ul style="list-style-type: none"> ▪ Non-personnel costs increase primarily due to operating costs related to moving the County’s email system to a hosted provider (\$283,552), costs for server support and offsite data back-up for the new Real Estate Assessment and Appraisal system (\$60,000), contract increases (\$10,252), and increased network operations costs for the new Artisphere facility (\$20,000). These increases are partially offset by a transfer of Network Operating Center maintenance costs to the Department of Environmental Services (\$49,000) and deduction of one-time support in FY 2011 for the ACE system (\$128,000). 	
FY 2013	<ul style="list-style-type: none"> ▪ The County Board added \$10,000 of one-time funding and \$20,000 of ongoing funding to support electronic court records. 	
	<ul style="list-style-type: none"> Increased licensing costs related to the County’s email system (\$53,000), data backup system (\$38,000) and initial implementation of an encrypted email system (\$30,000). 	
	<ul style="list-style-type: none"> ▪ Increased bandwidth costs for one of the County’s internet circuits (\$86,820). ▪ Increased support costs for the County’s Emergency Communications Center (\$100,000). 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Addition of a security engineer contractor (\$244,400). ▪ <i>One position was transferred from the Printing Fund to create a Chief Records Management Officer.</i> ▪ <i>One position was transferred from the Office of Emergency Management to create the Public Safety Technology Coordinator.</i> 	<p>1.0</p> <p>1.0</p>
FY 2014	<ul style="list-style-type: none"> ▪ Increased software license and maintenance costs (\$133,215). ▪ Increased network support costs related to the new Arlington Mill Community Center (\$14,439). ▪ Eliminated the SharePoint Administrator position (\$128,912). ▪ Eliminated a Senior IT Analyst/Project Manager position (\$166,050). ▪ Eliminated the Electronic Records Management (ERMS) OnBase Technical Lead position (\$185,768). ▪ Eliminated after hours support for the Help Desk (\$25,000). ▪ Removal of FY 2013 one-time funding for electronic court records (\$10,000). ▪ Decreased revenue due to the expiration of the cable franchise agreement with Comcast. ▪ <i>In FY 2014, the County entered an enterprise agreement with Microsoft in order to more efficiently purchase currently-used Office software and to add several collaboration and productivity software products to the suite of tools (\$538,438).</i> 	<p>(1.0)</p> <p>(1.0)</p> <p>(1.0)</p>
FY 2015	<ul style="list-style-type: none"> ▪ A Public Safety Technology Coordinator position was transferred from DTS to Police (\$171,805). ▪ Reallocated ConnectArlington maintenance costs from Non-Departmental to DTS (\$300,000) and added additional funding (\$115,879). ▪ Added ongoing funding for Systems Center Configuration Management, Mobile Device Management, and Network Security Audits (\$305,440). 	<p>(1.0)</p>
FY 2016	<ul style="list-style-type: none"> ▪ The County Board reduced non-personnel funding for the Electronic Records Management System (ERMS) (\$38,250). ▪ The County Board approved the conversion of contractor positions to County Staff to realize net non-personnel savings (\$152,939). ▪ Addition of a Project Manager and Administrative Specialist associated with the operation of the second phase of Connect Arlington (\$208,000). ▪ Addition of operating costs for the second phase of Connect Arlington (\$292,000). 	<p>4.0</p> <p>2.0</p>
FY 2017	<ul style="list-style-type: none"> ▪ Added expenses for software licensing and contractor costs (\$344,939), maintenance to the County's revenue and collection system (\$130,000), and increased data storage costs (\$90,000). 	

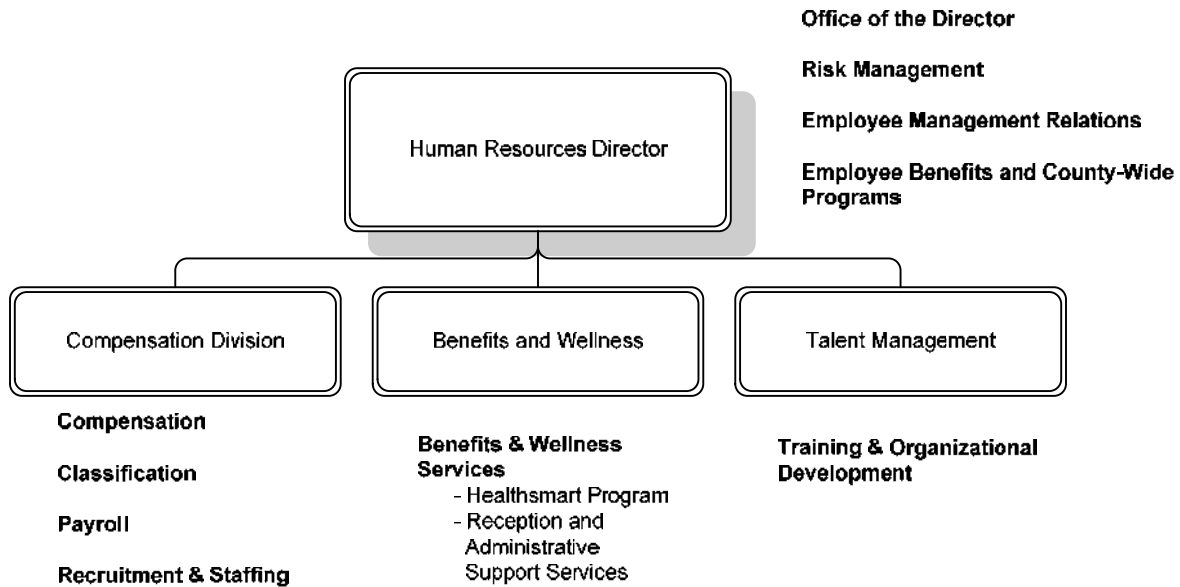
Fiscal Year	Description	FTEs
FY 2018	<ul style="list-style-type: none"> ▪ The County Board approved a decrease in non-personnel funding due to efficiency realized between the County and Arlington Public School's to reduce the number of connections to external data centers needed for operation (\$120,000). ▪ Transfer of ConnectArlington Fiber Network Sales and Marketing position and additional sales and marketing funding to Arlington Economic Development (\$130,000 personnel; 1.0 FTE; \$50,000 non-personnel). ▪ Increased software licensing costs (\$88,000 one-time, \$37,372 ongoing), maintenance costs for the County's revenue and collection system (\$60,000) and data storage costs (\$63,000). ▪ Decrease to the annual expense for maintenance and replacement of County vehicles (\$6,629). 	(1.0)

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Our Mission: To provide leadership and expertise to attract, develop, and retain a high performing and diverse workforce

The Human Resources Department accomplishes its mission by continuing to be Arlington’s organizational leader in managing human resources in the pursuit and achievement of the County’s mission.

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Human Resources Department is \$9,525,537, a two percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to employee salary increases, an increase in the County’s cost for employee health insurance, and retirement contributions based on current actuarial projections.
- ↓ Non-personnel decreases in County-Wide Programs due to the reallocation of County Ethics Initiative Funding (\$20,000) to Non-Departmental, which is partially offset by contractual increases (\$6,610).
- ↑ Revenue increases reflect the salary and benefits increase of the Safety Specialist funded by Arlington Public Schools (\$4,649).

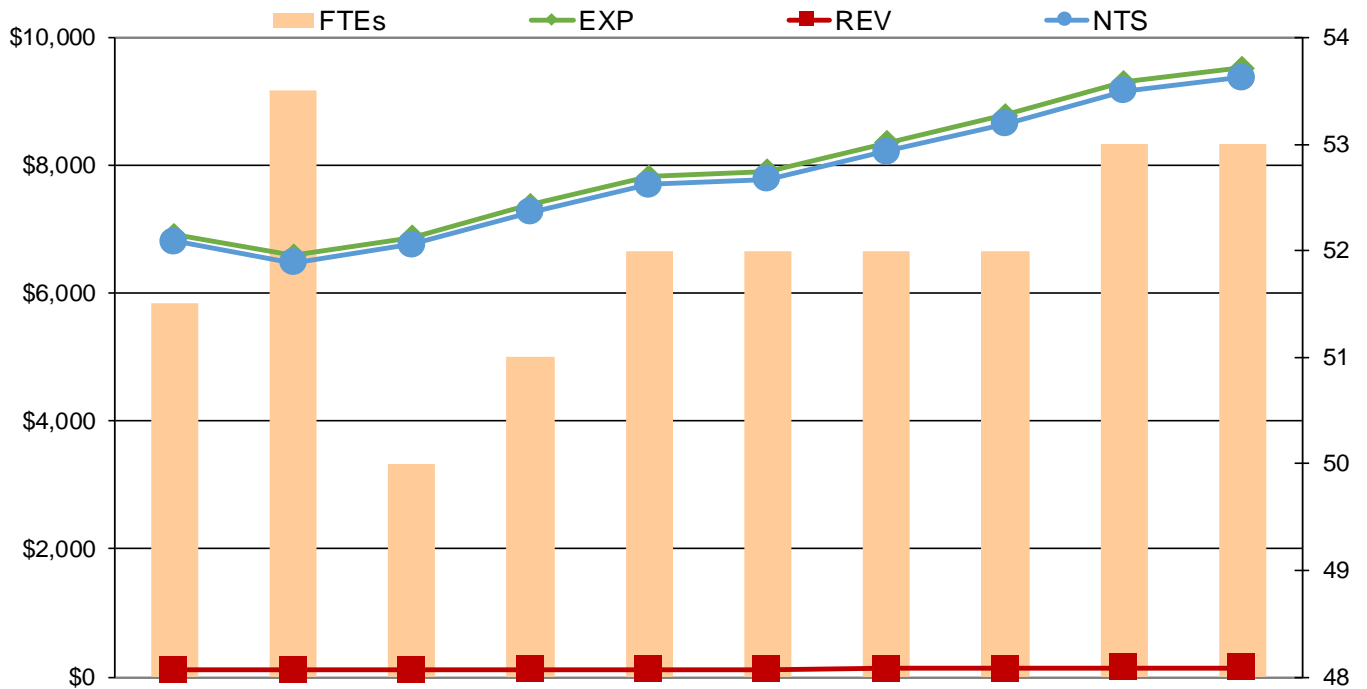
DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$6,549,055	\$6,843,510	\$7,074,146	3%
Non-Personnel	566,410	610,235	613,541	1%
Employee Benefits and County-wide Programs	1,668,189	1,854,546	1,837,850	-1%
Total Expenditures	8,783,654	9,308,291	9,525,537	2%
Total Revenues	132,464	137,964	142,613	3%
Net Tax Support	\$8,651,190	\$9,170,327	\$9,382,924	2%
Permanent FTEs	52.00	53.00	53.00	
Temporary FTEs	-	-	-	
Total Authorized FTEs	52.00	53.00	53.00	

EXPENSES BY LINE OF BUSINESS

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Office of the Director	\$1,259,202	\$1,423,139	\$1,605,237	13%
Risk Management	680,961	671,360	695,033	4%
Employee Management Relations	219,045	263,257	263,302	-
County-wide Programs	1,668,189	1,854,546	1,837,850	-1%
Talent Management	627,909	825,384	640,887	-22%
Staffing and Compensation	2,522,235	2,595,938	2,720,519	5%
Benefits and Wellness Services	1,806,113	1,674,667	1,762,709	5%
Total Expenditures	\$8,783,654	\$9,308,291	\$9,525,537	2%

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
\$ in 000s										
EXP	\$6,913	\$6,590	\$6,871	\$7,384	\$7,818	\$7,909	\$8,354	\$8,784	\$9,308	\$9,526
REV	\$106	\$110	\$111	\$120	\$116	\$123	\$132	\$132	\$138	\$143
NTS	\$6,807	\$6,480	\$6,760	\$7,264	\$7,702	\$7,786	\$8,222	\$8,652	\$9,170	\$9,383
FTEs	51.50	53.50	50.00	51.00	52.00	52.00	52.00	52.00	53.00	53.00

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ Personnel budget reflects the transfer of one FTE to the Department of Technology Services to support PRISM. (1.0) ▪ Non-personnel budget reflects the elimination of costs associated with one counselor for the Employee Assistance Program (\$100,000), reducing the total number of counselors from 4.5 to 3.5, as well as a \$26,750 reduction in a variety of accounts within Countywide Programs including employee development and recognition programs. ▪ <i>Transferred Healthsmart program from the Department of Parks, Recreation and Cultural Resources during FY 2008.</i> 2.0 	
FY 2010	<ul style="list-style-type: none"> ▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$30,693). ▪ Eliminated the Deputy Director (1.0 FTE, \$155,680). (1.0) ▪ Reduced administrative expenses for items such as postage, publications, office supplies and memberships (\$36,000) ▪ Reduced tuition reimbursement (\$287,500 to \$20,000) to reflect the suspension of the benefit in FY 2010 except for costs related to the current George Mason University MPA cohort program, which graduates in FY 2010. ▪ Reduced County-wide training by \$84,250. ▪ Reduced overtime by 50 percent (\$14,100). ▪ Eliminated the Recruitment and Staffing Division Chief (1.0 FTE, \$127,452). (1.0) ▪ Eliminated one of two Employee Services reception staff (1.0 FTE, \$62,854) and transferred in 4.0 FTEs (\$269,876) from Department of Management and Finance and Department of Technology Services to fully implement the consolidation of reception area staff to serve all three departments. 3.0 ▪ Transferred 1.0 FTE from the County Manager's Office (1.0 FTE, \$112,263) to Training and Organizational Development to manage Arlington's Corporate University Program. 1.0 	
FY 2011	<ul style="list-style-type: none"> ▪ Eliminated two Human Resources Staff Specialist positions (one each in the Recruitment and Staffing Division and the Compensation Division) (2.0 FTE, \$213,534). (2.0) ▪ Eliminated an Information Systems Analyst III position (0.5 FTE, \$60,737). (0.50) ▪ Eliminated a Human Resources Staff Support Technician position in the Employee Services Division (1.0 FTE, \$66,869). (1.0) 	
FY 2012	<ul style="list-style-type: none"> ▪ Restored a Staff Specialist III in Director's Office to meet growing demands relating to retiree services, federal regulations, and the compensation maintenance plan. (1.0 FTE, \$122,000). 1.0 ▪ Restored Tuition Reimbursement Program that was suspended in FY 2010 (\$287,500) 	

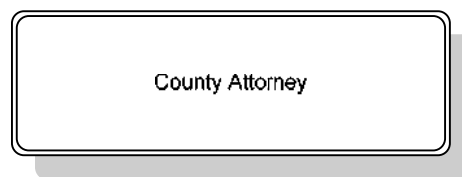
Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ County-wide Safety Coordination increased to provide funding for online defensive driving (\$31,500) for employees who either do not need the instructor-led training or cannot attend an instructor led class because of work schedules. ▪ County-wide Safety Coordination increased to provide funding for online safety training (\$11,000) that will be tailored to employees' work schedules and job descriptions as well as augment generic training. 	
FY 2013	<ul style="list-style-type: none"> ▪ Personnel budget reflects the addition of a diversity outreach position (1.0 FTE, \$115,000). ▪ The revenue decrease reflects the salary and benefits of the Safety Specialist that is funded by Arlington Public Schools (\$3,162). 	1.0
FY 2014	<ul style="list-style-type: none"> ▪ Transferred 0.5 FTE (\$45,836) from the County Manager's Office to the Staffing Section of the Talent Management Division to support recruitment activities. ▪ Eliminate 0.5 FTE (\$61,817) from the Staffing Section of the Talent Management Division. ▪ County-wide Employee Development increased one-time only funding for Civic Engagement Training to support the County Board PLACE Initiative (\$50,000). ▪ HeathSmart Program increased one-time only funding for additional programming (\$25,000). ▪ The revenue increase reflects the salary and benefits of the Safety Specialist that is funded by Arlington Public Schools (\$6,388). 	0.5 (0.5)
FY 2015	<ul style="list-style-type: none"> ▪ Eliminated FY 2014 one-time funding for Healthsmart Program enhancements (\$25,000). ▪ Eliminated FY 2014 one-time funding for Civic Engagement Training (\$50,000). ▪ Added ongoing funding for the County Ethics Initiative (\$20,000). 	
FY 2016	<ul style="list-style-type: none"> ▪ The revenue increase reflects the salary and benefits of the Safety Specialist that is funded by Arlington Public Schools (\$4,657). ▪ Live Where You Work Grants were restored (\$133,012). 	
FY 2017	<ul style="list-style-type: none"> ▪ Live Where You Work Grant Funding was increased (\$22,000). ▪ Tuition Reimbursement Funding was increased (\$38,000). ▪ The revenue increase reflects the salary and benefits of the Safety Specialist that is funded by Arlington Public Schools (\$5,500). ▪ Personnel increase reflects the addition of a Human Resources/OD Specialist (1.0 FTE, \$131,230). 	1.0
FY 2018	<ul style="list-style-type: none"> ▪ County Ethics Initiative Funding was reallocated to Non-Departmental (\$20,000). 	

Fiscal Year	Description	FTEs
	▪ The revenue increase reflects the salary and benefits of the Safety Specialist that is funded by Arlington Public Schools (\$4,649).	

Our Mission: To ensure that all County transactions are conducted in a legal and ethical manner

The County Attorney's Office provides legal counsel and advice to the County Board, County Manager, County departments and their staff, and County Board appointed agencies, boards and commissions, and provides representation for them in state and federal court, as well as before various administrative agencies.

LINE OF BUSINESS



Office of the County Attorney

SIGNIFICANT BUDGET CHANGES

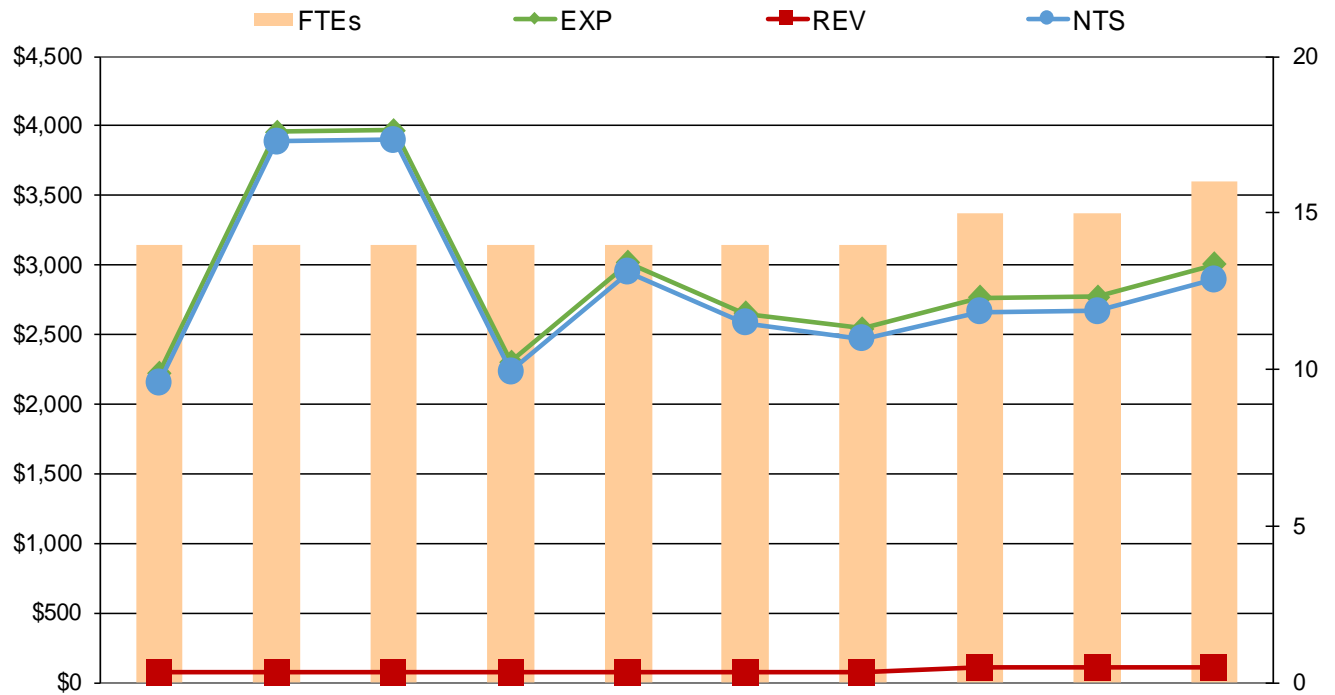
The FY 2018 adopted expenditure budget for the Office of the County Attorney is \$3,003,267, an eight percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- The County Board removed a County Attorney II position that was added in the County Manager's FY 2018 Proposed Budget (\$152,141, 1.0 FTE).
- ↑ Personnel increases due to the addition of a County Attorney I position to ensure legally compliant responses by County staff to the increasing number of FOIA requests (\$139,455, 1.0 FTE), employee salary increases, an increase in the County's cost for employee health insurance, and retirement contributions based on current actuarial projections.

DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$2,414,065	\$2,546,192	\$2,777,394	9%
Non-Personnel	352,756	308,873	308,873	-
Subtotal	2,766,821	2,855,065	3,086,267	8%
Intra County Charges	-	(83,000)	(83,000)	-
Total Expenditures	2,766,821	2,772,065	3,003,267	8%
Fees	105,000	105,000	105,000	-
Total Revenues	105,000	105,000	105,000	-
Net Tax Support	\$2,661,821	\$2,667,065	\$2,898,267	9%
Permanent FTEs	15.00	15.00	16.00	
Temporary FTEs	-	-	-	
Total Authorized FTEs	15.00	15.00	16.00	

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$2,220	\$3,957	\$3,968	\$2,306	\$3,016	\$2,653	\$2,542	\$2,767	\$2,772	\$3,003
REV	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$105	\$105	\$105
NTS	\$2,150	\$3,887	\$3,898	\$2,236	\$2,946	\$2,583	\$2,472	\$2,662	\$2,667	\$2,898
FTEs	14.00	14.00	14.00	14.00	14.00	14.00	14.00	15.00	15.00	16.00

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ The County Board approved two additional Assistant County Attorney positions due to increased litigation and other workload impacts (\$191,028). ▪ Increased consultant funding by \$51,972 for specialized outside legal and other services. ▪ <i>During FY 2008, an additional Assistant County Attorney position was added as part of FY 2007 closeout. The new position was authorized to assist with the increasingly large volume of child protective services cases, as well as related administrative matters in the Department of Human Services.</i> 	2.0 1.0
FY 2010	<ul style="list-style-type: none"> ▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$8,032). ▪ Personnel increases, in part, reflect a full year's funding for the two Assistant County Attorney positions added in FY 2009 as well as the reclassification of an existing paralegal position to an Assistant County Attorney position (\$103,020). 	
FY 2011	<ul style="list-style-type: none"> ▪ No significant changes. 	
FY 2012	<ul style="list-style-type: none"> ▪ The County Board added funding for a one percent one-time lump sum payment for employees at the top step. 	
FY 2013	<ul style="list-style-type: none"> ▪ Personnel increases include reclassification of positions identified to be substantially below comparative pay studies. 	
FY 2014	<ul style="list-style-type: none"> ▪ Personnel increases include reclassification of positions identified to be substantially below comparative pay studies. ▪ Non-personnel reductions include reduced funding for consultants (\$30,000). 	
FY 2015	<ul style="list-style-type: none"> ▪ No significant changes. 	
FY 2016	<ul style="list-style-type: none"> ▪ Personnel increases due to the conversion of an overstrength Assistant County Attorney position added during FY 2015 to permanent status (\$166,000, 1.0 FTE), employee step increases, and an increase in the County's cost for employee health insurance, partially offset by adjustments to retirement contributions based on current actuarial projections. ▪ Non-personnel increases due to additional consultant workload in the County Attorney's Office (\$35,000). 	1.0

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none">▪ Intra-County charges increase due to the Assistant County Attorney, referenced above, being partially charged to the CPHD Development Fund (\$83,000).▪ Revenue increases due to anticipated payment from Northern Virginia Transportation Commission for legal services provided by Arlington County Counsel (\$35,000).	
FY 2017	<ul style="list-style-type: none">▪ No significant changes.	
FY 2018	<ul style="list-style-type: none">▪ Addition of a County Attorney I position to ensure legally compliant responses by County staff to the increasing number of FOIA requests (\$139,455).	1.0

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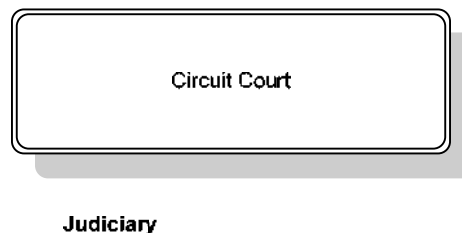
Our Mission: To Provide an Independent, Accessible, Responsive Forum for Just Resolution of Disputes in Order to Preserve the Rule of Law and to Protect All Rights and Liberties Guaranteed by the United States and Virginia Constitutions.

The 17th Judicial Circuit is comprised of three judges with jurisdiction over Arlington County and the City of the Falls Church. The Circuit Court is a trial court of general jurisdiction and the highest court in the County for both civil and criminal cases. The Circuit Court has jurisdiction concerning civil claims exceeding \$4,500, with exclusive original jurisdiction for claims exceeding \$25,000. The Circuit Court also has jurisdiction over all equity related matters, which include, but are not limited to divorce, child custody, child and spousal support and maintenance, guardianship, conservatorship, and disputes concerning wills and estates. Additionally, the court has jurisdiction over all civil cases appealed from the General District Court. The appellate jurisdiction is de novo which means that, notwithstanding a final civil judgment in the General District Court, once the case is appealed to the Circuit Court, there is a new or de novo trial in the Circuit Court, as if the trial below never occurred.

For criminal cases, the Circuit Court has original jurisdiction over all felonies and misdemeanors originally charged in Circuit Court, plus all misdemeanor cases, criminal bond motions and traffic cases previously adjudicated by the General District Court, but appealed to the Circuit Court. Additionally, the Circuit Court has jurisdiction over juveniles aged 15 years and older who are charged with felonies and whose cases have been certified by a Judge of the Juvenile and Domestic Relations District Court for trial in Circuit Court, and all properly appealed cases previously adjudicated by the Juvenile and Domestic Relations District Court.

The Circuit Court operates an Adult Drug Treatment Court (Drug Court) for probation violators. The Drug Court is an intensive, community-based treatment, rehabilitation, and supervision program for felony drug defendants. The mission of the drug treatment court is to enhance public safety by providing a cost-effective, integrated system of treatment and judicial supervision, in order to reduce recidivism.

LINES OF BUSINESS



The FY 2018 adopted expenditure budget for the Circuit Court is \$1,115,433, a nine percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

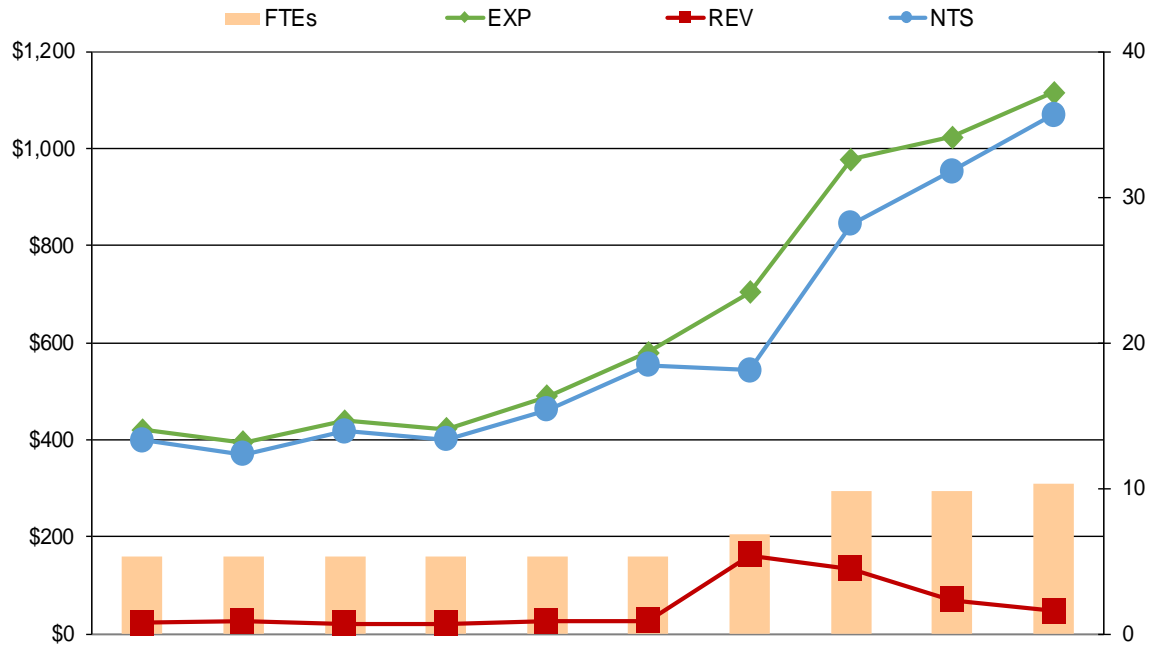
- ↑ The County Board added funding for offices supplies, travel, and training (\$15,000).
- ↑ Personnel increases due the conversion of an Administrative Assistant from part-time to full-time and reclassifying that position to a Drug Court Probation Officer (\$55,482, 0.5 FTE). Prior to 2016, this service was provided in-kind by the state. Additional increases are due to employee salary increases, an increase in the County’s cost for employee health insurance, and retirement contributions based on current actuarial projections.
- ↓ Non-personnel decreases due adjustments to the annual expense for the maintenance and replacement of County vehicles (\$2,876).

- ↑ Fee revenue increases due to higher projections in Falls Church reimbursements based on the FY 2018 budget and reconciliation of prior year payments with actual expenditures (\$822) and the addition of Drug Court participant fees not previously budgeted (\$2,500).
- ↓ Grant revenue decreases due to the September 2016 expiration of the Bureau of Justice Assistance grant for the Arlington County Drug Court (\$26,730).

PROGRAM FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$903,119	\$951,569	\$1,032,007	8%
Non-Personnel	74,841	71,302	83,426	17%
Total Expenditures	977,960	1,022,871	1,115,433	9%
Fees	38,215	43,546	46,868	8%
Grants	95,543	26,730	-	-100%
Total Revenues	133,758	70,276	46,868	-33%
Net Tax Support	\$844,202	\$952,595	\$1,068,565	12%
Permanent FTEs	9.50	9.50	10.00	
Temporary FTEs	0.30	0.30	0.30	
Total Authorized FTEs	9.80	9.80	10.30	

EXPENDITURE, REVENUE, NET TAX SUPPORT AND FULL-TIME EQUIVALENT TRENDS



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP	\$420	\$394	\$438	\$421	\$489	\$580	\$703	\$978	\$1,023	\$1,115
REV	\$22	\$25	\$21	\$20	\$26	\$27	\$161	\$134	\$70	\$47
NTS	\$398	\$369	\$417	\$401	\$462	\$553	\$543	\$844	\$953	\$1,069
FTEs	5.30	5.30	5.30	5.30	5.30	5.30	6.80	9.80	9.80	10.30

Fiscal Year	Description	FTEs
FY 2013	▪ The County Board added funding for replacement of the land record system (\$450,000 one-time funding, \$70,000 ongoing funding), partially offset with \$70,000 in anticipated new fee revenue.	
	▪ The County Board added funding for an electronic court records system (\$326,000 one-time funding, \$95,000 ongoing funding), partially offset with \$40,000 in anticipated new fee revenue.	
	▪ The County Board added one-time funding for a Jury Coordinator position (\$79,000 one-time funding).	1.0
	▪ A limited term position was eliminated.	(1.0)
	▪ Falls Church revenue decreased (\$13,068).	
	▪ Decreases are included for State Compensation Board reimbursements (\$4,900) and Technology Trust Fund grant funding (\$6,000).	
FY 2014	▪ The County Board added ongoing funding for a Jury Coordinator / Information Clerk position (\$80,378).	1.0
	▪ Eliminated FY 2013 one-time funding for a Jury Coordinator / Information Clerk position (\$79,000).	(1.0)
	▪ Eliminated FY 2013 one-time funding for replacement of the land records system (\$450,000) and electronic court records system (\$326,000).	
	▪ Fee revenue decreased for the land records (\$70,000).	
	▪ Fee revenues increased for reimbursement to the locality of excess copy fees (\$14,000) and interest on criminal fees (\$3,000).	
	▪ Fee revenues increased for Falls Church reimbursements (\$4,131).	
	▪ Grant revenues increased for State Compensation Board reimbursements (\$66,460).	
	▪ Reduced contractual maintenance for microfilm equipment (\$8,960).	
▪ Eliminated non-personnel funding in the Clerk's Office for equipment purchase (\$15,104).		
FY 2015	▪ The County Board added funding for a part-time Administrative Assistant (\$21,752).	0.5
	▪ The County Board added one-time funding for travel and training supplies (\$17,500).	
	▪ Added a limited term grant funded Drug Court Coordinator (\$89,495) funded by a Bureau of Justice Assistance Grant.	1.0
	▪ Added funding (\$22,907) for operating supplies and miscellaneous costs funded by the Bureau of Justice Assistance grant.	
	▪ Fall Church revenue increased (\$1,626).	
	▪ Grant revenue increased due to a Bureau of Justice Assistance grant (\$112,402).	

Fiscal Year	Description	FTEs
FY 2016	<ul style="list-style-type: none"> ▪ The County Board added funding for 1.5 FTEs to support the Circuit Court's high performing court initiative (\$100,000). 	1.5
	<ul style="list-style-type: none"> ▪ The County Board added one-time funding to continue to grow the Arlington County Drug Court Program (\$250,000). In addition to the 1.5 FTEs, the \$250,000 one-time funding added by the County Board also funds a Deputy Sheriff added in the Sheriff's Office to support the expansion of the Drug Court Program. The salary for this position will be fully charged to the Circuit Court. 	1.5
	<ul style="list-style-type: none"> ▪ Eliminated one-time funding for travel and training and office supplies (\$17,500). 	
	<ul style="list-style-type: none"> ▪ Increased funding to miscellaneous costs (\$2,250) due to the Bureau of Justice Assistance grant for Arlington County Drug Court. 	
	<ul style="list-style-type: none"> ▪ Fee revenue increased for Falls Church reimbursements (\$7,935). 	
	<ul style="list-style-type: none"> ▪ Grant revenue increased due to the Bureau of Justice Assistance grant for Arlington County Drug Court (\$3,722). 	
FY 2017	<ul style="list-style-type: none"> ▪ Increased fee revenue due to higher projections in Falls Church reimbursements based on the FY 2016 budget and reconciliation of prior year payments with actual expenditures (\$7,247). 	
	<ul style="list-style-type: none"> ▪ Grant revenue decreased due to the September 2016 expiration of the Bureau of Justice Assistance grant for the Arlington County Drug Court (\$89,394). 	
FY 2018	<ul style="list-style-type: none"> ▪ The County Board adding \$15,000 for offices supplies, travel, and training. 	
	<ul style="list-style-type: none"> ▪ Converted an Administrative Assistant from part-time to full-time and reclassified that position to a Drug Court Probation Officer (\$55,482). Prior to 2016, this service was provided in-kind by the state. 	0.5
	<ul style="list-style-type: none"> ▪ Increased fee revenue due to higher projections in Falls Church reimbursements based on the FY 2018 budget and reconciliation of prior year payments with actual expenditures (\$822) and the addition of Drug Court participant fees not previously budgeted (\$2,500). 	
	<ul style="list-style-type: none"> ▪ Decreased grant revenue due to the September 2016 expiration of the Bureau of Justice Assistance grant for the Arlington County Drug Court (\$26,730). 	

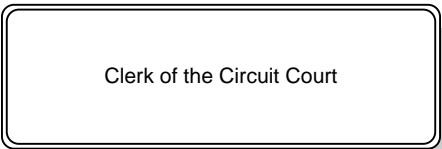
Our Mission: To ensure that Circuit Court records are easily accessible and maintained in an orderly and secure fashion; that the public is fully and fairly served; and that justice is administered promptly and without favor to any party.

The Clerk of the Circuit Court (the Clerk) is an elected constitutional office in each county and large city in Virginia. The Clerk of Court handles a variety of functions necessary for the efficient administration of justice in the Circuit Court for Arlington County and the City of Falls Church.

The Clerk is the official recorder of Circuit Court civil and criminal court proceedings. The Clerk issues marriage licenses, notary certifications, concealed handgun permits and similar documents, and admits wills and other testamentary documents to probate. The Clerk creates and maintains all civil, criminal and probate court files and records of proceedings, issues summons and court process, prepares court orders, and summons petit and grand jurors for jury service. The Clerk collects and disseminates criminal fines, costs, and restitution. In FY 2014, the Clerk of the Circuit Court initiated *Project Paperless*, an electronic filing and records management system designed to streamline and automate Circuit Court filings and public access to Court files. The goal of this initiative is to eliminate, to the greatest extent possible, the processing and tracking of paper records.

The Land Records Division of the Clerk's Office is responsible for recording and maintaining deeds, judgments, and other documents affecting title to real property located in Arlington County and the City of Falls Church. In addition, the Land Records Division assesses and collects required recordation taxes and fees and is responsible for filing and maintaining records of judgments and U.C.C Financing Statements.

LINES OF BUSINESS



Clerk of the Circuit Court

Circuit Court Clerk's Office

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Clerk of the Circuit Court is \$3,228,122 a two percent increase from the 2017 adopted budget. The FY 2018 adopted budget reflects:

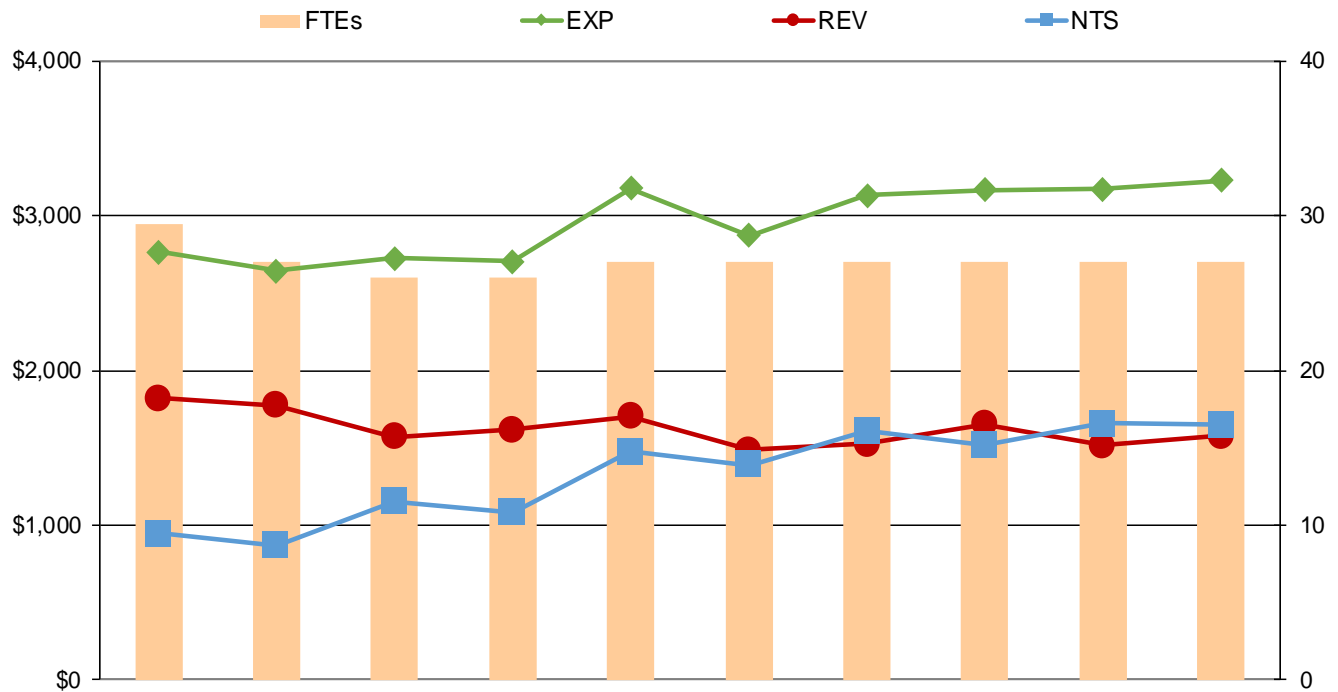
- ↑ The County Board added funding for postage and printing expenses associated with the one-day, one-trial jury program that began in January 2017 (\$45,000).
- ↑ Personnel increases due to employee salary increases and an increase in the County's cost for employee health insurance, and retirement contributions based on current actuarial projections.

- ↓ Non-personnel decreases due to the removal of one-time funding for the upgrade jury phone and application scanning systems (\$55,000).
- ↑ Fee revenue increases due to expected state excess fees reimbursement (\$50,000), e-ticket fees (\$1,800), and copy fees (\$15,000), partially offset by a decrease due to lower projections in Falls Church reimbursements based on the FY 2018 budget and reconciliation of prior year payments with actual expenses (\$14,864).
- ↑ Grant revenue increases due to adjustments in State Compensation Board reimbursements (\$10,650).

DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$2,597,710	\$2,470,769	\$2,536,945	3%
Non-Personnel	569,268	701,177	691,177	-1%
Total Expenditures	3,166,978	3,171,946	3,228,122	2%
Fees	668,119	534,051	585,987	9%
Grants	984,651	981,391	992,041	1%
Total Revenues	1,652,770	1,515,442	1,578,028	4%
Net Tax Support	\$1,514,208	\$1,656,504	\$1,650,094	-
Permanent FTEs	27.00	27.00	27.00	
Temporary FTEs	-	-		
Total Authorized FTEs	27.00	27.00	27.00	

EXPENDITURE, REVENUE, NET TAX SUPPORT AND FULL-TIME EQUIVALENT TRENDS



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP	\$2,767	\$2,641	\$2,726	\$2,703	\$3,179	\$2,871	\$3,129	\$3,167	\$3,172	\$3,228
REV	\$1,818	\$1,773	\$1,573	\$1,618	\$1,702	\$1,483	\$1,524	\$1,653	\$1,515	\$1,578
NTS	949	868	1,153	1,085	1,477	1,388	1,605	1,514	1,657	1,650
FTEs	29.5	27.00	26.00	26.00	27.00	27.00	27.00	27.00	27.00	27.00

NOTE: For comparative purposes, prior to FY 2015 the expense and revenue associated with the Circuit Court Judiciary has been excluded. For FY 2015, the Clerk of the Circuit Court has been established as a separate department.

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ The County Board added 1.45 limited-term FTEs for administrative support in the Circuit Court Clerk’s Office (\$136,228). ▪ Revenue decreased due to projections of Court Excess Fees (\$751,888) based on prior year actual revenues, partially offset by increases in Falls Church reimbursements (\$61,614) and Compensation Board reimbursements (\$47,888). 	1.45
FY 2010	<ul style="list-style-type: none"> ▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$19,219). ▪ Eliminated a Court Specialist and a Judgment Clerk position in the Clerk’s Office (\$120,549, 2.0 FTEs). ▪ Decreased revenue in Court Excess Fee (\$850,011) due to reduced court activity and a change in the State formula for how fees are remitted to localities; reduced projections in miscellaneous state grants (\$40,000), Falls Church reimbursements (\$5,548) and transfer fees (\$1,500), partially offset by an increase in Compensation Board reimbursements (\$9,704). ▪ <i>Includes elimination of a part-time Court Assistant position in the Civil Division as part of FY 2009 state cuts.</i> 	(2.0) (0.5)
FY 2011	<ul style="list-style-type: none"> ▪ Eliminated a vacant limited-term position (\$99,884, 1.0 FTE). ▪ Encumbered a Deputy Clerk position with a lower level position which saves \$34,183. ▪ Non-personnel reductions include operating supplies (\$5,793), travel (\$5,000), postage (\$2,000), and jury funds (miscellaneous court costs) (\$24,000). ▪ Increased revenues in Court Fees (\$21,899), Commonwealth reimbursements (\$34,683), and Falls Church reimbursements (\$4,860) partially offset by a decrease in State grant reimbursements for technology (\$40,000). 	(1.0)
FY 2012	<ul style="list-style-type: none"> ▪ The County Board added funding for a one percent one-time lump sum payment for employees at the top step. ▪ Added funding for maintenance and support fees for the audio/video recording system installed in the courts (\$45,000) and for day forward redaction of social security and other sensitive information from court records (\$57,000). ▪ Increased revenues in Falls Church reimbursements (\$57,227) and State reimbursements for technology (\$55,000), partially offset by a decrease in the State Compensation Board reimbursements (\$19,710) and court fines (\$3,000). 	
FY 2013	<ul style="list-style-type: none"> ▪ The County Board added funding for replacement of the land records system (\$450,000; one-time funding, \$70,000; ongoing funding), partially offset with \$70,000 in anticipated new fee revenue. ▪ The County Board added funding for an electronic court records system 	

Fiscal Year	Description	FTEs
	(\$326,000; one-time funding, \$95,000; ongoing funding), partially offset with \$40,000 in anticipated new fee revenue.	
	<ul style="list-style-type: none"> ▪ The County Board added one-time funding for a Jury Coordinator position (\$79,000; one-time funding). 	1.0
	<ul style="list-style-type: none"> ▪ A limited term position was eliminated. 	(1.0)
	<ul style="list-style-type: none"> ▪ Falls Church revenue decreased (\$13,068). ▪ Decreases are included for State Compensation Board reimbursements (\$4,900) and Technology Trust Fund grant funding (\$6,000). 	
FY 2014	<ul style="list-style-type: none"> ▪ The County Board added ongoing funding for a Jury Coordinator / Information Clerk position (\$80,378). ▪ Eliminated FY 2013 one-time funding for replacement of the land records system (\$450,000) and electronic courts records system (\$326,000). ▪ Fee revenues decreased for the land records (\$70,000). ▪ Fee revenues increased for reimbursement to the locality for excess copy fees (\$14,000) and interest on criminal fees (\$3,000). ▪ Fee revenues increased for Falls Church reimbursements (\$4,131). ▪ Grant revenues increased for State Compensation Board reimbursements (\$66,460). ▪ Reduced contractual maintenance for microfilm equipment. ▪ Eliminated non-personnel funding in the Clerk's Office for equipment purchases (\$15,104). 	1.0
FY 2015	<ul style="list-style-type: none"> ▪ Fee revenues increased for Falls Church reimbursements (\$32,443). ▪ Grant revenues increased for State Compensation Board reimbursements (\$9,008). ▪ Non-personnel increased due to operating system upgrades related to the jury management system (\$12,000). ▪ Fee revenue decreased in the land records due to reduced activity in re-financings; partially offset by excess copy fees and local fines and interest (\$189,500). ▪ Grant revenue decreased due to lower projections in State Compensation Board reimbursements (\$21,235) and technology reimbursements based on state formula (\$26,306). 	
FY 2016	<ul style="list-style-type: none"> ▪ Fee revenue decreased due to decline in number of land records documents recorded related to the leveling of mortgage refinancing (\$200,000), offset by increased fines (\$10,500) and increased Falls Church reimbursements (\$1,546). 	
FY 2017	<ul style="list-style-type: none"> ▪ The County Board added one-time funding to upgrade jury phone and application scanning systems (\$55,000). ▪ Decreased fee revenue due to a reduction in miscellaneous fees (\$40,000). 	

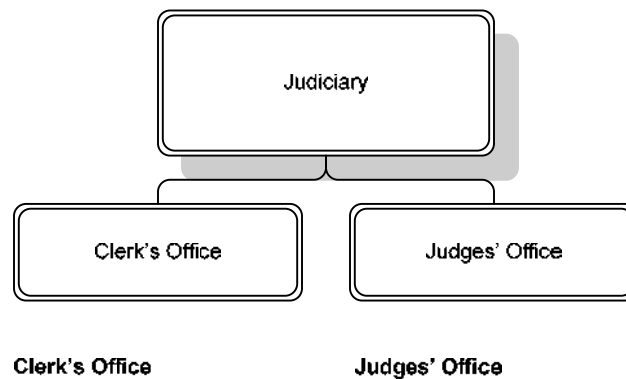
Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Increased fee revenue due to higher projections in excess copy fees (\$10,000). ▪ Increased fee revenue due to higher projections in Falls Church reimbursements based on the FY 2017 budget and reconciliation of prior year payments with actual expenditures (\$6,170). ▪ Increased revenue due to higher projections in e-ticket fees (\$2,200). ▪ Increased grant revenue due to an expected increase in Compensation Board reimbursements (\$18,406), offset by a decrease in state technology reimbursements (\$4,000). 	
FY 2018	<ul style="list-style-type: none"> ▪ The County Board added funding for postage and printing expenses associated with the one-day, one-trial jury program that began in January 2017 (\$45,000). ▪ Removed the one-time funding for the upgrade jury phone and application scanning systems (\$55,000). ▪ Increased fee revenue due to expected state excess fees reimbursement (\$50,000), e-ticket fees (\$1,800), and copy fees (\$15,000). ▪ Decreased fee revenue due to lower projections in Falls Church reimbursements based on the FY 2018 budget and reconciliation of prior year payments with actual expenses (\$14,864). ▪ Increased grant revenue due to adjustments in State Compensation Board reimbursements (\$10,650). 	

Note: The ten-year history through FY 2014 includes the Circuit Court Judicial Chambers. Since FY 2015, the Clerk of the Circuit Court has been established as a separate department.

Our Mission: To administer justice in a fair, timely and efficient manner in the areas of criminal, traffic, civil, small claims, and involuntary civil commitment

The General District Court is the court with the greatest public contact. It has the largest and most varied caseload of the three courts in Arlington County. The General District Court has five divisions: criminal, traffic, civil, small claims, and involuntary civil commitment.

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the General District Court is \$392,416, a one percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to employee salary increases, an increase in the County's cost for employee health insurance, and retirement contributions based on actuarial projections.
- ↓ Fee revenue decreases due to lower projections in Falls Church reimbursements based on the FY 2018 budget and reconciliation of prior year payments with actual expenditures (\$557).

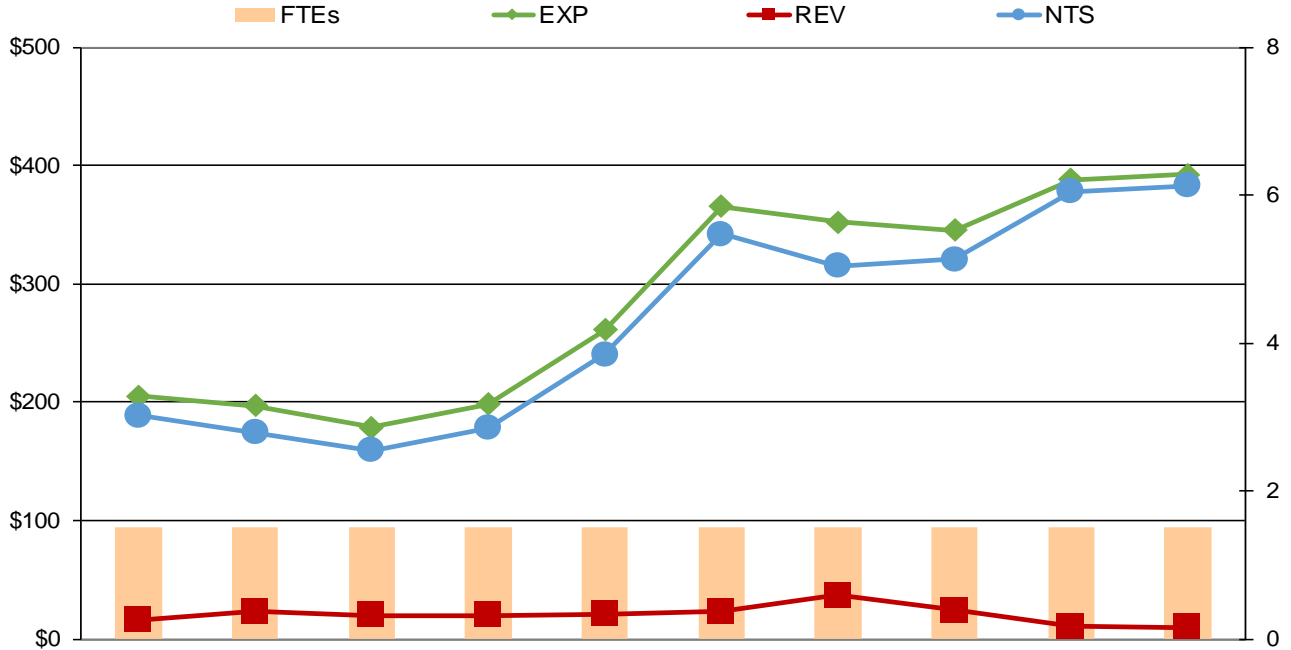
DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$221,469	\$242,876	\$247,177	2%
Non-Personnel	123,592	145,239	145,239	-
Total Expenditures	345,061	388,115	392,416	1%
Fees	24,224	10,375	9,818	-5%
Total Revenues	24,224	10,375	9,818	-5%
Net Tax Support	\$320,837	\$377,740	\$382,598	1%
Permanent FTEs	1.50	1.50	1.50	
Temporary FTEs	-	-	-	
Total Authorized FTEs	1.50	1.50	1.50	

Expenses by Line of Business

	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Clerk's Office	\$173,246	\$192,267	\$194,571	1%
Judiciary	171,815	195,848	197,845	1%
Total Expenditures	\$345,061	\$388,115	\$392,416	1%

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



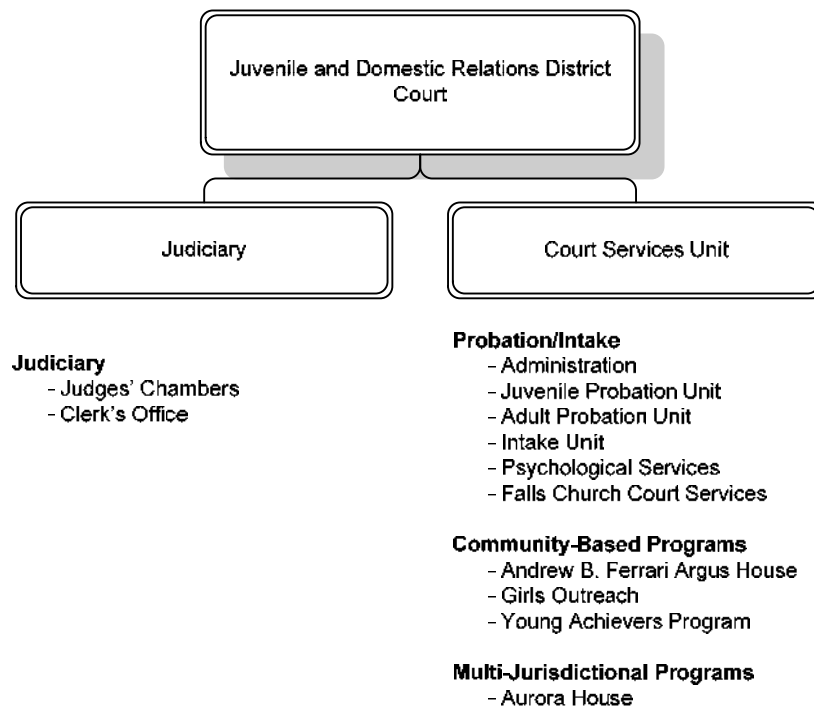
	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$205	\$197	\$179	\$198	\$261	\$365	\$352	\$345	\$388	\$392
REV	\$16	\$23	\$20	\$20	\$21	\$23	\$37	\$24	\$10	\$10
NTS	\$189	\$174	\$159	\$178	\$240	\$342	\$315	\$321	\$378	\$383
FTEs	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50

Note: Expenses and revenues through FY 2009 include the Magistrates' Office, which was subsequently moved out of the General District Court and set up as a separate Department.

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ No significant changes. 	
FY 2010	<ul style="list-style-type: none"> ▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$861). ▪ Reduced funding for legal costs for victims/witnesses (\$6,870). ▪ Reduced funding for miscellaneous non-personnel costs (\$3,519). 	
FY 2011	<ul style="list-style-type: none"> ▪ Reduced funding for legal costs for victims/witnesses (\$12,102). ▪ Revenue increased due to higher projections in Falls Church reimbursements (\$2,552). 	
FY 2012	<ul style="list-style-type: none"> ▪ Decreased revenue due to lower projections in Falls Church reimbursements (\$6,132). 	
FY 2013	<ul style="list-style-type: none"> ▪ Increase in revenues is due to higher projections in Falls Church reimbursements based on the FY 2013 budget and reconciliation of FY 2011 reimbursements with the corresponding expenditures (\$788). 	
FY 2014	<ul style="list-style-type: none"> ▪ Personnel increases due to a full year funding of a salary supplement for state court clerks adopted by the County Board in FY 2013 (\$125,581). ▪ Increase in revenues due to higher projections in Falls Church reimbursements based on the FY 2014 budget and reconciliation of FY 2012 reimbursements with the corresponding expenditures (\$1,784). ▪ Reduced funding for rental communication equipment (\$3,333). ▪ Reduced funding for print shop charges (\$269). 	
FY 2015	<ul style="list-style-type: none"> ▪ Decreased revenue due to lower projections in Falls Church reimbursements (\$1,063). 	
FY 2016	<ul style="list-style-type: none"> ▪ Increased revenue due to higher projections in Falls Church reimbursement (\$2,987). 	
FY 2017	<ul style="list-style-type: none"> ▪ No significant changes. 	
FY 2018	<ul style="list-style-type: none"> ▪ No significant changes. 	

Our Mission: To provide effective, efficient and quality services, programs and interventions for juveniles, adults and families while addressing public safety, victim impact, offender accountability and competency development in conformance with court orders, provisions of the Code of Virginia and standards set forth by the Department of Juvenile Justice

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Juvenile and Domestic Relations Court is \$6,802,948, a six percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to the creation of a new Group Home Counselor II position at Argus House in order for the program to comply with staffing ratios required by the Prison Rape Elimination Act (PREA) (\$87,207, 1.0 FTE), a new Probation Officer II position approved in September of FY 2017 to provide services to City of Falls Church juvenile cases (\$106,513, 1.0 FTE), employee salary increases, an increase in the County's cost for employee health insurance, and retirement contributions based on current actuarial projections.
- ↑ Non-personnel increases due to new funding for access to Sheltercare beds, educational services for youth placed by the Court, funding to expand the Court Appointed Special Advocate (CASA) services in response to an increasing demand for neglect and abuse victim services (\$34,250) funded from savings generated from reducing the Crystal City, Potomac Yard, and Pentagon City Tax Increment Fund Area (Crystal City TIF). In addition, non-personnel

JUVENILE AND DOMESTIC RELATIONS DISTRICT COURT
DEPARTMENT BUDGET SUMMARY

expenses were adjusted for the annual expense for maintenance and replacement of County vehicles (\$1,447), and an increase in funding for Aurora House Girls' Group Home Services based on the FY 2018 budget and reconciliation of prior year payments with actual expenditures (\$21,234).

- ↑ Intra-County charges increase due to interagency changes for services funded through the state Children's Services Act (\$7,267).
- ↑ Fee revenue increases due to higher projections in Falls Church reimbursements based on the FY 2018 budget and reconciliation of prior year payments with actual expenditures (\$280,604). This includes reimbursement from Falls Church to fund the new Probation Officer II position.
- ↑ Grant revenue increases are due to increases to the state reimbursement for the New Probation Officer II position funded by Falls Church (\$54,099).

DEPARTMENT FINANCIAL SUMMARY

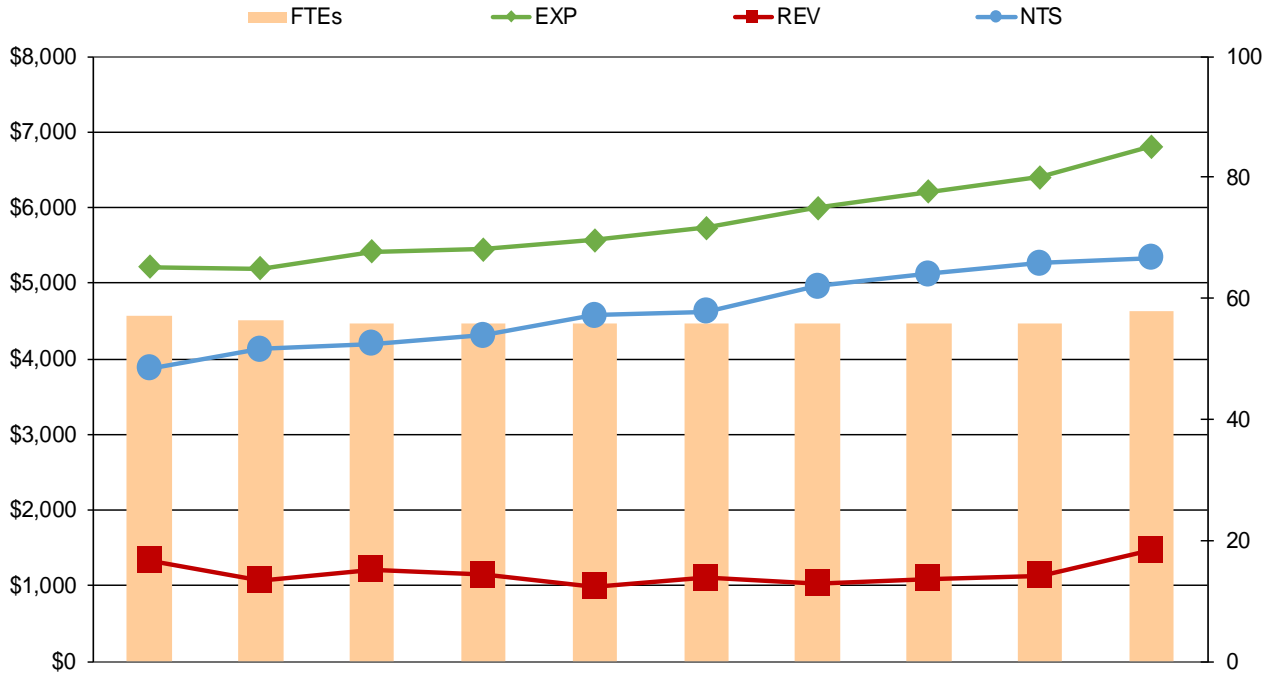
	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$5,156,912	\$5,372,241	\$5,745,660	7%
Non-Personnel	1,127,914	1,097,018	1,133,055	3%
Subtotal	6,284,826	6,469,259	6,878,715	6%
Intra County Charges	(73,746)	(68,500)	(75,767)	11%
Total Expenditures	6,211,080	6,400,759	6,802,948	6%
Fees	96,490	131,212	411,819	214%
Grants	994,745	1,002,334	1,056,433	5%
Total Revenues	1,091,235	1,133,546	1,468,252	30%
Net Tax Support	\$5,119,845	\$5,267,213	\$5,334,696	1%
Permanent FTEs	51.50	51.50	53.50	
Temporary FTEs	4.30	4.30	4.30	
Total Authorized FTEs	55.80	55.80	57.80	

Expenses by Line of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Judiciary	\$170,753	\$165,552	\$169,144	2%
Probation/Intake	3,822,238	4,174,155	4,208,277	1%
Community-Based Programs	1,455,118	1,334,816	1,661,807	24%
Multi-Jurisdictional Programs	762,971	726,236	763,720	5%
Total Expenditures	\$6,211,080	\$6,400,759	\$6,802,948	6%

**JUVENILE AND DOMESTIC RELATIONS DISTRICT COURT
TEN-YEAR HISTORY**

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$5,212	\$5,192	\$5,412	\$5,449	\$5,570	\$5,731	\$5,995	\$6,211	\$6,401	\$6,803
REV	\$1,339	\$1,067	\$1,218	\$1,139	\$993	\$1,105	\$1,033	\$1,091	\$1,134	\$1,468
NTS	\$3,873	\$4,125	\$4,194	\$4,310	\$4,577	\$4,626	\$4,962	\$5,120	\$5,267	\$5,335
FTEs	57.00	56.30	55.80	55.80	55.80	55.80	55.80	55.80	55.80	57.80

JUVENILE AND DOMESTIC RELATIONS DISTRICT COURT
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
FY 2009	<p>Added funding for Aurora House Girls' Group Home (\$66,433), the Northern Virginia Sheltercare Program (\$12,473) and operating costs for Gang Task Force position (\$13,750). The increases are partially offset by budget reductions in travel and training.</p> <ul style="list-style-type: none"> ▪ <i>Eliminated a part-time Senior Clinical Psychologist position as part of FY 2009 state cuts (\$43,761, 0.5 FTE).</i> ▪ Revenue decreased due to a 25% reduction in the Northern Virginia Gang Task Force Grant (\$21,504), anticipated decreases in State reimbursement for salaries and benefits for Probation Officers (\$15,992), and the Virginia Juvenile Community Crime Control Act grant (VJCCCA) (\$9,435), and lower projections in the Falls Church reimbursements (\$12,074). 	(0.5)
FY 2010	<ul style="list-style-type: none"> ▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$29,832). ▪ Eliminated maintenance fees associated with a web based case management system (\$23,475). ▪ Reduced funding for temporary Detention Diversion Program (DDP) relief counselors (\$15,649, 0.2 temporary FTE). ▪ Eliminated a part-time Administrative Assistant IV position in the Girls' Outreach Program (\$30,873, 0.5 FTE). ▪ Reduced funding for Sheltercare by \$115,932, from \$188,932 to \$73,000. ▪ Decreased revenues primarily due to State reimbursements for probation services (\$126,226), the Virginia Juvenile Community Crime Control Act grant (VJCCCA) (\$15,160) due to State cuts, and reduced projections in Falls Church reimbursements (\$38,890), partially offset by an increase in federal funding from the U.S. Department of Agriculture (USDA) (\$3,000). 	(0.2) (0.5)
FY 2011	<ul style="list-style-type: none"> ▪ The County Board added funding for Aurora House Girls' Group Home (\$13,434). ▪ Eliminated one half-time Probation Counselor II position (36,258; 0.5 FTE). ▪ Eliminated remaining funding for the Sheltercare Program (\$73,000). ▪ Increase in fee revenues is primarily due to higher projections for Falls Church reimbursements (\$91,947) based on the FY 2011 adopted budget and reconciliation of FY 2009 reimbursements with the corresponding actual expenditures. ▪ Decrease in grant revenues reflects state cuts in the Juvenile Community Crime control funds (\$53,468) and the Juvenile Court's probation reimbursements (\$5,245), partially offset by an increase in the Gang Task Force Grant (\$15,844). 	(0.5)
FY 2012	<ul style="list-style-type: none"> ▪ The County Board added funding for the continuation of a position previously funded with the Gang Task Force Grant (\$86,109). ▪ The County Board added funding for a one percent one-time lump sum payment for employees at the top step. 	

JUVENILE AND DOMESTIC RELATIONS DISTRICT COURT
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Decreased revenues primarily due to the loss of the Northern Virginia Gang Task Force grant (\$77,490), partially offset by an increase in the Juvenile Accountability Block Grant (\$2,607) and higher projections in Falls Church reimbursements (\$46,337). 	
FY 2013	<ul style="list-style-type: none"> ▪ The County Board added one-time funding for the Northern Virginia Family Service’s Gang Prevention Program for two years (\$180,000). ▪ Expenses and revenue increase for the Probation and Curfew Enforcement (PACE) grant (\$13,324). ▪ Non-personnel expenses increase due to additional funding for Aurora House Girls’ Group Home (\$75,307) and for food expenses at Argus House (\$10,000). ▪ Decrease in fee revenues is due to lower projections for Falls Church reimbursements based on the FY 2013 proposed budget and reconciliation of FY 2011 reimbursements with the corresponding actual expenditures (\$3,905). ▪ Decrease in grant revenue reflects a cut by the Commonwealth of Virginia to the Virginia Juvenile Community Crime Control funds (\$25,927). ▪ Decrease in Juvenile Accountability Block Grant (\$13,221). ▪ Increase in Virginia State Probation reimbursement (\$18,310). 	
FY 2014	<ul style="list-style-type: none"> ▪ Personnel increases primarily due to the full year funding of a salary supplement for state court clerks adopted by the County Board in FY 2013 (\$50,521), partially offset by the elimination of grant-funded overtime (\$13,324) due to the Regional Gang Task Force Grant ending. ▪ Non-personnel expenses decrease primarily due to the reduction of the FY 2013 one-time two-year funding for the Intervention, Prevention and Education (IPE) gang prevention program (\$90,000), partially offset by an increase in funding for Aurora House Girls’ Group Home (\$64,643). ▪ Intra-County Charges increase reflects an accounting adjustment related to Comprehensive Services Act (CSA) revenue received for services provided by Argus House (\$68,500). ▪ Fee revenues decrease due to lower projections in Falls Church reimbursements (\$84,393). ▪ Grant revenues decrease due to a decrease in CSA revenue from the accounting treatment described above (\$68,500) as well as the elimination of both the Regional Gang Task Force Grant (\$13,324) and the Juvenile Accountability Block Grant (\$36,324); partially offset by increases in Virginia Juvenile Community Crime Control Act (\$15,034) and Juvenile and Domestic Relations Probation (\$28,700) revenues. 	
FY 2015	<ul style="list-style-type: none"> ▪ Non-personnel increased due to an increase in funding for Aurora House Girls’ Group Home (\$17,162). ▪ Fee revenues decreased due to lower projections in Falls Church reimbursements (\$4,945). 	

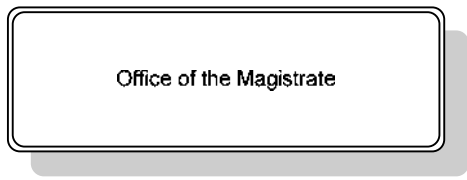
JUVENILE AND DOMESTIC RELATIONS DISTRICT COURT
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
FY 2016	<ul style="list-style-type: none"> ▪ Non-personnel increased due to an increase in funding for Aurora House Girls’ Group Home (\$14,998). ▪ Fee revenues increased due to higher projections in Falls Church reimbursements (\$15,132). ▪ Grant revenues increased in the Commonwealth of Virginia reimbursement for court services (\$210,989). 	
FY 2017	<ul style="list-style-type: none"> ▪ Non-personnel decreased due primarily to a decrease in funding for Aurora House Girls’ Group Home Services based on the FY 2017 budget and reconciliation of prior year payments with corresponding actual expenditures (\$58,000). ▪ Fee revenue increased due to higher projections in Falls Church reimbursements based on the FY 2017 budget and reconciliation of prior year payments with actual expenditures (\$34,735). ▪ <i>In October of 2017, an FTE was added as part of an amendment to the Judicial and Public Safety Agreement with the City of Falls Church.</i> 	1.0
FY 2018	<ul style="list-style-type: none"> ▪ Added a Group Home Counselor II position at Argus House in order for the program to comply with staffing ratios required by the Prison Rape Elimination Act (PREA) (\$87,207) ▪ Added funding for access to Sheltercare beds, educational services for youth placed by the Court and added funding to expand the Court Appointed Special Advocate (CASA) services (\$34,250), funded from savings generated from reducing the Crystal City TIF. ▪ Adjusted the annual expense for maintenance and replacement of County vehicles (\$1,447). ▪ Increased funding for Aurora House Girls’ Group Home Services based on the FY 2018 budget and reconciliation of prior year payments with actual expenditures (\$21,234). ▪ Increased Intra-County charges due to interagency changes for services funded through the state Children’s Services Act (\$7,267). ▪ Increased fee revenue due to higher projections in Falls Church reimbursements based on the FY 2018 budget and reconciliation of prior year payments with actual expenditures (\$280,604). This includes reimbursement from Falls Church to fund the new Probation Officer II position. ▪ Increased grant revenue due to the state reimbursement for the New Probation Officer II position funded by Falls Church (\$54,099). 	1.0

Our Mission: To protect and preserve the rights and liberties of all of the people, as guaranteed by the Constitution and laws of the United States and the County, by providing a fair, independent, and accessible forum to the resolution of their legal rights.

The Office of the Magistrate issues warrants for the arrest of violators of state law and County ordinances; admits to bail or commits to jail all persons charged with offenses subject to the limitations and in accordance with the general laws on bail; issues civil warrants; issues temporary detention orders; and emergency protective orders. The Magistrate administers oaths, takes acknowledgements, and acts as conservators for the peace.

LINES OF BUSINESS



Office of the Magistrate

SIGNIFICANT BUDGET CHANGES

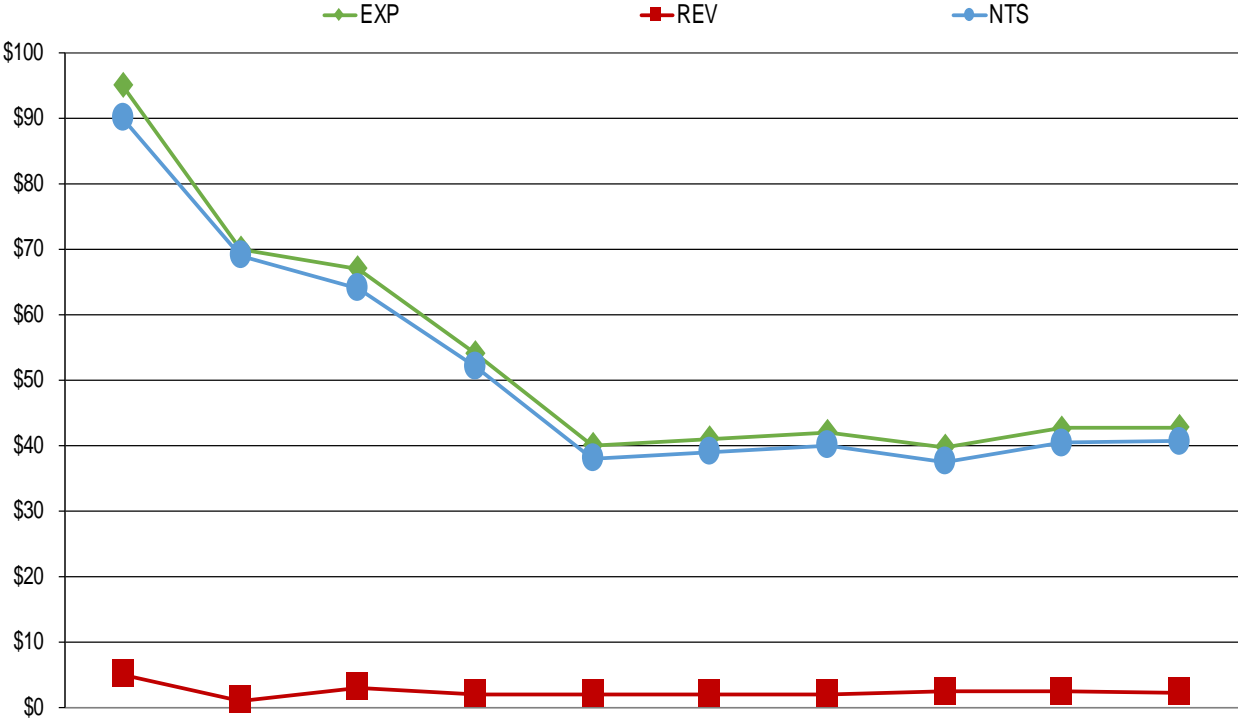
The FY 2018 adopted expenditure budget for the Office of the Magistrate is \$42,720, a less than one percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- No significant changes.

DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$32,693	\$31,438	\$31,542	-
Non-Personnel	6,995	11,178	11,178	-
Total Expenditures	39,688	42,616	42,720	-
Fees	2,319	2,305	2,168	-6%
Total Revenues	2,319	2,305	2,168	-6%
Net Tax Support	\$37,369	\$40,311	\$40,552	1%
Permanent FTEs	-	-	-	
Temporary FTEs	-	-	-	
Total Authorized FTEs	-	-	-	

EXPENDITURE, REVENUE, AND NET TAX SUPPORT



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP	\$95	\$70	\$67	\$54	\$40	\$41	\$42	\$40	\$43	\$43
REV	\$5	\$1	\$3	\$2	\$2	\$2	\$2	\$2	\$2	\$2
NTS	\$90	\$69	\$64	\$52	\$38	\$39	\$40	\$37	\$40	\$41

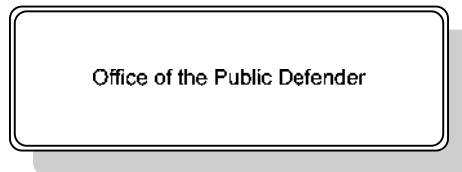
Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ No significant changes. 	
FY 2010	<ul style="list-style-type: none"> ▪ Reduced funding for miscellaneous non-personnel costs (\$3,519). 	
FY 2011	<ul style="list-style-type: none"> ▪ Eliminated the County supplement for two positions as a result of the departure of the employees from the County. 	
FY 2012	<ul style="list-style-type: none"> ▪ Decreased revenue from Falls Church reimbursements based on the FY 2012 budget and reconciliation of prior year payments with actual expenditures (\$1,916). 	
FY 2013	<ul style="list-style-type: none"> ▪ Personnel charges are for a County supplement to the salaries of eligible Magistrate’s staff, who are state employees, and are unaffected by changes to County salary and fringe benefit levels. In FY 2013, the supplement decreases due to there being one fewer state employee receiving the County’s salary supplement (\$12,200). ▪ Increased revenue due to higher projections in Falls Church reimbursements based on the FY 2013 budget and reconciliation of prior year payments with actual expenditures (\$1,828). 	
FY 2014	<ul style="list-style-type: none"> ▪ Personnel changes are for a County supplement to the salaries of eligible Magistrate’s staff, who are state employees, and are unaffected by changes to County salary and fringe benefit levels. In FY 2014, the supplement decreases due to there being one fewer state employee receiving the County’s salary supplement (\$13,796). ▪ Decreased revenue is due to lower projections in Falls Church reimbursements based on the FY 2014 budget and reconciliation of prior year payments with actual expenditures (\$1,860). ▪ Reduced funding for rental of operating equipment (\$819). 	
FY 2015	<ul style="list-style-type: none"> ▪ Fee revenue increased due to higher projections in Falls Church reimbursements (\$193). 	
FY 2016	<ul style="list-style-type: none"> ▪ Fee revenue increased due to higher projections in Falls Church reimbursements (\$215). 	
FY 2017	<ul style="list-style-type: none"> ▪ No significant changes. 	
FY 2018	<ul style="list-style-type: none"> ▪ No significant changes. 	

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Our Mission: The Office of the Public Defender provides holistic, client-centered representation to indigent persons charged with offenses in Arlington County or the City of Falls Church.

The Office of the Public Defender represents individuals in the General District Court, Juvenile and Domestic Relations District Court, Circuit Court, Court of Appeals and Supreme Court. It engages in community outreach, criminal justice education, reentry programming, and has spearheaded the initiation and development of problem solving courts in Arlington County. It also zealously protects the liberty interests of justice-involved clients, while also partnering with community agencies and organizations to reduce recidivism and promote public safety.

LINES OF BUSINESS



Office of the Public Defender

SIGNIFICANT BUDGET CHANGES

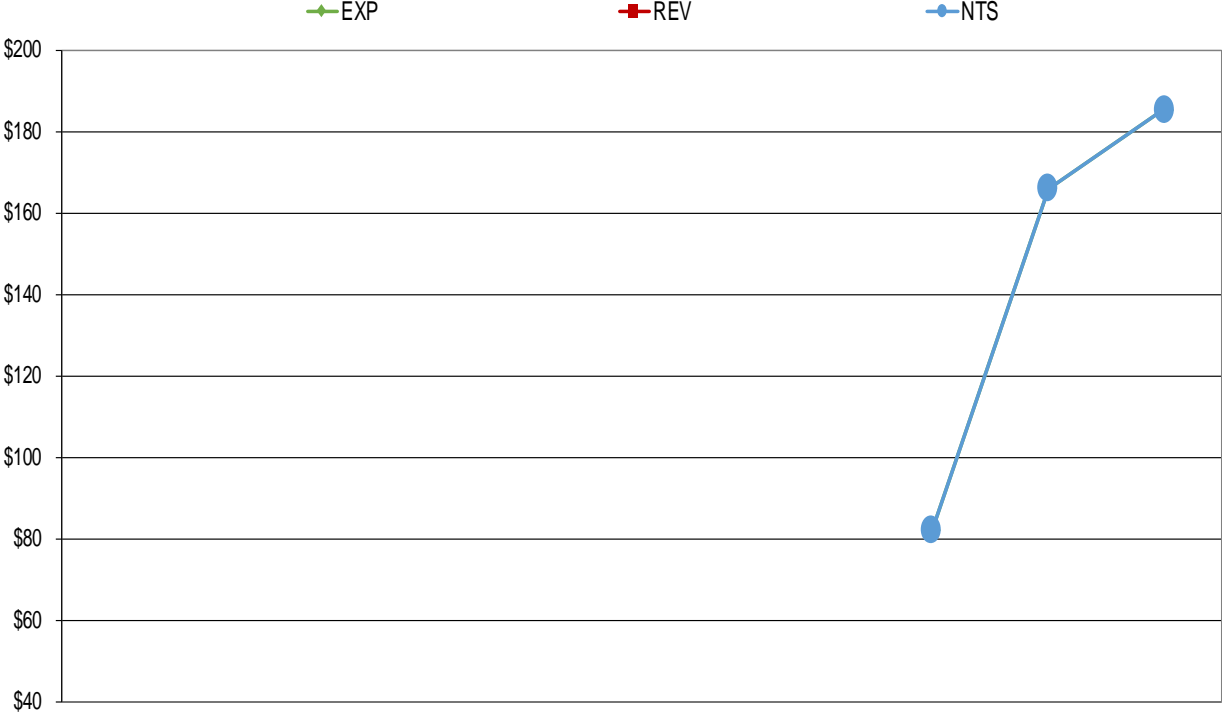
The FY 2018 adopted expenditure budget for the Office of the Public Defender is \$185,410, a 12 percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to supplement adjustments based on state salary increases (\$5,565) and adjustments for payroll taxes (\$13,734).

DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$81,927	\$166,111	\$185,410	12%
Non-Personnel	-	-	-	-
Total Expenditures	81,927	166,111	185,410	12%
Total Revenues	-	-	-	-
Net Tax Support	\$81,927	\$166,111	\$185,410	12%
Permanent FTEs	-	-	-	
Temporary FTEs	-	-	-	
Total Authorized FTEs	-	-	-	

EXPENDITURE, REVENUE, AND NET TAX SUPPORT



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted Budget	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP								\$82	\$166	\$185
REV										
NTS								\$82	\$166	\$185

Note: The County Board began supplemental funding of the Public Defender in FY 2016.

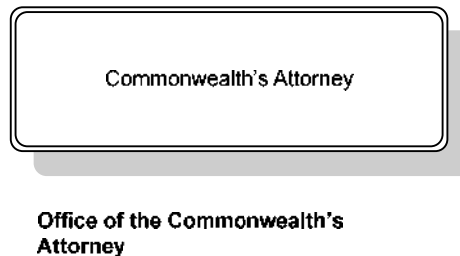
Fiscal Year	Description	FTEs
FY 2016	▪ Added funding for a Public Defender salary supplement, phased in over two years (\$80,000).	
FY 2017	▪ Added funding for year two of the Public Defender phase-in salary supplement, bringing the total supplement to 15 percent (\$86,111).	
FY 2018	▪ Added funding for the supplement increase based on state salary increases (\$5,565) and adjustments for payroll taxes (\$13,734).	

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Our Mission: "To see that the innocent go free and the guilty are convicted"

The Commonwealth's Attorney, a Constitutional Officer for the Commonwealth of Virginia, is responsible for the prosecution of all criminal offenses occurring within Arlington County, Ronald Reagan Washington National Airport and the City of Falls Church. In addition, this function also entails the review of criminal complaints and the rendering of legal assistance to police officers. The Commonwealth's Attorney and Deputies assign and schedule all cases, as well as oversee their evaluation and preparation. The Commonwealth's Attorney, or her Assistants, appears in the General District Court, Juvenile and Domestic Relations District Court and the Circuit Court.

LINE OF BUSINESS



SIGNIFICANT BUDGET CHANGES

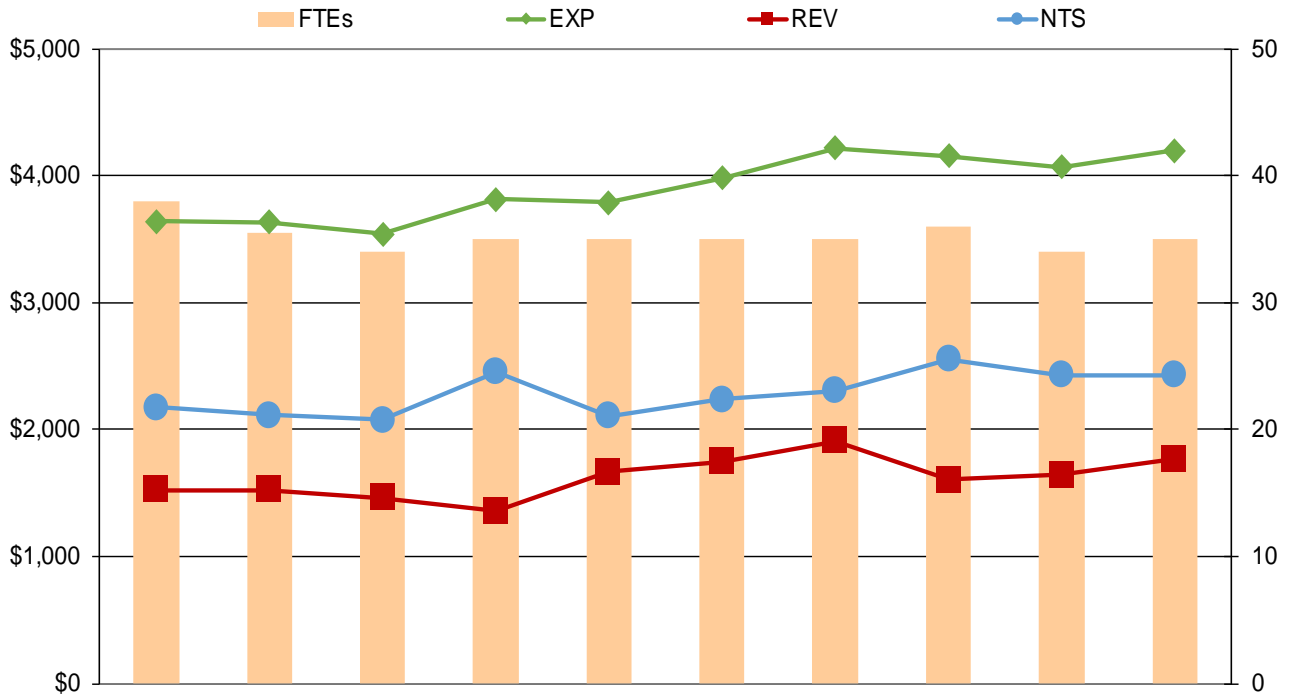
The FY 2018 adopted expenditure budget for the Office of the Commonwealth's Attorney is \$4,196,604, a three percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to the addition of 1.0 FTE funded by the Department of Criminal Justice Services Victim Witness (VW) grant, employee salary increases, an increase in the County's cost for employee health insurance, and retirement contributions based on current actuarial projections.
- ↓ Non-personnel decreases due to an adjustment to the annual expense for maintenance and replacement of County vehicles (\$463).
- ↑ Fee revenue increases due to higher projections in Falls Church reimbursements based on the FY 2018 budget and reconciliation of prior year payments with actual expenditures (\$43,090), partially offset by a decreased Commonwealth's Attorney's fees (\$1,500).
- ↑ Grant revenue increases due to an increase in the Department of Criminal Justice Services Victim Witness (VW) grant (\$91,387) to fund the addition of 1.0 FTE in the Victim Witness Program and the purchase of new technology for the Program, partially offset by a decrease due to a reduction in the state Compensation Board reimbursement (\$6,632).

DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$3,876,785	\$3,923,022	\$4,053,176	3%
Non-Personnel	275,870	143,891	143,428	-
Total Expenditures	4,152,655	4,066,913	4,196,604	3%
Fees	152,632	154,180	195,770	27%
Grants	1,450,323	1,486,714	1,571,469	6%
Total Revenues	1,602,955	1,640,894	1,767,239	8%
Net Tax Support	\$2,549,700	\$2,426,019	\$2,429,365	-
Permanent FTEs	36.00	34.00	35.00	
Temporary FTEs	-	-	-	
Total Authorized FTEs	36.00	34.00	35.00	

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$3,636	\$3,633	\$3,536	\$3,809	\$3,790	\$3,981	\$4,215	\$4,153	\$4,067	\$4,197
REV	\$1,524	\$1,522	\$1,460	\$1,358	\$1,667	\$1,745	\$1,908	\$1,603	\$1,641	\$1,767
NTS	\$2,172	\$2,111	\$2,076	\$2,451	\$2,103	\$2,237	\$2,307	\$2,550	\$2,426	\$2,430
FTEs	38.00	35.50	34.00	35.00	35.00	35.00	35.00	36.00	34.00	35.00

Fiscal Year	Description	FTEs
FY 2009	▪ County Board eliminated a vacant Management Specialist IV position (\$76,694).	(1.0)
	▪ <i>Eliminated an Assistant Commonwealth Attorney position as part of FY 2009 State cuts (\$69,961).</i>	(1.0)
	▪ Fee revenue increased due to higher Falls Church projections based on reconciliation with FY 2007 actual Falls Church payments and the corresponding expenditures (\$17,962).	
	▪ Grant revenue increased due to a four percent increase in Compensation Board salaries effective December, 2007 (\$40,058), additional funding for the High Intensity Drug Trafficking Area (HIDTA) grant (\$4,568) and an anticipated increase to the Department of Criminal Justice Services Victim Witness grant (\$3,341).	
FY 2010	▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$20,079).	
	▪ As part of County-wide service reductions, one out of five Victim Specialist positions was eliminated (\$72,805).	(1.0)
	▪ As part of County-wide service reductions, one Information Technology Technician and one part-time Compensation Board funded Administrative Assistant position were eliminated (\$105,508). Non-personnel expenditures for consultant services were increased to partially offset the loss of permanent technology staff (\$32,650).	(2.0)
FY 2011	▪ Eliminated a Compensation Board funded Assistant Commonwealth's Attorney and a part-time Temporary Services Assistant position (1.0 permanent FTE, 0.5 temporary FTEs; \$127,997).	(1.5)
	▪ Reduced non-personnel funding for travel (\$1,127), operating supplies (\$2,500), memberships (\$1,500), training (\$2,592), telephone costs (\$250), unclassified services (\$2,000), postage (\$2,500), operating equipment (\$3,867) and consultant services (\$19,081).	
	▪ Decreased revenues in Falls Church projections (\$7,473), Compensation Board funding (\$18,346) and High Intensity Drug Trafficking Area (HIDTA) grant reimbursements (\$3,043), partially offset by the restoration of funding to the Department of Criminal Justice Services Victim Witness Grant (\$13,628).	
FY 2012	▪ The County Board added funding for a position previously funded with the Grants to Encourage Arrest Policies and Enforcement of Protective Orders (GEAP) program (\$64,590, 1.0 FTE).	1.0
	▪ The County Board added funding for a one percent one-time lump sum payment for employees at the top step.	

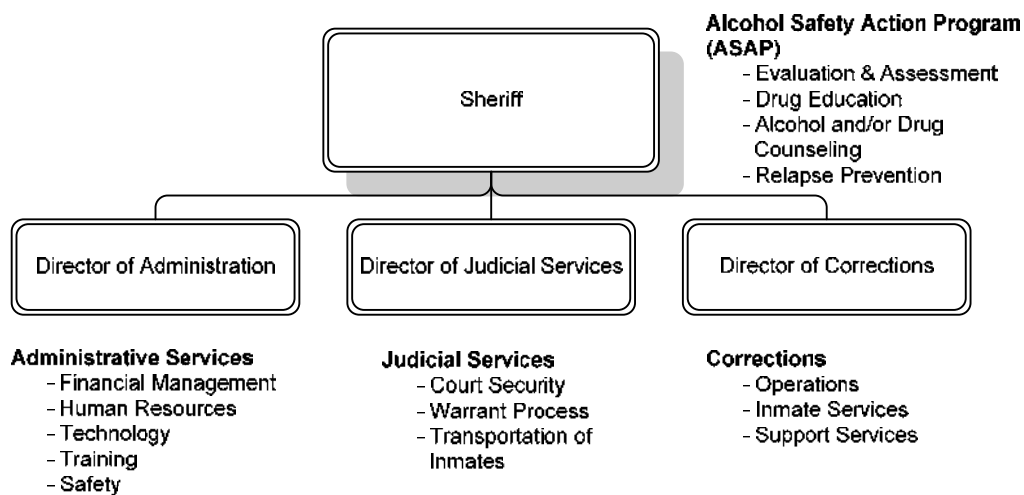
Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Increased revenues in Falls Church projections (\$2,427), Compensation Board reimbursements as a result of partial restoration of funding (\$56,318), and High Intensity Drug Trafficking Area (HIDTA) grant reimbursements (\$26,578). 	
FY 2013	<ul style="list-style-type: none"> ▪ Increased revenues in Falls Church reimbursements based on the FY 2013 proposed budget and reconciliation of FY 2011 reimbursements with the corresponding actual expenditures (\$107,876). ▪ Decreased revenues in Compensation Board reimbursements (\$5,849) based on a reduction in Aid to Localities. ▪ Decreased revenues in the High Intensity Drug Trafficking Area (HIDTA) grant reimbursements (\$9,751) based on projected personnel expenditures for the grant funded positions. ▪ Increased revenues in the Department of Criminal Justice Services (DCJS) Victim Witness Grant (\$3,407). 	
FY 2014	<ul style="list-style-type: none"> ▪ Increased fee revenues due to higher projections in Falls Church reimbursements (\$2,619). ▪ Increased grant revenues due to an increase in State Compensation Board reimbursements (\$77,298) as a result of restoration of previous state aid reductions and salary increases. ▪ Decreased grant revenues in the High Intensity Drug Trafficking Area (HIDTA) grant reimbursements (\$3,758) based on projected personnel expenditures for the grant funded positions. 	
FY 2015	<ul style="list-style-type: none"> ▪ Decreased fee revenues due to lower projections in Falls Church reimbursements (\$14,096), offset by an increase in revenue for services related to Commonwealth's Attorney's costs (\$5,000). ▪ Increased grant revenues due to an increase in State Compensation Board reimbursements (\$159,811) and an increase in the High Intensity Drug Trafficking Area (HIDTA) grant reimbursements (\$12,149). 	
FY 2016	<ul style="list-style-type: none"> ▪ The County Board added ongoing funding for an Administrative Assistant position (\$50,000, 1.0). ▪ Fee revenues increased due to higher projections in Falls Church reimbursements (\$8,114) and revenue for services related to Commonwealth's Attorney's costs (\$1,000). ▪ Grant revenues increased due to an increase in State Compensation Board reimbursements (\$79,611) and an increase in the Department of Criminal Justice Services Victim Witness Program Grant (\$5,213). 	1.0
FY 2017	<ul style="list-style-type: none"> ▪ Eliminated two full-time Assistant Commonwealth's Attorney positions partially funded by the High Intensity Drug Trafficking Area (HIDTA) grant (\$244,730 in expenses, \$207,890 in revenue, and 2.0 FTEs). Loss of the 	(2.0)

Fiscal Year	Description	FTEs
FY 2018	<p>HIDTA grant does not impact County services because the employees performed no prosecutorial functions in Arlington County.</p> <ul style="list-style-type: none"> ▪ Decreased fee revenue due to lower projections in the share of concealed weapon permit fees allocated to the Commonwealth's Attorney (\$2,000). ▪ Increased fee revenue due to higher projections in Falls Church reimbursements based on the FY 2017 budget and reconciliation of prior year payments with actual expenditures (\$397). ▪ Increased grant revenue due to adjustments in Compensation Board reimbursements (\$2,546). ▪ <i>The County Board approved a grant funded FTE for the Victim Witness Program after the FY 2017 budget was adopted.</i> 	1.0
	<ul style="list-style-type: none"> ▪ Increased fee revenue due to higher projections in Falls Church reimbursements based on the FY 2018 budget and reconciliation of prior year payments with actual expenditures (\$43,090), ▪ Decreased Commonwealth's Attorney's fees (\$1,500). ▪ Increased grant revenue due to an increase in the Department of Criminal Justice Services Victim Witness (VW) grant (\$91,387) to fund the addition of 1.0 FTE in the Victim Witness Program and the purchase of new technology for the Program ▪ Decreased grant revenue due to a reduction in the state Compensation Board reimbursement (\$6,632). 	

Our Mission: Partnering to make the justice system work

The Arlington County Sheriff's Office is responsible for the management and operation of the Arlington County Detention Facility and all related correctional responsibilities; providing courthouse/courtroom security and court support services; service/execution of civil and criminal warrants and court orders; transportation of inmates; providing administrative support; as well as management and oversight of the Arlington Alcohol Safety Action Program (ASAP).

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Sheriff's Office is \$42,746,746, a three percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to the addition of seven Sheriff Deputies (two designated as Sergeants) (\$295,078, 7.0 FTEs); the Sergeants will be promoted in January of 2018, while the Sheriff Deputies will be hired in two phases; December of 2017 and May of 2018. Increases are also due employee salary increases, an increase in the County's cost for employee health insurance, and retirement contributions based on current actuarial projections.
- ↑ Non-personnel increases due the addition of one-time funding for new uniforms (\$400,000), one-time funding for wearing apparel and equipment for the new deputy positions (\$62,502), increase in armory funded by a reallocation from the closure of Peumansend Creek Regional Jail (PCRJ) (\$50,000), contractual increases for inmate medical services (\$71,967) and pharmaceutical supplies (\$7,499), and adjustments to the annual expense for maintenance and replacement of County vehicles (\$29,604). These increases are partially offset by the removal of one-time funding for consultant services to assist in facilities redesign efforts in the Detention Center and Courts facilities (\$50,000), and wearing apparel and equipment for the deputy positions added in FY 2017 (\$43,555).
- ↓ Fee revenue decreases primarily due to a decrease in fingerprinting fees (\$3,000) and a decrease in ASAP program fees (\$48,013), partially offset by fee increases due to higher projections in

Falls Church reimbursements based on the FY 2018 budget and reconciliation of prior year payments with actual expenses (\$4,557) and correction fee increases (\$490).

- ↑ Grant revenue increases due to an increase in the Prisoner Expense Reimbursement grant (\$150,000), offset by a decrease in State Compensation Board reimbursements (\$58,798) and a decrease in Federal Prisoner reimbursement (\$58,100).
- Funding is included for an additional seven positions in FY 2018 for the Sheriff's Office. The seven new positions include five Deputies and two Sergeants. In FY 2017, five deputy positions were added. These increases are part of a multi-year effort to address the Sheriff's staffing needs in the Detention Center and Courts buildings. At the end of FY 2017, the County's current agreement with Peumansend Creek Regional Jails (PCRJ) will end. This frees up general fund resources that are being reallocated to the Sheriff as part of the FY 2018 adopted budget.

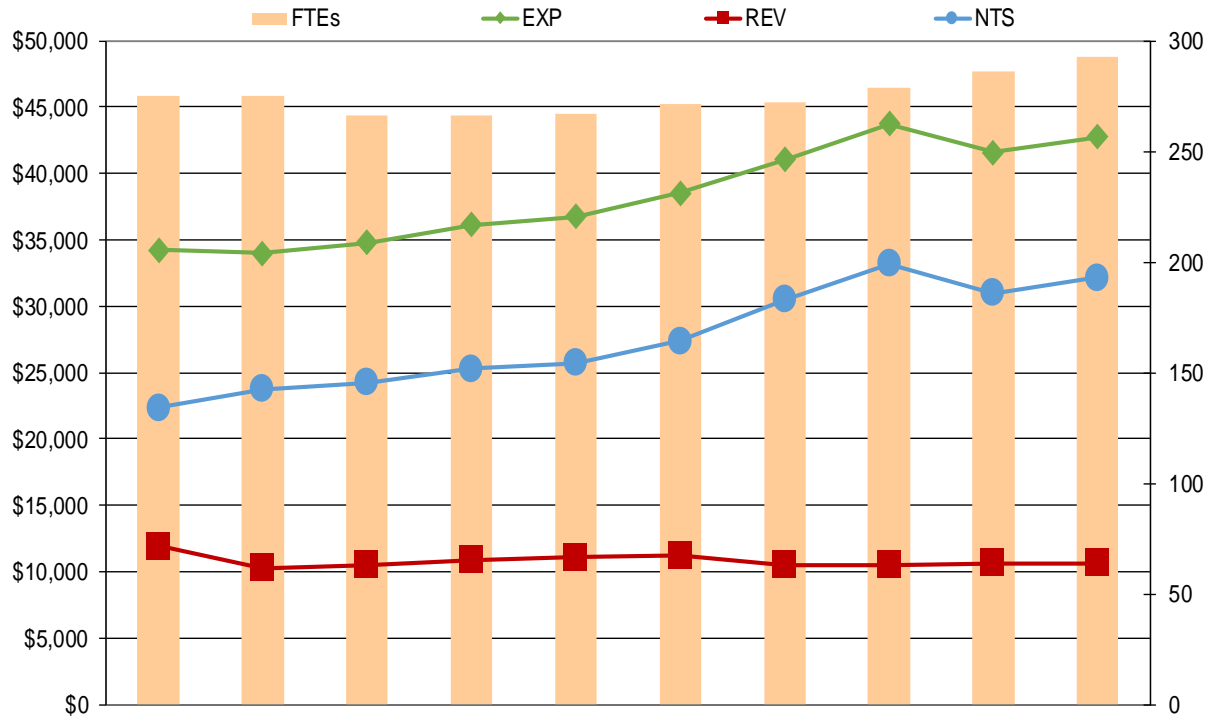
DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$36,854,425	\$34,401,895	\$35,035,304	2%
Non-Personnel	6,939,185	7,403,395	7,931,412	7%
Intra-County Charges	(91,037)	(219,970)	(219,970)	-
Total Expenditures	43,702,573	41,585,320	42,746,746	3%
Fees	1,391,179	1,502,382	1,459,416	-3%
Grants	9,113,103	9,112,016	9,145,118	-
Total Revenues	10,504,282	10,614,398	10,604,534	-
Net Tax Support	\$33,198,292	\$30,970,922	\$32,142,212	4%
Permanent FTEs	273.00	280.00	287.00	
Temporary FTEs	6.00	6.00	6.00	
Total Authorized FTEs	279.00	286.00	293.00	

Expenses by Line of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Administrative Services	\$4,673,996	\$4,334,602	\$4,730,852	9%
Judicial Services	6,260,087	5,373,069	5,730,607	7%
Corrections	32,150,038	31,195,856	31,576,278	1%
Alcohol Safety Action Program	618,452	681,793	709,009	4%
Total Expenditures	\$43,702,573	\$41,585,320	\$42,746,746	3%

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$34,228	\$33,965	\$34,780	\$36,148	\$36,728	\$38,527	\$41,005	\$43,703	\$41,585	\$42,747
REV	\$11,905	\$10,242	\$10,518	\$10,855	\$11,051	\$11,159	\$10,500	\$10,504	\$10,614	\$10,605
NTS	\$22,323	\$23,723	\$24,262	\$25,293	\$25,677	\$27,368	\$30,505	\$33,198	\$30,971	\$32,142
FTEs	274.80	274.80	266.40	266.00	267.00	271.00	272.00	279.00	286.00	293.00

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ Added grant funding for the State Criminal Alien Assistance Program (SCAAP) (\$350,000) and increased utility cost and nondiscretionary contracts. The increases were partially offset by budget reductions in a variety of accounts (\$61,577). ▪ Increased revenues from Courthouse Security fees (\$97,550), Weekender fees (\$7,834) and other ASAP fees (\$29,101), grant funding for the State Criminal Alien Assistance Program (\$350,000), State Compensation Board reimbursements for salaries and benefits (\$214,819), and reimbursements for housing federal prisoners (\$125,000). ▪ Decreased projections in Falls Church reimbursements (\$47,507). 	
FY 2010	<ul style="list-style-type: none"> ▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$150,882). ▪ Added funding for contractual increases in inmate care (\$178,036). ▪ Eliminated the Personnel Technician position (\$53,467, 1.0 FTE) and reduced the training budget (\$9,801) in Administrative Services. (1.0) ▪ Eliminated a Service Assistant IV (Lobby Aide) position (\$46,055, 1.0 FTE), a Property Clerk position (\$46,055, 1.0 FTE), three Deputy Sheriff II positions (\$268,988, 3.0 FTEs), an Administrative Assistant III position (\$61,000, 1.0 FTE), and overtime expenses (\$500,000) in the Corrections Division. (6.0) ▪ Eliminated temporary positions as part of FY 2009 State cuts (\$49,562, 1.4 FTEs). (1.4) ▪ Transferred projected savings from utilities at the Detention Center to the County's Master Lease (\$394,651). These savings will be used towards the payment of the debt service incurred to retrofit the Arlington County Detention Facility and Police/Courts building making them more energy efficient and lowering utility costs. ▪ Decreased revenues due to State cut in Compensation Board reimbursements for salaries and benefits (\$116,503), State funding for prisoners expense (\$234,953), Federal prisoners expense reimbursements (\$675,000), Falls Church reimbursements (\$84,746) and other fees and fines (\$39,221). 	
FY 2011	<ul style="list-style-type: none"> ▪ Converted 2.0 FTEs for the Jail Industries Program from an Internal Service Fund into the General Fund in the Sheriff's Office (\$187,987, 2.0 FTEs). 2.0 ▪ Encumbered the Business Systems Analyst (BSA) II position by a Computer Technician position (\$31,196). ▪ Eliminated two Deputy Sheriff positions (\$266,069, 2.0 FTEs), a Records Assistant IV position (\$47,126, 1.0 FTE) and an Inmate Service Counselor I position (\$69,963, 1.0 FTE). (4.0) ▪ Added temporary FTEs for Deputy Sheriff Assistants (1.6 FTEs). 1.6 ▪ Increased funding for contractual services for inmate care (\$105,382) and transferred non-personnel funds from Jail Industries (\$31,983). 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Added Intra-County charges (\$219,970) for services of Jail Industries that offset the expenses of the Program. ▪ Decrease in grant revenues primarily due to lower projections for reimbursement of expenses for prisoners (\$648,930) due to reductions in the reimbursement rate that the state pays localities for housing these prisoners. Revenues also decreased in the Compensation Board reimbursements (\$76,869) due to state reductions and reimbursement for federal prisoners (\$331,174) due to fewer federal prisoners. 	
FY 2012	<ul style="list-style-type: none"> ▪ The County Board restored a Deputy Sheriff position (\$72,583, 1.0 FTE) and added one-time funding for one over-strength Deputy Sheriff position (\$72,583). ▪ The County Board approved a one percent one-time lump sum payment for employees at the top step. ▪ Added contractual increase for inmate care (\$75,683). ▪ Increased revenues in Falls Church reimbursement (\$333,002) and state prisoner reimbursement (\$450,000) partially offset by decreases in Compensation Board reimbursement (\$100,000) and federal prisoner reimbursement (494,826). 	1.0
FY 2013	<ul style="list-style-type: none"> ▪ The County Board restored three Deputy Sheriff Positions (\$219,617, 3.0 FTE) to help alleviate staffing issues at the Detention Center. ▪ The County Board restored a Warrant Processor position (\$45,000, 1.0 FTE). ▪ The County Board approved two additional holidays for FY 2013 (\$80,000). ▪ FY 2012 one-time funding for an overstrength position (\$72,853) was eliminated. ▪ Decrease in the annual expense for the maintenance and replacement of County vehicles (\$13,421). ▪ Eliminated State Criminal Alien Assistance Program (SCAAP) expenses (\$350,000) and corresponding grant revenues (\$350,000) due to uncertainty of the federal grant funds. ▪ Fuel expenses increased (\$26,000). ▪ Increased revenue from miscellaneous fees (\$60,927). ▪ Reduced fee revenue from the City of Falls Church (\$51,309). ▪ Decrease in State Compensation Board revenue (\$70,471) that anticipates ongoing reductions in aid to localities. ▪ State prisoner reimbursement revenue increases (\$51,000) based on the projected number of prisoners to be held for the state; federal prisoner reimbursement decreased (\$9,000). 	3.0 1.0
FY 2014	<ul style="list-style-type: none"> ▪ The County Board added one-time funding in additional overtime funding to help reduce detention facility lockdowns (\$80,000). 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Personnel increases included reclassification of uniform positions (\$842,336). ▪ Removed one-time funding for FY 2013 additional County Board approved holidays (\$80,000). ▪ Increased annual expense for the maintenance and replacement of County vehicles (\$17,693) and contractual increases in Inmate Medical Services (\$77,117) and Pharmaceutical (\$9,329) contracts. ▪ Fee revenues increased primarily due to higher projections in Courthouse security fees (\$40,000), fingerprinting fees (\$2,500) and ASAP fees (\$68,077). The increase in fee revenue is partially offset by lower projections in Falls Church reimbursements (\$4,950). ▪ Grant revenues increased due to increased State Compensation Board reimbursements (\$611,403), increased federal prisoner reimbursements (\$48,300), and increased Comprehensive Correction Act revenue (\$12,507). ▪ Reduced Inmate Medical Services (\$100,000). ▪ <i>Includes a PREA Coordinator position for the Corrections division as part of FY 2013 closeout.</i> 	1.0
FY 2015	<ul style="list-style-type: none"> ▪ Added funding for a Prison Rape Elimination Act (PREA) Coordinator (\$166,508). ▪ Increase in annual expense for operating equipment for Telestaff maintenance charges (\$25,000) and contractual agreements for inmate medical and pharmaceutical services (\$34,126). ▪ Fee revenue increases due to higher projections in Courthouse security fees (\$24,830), ASAP fees (\$2,432), electronic monitoring and other outside service fees (\$13,700) and an increase in Falls Church reimbursements (\$24,277). ▪ Grant revenue increases due to State Compensation Board reimbursements (\$206,323), Highway Safety Grants (\$7,150), and Comprehensive Correction Act revenue (\$6,920) as a result of an increase in salaries and tuition, which is offset by decreasing federal prisoner reimbursements (\$163,300). 	1.0
FY 2016	<ul style="list-style-type: none"> ▪ The County Board added funding to begin to address ongoing Sheriff staffing issues (\$325,000 personnel, \$25,000 non-personnel). ▪ The authorized FTEs were increased 1.0 to reflect the County Board's action to add one-time funding for a Deputy Sheriff (1.0 FTE) for the expansion of the Drug Court Program. The salary for this position will be fully charged to the Circuit Court. ▪ Swapped contractual services budget (\$50,900) to personnel in the conversion of part-time contractors to temporary employees in ASAP (\$50,900). ▪ Increase due to contractual agreements for inmate medical and pharmaceutical services (\$102,835). 	5.0 1.0 1.0

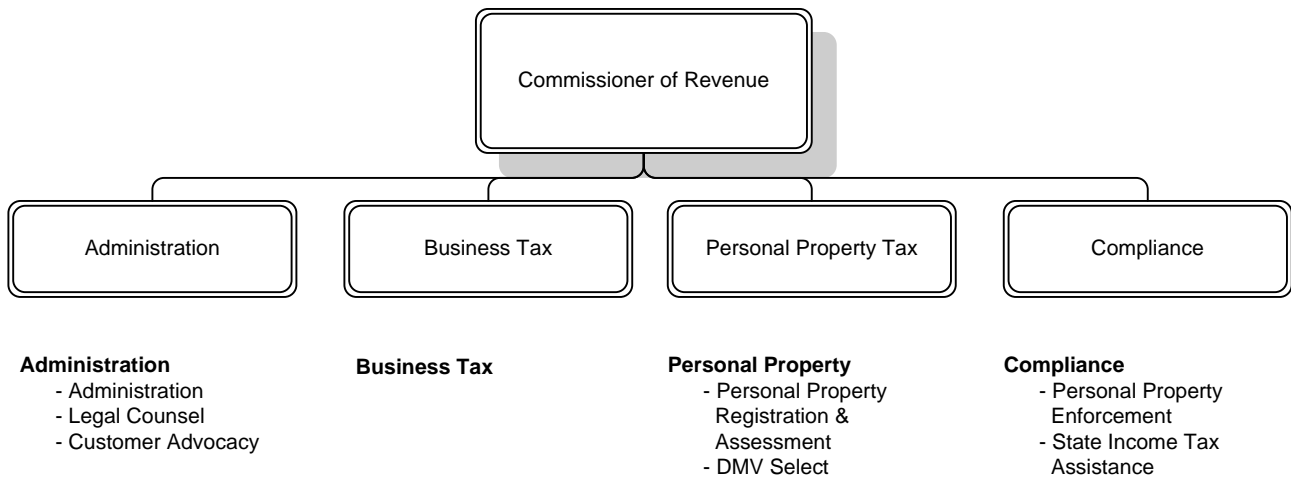
Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Decreased fee revenue due to lower projections in Falls Church reimbursements (\$172,361), a decrease in concealed weapons fees (\$2,500) and other miscellaneous fees (\$3,450), which are offset by an increase in ASAP referrals (\$10,824). ▪ Grant revenue increases due to an increase in prisoner expense reimbursement (\$150,000) and an increase in State Compensation Board reimbursements including salary increases for some deputies (\$157,151), offset by a decrease in Federal prisoner reimbursement (\$25,000) and Highway Safety Grants (\$6,525). 	
FY 2017	<ul style="list-style-type: none"> ▪ Seven new positions are included in the FY 2017 budget. The seven new positions include five Deputy positions, one Americans with Disabilities Coordinator (ADA) position, and one Human Resource position (\$499,740, 7.0 FTEs). The Deputies will be hired half-way through the year. ▪ Increased funding for contractual services for inmate medical and pharmaceutical services (\$52,446). ▪ Increased one-time funding for consultant services to assist in any facilities redesign efforts in either the Detention Center or Courts facilities (\$50,000). ▪ Increased one-time funding for the purchase of wearing apparel and equipment for the new deputy positions added (\$44,644). ▪ Decreased fee revenue due to lower projections in Falls Church reimbursements projections based on the FY 2017 budget and reconciliation of prior year payments with actual expenditures (\$60,308). ▪ Decreased fee revenue in courthouse security (\$14,830), fingerprinting (\$3,000), electronic monitoring (\$8,000), and ASAP program revenue (\$61,015). ▪ Increased grant revenue due to an expected increase in Compensation Board reimbursements (\$169,330) and an increase in the Comprehensive Corrections Act grant (\$4,174). ▪ Decreased grant revenue due to reduced Federal Prisoner reimbursement (\$33,400) and the elimination of the Highway Safety Grant (\$625). 	7.0
FY 2018	<ul style="list-style-type: none"> ▪ Added seven Sheriff Deputies and (two designated as Sergeants) (\$295,078); the Sergeants will be hired in January of 2018, while the Sheriff Deputies will be hired in two phases; December of 2017 and May of 2018. ▪ Added one-time funding for new uniforms (\$400,000). ▪ Added one-time funding for wearing apparel and equipment for the new deputy positions (\$62,502). ▪ Increased armory funding, through a reallocation of funds from the closure of Peumansend Creek Regional Jail (PCRJ) (\$50,000). ▪ Added funding for contractual increases for inmate medical services (\$71,967) and pharmaceutical supplies (\$7,499). 	7.0

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Removed funding for consultant services to assist in facilities redesign efforts in the Detention Center and Courts facilities (\$50,000), and wearing apparel and equipment for the deputy positions added in FY 2017 (\$43,555). ▪ Decreased fee revenue due to adjustments in fingerprinting fees (\$3,000) and a decrease in ASAP program fees (\$48,013), ▪ Increased fee revenue due to higher projections in Falls Church reimbursements based on the FY 2018 budget and reconciliation of prior year payments with actual expenses (\$4,557) and correction fee increases (\$490). ▪ Grant revenue increases due an increase in the Prisoner Expense Reimbursement grant (\$150,000), partially offset by adjustments in State Compensation Board reimbursements (\$58,798) and a decrease in Federal Prisoner reimbursement (\$58,100). 	

Our Mission: To provide Arlington County residents and businesses with high quality service in meeting their tax obligations.

The Office of the Commissioner of Revenue provides Arlington County residents and businesses with high-quality service in meeting their tax obligations by applying Virginia State and Arlington County tax laws with uniformity, fairness, and integrity. The Office is committed to providing customer advocacy to protect the rights of individual and business taxpayers and resolving those issues not satisfactorily addressed through normal channels.

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Commissioner of Revenue is \$5,809,383, a four percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to the addition of a limited term Business Tax auditor position that is offset by an increase in tax audit revenue (\$95,091, 1.0 FTE), employee salary increases, an increase in the County’s cost for employee health insurance, and retirement contributions based on current actuarial projections.
- ↑ Revenues increase due to additional revenue from the Department of Motor Vehicles for satellite office services provided by the Commissioner of Revenue (\$10,000) and an adjustment to the State Compensation Board reimbursements (\$2,677).

OFFICE OF THE COMMISSIONER OF REVENUE
DEPARTMENT BUDGET SUMMARY

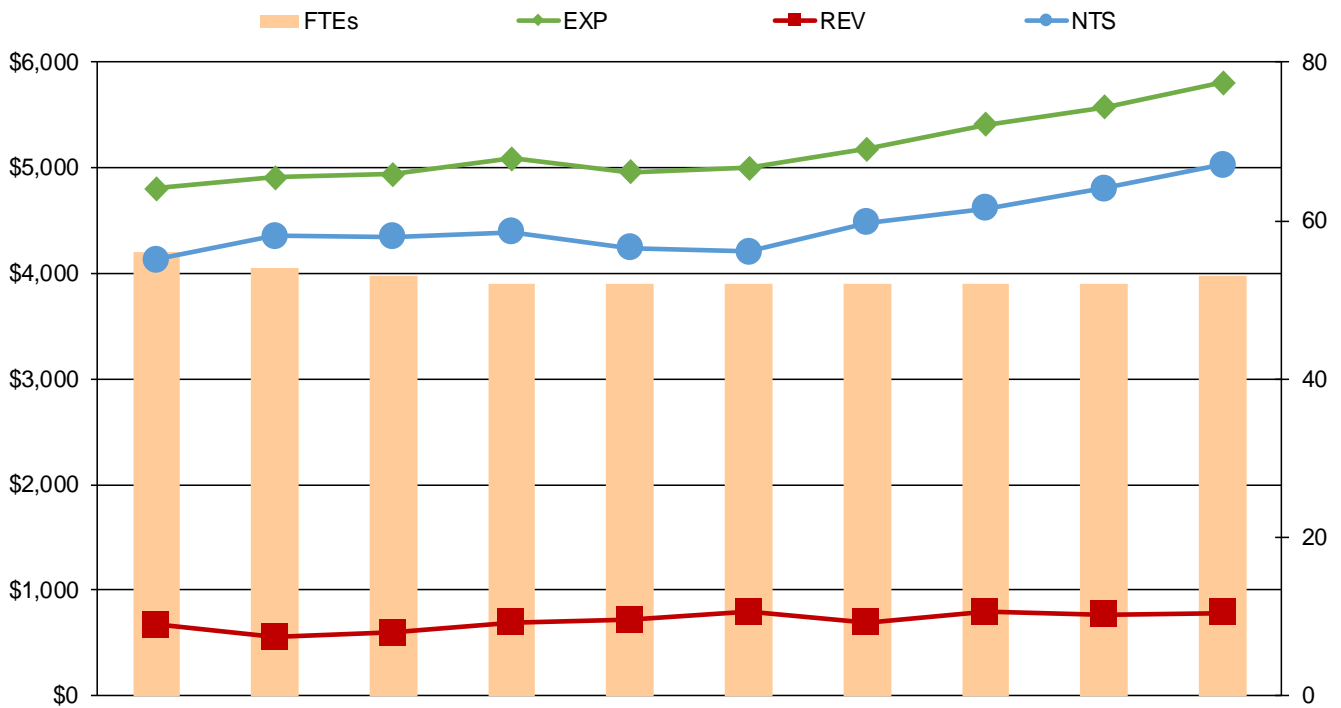
DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$5,026,337	\$5,210,020	\$5,446,540	5%
Non-Personnel	383,221	362,694	362,843	-
Total Expenditures	5,409,558	5,572,714	5,809,383	4%
Fees	341,454	310,000	320,000	3%
Grants	452,139	460,125	462,802	1%
Total Revenues	793,593	770,125	782,802	2%
Net Tax Support	\$4,615,965	\$4,802,589	\$5,026,581	5%
Permanent FTEs	52.00	52.00	53.00	
Temporary FTEs	-	-	-	
Total Authorized FTEs	52.00	52.00	53.00	

Expenses by Lines of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Administration	\$1,340,164	\$1,447,959	\$1,507,686	4%
Business Tax	1,687,408	2,019,040	2,209,544	9%
Personal Property	1,756,288	1,525,086	1,467,645	-4%
Compliance	625,698	580,629	624,508	8%
Total Expenditures	\$5,409,558	\$5,572,714	\$5,809,383	4%

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$4,801	\$4,907	\$4,940	\$5,085	\$4,959	\$4,995	\$5,176	\$5,410	\$5,573	\$5,809
REV	\$672	\$554	\$595	\$691	\$718	\$793	\$697	\$794	\$770	\$783
NTS	\$4,129	\$4,353	\$4,345	\$4,394	\$4,241	\$4,202	\$4,479	\$4,616	\$4,803	\$5,026
FTEs	56.00	54.00	53.00	52.00	52.00	52.00	52.00	52.00	52.00	53.00

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ No significant changes. 	
FY 2010	<ul style="list-style-type: none"> ▪ Eliminated an Assistant Deputy Commissioner of Revenue position (1.0 FTE, \$119,609) and a Word Processing Operator I position (1.0 FTE, \$64,852). ▪ Funding added for a one-time lump-sum payment of \$500 for employees (\$30,980). 	(2.0)
FY 2011	<ul style="list-style-type: none"> ▪ Eliminated a Tax Assessor position (1.0 FTE, \$71,174). ▪ Funding reduced for travel (\$925), public outreach (\$3,000), repair of equipment (\$700), employee training (\$2,200), telephones (\$90) and gasoline (\$243). ▪ Decreased personnel expenses (\$2,842) in anticipation of higher staff turnover. 	(1.0)
FY 2012	<ul style="list-style-type: none"> ▪ Eliminated an Information System Analyst III position (1.0 FTE, \$120,483). ▪ Small decrease in non-personnel expenses due to the adjustments to the annual expense for the maintenance and replacement of County vehicles (\$663). 	(1.0)
FY 2013	<ul style="list-style-type: none"> ▪ Fee revenue increased (\$25,000) to more closely align with previous years' actual revenue for out-of-state license plate fees for vehicles garaged in the County. 	
FY 2014	<ul style="list-style-type: none"> ▪ Fee revenue increased (\$15,000) to more closely align with previous years' actual revenue for various service fees. ▪ Grant revenues increased due to a partial restoration of cuts in local aid from the State (\$18,300) and an increase in State Compensation Board reimbursements (\$12,699). ▪ Hold Assistant Deputy of Business Tax position vacant for six months (\$59,971). 	
FY 2015	<ul style="list-style-type: none"> ▪ Fee revenue increased (\$80,000) to more closely align with previous years' actual revenue for out-of-state license plate fees for vehicles garaged in the County. ▪ Grant revenues decrease to realign State Compensation Board reimbursements with actual levels (\$1,647). 	
FY 2016	<ul style="list-style-type: none"> ▪ Fee revenues increase due to an increase in the license plate penalty fee revenue based on recent actual receipts (\$50,000) and the transfer of and an increase in DMV select revenue from the Treasurer's Office (\$25,000). The DMV Select is now solely operated by the Commissioner's Office. ▪ Grant revenues increase due to an increase in State Compensation Board reimbursements (\$22,350). 	

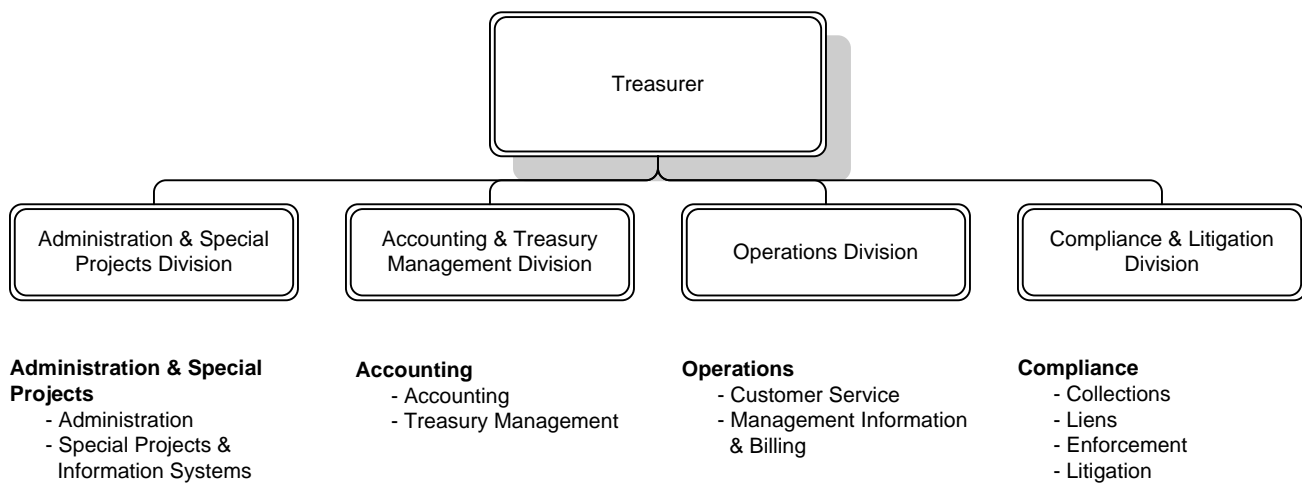
Fiscal Year	Description	FTEs
FY 2017	<ul style="list-style-type: none"> ▪ Fee revenue increases due to increased revenue from the Department of Motor Vehicles for satellite office services provided by the Commissioner of Revenue (\$15,000). ▪ Grant revenue increases due to an increase in State Compensation Board reimbursements (\$3,423). 	
FY 2018	<ul style="list-style-type: none"> ▪ Added a limited term Business Tax auditor position that is offset by an increase in tax audit revenue (\$95,091). ▪ Increased fee revenue from the Department of Motor Vehicles for satellite office services provided by the Commissioner of Revenue (\$10,000). ▪ Increased grant revenue due to an adjustment to the State Compensation Board reimbursements (\$2,677). 	1.0

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Our Mission: To receive, safeguard, and disburse County funds

In order that society can conduct itself in a civilized manner, that the ends of justice can be served, and that government can ensure the provision of services to its citizenry, it is the mission of the Treasurer’s Office, as defined by the Constitution of Virginia, to receive or collect state and local taxes and other revenues; to safeguard the funds; and to disburse the funds in accord with the dictates of the local governing body.

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Treasurer’s Office is \$7,035,346, a two percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to employee salary increases, an increase in the County’s cost for employee health insurance, and retirement contributions based on current actuarial projections.
- ↑ Revenues increase due to a higher anticipated administrative compliance and court collections fees (\$162,163) and an increase in dog licensing fee revenue (\$10,000), partially offset by decreased iPark fees (\$32,249), reload fees (\$1,000), and a decrease in Easy Park meter revenue (\$6,694).
- ↓ Grant revenues decrease due to an adjustment in the State Compensation Board reimbursements (\$6,522).

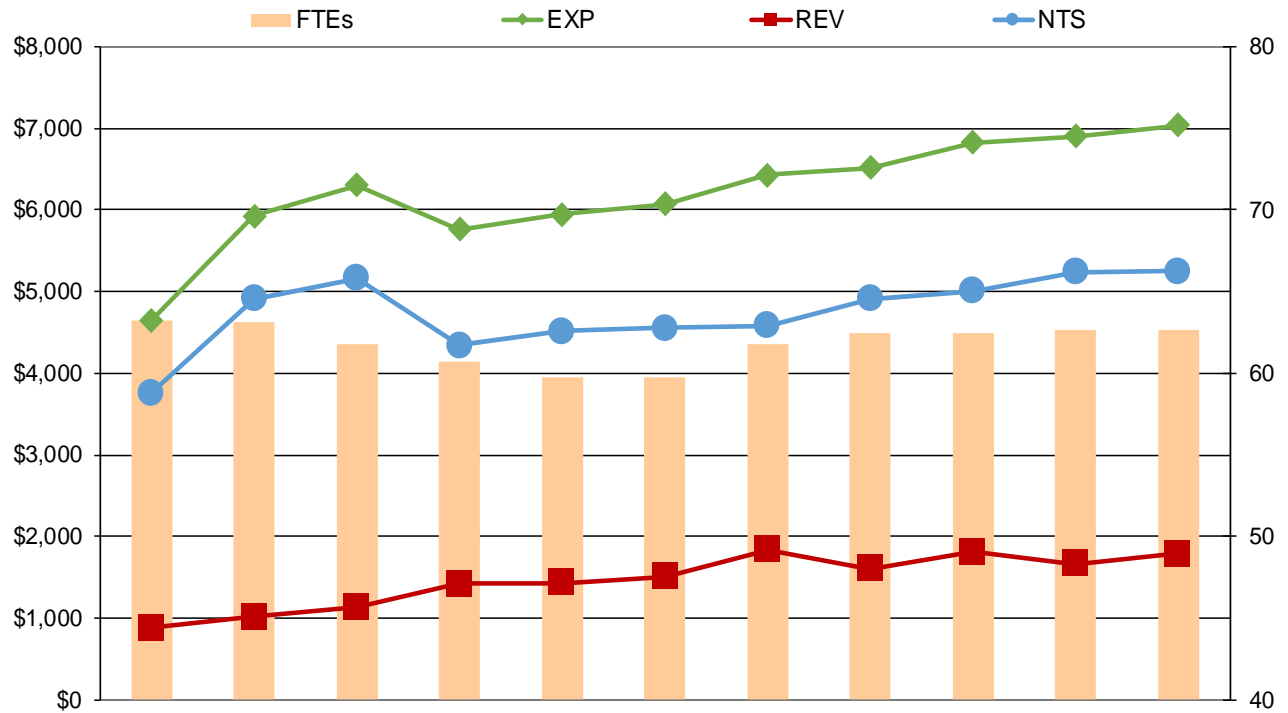
DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$5,920,856	\$6,222,231	\$6,357,303	2%
Non-Personnel	899,913	678,136	678,043	-
Total Expenditures	6,820,769	6,900,367	7,035,346	2%
Fees	1,320,110	1,159,837	1,292,057	11%
Grants	491,538	499,971	493,449	-1%
Total Revenues	1,811,648	1,659,808	1,785,506	8%
Net Tax Support	\$5,009,121	\$5,240,559	\$5,249,840	-
Permanent FTEs	61.75	62.00	62.00	
Temporary FTEs	0.66	0.66	0.66	
Total Authorized FTEs	62.41	62.66	62.66	

Expenses by Line of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Administration and Special Projects	\$1,523,405	\$1,270,473	\$1,333,068	5%
Accounting	1,367,230	1,279,767	1,300,597	2%
Operations	1,675,464	1,812,109	1,837,990	1%
Compliance	2,254,670	2,538,018	2,563,691	1%
Total Expenditures	\$6,820,769	\$6,900,367	\$7,035,346	2%

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP	\$5,925	\$6,300	\$5,761	\$5,943	\$6,068	\$6,423	\$6,516	\$6,821	\$6,900	\$7,035
REV	\$1,015	\$1,136	\$1,425	\$1,430	\$1,512	\$1,840	\$1,607	\$1,812	\$1,660	\$1,786
NTS	\$4,910	\$5,164	\$4,336	\$4,513	\$4,556	\$4,583	\$4,909	\$5,009	\$5,240	\$5,250
FTEs	63.15	61.75	60.75	59.75	59.75	61.75	62.41	62.41	62.66	62.66

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ No significant changes. 	
FY 2010	<ul style="list-style-type: none"> ▪ Eliminated an Administrative Assistant IV position (\$44,641, 1.0 FTE) in the Operations Division. ▪ Added funding for an overstrength position (\$79,841) in the Administration and Special Projects Division. ▪ Decreased personnel expenses by \$164,182 in anticipation of higher staff turnover during FY 2010 and elimination of temporary position (0.4). 	(1.0) (0.4)
FY 2011	<ul style="list-style-type: none"> ▪ Eliminated a Treasury Specialist position (\$78,814, 1.0 FTE) in the Compliance Division. ▪ Reduced the non-personnel budget for unclassified services (\$1,000), consultants (\$1,500), county publications (\$2,000) and wearing apparel (\$1,792). 	(1.0)
FY 2012	<ul style="list-style-type: none"> ▪ Transfer of 1.0 FTE to the Department of Technology Services for support of the ACE system. 	(1.0)
FY 2013	<ul style="list-style-type: none"> ▪ No significant changes. 	
FY 2014	<ul style="list-style-type: none"> ▪ Added two limited-term collector positions (\$119,426), non-personnel and consultant expenses (\$25,950), and revenue (\$445,376) to enable the Treasurer’s office to collect over \$15.0 million in overdue Circuit Court and General District Court debt. The positions will be eliminated when the fees generated from court collections do not fully offset the costs associated with program. ▪ Held Management Specialist position vacant for six months (\$57,926). ▪ Increased grant funds due to a partial restoration of cuts in local aid from the State (\$21,135) and an increase in State Compensation Board reimbursements (\$13,666). 	2.0
FY 2015	<ul style="list-style-type: none"> ▪ Increased fee revenues due to increased compliance collections (\$250,000), a change in the methodology of court collections (\$99,624), additional dog licensing fee revenue (\$10,000), and iPark device fee revenue (\$1,200). ▪ Increased grant funds due to an increase in State Compensation Board reimbursements (\$7,290). ▪ Added 0.66 FTEs to the Compliance division in order to convert three enforcement agents from contractors to part-time employees. 	0.66

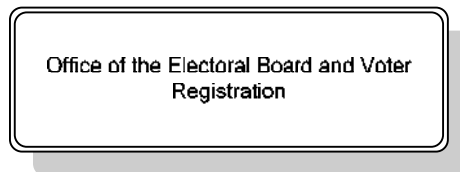
Fiscal Year	Description	FTEs
FY 2016	<ul style="list-style-type: none"> ▪ Decreased fee revenues due to lower delinquent court fine collections (\$139,055), a reduction in court fine collection fees to the County due to General Assembly action (\$114,000), decreased iPark fees (\$45,700), and a transfer of DMV select revenue to the Commissioner of Revenue’s Office (\$22,000), partially offset by an increase in administrative compliance fees (\$75,000) and returned check fees (\$10,000). ▪ Increased grant revenues due to an increase in State Compensation Board reimbursements (\$24,656). ▪ <i>The County Board reduced the Real Estate late payment penalty for taxpayers who pay after but within 30 days of the due date to 5 percent. Taxpayers who are more than 30 days delinquent continue to incur a 10 percent late payment penalty.</i> 	
FY 2017	<ul style="list-style-type: none"> ▪ The County Board added a partial FTE to assist with Court Fines and Fee collections. ▪ The two limited-term collector positions were converted to permanent FTEs. ▪ Decreased fee revenues due to lower administrative compliance fees (\$200,000), decreased iPark fees (\$60,000), reload fees (\$8,500) and deposits (\$4,000), partially offset by an increase in court collections (\$157,892) and Easy Park revenue (\$48,000). ▪ Decreased grant revenues due to a decrease in State Compensation Board reimbursements (\$1,170). 	0.25
FY 2018	<ul style="list-style-type: none"> ▪ Increased fee revenue due to a higher anticipated administrative compliance and court collections fees (\$162,163) and an increase in dog licensing fee revenue (\$10,000), partially offset by decreased iPark fees (\$32,249), reload fees (\$1,000), and a decrease in Easy Park meter revenue (\$6,694). ▪ Decreased grant revenue due to an adjustment in the State Compensation Board reimbursements (\$6,522). 	

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Our Mission: To maintain an accurate list of registered voters and to administer elections fairly and efficiently in an open, transparent, and equitable manner

The Electoral Board maintains an accurate list of registered voters and administers elections fairly and efficiently in an open, transparent, and equitable manner.

LINE OF BUSINESS



**Office of the Electoral Board and Voter
Registration**

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Electoral Board is \$1,316,048, a 26 percent decrease from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

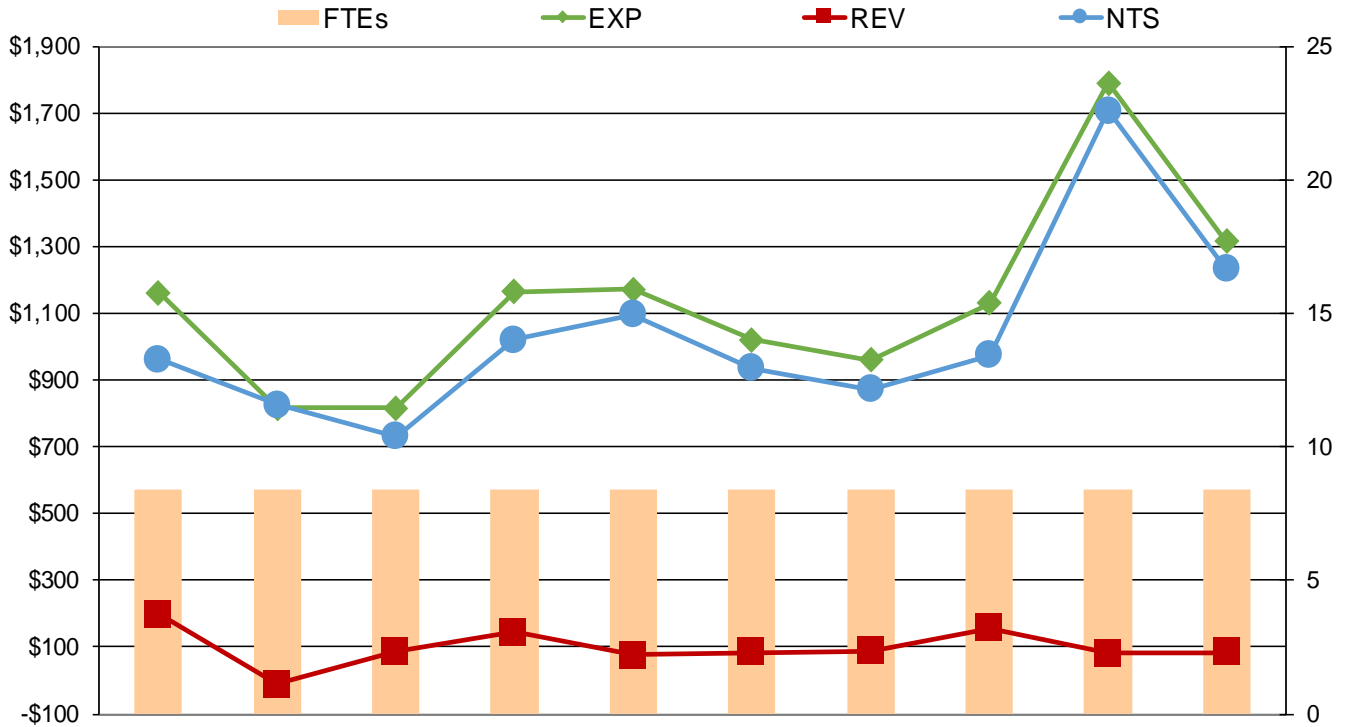
- ↓ Personnel decreases due to the removal of one-time funding for the calendar year 2016 Presidential Election (\$366,554), partially offset by employee salary increases and an increase in the County's cost for employee health insurance, offset by adjustments to retirement contributions based on current actuarial projections.
- ↓ Non-personnel decrease due to the removal of one-time funding for the calendar year 2016 Presidential Election (\$113,137).
- ↑ Revenue increases due to an increase for State Compensation Board reimbursements (\$1,632).

**OFFICE OF THE ELECTORAL BOARD AND VOTER REGISTRATION
DEPARTMENT BUDGET SUMMARY**

DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$754,346	\$1,161,533	\$802,072	-31%
Non-Personnel	375,515	627,113	513,976	-18%
Total Expenditures	1,129,861	1,788,646	1,316,048	-26%
Fees	2,059	200	200	-
Grants	154,391	81,600	83,232	2%
Total Revenues	156,450	81,800	83,432	2%
Net Tax Support	\$973,411	\$1,706,846	\$1,232,616	-28%
Permanent FTEs	6.60	6.60	6.60	
Temporary FTEs	1.80	1.80	1.80	
Total Authorized FTEs	8.40	8.40	8.40	

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$1,161	\$815	\$815	\$1,164	\$1,172	\$1,020	\$960	\$1,130	\$1,789	\$1,316
REV	\$199	-\$11	\$85	\$144	\$77	\$84	\$89	\$157	\$82	\$83
NTS	\$962	\$826	\$730	\$1,020	\$1,095	\$936	\$871	\$973	\$1,707	\$1,233
FTEs	8.40	8.40	8.40	8.40	8.40	8.40	8.40	8.40	8.40	8.40

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ The adopted budget includes funding for the November 2008 General Election for the offices of President and Vice President of the United States, U.S. Senate, U.S. House of Representatives (8th District), County Board, and School Board (two seats). It also includes funding for a possible primary election in June 2009. Additional funding will cover: additional temporary staff (\$82,568); overtime for permanent staff (\$4,072); funds to compensate citizens who serve as election officials (\$30,086); and the purchase and ongoing costs for additional telephones (\$4,940) and computers (\$25,200). ▪ Revenues decrease one percent (\$571) to reflect an initial increase in state funding for compensation to Electoral Board members and the General Registrar from the State Board of Elections in FY 2008 (\$3,429) which is offset by an anticipated reduction in state funding in FY 2009 (\$4,000). 	
FY 2010	<ul style="list-style-type: none"> ▪ The County Board added a one-time lump-sum payment of \$500 for employees (\$3,786). ▪ Personnel decrease reflects the removal of one-time funds budgeted for the November 2008 presidential election including additional temporary staff (\$82,568) and overtime for permanent employees (\$4,072); the removal of funds budgeted for a possible June 2010 congressional primary including additional temporary staff (\$3,000) and overtime for permanent employees (\$3,100). ▪ Non-personnel decrease reflects the removal of one-time funds budgeted for the November 2008 presidential election (\$59,175) and the removal of funds budget for a possible June 2010 congressional primary (\$46,695). ▪ Revenue decreased due to anticipated reductions in funding from the State Board of Elections (\$3,546). 	
FY 2011	<ul style="list-style-type: none"> ▪ Non-personnel decreases reflect a reduction in election officers in all precincts by two or three workers in November 2010 and in June 2011 (\$25,449) and the elimination of issuing cell phones to chief election officers (\$800). 	
FY 2012	<ul style="list-style-type: none"> ▪ Personnel includes the County Board's approval of a one percent one-time lump sum payment for employees at the top step (\$561). Personnel expenses also increase because additional temporary staff and overtime are needed to implement the four primaries/elections and redistricting in FY 2012 (\$109,339), employee step increases, a six percent increase in the County's cost for employee health insurance, and adjustments to retirement contributions based on current actuarial projections, partially offset by a decrease in some position salaries due to turnover. 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Non-personnel expense increases include the printing and mailing costs for redistricting (\$137,750) as well as the additional costs for the four primaries/elections in FY 2012 including Electoral Board, Election Officers, operating supplies, building rental, and software costs (\$203,435). On-going costs for automated systems and equipment have also increased (\$20,483). ▪ The FY 2012 budget includes revenue from the state for reimbursement of the presidential primary (\$90,000), which is partially offset by a decrease in state revenue for reimbursement of salaries (\$4,793). 	
FY 2013	<ul style="list-style-type: none"> ▪ The County Board added one-time funding related to the CY 2012 Presidential election (\$342,407). ▪ Decreased revenue due to a reduction in state aid (\$4,400). ▪ Removal of FY 2012 revenue for the Presidential Primary election (\$44,752). 	
FY 2014	<ul style="list-style-type: none"> ▪ Increased revenue due to the restoration of state aide cuts (\$4,400) and an increase in the salary reimbursement level (\$2,264). ▪ Reduced funding for election officers (\$16,800). ▪ Eliminated FY 2013 one-time funding for the Presidential election (\$342,407). 	
FY 2015	<ul style="list-style-type: none"> ▪ Revenue decreased based on the projected reimbursement percentage from the State (\$30,456). 	
FY 2016	<ul style="list-style-type: none"> ▪ Revenue increased based on State reimbursement for the 2016 Presidential Primary (\$65,700) and a two percent increase for State Compensation Board reimbursements (\$1,700). 	
FY 2017	<ul style="list-style-type: none"> ▪ The County Board added one-time funding related to the CY 2016 Presidential Election (\$479,691). ▪ Revenue decreased due to the removal of one-time revenue for the Presidential Primary election in June 2016 (\$72,400), offset by a two percent increase for State Compensation Board reimbursements (\$1,600). 	
FY 2018	<ul style="list-style-type: none"> ▪ Personnel decreased due to the removal of one-time funding for the calendar year 2016 Presidential Election (\$366,554). ▪ Non-personnel decreased due to the removal of one-time funding for the calendar year 2016 Presidential Election (\$113,137). ▪ Revenue increased due to an increase for State Compensation Board reimbursements (\$1,632). 	

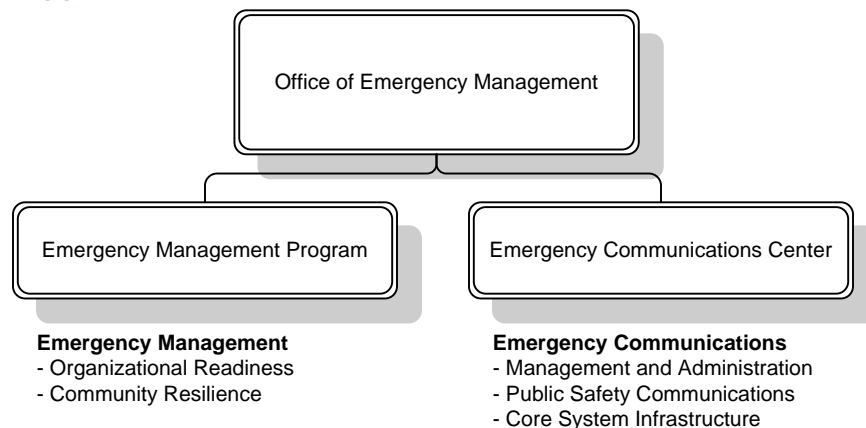
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Our Mission: To coordinate emergency preparedness and response capabilities, resources and outreach for the Arlington Community

The mission of the Office of Emergency Management (OEM) is to coordinate emergency preparedness and response capabilities, resources and outreach for the Arlington community. The mission will be achieved through the success of the three outcome areas defined in the OEM Strategic Plan: developing internal capabilities to achieve organizational readiness; providing an immediate, coordinated link to emergency information and services; and building a resilient, whole community.

To accomplish these goals, OEM programs include emergency planning, emergency exercises/drills; 24/7 public safety communication, coordination and dispatch; public education; and volunteer management. OEM provides the leadership, coordination, and operational planning that enables the County’s response to, and recovery from, the impact of natural, man-made and technological hazards.

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Office of Emergency Management (OEM) is \$12,415,246, a six percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to the reallocation of one Police Lieutenant position (\$200,281, 1.0 FTEs) from Emergency Management into three new Emergency Communications Technicians (call takers) in the Emergency Communication Center in order to provide increased staffing to handle existing call volume and to prepare the organization for emerging 9-1-1 staffing demands (3.0 FTEs), employee salary increases, an increase in the County’s cost for employee health insurance, and retirement contributions based on current actuarial projections.
- ↑ Non-personnel increases due to a transfer of funds from the Police Department to the Emergency Communications Center for Computer Aided Dispatch (CAD) contract management (\$215,551), contractual obligations for 9-1-1 phone system and radio system maintenance (\$50,825), emergency communication contracts (\$1,100), grant expense

OFFICE OF EMERGENCY MANAGEMENT
DEPARTMENT BUDGET SUMMARY

increases fully offset by revenue (\$6,641), rental building increases (\$772), and adjustments to the annual expense for maintenance and replacement of County vehicles (\$463).

- ↓ Fee revenue decreases due to lower projections in Falls Church reimbursements based on the FY 2018 budget and reconciliation of prior year payments with actual expenditures (\$153,781).
- ↑ Grant revenue increases due to Urban Area Security Initiative grants (UASI) that are expected to be received in FY 2018 across four grant programs (\$41,660).

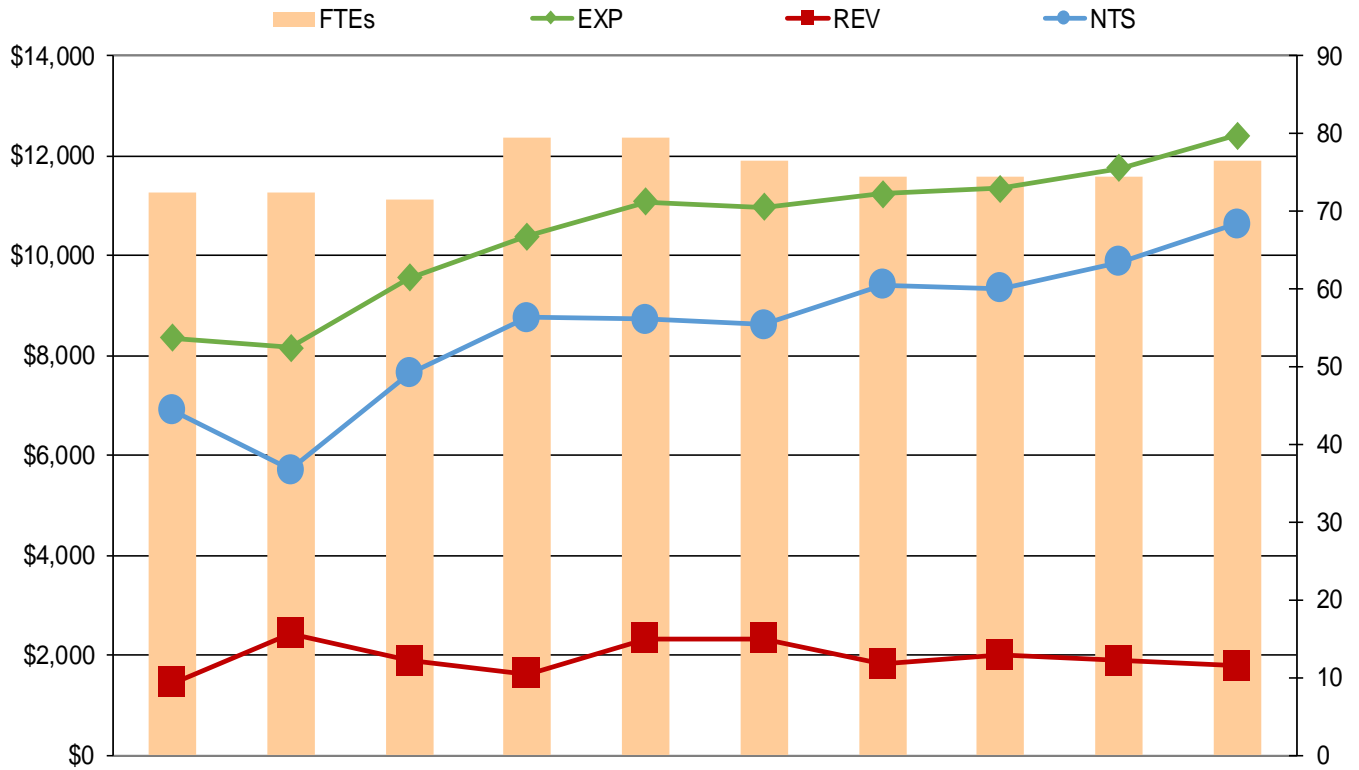
DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$8,359,161	\$8,519,051	\$8,902,634	5%
Non-Personnel	3,060,220	3,314,810	3,590,162	8%
Sub-total Expenditures	11,419,381	11,833,861	12,492,796	6%
Intra-County Charges	(77,550)	(77,550)	(77,550)	-
Total Expenditures	11,341,831	11,756,311	12,415,246	6%
Fees	1,450,713	1,445,004	1,291,223	-11%
Grants	541,875	444,557	486,217	9%
Total Revenues	1,992,588	1,889,561	1,777,440	-6%
Net Tax Support	\$9,349,243	\$9,866,750	\$10,637,806	8%
Permanent FTEs	74.50	74.50	76.50	
Temporary FTEs	-	-	-	
Total Authorized FTEs	74.50	74.50	76.50	

Expenses by Line of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Emergency Management	\$2,050,117	\$2,361,434	\$2,298,704	-3%
Emergency Communications	9,291,714	9,394,877	10,116,542	8%
Total Expenditures	\$11,341,831	\$11,756,311	\$12,415,246	6%

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$8,349	\$8,153	\$9,547	\$10,386	\$11,071	\$10,966	\$11,242	\$11,342	\$11,756	\$12,415
REV	\$1,452	\$2,438	\$1,896	\$1,628	\$2,339	\$2,340	\$1,819	\$1,993	\$1,889	\$1,777
NTS	\$6,897	\$5,715	\$7,651	\$8,758	\$8,732	\$8,626	\$9,423	\$9,349	\$9,867	\$10,638
FTEs	72.50	72.50	71.50	79.50	79.50	76.50	74.50	74.50	74.50	76.50

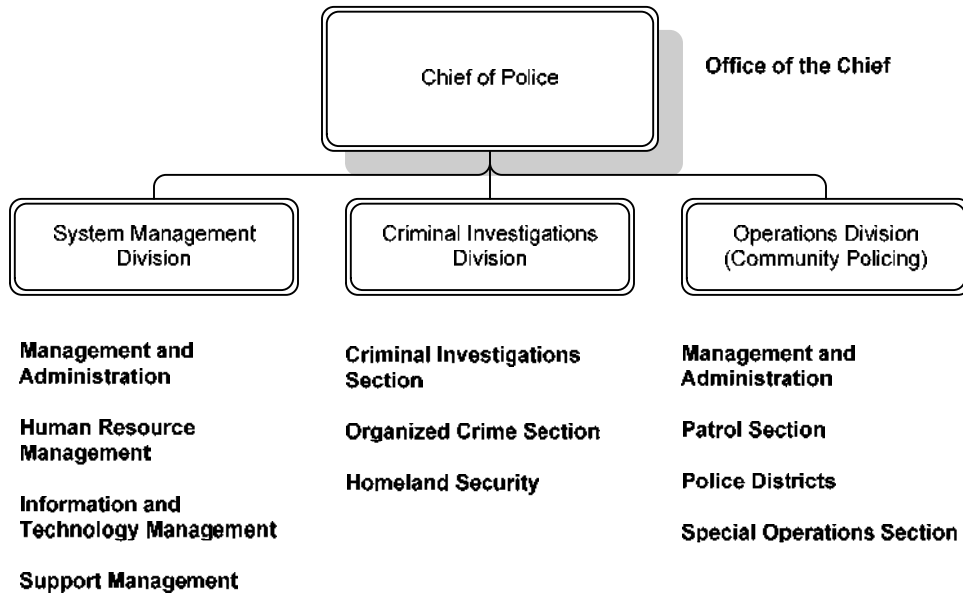
Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ Added 5.0 grant-funded FTEs approved as supplemental appropriations in prior years and expected to continue in FY 2009; and transferred 1.0 FTE from Arlington Economic Development to the Office of Emergency Management. ▪ Added \$411,280 for maintenance expenses of the new Emergency Communications Center. ▪ Increased funding for utility costs and non-discretionary contractual expenses (\$11,094). ▪ Reduced the budget for expenses such as travel (\$7,000), consultants (\$12,500), printing charges (\$18,000), wearing apparel (\$18,000), operating supplies (\$22,000) and other miscellaneous expenses (\$71,200), and overtime expenses (\$18,136). ▪ Increased revenue due to the addition of 5.0 grant funded FTEs (\$337,015) and higher projections in wireless servicing costs (\$384,000) and Falls Church reimbursements (\$4,068). 	6.0
FY 2010	<ul style="list-style-type: none"> ▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$41,593). ▪ Increased funding for electricity (\$16,316), telephone charges (\$3,555) and fuel charges (\$9,347); partially offset by a reduction in County vehicle charges (\$2,048). ▪ Increased fee revenues due to an increase in the estimated reimbursement for wireless service costs (\$76,000). 	
FY 2011	<ul style="list-style-type: none"> ▪ Eliminated a grant-funded position for which the funding ends in FY 2010 (\$84,208; 1.0 FTE). ▪ Added funding for maintenance contracts due to the upcoming expiration of the extended warranty for the Motorola radio system (\$580,682). ▪ Decreased revenues due to the elimination of a grant-funded position (\$84,208), lower projections in reimbursements for wireless service costs (\$321,820) and Falls Church reimbursements (\$4,068), partially offset by increases in grant budgets for higher level positions (\$65,366). 	(1.0)
FY 2012	<ul style="list-style-type: none"> ▪ The County Board added a one percent one-time lump sum payment for employees at the top step. ▪ Converted 4.0 overstrength FTEs into permanent positions and reallocated 4.0 permanent FTEs from Non-Departmental (\$473,861) and added funding for overtime (\$174,747) and for upgrading supervisory positions (\$89,000). ▪ Added funding for contractual increases (\$58,217) partially offset by a reduction in the electricity budget based on reduced usage (\$10,273). 	8.0

Fiscal Year	Description	FTEs
FY 2013	<ul style="list-style-type: none"> ▪ Increased revenues in reimbursement for wireless service costs (\$352,380) based on actual receipts and grant revenues due to adjustments made for grant-funded positions (\$44,833). ▪ Decrease in fee revenue reflects a change in the Commonwealth’s methodology in calculating disbursements to jurisdictions related to wireless calls to 9-1-1, resulting in a projected loss of \$307,505. ▪ Increase in the reimbursement from the City of Falls Church for services provided by the County (\$190,603). 	
FY 2014	<ul style="list-style-type: none"> ▪ Transferred National Incident Management System (NIMS) Grant Coordinator position and associated grant revenue from OEM to the Fire Department (\$125,000). ▪ Transferred a position to the Department of Technology Services in the role of Public Safety Technology Officer (\$56,784). ▪ Added funding for contractual increases (\$9,137), maintenance and replacement of County vehicles (\$1,530) and increased maintenance costs of the County 9-1-1 telephone systems (\$144,437). ▪ Revenues increase from the City of Falls Church for emergency call center services under a newly negotiated agreement (\$202,101). ▪ Eliminated an Emergency Communications Specialist (\$102,780) serving the ECC Training Unit as part of the County-wide budget reductions. ▪ Hold an Emergency Communications Technician position vacant for six months (\$50,720). 	<p>(1.0)</p> <p>(1.0)</p> <p>(1.0)</p>
FY 2015	<ul style="list-style-type: none"> ▪ Added a grant funded Emergency Management Specialist (\$71,804) ▪ Eliminated grant funded positions for Virginia Department of Emergency Management (VDEM) and the Metropolitan Medical Response System (MMRS) programs (\$260,054). ▪ Increased funding for rental space for public safety radio sites (\$7,673), public safety radio operations (\$418,738) and Local Emergency Management Program Grant (LEMPG) (\$23,537). ▪ Fee revenues increased due to higher projections in Falls Church reimbursements (\$60,234), as well as an increase to the wireless E-911 revenue from the Commonwealth of Virginia (\$127,865). ▪ Grant revenues decreased due to the loss of the Virginia Department of Emergency Management (VDEM) and the Metropolitan Medical Response System (MMRS) grants (\$260,054), which are partially offset by increases to Federal Homeland Security grant revenue (\$71,804). 	<p>1.0</p> <p>(3.0)</p>
FY 2016	<ul style="list-style-type: none"> ▪ Added ongoing funding for in-building wireless connectivity maintenance (\$10,000) and the full appropriation of UASI grant non-personnel (\$62,753). 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Fee revenue increased due to higher projections in Falls Church reimbursements based on the FY 2016 budget and reconciliation of prior year payments with actual expenditures (\$102,336), as well as an increase to the wireless E-911 reimbursement from the Commonwealth of Virginia (\$37,208). ▪ Grant revenue increased due to UASI grants expected to be received in FY 2016 (\$66,073). 	
FY 2017	<ul style="list-style-type: none"> ▪ Non-personnel increased to reflect contractual obligations for 9-1-1 phone and radio costs (\$97,753), adjustments to the annual expense for maintenance and replacement of County vehicles (\$803), offset by a transfer of funds to the Police Department for Public Safety Information Technology (PSIT) activities (\$11,151), and a re-allocation of grant funds from non-personnel expenses to personnel expenses to cover the cost of regular salary increases and new hires (\$17,541). ▪ Fee revenue decreased due to lower projections in Falls Church reimbursements based on the reconciliation of prior year payments with actual expenditures (\$53,004), offset by an increase to the wireless E-911 reimbursement from the Commonwealth of Virginia (\$36,242). ▪ Grant revenue decreased slightly due to UASI grants expected to be received in FY 2017 (\$3,543). 	
FY 2018	<ul style="list-style-type: none"> ▪ Reallocated one Police Lieutenant position (\$200,281; 1.0 FTE) into three new Emergency Communications Technicians (call takers) in the Emergency Communication Center in order to provide increased staffing to handle existing call volume and to prepare the organization for emerging 9-1-1 staffing demands (3.0 FTEs). ▪ Non-personnel increased due to a transfer of funds from the Police Department to the Emergency Communications Center for Computer Aided Dispatch (CAD) contract management (\$215,551), contractual obligations for 9-1-1 phone system and radio system maintenance (\$50,825), emergency communication contracts (\$1,100), grant expense increases fully offset by revenue (\$6,641), rental building increases (\$772), and adjustments to the annual expense for maintenance and replacement of County vehicles (\$463). ▪ Fee revenue decreased due to lower projections in Falls Church reimbursements based on the FY 2018 budget and reconciliation of prior year payments with actual expenditures (\$153,781). ▪ Grant revenue increased due to Urban Area Security Initiative grants (UASI) that are expected to be received in FY 2018 across four grant programs (\$41,660). 	2.0

Our Mission: To reduce the incidence of crime and to improve the quality of life in Arlington County by making it a place where all people can live safely and without fear

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Police Department is \$68,028,917, a three percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to employee salary increases, an increase in the County’s cost for employee health insurance, retirement contributions based on current actuarial projections and the reclassification of three vacant Public Service Aide positions to free up uniform resources for additional patrol support.
- ↓ Non-personnel decreases due to the transfer of funds to the Office of Emergency Management and the Fire Department for their portions of the Records Management System/Computer Aided Dispatch costs (\$291,485), the removal of one-time funding for wearing apparel (\$124,032), and a decrease in fuel charges (\$274,145). These decreases were partially offset by increases for the new Criminal Justice Records Management System for Police and Sheriff (\$163,365), contractual increases (\$60,343), adjustments to the annual expense for maintenance and replacement of County vehicles (\$152,140), increases for training and armory associated with the opening of the new firing range, which is partially funded by the reallocation of Peumansend Creek Regional Jail closure savings (\$148,700).
- ↓ Revenue decreases due to the conclusion of the Community Oriented Policing Sources (COPS) Grant (\$15,907).

- ↓ Fee revenue decreases due to a reduction in red light camera fees (\$133,688), vehicle boot fees (\$5,000), false alarm fines (\$30,000), and taxicab license revenue (\$27,000). These decreases are partially offset by an increase in patrol camp fees (\$10,400) and second hand license fees (\$4,800).

DEPARTMENT FINANCIAL SUMMARY

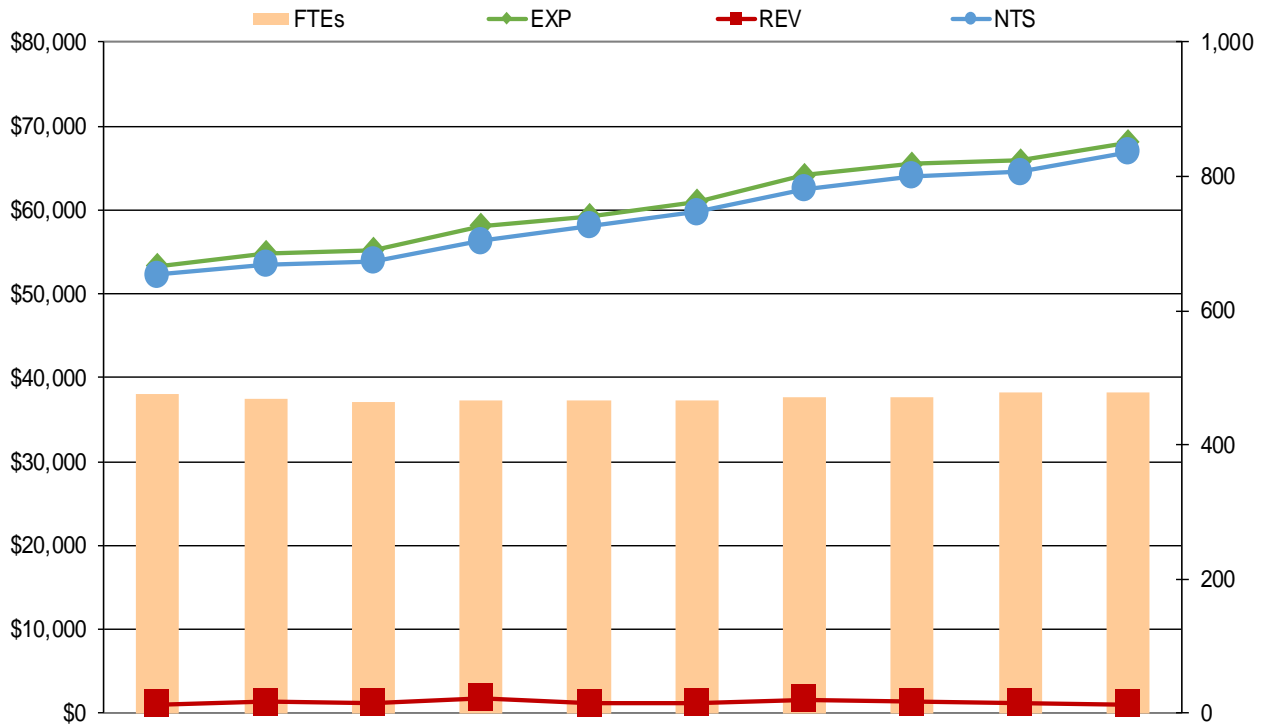
	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$57,958,669	\$58,669,861	\$61,005,553	4%
Non-Personnel	7,512,779	7,163,167	7,033,364	-2%
Intra-County Charges	(32,353)	(10,000)	(10,000)	-
Total Expenditures	65,439,095	65,823,028	68,028,917	3%
Fees	1,091,815	1,235,188	1,058,900	-14%
Grants	121,027	23,091	7,184	-69%
Seized Assets/Reimbursements	156,015	-	-	-
Total Revenues	1,368,857	1,258,279	1,066,084	-15%
Net Tax Support	\$64,070,238	\$64,564,749	\$66,962,833	4%
Permanent FTEs	465.00	471.00	471.00	
Temporary FTEs	7.00	7.00	7.00	
Total Authorized FTEs	472.00	478.00	478.00	

Note: Seized Assets/Reimbursements are appropriated annually through the closeout process and are not included in the proposed/adopted budgets.

Expenses by Line of Business

	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Office of the Chief	\$2,974,114	\$3,272,066	\$2,938,233	-10%
Systems Management Division - Management and Administration	1,320,010	1,574,257	1,843,513	17%
Human Resources Management	3,447,288	3,233,371	3,459,635	7%
Information and Technology Management	2,977,615	2,698,244	2,094,898	-22%
Support Management	2,992,429	5,846,994	5,987,133	2%
Criminal Investigations Section	10,629,156	10,810,574	10,732,971	-1%
Organized Crime Section	4,839,982	3,737,740	3,610,314	-3%
Operations Division - Management and Administration	5,217,694	6,100,395	6,328,206	4%
Patrol Section	21,882,876	19,312,212	21,220,904	10%
Community Resources (Police Districts)	2,998,381	2,806,021	2,953,732	5%
Special Operations Section	6,159,550	6,431,154	6,201,415	-4%
Homeland Security	-	-	657,963	-
Total Expenditures	\$65,439,095	\$65,823,028	\$68,028,917	3%

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$53,343	\$54,894	\$55,241	\$58,157	\$59,296	\$60,965	\$64,188	\$65,439	\$65,823	\$68,029
REV	\$1,070	\$1,410	\$1,314	\$1,866	\$1,182	\$1,248	\$1,696	\$1,369	\$1,258	\$1,066
NTS	\$52,273	\$53,484	\$53,927	\$56,291	\$58,114	\$59,717	\$62,492	\$64,070	\$64,565	\$66,963
FTEs	476.00	469.00	465.00	466.00	466.00	466.00	470.00	472.00	478.00	478.00

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Eliminated a vacant Management Specialist V position, one of two positions that serve as Public Information Officers (1.0 FTE; \$82,369). (1.0) ▪ Eliminated one of three Records Assistant positions (1.0 FTE; \$44,078). (1.0) ▪ Reduced funding for training based on not receiving the COPS Hiring Recovery Grant (\$43,506). 	
FY 2012	<ul style="list-style-type: none"> ▪ The County Board increased authorized over-strength positions from five to ten and provided one-time funding for 50 percent of the cost of the positions (\$354,645). ▪ The County Board approved funding for the continuation of two positions previously funded with grant funds: the Grants to Encourage Arrest Policies and Enforcement of Protective Orders (GEAP) program (\$67,718, 1.0 FTE) and the Gang Task Force grant (115,339). 1.0 ▪ The County Board approved a one percent one-time lump sum payment for employees at the top step. ▪ Increased funding for critical maintenance services of public safety information technology systems (\$307,946), annual maintenance and replacement of County vehicles (\$213,989), and normal contractual increases (\$2,039) partially offset by adjustments to fuel (\$150,000), contract expenses for the Photo Red Light Enforcement Program (\$184,800) and the deduction of one-time funding added in FY 2011 for operating supplies related to the parking ticket fee increase (\$20,000). ▪ Decreased revenues in Photo Red Light Enforcement Program to reflect current number of intersections monitored (\$369,600), other miscellaneous fees (\$4,000), grant revenue due to the loss of the Gang Task Force grant (\$108,025) and elimination of prisoner travel expense reimbursements (\$1,000) which are now credited to travel expense. ▪ Increased revenues in taxicab licenses (\$25,000) and concealed weapons (\$900). 	
FY 2013	<ul style="list-style-type: none"> ▪ The County Board added funding for enhanced weekend and holiday staffing for the entertainment districts (\$60,000). ▪ The County Board approved two additional holidays for FY 2013 (\$107,500). ▪ One-time funding included for overstrengths (\$339,170 in personnel, \$40,830 in non-personnel). ▪ One position was added for the Photo Red Light program (\$66,794). 1.0 A grant funded position was eliminated. (1.0) ▪ Increased funding for vehicle fuel (\$106,500). ▪ Increased funding for maintenance services of public safety information technology (IT) systems (\$26,625) and Public Safety Network (\$65,000). ▪ Added equipment funding for new recruits (\$40,830). ▪ Increased contract funding for Photo Red Light for eight additional cameras (\$371,308). 	

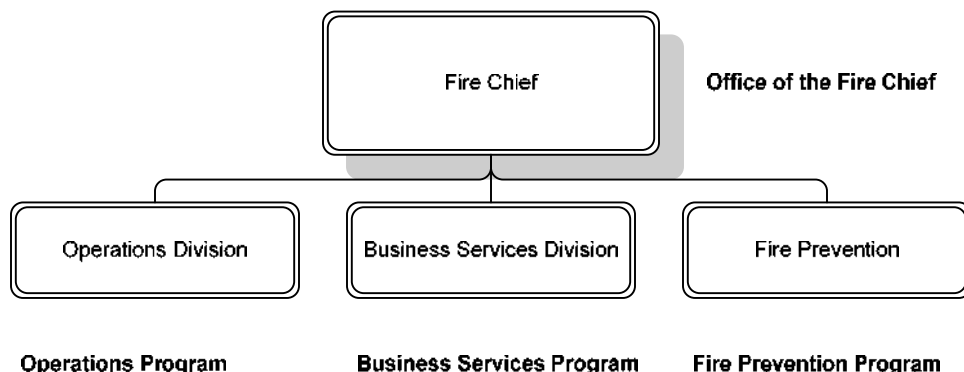
Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Reduced the annual expense for the maintenance and replacement of County vehicles (\$94,902). ▪ Revenue increased for higher projections for the Photo Red Light Enforcement Program based on the current number of intersections monitored and prior year actual revenues (\$125,000), and additional Photo Red Light revenues for eight new cameras (\$558,688). ▪ Taxicab license revenue increased based on prior year actuals (\$20,000). 	
FY 2014	<ul style="list-style-type: none"> ▪ Revenue from impound vehicles storage fees increased (\$10,000). ▪ Removed one-time funding for overstrength positions (\$339,170) and recruit equipment (\$40,830). ▪ Added funding for pay reclassifications for public safety positions (\$1,032,677). ▪ Reduced the annual expense for the maintenance and replacement of County vehicles (\$5,947). ▪ Added funding for maintenance of public safety information technology systems (\$48,416). ▪ Increased Intra-county charges reflecting an administrative fee to cover costs associated with staffing special events (\$10,000). ▪ Increased hourly rate from \$50 to \$60 per hour charged for sworn staff working special events (\$100,000). 	
FY 2015	<ul style="list-style-type: none"> ▪ The County Board added one-time funding for additional overtime to address the costs associated with pub crawl events (\$42,000). ▪ The County Board added one-time funding to continue participation in the Regional Gang Task Force (\$25,000). ▪ Added funding for three Police Officer positions (\$373,789) for the implementation of a Community Oriented Policing Services (COPS) Grant. ▪ Transferred a Public Safety Technology Manager (\$171,805) from the Department of Technology Services to the Police Department. ▪ Added one-time funding for non-personnel expenses related to the COPS grant (\$113,156). ▪ Increased fees for accident reports, background checks, and police report verifications (\$31,920). ▪ Grant revenue increased due to the receipt of a COPS Grant (\$245,669). 	<p>3.0</p> <p>1.0</p>
FY 2016	<ul style="list-style-type: none"> ▪ The County Board reduced the personnel budget to adjust for expected vacancies (\$189,619). ▪ Transferred 2.0 FTEs from the Fire Department for the consolidation of public safety information technology (\$248,473). ▪ Added one-time funding for additional overtime for the Rosslyn Pedestrian Safety Initiative during peak traffic congestion period (\$176,400). 	2.0

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Fee revenue increased due to an increased concealed weapons revenue (\$18,000), partially offset by reductions in storage/boot fees (\$10,000) and taxicab license revenue (\$5,000) based on prior year actuals. ▪ Grant revenue decreased due to adjustments to the Community Oriented Policing Services (COPS) grant (\$60,795). ▪ Included ongoing funding for continued participation in the regional gang task force (\$25,000) and additional overtime to provide additional staffing in the Clarendon business district to meet weekend and special event demands (\$113,378), both of which had been funded in prior fiscal years by the County Board with one-time funds. 	
FY 2017	<ul style="list-style-type: none"> ▪ Added funding for the addition of six patrol officers (\$491,500, 6.0 FTEs) to provide support to the Operations Division in order to help maintain minimum staffing levels to ease call-back overtime and mandatory hold-overs so Police can carry out day-to-day core Police services. ▪ Added one-time funds for wearing apparel and equipment for the new patrol officers (\$124,722, one-time). ▪ Added funds for contractual increases in the parking ticket system (\$149,000) and transportation by others (\$23,384). ▪ Transferred funds for Public Safety Information Technology (PSIT) activities from the Office of Emergency Management, Fire Department, and the Sheriff’s Department (\$38,453). ▪ Decreased funds for adjustments to the annual expense for maintenance and replacement of County vehicles (\$125,038). ▪ Revenue increases in false alarm fines (\$15,000), solicitor permit revenue (\$3,500), and taxicab license revenue (\$5,000). ▪ Revenue decreased due to a reduction in the Community Oriented Policing Sources Grant (COPS) (\$161,783) and a decrease in the impound vehicle storage fee revenue (\$10,000). 	6.0
FY 2018	<ul style="list-style-type: none"> ▪ Added funding for the reclassification of three vacant Public Service Aide positions to free up uniform resources for additional patrol support (\$40,544). ▪ Transferred funds to the Office of Emergency Management and the Fire Department for their portions of the Records Management System/Computer Aided Dispatch costs (\$291,485). ▪ Removed the one-time funding for wearing apparel and equipment for the officers hired in FY 2017 (\$124,032). ▪ Decreased fuel charges (\$274,145). ▪ Added funds for the new Criminal Justice Records Management System for Police and Sheriff (\$163,365). ▪ Added funds for contractual increases (\$60,343). ▪ Added funds for the adjustment to the annual expense for maintenance and replacement of County vehicles (\$152,140). 	

- Added funds for training and armory associated with the opening of the new firing range, which is partially funded by the reallocation of Peumansend Creek Regional Jail closure savings (\$148,700).
- Decreased grant revenue due to the conclusion of the Community Oriented Policing Sources (COPS) Grant (\$15,907).
- Decreased red light camera fees revenue (\$133,688), vehicle boot fee revenue (\$5,000), false alarm fine revenue (\$30,000, and taxicab license revenue (\$27,000).
- Increased patrol camp fees from \$65 to \$95 (\$10,400) and increased various charges associated with hand license fees (\$4,800).

Our Mission: To mitigate threats to life, property and the environment through education, prevention, and effective response to fire, medical, and environmental emergencies

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Fire Department is \$59,790,930, a six percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to employee salary increases, an increase in the County’s cost for employee health insurance, retirement contributions based on current actuarial projections, and the additional funding required for two recruit classes (\$176,173 ongoing, \$759,286 one-time).
- ↑ Non-personnel increases primarily due to funding for two recruit schools (\$277,970 ongoing, \$268,120 one-time), an increase in wearing apparel funded by the Fire Programs Grant (\$15,726), an increase in emergency medical services funded by the Four-for-Life Grant (\$5,309), a transfer of funds from the Police Department for the Fire Department’s portion of Computer Aided Dispatch costs (\$75,934), adjustments to the accounting method for the medical billing management fee (\$180,000), the removal of one-time funding for wearing apparel and equipment for the 8.0 FTEs added in FY 2017 (\$147,169), and adjustments to the annual expense for the maintenance and replacement of County vehicles (\$171,284).
- ↑ Fee revenue increases due to projected increases in System Testing Fees (\$290,000), increase in Assembly Permit Fees (\$20,000), increases in Falls Church reimbursements for firefighter salaries and overtime (\$95,114), and ambulance fee collections (\$150,000).
- ↑ Grant revenue increases due to increases to the Fire Programs grant (\$15,726) and increases to the Four-for-Life Grant (\$5,309).

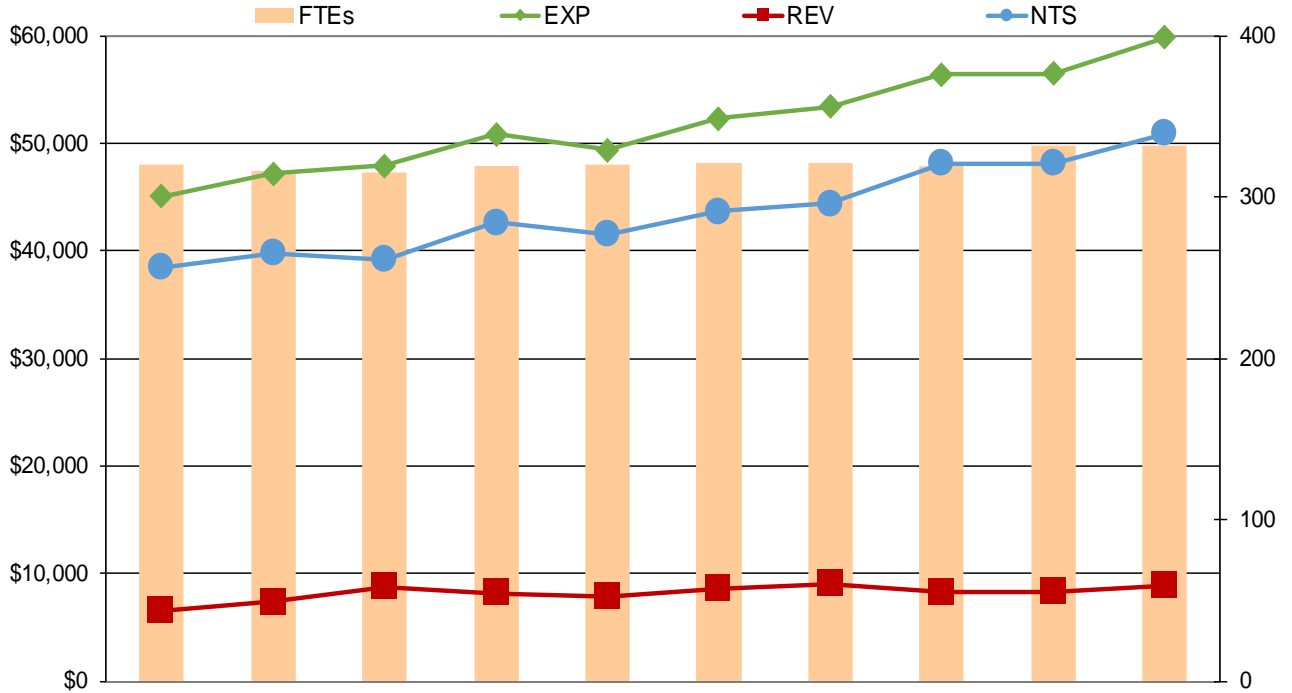
DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$49,314,975	\$49,198,276	\$52,018,405	6%
Non-Personnel	7,033,919	7,255,560	7,772,525	7%
Total Expenditures	56,348,894	56,453,836	59,790,930	6%
Fees	7,188,424	7,391,359	7,946,473	8%
Grants	1,045,885	933,151	954,186	2%
Total Revenues	8,234,309	8,324,510	8,900,659	7%
Net Tax Support	\$48,114,585	\$48,129,326	\$50,890,271	6%
Permanent FTEs	319.00	332.00	332.00	
Temporary FTEs	-	-	-	
Total Authorized FTEs	319.00	332.00	332.00	

Expenses by Line of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Office of the Fire Chief	\$1,639,410	\$1,804,720	\$1,519,409	-16%
Operations Program	45,439,542	44,627,982	47,311,164	6%
Fire Prevention	2,266,391	2,271,276	3,434,681	51%
Business Services	7,003,551	7,749,858	7,525,676	-3%
Total Expenditures	\$56,348,894	\$56,453,836	\$59,790,930	6%

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$45,010	\$47,138	\$47,908	\$50,813	\$49,378	\$52,274	\$53,390	\$56,349	\$56,454	\$59,791
REV	\$6,523	\$7,354	\$8,729	\$8,182	\$7,873	\$8,614	\$9,029	\$8,234	\$8,325	\$8,901
NTS	\$38,487	\$39,784	\$39,179	\$42,631	\$41,505	\$43,660	\$44,361	\$48,115	\$48,129	\$50,890
FTEs	320.30	316.55	315.00	319.00	320.00	321.00	321.00	319.00	332.00	332.00

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ <i>Added funding for overtime expenses (\$312,821), recruitment classes (\$156,494) and grant funding increases for overtime (\$20,562).</i> ▪ Decreased personnel expenses due to 1.0 frozen FTE (\$53,497), 2.0 uniformed FTEs converted to civilian positions (\$53,995), and the conversion of 2.0 grant funded uniformed positions into fee supported civilian positions (\$65,241). ▪ Increased funding for utility cost and non-discretionary contractual expenses (\$41,134), special telephone expenses (\$79,934), maintenance for mobile data terminals (\$51,165), operating supplies (\$164,948), protective clothing for the Firefighters (\$289,906), ambulance billing contract due to higher revenue projections (\$57,087), and additional Fire Programs grant for operating equipment (\$245,507). ▪ Reduced funding in a variety of accounts including training, equipment repairs and travel (\$167,512). ▪ Increased revenue for ambulance fees based on FY 2007 actual revenues and fee increases (\$726,158), Fire Inspection Program due to an increase of the system inspection fee from \$85/hour to \$130/hour (\$210,600) and a new charge of \$130/hour for inspection of permitted buildings (\$379,080), and Falls Church reimbursements (\$180,874). ▪ Increased revenue for Fire Programs grant (\$245,507), the National Metropolitan Response Team (\$114,673) and the Pentagon Force Protection Agency grant (\$32,249). ▪ Decreased revenue due to the phase out of the Staffing for Adequate Fire & Emergency Response (SAFER) grant (\$82,667) and the elimination of the Pentagon Fire Marshalls grant (\$242,362). 	
FY 2010	<ul style="list-style-type: none"> ▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$181,862). ▪ Increased funding for utilities (\$45,910), rental of County vehicles (\$186,204), fuel charges (\$48,331), telephone and communications charges (\$9,314) and uniformed physicals contract (\$10,284). ▪ Eliminated a Field Telecommunications position (\$77,648, 1.0 FTE) and an Administrative Support position (\$76,510, 1.0 FTE); reduced funding for personal protective clothing (\$200,000), repairs to buildings and equipment (\$33,795) printing (\$3,289), postage (\$1,680) and subscriptions (\$2,233); and eliminated the pre-incident planning software on Mobile Data Computers in response apparatus and vehicles (\$39,938). ▪ One-time reductions were made in funding for recruit physicals and psychological testing (\$57,131), recruit wearing apparel (\$169,320), and active recruitment (\$34,167). ▪ Eliminated a Battalion Chief position at the Training Academy (\$185,449, 1.0 FTE). ▪ Eliminated a Battalion Chief position, a Captain position, and a Supply Clerk position (\$393,258, 3.0 FTEs) in Logistics. ▪ Eliminated the Public Education position (\$83,821, 1.0 FTE) and added 	<p>(2.0)</p> <p>(1.0)</p> <p>(3.0)</p> <p>3.0</p>

Fiscal Year	Description	FTEs
	three Inspector positions and one Administrative support staff (\$332,354, 4.0 FTEs) in Fire Prevention.	
	<ul style="list-style-type: none"> ▪ Eliminated a grant funded HAZMAT position at the Pentagon (\$186,215, 1.0 FTE), rescheduled the FY 2010 recruit class to FY 2011 (\$1,227,320), and reduced employee training \$(32,266) and subscriptions (\$1,600). 	(1.0)
	<ul style="list-style-type: none"> ▪ <i>Increased the temporary Operational Director position by 0.25 FTEs as part of the FY 2009 Closeout.</i> 	0.25
	<ul style="list-style-type: none"> ▪ Increased revenues due to an increased projection in the City of Falls Church reimbursement (\$261,142), ambulance transport revenue (\$100,000), and additional inspection fee revenues (\$332,354), partially offset by decreases in the SAFER grant (\$77,333) and the HAZMAT Pentagon grant (\$169,493). 	
FY 2011	<ul style="list-style-type: none"> ▪ The County Board approved \$759,633 in additional personnel funding for new recruit class in FY 2011. This is in addition to the \$855,750 proposed by the County Manager for a total of \$1,615,383. 	
	<ul style="list-style-type: none"> ▪ Eliminated a Battalion Chief position assigned to the Office of Emergency Management (\$182,848, 1.0 FTE). 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminated one of two Emergency Medical Services Battalion Chief positions through attrition and reduce contracted training services in order to upgrade the temporary Operational Medical Director position in the Office of the Fire Chief to a permanent full-time position (net reduction: \$67,444, 0.55 temporary FTE). 	(0.55)
	<ul style="list-style-type: none"> ▪ Increased funding for recruit physicals, psychological examinations and fingerprinting (\$26,965), personal protective clothing (\$96,278) and recruitment (\$34,167). 	
	<ul style="list-style-type: none"> ▪ Increased fee revenues due to higher projections for ambulance transport fees (\$300,000), partially offset by lower projections for Falls Church billing (\$58,915). 	
	<ul style="list-style-type: none"> ▪ Decreased grant revenues due to the final year of the SAFER grant (\$56,000), partially offset by an increase in the National Medical Response Team grant (\$29,880). 	
FY 2012	<ul style="list-style-type: none"> ▪ The County Board restored the Battalion Chief position in Logistics that was eliminated in FY 2010 (\$197,913, 1.0 FTE). 	1.0
	<ul style="list-style-type: none"> ▪ The County Board approved a one percent one-time lump sum payment for employees at the top step. 	
	<ul style="list-style-type: none"> ▪ Added funding for three Community Inspector positions for fire protection systems testing (\$298,124, 3.0 FTEs) and for a recruit class in FY 2012 (\$264,860). 	3.0
	<ul style="list-style-type: none"> ▪ Increased funding for computers, phones, uniforms and auto fund charges for the new Community Inspector positions (\$12,889). 	
	<ul style="list-style-type: none"> ▪ Decreased annual expenses for County vehicle charges (\$196,929), fuel charges (\$100,000) and personal protective clothing (\$11,466). 	
	<ul style="list-style-type: none"> ▪ Increased fee revenues in systems testing (\$332,800) due to the addition 	

Fiscal Year	Description	FTEs
	of the three Community Inspectors, and higher projections for ambulance transport fees (\$35,000), partially offset by lower projections for permitted buildings inspections (\$158,269) and Falls Church reimbursements (\$106,259).	
FY 2013	<ul style="list-style-type: none"> ▪ County Board approved two additional holidays for FY 2013 (\$55,000). ▪ Decreased personnel expenses due to a decrease in the number of recruits from 26 to 13. ▪ Elimination of overtime expense funded by the National Medical Response Team (NMRT) contract. ▪ Conversion of an NMRT funded position into a County funded Inspector position to review site plans in conjunction with the Department of Community Planning, Housing and Development (CPHD). The full cost of this position is reimbursed by CPHD. ▪ Additional funding for fuel (\$74,700). ▪ Increased annual expenses for the maintenance and replacement of County vehicles (\$325,392). ▪ Increased expense for protective clothing for recruits (\$48,558). ▪ Additional costs for maintenance, repairs, and fuel for Falls Church fire apparatus and medic unit (\$95,000), which are reimbursed by the City. These increases are partially offset by a decrease in the Falls Church reimbursements for other services (\$11,729). ▪ Reallocation of funding from the Fire Department to the Department of Environmental Services for station bay door maintenance and repairs (\$50,000). ▪ Increased fee revenues due to higher projections in the fire code permit, inspection fees, and other miscellaneous fees (\$261,334) and ambulance transport fees (\$50,000). ▪ Decreased grant revenues due to the elimination of the National Medical Response Team grant (\$339,527). 	
FY 2014	<ul style="list-style-type: none"> ▪ Personnel increases primarily due to reclassification of uniform positions (\$948,615), and the transfer of a grant funded National Incident Management System (NIMS) position (\$125,000) from the Office of Emergency Management (OEM) to the Fire Department, partially offset by the removal of one-time funding for FY 2013 additional County Board approved holidays (\$55,000). ▪ Increased operating equipment funded by the Four-For-Life grant (\$76,842). ▪ Decreased annual expense for the maintenance and replacement of County vehicles (\$45,368). ▪ Decreased protective clothing charges for recruit class (\$4,889). ▪ Fee revenues increased due to higher projections in Falls Church reimbursements based on the FY 2014 budget for services provided by the County (\$117,532). 	1.0

- Grant revenues increased due to the Four-For-Life grant (\$76,842) and the transfer of the NIMS grant from OEM to the Fire Department (\$125,000).
 - Increased ambulance transport fee revenue (\$300,000).
- FY 2015
- Non-personnel increased due to changes to the operating agreement for Fire Station Six (\$56,330).
 - Increased wearing apparel funded by the Fire Programs grant (\$83,890) and operating supplies funded by the Four-For-Life grant (\$4,187).
 - Increased recruit class costs (\$13,895) and contractual increases for wearing apparel (\$27,314).
 - Added a full-year of funding to continue implementing the Physician Assistant (PA) pilot program started in FY 2014 (\$155,272).
 - Decreased annual expense for the maintenance and replacement of County vehicles (\$67,012).
 - Fee revenues increased due to higher Falls Church reimbursements (\$231,367).
 - Grant revenues increased due to the Fire Programs grant (\$83,890) and the Four-For-Life grant (\$4,187).
- FY 2016
- Transfer of 2.0 FTEs to the Police Department for the consolidation of public safety information technology (\$248,473). (2.0)
 - Increased wearing apparel funded by the Fire Programs grant (\$40,260).
 - Increased recruit class costs (\$24,567) and contractual increases for wearing apparel (\$6,754).
 - Increased annual expense for the maintenance and replacement of County vehicles (\$454,379).
 - Fee revenues increased due to higher Falls Church reimbursements (\$394,409).
 - Grant revenues increased due to the Fire Programs grant (\$40,260).
- FY 2017
- The County Board added funding for an additional four Firefighter/EMT I positions to staff a peak time medic unit (\$332,468, 4.0 FTEs). 4.0
 - The County Board also added one-time funding for wearing apparel for the additional positions (\$73,584).
 - Added funding for eight Firefighter/EMT I positions (\$664,936, 8.0 FTEs) to address the remaining staffing needs to meet national standards for four person staffing of all County Fire units, and the conversion of a contract Physician Assistant (PA) to a permanent position (\$137,327, 1.0 FTE). 9.0
 - Increased funding for wearing apparel funded by the Fire Programs grant (\$34,484), increases in wearing apparel for the additional Firefighter/EMT I positions (\$147,168, one-time funding) and recruit class costs (\$19,245).
 - Increased funding for operating equipment funded by Four-for-Life grant (\$4,101).
 - Transferred funding to the Police Department for Public Safety Information Technology (PSIT) activities (\$16,151).

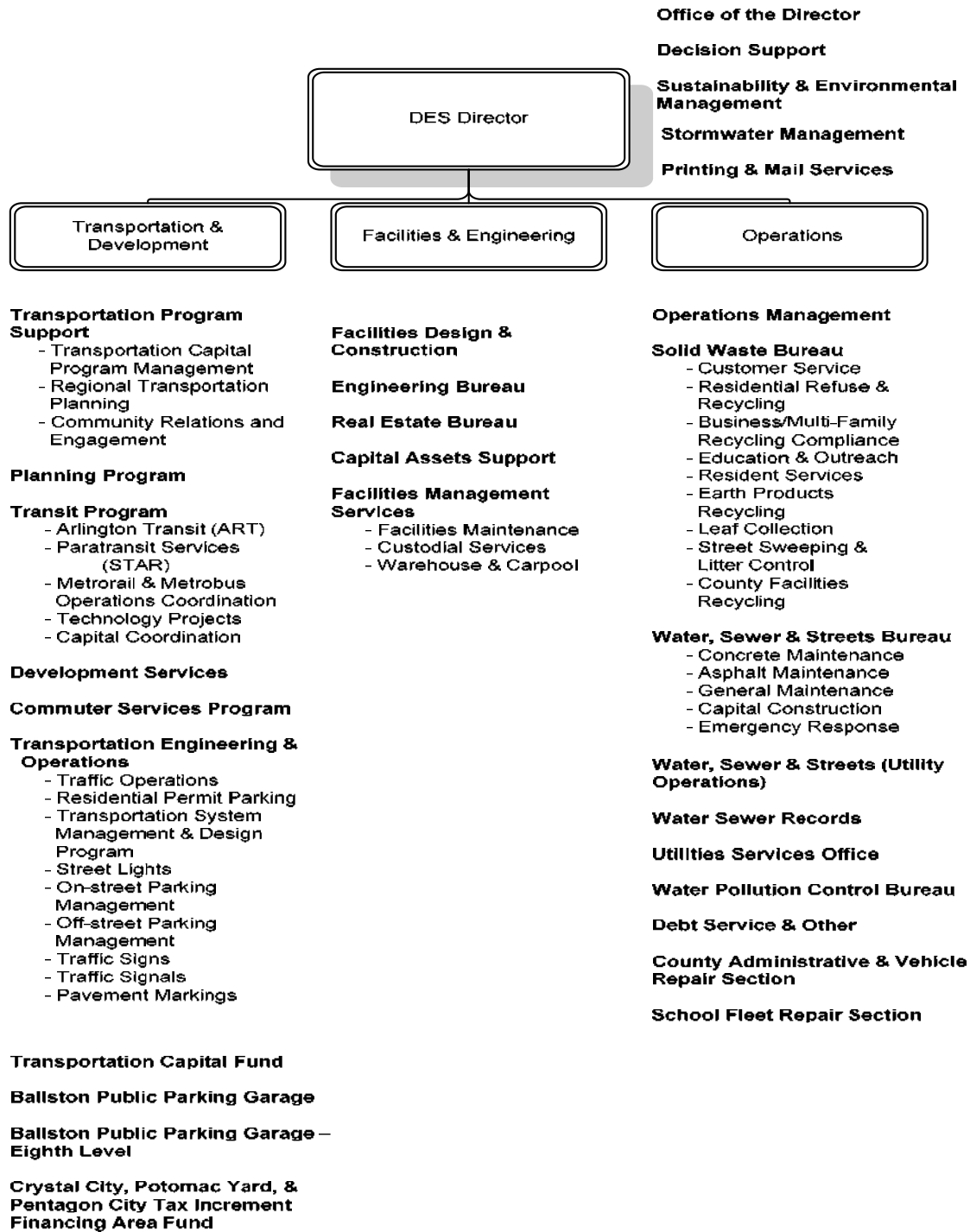
- Decreased contractual services funding due to conversion of a contract Physician Assistant (PA) to a permanent position (\$137,327).
- Increased fee revenue because of a rate increase in ambulance fees (\$750,000), partially offset by a projected decrease in volume of ambulance transports (\$200,000).
- Increased miscellaneous fee revenues (\$150,000).
- Fee revenue decreased due to lower Falls Church reimbursement (\$132,664).
- Decreased in System Testing fee revenue due to an adjustment to the number of annual tests completed (\$540,000).
- Increased grant revenue due to increases to the Fire Programs grant (\$34,484) offset by decreases to the Four-for-Life Grant (\$6,928).

FY 2018

- Increased personnel funding (\$176,173 ongoing, \$759,286 one-time) and non-personnel funding (\$277,970 ongoing, \$268,120 one-time) for costs associated with the two recruit schools.
- Increased wearing apparel (\$15,726), funded by revenue increases to the Fire Programs grant (\$15,726).
- Increased emergency medical services funded by revenue increases to the Four-for-Life grant (\$5,309)
- Increased funding to the Business Services Division for the Fire Department's portion of Computer Aided Dispatch costs (\$75,934), transferred from the Police Department.
- Increased funding for adjustments to the accounting method for the medical billing management fee (\$180,000).
- Removed one-time funding for wearing apparel and equipment for the 8.0 FTEs added in FY 2017 (\$147,169).
- Increased annual expenses for the maintenance and replacement of County vehicles (\$171,284).
- Increased fee revenue due to projected increases in System Testing Fees (\$290,000), increase in Assembly Permit Fees (\$20,000).
- Increased Falls Church reimbursements for firefighter salaries and overtime (\$95,114).
- Increased ambulance fee collections (\$150,000).

Our Mission: DES strives for excellence as we plan, build, operate, and maintain Arlington’s utility, facility and transportation infrastructure, and protect and sustain our natural and built environment.

LINES OF BUSINESS



Lines of Business which are shaded are in Other Funds (Non-General Fund)

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Department of Environmental Services (DES) is \$96,668,670, a six percent increase over the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ The County Board modified the Proposed budget recommendation to add only a Design Engineer, Senior Trades Worker, and a Streetlight Technician (\$335,667, 3.0 FTEs) to the Street Light Program along with one-time funding for a vehicle, operating supplies, and software for the additional FTEs (\$47,126). This was a reduction of \$229,104 and 2.0 FTEs from the County Manager's Proposed Budget.
- ↑ The County Board increased the Residential Utility Tax for electricity and natural gas which provided \$348,168 in additional revenue (County portion). The added revenue funds a consultant to help update the CEP (\$100,000), energy efficient retro-fits in County buildings (\$98,168) and the transfer of an Environmental Management Position from the Environmental Planning Office to Fresh AIRE (\$150,000).
- ↑ Personnel increases primarily due to the Streetlight positions added by the County Board, as well as employee salary increases, an increase in the County's cost for employee health insurance, and adjustments to retirement contributions based on current actuarial projections.
- ↑ Non-personnel expense increases in a variety of areas throughout the department.
 - Transit Programs: Contractual expenses were added for the full-year funding to Arlington Transit (ART) routes 43 and 92 (\$591,750), contractual increases for existing ART and STAR services (\$534,514), ART light maintenance facility operating (\$157,500) and maintenance (\$106,558) costs, and increases in the Commuter Services Program (\$579,063). Transit service costs are partially offset by fare revenue, reimbursement from the State for transit operations, funding from the Transportation Capital Fund and NVTA local funding.
 - Street Light Program: One-time funding was added for a trail light assessment to be performed (\$80,000).
 - Facilities: Contractual increases due to the County taking over operations of the facility at 2020 14th Street North (\$343,312) and the addition of funding for preventative and corrective maintenance of the County radio sites which is half funded through internal reallocations within DES (\$95,517).
 - Solid Waste: Household Solid Waste contractual increases (\$215,246).
 - Other increases include operating costs for the Shirlington Lease site (\$187,895), equipment and building repair (\$196,481), and non-discretionary contractual increases (\$299,520). These non-personnel expenses are partially offset by adjustments to the annual expense for maintenance and replacement of County vehicles (\$75,433).
- ↑ Fee revenue adjustments are in the following areas:
 - Solid Waste: Increases due to the Household Solid Waste rate increase (\$228,416), fee changes for the replacement of damaged carts (\$100), hauler permitting fees (\$21,450), and delivery fees for leaf and wood mulch (\$72,000), which are further explained in the Solid Waste Bureau line of business.
 - Transit: Increase in fare revenue due to the expansion of ART routes 43 and 92 (\$88,762), the transfer in of funding from the Transportation Capital Fund (\$411,179), and an increase in the ART Business contribution (\$34,516).
 - Real Estate: Increases in the value of leases currently under agreement with the County (\$501,297), primarily attributable to 2020 14th Street North.

- Other increases include parking meter revenue (\$410,000), the Chesapeake Bay fee (\$70,000), highway permits (\$25,000), community program and site plan reviews (\$70,000), Waste-to-Energy rental of land (\$45,170), and an increase in revenue from the residential utility tax (\$50,000). These increases are partially offset by a net decrease in surveys (\$10,500), taxi cab fees (\$10,500), white goods (\$10,000), civil penalties (\$13,160), topography receipts (\$3,000), and credit card transaction fees (\$75,000).
- ↑ Grant revenue increases due to NVTC reimbursements for ART route expansions (\$177,525) and Commuter Services Grants (\$579,063).
- ↑ FTEs increase by 4.0 due to the three FTEs added to the Streetlight Program and the addition of a Construction Manager in Water, Sewer, and Streets to help execution of the County's paving program. The Construction Manager position is fully funded by charge-outs to other funds.
 - The Household Solid Waste Rate increased from \$307.28 to \$314.16 as a result of cost increases for refuse, recycling, and yard waste collection from single family, duplexes, and townhouses, and contractual increases related to the General Fund's share of the Utility Billing System.
 - The ART fare increases by \$0.25, from \$1.75 to \$2.00, increasing revenue associated with the ART Fare increase (\$250,000) along with the increase in STAR fare revenue (\$42,000).
 - The Utility Billing System, managed by the Utilities Services Office, bills for water and sewer services, refuse and recycling services provided to single family, townhouse and duplex dwellings, and miscellaneous Solid Waste Bureau services. The Utilities Capital Projects Fund will advance the funding for the refuse and recycling share of the new system and it will be reimbursed over a period of time that will depend on the final cost of the new system. A transfer amount of \$199,200 to the Utilities Fund is included in the non-personnel budget for FY 2018.

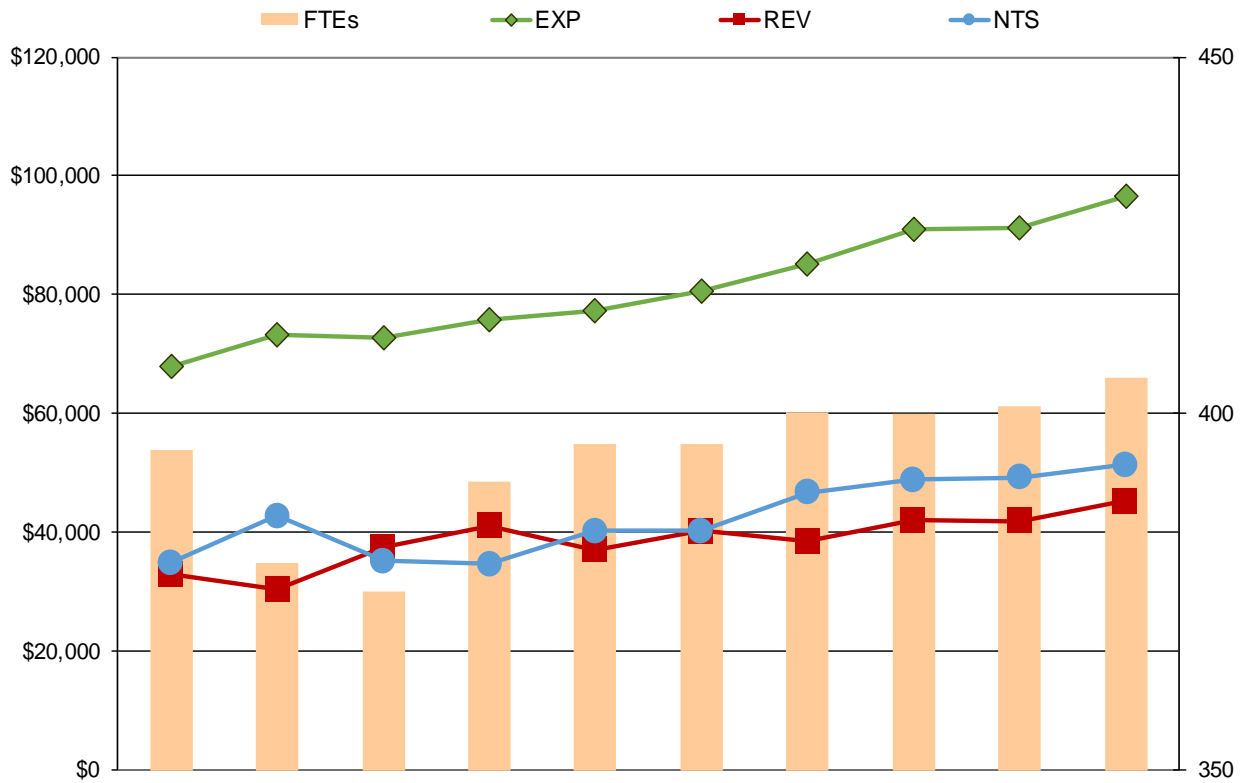
DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$35,392,967	\$38,686,028	\$40,518,090	5%
Non-Personnel	57,689,012	54,448,871	58,135,476	7%
Subtotal	93,081,979	93,134,899	98,653,566	6%
Intra-County Charges	(2,152,932)	(1,923,046)	(1,984,896)	3%
Total Expenditures	90,929,047	91,211,853	96,668,670	6%
Fees	30,258,238	30,779,725	32,935,838	7%
Grants	11,168,423	10,477,504	11,234,092	7%
Transfer In From Other Funds	578,702	691,561	1,102,740	59%
Total Revenues	42,005,363	41,948,790	45,272,670	8%
Net Tax Support	\$48,923,684	\$49,263,063	\$51,396,000	4%
Permanent FTEs	392.50	393.50	397.50	
Temporary FTEs	7.50	7.50	7.50	
Total Authorized FTEs	400.00	401.00	405.00	

Expenses by Lines of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Office of the Director	\$2,057,387	\$2,401,730	\$2,626,125	9%
Decision Support/Mapping Program (GIS)	1,182,863	997,176	1,078,515	8%
AIRE	1,967,189	1,750,000	2,148,168	23%
Environmental Planning Office	299,273	321,883	109,179	-66%
Transportation Program Support	754,868	899,230	957,580	6%
Planning Program	1,718,776	1,596,836	1,639,306	3%
Transit Program	14,926,669	16,882,374	18,378,315	9%
Development Services	3,205,535	3,256,921	3,400,641	4%
Commuter Services	8,783,018	8,342,502	8,938,208	7%
Transportation Engineering and Operations	10,339,513	10,678,814	11,581,618	8%
Facilities Design and Construction	1,332,212	1,139,773	1,104,715	-3%
Engineering Bureau	3,171,529	3,228,124	3,311,692	3%
Real Estate Bureau	1,114,816	1,231,416	1,164,265	-5%
Capital Assets Support	477,894	460,690	445,909	-3%
Facilities Management Services	15,167,487	15,805,960	16,868,497	7%
Operations Management	177,313	156,582	166,017	6%
Solid Waste Bureau	11,580,210	13,924,279	14,268,104	2%
Water, Sewer and Streets Bureau	12,672,495	8,137,563	8,481,816	4%
Total Expenditures	\$90,929,047	\$91,211,853	\$96,668,670	6%

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$67,846	\$73,187	\$72,722	\$75,750	\$77,420	\$80,534	\$85,162	\$90,929	\$91,212	\$96,669
REV	\$32,972	\$30,369	\$37,491	\$41,117	\$37,145	\$40,257	\$38,503	\$42,005	\$41,949	\$45,273
NTS	\$34,874	\$42,818	\$35,231	\$34,633	\$40,275	\$40,277	\$46,659	\$48,924	\$49,263	\$51,396
FTEs	395.00	379.00	375.00	390.50	395.70	395.70	400.20	400.00	401.00	405.00

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ The County Board added \$312,525 in expense and offsetting revenue and 4.0 FTEs to oversee the execution of operating and capital transportation projects. The revenue is transferred from the Transportation Investment Fund, which was funded by an increase in the commercial real estate tax rate, in order to fund transportation related projects. 	4.0
	<ul style="list-style-type: none"> ▪ The County Board added \$333,200 in expense and \$66,640 in revenue for the creation of a new Arlington Transit (ART) route to operate from Shirlington to Courthouse beginning in January 2009. 	
	<ul style="list-style-type: none"> ▪ The personnel budget includes additional positions originally approved by the County Board as FY 2008 supplemental appropriations: 6.0 FTEs (\$559,113) for plan review and other development related services; and 2.0 FTEs for financial and contract management of additional federally-funded and state-funded capital improvement projects. The cost of the 2.0 FTEs is offset by an increase in capital project charges, which are netted out of personnel. 	8.0
	<ul style="list-style-type: none"> ▪ Transferred to the Utilities Fund 6.0 FTEs responsible for repairing asphalt and concrete after water and sewer repairs. 	(6.0)
	<ul style="list-style-type: none"> ▪ Increased funding for fuel for County vehicles (\$34,750), utility cost increases based on actual spending and rate adjustments (\$100,707), and non-discretionary contractual increases (\$367,721). Decreased expenses \$100,000 for ART productivity enhancements. Other increases include the balance of full-year funding of Shirlington Bus Station operations (\$25,986), funding to update County planimetric maps (\$20,000), and a net increase for County vehicle costs (\$29,968) after the transfer of vehicles used for roadway repairs after utility work to the Utilities Fund. 	
	<ul style="list-style-type: none"> ▪ Fee revenue increases due to rate increases including: Household Solid Waste Rate (\$345,942), the ART bus rate from \$1.25 to \$1.35 resulting in estimated \$20,000 increase, as well as an increase in the penalty assessed for those working in the right-of-way without a permit (increase from \$50 to \$250) resulting in an estimated \$50,000 increase. 	
	<ul style="list-style-type: none"> ▪ Fee revenue based on projected usage and historical trends include: increases for recycling (\$81,100), ART farebox receipts (\$149,175), traffic right-of-way fees (\$370,472), parking meters (\$223,733), site plan approval fees (\$354,317), rent from the Waste-To-Energy plant (\$22,258), Commuter Store fees (\$100,000) and TDM fees (\$40,000). This is partially offset by decreases from other development services fees (\$148,080) and a reduction in concrete program assessments (\$50,000). 	
<ul style="list-style-type: none"> ▪ The grant budget includes an increase in the reimbursement from the state for the maintenance of traffic signals on state roads (\$130,636), and a newly established rate related to overhead charged for federal grants (\$150,000). This increase is partially offset by a decrease in grant revenue in the Commuter Services budget (\$140,000). 		
<ul style="list-style-type: none"> ▪ The adopted Household Solid Waste Rate increases by \$10.76 or 3.6 percent over the FY 2008 rate, for a new annual rate of \$306.56. The Solid Waste non-personnel budget includes increases for refuse collection and recycling contracts (\$230,791), other non-discretionary contractual increases (\$6,501) and an increase for disposal costs at the Waste-To-Energy plant (\$108,650). 		

Fiscal Year	Description	FTEs
FY 2010	<ul style="list-style-type: none"> ▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$212,841). ▪ Increased funding for non-discretionary contract increases (\$845,176), refuse contract increases (\$233,022), and County vehicle charges (\$210,370), partially offset by the removal of one-time costs and loan payments for the Chain Bridge Road Sewer District (\$94,429). ▪ Electricity and water/sewer budgets were adjusted based on FY 2008 actual consumption and anticipated utility rate increases (\$415,191). This is partially offset by the transfer of electricity savings (\$91,037) from the Department of Environmental Services to the County's Master Lease budget in FY 2010. The County is currently engaged in a capital project in the Arlington County Detention Facility and Police/Courts building to retrofit the building, making it more energy efficient and lowering utility costs. The annual debt service payments will begin in FY 2010 and will be paid from the utility savings generated from the affected buildings. ▪ Revenue increases include higher farebox receipts from ART routes due to a full year of the ART 77 route and elimination of paper transfers on ART routes (\$93,360), a revised estimate of state reimbursement for local transit expenses (\$560,894), an increase in development services revenue (\$114,006) for fee increases charged to developers, an increase in the volume of parking meter usage (\$149,937) and permit right-of-way fees (\$100,000), partially offset by reductions in court maintenance fees (\$15,000), a decrease in Water, Sewer and Street revenue (\$30,000) and a decrease in the value of leases under agreement with the County (\$186,825). ▪ Due to changes at the state level on the administration of the commercial real estate tax, staff time must be charged directly to transportation related projects. This administrative change results in a decrease in personnel charges (\$293,351) offset by eliminating the reimbursement from the Transportation Investment Fund. ▪ Eliminated one of two Technology Support staff (1.0 FTE, \$73,267). ▪ Eliminated one of two Organizational Development support staff (1.0 FTE, \$72,279). ▪ Replaced the Deputy Director position with a staff assistant position (\$65,263). ▪ Eliminated a planner position (1.0 FTE, \$105,035) in the Transportation Planning Program. ▪ Transit specific non-personnel expenditures reflect the balance of full year costs for Arlington Transit (ART) Route 77 (\$309,468), ART service fuel cost increases (\$159,540) and an increase in payments to METRO for Smart Trip support (\$45,150). ▪ Conversion of WMATA bus routes 24P and 22B to ART bus services results in a net tax support increase to the DES budget of \$731,545. This conversion lowers the County subsidy to WMATA by \$1,081,230 resulting in a savings to the County of \$349,685. 	<p>(1.0)</p> <p>(1.0)</p> <p>(1.0)</p>

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Eliminated contract funding for Development Services inspection contracts (\$135,000). 	
	<ul style="list-style-type: none"> ▪ Eliminated one of six Trades Worker positions on the signs and marking team (1.0 FTE, \$63,841) in Transportation Engineering and Operations. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminated a support architect assigned to facility master planning (1.0 FTE, \$79,792) in Facilities, Design and Construction. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminated one of seven Construction Management Specialists (1.0 FTE, \$42,516) in the Engineering Bureau. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminated one of two administrative staff (1.0, \$58,631) responsible for providing staff support to the Capital Asset Management and Facilities Design and Construction program. 	(1.0)
	<ul style="list-style-type: none"> ▪ Transferred the Fresh AIRE program coordinator from the Facilities Maintenance program to the Fresh AIRE program (1.0 FTE, \$117,765). The transfer of this position to a dedicated utility tax will eliminate general fund support for the Fresh AIRE program. 	
	<ul style="list-style-type: none"> ▪ Reductions in Facilities Management Services reflect the move from yearly window cleaning at County Facilities to bi-annual cleaning (\$10,000), the reduction in garage cleaning services to as-needed basis (\$15,000), and the elimination of a Custodial Worker position (1.0 FTE, \$46,920). 	(1.0)
	<ul style="list-style-type: none"> ▪ Transfer a Planner from the Environmental Planning Office (1.0 FTE, \$99,535) to the Stormwater Management Fund. 	(1.0)
	<ul style="list-style-type: none"> ▪ Solid Waste Bureau fee increases reflect increases for delivered material (\$58,908), an increase in permit fees associated with refuse trucks (\$4,294), and the establishment of Multi-Family/Business Environmental Compliance Fee (\$125,400) in order to fund the costs related to the Multi-Family/Business Recycling Compliance program. 	
	<ul style="list-style-type: none"> ▪ Reduction in maintenance support to the Columbia Pike corridor from 2.0 FTE to 1.0 FTE in the Solid Waste Bureau (1.0 FTE, \$45,669). 	(1.0)
	<ul style="list-style-type: none"> ▪ The Household Solid Waste Rate (HSWR) reflects an increase (\$614,708) of \$19.12, or 6.2 percent over the FY 2009 rate, resulting in a new base annual rate of \$325.68. The rate increase includes: non-discretionary contractual increases for refuse and recycling (\$13.00), funding for the second vacuum pass for leaf collection in lieu of termination of that service (\$5.84), and brush collection overtime (\$0.28) in order to maintain customer service levels with brush collection and to keep debris out of the sewer system. 	
	<ul style="list-style-type: none"> ▪ Eliminated 6.0 technician positions (one team) in the Water, Sewer and Streets Bureau (6.0 FTE, \$302,000). 	(6.0)
	<ul style="list-style-type: none"> ▪ Reduced concrete maintenance contract by 50% (\$250,000). 	

Fiscal Year	Description	FTEs
FY 2011	<ul style="list-style-type: none"> ▪ The County Board added expenses (6.0 FTE, \$662,000, including \$100,000 in one-time funding for equipment) associated with the transfer of ownership of Columbia Pike from the Virginia Department of Transportation to Arlington County Government beginning in FY 2011. County ownership of Columbia Pike also results in a \$141,437 loss in traffic signal reimbursement from the Commonwealth of Virginia, partially offset by a \$25,000 increase in parking meter revenue and \$10,000 increase in highway permit fees in areas along Columbia Pike. 	6.0
	<ul style="list-style-type: none"> ▪ The County Board transferred the remaining stormwater costs in the General Fund to the Stormwater Fund (10.0 FTEs, \$1,311,800 expense, \$50,000 revenue, for a net tax support savings in the General Fund of \$1,261,800). 	(10.0)
	<ul style="list-style-type: none"> ▪ The County Board adopted increases to fees relating to right-of-way permits (\$25,000), fees for plan revisions, erosion, sediment control and maintenance of traffic reviews (\$35,000), and tour bus vehicle parking (\$90,000 revenue, with associated expenses of \$77,000 in one-time costs for new meters, and \$13,000 in ongoing related expenses). 	
	<ul style="list-style-type: none"> ▪ The County Board adopted an increase in the Leaf Collection Program component of the Household Solid Waste rate of \$14.80 (\$479,679) to fully fund the collection and disposal of leaves. The Household Solid Waste Rate (HSWR) reflects a total increase of \$18.56 (\$682,923), or 5.79 percent over the FY 2010 rate, resulting in a new annual rate of \$344.24. The rate also reflects an increase in the number of households receiving service. 	
	<ul style="list-style-type: none"> ▪ Non-personnel increases reflect non-discretionary contractual increases (\$332,750), refuse contract increases (\$242,887), the transfer of funding related to custodial work for the Westover Library from the Department of Libraries (\$128,124), transit-specific increases itemized below (\$1,164,052) and an adjustment to the annual expense for the maintenance and replacement of County vehicles (\$6,750), partially offset by reductions itemized in the lines of businesses below. 	
	<ul style="list-style-type: none"> ▪ Transit-specific non-personnel increases reflect contractual increases related to bus operations and CNG fuel costs (\$175,730), the balance of full year costs for improvements to ART 41 (\$69,874), ART 75 (\$47,350), and ART 74 (\$162,380); October 2010 implementation of ART 41 weekday enhancement (\$148,454); ART 75 midday service enhancement scheduled for April 2011 (\$88,810) and creation of ART 45, an all-day weekday route that would improve transit service for clients and employees of the new Department of Human Services headquarters (\$471,454). 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Revenue increases include higher fare box receipts from new and expanded routes (\$493,424), developer contributions for ART routes 72-74 (\$37,500) and ART 45 (\$67,500), a revised estimate of state reimbursement for local transit expenses (\$1,342,140), an increase in state reimbursement for local transit expenses as a result of new and expanded bus routes (\$257,860), fees charged to taxicab companies to cover the cost of the Taxicab program (\$115,000), an increase in plastic, cans and glass recycling revenue (\$33,864), revenue from sale of white goods (\$7,638) and miscellaneous fees (\$503), additional fees from parking meters (\$200,000). These increases are partially offset by a reduction in traffic signal reimbursement from the Commonwealth of Virginia (\$62,163 excluding the revenue loss associated with Columbia Pike, and in addition to \$186,490 cut in the FY 2010 revised budget), miscellaneous fees (\$6,116), development services revenue (\$184,220) due to a decline in various plan review fees from developers, a decrease in the value of leases currently under agreement with the County (\$28,520), and a decline in revenue from single stream (curbside recycling) (\$32,245) and mulch and wood chip sales (\$18,725). ▪ Adjusted STAR back-office operations and program management practices to improve overall cost efficiency of the program (\$115,000), and implemented minor adjustments to local transit route schedules/span of service to improve route productivity (\$54,000). ▪ Eliminated one of four Planner positions upon incumbent's retirement in early January 2011 (1.0 FTE; \$59,701). (1.0) ▪ Eliminated one of five Construction Management Specialists positions (1.0 FTE; \$85,342). (1.0) ▪ Reduced signal and street light power consumption and associated Dominion Virginia Power charges by 15% (\$374,610) through the conversion of County lights to more energy efficient luminaries (principally LED) and selective removal of redundant street lights. ▪ Eliminated three partially General Fund supported engineer positions allocated to the Neighborhood Conservation Program (NC) (\$92,249). The majority of the personnel cost are charged to capital for work on NC projects. ▪ Charged Arlington County Public Schools (APS) for maintenance of Schools Boundaries application and other APS-specific GIS services (\$32,000). ▪ Reduced and restructured cleaning and custodial services provided to County facilities and programs, excluding areas principally used by the public (\$135,538), and reduced the electricity budget for centrally managed facilities by \$80,000. ▪ Eliminated Solid Waste consultant funding for FY 2011 including funds for the Pay-as-you-throw (PAYT) study (\$85,000), which is partially funded by the HSWR (\$40,000). Eliminating consultant funding in FY 2011 reduced the HSWR by \$1.24 per year. ▪ Eliminated snow hauling from commercial areas after snow storms in excess of 6" to 8" (\$200,000). 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Includes two positions (2.0 FTE, \$190,583) originally added through supplemental appropriations to help manage the increase in ART routes and the County's Taxicab program. 	2.0
FY 2012	<ul style="list-style-type: none"> ▪ Personnel includes the County Board's approval of a one percent one-time lump sum payment for employees at the top step (\$64,981). ▪ The County Board approved 2.0 FTE for capital project staffing: 1.0 FTE Design Engineer in Engineering and 1.0 FTE Capital Projects Manager in Transportation Planning (positions will be charged to the capital funds; there will be no cost to the General Fund). Operating expenses (\$14,690) for those positions are included in the non-personnel expense and reimbursed through Intra-County Charges. ▪ The County Board restored 2.0 FTEs in Development services: 1.0 FTE Construction Management Specialist (\$113,137) and 1.0 FTE Planner (\$123,336). ▪ The County Board added support of the Community Energy Plan (CEP) by adding a two-year limited term FTE (\$204,000 over two years) for CEP implementation planning and \$365,000 in one-time funding for implementation consulting services. ▪ The County Board added 0.5 FTE in Facilities Management Services for support of additional square footage added to the County (\$40,918). ▪ The County Board added direct ART bus service from Columbia Heights West to the Warren G. Stambaugh Human Services Center on Washington Boulevard. Funding will be reallocated from Metro contingency funds. ▪ Conversion of 0.5 Temporary FTE to 0.5 Permanent FTE in Facilities Management Services for support of additional square footage added to the County. ▪ Reallocation of 3.0 FTE from Non-Departmental for transportation capital project staffing: 1.0 FTE Senior Capital Projects Coordinator, 1.0 FTE Streetcar Program Manager, and 1.0 FTE Design Team Engineer (Complete Streets). These positions will be charged to the capital funds and there will be no cost to the General Fund. ▪ In FreshAire, two overstrength positions continue to be funded. ▪ Transfer of 1.0 FTE from the Printing Fund for the Safety Program. ▪ Transfer of 1.0 FTE from the Utilities Fund to centralize the Communications effort. ▪ Reallocation of 5.0 FTE from Non-Departmental for converting the Heating, Ventilation, and Air Conditioning (HVAC) preventative maintenance from contract to in-house personnel. 	<p>2.0</p> <p>2.0</p> <p>2.0</p> <p>1.0</p> <p>0.5</p> <p>3.0</p> <p>1.0</p> <p>1.0</p> <p>5.0</p>

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Non-personnel expense includes the County Board approved one-time funding of \$365,000 for Community Energy Plan (CEP) implementation consultants and operating expenses related to 2.0 FTE approved by the County Board for capital projects (\$14,690). The Non-Personnel category as a whole decreases less than one percent due to a change in responsibility for HVAC preventative maintenance (\$549,280), elimination of FY 2011 one-time capital expenses for multi-space parking meters (\$77,000), elimination of FY 2011 one-time snow removal equipment funding (\$100,000), reduction in the costs of refuse collection (\$232,210) and disposal fees at the Waste-To-Energy Plant (\$379,306) due to the success of single stream recycling, electricity savings due to upgrading lighting to LED (\$82,353) and energy efficiencies in facilities (\$50,000), and reallocating funds to personnel in Fresh Aire (\$162,290). These decreases are partially offset by increases related to Fire Station 3 maintenance (\$66,326), transferring responsibility of maintenance from Department of Technology Services (DTS) to DES for the Network Operations Center (NOC) (\$279,000), addition of mandated weekly fire pump testing (\$42,224), an adjustment to the annual expense for the maintenance and replacement of County vehicles including additional expenses for new HVAC maintenance staff vehicles (\$16,109), monthly web service fees for additional multi-space meters (\$88,744), operating expenses related to staffing for capital projects (\$22,160), additional recycling carts (\$10,268), increase in the master lease payment for the tub grinder (\$45,974), and non-discretionary contractual increases (\$187,837). ▪ Transit-specific non-personnel increases reflect non-discretionary contractual increases related to bus operations (\$274,693), the balance of full year costs for improvements to ART 41, 42, 74, 75, and 87 (\$95,542), additional costs for maintenance and support of the ART bus system real-time information system (\$18,330), fuel services at the WMATA facility (\$10,944), and maintenance at the ART facility (\$15,859). ▪ Intra-County Charges increase due to personnel expenses for those positions being charged back to other funds and departments, as well as for the Communications effort, Safety Program, and non-personnel expenses related to the 3.0 FTEs reallocated for capital projects. ▪ Revenue increases include higher fare box receipts from new and expanded ART routes (\$245,766), and increases in recycling revenues including plastic, cans and glass recycling revenue (\$11,136), sale of white goods (\$10,728), and curbside recycling (\$105,500), which is partially offset by a reduction in construction related permit revenues (\$75,000), recycling civil penalties decrease due to increased compliance (\$33,540), and decrease in lease agreements managed (\$11,244). ▪ The parking meter revenue reflects a rate increase of \$0.25 per hour on long and short term parking as well as the installation of additional multi-space meters (\$2,043,230). The rate for short term parking (4 hours or less) will increase from \$1.00/hour to \$1.25/hour. The rate for long term parking (4 or more hours) will increase from \$0.75/hour to \$1.00/hour. 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ The Household Solid Waste Rate (HSWR) reflects a decrease of \$18.52 (\$582,811), or 5.38 percent less than the FY 2011 rate, resulting in a new annual rate of \$325.72. The rate reflects a decrease in the number of tons of refuse disposed of at the Waste-To-Energy Plant and a decrease in the cost of refuse collection. ▪ Appliance pick-up fee decreased from \$20 per appliance to a \$10 administrative fee per site visit (regardless of the number of appliances) (\$27,250). 	
FY 2013	<ul style="list-style-type: none"> ▪ 2.0 FTEs were added in the Engineering Bureau to provide critical staffing needed to implement capital projects (positions will be charged to capital funds; there is no cost to the General Fund). 2.0 ▪ 1.0 FTE was added for a Parking Planner in Transportation Engineering and Operations through a reallocation of non-personnel consultant funding for parking planning services (\$64,407). 1.0 ▪ Six months of one-time funding was added to fund the addition of 2.0 FTEs in Development Services for the Permitting and Customer Service Section (\$92,526). 2.0 ▪ 0.2 FTE was transferred from the Utilities Fund to the Office of the Director in the General Fund for expanded human resource service support. 0.2 ▪ Personnel increases reflect the reclassification of positions identified to be substantially below comparative pay studies. ▪ Transit expenses increase to reflect an increase in fuel costs for expanded bus service and rate increase (\$186,743), rent for the ARTHOUSE bus maintenance facility (\$72,835), and bus operating maintenance expenses (\$75,477). Transit revenue includes higher fare box receipts from expanded ART routes (\$200,000) and higher business contributions for ART service (\$91,940). ▪ Non-personnel expenses increase for the master lease payment for the tub grinder (\$22,274), inflationary increases for operating supplies (\$25,892) and operating equipment (\$9,331), fuel for back-up generators (\$5,000), and non-discretionary contractual increases (\$533,564). ▪ Increased costs for maintenance and replacement of County vehicles (\$42,259). ▪ FY 2012 one-time funding for the Community Energy Plan implementation (\$465,000) was eliminated in FY 2013. ▪ The Fire Department transferred \$50,000 to the Facilities Management Bureau within DES for fire station bay door maintenance and repairs. ▪ Expenditures and revenues related to Commuter Services grants increase (\$2,049,540) to properly reflect state grant awards. The addition of regional program expenses related to Commuter Services (\$960,000) is entirely offset by the associated commission revenue (\$960,000). 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Intra-County Charges decrease primarily due to a change in accounting practices and is offset by a reduction in non-personnel expenses (\$263,803) in the Water, Sewer and Streets Bureau. Other adjustments to Intra-County Charges are due to various personnel changes in the various bureaus. ▪ Fee revenue increases include meter parking revenues due to the installation of more multi-space meters and new parking spaces (\$271,330), right-of-way permits (\$72,940), environmental plan review fees (\$175,000), and an increase in the value of lease agreements managed (\$63,147). ▪ Increased recycling revenue (\$30,000), including plastic, cans and glass recycling; and, sale of recycled paper from Arlington County offices (\$19,485). ▪ Increased revenue due to implementation of a new courthouse maintenance fee for civil actions filed with General District Court and Circuit Court (\$15,000). ▪ Fee revenue is reduced for construction related permit revenues (\$175,000), topographic map sales (\$16,256), and plat and engineering plan review fees (\$37,500). ▪ Increase in the state reimbursement for maintenance of state traffic signals (\$29,834). ▪ The Household Solid Waste Rate (HSWR) reflects an adopted decrease of \$31.80 (\$1,031,910), or 9.76 percent less than the FY 2012 rate, resulting in a new annual household rate of \$293.92. The rate reflects a decrease in the disposal rate at the Waste-To-Energy Plant due to a new contract. Expenditures for disposal fees are reduced by \$1,051,180. 	
FY 2014	<ul style="list-style-type: none"> ▪ The County Board added one-time funding for six months of a limited term position associated with the Community Energy Plan (CEP) implementation (\$52,000). ▪ The County Board restored funding for the County Manager’s proposed reduction for Green Home Choice Program (0.5 FTE; \$23,125 one-time; \$50,000 ongoing). ▪ Full-year funding is included for 2.0 FTEs added in Development Services’ Permitting and Customer Service in the FY 2013 budget (\$94,756) ▪ Arlington Mill Community Center additions include maintenance workers (\$184,508), non-personnel facility maintenance expense (\$721,894), parking garage management contract (\$170,000), and parking fee revenue associated with partial year operations of the parking garage at Arlington Mill Community Center (\$73,000). ▪ An Emergency Power Manager was added for work on the critical systems infrastructure (CSI) (\$123,307), as well as non-personnel costs related to critical systems infrastructure (\$452,782). 	<p>1.0</p> <p>2.0</p> <p>1.0</p>

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Removal of FY 2013 one-time funding for a two-year limited term position in Fresh AIRE for the Community Energy Plan (CEP) implementation (\$104,000). ▪ Non-personnel expenses increase to reflect an adjustment to the annual expense for the maintenance and replacement of County vehicles (\$152,756), an increase in fuel services at the Washington Metropolitan Area Transit Authority (WMATA) facility (\$46,364), rent for the ARTHOUSE bus maintenance facility (\$1,436), contractual increases associated with the transit program (\$374,994), operating equipment for Permitting Customer Service (\$13,576), electricity rate increase on streetlights (\$75,000), operating expenses for additional multi-space parking meters funded in PAYG (\$23,224), lease costs for storage space at Courthouse Plaza (\$31,476), and non-discretionary contractual increases (\$760,380). These increases are partially offset by the reduction in the funds available for contractual services in Fresh AIRE (\$232,028), master lease payment for the rock crusher (\$8,923), and disposal fees at the Waste-To-Energy Plant (WTE) (\$600,681). ▪ Added funding for the WTE Plant Facility Monitoring Group (FMG) (\$41,400). ▪ The Household Solid Waste Rate (HSWR) reflects an adopted decrease of \$0.16 per year, a less than one percent decrease from the FY 2013 rate, resulting in a new annual household rate of \$293.76. The revenue increases \$38,872 due to an increase in the number of households paying for service through the HSWR. The rate reflects ongoing effects from the new contract implemented in FY 2012 for the disposal rate at the WTE Plant. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminated the Neighborhood Traffic Calming program (\$111,921). ▪ Reduced special service hours on ART from 300 to 150 (\$8,075). ▪ Adjusted the ART 75 bus schedule to eliminate unproductive/low ridership mid-day service (\$94,956). ▪ Increased STAR participant Zone 2 and Zone 3 co-payments on January 1, 2014, in order to recover increases in operating costs and taxi rates (\$22,453). Zone 2 co-payments rise from \$4 to \$5 per trip and Zone 3 co-payments rise from \$8.50 to \$9.00 per trip. ▪ Fee updates to Chapter 22 and 23 of the County Code to cover more of the costs of processing development-related permit applications will generate \$205,000 in revenue. ▪ Reduced electricity expense for streetlights (\$30,000). 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminated one Space Planner position (\$64,780). ▪ Eliminated one County vehicle in the Real Estate Bureau (\$5,171) and one vehicle in the Engineering Bureau (\$5,171). 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminated a Design Standards Engineer (\$151,809). 	(1.0)

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Reduced security system on-site maintenance contractual personnel at the Detention Center from two technicians to one technician (\$81,420). ▪ Transferred the 1.0 FTE Co-Manager of the AIRE program to the Fresh AIRE within DES (\$130,970). ▪ Reduced non-personnel expenses in the EPO unit (\$15,208). ▪ Transferred the regional contribution to Arlingtonians for a Clean Environment (ACE) to the Stormwater Fund (\$69,705). ▪ Eliminated the contribution to ACE for special litter events (\$10,000). ▪ Reduced contingent budget for disposal of street sweeping related to storm activities (\$20,295). ▪ Increased Intra-County Charges for reimbursement of a portion of the street sweeping program costs from the Stormwater Fund (\$240,000). ▪ Reduced landfill expenses due to better tracking capabilities (\$17,870). 	
FY 2015	<ul style="list-style-type: none"> ▪ Added partial year funding for an Equipment Mechanic (\$64,803) and facility maintenance expenses (\$125,750) for the Homeless Services Center. ▪ Added funding for a Permit Parking Technician (\$33,491) and associated operational expenses (\$9,320). ▪ Residential utility tax receipts increase (\$100,000) which funds the ongoing addition of a Community Energy Plan (CEP) position (\$82,657) and associated operating expenses (\$17,343). ▪ Reallocated funding to add a Design Standards Engineer (\$145,436). ▪ Reallocated funding to add a Street Light Technician (\$81,436). ▪ Reallocated funding to enhance the Rosslyn-Ballston Corridor Cleaning program (\$42,941 personnel; \$19,526 non-personnel). ▪ Eliminated one-time funding for the two-year limited term CEP position (\$52,000). ▪ Added funding for facility maintenance expenses at Falls Church Fire Station (\$108,971). ▪ Added consultant funds for the parking program (\$100,000). ▪ Added one-time funding for contractual program management support for the conversion to Permits Plus (\$150,000). It is expected that one-time funding may also be required in FY 2016. ▪ Reallocated funding for contractor support for the coordination of Electronic Plan Review (\$52,442). 	<p>1.0</p> <p>0.5</p> <p>1.0</p> <p>1.0</p> <p>1.0</p> <p>(1.0)</p>

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Funding is reallocated from the elimination of unproductive hours on ART 52, 53, and 62 (\$57,060); elimination of daytime contractor support at Arlington Mill Community Center parking garage (\$50,000); reductions in custodial levels at the Trades Center (\$19,000), Edison Center (\$16,000), and overall custodial management (\$23,000); and other reductions due to operating efficiencies. ▪ Non-personnel expenses increase primarily to reflect non-discretionary contractual increases (\$847,044), an adjustment to the annual expense for the maintenance and replacement of County vehicles (\$182,160), funding to maintain the current level of support for program marketing and operation of the Shirlington Transit Center (\$37,217), outside clerical support for permitting customer services (\$30,000), software license, maintenance, and subscription fees (\$115,273), replacement of Engineering equipment (\$43,700), disposal charges at the Waste-to-Energy (WTE) plant (\$44,466), funding for the WTE Facility Monitoring Group (FMG) (\$29,400), and higher costs of leaf bags and cart replacements (\$11,374). ▪ Arlington County Commuter Services (ACCS) programming increases (\$489,791) and is offset by corresponding federal and state grant revenue (\$489,791). ▪ New (ART 43 and 92) and expanded (ART 45) Arlington Transit (ART) routes (\$1,111,550) are being funded through new fares associated with the routes and an increased reimbursement from the state for transit operations (\$805,065) and the associated fare revenue (\$306,485). ▪ The Household Solid Waste Rate (HSWR) reflects an adopted increase of \$13.28 per year, a 4.5 percent decrease from the FY 2014 rate, resulting in a new annual household rate of \$307.04. The revenue increases (\$586,448) due to an increase in the fee and the number of households paying for service through the HSWR. The rate reflects adding year-round yard waste collection. ▪ Eliminated one-time funding which delayed the implementation date from July 1, 2013 to January 1, 2014 for STAR zone 2 and 3 rate increases in participant co-payments (\$22,453). ▪ Eliminated one-time funding for the purchase of vehicles for Arlington Mill Community Center (\$74,140). ▪ Intra-County Charges reflects an increase in the allocation based on eligible reimbursable expenses for services provided within the organization (\$66,309) and the additional allocation to the Utilities Fund for the Design Standards Engineer (\$7,272). ▪ The County Board adopted an ART fare increase of \$0.25 per trip, which is expected to generate \$300,000 in additional fare revenue. 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Fee revenues increased due to the new form based code permits (\$3,498), additional taxicab license fees (\$15,000), reviews related to the Chesapeake Bay Preservation Ordinance (\$15,000), use of the public right-of-way (\$70,468), court fees used for the maintenance of facilities (\$5,000), and sale of mulch and wood chips (\$14,940). These increases are partially offset by a decline in parking meter revenue (\$337,000), projected parking fees at Arlington Mill Community Center parking garage (\$68,000), decrease in the value of leases currently under agreement with the County (\$38,464), and a net decrease in revenue from various types of recycling (\$40,000). ▪ The state reimbursement for maintenance of state traffic signals decreases (\$24,092). 	
FY 2016	<ul style="list-style-type: none"> ▪ The County Board approved the conversion of a portion of WMATA's 3A bus route to Arlington's ART transit service, which will take place in mid-year FY 2016 and will generate a net savings to the General Fund of \$446,622. In DES, this conversion results in contractual increases (\$533,406) and an increase in ART fare revenue (\$201,686). The savings are reflected in the WMATA budget (\$778,342). ▪ The County Board reduced DES' expenditure budget due to electricity savings in County buildings (\$35,000). ▪ Transfer of a Management and Budget Specialist from the Facilities Design and Construction Bureau to the Utilities Fund (\$25,696). ▪ Added one-time funding for contractual program management support for GIS (\$50,000). ▪ Added partial year funding for facility maintenance expenses (\$83,750) related to the Homeless Services Center. ▪ Included partial year maintenance savings as a result of the Department of Human Services move to Sequoia (\$121,963). ▪ Reduction in the annual expense for the maintenance and replacement of County vehicles (\$61,513). ▪ Arlington County Commuter Services (ACCS) contractual increases due to the addition of a contract for MTA Commuter Bus fare media sales (\$248,379). ▪ Arlington County Commuter Services (ACCS) revenue increases due to the addition of a contract for MTA Commuter Bus fare media sales as well as an increase in MTA MARC commuter rail fare media sales (\$625,000), partially offset by a decrease in corresponding federal and state grant revenue (\$376,619). ▪ Reduced revenue from curbside recycling (\$134,000), partially offset by a net increase in the County in the value of leases currently under agreement with the County (\$33,849). ▪ Eliminated FY 2015 one-time funding for contractual program management support for the conversion to Permits Plus (\$150,000). 	(0.2)

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ The state reimbursement for maintenance of state traffic signals increases (\$352,972). ▪ In FY 2016, Transportation Program Support is presented as a new line of business created by internal reallocations of personnel (\$628,058) and non-personnel (\$15,000) from various lines of business. ▪ <i>As part of FY 2015 closeout, the County Board appropriated funding for transit and for a new refuse contract in the Solid Waste division. ART transit funding was transferred from Transportation Capital to the General Fund (\$578,702) and revenue was increased for Farebox collections (\$260,721) in Transit Operations. With the award of a new refuse and solid waste contract, an additional \$454,608 (revenue and expense) was appropriated to the Solid Waste division.</i> ▪ <i>The County Board took action after the FY 2016 budget was adopted in May to increase parking meter rates by \$0.25. The revised FY 2016 revenue budget for parking meters will be increased by \$950,000. The budget information in the FY 2016 Adopted Budget does not reflect the parking meter rate increase appropriated by the Board in June 2015.</i> 	
FY 2017	<ul style="list-style-type: none"> ▪ The Household Solid Waste Rate (HSWR) reflects an adopted increase of \$36.24, resulting in a new annual household rate of \$307.28 due to a new contract for refuse and recycling collection and the addition of year round yard waste collection from single family, duplexes, and townhouses. ▪ Converted previously authorized overstrength position to a permanent Budget & Finance Specialist in the Commuter Services Program. This position is fully funded by existing grants and does not increase net tax support. ▪ Eliminated FY 2016 one-time funding for contractual program management support for GIS (\$50,000). ▪ Added ongoing funding for streetlight maintenance (\$282,998) and ongoing funding for residential concrete maintenance (\$150,000). ▪ Increases in the annual expense for maintenance and replacement of County vehicles (\$38,617), contractual expenses (and revenue) related to the Household Solid Waste contract increase (\$1,173,427), fuel costs (\$204,161), operating costs for the Crystal City Potomac Yard (CCPY) Transitway (\$97,221), and various non-discretionary contractual increases (\$156,846). ▪ Increases were added for the full-year funding for the new Arlington Transit (ART) route 55 and enhancements to ART routes 41, 42, 43, 45, and 87 (\$1,109,788), partially funded through new fares associated with the routes (\$544,381). ▪ Revenue increases include parking meter revenue (\$1,140,000), highway permits (\$98,000), community program and site plan reviews (\$49,002), the transfer in of funding from the Transportation Capital fund (\$112,859), and Residential utility tax receipts increase (\$150,000). 	1.0

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Revenue decreases include lease revenue (\$70,423), credit card transaction fees (\$425,000), recycling (\$111,000) and sediment/erosion control (\$175,000), and the state reimbursement for maintenance of state traffic signals (\$258,024). ▪ The One-Stop Arlington initiative, which DES will support with four (4.0 FTE) additional limited term FTEs in FY 2017, is fully funded in the CHPD Development Fund. 	
FY 2018	<ul style="list-style-type: none"> ▪ The County Board increased the Residential Utility Tax providing additional revenue of \$348,168 to fund a consultant to help update the CEP (\$100,000), energy efficient retro-fits in County buildings (\$98,168) and the transfer of an Environmental Management Position from the Environmental Planning Office to Fresh AIRE (\$150,000). The electricity tax rate increased from \$0.00341 per kWh to \$0.005115 per kWh while the natural gas tax rate increased from \$0.030 per CCF to \$0.045 per CCF. ▪ The County Board adopted an ART fare increase of \$0.25 per trip, which is expected to generate \$250,000 in additional fare revenue. ▪ The County Board added a Senior Trades Worker, Streetlight Technician, and a Design Engineer to the Streetlight Program (\$292,141). ▪ Added a Construction Manager position in Water, Sewer, and Streets, which is fully funded by charge-outs to other funds ▪ Added one-time funding for a trail light assessment to be performed and the addition of a vehicle for streetlight maintenance (\$127,126) along with ongoing funding for non-personnel expenses related to the three new streetlight positions (\$43,526). ▪ Increases in contractual expenses (and revenue) related to the Household Solid Waste contract increase (\$215,246), operating costs for the Shirlington Lease site (\$187,895), contractual increases due to the County taking over operations of the facility at 2020 14th Street North (\$343,312), the addition of funding for preventative and corrective maintenance of the County radio sites which is half funded through internal reallocations within DES (\$95,517), and various non-discretionary contractual increases (\$299,520), offset by a decrease in the annual expense for maintenance and replacement of County vehicles (\$75,433). ▪ Solid Waste Revenues: Increases due to the Household Solid Waste rate increase (\$228,416), fee changes for the replacement of damaged carts (\$100), hauler permitting fees (\$21,450), and delivery fees for leaf and wood mulch (\$72,000), which are further explained in the Solid Waste Bureau line of business ▪ Transit Revenues: Increase in fare revenue due to the expansion of ART routes 43 and 92 (\$88,762), the transfer in of funding from the Transportation Capital Fund (\$411,179), and an increase in the ART Business contribution (\$34,516). 	<p>3.0</p> <p>1.0</p>

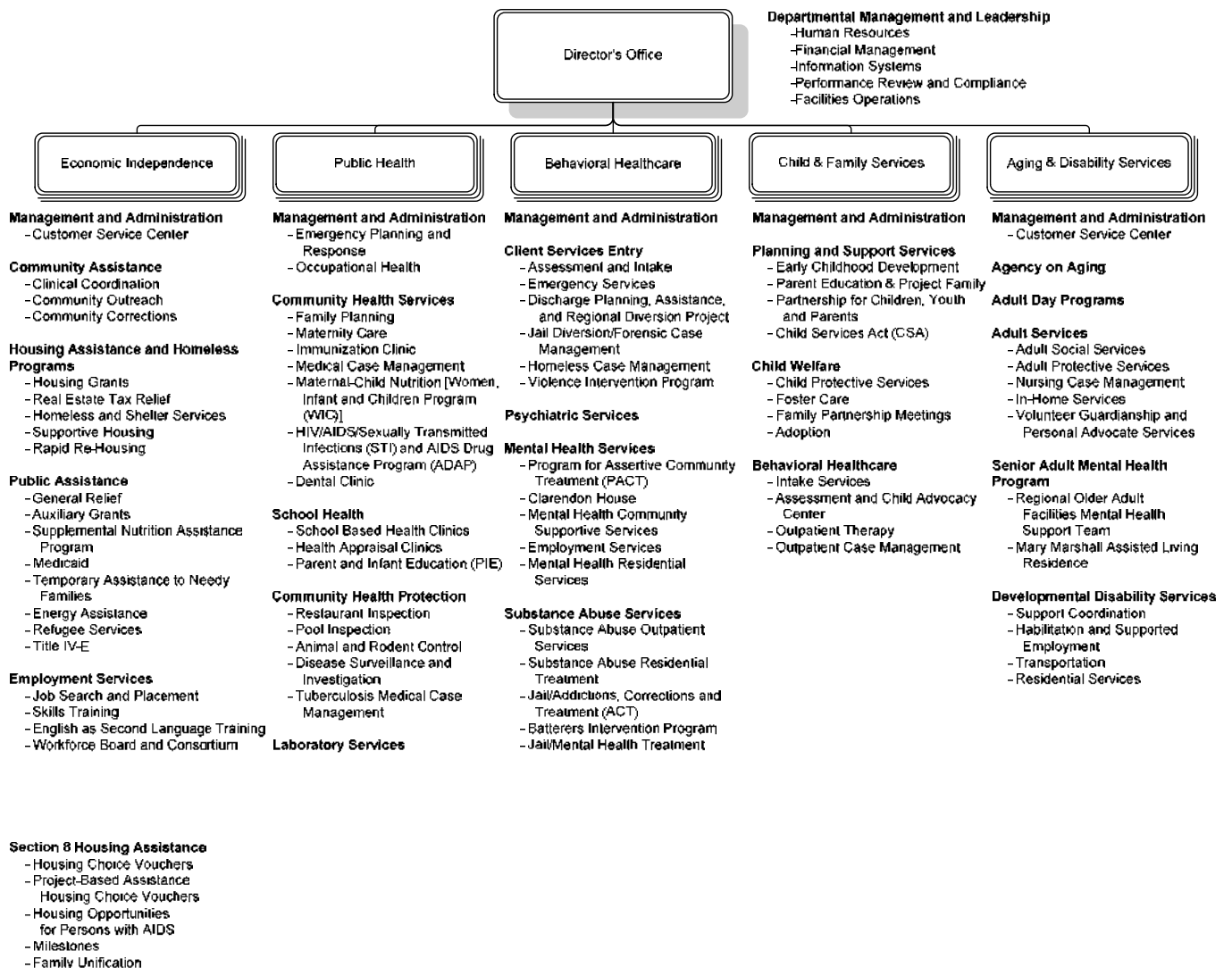
Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Other increases include parking meter revenue (\$410,000), the Chesapeake Bay fee (\$70,000), highway permits (\$25,000), community program and site plan reviews (\$70,000), Waste-to-Energy rental of land (\$45,170), and an increase in revenue from the residential utility tax (\$50,000). These increases are partially offset by a net decrease in surveys (\$10,500), taxi cab fees (\$10,500), white goods (\$10,000), civil penalties (\$13,160), topography receipts (\$3,000), and credit card transaction fees (\$75,000). ▪ The Household Solid Waste Rate (HSWR) reflects an adopted increase of \$6.88, resulting in a new annual household rate of \$314.16, due to cost increases for refuse, recycling, and yard waste collection from single family, duplexes, and townhouses, and contractual increases related to the General Fund's share of the Utility Billing System. 	

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Our Mission: Strengthen, protect, and empower those in need

The Department of Human Services (DHS) assesses the diverse range of human services that produce customer-centered outcomes.

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Department of Human Services (DHS) is \$137,101,996, a one percent increase over the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ The County Board added 2.20 Developmental Disability Specialists (\$230,302) to manage higher caseload levels due to recent state action to eliminate the Medicaid waitlist and settle those individuals on the list in their home community. The majority of the position costs are reimbursed by Medicaid. Medicaid reimbursements increased by \$219,408.
- ↑ The County Board added on-going funding for Doorways (\$129,000) and one-time funding for the Arlington Food Assistance Center (\$50,000).
- ↑ Personnel increases due to employee salary increases, an increase in the County's cost for employee health insurance, adjustments to retirement contributions based on current actuarial projections, the addition of a grant-funded Management Specialist (\$77,809, 1.0 FTE), a grant-funded Human Services Clinician (\$99,461, 1.0 FTE), two Psychiatrists (\$456,000, 2.0 FTE), a School Health Nurse (\$100,413, 1.0 FTE), and a grant-funded Nurse Practitioner (\$67,336, 0.5 FTE) described in further detail below.
- ↓ Non-personnel decreases primarily due to reductions in Auxiliary Grants (\$11,560), Children Services Act (CSA) funding (\$1,383,000) to align budget with actuals with no service impact, Parent Infant Education (PIE) Grant (\$305,422), conclusion of Substance Abuse and Mental Health Services Administration (SAMHSA) Grant (\$69,745), removal of FY 2016 one-time funding for the Arlington Food Assistance Center (\$50,000), and Refugee Resettlement (\$13,875). These decreases are partially offset by increases for operating and contractual services (\$158,003), Project Planning Grant (\$72,200), Crisis Intervention Team (CIT) security budget (\$12,531), Mobile Children's Crisis Stabilization Allocation (\$208,929), Title IV-E Adoption Assistance (\$35,934), and Title IV-E Foster Care Assistance (\$296,037). Non-personnel increases also include increases to Sequoia Plaza expenses:
 - Sequoia Plaza Rent (\$288,142)
 - Contract Services (\$40,493)
- The FY 2018 budget also reflects an internal reallocation of resources from several divisions into the Behavioral Healthcare Division in order to improve psychiatric service delivery and outcomes. The reallocation will address issues concerning retention, care quality, and standardization of services.

Total funding for housing grants is \$9,153,755, consisting of \$7,553,755 in ongoing funding and \$1,600,000 in one-time funding. This budget includes \$1,000,000 in additional ongoing funding for housing grants, funded through a reallocation within DHS. Total funding for housing grants decreases \$524,000 from FY 2017 levels but is funded at a level expected to meet demand for service.

Revenue projections do not include supplemental state allocations that are routinely received but at unpredictable levels. Other changes represent a wide variety of fluctuations in multiple sources of state and federal funding. Specific changes include the following:

- ↑ Added revenue for Medicaid reimbursement associated with new 2.20 Developmental Disabilities Specialists (\$219,408).
- ↑ Increase in revenue for new Substance Abuse Case Management and Office Based Opioid Treatment fees (\$66,000).
- ↑ Increase in revenue from Area Agency on Aging (\$104,772).

- ↑ Increase in funding for the Mobile Children’s Crisis Stabilization Allocation Program (\$208,929).
- ↑ Increase in funding for CIT Security (\$12,531).
- ↑ Increase in funding for Virginia Department of Social Services (VDSS) Programs (\$396,597).
- ↑ Increase in funding for the Project Planning Grant (\$72,200).
- ↑ Increase in funding for Medicaid Waiver Redesign (\$54,157).
- ↑ Increase in funding for Title IV-E Adoption Assistance (\$35,934).
- ↑ Increase in funding for Title IV-E Foster Care Assistance (\$296,037).
- ↓ Reduction in Auxiliary Grants funding (\$11,560).
- ↓ Reduction in CSA funding (\$1,410,293) to align budget with actuals with no service impact.
- ↓ Reduction in Parent-Infant Education Grant (\$143,832).
- ↓ Reduction in Tuberculosis Grant (\$5,000).
- ↓ Reduction in the Senior Adult Mental Health reimbursement (\$49,509).
- ↓ Reduction in Refugee Resettlement funding based on FY 2016 service levels (\$13,875).
- ↓ Reduction in One-Stop Workforce Center co-location funding from the Northern Virginia Community College (\$25,000).
- ↓ Conclusion of the SAMHSA Grant (\$100,000).

The FY 2018 adopted permanent staffing level is 705.52 FTEs, an increase of 7.7 FTEs over the FY 2017 adopted budget. The FTE changes are explained below:

- ↑ Increase of 2.20 Developmental Disability Specialists (\$230,302) to manage higher caseload levels due to recent state action to eliminate the Medicaid waitlist and settle those individuals on the list in their home community. The majority of the position costs are reimbursed by Medicaid.
- ↑ Increase of a School Nurse (\$100,413, 1.0 FTE) to restore the staffing ratio of one nurse to every two schools. The School Nurse is funded from savings generated from reducing the Crystal City, Potomac Yard, and Crystal City Tax Increment Financing Area (TIF) from 33 percent to 30 percent.
- ↑ Increase of a Psychiatrist position (\$236,000, 1.0 FTE) through a reallocation of contractual services funds. The majority of DHS psychiatrists are currently contractors. These conversions are part of a multi-year effort to move from contractors to permanent staff in this area to address retention, care quality, and standardization of services.
- ↑ Increase of 1.0 Psychiatrist and a 0.50 grant-funded Nurse Practitioner for Psychiatric Services in the Behavioral Healthcare Division which were approved by the County Board during FY 2016 closeout.
- ↑ Increase of 1.0 grant-funded Management Specialist providing supportive housing in the Economic Independence Division which was approved by the County Board during FY 2016 closeout.
- ↑ Increase of 1.0 grant-funded Human Services Clinician supporting the Child Advocacy Center in the Child and Family Services Division which was approved by the County Board during FY 2016 closeout.

DEPARTMENT OF HUMAN SERVICES
DEPARTMENT BUDGET SUMMARY

DEPARTMENT FINANCIAL SUMMARY

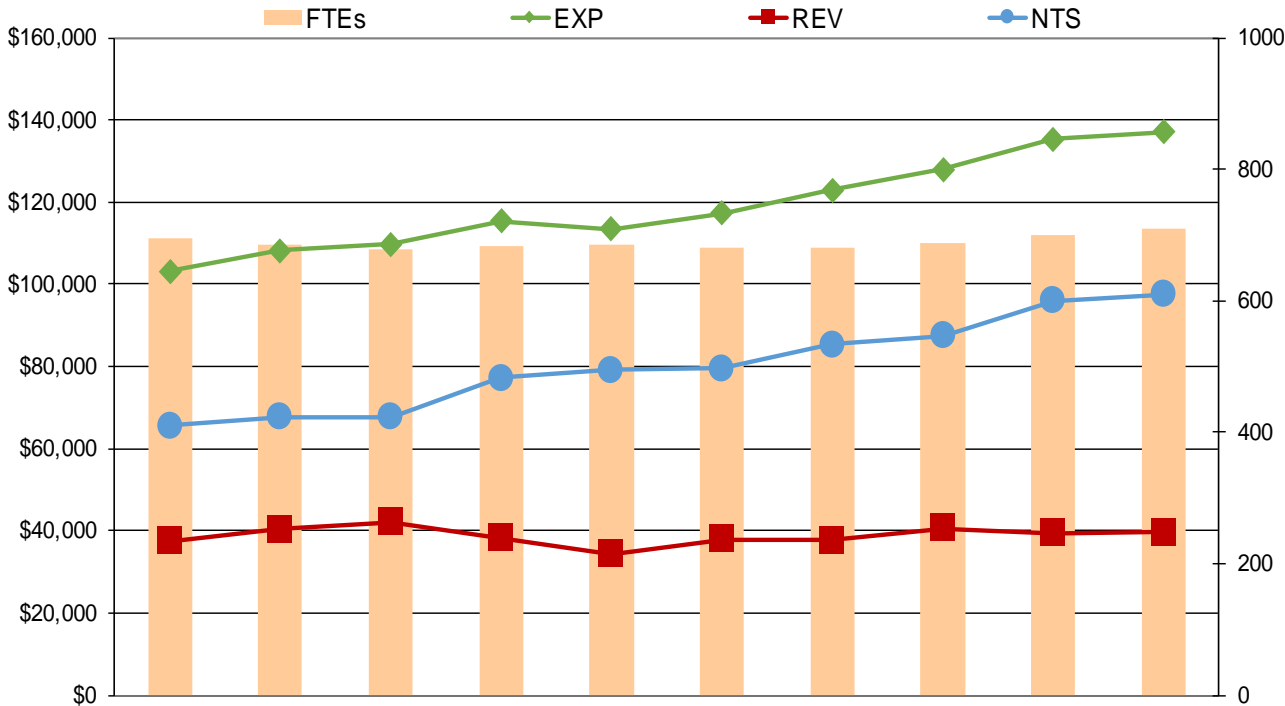
	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$66,416,349	\$70,813,267	\$73,685,722	4%
Nonpersonnel	61,938,916	64,936,052	63,742,486	-2%
Intra-County Charges	(405,912)	(353,462)	(326,212)	-8%
Total Expenditures	127,949,353	135,395,857	137,101,996	1%
Fees	3,751,084	3,778,024	4,137,458	10%
Federal Share	15,663,805	13,044,578	13,761,446	5%
State Share	20,473,364	22,139,473	21,095,430	-5%
Other	670,986	541,957	615,819	14%
Total Revenues	40,559,239	39,504,032	39,610,153	-
Net Tax Support	\$87,390,114	\$95,891,825	\$97,491,843	2%
Permanent FTEs	685.79	697.82	705.52	
Temporary FTEs	3.00	3.00	3.00	
Total Authorized FTEs	688.79	700.82	708.52	

DEPARTMENT OF HUMAN SERVICES
DEPARTMENT BUDGET SUMMARY

Expenses by Line of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Departmental Management and Leadership	\$9,264,411	\$10,123,446	\$10,298,806	2%
Economic Independence Management and Administration	3,147,156	3,263,768	3,739,251	15%
Community Assistance	2,276,371	2,825,690	3,396,406	20%
Housing Assistance and Homeless Programs	17,705,969	18,483,146	17,797,897	-4%
Public Assistance	5,254,081	5,356,508	5,411,568	1%
Employment Services	4,828,080	4,670,439	4,650,774	-
Public Health Management and Administration	5,260,364	5,085,634	5,319,434	5%
Community Health Services	5,220,593	5,851,270	6,305,214	8%
School Health Clinics	6,855,460	7,187,208	7,162,840	-
Community Health Protection	3,349,705	3,409,540	3,298,441	-3%
Laboratory Services	655,108	605,629	643,648	6%
Behavioral Healthcare Management and Administration	2,623,070	3,631,877	3,713,663	2%
Client Service Entry	5,326,457	5,099,786	5,324,302	4%
Psychiatric Services	2,886,708	2,542,812	3,416,813	34%
Mental Health Services	9,333,180	10,066,570	9,698,999	-4%
Substance Abuse Services	4,711,003	5,596,508	5,539,669	-1%
Child and Family Services Management and Administration	3,820,329	4,302,406	4,317,772	-
Planning and Support Services	4,249,735	6,301,038	4,973,600	-21%
Child Welfare	5,335,892	5,198,000	5,795,360	11%
Behavioral Healthcare	4,067,824	4,752,929	4,786,326	1%
Aging and Disability Services Management and Administration	1,260,013	1,377,647	1,401,767	2%
Agency on Aging	1,336,980	1,386,640	1,413,795	2%
Adult Day Programs	714,913	778,434	784,951	1%
Adult Services	4,257,958	4,333,690	4,440,208	2%
Senior Adult Mental Health Program	4,449,797	4,477,747	4,469,872	-
Intellectual and Developmental Disability Services	9,758,196	8,687,495	9,000,620	4%
Total Expenditures	\$127,949,353	\$135,395,857	\$137,101,996	1%

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP	\$103,058	\$108,138	\$109,678	\$115,347	\$113,480	\$117,358	\$122,965	\$127,949	\$135,396	\$137,102
REV	\$37,464	\$40,405	\$42,042	\$38,166	\$34,337	\$37,826	\$37,653	\$40,559	\$39,504	\$39,610
NTS	\$65,594	\$67,733	\$67,636	\$77,181	\$79,143	\$79,532	\$85,312	\$87,390	\$95,892	\$97,492
FTEs	694.84	685.89	677.29	683.09	685.84	680.54	681.54	688.79	700.82	708.52

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ County Board reallocated \$746,161 from the Homeowner Grant program (budgeted in the non-departmental portion of the County budget) to Housing Grants (\$528,992), Transitional Housing Grants (\$108,585) and Supportive Housing Program (\$108,584). 	
	<ul style="list-style-type: none"> ▪ County Board added \$60,000 in one-time funding for the Arlington Food Assistance Center. 	
	<ul style="list-style-type: none"> ▪ County Board added \$67,692 and 1.0 FTE to the Child and Family Services Division for a case manager to serve children with intellectual and developmental disabilities (partially offset by a \$40,000 increase from Medicaid revenue). 	1.0
	<ul style="list-style-type: none"> ▪ County Board added \$65,475 and 1.0 FTE to the Behavioral Healthcare Division for a peer counselor at Clarendon House. 	1.0
	<ul style="list-style-type: none"> ▪ County Board added \$80,000 in one-time funding for the Nuevo Dia, a regional bi-lingual substance abuse treatment program. 	
	<ul style="list-style-type: none"> ▪ Increase 6.0 FTEs for staffing and support for the Regional Older Adult Facilities Mental Health Support Team program, which provides intensive mental health services to individuals over the age of 65 who require long-term stays in a protective setting to stabilize their psychiatric symptoms. These FTEs are fully grant-supported. 	6.0
	<ul style="list-style-type: none"> ▪ Increase 0.60 FTE to link frail seniors to senior transportation services and to complete monthly reporting required by the state. This FTE is fully grant-supported. 	0.60
	<ul style="list-style-type: none"> ▪ Increase 3.0 FTEs to support Base Realignment and Closure (BRAC) workforce transition activities at the new BRAC Transition Center located in Crystal City. These FTEs are fully grant-supported. 	3.0
	<ul style="list-style-type: none"> ▪ Increase 0.15 FTE to provide additional support to the rodent control program. This FTE is fully grant-supported. 	0.15
	<ul style="list-style-type: none"> ▪ Elimination of one outpatient Substance Abuse Therapist. The caseload carried by that position will be spread among the remaining positions. 	(1.0)
	<ul style="list-style-type: none"> ▪ Elimination of one Social Worker from Adult Social Services. The caseload carried by that position will be spread among the remaining positions. 	(1.0)
	<ul style="list-style-type: none"> ▪ Elimination of one Hospital Liaison Nurse. The function will be absorbed by existing Public Health staff. 	(1.0)
	<ul style="list-style-type: none"> ▪ Increase for rent at DHS headquarters building (\$107,920). 	
	<ul style="list-style-type: none"> ▪ Increases for personnel and operating costs for a variety of nonprofit service providers (\$472,402). 	
	<ul style="list-style-type: none"> ▪ Increases for contractual requirements across the Department (\$93,505). 	
	<ul style="list-style-type: none"> ▪ Increase to fully fund building and maintenance contracts which were under-budgeted for several years (\$341,541). 	
	<ul style="list-style-type: none"> ▪ Increase in funding for the English as Second Language program, as a result of savings in the General Relief program (\$50,000). 	
	<ul style="list-style-type: none"> ▪ Increase in Virginia Department of Health Cooperative Agreement (VDH Coop) revenue resulting from a new allocation formula used to distribute funds across the Commonwealth (\$164,522). 	
	<ul style="list-style-type: none"> ▪ Increase in revenue for the Regional Older Adult Facilities Mental Health 	

Fiscal Year	Description	FTEs
	Support Team program (\$1,050,000) and Base Realignment and Closure funding (\$496,912).	
	<ul style="list-style-type: none"> ▪ Increase in mental health/intellectual disability/substance abuse services program fee scale with the base moving from a minimum co-pay of \$2.00 per service to a new minimum co-pay of \$3.00. The adopted sliding scale is expected to have no immediate impact on fee revenue. 	
FY 2010	<ul style="list-style-type: none"> ▪ County Board added funding for a one-time lump-sum payment of \$500 for employees (\$391,770). ▪ County Board added \$60,143 for the Arlington Street People’s Assistance Network (A-SPAN) for an outreach worker for the Latino population and one part-time case manager for Opportunity Place. ▪ County Board added \$122,000 for Nuevo Dia, a regional residential substance abuse treatment program for Spanish speakers. ▪ Increases for rent at the Department of Human Services’ headquarters building (\$132,045). ▪ Increases for operating costs for a variety of nonprofit service providers, similar to increases received by County programs (\$70,334). ▪ Increases for a variety of nonprofit service providers, based on contractual obligations (\$163,967). ▪ Increases for contractual requirements across the Department (\$70,470). ▪ Electricity and water/sewer budgets were adjusted based on FY 2008 actual consumption and anticipated utility rate increases (\$433,620). ▪ In Community Health Protection, increase the Restaurant Application Review fee for each food establishment from \$65 to \$100 to match every other jurisdiction in the state (\$56,000). This fee increase was adopted by the Board at the October 18, 2008 meeting. ▪ Decrease in Virginia Department of Health Cooperative funds due to state budget cuts (\$250,549). ▪ Decrease in a grant from Center for Substance Abuse Treatment that supported the Nuevo Dia residential treatment program (\$125,000). ▪ Decrease in state funding for Community Service Boards (\$381,000). ▪ Increase of 5.20 FTEs for fully state-funded positions to support post-Virginia Tech tragedy changes in Virginia law related to mandated mental health emergency services, outpatient therapy and case management. ▪ Increase of 0.50 FTE for a fully state-funded position to provide substance abuse treatment and HIV prevention. ▪ Reduce \$15,040 of \$92,169 in operating costs such as supplies, travel, and training in Departmental Management and Leadership. ▪ Reduce contractual security guard costs (\$139,083) by eliminating day time coverage at 3033 Wilson Boulevard, evening coverage at Fenwick, and Saturday coverage at Edison. ▪ Reduce \$3,500 of \$7,300 for window cleaning at 3033 Wilson Boulevard. ▪ Eliminate the 0.50 FTE (\$38,188) for Special Projects Coordinator. 	<p style="text-align: right;">5.20</p> <p style="text-align: right;">0.50</p> <p style="text-align: right;">(0.50)</p>

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Eliminate one of four FTEs (\$50,465) providing accounting technician services. (1.0) ▪ Eliminate the one FTE (\$112,109) functioning as the Department’s Records Management Supervisor. (1.0) ▪ Reduce \$50,488 of \$201,415 in operating costs such as supplies, travel, and training in the Economic Independence Division. ▪ Eliminate \$6,500 for prescription assistance for public assistance clients. ▪ Reduce \$15,000 of \$36,817 in operating costs such as supplies, travel, and training in the Public Health Division. 	
	<ul style="list-style-type: none"> ▪ Reduce two of 9.50 FTEs (\$114,646) for the Women and Infant Children (WIC) Program. (2.0) ▪ Eliminate contract funds (\$87,000) to Whitman Walker Clinic for medical case management for residents who are HIV positive or diagnosed with AIDS. 	
	<ul style="list-style-type: none"> ▪ Eliminate two of five FTEs (\$201,613) in Vector Control: one working supervisor FTE and one inspector FTE and reduce non-personnel costs (\$25,605). (2.0) ▪ Eliminate one FTE (\$81,442) functioning as a pharmacy technician in Disease Surveillance and Investigation. (1.0) 	
	<ul style="list-style-type: none"> ▪ The County Board adopted a Safety Net Plan for critical emergency assistance programs due to rising economic needs of the most vulnerable populations in Arlington. This plan includes: 3.0 <ul style="list-style-type: none"> ▪ Adds two FTEs (\$144,564) in Customer Service Entry, increasing three Eligibility Workers to five. ▪ Adds one position (\$79,194, 1.0 FTE) in Social Services in Crisis Assistance increasing seven Social Workers to eight. ▪ Increases funding for emergency lodging, increasing funding from \$21,000 to \$41,000. ▪ Includes \$25,000 for a dental program for low-income adults. ▪ Increases \$823,000 for various housing assistance programs, including the following: \$300,000 for housing grants, \$105,000 for Arlington Food Assistance Center (AFAC), \$88,000 for emergency cash assistance through Arlingtonians Meeting Emergency Needs (AMEN), \$230,000 for permanent supportive housing, and \$100,000 for transitional housing. ▪ Increases General Relief by \$43,902 for a total budget of \$579,450. ▪ Includes funding of \$30,000 for SSI/SSDI Outreach Access and Recovery Initiative (SOAR) to continue the pilot program initiated in FY 2009. 	
	<ul style="list-style-type: none"> ▪ Reduce Homeowner Grant Program budget by \$471,340, from \$1,418,327 to \$946,987. (The total Homeowner Grant Program is reduced to \$885,809 due to the elimination of a position in the Public Assistance line of business that primarily manages the Homeowner Grant program.) Eliminate one of five (\$61,178) supervisory FTEs in Public Assistance. Eliminated supervisory position primarily managing the Homeowner Grant Program. (1.0) 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Eliminate one remaining FTE (\$44,353) functioning as the laboratory administrative assistant. (1.0) ▪ Eliminate 0.50 of three (\$37,184) FTEs working as a laboratory technician. (0.50) ▪ Eliminate a contract (\$21,105) for administrative support to the Mental Health Bureau. ▪ Eliminate 0.50 FTE (\$30,826) providing administrative support services to the Treatment on Wheels homeless program. (0.50) ▪ Reduce the youth emergency fund from \$18,000 to \$17,500 for young adults with mental illness in need of housing, food, and supplies. ▪ Eliminate one hour per week (\$2,210) for peer support services to youth with mental illnesses living in community group settings. ▪ Reduce \$100,000 of a \$1.4 million contract for residential services for adults with mental illness. ▪ Reduce \$69,222 out of a \$2 million contract for residential substance abuse treatment for adults. ▪ Eliminate one of four FTEs (\$84,842) that provides case management services for residents in substance abuse residential facilities and homeless shelters. (1.0) ▪ Reduce one of six FTEs (\$98,708) in the jail’s ACT substance abuse program. (1.0) ▪ Eliminate two of five FTEs (\$146,283) in Child Care Licensure and Support. (2.0) ▪ Eliminate \$176,326 in federal pass through matching funds for child care subsidies for families earning higher than the federal poverty guidelines. ▪ Reduce \$31,159 out of \$179,823 in non-personnel contractual services for parent education classes for families with infants and children to age 17. ▪ Reduce \$15,000 in operating costs such as supplies, travel, and training in Agency on Aging. ▪ Eliminate contract (\$17,243) to evaluate about 25 older adults and adults with disabilities for assistive devices. ▪ Eliminate 0.75 FTE (\$47,528) that provides counseling on Medicare, Medicaid, and other health insurance issues to older adults. (0.75) ▪ Eliminate 0.80 of one FTE (\$83,903) that manages the Volunteer Guardianship Program; consolidate program management with Personal Services Volunteer Program. (0.80) ▪ Consolidate Madison and Walter Reed Adult Day Programs resulting in the elimination of the contract for \$387,195 for Walter Reed Adult Day Program. ▪ Eliminate 0.6 FTE (\$25,363) providing administrative support to nursing case management. (0.60) ▪ Eliminate one FTE (\$92,277) Senior Public Health Nurse who supervises 4.5 FTEs providing home health services to older adults and adults with disabilities. (1.0) ▪ The County Board added funding for mental health worker positions (\$184,412) providing mental health case management. 2.50 	

Fiscal Year	Description	FTEs
FY 2011	<ul style="list-style-type: none"> ▪ The County Board added \$500,000 for housing grants, partially funded through the elimination of the Homeowner Grant program (\$305,000). This funding is in addition to \$600,000 for housing grants that was added as part of the safety net adjustments in the FY 2011 Proposed Budget. ▪ The County Board replaced lost state funding for the Northern Virginia Family Service Healthy Families program (\$29,405). ▪ Reduce support to non-profit organizations by one percent, excluding non-profit organizations providing safety net services such as food, emergency services, shelter and clothing (\$104,808). 	0.50
	<ul style="list-style-type: none"> ▪ Increase of 0.50 grant funded FTE for the Drug Free Community program ▪ Eliminate Administrative Assistant (\$71,927) in Director's Office. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminate Accounting Technician (\$63,869) in Financial Management Bureau. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminate Accounting Technician (\$63,869) in Financial Management Bureau. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminate a Management Specialist/Trainer position (\$72,491) in Information Systems Bureau. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminate Employment Services Specialist (\$34,007) from the Employment Services Bureau. 	(0.50)
	<ul style="list-style-type: none"> ▪ Eliminate the one clinic aide position (\$60,731) providing immunization review of childhood immunization schedules. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminate one administrative technician position (\$58,385) providing administrative support to public health clinics. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminate one Public Health Nurse (\$85,966) providing medical case management for at-risk children. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminate one Administrative Assistant position (\$46,166) in the School Health Bureau. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminate Parent-to-Parent Grant (\$17,000) for the support group for parents of children with developmental disabilities. 	
	<ul style="list-style-type: none"> ▪ Eliminate 1.0 FTE (\$78,195) providing rodent control. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminate a laboratory assistant position (\$30,488) providing laboratory services, primarily blood drawing. 	(0.50)
	<ul style="list-style-type: none"> ▪ In FY 2010 and FY 2011, the state reduced funding for Community Services Board programs. In response to these state cuts, the County de-appropriated funding in FY 2010, and the FY 2011 budget includes the following reductions: 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Consultants (\$38,000), training (\$2,769) and operating supplies (\$2,741) in Behavioral Healthcare Administrative Services. ▪ Contract services (\$27,041) and client emergency fund (\$13,650) in Customer Service Entry in the Behavioral Healthcare Division. ▪ Employee phone charges (\$2,000), client emergency funds (\$2,000), consultants (\$14,490), and recruitment (\$3,000) in the Program for Assertive Community Treatment (PACT) program. ▪ Reduction in building repair (\$8,000) for Clarendon House. ▪ Reduction in contract services (\$128,953) in Mental Health Residential Services. 	
	<ul style="list-style-type: none"> ▪ Day program support and vocational contract funding (\$109,484). ▪ In FY 2010 and FY 2011, the state reduced funding for the Agency on Aging. In response to these state cuts, the County de-appropriated funding in FY 2010 and the FY 2011 budget reflects a reduction in funding for home delivered meals (\$8,479). ▪ In FY 2010 and FY 2011, the state reduced funding for the In-Home Services program. In response to these state cuts, the County de-appropriated funding in FY 2010, and the FY 2011 budget includes a reduction in contracted services for in-home/companion services for adults unable to care for themselves without assistance (\$60,355). ▪ Eliminate 20 hours of contracted administrative support (\$18,000) in Behavioral Healthcare Administrative Services. ▪ Eliminate funding (\$10,000) for online training tool in Behavioral Healthcare Administrative Services. ▪ Eliminate 0.50 FTE mental health therapist position (\$47,393) supervising homeless case management services in the Behavioral Healthcare Division's Customer Service Entry unit. 	(0.50)
	<ul style="list-style-type: none"> ▪ Reduce psychiatric services contract budget by \$38,940. 	
	<ul style="list-style-type: none"> ▪ Eliminate youth transition emergency fund (\$17,500) in Mental Health Community Support Services. ▪ Reduce contracted service (\$78,076) providing residential supports and case management to clients with serious mental illness. ▪ Reduce one therapist/substance abuse counselor position (\$72,491) providing substance abuse outpatient treatment services. 	(1.0)
	<ul style="list-style-type: none"> ▪ Reduce contracted substance abuse residential services (\$210,000). ▪ Eliminate 0.80 FTE (\$54,412) in Community and School-Based Mental Health Services providing student behavioral management training to parents and other caregivers. 	(0.80)
	<ul style="list-style-type: none"> ▪ Eliminate the mental health therapist position (\$103,585) serving the "Batterers Intervention Program". Revenue decreased by \$7,500, resulting in net tax support savings of \$96,085. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminate administrative assistant position (\$65,318) in Agency on Aging. 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminate the Assistant Director position (\$88,461) at Walter Reed Adult Day Health Care. 	(1.0)

Fiscal Year	Description	FTEs
FY 2013	<ul style="list-style-type: none"> ▪ The County Board added ongoing funding for Permanent Supportive Housing (\$248,064). ▪ The County Board added one-time funding for the Homeless Prevention and Rapid Re-Housing Program (\$200,000). ▪ The County Board added one-time funding for a second year of the housing grants pilot for singles program (\$50,000). ▪ The County Board added ongoing funding for an additional 0.5 FTE psychiatrist for children (\$97,500, 0.5 FTE). ▪ The County Board added ongoing funding for an additional 1.0 FTE to develop and conduct an independent living program for young adults (\$70,000, 1.0 FTE). ▪ The County Board added one-time funding of \$66,000 and ongoing funding of \$100,000 for the Job Avenue program for supported employment and education, to be allocated between mental health, substance abuse and young adult services. ▪ The County Board added ongoing funding to add 0.5 FTE to the existing 0.5 FTE behavioral health recovery manager (\$40,000, 0.5 FTE) transitioning this position to a 1.0 FTE. ▪ The County Board added ongoing funding for additional hours for a public health nurse (\$37,775, 0.5 FTE) at Carlin Springs Elementary School to bring the position to full-time. ▪ The County Board added ongoing funding for additional hours for a mental health therapist at Carlin Springs Elementary School (\$41,225, 0.5 FTE) to bring the position to full-time. ▪ The County Board added one-time funding for Alexandria Neighborhood Health Services, Inc. in the amount of (\$40,000). ▪ The County Board added one-time funding for the Arlington Free Clinic (\$58,500). ▪ The County Board added one-time safety net funding for the Arlington Food Assistance Center (\$66,000). ▪ The County Board added one-time safety net funding for Arlingtonians Meeting Emergency Needs (\$50,000). ▪ The County Board added ongoing funding for the Culpepper Garden Senior Center (\$30,000). ▪ The County Board added one-time funding to the Arlington Street People’s Assistance Network (\$100,000). ▪ The County Board allocated one-time funding for housing grants (\$2,226,709). ▪ Increased non-personnel for a full year of funding for operating costs of the Mary Marshall Assisted Living Residence (\$402,124). ▪ Increased rent costs for Sequoia Plaza (\$488,407). ▪ Added ongoing funding for transportation services for adults with intellectual disabilities (\$99,046). ▪ Reduced intra-County rent charged to the department for several buildings (\$127,229). 	<p>0.50</p> <p>1.0</p> <p>0.50</p> <p>0.50</p> <p>0.50</p>

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Eliminated FY 2012 one-time funding for a variety of projects (\$740,431). ▪ Due to a decrease in Community Development Block Grant (CDBG) funds, replaced lost CDBG funding with local funding for two Employment Specialist positions (\$177,342). One position funded with ongoing funds, and one with one-time funds to allow a transition period. ▪ Revenue decrease in the Virginia Department of Health (VDH) mandated restaurant application fee from \$285 to \$40 annually (\$177,500). ▪ Elimination of 0.50 FTE previously funded by a Sexual Assault Grant that was not renewed. ▪ Increase of 0.25 FTE funded by a federal Drug Free Communities grant. ▪ The County Board added ongoing funding for Job Avenue (\$66,000). 	<p>(0.50)</p> <p>0.25</p>
FY 2014	<ul style="list-style-type: none"> ▪ The County Board added ongoing funding for intellectual disability and mental health case management (\$260,000). ▪ The County Board added ongoing funding for a mental health emergency services therapist (\$85,000). ▪ The County Board added ongoing funding for nursing services to mental health group homes as well as outpatient nursing care for children (\$149,000). ▪ The County Board added ongoing funding for Permanent Supportive Housing (\$388,850). ▪ The County Board added ongoing funding for residential substance abuse treatment (\$50,000). ▪ The County Board added one-time funding for a capacity building grant to the Bonder and Amanda Johnson contract serving the Nauck community (\$10,000). ▪ The County Board added one-time funding for the 2nd Chance Program (\$90,000) to be utilized over two years. ▪ The County Board added one-time funding for Culpepper Gardens Senior Center (\$400,000) to be utilized over three years. ▪ The County Board added one-time funding for the Arlington Food Assistance Center (\$25,870). ▪ The County Board added one-time funding for Arlingtonians Meeting Emergency Needs (\$50,000). ▪ The County Board added one-time funding for the Arlington Free Clinic (\$50,000). ▪ The County Board added one-time funding for the Arlington Street People’s Assistance Network for a case manager for the 100 Homes Program (\$50,000). ▪ The County Board added one-time funding for Doorways for Women (\$54,000). ▪ The County Board added one-time funding for the Vertical Village program (\$15,000). ▪ Added an Administrative Assistant (\$46,887) and a Human Services Aide (\$54,949) as well as operating expenses (\$298,164) for the integrated 	<p>3.0</p> <p>1.0</p> <p>2.0</p>

Fiscal Year	Description	FTEs
	primary care-behavioral healthcare partnership grant.	
	<ul style="list-style-type: none"> ▪ Added non-personnel costs (\$9,967), an Employment Services Specialist (\$77,191) and a Social Worker (\$83,326) for the Arlington Mill Community Center. 	2.0
	<ul style="list-style-type: none"> ▪ Eliminated grant funded Management Specialist (\$92,674) from the RAFT program. ▪ Eliminated state funding for the Child Care Subsidy Payment system, which was transferred back to the state from the County (\$2,969,150). ▪ Eliminated Defense Base Closure and Realignment (BRAC) center funding (\$167,025). ▪ Eliminated FY 2013 one-time funding for a variety of projects (\$2,957,209). ▪ Eliminated Virginia Tobacco Grant funding (\$175,414). ▪ Increase operating expenses for the Parent-Infant Education (PIE) Program (\$174,000). ▪ Increased rent costs for Sequoia Plaza (\$174,684). ▪ Increased one-time funding for housing grants (\$1,586,493), Homeless Prevention and Rapid Re-Housing Program (HPRP) (\$200,000) and ongoing funding for vocational services for adults with intellectual disabilities (\$175,000). ▪ Intra-County Charges increased due to transfer of administrative fee payment for the RAFT program (\$47,250), Northern Virginia Family Services rent at Arlington Mill Community Center (\$39,920) and reimbursement for two positions in Public Health (\$31,438). ▪ Reduced consulting costs for training (\$20,000). 	(1.0)
	<ul style="list-style-type: none"> ▪ Hold a Management Specialist and an Accounting Assistant position vacant for six months (\$58,383). ▪ Eliminated one Management Specialist position (\$87,276) from the Volunteer Arlington Program. 	(1.0)
	<ul style="list-style-type: none"> ▪ Hold an Eligibility Worker position vacant for six months (\$38,890). ▪ Eliminated one Human Service Aide (\$78,548) from Public Assistance Division. 	(1.0)
	<ul style="list-style-type: none"> ▪ Reduced local day care funding for teen parents and families (\$100,000). ▪ Eliminated two Administrative Technicians (\$110,607) from the Fenwick Center. 	(2.0)
	<ul style="list-style-type: none"> ▪ Hold a Public Health Nurse position, a Clinic Aide position, and an Environmental Health Specialist position vacant for six months (\$141,573). ▪ Eliminated one Epidemiology Specialist (\$40,394) from Community Health Services. 	(0.50)
	<ul style="list-style-type: none"> ▪ Eliminated two Public Health Nurses (\$179,622) providing community-based medical case management services. 	(2.0)
	<ul style="list-style-type: none"> ▪ Eliminated one Public Health Nurse (\$103,651) providing health education 	(1.0)

Fiscal Year	Description	FTEs
	to teens at the Reed Center/Career Center who are pregnant or have children.	
	<ul style="list-style-type: none"> ▪ Eliminated one Public Health Nurse (\$108,067) and one Clinic Aide (\$63,052) providing on-site health screening and immunizations for non-English speaking children. 	(2.0)
	<ul style="list-style-type: none"> ▪ Eliminated two Public Health Nurses (\$193,282) providing services to Arlington Public elementary schools. 	(2.0)
	<ul style="list-style-type: none"> ▪ Hold a Psychiatric Nurse position vacant for six months (\$44,013). ▪ Reduced funding for contracted sheltered employment workshop services for seriously mental ill adults (\$32,000). 	
	<ul style="list-style-type: none"> ▪ Eliminated one Substance Abuse Lead Case Manager (\$125,983) providing supervision to case managers and substance abuse services at residential facilities and homeless shelters. 	(0.80)
	<ul style="list-style-type: none"> ▪ Hold a Social Worker position vacant for six months (\$38,521). ▪ Hold a Management Specialist position vacant for six months (\$58,716). ▪ Reduced funding for community care program that links private homeowners with seniors who need residential and personal care services (\$14,061). ▪ Reduced contracted home health aide services for seniors and adults with disabilities (\$50,000). ▪ The County Board added ongoing funding for the Arlington Free Clinic (\$75,000). 	
FY 2015	<ul style="list-style-type: none"> ▪ The County Board added one-time funding to establish the domestic and sexual violence hotline (\$52,000), start up costs for Arlington Villages (\$30,000), and Food for Others (\$21,551). ▪ The County Board shifted funding from ongoing to one-time for the Homeless Prevention and Rapid Re-Housing Program (HPRP) (\$200,000) and Housing Grants (\$1,000,000). ▪ The County Board added one-time funding for the Crisis Intervention Team (CIT) Coordinator (\$72,606). ▪ The County Board added ongoing funding for a Clinic Aide (\$66,614) for the Career Center/H-B Woodlawn. ▪ Eliminated a grant-funded Administrative Coordinator position from the Behavioral Healthcare Division (\$72,231). ▪ Added \$500,000 in one-time funding from FY 2013 closeout for Housing Grants. ▪ Increased non-personnel for the new Crisis Intervention Team Grant (\$281,000), Crisis Stabilization Grant (\$825,000), Child Advocacy Center Grant (\$47,822), Parent-Infant Education Program (PIE) (\$318,181), and Sequoia Plaza rent (\$182,134). ▪ The addition of pro-rated expenses for the first year of operations of the Comprehensive Homeless Services Center (\$708,488). ▪ Added funding for leadership development (\$22,500 ongoing; \$75,000 one-time) and ongoing funding for the Bonder and Amanda Johnson 	<p>1.0</p> <p>1.0</p> <p>(1.0)</p>

Fiscal Year	Description	FTEs
	<p>program (\$79,253).</p> <ul style="list-style-type: none"> ▪ Intra-County charges decrease due to the elimination of the Resource Mother’s Program in the Public Health Division (\$42,789). ▪ Eliminated state funding for the Comprehensive Health Investment Project (CHIP) (\$126,109). ▪ Reduced federal funding for the Refugee Assistance Program (\$30,000). ▪ Eliminated Family Planning Grant (\$45,954). ▪ Increased grant funding for Crisis Stabilization (\$825,000) and the Parent and Infant Education (PIE) Program (\$318,181), and a net increase in grant funding for the Crisis Intervention Center (\$209,750). ▪ Increased fees for Nursing Case Management (\$13,000). ▪ Reductions were taken in a number of lines of business and reallocated within DHS for new or expanded program offerings: Doorways for Women and Families Program (\$54,200), client management software (\$103,000), non-profit partner organizations (\$147,088), and contractual costs for Psychiatrists (\$33,916). ▪ Removed FY 2014 one-time funding for HPRP (\$200,000), Housing Grants (\$86,493), Second Chance Program (\$90,000), the Bonder and Amanda Johnson Contract (\$89,253), Culpepper Gardens (\$400,000), ASPAN Homeless Case Manager (\$50,000), Doorways for Women and Families (\$54,000), Arlington Free Clinic (\$50,000), AFAC (\$25,870), Arlington Thrive (\$50,000), Food for Others (\$21,551), and Vertical Village (\$15,000). ▪ The County Board added a Mental Health Therapist for Jail Based Services (\$85,339). 	1.0
FY 2016	<ul style="list-style-type: none"> ▪ The County Board added a Psychiatric Nurse Practitioner (\$67,672). ▪ The County Board reduced CSA matching funds (\$300,000). ▪ The County Board shifted funding from ongoing to one-time for the Housing Grants program (\$1,500,000). ▪ Replaced one-time funding with ongoing for the Crisis Intervention Team (CIT) Coordinator (\$74,746). ▪ Added Mental Health Therapists for the Homeless Services Center and emergency mental health services (\$216,894). ▪ Clinic Aide (\$52,887) and a Public Health Nurse (\$44,607) for the new Discovery Elementary School. ▪ Added grant funded Eligibility Workers (\$128,072) for state funded programs. ▪ Removed one-time funding for the Crisis Intervention Team (CIT) Coordinator (\$72,606). ▪ Removed FY 2015 one-time funding for leadership development (\$75,000), the Arlington Villages project (\$30,000), and the Food for Others contract (\$21,551). 	0.50

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Added one-time funding for the Housing Grants program (\$1,500,000) to replace the FY 2015 one-time funding that was dedicated during the FY 2014 closeout process. ▪ Added one-time funding for the replacement of the County’s antibiotics cache (\$50,000). ▪ Added ongoing funding for the domestic and sexual violence hotline (\$85,000). ▪ Added ongoing funding for the Homeless Prevention and Rapid Re-Housing Program (HPRP) (\$200,000). ▪ Increased grant funding for Women, Infants, and Children (WIC) Program (\$116,990), CSB Substance Abuse Prevention grant (\$172,614), Residential Drug Abuse Program (RDAP) funding (\$462,262), Title IV-E Adoption Subsidy (\$247,076), and Promoting Safe and Stable Families Grant (\$60,513). ▪ Added additional ongoing funding for the Arlington Food Assistance Center (AFAC) (\$135,000). ▪ Increased rent for Sequoia Plaza and Gates of Ballston (\$200,043). ▪ Added ongoing funding for the cost of the consolidation of DHS offices to the Sequoia Plaza complex (\$1,661,234). ▪ Added funding for a full-year of expenses for the first year of operations of the comprehensive Homeless Services Center (\$413,950). ▪ Increased funding for the Home Delivered Meal Program and Culpepper Garden (\$10,774). ▪ Intra-County charges increase due to the number clients participating in the Intellectual and Developmental Disability Program (\$41,038). ▪ Eliminated funding for operating expenses to senior programs (\$100,000), and a net decrease for several state and federally sponsored programs (\$709,522). ▪ Eliminated funding for the Drug Free Communities Grant (\$198,887), state and federal homelessness prevention grants (\$339,675), and the VIEW and Project Discovery Programs (\$49,985). ▪ Revenues increased for Women, Infants, and Children (WIC) Program (\$116,990), CSB Drug Prevention Program (\$172,614), Residential Drug Abuse Program (RDAP) (\$462,262), IV-E Adoption (\$123,538), and the departmental managed care initiative (\$224,487). ▪ <i>The County Board took action after the FY 2016 budget was adopted in May to increase parking meter rates by \$0.25. The budget information in the FY 2016 Adopted Budget does not reflect the parking meter rate increase approved by the Board in June. As part of that action, the County Board appropriated one-time funding from PAYG to fund NOVASalud (\$25,000).</i> 	
	<ul style="list-style-type: none"> ▪ The County Board added four County-funded FTEs to serve as Peer Counselors (\$286,000). This includes three existing grant-funded Peer Counselors and a fourth Youth Peer Counselor beginning in January 2017. 	4.0

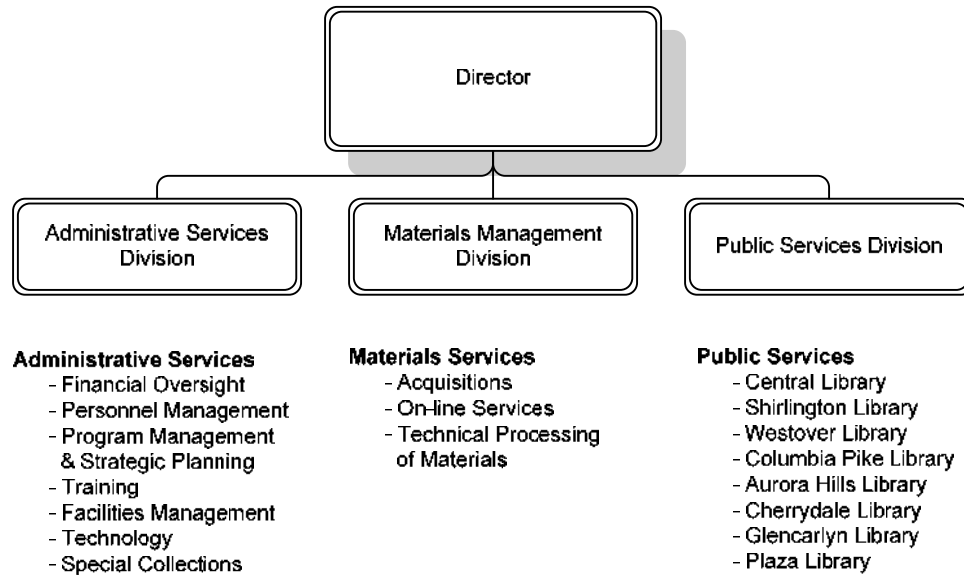
Fiscal Year	Description	FTEs
FY 2017	<ul style="list-style-type: none"> ▪ The County Board added hours to 20 School Health Clinic Aide positions in order to accommodate increasing school enrollment and clinic visits by students with chronic health conditions (\$142,836). The increase will raise the hours for 20 clinic aides from 30 hours per week to 35 for the ten month school year. ▪ The County Board shifted funding for Housing Grants added during the proposed budget process from one-time to ongoing funds (\$600,000) resulting in \$6,513,507 in total ongoing funding and \$3,164,248 remaining in one-time funding for FY 2017. The total funding for Housing Grants in the FY 2017 adopted budget is \$9,677,755. 	2.4
	<ul style="list-style-type: none"> ▪ Added a Human Services Specialist and Mental Health Therapist for the CIT Assessment Site Expansion Grant (\$173,972) 	2.0
	<ul style="list-style-type: none"> ▪ Transferred the Community Corrections Unit from the County Manager’s Office to the Economic Independence Division of DHS. 	4.0
	<ul style="list-style-type: none"> ▪ Decreased positions due to staffing efficiencies gained through reallocation and reclassification of existing positions. 	(0.37)
	<ul style="list-style-type: none"> ▪ The County Board added ongoing funding for Culpepper Gardens (\$107,930). ▪ The County Board added one-time funding for the Arlington Food Assistance Center (\$50,000). ▪ Added ongoing funding for increased rent (\$998,287) and contracted services (\$527,710) associated with the Sequoia Plaza Complex. ▪ Removed one-time funding for the replacement of the County’s antibiotics cache (\$50,000). ▪ Removed one-time funding NOVA Salud (\$25,000). The non-profit will continue to be funded in FY 2017 with reallocated base budget funds. ▪ Revenue increased for Medicaid/Medicare and Direct Client Fees (\$805,037), the Mobile Children’s Crisis Stabilization Allocation Program (\$414,117), PIE Program (\$145,878), and increased funding for Virginia Department of Social Services Programs (\$138,198). The increases are offset by decreases to Substance Abuse and Mental Health Programs (\$322,500), Virginia Department of Health Grant (\$207,054), federal and state Adoption Assistance Grants (\$88,421), Parent-Infant Education Grant (\$48,172), ▪ Increased grant funding for the Workforce Innovation and Opportunity Act (WIOA)-Alexandria Dislocated Grant (\$37,500), Crisis Intervention Team (CIT) security budget (\$57,749), Parent-Infant Education (PIE) Grant (\$145,878), Mobile Children’s Crisis Stabilization Allocation (\$414,117), Title IV-E Adoption Assistance (\$62,295), and Title IV-E Foster Care Assistance (\$157,263). ▪ Grant revenue decreased for Substance Abuse and Mental Health Programs (\$322,500), a Virginia Department of Health Grant (\$207,054), federal and state Adoption Assistance Grants (\$88,421), Auxiliary Grants (\$21,001), and Parent-Infant Education Grant (\$48,172). ▪ Eliminated grant funding for the Tuberculosis Grant (\$20,000), the Virginia Tobacco Settlement Fund (VTSF) (\$172,614). 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Eliminated grant funding to reflect the transfer of the Adopt-A-Family Grant (\$299,391) to a non-profit operator, the conclusion of the SAMHSA Grant (\$210,579), and the expiration of the TANF (AEC) Grant (\$144,275) and the High Intensity Drug Trafficking Areas (HIDTA) Grant (\$22,500). ▪ <i>The County Board took action after the FY 2017 budget was adopted to approve the addition of a grant-funded Nurse Practitioner (\$63,667, 0.50 FTE) for Psychiatric Services in the Behavioral Healthcare Division, a grant-funded Management Specialist position (\$77,809, 1.0 FTE) for Housing Assistance and Homeless Programs in the Economic Independence Division, a grant-funded Human Services Clinician (\$99,461, 1.0 FTE) for Behavioral Healthcare in the Child and Family Services Division, and a reallocation of \$128,000 in non-personnel contractor funds to fund the creation of a Psychiatrist position (1.0 FTE) in the Behavioral Healthcare Division.</i> 	3.5
FY 2018	<ul style="list-style-type: none"> ▪ The County Board added 2.20 Developmental Disability Specialists (\$230,302) to manage higher caseload levels due to recent state action to eliminate the Medicaid waitlist and settle those individuals on the list in their home community. The majority of the position costs are reimbursed by Medicaid. Medicaid reimbursements increased by \$219,408. ▪ The County Board added on-going funding for Doorways (\$129,000) and one-time funding the Arlington Food Assistance Center (\$50,000). ▪ Added one Psychiatrist (\$236,000) through a reallocation of contractual services funds. The majority of DHS psychiatrists are currently contractors. These conversions are part of a multi-year effort to move from contractors to permanent staff in this area to address retention, care quality, and standardization of services. ▪ Added a School Nurse (\$100,413) to restore the staffing ratio of one nurse to every two schools. The School Nurse is funded from savings generated from reducing the Crystal City, Potomac Yard, and Crystal City Tax Increment Financing Area (TIF) from 33 percent to 30 percent. ▪ Decreased housing grant funding by \$524,000. Total funding for housing grants is \$9,153,755, consisting of \$7,553,755 in ongoing funding and \$1,600,000 in one-time funding. This budget includes \$1,000,000 in additional ongoing funding for housing grants, funded through a reallocation within DHS ▪ Added ongoing funding for increased rent (\$288,142) and contracted services (\$40,493) associated with the Sequoia Plaza Complex. ▪ Non-personnel funding reduced in Auxiliary Grants (\$11,560), Children Services Act (CSA) funding (\$1,383,000) to align budget with actuals with no service impact, Parent Infant Education (PIE) Grant (\$305,422), conclusion of Substance Abuse and Mental Health Services Administration (SAMHSA) Grant (\$69,745) and Refugee Resettlement (\$13,875). These decreases were partially offset by increases for operating and contractual services (\$158,003), Project Planning Grant (\$72,200), Crisis Intervention Team (CIT) security budget (\$12,531), Mobile Children’s Crisis Stabilization Allocation (\$208,929), Title IV-E Adoption Assistance (\$35,934), and Title IV-E Foster Care Assistance (\$296,037). 	2.2 1.0 1.0

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Fee revenue increased for new Substance Abuse Case Management and Office Based Opioid Treatment fees (\$66,000), increased Agency on Aging revenue (\$104,772). ▪ Grant revenue increased for Mobile Children’s Crisis Stabilization Allocation Program (\$208,929), CIT Security (\$12,531), Virginia Department of Social Services (VDSS) Programs (\$396,597 Project Planning Grant (\$72,200)m Medicaid Waiver Design (\$54,157), Title IV-E Adoption Assistance (\$35,934), Title IV-E Foster Care Assistance (\$296,037), Auxiliary Grants funding (\$11,560). ▪ Grant revenue decreased in CSA funding ((\$1,410,293) to align budget with actuals with no service impact, Parent-Infant Education Grant (\$143,832), Tuberculosis Grant (\$5,000), Senior Adult Mental Health reimbursement (\$49,509), Refugee Resettlement funding based on FY 2016 service levels (\$13,875), One-Stop Workforce Center co-location funding from the Northern Virginia Community College (\$25,000) and the conclusion of the SAMHSA Grant (\$100,000). 	

Our Mission: To provide access to information, create connections to knowledge, and promote the joy of reading for every Arlingtonian

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Department of Libraries is \$14,351,930, a four percent increase over the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ The County Board added one-time funding to extend operations of the Crystal City Pop-Up through December 2017 (\$19,000).
- ↑ Personnel increases due to the addition of a Youth Services Librarian (\$99,500, 1.0 FTE), employee salary increases, an increase in the County’s cost for employee health insurance, and retirement contributions based on current actual projections.
- ↓ Non-personnel decreases due to the elimination of FY 2017 one-time funding for the Pop-Up library (\$250,000), the elimination of FY 2017 one-time funding for the materials budget (\$123,077), and adjustments to the annual expense for maintenance and replacement of County vehicles (\$512), offset by the addition of one-time funding for materials (\$250,000) and contractual increases for the Integrated Library System (\$4,241).
- ↓ Intra-county charges decrease because Arlington Public Schools is no longer using the County’s contract for certain cataloging services (\$11,000).
- ↓ Fee revenue decreases to align budget to actuals in recent years (\$60,000).
- ↑ Grant revenue increase due to an increase to the State Aid Public Library Grant (\$11,205).
- Libraries has seen high growth in youth services programming over the last few years and has internally reallocated to address staffing needs. The addition of a Youth Services Librarian will

enable Libraries to begin to address growing demand that it can no longer address through internal reallocations. This position is funded from the ongoing savings generated from reducing the Crystal City TIF percentage from 33 percent to 30 percent.

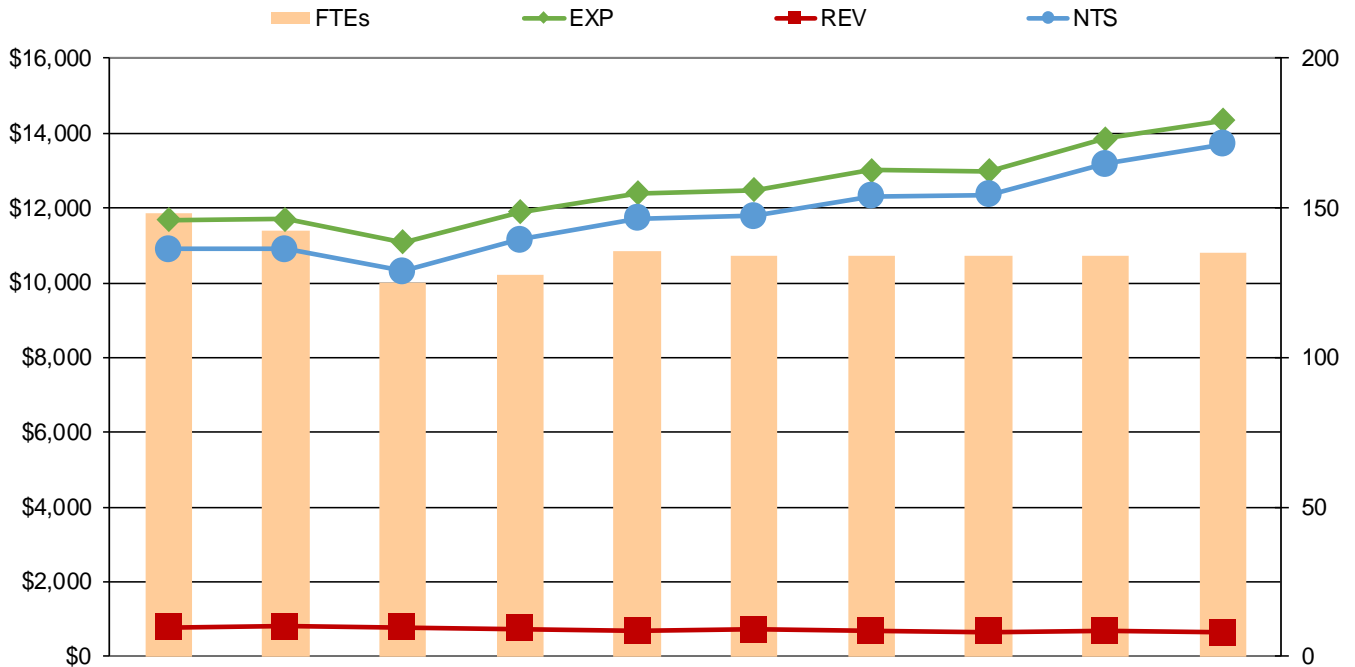
DEPARTMENT FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$10,585,261	\$11,016,590	\$11,598,923	5%
Non-Personnel	2,413,897	2,853,355	2,753,007	-4%
Sub-Total	12,999,158	13,869,945	14,351,930	3%
Intra-County Charges	-	(11,000)	-	-100%
Total Expenditures	12,999,158	13,858,945	14,351,930	4%
Fees	472,180	515,000	455,000	-12%
Grants	176,777	171,026	182,231	7%
Total Revenues	648,957	686,026	637,231	-7%
Net Tax Support	\$12,350,201	\$13,172,919	\$13,714,699	4%
Permanent FTEs	120.66	120.66	121.66	
Temporary FTEs	13.19	13.19	13.19	
Total Authorized FTEs	133.85	133.85	134.85	

Expenses by Line of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Administrative Services	\$3,195,454	\$3,538,913	\$3,422,966	-3%
Materials Management	2,583,437	2,789,003	2,949,736	6%
Public Services	7,220,267	7,531,029	7,979,228	6%
Total Expenditures	\$12,999,158	\$13,858,945	\$14,351,930	4%

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



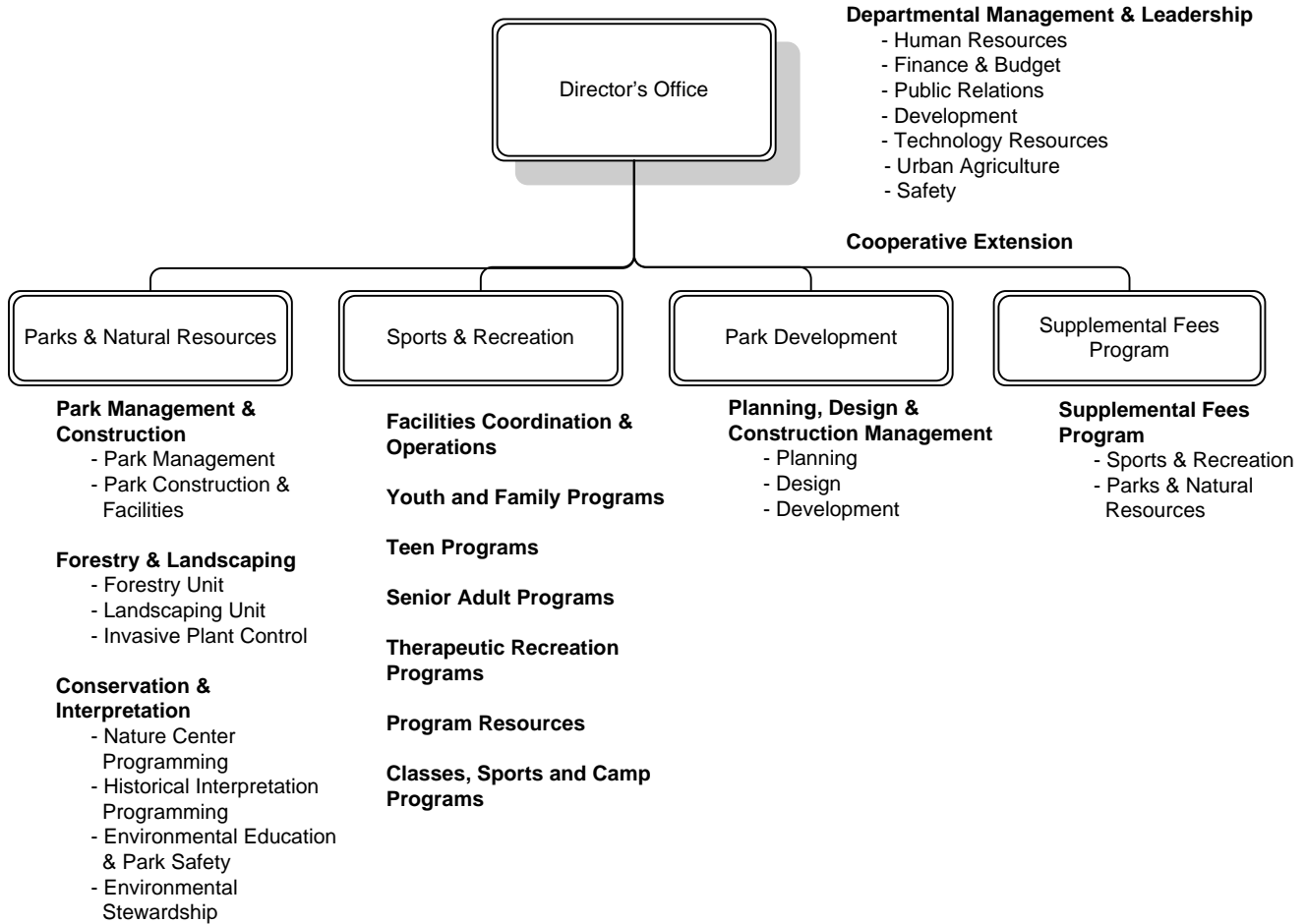
	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP	\$11,672	\$11,709	\$11,099	\$11,889	\$12,395	\$12,493	\$13,007	\$12,999	\$13,859	\$14,352
REV	\$782	\$815	\$792	\$743	\$676	\$710	\$688	\$649	\$686	\$637
NTS	\$10,890	\$10,894	\$10,307	\$11,146	\$11,719	\$11,783	\$12,319	\$12,350	\$13,173	\$13,715
FTEs	148.5	142.65	125.10	127.55	135.55	133.85	133.85	133.85	133.85	134.85

Fiscal Year	Description	FTEs
FY 2011	▪ Eliminated the Administrative Assistant positions at the Central Library administrative office (\$68,264; 1.2 FTE).	(1.2)
	▪ Reduced the budget for temporary employees (\$108,408; 3.44 FTE)	(3.44)
	▪ Eliminated an Information Systems Analyst position (\$127,974; 1.0 FTE).	(1.0)
	▪ Reduced library materials budget by \$17,604.	
	▪ Reduced Central Library by one hour each day of the week, reduce every branch library by 1 full service day per week except for Plaza Library, Glencarlyn and Cherrydale (due to service cuts taken in FY 2010), and reduce detention center hours by half. In FY 2011, the system will be open 384 hours per week for a reduction of 61 hours. Total reduction (\$309,801), reflects savings due to reductions in temporary staff (\$240,172; 7.71 temporary FTEs) and utilities due to the closure of buildings (\$69,629).	(7.61)
	▪ Eliminated one of 11 Librarian positions (\$92,889; 1.0 FTE).	(1.0)
	▪ Eliminated two of 24 Library Assistant positions (\$108,080; 2.0 FTE).	(2.0)
FY 2012	▪ Eliminated one of seven Librarian Supervisor positions (\$88,368; 1.0 FTE).	(1.0)
	▪ The County Board funded a partial restoration of some branch library hours (\$93,461, 2.45 temporary FTE).	2.45
	▪ The County Board restored \$50,000 for print materials.	
	▪ The County Board added one-time funding for E-books (\$115,000).	
FY 2013	▪ The County Board approved a one percent one-time lump sum payment for employees at the top step (\$16,464).	
	▪ The restoration of library branch hours reduced in FY 2010 and FY 2011 added 8.0 FTEs (\$442,996).	8.0
	▪ Non-personnel expenses decrease due to the reduction of one-time funding for materials (\$115,000).	
FY 2014	▪ Revenues decrease due to a reduction in the amount of fees and fines collected (\$50,076), reimbursements from Signature Theatre for their portion of utilities at the Shirlington Library/Signature Theatre facility (15,000), and the amount of State aid received (\$5,063).	
	▪ Eliminated a Human Resources/Organization Development (OD) Specialist position and a part-time Administrative Technician I position (\$147,521)	(1.5)
	▪ Reduced the budget for temporary employees (\$7,088, 0.20 FTE).	(0.2)
	▪ Reduced the consultant budget in Administrative Services Division (\$10,000) and Materials Management Division (\$10,000).	
	▪ Held 0.5 FTE Library Assistant II position vacant for 6 months (\$18,180).	
	▪ Intra-County charges increased (\$45,000) for the reimbursement from Schools for their share of the Integrated Library System (ILS).	
▪ Revenues decreased due to changes in the reimbursements from Signature Theatre for their portion of utilities at the Shirlington Library/Signature		

Fiscal Year	Description	FTEs
	Theatre facility (\$70,000), partially offset by the restoration of a previous State aid cut (\$7,196).	
FY 2015	<ul style="list-style-type: none"> ▪ Reduced data processing expense due to Arlington Public Schools (APS) reduction of participation in the County’s contract for the Integrated Library System (ILS) (\$34,000). ▪ Intra-County Charges decrease (\$34,000) due to changes with APS participation on the County’s contract for the ILS. ▪ Revenues decrease (\$25,000) based on the historical downward trend of fines, partially due to the increased usage of E-materials which do not incur late fees. 	
FY 2016	<ul style="list-style-type: none"> ▪ Increase in the County’s contract for the Integrated Library System (ILS) (\$15,000). 	
FY 2017	<ul style="list-style-type: none"> ▪ The County Board converted proposed ongoing materials funding to one-time funding (\$123,077). ▪ One-time funding added for Pop-Up space (\$250,000). ▪ Ongoing funding added for the County’s Open Data Initiative for record archiving (\$50,000), which will be used to implement recommendations of the Arlington History Task Force and digitize priority Central for Local History collections, providing improved public access. ▪ Library fees were adjusted in FY 2017 for overdue items. The daily fees increased from \$0.20 to \$0.30 per day for juvenile/young adult (YA) materials, remain the same for adult materials (\$0.30 per day), and decrease from \$1.00 to \$0.30 per day for all DVDs. 	
FY 2018	<ul style="list-style-type: none"> ▪ The County Board added one-time funding for the Pop-Up space in Crystal City to remain open through December of 2017 (\$19,000). ▪ Eliminated one-time funding added in FY 2017 for the creation of the Pop-Up space (\$250,000) and materials (\$123,077). ▪ Added a Youth Services Librarian (\$99,500), funded from savings generated from reducing the Crystal City TIF percentage from 33 percent to 30 percent. ▪ One-time funding added for materials (\$250,000). 	1.0

Our Mission: The Department of Parks and Recreation promotes wellness and vitality through dynamic programs and attractive public spaces.

LINES OF BUSINESS



SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Department of Parks and Recreation (DPR) is \$41,677,156, a four percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ The County Board added funding for the Virginia Cooperative Education's Financial Education Program (\$32,583).
- ↓ The County Board eliminated a Health and Movement Programmer position (\$50,473, 0.50 FTE) and a Departmental Management Intern Position (\$49,725, 1.0 temporary FTE).
- ↓ The County Board reduced mowing contractual services (\$50,000).
- ↑ Personnel increases due to employee salary increases, increases in the County's cost for employee health insurance, and adjustments to retirement contributions based on current actuarial projections. Additional increases result from the addition of staffing for the following revenue supported activities:
 - Conversion of revenue-supported gymnastics and aquatics class staff from temporary to permanent status (\$207,355, 11.22 FTEs, decrease of 12.27 temporary FTEs);
 - Conversion of revenue-supported competitive gymnastics and aquatics team staff from temporary to permanent status (\$65,455, 9.78 FTEs, decrease of 8.84 temporary FTEs);
 - Increased capacity in facilities scheduling and coordination (\$46,750, 1.12 temporary FTEs);
 - Increased capacity in Youth and Family Programs (\$37,250, 0.62 temporary FTEs); and
 - Increased capacity in teen programs (\$10,625, 0.22 temporary FTEs).

Personnel increases are partially offset by reduced temporary staffing in a variety of DPR programs (\$23,236, 0.32 temporary FTEs).

- ↑ Non-personnel increases primarily due to additional increased capacity in sports programs (\$19,550), cooperative playgroups (\$1,710), age-based operations (\$8,500), various other revenue producing programs (\$60,488), contractual increases related to a new GIS based Work Order Management System (\$106,000), and non-discretionary contractual increases (\$224,522). These increases are partially offset by adjustments to the gymnastics and aquatics teams' projected expenses (\$3,699), and adjustments to the annual expense for maintenance and replacement of County vehicles (\$30,173).
- ↑ Revenue increases primarily due to increased capacity in gymnastics and aquatics classes (\$261,955), increased fees to accommodate the competitive teams' staffing conversion to permanent staff (\$71,799), increased capacity in revenue-producing programs (\$35,600), increased capacity in outdoor facility rentals (\$55,000), increased capacity in cooperative playgroups (\$65,835), increased capacity in teen programs (\$12,500), and increased capacity in sports programs (\$26,000). These increases are partially offset by a decreased capacity in camps (\$20,000).
 - The decrease in other revenue is offset by an increase in fee revenue by the same amount due to an accounting adjustment relating to how the other revenue was reported in the Supplemental Fees Program Line of Business (\$33,000).
 - Fee increases in the gymnastic and aquatics competitive team programs were done in accordance with DPR agreements with the booster clubs, which sets fees at the 100 percent cost recovery level. Any fee increases are attributed to additional personnel costs for staff specifically devoted to each of the respective teams.

DEPARTMENT OF PARKS AND RECREATION
DEPARTMENT BUDGET SUMMARY

DEPARTMENT FINANCIAL SUMMARY

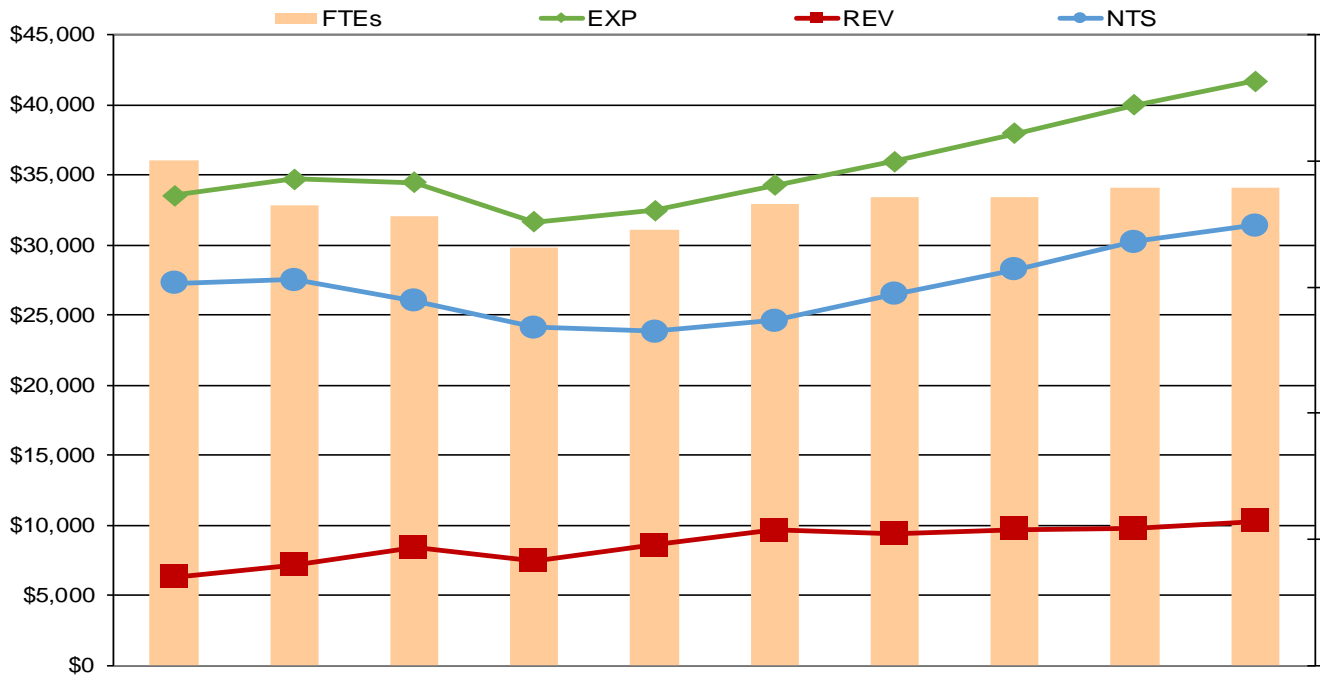
	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$26,875,779	\$28,694,433	\$30,025,021	5%
Non-Personnel	11,098,342	11,312,899	11,682,380	3%
Subtotal	37,974,121	40,007,332	41,707,401	4%
Intra-County Charges	-	(30,245)	(30,245)	-
Total Expenditures	37,974,121	39,977,087	41,677,156	4%
Fees	9,330,619	9,420,073	9,971,762	6%
Grants	103,233	115,468	115,468	-
Other	272,111	223,631	190,631	-15%
Total Revenues	9,705,963	9,759,172	10,277,861	5%
Net Tax Support	\$28,268,158	\$30,217,915	\$31,399,295	4%
Permanent FTEs	249.75	259.61	280.11	
Temporary FTEs	121.16	119.43	98.96	
Total Authorized FTEs	370.91	379.04	379.07	

Expenses by Line of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Departmental Management and Leadership	\$7,056,029	\$7,009,808	\$7,326,476	5%
Urban Agriculture and Consumer Education	211,538	230,577	266,684	16%
Planning, Design, and Construction Management	1,035,237	1,016,204	1,109,148	9%
Park Management and Construction	8,350,478	8,753,972	9,029,324	3%
Forestry and Landscaping	3,001,744	3,065,605	3,223,062	5%
Conservation and Interpretation	988,914	1,039,179	1,072,763	3%
Facilities Coordination and Operations	5,705,587	5,831,561	6,016,764	3%
Youth and Family Programs	1,524,125	1,756,443	1,812,971	3%
Teen Programs	944,668	1,021,574	1,075,576	5%
Senior Adult Programs	1,541,596	1,847,572	1,870,780	1%
Therapeutic Recreation Programs	635,849	789,087	844,122	7%
Program Resources	1,022,970	1,296,587	1,304,417	1%
Classes, Sports, and Camps	1,305,905	1,346,317	1,351,644	-
Supplemental Fees	4,649,481	4,972,601	5,373,425	8%
Total Expenditures	\$37,974,121	\$39,977,087	\$41,677,156	4%

DEPARTMENT OF PARKS AND RECREATION
TEN-YEAR HISTORY

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP	\$33,558	\$34,712	\$34,437	\$31,625	\$32,469	\$34,273	\$35,939	\$37,974	\$39,977	\$41,677
REV	\$6,303	\$7,214	\$8,422	\$7,507	\$8,616	\$9,672	\$9,430	\$9,706	\$9,759	\$10,278
NTS	\$27,255	\$27,498	\$26,015	\$24,118	\$23,853	\$24,601	\$26,509	\$28,268	\$30,218	\$31,399
FTEs	400.50	364.95	355.79	330.97	345.91	365.86	371.22	370.91	379.04	379.07

*Note that in FY 2012, Cultural Affairs, Cultural Affairs' Supplemental Fee Programs, and Artisphere were transferred to Arlington Economic Development (AED).

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ The County Board eliminated three vacant positions (Tree Maintenance Worker, Programmer, Recreation Assistant III; 3.0 FTEs, \$161,288). 	(3.0)
	<ul style="list-style-type: none"> ▪ The County Board reduced fees associated with hourly swimming pool rental and lane rental (\$6,927). 	
	<ul style="list-style-type: none"> ▪ The County Board added one-time funds for arts challenge grants (\$25,000) and for arts marketing efforts (\$35,000). 	
	<ul style="list-style-type: none"> ▪ There is a service reduction eliminating staff for the lining of athletic fields (2.75 FTEs, \$70,000) (Note: \$70,000 savings is offset by a one-time \$30,000 purchase of equipment for field lining; on-going savings after FY 2009 is projected to be \$100,000). 	(2.75)
	<ul style="list-style-type: none"> ▪ Decrease in FTEs due to the elimination of 3.0 unfunded FTEs in the Supplemental Fees Program. 	(3.0)
	<ul style="list-style-type: none"> ▪ Non-personnel expenditure increases (\$721,053) primarily includes: utility cost (\$39,851) based on anticipated adjustments; non-discretionary contractual increases for mowing (\$20,394), park restroom cleaning contract (\$6,362), Senior Adult newsletter printing and graphics (\$6,133); and rent increases for the Rosslyn Spectrum Theatre (\$13,082), the Ellipse Arts Center (\$3,045), Culpepper Gardens (\$2,131), and joint-use facilities with Arlington Public Schools (\$38,745); County vehicle charges (\$57,491); gasoline (\$9,394); telephone charges (\$23,385); operating equipment for athletic field lining (\$33,689); Gypsy Moth spraying (\$74,000); and Four Mile Run trail maintenance (\$14,000). There is also an increase to non-personnel expenses in support of the Rosslyn BID (\$133,103), and operating expenses for the Supplemental Fees program to offer additional programs and classes (\$212,346) for which expenses will be offset by revenue. 	
	<ul style="list-style-type: none"> ▪ Increase in Intra-County Chargeback (\$152,769) is primarily due to increases in the Rosslyn BID (\$141,191) and Neighborhood Conservation Program. ▪ Increase in fee revenues (\$633,268) is primarily due to fee increases for preschool and summer camp programs, sports teams, facility rentals, fitness memberships, and recreation and leisure programs offered through the Supplemental Fees Program. ▪ Grant revenue increases (\$17,146) are primarily the result of an increase to the senior adult nutrition reimbursement grant. 	
FY 2010	<ul style="list-style-type: none"> ▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$149,849). 	
	<ul style="list-style-type: none"> ▪ The County Board approved increasing the age from 55 to 62 for Senior discounts for DPRCR general recreation programs, generating \$30,600 in new revenue. 	
	<ul style="list-style-type: none"> ▪ Fee revenue increases (\$398,950) included fees increase for camps, fitness memberships, field rental, supplemental fee programs, preschool, pool memberships, and cultural event ticket surcharges. Increases also include funds generated from the change to age eligibility for Senior discounts (mentioned above) and funds to be raised by the community to support 	

Fiscal Year	Description	FTEs
	Gulf Branch Nature Center (\$10,000). Revenue increases were partially offset by the elimination of the skate park fee (\$40,992), the elimination of four camps including Teen Patahontas and Camp Patahontas, the lower estimate of plan reviews related to Chesapeake Bay Compliance and lower estimates of contributions from various senior nutrition sites.	
	<ul style="list-style-type: none"> ▪ Increase in non-personnel expenditures for contractual obligations included: joint-use facilities with Arlington Public Schools budget from \$417,722 to \$433,990 (\$16,268), the Culpepper Senior Center rent budget from \$66,712 to \$69,848 (\$3,136), mowing services (\$22,764). These contract increases were offset by the elimination of FY 2009 one-time funding for arts marketing (\$35,000), and a \$110,239 reduction related to services provide for the Rosslyn Business Improvement District, primarily for public art projects. Other non-personnel increases included: electricity, gas, and water/sewer budgets increased based on FY 2008 actual consumption and anticipated utility rate increases (\$157,200); and rental charges for County owned vehicles to the Auto Fund increased \$88,509. ▪ Personnel expenses included one-time funding for an overstrength Planner position (\$78,582) to reduce the backlog of DPRCR projects not covered by capital funds. ▪ Eliminated one out of four park manager positions (\$99,492, 1.0 FTE). (1.00) ▪ Reduced personnel overtime budget from \$131,669 to \$111,669 (\$20,000) in Park Management and Construction. ▪ Reduced park trash pick-up budget from \$168,949 to \$87,659 (\$81,290 combined total). Eliminated one out of three Trades Worker III positions (\$33,477, 1.0 FTE). Reduced seasonal temporary employees (\$17,813, 0.50 temporary FTE), trash truck (\$7,500), and fuel (\$22,500). (1.50) ▪ Reduced construction and maintenance budget from \$175,570 to \$45,570 (\$130,000). Delayed repaving two tennis courts and other planned maintenance projects. ▪ Reduced operating supplies budget from \$362,379 to \$337,379 (\$25,000) in Park Management and Construction. ▪ Reduced current county-wide mowing cycle of 29 annual cuttings to 24, reducing mowing contract budget from \$584,260 to \$482,526 (\$101,734). ▪ Reduced park restroom cleaning budget from \$160,000 to \$114,275 (\$45,725) by closing most park restrooms during the winter months. ▪ Eliminated Jail Industries contract budget of \$62,655. ▪ Eliminated one Tree Maintenance Worker position (\$49,505, 1.0 FTE). (1.00) ▪ Reduced annual flower budget from \$41,900 to \$1,900 (\$40,000). ▪ Reduced new tree planting budget from \$309,888 to \$249,888 (\$60,000). ▪ Reduced Smartscape landscaping supplies for the RCB corridor (mulching, plantings, fertilizer) from \$34,000 to \$20,000 (\$14,000). ▪ Reduced temporary park ranger staff (\$60,061, 1.50 temporary FTEs). (1.50) ▪ Eliminated one Natural Resources Specialist position (\$101,459, 1.0 FTE and .30 temporary FTE) at the Gulf Branch Nature Center and reduced operating hours and temporary staff. The Board added revenue (\$10,000) to be raised by the community. (1.30) 	

DEPARTMENT OF PARKS AND RECREATION
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
	▪ Eliminated Conservation and Interpretation Unit Manager position (\$75,416, 1.0 FTE).	(1.00)
	▪ Reduced recreation center operating hours (\$255,962, 3.50 FTE)	(3.50)
	▪ Reduced temporary staffing (\$52,744, 1.50 temporary FTEs) at athletic facilities during the spring, fall, and winter seasons, which reduced monitors from \$153,762 to \$101,018.	(1.50)
	▪ Eliminated skate park monitoring except for peak use times (\$59,729, 1.00 permanent FTE eliminated, 0.30 temporary FTE added). There is an anticipated revenue loss of \$40,992 from elimination of the skate park fee.	(0.70)
	▪ Reduced cell phones and blackberries budget from \$9,136 to \$4,376 (\$4,760) in Facilities Coordination and Operations.	
	▪ Reduced equipment budget from \$101,205 to \$51,205 (\$50,000) in Facilities Coordination and Operations.	
	▪ Eliminated giveaways distributed by the entire Sports and Recreation Division (\$10,000) and in Department Administration (\$10,000).	
	▪ Reduced the employee training budget for the entire Sports and Recreation Division from \$22,976 to \$12,976 (\$10,000).	
	▪ Reduced the use of consultants for employee training for the entire Sports and Recreation Division from \$30,100 to \$20,100 (\$10,000).	
	▪ Reduced four out of more than 80 summer camps (includes Teen and Camp Patahontas), savings of \$77,297 (includes \$62,297 for 1.75 temporary FTEs). There is an anticipated revenue loss of \$61,991, for a total net savings of \$15,306.	(1.75)
	▪ Restructured summer specialty visits to reduce the use of temporary employees (\$4,000, 0.10 temporary FTE) from \$119,228 to \$115,228.	(0.10)
	▪ Reduced the number of summer field trips and lowered the payment to Arlington Public Schools for the use of the buses; the budget is reduced from \$50,975 to \$41,587 (\$9,388).	
	▪ Reduced the Street Theater program budget from \$60,000 to \$13,000 (includes \$29,599 for 0.80 temporary FTE) (\$47,000)	(0.80)
	▪ Reduced training for summer camp directors from \$55,363 to \$53,486 (\$1,877, 0.05 temporary FTE).	(0.05)
	▪ Reduced Community Arts temporary staff (\$9,945, 0.30 FTE) providing arts training and lending services; the budget is reduced from \$75,140 to \$65,195.	(0.30)
	▪ Reduced temporary staff (\$8,106, 0.20 temporary FTE) for senior walking club; the budget is reduced from \$18,430 to \$10,324	(0.20)
	▪ Eliminated Therapeutic Recreation-Prevention Intervention morning summer camp transportation (\$16,376).	
	▪ Reduced temporary staffing (\$8,242, 0.25 temporary FTE) by moving basketball games from school locations to County community centers.	(0.25)
	▪ Reduced contractual costs from \$50,000 to \$37,190, related to APS custodial overtime expenses incurred for basketball games (\$12,810).	
	▪ Eliminated theater technician position (\$66,884, 1.0 FTE) designated to the Costume Shop.	(1.00)

DEPARTMENT OF PARKS AND RECREATION
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Reduced personnel overtime expenses in the Cultural Development unit (\$25,000), Park Management and Construction (\$20,000) and in Department administration (\$5,544). ▪ Reduced Lubber Run Amphitheatre summer programs by \$6,000 (including 0.10 temporary FTE). ▪ Reduced artists' fees for public performances from \$32,000 to \$12,000. ▪ Eliminated Ellipse Arts Center rent (\$113,233). ▪ Eliminated all visual arts (\$20,000) and arts education (\$5,000) programs' budgets. ▪ The Planet Arlington World Music Festival held annually in September is eliminated (\$150,000). The budget for this event is found in Non-Departmental, although the program was administered and executed by the Cultural Affairs Division of DPRCR. ▪ Eliminated a part-time programmer position (\$45,130, 0.50 FTE) in Public Art. (0.50) ▪ Eliminated Administrative Assistant position (\$69,575, 1.0 FTE) in Park Planning, Design and Construction Management. (1.00) ▪ Eliminated Design Technician position (\$71,384, 1.0 FTE) in Park Planning, Design and Construction Management. (1.00) ▪ Reduced non-personnel discretionary spending from \$14,335 to \$4,335 (\$10,000) in Park Planning, Design and Construction Management. ▪ Eliminated the Deputy Director position (for a partial year, after the retirement of the incumbent) and a Management Specialist position (\$110,646, 2.0 FTEs). (2.00) ▪ Reduced recreation art studios' temporary employee budget from \$26,534 to \$14,444 (\$12,090, 0.30 temporary FTE). (0.30) ▪ <i>Includes the transfer of positions to the Arlington Public Schools for operation of the swimming pools, approved as an FY 2010 supplemental appropriation.</i> (15.20) ▪ <i>Includes positions added for the Cultural Center as part of FY 2009 closeout.</i> 2.00 	
FY 2011	<ul style="list-style-type: none"> ▪ The County Board added \$30,000 of one-time funds for challenge grants to local arts organizations. ▪ The County Board added \$10,000 of one-time funds (as a one-for-one challenge grant) and \$18,000 of ongoing funds to support the non-profit organization Sister Cities International. ▪ The County Board added \$12,000 in funding for contractual cleaning services to enable restrooms serving parks and athletic fields to be open for an additional four weeks annually, partially restoring a budget cut in FY 2010. ▪ The County Board added \$12,000 in personnel (0.20 permanent FTE) for tree planting activities. This addition is to mitigate the reassignment of staff from the tree planting program to invasive species program, and allows the County to replace all trees lost during the year. 0.20 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ The County Board adopted new fees for the summer program Junior Jam (\$6,500) and afterschool programs (\$83,606). The County Board also adopted a new youth sports affiliate group assessment, with the revenue (\$130,000) to be used for capital costs for maintenance and replacement of athletic fields and/or scholarships for youth sports. ▪ Revenue increased due to the addition of income related to the Artisphere and the Courthouse farmers market, and due to increased fees for camps, preschool, summer fun camps, the rental of County facilities, and supplemental fee programs. Grant revenue increased due to the projected reimbursement for senior adult meals. Intra-county charges increased due to additional services provided to the Rosslyn Business Improvement District. 	
	<ul style="list-style-type: none"> ▪ Consolidated the Athletic Field Maintenance and the Park Management units. Eliminated one supervisor position and one of the seven Trades Worker III positions (\$185,107, 2.0 FTEs). ▪ Reduced contracted mowing along the I-66 trail. Eliminate mowing during April, October and November; mow only from May to September (\$5,000). ▪ Reduced current operating hours of the County's three Spray Parks beginning the summer of 2010 to achieve a 50 percent (\$20,000) savings in water cost. 	(2.0)
	<ul style="list-style-type: none"> ▪ Reduced Urban Operations Initiative efforts along the Rosslyn-Ballston (RB) corridor by eliminating four of seven Senior Trades Worker positions (\$219,022, 4.0 FTEs). ▪ Turned off ornamental fountains in Gateway Park and eliminated contracted service of fountains (\$10,000). 	(4.0)
	<ul style="list-style-type: none"> ▪ Eliminated one of seven Trades Worker III positions (\$39,156, 1.0 FTE) in the Landscape Unit. ▪ Reduced annual tree planting on County property from 1,080 trees to 600, replacing trees lost but not increasing the number of trees (\$120,000). ▪ Reassigned invasive plant control program to existing County staff and eliminate the contract with Virginia Cooperative Extension (VCE) (\$65,799). An existing County staff member associated with tree planting (reduced above) will be reassigned to recruit and coordinate volunteers, conduct educational outreach/training, and oversee County's control efforts. ▪ Eliminated contracted herbicide spraying of curbs, gutters and sidewalks (\$13,000). ▪ Discontinued the annual "Trout Stocking" program in Four Mile Run (\$5,954). 	(1.0)
	<ul style="list-style-type: none"> ▪ Eliminated all temporary staffing (\$27,182, 0.7 temporary FTE), at Long Branch and Gulf Branch Nature Centers and reduced operating supplies (\$6,029). ▪ Eliminated the Arlington Mill Center Manager position (\$60,512, 1.0 FTE). ▪ Eliminated facility operation funding for the Lee Community Center (\$43,596, 1.22 temporary FTEs). ▪ Eliminated staffing at Powhatan Skate Park (\$21,816 0.70 temporary FTE). 	(0.70) (1.0) (1.22) (0.70)

DEPARTMENT OF PARKS AND RECREATION
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Reduced office/operating supplies and operating equipment in the Sports and Recreation Division from \$397,505 to \$251,005 (\$146,500). ▪ Eliminated Elementary Afterschool Program at Gunston Middle School (\$40,136, 1.12 temporary FTE; \$6,587 non-personnel). (1.12) ▪ Eliminated County staff operation of winter and spring holiday camps for elementary school age children (\$7,010, 0.2 temporary FTE; \$1,300 non-personnel). Camp revenue will be reduced by \$6,051. (0.20) ▪ Eliminated a Teen Programmer position (\$81,409, 1.0 FTE). (1.0) ▪ Reduced Junior Jam summer programs from nine to seven locations (\$17,700, 0.50 temporary FTE and \$1,000 non-personnel). (0.50) ▪ Eliminated two temporary positions at teen afterschool programs (location TBD) and consolidate with existing staff positions (\$23,880, 0.67 temporary FTE). (0.67) ▪ Reduced staffing for walking groups at Culpepper Gardens, Walter Reed and Lee Centers (\$9,763, 0.25 temporary FTE). (0.25) ▪ Reduced Senior Center Adult Transportation (SCAT) from \$39,000 to \$23,000 (\$16,000). ▪ Eliminated stipends (\$45,000) for affiliate youth sports groups in an effort to shift costs away from the general public and towards the specific user groups who benefit from the services. ▪ Eliminated Prevention Specialist Coordinator position (\$63,725, 1.0 FTE). (1.0) ▪ Reduced overtime for events and performances in the Cultural Affairs Division from \$23,725 to \$18,725 (\$5,000). ▪ Reduced equipment expenses in the Cultural Affairs Division from \$8,000 to \$3,000 (\$5,000). ▪ Reduced operating supplies in the Cultural Affairs Division from \$58,500 to \$33,500 (\$25,000) and artist fees from \$16,000 to \$6,000 (\$10,000). ▪ Reduced arts grants to local organizations from \$279,100 to \$249,100 (\$30,000). ▪ Eliminated Lubber Run Amphitheatre summer programs (\$10,000). ▪ Reduced contracted services and materials and supplies spending from \$12,835 to \$1,500 (\$11,335) in Parks Planning and Design. ▪ Eliminated the Administrative Assistant VI position (\$71,495, 1.0 FTE). (1.0) ▪ Reduced support of Northern Virginia Conservation Trust (NVCT) from \$150,000 to \$120,000 (\$30,000). ▪ Reduced County's annual cash contribution to Virginia Cooperative Extension (VCE) by 10 percent (\$10,390). ▪ Seven new limited term positions (\$505,480, 7.0 FTEs) were added to run Artisphere. These positions were fully supported by earned income, not tax support. 7.0 	
FY 2012	<ul style="list-style-type: none"> ▪ The County Board added a Natural Resources Manager to implement the Natural Resources Management Plan (1.0 permanent FTE, \$99,492). 1.0 ▪ The County Board restored Friday night operating hours at the Lubber Run Community Center (0.20 temporary FTE, \$8,200). 0.20 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ The County Board restored seasonal programming at Lubber Run Amphitheatre and other locations with \$20,000 of on-going funding and \$25,000 of one-time funding (0.25 FTE, \$45,000). 	0.25
	<ul style="list-style-type: none"> ▪ The County Board restored park and tree maintenance funding, which will also help with snow removal efforts (3.0 permanent FTEs, \$152,614). 	3.0
	<ul style="list-style-type: none"> ▪ The County Board restored winter hours for twelve park restrooms (\$34,508). 	
	<ul style="list-style-type: none"> ▪ The County Board restored park operating repairs for parks and outdoor facilities including tennis/basketball courts, kiosks, shelters, and walkways (\$130,000). 	
	<ul style="list-style-type: none"> ▪ The County Board provided one-time funding for tree planting (\$90,000). 	
	<ul style="list-style-type: none"> ▪ The County Board provided additional one-time funding of Artisphere which decreased revenue (\$183,094) and increased expenses (\$316,906). 	
	<ul style="list-style-type: none"> ▪ The County Board approved a one percent one-time lump sum payment for employees at the top step. 	
	<ul style="list-style-type: none"> ▪ 4.5 FTEs (3.0 permanent and 1.5 temporary FTEs, \$158,529) were reallocated from Non-Departmental for the maintenance of the new Long Bridge Park Phase I Outdoor facility, which is projected to open in the fall of 2011. 	4.5
	<ul style="list-style-type: none"> ▪ Non-personnel increased primarily due to one-time equipment (\$58,905) and maintenance costs (\$167,205) for Long Bridge Park Phase I Outdoor facility; Virginia Highlands Park maintenance (\$6,000); Parks and Natural Resources non-discretionary contractual increases for mowing, park restroom cleaning, irrigation and fence repairs, herbicide and pesticide treatments, tree pruning, and stump removal (\$19,549); Therapeutic Recreation Program classes in Supplemental Fees (\$5,000); Rosslyn Spectrum utilities (\$13,565); Artisphere ticketing service contract for box office operations (\$115,000); and Artisphere scheduling software hosting and maintenance (\$21,000). These increases were partially offset by removal of one-time arts challenge grant funding from FY 2011 (\$30,000) and one-time support to the non-profit organization Sister Cities International (\$10,000). 	
	<ul style="list-style-type: none"> ▪ Fee revenues increased primarily due to new synthetic turf field rentals at Long Bridge Park (\$155,143); increased fees for preschool, elementary after school, most summer camps, rental fees for the use of County facilities, Senior Adult Registration fee, and Farmers' Market (\$120,152); and supplemental fees increases in recreation and leisure program fees in order to recover full projected direct costs and an expected increase in participation levels in these programs (\$142,241). These increases were partially offset by changes in the community fitness membership, some camp and sports league revenues based on historic data (\$105,269) as well as the conversion of some camp programs to contract camps (\$13,342) and elimination of holiday therapeutic recreation camps (\$19,393). 	
	<ul style="list-style-type: none"> ▪ Other revenues decreased due to a scheduled reduction in the amount provided to Artisphere by the Rosslyn BID for direct support of center operations (\$185,000), offset by an increase in gifts and donations supporting Artisphere (\$50,000). 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ <i>Cultural Affairs, Cultural Affairs' Supplemental Fee Programs, and Artisphere were transferred to Arlington Economic Development (expense \$5,284,614, revenue \$1,883,658).</i> 	(33.77)
FY 2013	<ul style="list-style-type: none"> ▪ The County Board added funding to restore some weekend hours at Long Branch (\$13,000) and Gulf Branch (\$13,000) nature centers. ▪ The County Board added one-time funding for invasive plant removal (\$100,000). ▪ The County Board added one-time funding for additional tree watering (\$40,304). ▪ The County Board added one-time funding for tree planting (\$52,500). ▪ The County Board added funding for the Northern Virginia Conservation Trust (\$4,500). ▪ Increased funding for a full year of operation for Long Bridge Park (\$76,470), partially offset by the removal of one-time equipment for Long Bridge Park Phase I Outdoor facility (\$58,905). Fee revenue increases for an adjustment for full-year's synthetic turf field rentals for Long Bridge Park (\$4,143). ▪ Addition of a Fourth of July event at Long Bridge Park (\$63,285 in personnel and non-personnel expenses, 0.60 temporary FTE). ▪ Added personnel and non-personnel expenses for new and renovated facilities including Penrose Square, James Hunter Park and Community Canine Area, Barcroft #6 Baseball Field, and Nauck Town Square (\$177,610, 2.20 temporary FTEs). ▪ Increased maintenance costs related to picnic shelter rental facilities added during FY 2011 (\$13,564, 0.30 temporary FTE), offset by increased revenue based on FY 2011 actuals (\$30,000). ▪ Increase to the Sports and Recreation base budget for transportation's bus driver (\$25,592, 0.70 temporary FTE), offset by increased revenue (\$26,000). ▪ Increase to Supplemental Fees Program's budget for classes and programs to bring the budget in line with actual activity (\$605,469, 1.0 permanent FTE and 8.30 temporary FTEs), offset by an increase in revenue (\$756,170). ▪ Additional funding for vehicle fuel (\$40,600). ▪ Non-discretionary contractual increases (\$100,813). ▪ Removal of one-time FY 2012 funding for tree planting (\$90,000). ▪ Additional on-going (\$5,000) and one-time (\$25,500) funding for the Out-of-School program implemented in coordination with Arlington Public Schools. ▪ Decrease in County vehicle charges (\$41,466). ▪ Increased revenue due to higher fees for preschool programs (\$9,576), summer camps (\$28,041), Junior Jam (\$832), and sports leagues (\$7,887). ▪ Increased revenue due to an increase in the number of Site Plan reviews 	<p>0.46</p> <p>1.38</p> <p>0.60</p> <p>2.20</p> <p>0.30</p> <p>0.70</p> <p>9.30</p>

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> based on FY 2011 (\$24,905). ▪ Decreased credit card fees (\$70,000). ▪ Decreased revenue due to fewer community fitness memberships (\$47,836). ▪ Decreased revenue due to lower participation in group exercise classes (\$114,634). ▪ Increased grant revenues due to higher Senior Adult congregate meal donations (\$27,567). 	
FY 2014	<ul style="list-style-type: none"> ▪ The County Board added ongoing funding for a departmental Deputy Director (\$128,402). ▪ The County Board added one-time funding for invasive plant removal (\$100,000). ▪ The County Board added ongoing funding for tree planting (\$22,500). ▪ The County Board added ongoing funding for tree watering (\$40,304). ▪ The County Board adopted a new Senior Golf program fee to fully recover the cost of the senior golf program coordinator temporary position (\$8,795). ▪ Addition of partial year funding for the new Arlington Mill Community Center (\$910,452 personnel; \$570,562 non-personnel; \$94,911 revenue). ▪ Increased funding for maintenance at Long Bridge Park for amenities no longer under warranty (\$6,961 personnel; \$114,006 non-personnel). ▪ Addition of operating expenses for the new Washington-Lee softball field (\$39,615 personnel; \$36,741 non-personnel) and revenue as a reimbursement of operating expenses from Arlington Public Schools for their use of the field (\$45,000). ▪ Addition of maintenance funding for the new sprayground at Virginia Highlands (\$35,500). ▪ Adjustment to fully capture TEAM programming in the teen line of business (\$55,372 personnel; \$36,628 non-personnel; \$92,000 revenue) ▪ Adjustment to fully capture sports programming within that line of business (\$405,100 non-personnel; \$483,070 revenue). ▪ Removal of FY 2013 one-time funding including tree watering (\$40,304), invasive plant removal (\$100,000), tree planting (\$52,500), and the out of school time survey (\$25,500). ▪ Non-discretionary contractual increases (\$28,180). ▪ Increased County vehicle charges (\$2,233). ▪ Increased field rental (\$31,818) and community center rental (\$58,000) revenue due to increased usage. ▪ Increased the tennis court rental fee from \$5 per hour to \$10 per hour (\$15,195) and increased the synthetic field rental fee of \$5 per hour for residents and \$10 per hour for non-residents (\$15,093). ▪ Adjustments to program revenue based on expected increases in participation including the gymnastics programs (\$115,083) and swimming programs (\$92,805), partially offset by decreases in fitness memberships 	<p>1.0</p> <p>1.38</p> <p>20.40</p> <p>0.02</p> <p>0.50</p> <p>1.44</p> <p>(1.38)</p>

Fiscal Year	Description	FTEs
	<p>(\$60,263) and judo and martial arts programs (\$40,730) due to lower participation.</p> <ul style="list-style-type: none"> ▪ Increased grant revenue due to an increase of I-66 Bike Trail Reimbursement from the State (\$15,000), partially offset by a decrease in congregate meals revenue (\$2,405). ▪ Reduced the department-wide electricity budget (\$120,000). ▪ Reduced the Parks and Natural Resources division's fleet by two vehicles (\$12,000). ▪ Closed fifteen park restrooms between November 15 and March 15 (\$42,600). ▪ Increased trail permit fees from \$50 to \$150 (\$4,500). ▪ Eliminate full funding for one of three Trades Worker III Landscaping positions (\$72,792). ▪ Reduced landscaping and forestry supplies (\$7,000). ▪ Moved the tree distribution program (\$11,000) to the Tree Canopy Fund. ▪ Created a new rental Bocce court fee at \$10 per hour (\$3,000). ▪ Increased grass field rentals by \$5 per hour for residents and \$10 per hour for non-residents (\$17,200). ▪ Hold the Recreation Supervisor for Preschool Programs, the Planning Team Supervisor, and one Management and Budget Specialist position vacant for six months (\$185,434). ▪ Eliminated the County-wide Halloween party (\$1,149 personnel; \$1,300 non-personnel). ▪ Eliminated the Area Manager position in Program Resources (\$132,886). ▪ Transferred the management of the Arlington Sports Camp to a contractor due to low enrollment (\$44,103 personnel; \$3,372 non-personnel; \$35,500 revenue) ▪ Established a \$100 per team adult league field assessment fee with proceeds dedicated to the Field Fund (\$50,800). ▪ Eliminated the subsidy to the Macedonia Baptist Church for community swim at their pool (\$10,500). ▪ Reduced the consulting budget for web support (\$6,000). ▪ Established a \$20 program cancellation fee for any participant requesting a refund (\$36,000). ▪ Increase the non-resident fee for Enjoy Arlington classes from \$10 to \$20 (\$16,400). 	(1.0)
		(0.03)
		(1.0)
		(1.38)
FY 2015	<ul style="list-style-type: none"> ▪ The County Board added one-time funding for snow removal (\$390,900) and tree planting (\$34,500). ▪ Transferred the management and administration activities of all divisions to Departmental Management and Leadership in order to show the overall cost of management in a central line of business, with no change in net tax support. ▪ Adjusted fee revenue to account for revenue formerly directed to 	

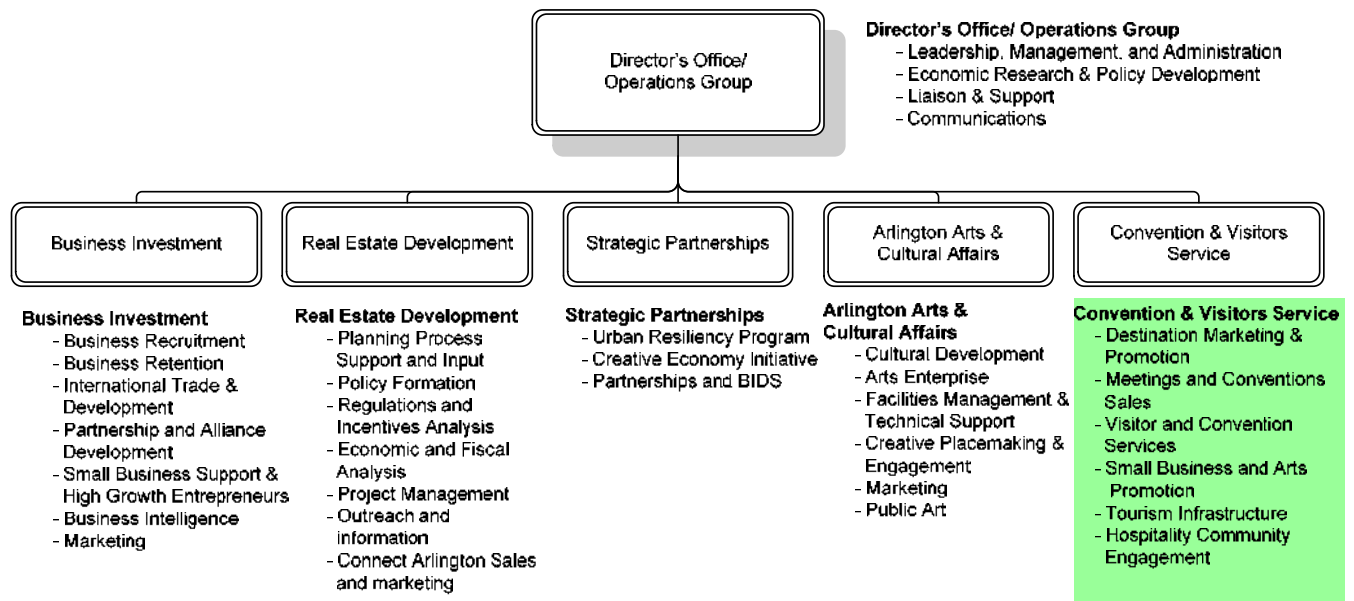
DEPARTMENT OF PARKS AND RECREATION
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
	\$41,300 revenue).	
	<ul style="list-style-type: none"> ▪ Added expenses and revenue related to increased capacity in supplemental fees programs (\$287,738 personnel; \$279,751 non-personnel; \$644,914 revenue). 	4.41
FY 2016	<ul style="list-style-type: none"> ▪ The County Board reduced funding for Urban Agriculture (\$80,000) and eliminated ongoing support for the Kids in Action after school program (\$186,020 personnel, 4.71 temporary FTEs; \$36,142 non-personnel; \$63,746 revenue). 	(4.71)
	<ul style="list-style-type: none"> ▪ The County Board swapped ongoing (\$66,250) for one-time (\$66,250) funds for tree planting, and included one-time funding to provide Kids in Action support as the program is transitioned from DPR to APS during FY 2016 (\$36,681 personnel, 0.60 temporary FTEs). 	0.60
	<ul style="list-style-type: none"> ▪ Added a revenue-supported Aquatics program position (\$73,536, 1.0 FTE; \$73,536 revenue). 	1.00
	<ul style="list-style-type: none"> ▪ Added expenses and revenue related to increased capacity in revenue producing programs (\$127,035 personnel, 2.19 temporary FTEs; \$86,378 non-personnel; \$146,031 revenue). 	2.19
	<ul style="list-style-type: none"> ▪ Added youth and adult tournament offerings in flag football and basketball (\$700 personnel, 0.20 temporary FTEs; \$5,300 non-personnel; \$33,000 revenue). 	0.20
	<ul style="list-style-type: none"> ▪ Added expenses for the year-round operations at Arlington Mill Community Center (\$75,156 personnel, 2.10 temporary FTEs; \$32,593 non-personnel) and Rocky Run (\$12,890). 	2.10
	<ul style="list-style-type: none"> ▪ Increased fee revenue for Senior Adult Fitness Memberships related to the change in the membership offering from limited fitness center privileges to full fitness center privileges (\$40,000). 	
	<ul style="list-style-type: none"> ▪ Decreased revenue related to an adjustment to the fee-setting model for the gymnastics and swim programs - both team and class offerings (\$136,722). 	
	<ul style="list-style-type: none"> ▪ Decreased revenue due to an adjustment in estimates based on actual revenue from prior years (\$57,008). 	
	<ul style="list-style-type: none"> ▪ Decreased temporary personnel funding for community centers now that all community centers will be closed on County holidays (\$33,180, 0.80 temporary FTEs). 	(0.80)
	<ul style="list-style-type: none"> ▪ Decreased use of temporary funding due to operational efficiencies in Parks and Natural Resources division (\$40,221, 0.89 temporary FTEs). 	(0.89)
	<ul style="list-style-type: none"> ▪ Removed one-time funding for snow removal trail equipment (\$309,900) and tree planting (\$30,000). 	
FY 2017	<ul style="list-style-type: none"> ▪ The County Board added ongoing funding for Trail Maintenance (\$116,580 non-personnel). 	
	<ul style="list-style-type: none"> ▪ Removed one-time funding for the Elementary After-School Program (\$36,681, 0.60 temporary FTEs). 	(0.60)
	<ul style="list-style-type: none"> ▪ Added expenses, personnel, and fee revenue in various revenue producing programs (\$40,259 personnel, 0.37 temporary FTEs; \$45,250 	0.37

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ The County Board reduced mowing contractual services (\$50,000). 	
	<ul style="list-style-type: none"> ▪ Converted revenue-supported gymnastics and aquatics class staff from temporary to permanent status (\$207,355 personnel; conversion of 12.27 temporary FTEs to 11.22 FTEs; \$261,955 revenue). 	(1.05)
	<ul style="list-style-type: none"> ▪ Converted revenue-supported gymnastics and aquatics team staff from temporary to permanent status (\$65,455 personnel; conversion of 8.84 temporary FTEs to 9.78 FTEs; \$71,799 revenue), partially offset by adjustments to projected non-personnel expenses (\$3,699). 	0.94
	<ul style="list-style-type: none"> ▪ Increased capacity, personnel, and fee revenue in facilities scheduling and coordination (\$46,750 personnel; 1.12 temporary FTEs; \$55,000 revenue) 	1.12
	<ul style="list-style-type: none"> ▪ Increased capacity, personnel, non-personnel and fee revenue in Youth and Family Programs (\$37,250 personnel; 0.62 temporary FTEs; \$1,710 non-personnel; \$65,835 revenue). 	0.62
	<ul style="list-style-type: none"> ▪ Increased capacity, personnel and fee revenue in teen programs (\$10,625 personnel; 0.22 temporary FTEs; \$12,500 revenue). 	0.22
	<ul style="list-style-type: none"> ▪ Decreased capacity in a variety of DPR programs (\$23,236 personnel; 0.32 temporary FTEs), increased capacity in various revenue producing programs (\$60,488 non-personnel), and increased fee revenue (\$35,600), offset by reduced revenue due to a decreased capacity in camps (\$20,000). 	(0.32)
	<ul style="list-style-type: none"> ▪ Increased capacity in sports programs and fee revenue (\$19,550 non-personnel; \$26,000 revenue). 	
	<ul style="list-style-type: none"> ▪ Increased capacity in age-based programs (\$8,500 non-personnel). 	
	<ul style="list-style-type: none"> ▪ Contractual increases are related to a new GIS based Work Order Management System (\$106,000), and other non-discretionary contractual increases (\$224,522), offset by adjustments to the annual expense for maintenance and replacement of County vehicles (\$30,173). 	

Our Mission: To continue to develop Arlington County as an economically vital, competitive, and sustainable community by providing leadership and services to the business, real estate development, and visitors services sectors of the Arlington economy

LINEs OF BUSINESS



Shaded program is located in the Travel and Tourism Fund

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for Arlington Economic Development is \$8,964,571, a six percent increase from the FY 2017 revised budget. The FY 2018 adopted budget reflects:

- ↑ The County Board added one-time funding for Arts Challenge Grants (\$30,000) and one-time funding for AED to conduct a retail and market study along the Columbia Pike corridor on behalf of the Columbia Pike Revitalization Organization (\$150,000).
- ↑ Personnel increases due to employee salary increases, an increase in the County's cost for employee health insurance, retirement contributions based on current actuarial projections, and the addition of the following positions:
 - Conversion of a temporary employee from the Travel and Tourism Promotion Fund to permanent full-time to support the front desk and operations. This position is funded from the reallocation of contractual dollars (\$60,000, 1.0 FTE); and
 - The transfer in of a position from the Department of Technology Services to support the sales and marketing efforts of ConnectArlington (\$130,000, 1.0 FTE).
- ↑ Non-personnel increases due to the transfer in of sales and marketing funding from the Department of Technology Services for the promotion of ConnectArlington (\$50,000) and adjustments to the annual expense for maintenance and replacement of County vehicles (\$1,156), partially offset by the elimination of FY 2017 one-time funding for the Marymount Non-Profit Resource Center (\$25,000) and the reallocation of consultant dollars to fund the front desk support position (\$60,000).

- The County Board added ongoing funding for Strategic Partnerships to the County’s Non-departmental account to provide additional funding for the Columbia Pike Revitalization Organization and the Lee Highway Alliance. Along with this funding, AED staff will continue to work with these organizations to ensure these resources are used in an effective manner to achieve the goals of the communities they serve. Staff will also work to develop and execute funding and service agreements with both of these organizations as well as the Clarendon Alliance.
- The County Board redirected a BizLaunch Small Business Development Manager position, that was introduced as a new position in the County Manager’s FY 2018 Proposed Budget, to the Department of Community Planning, Housing, and Development.

DEPARTMENT FINANCIAL SUMMARY

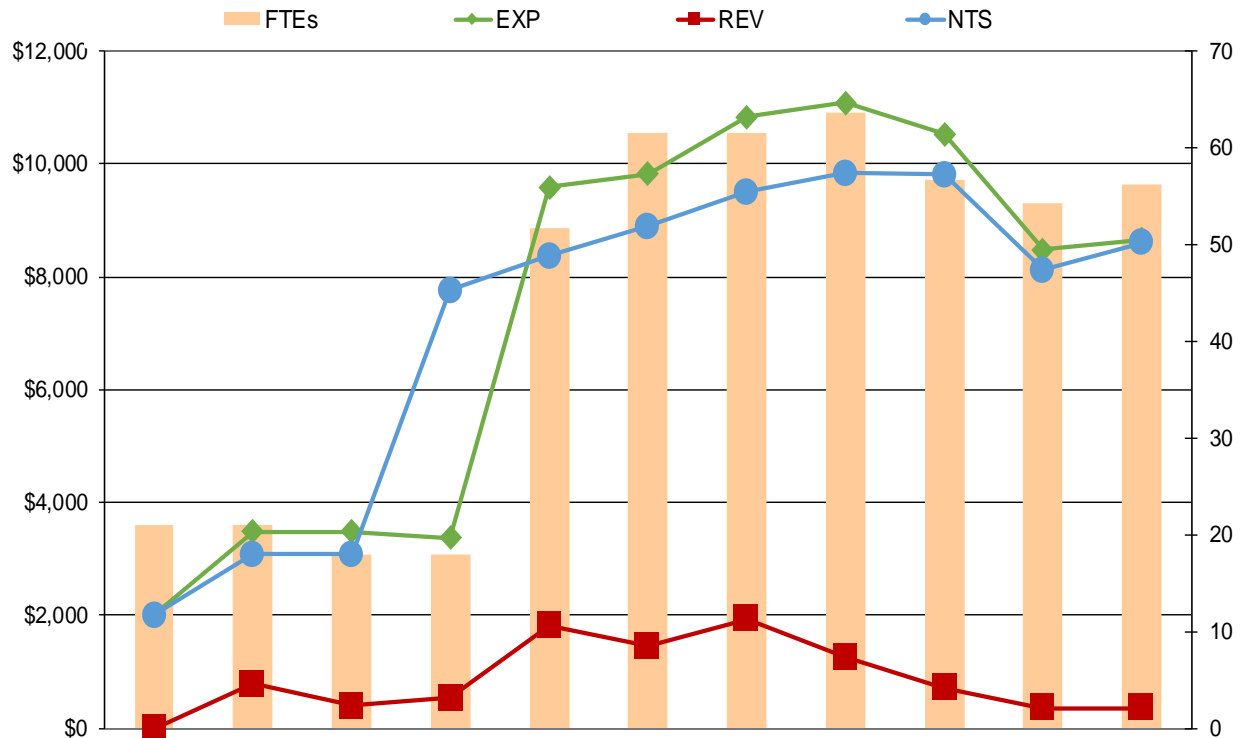
	FY 2016 Actual	FY 2017 *Revised	FY 2018 Adopted	% Change '17 to '18
Personnel	\$6,650,893	\$6,320,442	\$6,659,543	5%
Non-Personnel	3,873,237	2,158,872	2,305,028	7%
Subtotal	10,524,130	8,479,314	8,964,571	6%
Intra-County Charges	(1,500)	-	-	-
Total Expenditures	10,522,630	8,479,314	8,964,571	6%
Fees (Earned Income)	259,093	349,165	349,165	-
Grants	359,500	5,000	5,000	-
Other (including Gifts and Donations)	93,262	-	-	-
Total Revenues	711,855	354,165	354,165	-
Net Tax Support	\$9,810,775	\$8,125,149	\$8,610,406	6%
Permanent FTEs	53.70	48.70	50.70	
Temporary FTEs	2.97	5.50	5.50	
Total Authorized FTEs	56.67	54.20	56.20	

EXPENSES BY LINE OF BUSINESS

	FY 2016 Actual	FY 2017 *Revised	FY 2018 Adopted	% Change '17 to '18
Director's Office - Operations	\$2,260,263	\$2,329,029	\$2,391,523	3%
Business Investment	1,997,188	2,121,409	2,181,669	3%
Real Estate Development	417,461	443,441	625,523	29%
Convention and Visitor Services	806,216	-	-	-
Strategic Partnerships	1,446,503	931,354	1,011,888	8%
Arlington Arts & Cultural Affairs	2,741,238	2,654,081	2,753,968	-
Artisphere	853,761	-	-	-
Total Expenditures	\$10,522,630	\$8,479,314	\$8,964,571	5%

* The FY 2017 Adopted Budget is revised to reflect the County Board’s approval after FY 2017 budget adoption to transfer Arlington Convention and Visitor Service (ACVS) expenses and FTEs to the Travel and Tourism Promotion Fund (202) (\$626,148, 5.0 FTEs, 0.80 Temporary FTEs).

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual Budget	FY 2017 Revised Budget	FY 2018 Adopted Budget
EXP	\$3,482	\$3,481	\$3,376	\$9,587	\$9,818	\$10,829	\$11,085	\$10,523	\$8,479	\$8,660
REV	\$781	\$397	\$538	\$1,829	\$1,448	\$1,939	\$1,254	\$712	\$354	\$354
NTS	\$3,084	\$3,083	\$7,758	\$8,370	\$8,890	\$9,505	\$9,832	\$9,811	\$8,125	\$8,610
FTEs	21.00	18.00	18.00	51.77	61.57	61.57	63.57	56.67	54.20	56.20

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ One position was transferred to the Office of Emergency Management (\$119,822 and 1.0 FTE). ▪ Added the Virginia National Defense Industrial Authority (VNDIA) grant (\$101,405 in revenue and expense). 	(1.0)
FY 2010	<ul style="list-style-type: none"> ▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$10,327). ▪ Eliminated two positions, one administrative and one technology support position (\$199,794). ▪ Eliminated one of six economic development specialist positions (\$77,675). 	(2.0) (1.0)
FY 2011	<ul style="list-style-type: none"> ▪ Reduced funding for the Ballston Science and Technology Alliance (\$2,500); Rosslyn Renaissance (\$10,000) and the Greater Washington Hispanic Chamber of Commerce (\$650). Eliminated funding for the Greater Washington Initiative (\$25,000). ▪ Reduced funding for the Nonprofit Technical Assistance Program (\$5,000) and the Think Arlington marketing campaign (\$45,000). ▪ Revenue decreased due to the reduction of transferred funds from a trust and agency account to support the Rosslyn Renaissance (\$10,000) and the end of a state grant during the fiscal year (\$74,350). ▪ Non-personnel expense decreased due the end of the state grant funds (\$74,350). 	
FY 2012	<ul style="list-style-type: none"> ▪ The County Board approved a one-time allocation of \$450,000 for promoting and marketing businesses and cultural events within Arlington County, as well as enhancing small business initiatives. The employees from the Travel and Tourism Promotion Fund will be carrying out these activities from January 1, 2012 through June 30, 2012. ▪ Non-personnel expenses decrease due to the elimination of funding for the Ballston Partnership (\$65,000) due to the creation of the Ballston Business Improvement District, the decrease in funding for the Rosslyn Renaissance (\$10,000), and decrease in lease expense for the Base Realignment and Closure (BRAC) Transition Center (\$23,588). This is partially offset by the restoration of funding for Greater Washington Initiative (\$25,000) and increase in the annual expense for maintenance and replacement of County vehicles (\$765). ▪ Revenues decrease due to the reduction in funding from the Rosslyn Fund trust and agency account for the Rosslyn Renaissance (\$10,000) and the end of grant funding from the Virginia National Defense Industrial Authority (VNDIA) (\$28,448). An extension to the length of the grant has been awarded which will keep the BRAC Transition Center open through mid-FY 2012. ▪ <i>Cultural Affairs, Cultural Affairs' Supplemental Fee Programs, and Artisphere were transferred to Arlington Economic Development from the</i> 	33.77

Fiscal Year	Description	FTEs
	<i>Department of Parks and Recreation (expense \$5,284,614, revenue \$1,883,658).</i>	
FY 2013	▪ The County Board added an Information Technology position (\$125,000).	1.0
	▪ The County Board added one-year funding for the Base Realignment and Closure (BRAC) Coordinator position (\$148,137) which had been previously grant funded.	1.0
	▪ The County Board added \$30,000 in one-time arts challenge grant funding.	
	▪ The County Board added matching grant funding for the Clarendon Alliance (\$15,000).	
	▪ The County Board added base operating funds (\$15,000) and matching grant funding (\$5,000) for Columbia Pike Revitalization Organization.	
	▪ Personnel expenses increase due to the County Board’s addition of funding for a new Step 19 and an increase in the living wage.	
	▪ Personnel includes the transfer of 3.0 FTEs from the Travel & Tourism Promotion Fund (TTPF) to the General Fund for organizational demands in the Director’s Office and the Business Investment Group (\$284,790).	3.0
	▪ Convention and Visitors Service has been transferred from the Travel & Tourism Promotion Fund (TTPF) to the General Fund (\$385,624 personnel, \$114,376 non-personnel; 4.8 FTEs).	4.8
	▪ Eliminated FY 2012 one-time funding for retail and small business promotion (\$450,000).	
	▪ Eliminated FY 2012 one-time funding for programming at Lubber Run (\$25,000).	
	▪ Eliminated funding for the Rosslyn Renaissance (\$30,000) and the associated transfer of funding from the Rosslyn Fund trust and agency account (\$30,000).	
	▪ Revenues decrease to reflect the relocation of the Virginia Export Assistance Center (\$30,000) and changes in Artisphere operations (\$228,519).	
FY 2014	▪ The County Board added one-time funding for the Base Realignment and Closure (BRAC) Coordinator position (\$142,137).	1.0
	▪ The County Board added one-time funding for nonprofit capacity building for two additional grants (\$20,000) and arts challenge grants (\$30,000).	
	▪ Removed FY 2013 one-time funding for the BRAC Coordinator (\$148,137).	(1.0)
	▪ Removed FY 2013 one-time funding for arts challenge grants (\$30,000).	
	▪ The County Board added \$900,000 in one-time funding for Artisphere to support personnel and non-personnel expenses, which is partially offset by the elimination of ongoing funding in the amount of \$748,028.	
	▪ Revenue increased based on changes in Artisphere operational estimates	

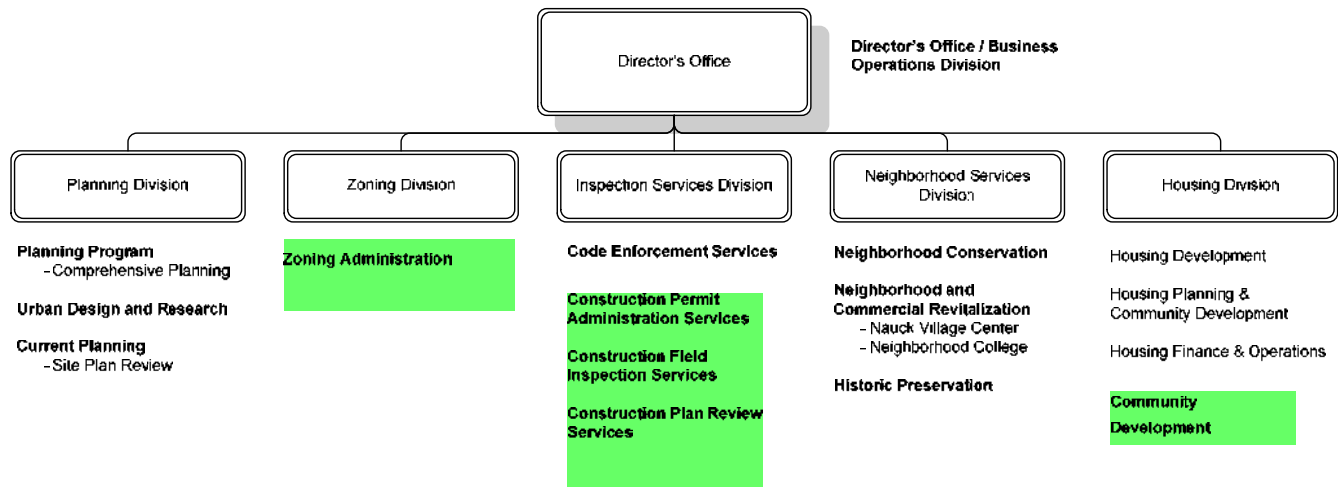
Fiscal Year	Description	FTEs
	<p>for gifts and donations (\$20,000), facility rental (\$40,600), admission and ticket income (\$118,531), which is partially offset by reductions in catering income (\$132,753).</p> <ul style="list-style-type: none"> ▪ Reduced the Arlington Arts Grants Program funding from \$249,100 to \$199,100 (\$50,000). ▪ <i>The County Board approved 2.0 marketing management FTEs as part of FY 2013 closeout (\$294,983).</i> 	2.0
FY 2015	<ul style="list-style-type: none"> ▪ The County Board added one-time funding for arts challenge grants (\$30,000) and tourism promotion (\$200,000). ▪ Removed FY 2014 one-time funding for the Base Realignment and Closure (BRAC) Coordinator position (\$142,137). ▪ Removed FY 2014 one-time funding for arts challenge grants (\$30,000) and nonprofit capacity building (\$20,000). ▪ Added additional funding for the Hispanic Business Counselor (\$50,000). ▪ Added ongoing funding (\$158,273) for the Base Realignment and Closure (BRAC) Coordinator position. ▪ Replaced ongoing funding with one-time for nonprofit capacity building (\$45,000). ▪ <i>Added personnel approved at FY 2014 close-out to correct the allocation for a Cultural Affairs Specialist (\$9,589, 0.1 FTE).</i> 	(1.0) 1.0 0.1
FY 2016	<ul style="list-style-type: none"> ▪ The County Board eliminated funding for Artisphere (\$946,659, 14.5 FTEs, 1.0 temporary FTE) and Ballston Science and Technology Alliance (BSTA) (\$25,000). \$1.3 million in one-time funding remains in net tax support for Artisphere as a contingency in order to cover costs associated with the closure of that facility. ▪ The County Board, using a portion of the savings from the closure of Artisphere, reallocated funding to the Cultural Affairs Division in an effort to improve artistic programming across the county and particularly along its metro corridors (\$331,000 personnel, 3.5 FTEs; \$165,659 non-personnel). ▪ The County Board added on-going funding for business investment (\$600,000, 5.0 FTEs), marketing (\$300,000), arts grants (\$16,710), and the Columbia Pike Revitalization Organization (CPRO) (\$100,000). ▪ The County Board restored one-time funding for tourism promotion (\$200,000), and added one-time funding for TandemNSI (\$200,000). ▪ Removed one-time funding for nonprofit capacity building (\$45,000) and arts challenge grants (\$30,000). ▪ <i>Decreased one-time funding for the closure of Artisphere at FY 2015 close-out due to lower than anticipated closure costs (\$400,000).</i> 	(15.5) 3.5 5.0
FY 2017	<ul style="list-style-type: none"> ▪ The County Board added one-time funding for the Marymount Non-Profit Resource Center to work with the Clarendon Alliance (\$25,000). ▪ The County Board shifted \$379,000 of Convention and Visitor Services 	

Fiscal Year	Description	FTEs
	<p>funding from ongoing to one-time. This funding shift maintains the same level of support for the Travel and Tourism program.</p> <ul style="list-style-type: none"> ▪ Increased fee revenue to align budget to actuals and anticipated receipts in Cultural Affairs programs (\$9,000). ▪ The temporary FTE count was adjusted to reflect the number of budgeted hours already funded within the Department’s budget. There was no change to net tax support (3.33 FTEs). ▪ <i>After budget adoption, the County Board transferred Arlington Convention and Visitor Services from the General Fund to the Travel and Tourism Fund (\$626,148, 5 FTEs, 0.80 Temporary FTEs).</i> 	<p>3.33</p> <p>5.80</p>
FY 2018	<ul style="list-style-type: none"> ▪ The County Board added one-time funding for Arts Challenge Grants (\$30,000) and one-time funding for AED to conduct a retail and market study along the Columbia Pike corridor on behalf of the Columbia Pike Revitalization Organization (\$150,000). ▪ Conversion of a temporary employee from the Travel and Tourism Promotion Fund to permanent full-time to support the front desk and operations (conversion of non-personnel to personnel \$60,000; 1.0 FTEs). ▪ The transfer in of a position from the Department of Technology Services to support the sales and marketing efforts of ConnectArlington and the transfer in of sales and marketing non-personnel funding for the promotion of ConnectArlington (\$130,000 personnel; 1.0 FTEs; \$50,000 non-personnel). ▪ Removal of FY 2017 one-time funding for the Marymount Non-Profit Resource Center (\$25,000). 	<p>1.0</p> <p>1.0</p>

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Our Mission: To promote the improvement, conservation, and revitalization of Arlington's physical and social environment

LINES OF BUSINESS



Shaded programs are part of other funds.

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Department of Community Planning, Housing and Development (CPHD) is \$11,685,628, a three percent increase from the FY 2017 adopted budget. The FY 2018 budget reflects:

- ↑ The County Board added an Associate Planner (\$115,698, 1.0 FTE) which was added to Arlington Economic Development by the County Manager in the Proposed Budget and then transferred to CPHD to focus on zoning ordinance changes or other planning work, primarily related to child care facilities.
- ↓ The County Board eliminated an Office Supervisor based on an anticipated staff retirement (\$88,527, 1.0 FTE) and funded the position with one-time money until March (\$58,527).
- ↑ Personnel increases due to employee salary increases and an increase in the County's cost for employee health insurance, retirement contributions based on current actuarial projections, partially offset by the transfer of a Communications Specialist II (\$147,770, 1.0 FTE) from the Business Operations Division to the Permits Administration Division in the Development Fund.
- ↓ Non-personnel decreases primarily due to an accounting adjustment for how non-personnel and intra-County charges to capital projects are expensed (\$47,660) and adjustments to

DEPARTMENT OF COMMUNITY PLANNING, HOUSING AND DEVELOPMENT
DEPARTMENT BUDGET SUMMARY

the annual expense for the maintenance and replacement of County vehicles (\$1,240), offset by an increase in Community Services Block Grant expenses (\$38,550).

- ↓ Intra-County charges decrease due to an accounting adjustment for how non-personnel and intra-County charges to capital projects are expensed (\$47,660).
- ↑ Grant revenue increases for additional Community Services Block Grant income (\$38,550).

DEPARTMENT FINANCIAL SUMMARY

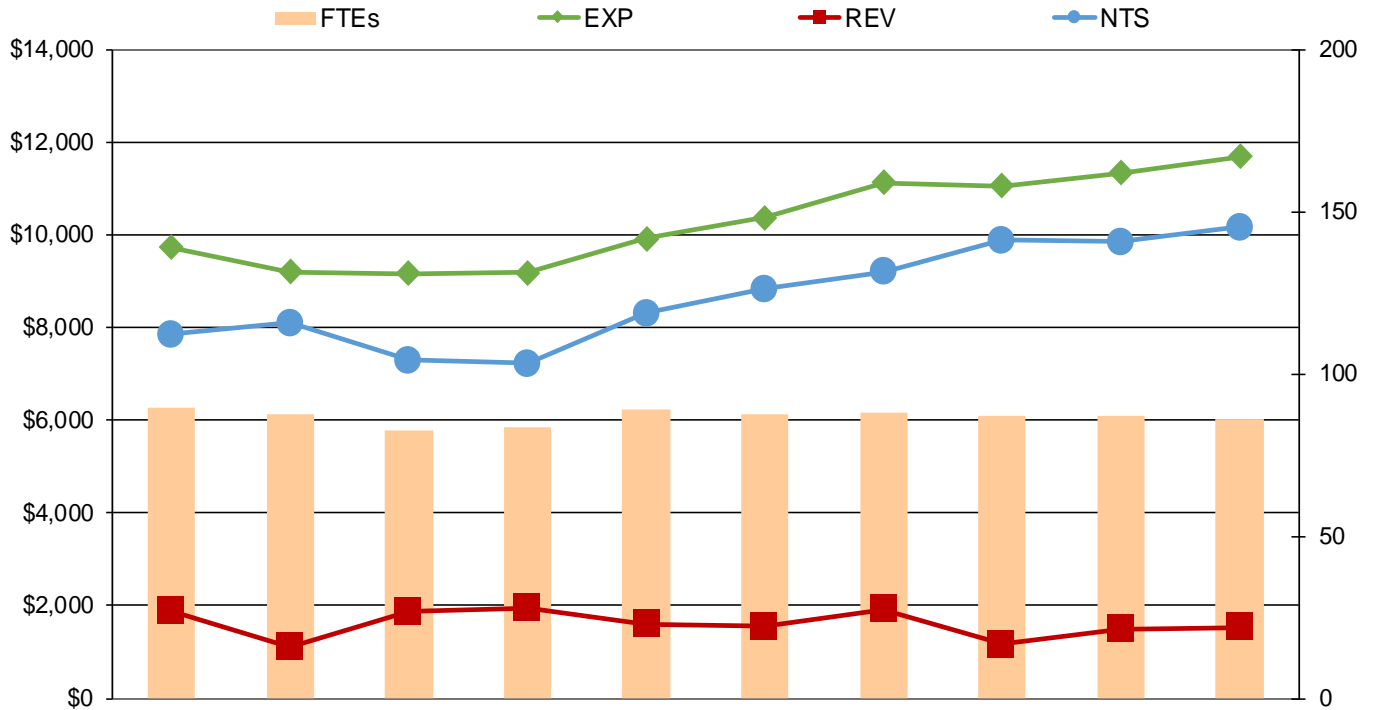
	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$9,591,189	\$10,018,924	\$10,329,450	3%
Non-Personnel	1,460,238	1,366,528	1,356,178	-1%
Intra-County Charges	-	(47,660)	-	-100%
Total Expenditures	11,051,427	11,337,792	11,685,628	3%
Fees	971,704	1,288,000	1,288,000	-
Grants	200,693	207,000	245,550	19%
Total Revenues	1,172,397	1,495,000	1,533,550	3%
Net Tax Support	\$9,879,030	\$9,842,792	\$10,152,078	3%
Permanent FTEs	87.00	87.00	86.00	
Temporary FTEs	-	-	-	
Total Authorized FTEs	87.00	87.00	86.00	

Expenses by Lines of Business

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Director's Office	\$1,390,627	\$1,230,819	\$1,113,873	-10%
Comprehensive Planning	2,256,873	2,056,900	2,235,314	9%
Current Planning	1,405,717	1,490,145	1,544,458	4%
Urban Design and Research	480,838	792,119	792,097	-
Code Enforcement Services	1,485,321	1,426,625	1,486,402	4%
Neighborhood Conservation	430,097	513,576	502,479	-2%
Neighborhood and Commercial Revitalization	396,135	423,131	434,921	3%
Historic Preservation	546,928	584,832	605,261	3%
Housing Division Administration	2,658,891	2,819,645	2,970,823	5%
Total Expenditures	\$11,051,427	\$11,337,792	\$11,685,628	3%

DEPARTMENT OF COMMUNITY PLANNING, HOUSING AND DEVELOPMENT
TEN-YEAR HISTORY

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$9,725	\$9,203	\$9,156	\$9,174	\$9,908	\$10,377	\$11,116	\$11,051	\$11,338	\$11,686
REV	\$1,877	\$1,111	\$1,867	\$1,953	\$1,601	\$1,542	\$1,922	\$1,172	\$1,495	\$1,534
NTS	\$7,848	\$8,092	\$7,289	\$7,221	\$8,307	\$8,835	\$9,194	\$9,879	\$9,843	\$10,152
FTEs	89.60	87.50	82.50	83.50	89.00	87.50	88.00	87.00	87.00	86.00

DEPARTMENT OF COMMUNITY PLANNING, HOUSING AND DEVELOPMENT
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
FY 2009	▪ The County Board eliminated a 0.40 FTE Planning Program Coordinator position in the Planning Program (\$38,608).	(0.40)
	▪ Five Planner positions (5.0 FTEs) approved by the County Board in FY 2008 were added. These positions were added to the Planning Division to achieve improved customer service levels in response to increases in development.	5.0
	▪ Fee revenue increased \$451,450 due to fees increased as of October 1, 2007. In addition, fee rate increases in the Planning Division's Current Planning Program of 3.3 percent were projected to generate additional revenue of \$51,180 and increased permitting activity was projected to generate \$166,870.	
	▪ Grant revenue decreased overall to reflect a reduction in the Community Services Block Grant (\$28,618) and an increase in federal HOME funds (\$1,890).	
	▪ Transfer of FTEs from the CPHD General Fund to the CPHD Development Fund.	(65.0)
FY 2010	▪ County Board added funding for a one-time lump-sum payment of \$500 for employees (\$50,178).	
	▪ Reduced department-wide employee training funds by \$7,000 of a \$9,700 line-item budget. Eliminated the part-time Planning Coordinator position (\$59,817).	(0.60)
	▪ Reduced funding for the following non-personnel budgets in the Planning Program from \$70,150 to \$36,217: Postage (from \$10,957 to \$8,682), Travel (from \$13,767 to \$3,000), County Publications (from \$13,800 to \$5,000), Employee Training (from \$10,491 to \$4,000), Office Supplies (from \$6,550 to \$5,000), and Operating Supplies (from \$9,050 to \$5,000).	
	▪ Eliminated funding for one of three Planner III positions in Current Planning (\$109,875).	(1.0)
	▪ Reduced funding for Operating Supplies in Neighborhood Conservation by \$3,625, from \$4,625 to \$1,000.	
	▪ Reduced funding for the following non-personnel budgets in Neighborhood and Commercial Revitalization from \$5,175 to \$4,000: Office Supplies (from \$1,800 to \$1,500) and Operating Supplies (from \$3,375 to \$2,500).	
	▪ Reduced full funding for historic markers (\$15,000) and 50 percent of funding for consultant services (\$60,000).	
	▪ Reduced funding for the following non-personnel budgets in Housing Division Administration from \$17,900 to \$8,700: Postage (from \$4,000 to \$2,000), Travel (from \$7,800 to \$3,400), Office Supplies (from \$4,300 to \$2,300) and Operating Supplies (from \$1,800 to \$1,000).	

DEPARTMENT OF COMMUNITY PLANNING, HOUSING AND DEVELOPMENT
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Eliminated General Fund portion of funding of \$15,000 to Arlington Housing Corporation (AHC) Inc. for resident services programs offered at AHC complexes throughout the County. ▪ Reduced funding of the Shirlington Employment and Education Center (SEEC) from \$140,000 to \$92,000. The Community Development Fund will contribute an additional \$48,000 to SEEC in FY 2010 to make up for the loss of these funds. ▪ Eliminated a Planner IV position in Housing Planning (\$111,868, 1.0 FTE). (1.0) ▪ Eliminated funding for one of two part-time Housing Assistant positions (\$44,228, 0.5 FTE). (0.50) ▪ Planner III position was added in Neighborhood and Commercial Revitalization (\$117,353). 1.0 	
FY 2011	<ul style="list-style-type: none"> ▪ The County Board added one-time funding of \$10,000 for capacity building support for Buyers and Renters Arlington Voice (BRAVO), and reduced ongoing funding by \$850 to reflect the one percent reduction taken by other nonprofit partners across the County. In FY 2011 only, BRAVO's budget increases by \$9,150. ▪ The County Board added \$50,000 to run the Neighborhood College program through an outside contract. (The Planner position that previously ran the program is eliminated in FY 2011). ▪ Revenue decreases due to a decline in permitting activity, which is partially offset by a one percent increase in fee rates (\$229,000). In addition, there is a decline in monetary tickets being issued under the Civil Penalties Program due to property owners correcting violations within the timeframe required after the first warning ticket is issued (\$4,000). ▪ Eliminated one of six Planner positions in Current Planning (\$106,347). (1.0) ▪ Transferred two of ten Community Code Field Inspector positions to the Zoning Office in the CPHD Development Fund (\$134,398). (2.0) ▪ Eliminated one of three General Fund Planner positions in Neighborhood Conservation (\$43,390 in General Fund Support) (1.0) ▪ Eliminated a Planner position (\$119,293) in Neighborhood and Commercial Revitalization. (1.0) ▪ Eliminated base budget funding for the Neighborhood College Program (\$20,000). 	
FY 2012	<ul style="list-style-type: none"> ▪ The County Board restored a planner position to address an expected increase in site plans (\$105,000). 1.0 ▪ Eliminated FY 2011 one-time funds for capacity building activities for Buyers and Renters Arlington Voice (\$10,000). Increased the Clean-up of Property Program (\$50,000). ▪ Increased funds (\$15,000) for the Shirlington Education and Employment Center (SEEC). The additional funds added for SEEC fully offset a reduction in federal funding for SEEC (see the Community Development Fund narrative) and kept the overall County contribution to SEEC flat. 	

DEPARTMENT OF COMMUNITY PLANNING, HOUSING AND DEVELOPMENT
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Decreased revenue due to a decline in permitting activity (\$179,000) and a decrease in the Community Services Block Grant (\$63,730). This decrease is partially offset by an increase in federal grant revenue (\$9,685). 	
FY 2013	<ul style="list-style-type: none"> ▪ The County Board added funding for enhanced planning capacity (\$296,812). 2.50 ▪ The County Board added one-time funding to support BUGATA in its efforts to enhance tenant participation in County activities and processes (\$50,000). 1.0 Transfer of a Home Ownership Coordinator from the Community Development Fund with one-time funding (\$112,577). 1.0 ▪ Transfer of one Planner from the Community Development Fund (\$104,633, 1.0 FTE). 1.0 ▪ Addition of one Senior Housing Planner (\$94,747) and addition of operating expenses for this position (\$14,700). 1.0 ▪ Addition of funding for the staff and operating costs of the Shirlington Employment and Education Center (\$85,000). ▪ A reduction in the Community Services Block Grant (\$13,053) due to declining grant revenue. ▪ Fees increase due to higher projected fee permitting activity (\$210,000). ▪ Grants decrease due to decreases in the Community Services Block Grant (\$13,053) and in the County's annual federal HOME Fund allocation (\$71,356). 	
FY 2014	<ul style="list-style-type: none"> ▪ The County Board restored one-time funding for the Homeownership Coordinator position (\$114,943). 1.0 ▪ Eliminated one part-time Principal Planner position (\$61,134). (0.5) Eliminated one Associate Planner position (\$102,737). (1.0) ▪ Restored one-time funding (\$18,575) for the Shirlington Education and Employment Center (SEEC). ▪ Restored on-time funding (\$50,000) for BUGATA. ▪ Restored one-time funding (\$50,000) for ECDC. ▪ Decreased revenue due to a decrease in the Community Services Block Grant (\$9,930). 	
FY 2015	<ul style="list-style-type: none"> ▪ The County Board added funding to the base budget for the Homeownership Coordinator position, previously funded with one-time funding (\$116,116, 1.0 FTE). ▪ Added funding for a Principal Planner position for planning and development activities related to Crystal City and Pentagon City (\$112,349). 1.0 ▪ Transferred half of a Business Systems Analyst position to the CPHD Development Fund. (0.5) 	

DEPARTMENT OF COMMUNITY PLANNING, HOUSING AND DEVELOPMENT
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Removed one-time funding (\$18,575) for the Shirlington Education and Employment Center (SEEC). ▪ Removed one-time funding (\$50,000) for ECDC. ▪ Restored one-time funding (\$50,000) for BUGATA. 	
FY 2016	<ul style="list-style-type: none"> ▪ Transferred half a Business Systems Analyst position to the CPHD Development Fund (\$71,739). 	(0.5)
	<ul style="list-style-type: none"> ▪ The County Board eliminated a Housing Assistant (\$47,977). 	(0.5)
	<ul style="list-style-type: none"> ▪ The County Board restored the FY 2015 one-time funding for BU-GATA (\$50,000). ▪ Added ongoing funding (\$18,275) for the Shirlington Education and Employment Center (SEEC). ▪ Increased fee revenue for anticipated permits and development activity (\$94,958). ▪ Decreased revenue and expense due to a decrease in the state allocation of the Community Services Block Grant (\$15,979). 	
FY 2017	<ul style="list-style-type: none"> ▪ The County Board added ongoing funding for the BU-GATA Promotora Program (\$50,000). ▪ Grant expenses and revenue increased due to additional Community Services Bock Grant income (\$32,000). 	
FY 2018	<ul style="list-style-type: none"> ▪ The County Board added an Associate Planner (\$115,698) which was added to Arlington Economic Development by the County Manager in the Proposed Budget and then transferred to CPHD to focus on zoning ordinance changes or other planning work, primarily related to child care facilities. 	1.0
	<ul style="list-style-type: none"> ▪ The County Board eliminated an Office Supervisor based on an anticipated staff retirement (\$88,527). 	(1.0)
	<ul style="list-style-type: none"> ▪ Transferred a Communications Specialist II (\$147,770) from the Business Operations Division to the Permits Administration Division in the Development Fund. 	(1.0)
	<ul style="list-style-type: none"> ▪ Non-personnel decreased primarily due to an accounting adjustment for how non-personnel and intra-County charges to capital projects are expensed (\$47,660) and adjustments to the annual expense for the maintenance and replacement of County vehicles (\$1,240), offset by an increase in Community Services Block Grant expenses (\$38,550). ▪ Grant revenue increased for additional Community Services Block Grant income (\$38,550). 	

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NON-DEPARTMENTAL BUDGET SUMMARY

Non-departmental accounts include County-wide costs for insurance premiums and claims (including workers' compensation), fringe benefits for retirees (health and life insurance premiums), miscellaneous expenses, County building rent, overhead charges to certain County agencies, and contingents held for future County Board actions, such as the General Contingent and Affordable Housing Investment Fund.

NON-DEPARTMENTAL FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Insurance	\$4,333,253	\$4,341,185	\$4,341,185	-
Retiree Benefits/Health Plan Adjustment	18,852,392	20,400,000	20,400,000	-
Miscellaneous	39,551,201	23,397,564	25,149,160	7%
Contingents	100,000	18,836,786	19,883,412	6%
Total Expenditures	\$62,836,846	\$66,975,535	\$69,773,757	4%

INSURANCE COSTS

The County's risk financing program is comprised of commercially purchased insurance coverage and retained risks paid for through a program of self-insurance. The liability program is self-insured up to \$1 million per occurrence. The program includes general liability, police legal liability, public officials' liability, and automobile liability. The County has a commercially purchased excess liability policy with limits of \$10 million per occurrence with no annual aggregate. The County has exposure for property losses to a current deductible of \$50,000. Losses above the deductible level are covered by a commercially purchased policy.

The County also maintains a Self-Insurance Reserve (\$5,000,000) and a General Fund Operating Reserve funded at five percent of General Fund expenditures. Insurance is purchased primarily for property, general liability, and automobile liability exposures subject to prudent deductible/retention levels. Insurance is provided for real and personal property, crime, garage keepers, professional liability, and constitutional office coverage. Retained exposures include general liability, automobile damage, and related liability up to specific retention levels.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Insurance Cost	\$4,333,253	\$4,341,185	\$4,341,185	-
Total Expenditures	\$4,333,253	\$4,341,185	\$4,341,185	-

RETIREE BENEFITS and HEALTH PLAN ADJUSTMENT

This account includes the employer's share of retirees' health and life insurance premiums and adjustments related to the employer's share of health plan expenses for general employees.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Retirees' Health & Life Insurance	\$10,607,320	\$12,900,000	\$12,900,000	-
Other Post Employment Benefits (OPEB - trust)	6,850,000	7,500,000	7,500,000	-
Health Plan Adjustment	1,395,072	-	-	-
Total Expenditures	\$18,852,392	\$20,400,000	\$20,400,000	-

- OPEB funding levels are based on the most recent actuarial study and ensure that the County is fully meeting its annual required contribution to the fund. The total funding for OPEB (current costs plus future liability) is \$20.4 million in FY 2018.
- The total County employee healthcare cost increase is projected to be 7.5 percent from FY 2017 to FY 2018 based on the most current estimate available.

MISCELLANEOUS EXPENSES

These County expenses include: rent, overhead charge-backs to some County agencies, the cost of the County's annual external audit and other consulting fees, national and state association memberships (National League of Cities, National Association of Counties, Virginia Municipal League, and Virginia Association of Counties), and other miscellaneous expenses not allocated to County departments.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Facility Rent and Operating Charges	\$11,516,196	\$12,007,895	\$12,791,319	7%
Intra-County Charges	(123,987)	(128,347)	(133,460)	4%
Consultants	1,373,112	1,052,088	1,597,088	52%
Contracted Services	477,423	508,000	478,000	-6%
Memberships	143,524	137,700	142,008	3%
Special Events & Unclassified Services	123,942	263,000	408,500	55%
Employer of Choice	140,111	748,700	978,700	31%
Housing Projects	20,680,794	-	-	-
Hiring Slowdown / Early Retirement	-	(649,241)	(719,756)	11%
Fuel & Utility Savings	-	(500,000)	(500,000)	-
Miscellaneous	62,119	138,584	65,000	-53%
Lease Purchase	5,157,967	7,419,185	7,641,761	3%
IDA Debt Service on Ballston Skating Facility	-	2,400,000	2,400,000	-
Total Expenditures	\$39,551,201	\$23,397,564	\$25,149,160	7%

- ↑ The rent costs and operating expenses in various County facilities increased \$718,424 based upon projected costs for leased County facilities in FY 2018 and the reclassification of \$65,000 in building security costs from Unclassified Services to Facility Rent.
- ↑ Intra-County charges increase due to an increase in the Utilities Fund rent chargeback (\$5,113).

- ↑ Consultant expenses increase due to the County Board’s addition of one-time funding for services for undocumented Arlingtonians, mixed status Arlington families, and refugees to be awarded as grant funds to eligible non-profit organizations providing legal or other emergency services (\$100,000) and one-time funding for consultant services to pursue improvements and expansion of child care services in the County (\$50,000). In addition, consultant expenses increase due to one-time funding for the Lee Highway planning process (\$500,000), one-time funding for litigation hold software for the County (\$200,000), and transferring the funding for the County’s ethics initiative from the Human Resources Department (\$20,000), partially offset by transferring funding for the County Manager’s initiative on open data to the County Manager’s office (\$50,000) and removal of the following FY 2017 one-time items: funding for streaming public meetings (\$50,000), funding for senior and disabled tax relief working group and study (\$50,000), and funding for a compensation and benefits study (\$175,000).
- ↓ Contracted services expenses decrease due to removal of FY 2017 one-time funding for Arlington Neighborhood Villages to aid in their transition from a volunteer-led organization to a self-supporting organization (\$30,000).
- ↑ Memberships expenses increase based upon projected costs for County memberships in FY 2018.
- ↑ Special events and unclassified services increase due to the County Board’s addition of funding for the Lee Highway Alliance (\$60,500) and for the Columbia Pike Revitalization Organization (\$200,000), partially offset due to the removal of FY 2017 one-time funding for the Lee Highway Alliance (\$50,000) and the reclassification of \$65,000 in building security costs from Unclassified Services to Facility Rent.
- ↑ Employer of Choice program increases due to increased funding for the County transit subsidy by \$50 per month, from \$130 to \$180 a month (\$200,000) and the addition of a dependent care flexible spending account (FSA) match of \$500 per employee per year (\$180,000), partially offset by the removal of FY 2017 one-time funding for the over-time cost of the Presidential Inauguration in CY 2017 (\$150,000).
- ↑ Increase in Early Retirement is the result of the County Manager’s early retirement package provided to employees in the early Spring of CY 2017.
 - An additional adjustment to the County’s utility and fuel budget based on projected consumption and fuel pricing (\$500,000).
- ↓ Miscellaneous expenses decrease due to the removal of one-time funding for gear and equipment for the additional Fire Department medic positions added in FY 2017 (\$73,584).
- ↑ Lease purchase funding increases to fund capital projects approved in the FY 2017-2026 capital improvement plan. The debt service budget for lease purchase pays for various public safety and enterprise technology projects that have reached the end of life and must be refreshed. Various public safety projects, previously funded by grants, need to be refreshed and are now funded through the general fund lease purchase budget (\$222,576).
 - The Ballston Skating Facility, the practice facility for the National Hockey League’s Washington Capitals ice hockey team, which opened in November 2006, was financed with Industrial Development Authority (IDA) taxable revenue bonds. It is projected that lease payments to the IDA from the Capitals will be sufficient to pay the debt service on the bonds.

CONTINGENTS

The non-departmental accounts also hold the County Board's contingents. These contingents are appropriated funds established to cover unforeseen expense items, new projects initiated after a fiscal year has begun (General Contingent), or for a particular purpose (Affordable Housing Investment Fund).

The budget includes a \$250,000 General Fund General Contingent, and a combined total of \$15,016,412 in the Affordable Housing Investment Fund (AHIF). AHIF base funding of \$3,756,826 is augmented by total one-time funding of \$10,111,006, of which \$6,996,823 was added by the County Board during FY 2016 close-out, and a portion of recordation tax revenue, earmarked by the County Board when the recordation tax rate increased from \$0.05 to \$0.0833 in FY 2005. After setting aside the incremental recordation tax funds for previously approved, ongoing affordable housing programs, \$1,148,580 in additional recordation tax funding is available in FY 2018.

Over the last few years the County Board has set aside monies in an economic and revenue stabilization contingent. This existing practice from recent years was formally adopted by the County Board in a revised set of financial and debt management policies in FY 2014 and updated during the FY 2017 budget process. The updated policies include a requirement to maintain a Budget, Economic and Revenue Stabilization Contingent with a minimum balance of \$4,000,000 to address unexpected events, such as major weather events or a local/regional emergency requiring immediate incurrence of cost in response; revenue declines and local or regional economic stress. These funds are one-time monies so any funds expended need to be replenished in the following fiscal years per the fiscal policies adopted by the County Board.

The Economic Development Contingent decreases due to the removal of \$1,500,000 in FY 2017 one-time funds. The budget includes \$367,000 in ongoing funds for previously approved economic incentive agreements and the addition of \$250,000 for ConnectArlington last mile connection grants for the business community.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
General Contingent	-	\$250,000	\$250,000	-
Affordable Housing Investment Fund (AHIF)	-	12,691,133	13,867,832	9%
AHIF - Incremental Recordation Tax	-	1,028,653	1,148,580	12%
Economic & Revenue Stabilization Contingent	-	3,000,000	4,000,000	33%
Economic Development Contingent	-	1,867,000	617,000	-67%
Total Expenditures	-	\$18,836,786	\$19,883,412	6%

DEBT SERVICE

The FY 2018 Adopted budget includes outstanding and new money debt service on the County's General Obligation (G.O.) bonds, Industrial Development Authority (IDA) bonds issued for County projects, and expenses associated with bond program administration. Total General Fund debt service is projected at \$63,238,629, which includes \$1.8 million for debt service on Buckingham Village 3. The Buckingham debt service has been budgeted in Non-Departmental and will be paid for from the Affordable Housing Investment Fund (AHIF). The FY 2018 Adopted General Fund debt service budget to be supported by non-AHIF revenues totals \$62,964,345.

Payment of School bonded indebtedness is provided for in the School Debt Service Fund and is supported by a transfer from the County's General Fund. Payment of Utility bonded indebtedness (which includes sewer, advanced wastewater and water bonds) is provided for in the Utilities Enterprise Fund and supported by user fees.

FY 2018 PRIORITIES

The FY 2018 priorities for debt management are:

- To preserve the County's credit ratings at Aaa/AAA/AAA from Moody's, Standard & Poor's, and Fitch Ratings, respectively.
- To continue adhering to the County's prudent debt management policies.
- To issue approximately \$108 million in general obligation new money bonds in CY 2017 approved in the referenda from CY 2010, CY 2012, CY 2014, and CY 2016.
- To issue \$38.5 million of subject-to-appropriation revenue bonds for the acquisition of the Buck Property (\$34.5M), upgrades to the Assessment and Collection System (\$2M), and upgrades to the Enterprise Payment System (\$2M).

DEBT POLICY AND CREDIT RATINGS

The County's debt service budget reflects County fiscal policies regarding the prudent use of bond financing. There is no legal limit as to the amount of indebtedness that the County can incur; however, as part of the Adopted FY 2018 Budget, the County Board adopted an updated set of policies addressing fiscal integrity and sustainability (see www.arlingtonva.us). These policies built on previous policy statements adopted by the Board in CY 2002, CY 2005, CY 2009, and CY 2014. The revised policies, coupled with expanded policies regarding County reserves and planning and budgeting, help ensure maintenance of the County's triple-A ratings. The policies include the following ratios:

- Ratio of Tax supported Debt Service to General Expenditures (10%),
- Ratio of Tax supported General Obligation Debt and Subject to Appropriation Financing to Market Value of County Taxable Real and Personal Property (3%),
- Ratio of Tax supported General Obligation Debt to Resident Per Capita Income (6%), and
- Ratio of growth in debt service should be consistent with the projected growth of revenues and not exceed the average ten-year historical revenue growth.

Charts A – E on the following pages demonstrate the County's historical and planned adherence to these debt management policies. This analysis is based on the Adopted FY 2017 – FY 2026 Capital

Improvement Program (CIP) with updates for revised project cashflows where appropriate and the most recent bond issuance in May 2016.

The Board’s policies also include guidelines regarding the use of variable-rate debt:

- Variable rate debt exposure should not exceed approximately 20 percent of total outstanding fixed rate debt,
- Debt service on variable rate bonds will be budgeted at a conservative rate,
- Before issuing variable rate bonds, the County will determine how potential spikes in the debt service will be funded, and
- Before issuing any variable rate bonds, the County will determine the impact of the bonds on the County’s total debt capacity under various interest rate scenarios; evaluate the risks inherent in the County’s capital structure, giving consideration to both the County’s assets and its liabilities; and develop a method for budgeting for debt service.

In addition to the County Board debt policies, Arlington County must follow the requirements set out by Article VII of the Constitution of Virginia, the Public Finance Act and any local charter, resolution, or ordinance in order to incur debt. The issuance of Arlington County General Obligation bonds must also be approved by public referendum. Certain types of debt are excluded from the referendum requirement, including revenue and refunding bonds.

By continually observing these policies, the County has maintained its credit ratings of Aaa/AAA/AAA from Moody’s Investors Services, Standard & Poor’s Corporation, and Fitch Ratings. These ratings were reaffirmed during the issuance of the Series 2016 General Obligation bonds in May 2016. These are the highest credit ratings awarded and reflect the confidence that the rating agencies share in the County’s prudent debt management, economic environment, sound financial position, and stable tax base. These ratings have also allowed the County to receive lower interest rates than it would otherwise have achieved.

2017 NEW MONEY BONDS

The Adopted debt service budget was developed assuming a general obligation bond sale of approximately \$70 million in the spring of 2017, and a revenue bond sale of \$38.5 million in the fall of 2017. The initial debt service payments due in FY 2018 are approximately \$6.6 million in the General Fund, and \$6.9 million in the School Debt Service Fund.

SPRING 2017 NEW MONEY BOND ISSUANCE AND REMAINING AUTHORIZED BUT UNISSUED BONDS

	Amount Issued	Remaining Authorized But Unissued
County General Obligation Bonds		
Local Parks and Recreation - Parks Maintenance Capital & Land Acquisition	\$14.7	\$38.4
Transportation – Improvements Outside Major Travel Corridors, Paving, Transportation Systems & Traffic Signals	15.5	22.1
Metro	46.6	22.4
Community Infrastructure – Neighborhood Conservation, Facilities Maintenance, Critical Systems Infrastructure, Trade Center Parking Deck, Non-Parks Land Acquisition, Lubber Run Community Center Planning, North Side Salt Facility Planning	30.8	90.4
County General Obligation Bonds	107.6	173.2
School General Obligation Bonds – Capacity Projects	68.7	113.3
Utility General Obligation Bonds - Water Pollution Control Plant	--	4.2

Total General Obligation Bonds	\$176.3	\$290.7
Subject to Appropriation Revenue Bonds		
Buck Acquisition	34.5	
CAPP Upgrade / Replacement	2.0	
ACE Upgrade / Replacement	2.0	
Total General Obligation and Revenue Bonds	\$214.8	\$290.7

In millions, numbers may not add due to rounding

INTEREST EARNINGS

Interest earned on unexpended bond proceeds is used to pay debt service. The cash balances that produce interest earnings are based on the timing of bond sales and the cash demand of the construction schedules. Due to the continued low interest rate environment, interest earned on unexpended bond proceeds has remained low over the past few years. Minimal changes in rates are forecasted for FY 2018.

SUBJECT TO APPROPRIATION OBLIGATIONS

A "subject to appropriation" pledge represents a promise by the County to seek future appropriation, if needed, for debt service payments on certain financing. The County utilized this type of pledge for a variety of projects, as shown on Chart C. In the majority of cases, the County's support pledge has been used as credit enhancement, thereby allowing the project to be financed at a lower cost. In these cases, actual debt repayment will be made from project revenues and should not require General Fund support.

SIGNIFICANT BUDGET CHANGES

The FY 2018 Adopted General Fund debt service budget is \$62,964,345, a three percent increase over the FY 2017 adopted budget, excluding the impact of bonds issued for Buckingham Village 3 debt, paid for from AHIF funds (and budgeted accordingly in Non-Departmental).

Additionally, WMATA's ongoing capital maintenance programs such as SafeTrack, coupled with the ongoing delivery and payment for the 7000 series railcars, have increased the Agency's capital needs significantly in FY 2018. In order to contribute Arlington's jurisdictional share of the increase, an additional \$21.6 million of general obligation bonds must be issued in Spring 2017 that was not in previous budget estimates. The impact of this increase in debt issued is \$1.5 million of additional debt service in FY 2018.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Principal	\$40,583,463	42,259,549	41,212,012	(2%)
Interest	19,409,340	20,671,462	21,901,617	6%
Other (1)	476,665	125,000	125,000	-
Total Expenditures (2)	60,469,468	63,056,011	63,238,629	-
Less: Debt Service Supported by AHIF	(1,789,067)	(1,788,192)	(1,786,284)	-
Plus: Debt Service on \$21.6M Additional WMATA Debt	-	-	1,512,000	-
Total Non-AHIF Supported Debt Service	\$58,680,401	\$61,267,819	\$62,964,345	3%

(1) Includes trustee fees and other fees related to bond transactions. In FY 2016, includes cost of issuance for the Series 2016 General Obligation Bonds of \$470,933. Expenditures related to cost of issuance are paid with proceeds of the bonds being issued.

(2) Includes the debt service for the IDA Revenue Bonds (2009/2011/2013)

Chart A

**Arlington County, Virginia
Debt Ratio Forecast
Adopted FY 2018 Budget**

	FY 2017 Adopted	FY 2018 Adopted	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
GENERAL OBLIGATION BONDS - COUNTY (1)	109,895,000	91,580,000	106,605,000	81,320,000	52,230,000	62,805,000	51,260,000	53,215,000	74,940,000	58,490,000
GENERAL OBLIGATION BONDS - SCHOOLS (1)	75,200,000	94,830,000	58,730,000	48,150,000	46,100,000	23,550,000	26,500,000	33,200,000	56,400,000	15,600,000
GENERAL OBLIGATION BONDS RETIRED	71,621,735	73,676,705	76,967,403	80,050,699	84,025,895	87,764,660	90,842,172	93,339,278	96,098,956	97,138,567
NET TAX-SUPPORTED GENERAL OBLIGATION BONDS AT END OF FISCAL YEAR (2)	894,134,462	1,006,867,757	1,095,235,354	1,144,654,655	1,158,958,760	1,157,549,100	1,144,466,928	1,137,542,650	1,172,783,695	1,149,735,128
SUBJECT-TO-APPROPRIATION BOND ISSUANCE	-	38,500,000	2,000,000	-	2,000,000	2,000,000	9,000,000	8,000,000	2,000,000	2,000,000
SUBJECT-TO-APPROPRIATION BONDS RETIRED	4,602,374	4,608,114	5,682,573	6,466,664	6,772,899	7,105,699	7,443,498	8,775,007	9,978,658	8,616,155
NET TAX-SUPPORTED BONDS AT END OF FISCAL YEAR (3)	982,643,273	1,129,268,454	1,213,953,478	1,256,906,115	1,266,437,321	1,259,921,963	1,248,396,292	1,240,697,008	1,267,959,394	1,238,294,673
SCHOOLS DEBT SERVICE	46,745,244	52,065,861	59,565,038	61,219,115	63,941,344	64,799,543	64,073,384	64,663,600	65,987,316	67,424,496
COUNTY DEBT SERVICE (4)	62,931,011	64,576,270	70,318,428	77,678,049	82,166,014	86,544,101	90,836,916	93,868,923	96,431,391	96,578,220
TOTAL TAX SUPPORTED DEBT SERVICE	109,676,255	116,642,130	129,883,466	138,897,164	146,107,358	151,343,643	154,910,301	158,532,522	162,418,707	164,002,716
% GROWTH IN TAX-SUPPORTED DEBT SERVICE COUNTY ONLY TEN-YEAR AVERAGE	2.0%	2.6%	8.9%	10.5%	5.8%	5.3%	5.0%	3.3%	2.7%	0.2%
% GROWTH IN TAX-SUPPORTED DEBT SERVICE COUNTY / SCHOOLS TEN-YEAR AVERAGE	2.4%	6.4%	11.4%	6.9%	5.2%	3.6%	2.4%	2.3%	2.5%	1.0%
										4.4%
GENERAL GOVERNMENT EXPENDITURES (5)	1,333,546,022	1,425,817,380	1,450,056,275	1,496,458,076	1,539,855,360	1,579,891,600	1,620,968,781	1,663,113,970	1,706,354,933	1,750,720,161
DEBT SERVICE AS % OF EXPENDITURES (NOT TO EXCEED 11%)	8.2%	8.2%	9.0%	9.3%	9.5%	9.6%	9.6%	9.5%	9.5%	9.4%
MARKET VALUATION OF TAXABLE PROPERTY (6)	72,244,948,335	74,378,403,498	76,237,863,585	78,143,810,175	80,488,124,480	82,902,768,215	85,389,851,261	87,951,546,799	90,590,093,203	93,307,795,999
NET TAX SUPPORTED DEBT AS % OF MARKET VALUATION (3)	1.4%	1.5%	1.6%	1.6%	1.6%	1.5%	1.5%	1.4%	1.4%	1.3%
POPULATION (7)	222,800	226,100	229,400	232,700	235,030	237,360	239,690	242,020	244,350	246,680
DEBT PER CAPITA	\$4,410	\$4,995	\$5,292	\$5,401	\$5,388	\$5,308	\$5,208	\$5,126	\$5,189	\$5,020
INCOME PER CAPITA (8)	\$89,300	\$91,086	\$92,908	\$94,766	\$96,661	\$98,594	\$100,566	\$102,578	\$104,629	\$106,722
NET TAX-SUPPORTED GENERAL OBLIGATION DEBT TO INCOME (NOT TO EXCEED 6%)	4.9%	5.5%	5.7%	5.7%	5.6%	5.4%	5.2%	5.0%	5.0%	4.7%

(1) Updated for 2017 GO Bond Issuance. 5% interest rate assumed on all other bond issuance

(2) Excludes Utilities and Transportation Capital Fund bonds

(3) Excludes credit support commitments on revenue bonds or lease-backed bond financings, includes IDA Bonds supported by the County's General Fund. For Subject to Appropriation debts, see Chart C.

(4) Includes both General Obligation and Subject to Appropriation debt. Excludes Utilities Fund, Transportation Capital Fund Debt Service, and Other debt costs

(5) Includes expenditures of General Fund and certain Special Revenue Funds of the County and School Board. Assumes 1.7% in FY 2019, 3.2% in FY 2020, 2.9% in FY 2021 - 2021, 2.6% in FY2022 and beyond

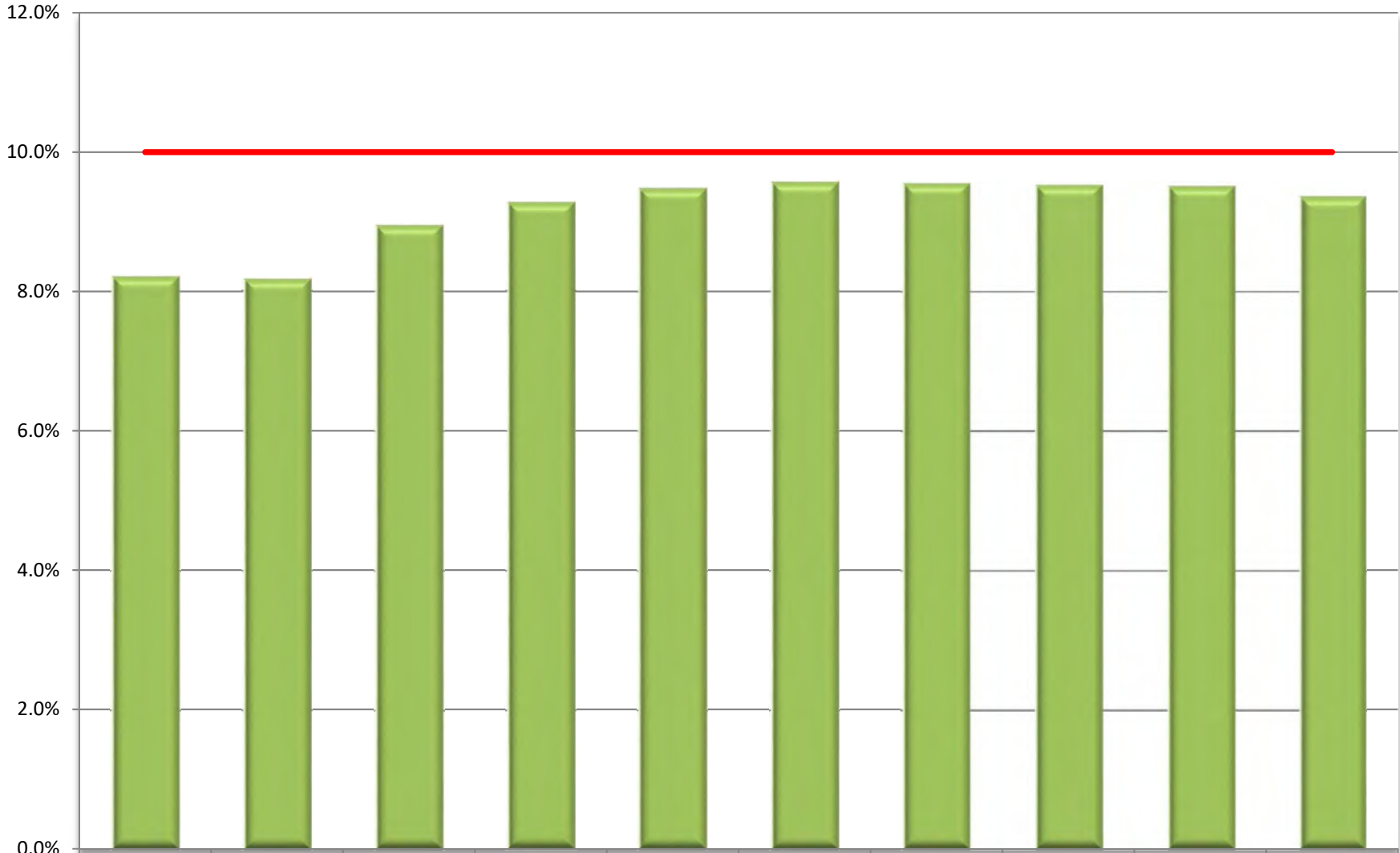
(6) Includes real, personal property, and Public Property. Assumes 2% in FY 2018, 2.5% in FY 2019 - 2021, 3% in FY2022 and beyond

(7) Population growth as estimated by the Arlington County Planning Division and MWCOG Round 8.4 Forecasts.

(8) Source: Arlington County planning division 2016 estimates. Assumes 2% growth

**Ratio of Tax-Supported Debt Service
to General Expenditures
Adopted FY 2018 Budget
(NOT TO EXCEED 10%)**

Chart B



	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Projection	8.2%	8.2%	9.0%	9.3%	9.5%	9.6%	9.6%	9.5%	9.5%	9.4%
Ceiling	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%

Chart C

Summary of Tax-Supported General Obligation Bonds & Subject To Appropriation-Type Financings ⁽¹⁾
Ratio of Outstanding Debt to Market Value
Adopted FY 2018 Budget
As of June 30

	FY 2017 Adopted	FY 2018 Adopted	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Tax-Supported General Obligation Debt	\$894,134,462	\$1,006,867,757	\$1,095,235,354	\$1,144,654,655	\$1,158,958,760	\$1,157,549,100	\$1,144,466,928	\$1,137,542,650	\$1,172,783,695	\$1,149,735,128
Tax-Supported Subject to Appropriation ("STA") Debt										
Capital Equipment Leases (2)	17,517,297	23,163,355	24,844,434	24,788,637	22,074,285	19,675,610	18,597,919	16,618,866	23,359,156	26,218,036
Industrial Development Authority (IDA) Bonds (3)	96,980,000	135,480,000	131,488,571	124,706,429	119,611,429	114,175,714	115,394,286	114,262,143	105,927,143	97,802,857
Peumansend Creek Regional Jail	121,938	-	-	-	-	-	-	-	-	-
No. Va. Criminal Justice Academy	266,324	-	-	-	-	-	-	-	-	-
Subtotal	\$114,885,559	\$158,643,355	\$156,333,006	\$149,495,065	\$141,685,714	\$133,851,324	\$133,992,205	\$130,881,009	\$129,286,299	\$124,020,893
Project-Supported Subject to Appropriation ("STA") Debt (4)										
Ballston Public Parking Garage	4,600,000	-	-	-	-	-	-	-	-	-
IDA Lease Revenue Bonds (Ballston Skating Facility) (5)	24,195,000	23,095,000	21,945,000	20,740,000	19,480,000	18,155,000	16,760,000	15,290,000	13,740,000	12,100,000
Gates of Ballston (6)	23,000,000	23,000,000	23,000,000	23,000,000	23,000,000	23,000,000	-	-	-	-
Subtotal	51,795,000	46,095,000	44,945,000	43,740,000	42,480,000	41,155,000	16,760,000	15,290,000	13,740,000	12,100,000
Total Tax-Supported General Obligation (GO) & ALL STA Financings	1,060,815,021	1,211,606,112	1,296,513,360	1,337,889,721	1,343,124,474	1,332,555,424	1,295,219,133	1,283,713,659	1,315,809,994	1,285,856,021
Total <u>Tax-Supported</u> GO and <u>Tax-Supported</u> STA Financings	1,009,020,021	1,165,511,112	1,251,568,360	1,294,149,721	1,300,644,474	1,291,400,424	1,278,459,133	1,268,423,659	1,302,069,994	1,273,756,021
Total <u>Project-Supported</u> STA Financings	51,795,000	46,095,000	44,945,000	43,740,000	42,480,000	41,155,000	16,760,000	15,290,000	13,740,000	12,100,000
Market Value of Taxable Property	72,244,948,335	74,378,403,498	76,237,863,585	78,143,810,175	80,488,124,480	82,902,768,215	85,389,851,261	87,951,546,799	90,590,093,203	93,307,795,999
Total <u>Tax-Supported</u> GO & ALL STA Financings as Percent of Market Value (Not to Exceed 4%)	1.47%	1.63%	1.70%	1.71%	1.67%	1.61%	1.52%	1.46%	1.45%	1.38%
Total <u>Tax-Supported</u> GO & <u>Tax-Supported</u> STA Financings as Percent of Market Value	1.40%	1.57%	1.64%	1.66%	1.62%	1.56%	1.50%	1.44%	1.44%	1.37%
Total <u>Project-Supported</u> STA Financings (Credit Enhancement) as Percent of Market Value (2)	0.07%	0.06%	0.06%	0.06%	0.05%	0.05%	0.02%	0.02%	0.02%	0.01%

(1) Excludes Self-supporting debt in the Utility and Transportation Capital Funds.

(2) Includes capital equipment leases in the General Fund, Auto Fund, Utilities Fund and Schools Fund

(3) Includes the Series 2009, 2011 and 2013 IDA Revenue Bonds

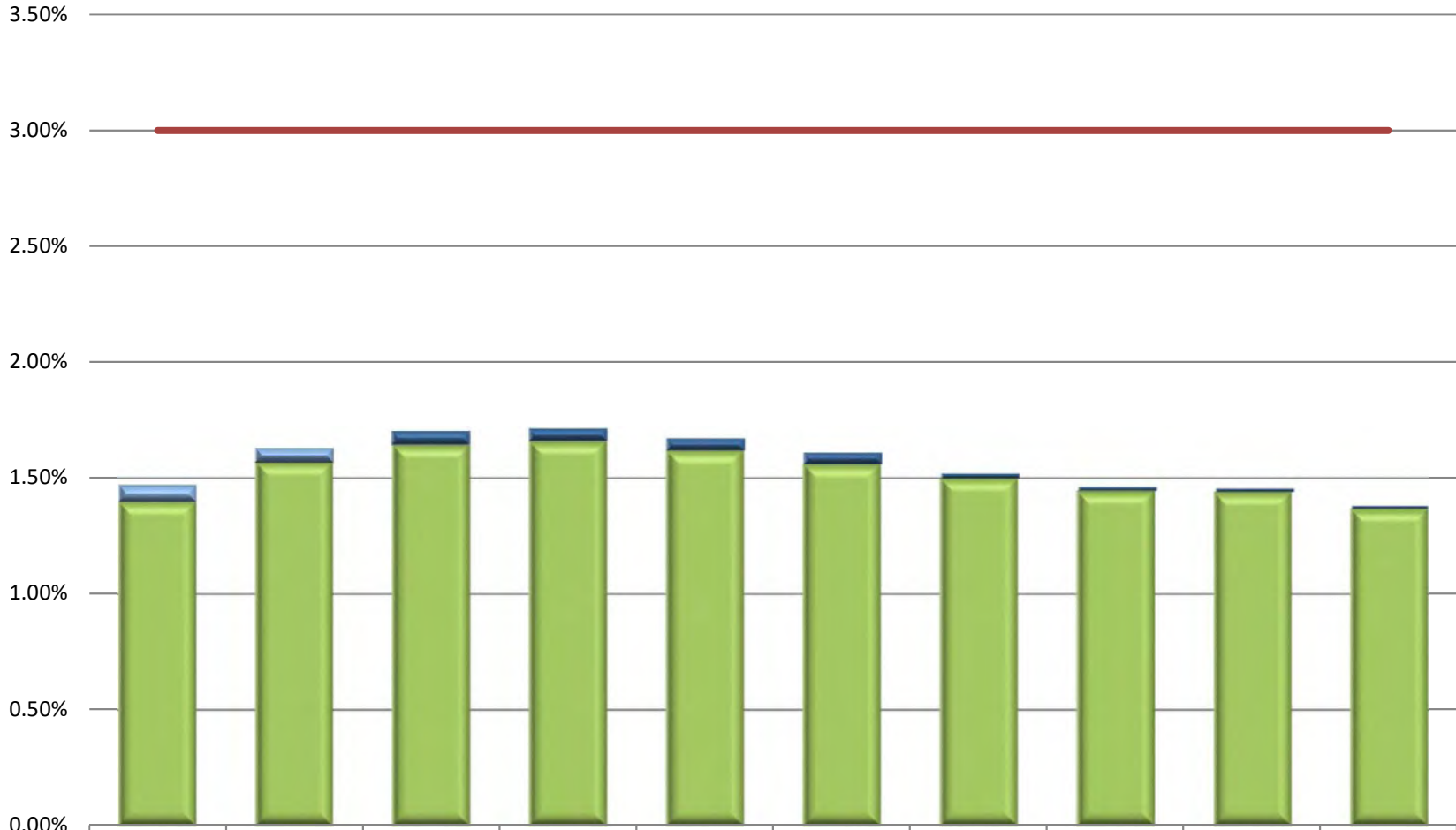
(4) Debt service on these financings is intended to be repaid by user fees or tenant rental income, not by County General Fund revenues.

(5) Includes the bonds issued by the IDA in 2010 to refinance the construction of two ice rinks, the office space, and the training facility on top of the 8th Level at the Ballston Parking Garage.

(6) The County Board approved the credit support for the long-term financing of the Gates of Ballston for an amount not to exceed \$23.0 million.

Chart D

**Ratio of Tax-Supported & Subject to Appropriation Financing
as a Percentage of Market Value
Adopted FY 2018 Budget**



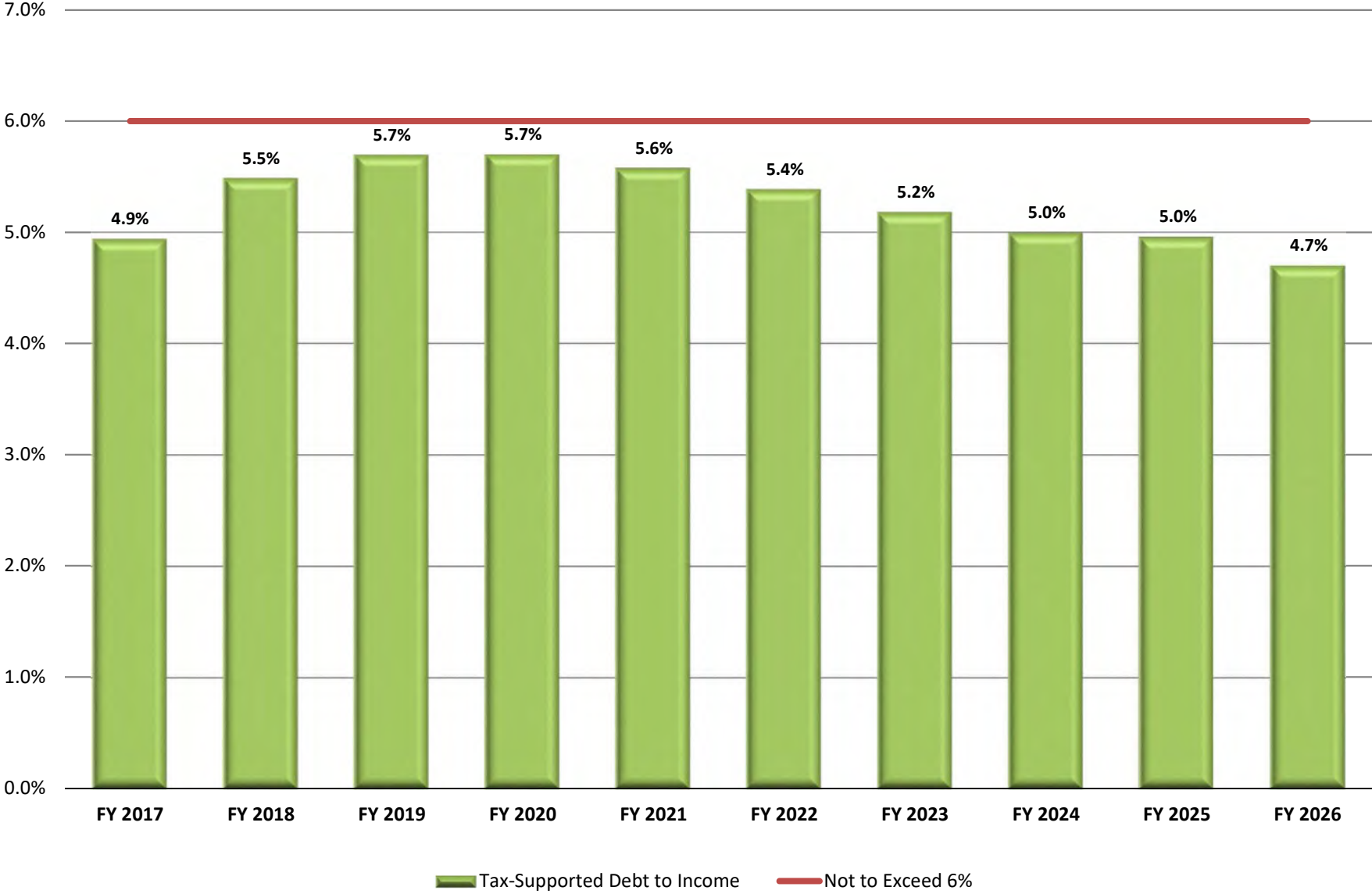
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Project-Supported	0.07%	0.06%	0.06%	0.06%	0.05%	0.05%	0.02%	0.02%	0.02%	0.01%
Tax-Supported	1.40%	1.57%	1.64%	1.66%	1.62%	1.56%	1.50%	1.44%	1.44%	1.37%
Not to Exceed 3%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%

■ Tax-Supported
 ■ Project-Supported
 — Not to Exceed 3%

Chart E

Ratio of Tax-Supported General Obligation Debt to Income
Adopted FY 2018 Budget
Not to Exceed 6%

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REGIONALS / CONTRIBUTIONS

MISSION STATEMENT

To supplement organizations that provide beneficial services to Arlington residents and visitors.

Arlington County contributes to government, government-related, and non-profit organizations, which address issues and problems that have regional impacts. In addition, a number of non-profit Arlington-based organizations are funded in this account. Varied methods are applied in determining the level of funding provided to these agencies and organizations. They have been grouped into the following four categories according to their funding criteria:

- Group I** Organizations whose contributions are based on a population or land use formula. These are all government or quasi-government organizations.
- Group II** Organizations whose contributions are based on Arlington County's usage of the organization's services. These are all governmental organizations.
- Group III** Non-profit organizations - General. These organizations are required to present a budget to the County. Requests are reviewed and decided upon individually.
- Group IV** Non-profit organizations - Disability. Recommendations for funding for these organizations are made after a bi-annual competitive review by the County's Disability Advisory Commission. The last review was held in February 2016, with the next to be held in 2018.

The following section describes the purpose of these organizations and their adopted level of funding for FY 2018.

ADOPTED FY 2018 REGIONALS/CONTRIBUTIONS

		FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Group I	Metro Washington Council of Governments	\$223,116	\$235,418	\$237,234	1%
	Northern Virginia Regional Commission - General	120,387	137,581	140,807	2%
	Northern Virginia Community College	30,582	30,582	30,582	-
	Health Systems Agency of Northern Virginia	20,600	20,600	20,600	-
	Northern Virginia Regional Park Authority	425,072	428,856	433,120	1%
	Northern Virginia Transportation Commission	55,567	57,038	55,451	-3%
Group II	Northern Virginia Criminal Justice Academy	544,209	534,916	564,212	5%
	Peumansend Regional Jail	595,818	625,615	-	-100%
	Northern Virginia Juvenile Detention Home	363,252	2,283,195	2,273,354	-
Group III	Friends of Guest House	45,000	46,643	46,643	-
	Arlington Independent Media	482,682	525,000	564,262	7%
	CrisisLink	130,524	130,526	130,526	-
	Northern Virginia Family Service	295,626	295,626	295,626	-
	Animal Welfare League of Arlington	1,419,517	1,419,517	1,419,517	-
	Legal Services of Northern Virginia	430,455	430,455	430,455	-
	Virginia Adult Probation and Parole	41,800	50,471	50,471	-
	Offender Aid and Restoration	456,145	456,145	456,145	-
	Literacy Council of Northern Virginia	-	23,457	23,457	-
	Capital Caring (formerly Capital Hospice)	14,051	14,051	14,051	-
	Ethiopian Community Development Council	140,573	140,573	140,573	-
	Independence Center	92,566	92,566	92,566	-
	Group IV	Northern Virginia Resource Center for the Deaf and Hard of Hearing Persons	48,354	48,354	48,354
Brain Injury Services		22,921	22,921	22,921	-
National Rehabilitation and Rediscovery Foundation, Inc.		11,059	11,059	11,059	-
Columbia Lighthouse for the Blind		29,576	29,576	29,576	-
	Total Regional Expenditure	\$6,039,452	\$8,090,741	\$7,531,562	-7%

GROUP I: CONTRIBUTION IS BASED ON A POPULATION-DRIVEN OR LAND USE FORMULA

Metropolitan Washington Council of Governments (COG)

Arlington County's FY 2018 adopted share of the operating expenses of COG is based on its percentage of the total population for the entire metropolitan area.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$223,116	\$235,418	\$237,234	1%

Northern Virginia Regional Commission (NVRC)

Arlington County's FY 2018 adopted contribution to NVRC includes only the general contribution. Beginning in the FY 2014 adopted budget, the contribution for Four-Mile Run has been transferred to the Stormwater Fund. The general contribution continues programs such as environmental and fiscal impact assistance, physical planning, human resources and public safety. The general contribution requested by the Commission for FY 2018 is based on a \$0.60 per capita rate.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$120,387	\$137,581	\$140,807	2%

Northern Virginia Community College (NVCC)

Arlington County's FY 2018 adopted contribution to NVCC supports maintenance and operational costs not financed by General Assembly appropriations. In addition, funding of \$12,600 is included for the Educational Foundation. In 1994, the Arlington County Board approved the establishment of the Mary Marshall Scholarship Fund at NVCC to honor the memory of Mary Marshall, who served Arlington County in the Virginia General Assembly. The funds support scholarships and tuition assistance for part-time students.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
General Contribution	\$17,982	\$17,982	\$17,982	-
Scholarship	12,600	12,600	12,600	-
Total Contribution	\$30,582	\$30,582	\$30,582	-

Health Systems Agency of Northern Virginia

Northern Virginia jurisdictions are requested to contribute based on the percentage of the population represented by the jurisdiction. Arlington contributes 6.2 percent of the total operating budget.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$20,600	\$20,600	\$20,600	-

Northern Virginia Regional Park Authority (NVRPA)

The population-based contribution supports the Authority's non-revenue producing programs.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$425,072	\$428,856	\$433,120	1%

Northern Virginia Transportation Commission (NVTC)

Arlington County's FY 2018 adopted contribution to NVTC continues regional transportation efforts. The total NVTC budget is funded through contribution by the Commonwealth of Virginia as well as through direct contribution by member jurisdictions, including Arlington County. This direct contribution amount is apportioned to jurisdictions based on the percentage share of state assistance received through NVTC, as specified in the Virginia Code. The remainder of NVTC's budget is derived from miscellaneous revenues, interest earnings, project chargebacks, and the re-appropriation of surplus funds.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$55,567	\$57,038	\$55,451	-3%

GROUP II: CONTRIBUTION IS BASED ON A USAGE FORMULA

Northern Virginia Criminal Justice Academy

The Academy provides law enforcement training to police and sheriff recruits. The allocation of operating costs to participating jurisdictions is determined by a formula based on the number of sworn police officers and sheriff deputies.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$544,209	\$534,916	\$564,212	5%

Peumansend Regional Jail

The Regional Jail facility is scheduled to permanently close in FY 2018 and will be ending its relationship with Arlington County.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$595,818	\$625,615	-	-100%

Northern Virginia Juvenile Detention Home

The County's contribution is based on the percentage of beds used at the facility over the last three fiscal years. The FY 2016 actual amount was decreased due to the Northern Virginia Juvenile Detention Home using existing fund balances to reduce the jurisdiction contribution in the fiscal year.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$363,252	\$2,283,195	\$2,273,354	-

GROUP III: NON-PROFIT COMMUNITY ORGANIZATIONS

Friends of Guest House

Guest House provides housing, employment, and counseling services to female parolees.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$45,000	\$46,643	\$46,643	-

Arlington Independent Media

Arlington Independent Media (AIM), manages the County's public access cable television station. In December 2016, the County signed a new agreement with Comcast, Inc. which removed the dedicated funding to AIM and other non-profit cable entities. The FY 2018 Adopted Budget continues funding to AIM; however, ongoing monies are reduced to \$454,262. In addition, one-time funding of \$110,000 is being provided as bridge funding for AIM as they are now required to reimburse the landlord for to cost of occupying their existing space. It is expected that as AIM decides on the future of their leased space occupancy that these costs will not be provided by net tax support in the out years.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$482,682	\$525,000	\$564,262	7%

CrisisLink

CrisisLink provides a 24-hour, 365 days per year, confidential listening and referral hotline. CrisisLink is designed to provide immediate services to persons in crisis at no cost. The American Association of Suicidology certifies CrisisLink as a suicide prevention program.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$130,524	\$130,526	\$130,526	-

Northern Virginia Family Service

Northern Virginia Family Services provides referral and information services for Spanish-speaking residents of Arlington County. Additionally, the agency provides clients access to a range of legal services including employment services, social services, information and referral, immigration legal assistance, entrepreneurship program, foreclosure prevention counseling, and financial education and homeownership program.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$295,626	\$295,626	\$295,626	-

Animal Welfare League of Arlington (AWLA)

The AWLA provides animal control, impoundment, and animal sheltering services for the County pursuant to a contract between the County and the AWLA.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$1,419,517	\$1,419,517	\$1,419,517	-

Legal Services of Northern Virginia

This agency provides legal services to low-income, disabled, and elderly residents of Arlington who face the loss of critical need, such as personal safety, income, housing, medical benefits, education, or family stability.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$430,455	\$430,455	\$430,455	-

Virginia Adult Probation and Parole

Arlington County's contribution supplements the state-set salaries of 16 Commonwealth of Virginia Adult Parole employees. The supplement attempts to keep these employees' salaries at parity with staff in the County-operated Court Services Unit of the Juvenile and Domestic Relations Court.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$41,800	\$50,471	\$50,471	-

Offender Aid and Restoration (OAR)

OAR provides community-based correction and rehabilitation services to adult offenders and ex-offenders as well as community service placement and supervision for juveniles and adults.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$456,145	\$456,145	\$456,145	-

Literacy Council of Northern Virginia (LCNV)

LCNV provides one-on-one tutoring in reading and writing for functionally illiterate adults. The County's contribution supports the literacy services and the Council's general operating expenses. No payment was distributed in FY 2016 in order to correct a FY 2015 billing error.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	-	\$23,457	\$23,457	-

Capital Caring (formerly Capital Hospice)

Capital Caring provides care for patients with serious, progressive illness and their families with a comprehensive program of medical and psychosocial care. Programs include home care, inpatient care, and bereavement counseling. In addition to the General Fund support for Capital Caring stated below, the County will provide approximately \$49,900 in annual financial support by exempting the organization's Arlington property from real and personal property taxes.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$14,051	\$14,051	\$14,051	-

Ethiopian Community Development Council (ECDC)

ECDC provides information and referral, employment, housing, translation/interpretation, social, and support services to the African refugee and immigrant community.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$140,573	\$140,573	\$140,573	-

Endeppendence Center

The Endeppendence Center of Northern Virginia (ECNV) is a community-based, resource, and advocacy center promoting independent living and equal access for all persons with disabilities in Northern Virginia.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$92,566	\$92,566	\$92,566	-

GROUP IV: CONTRIBUTION IS DETERMINED AFTER A COMPETITIVE REVIEW OF REGIONAL DISABILITY ORGANIZATIONS

Northern Virginia Resource Center for the Deaf and Hard of Hearing Persons

The Agency provides information and referral, case management, advocacy, and education services to individuals in the Northern Virginia metropolitan area who are deaf and hard of hearing to enhance their quality of life and to remove barriers to services in the community.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$48,354	\$48,354	\$48,354	-

Brain Injury Services

This agency provides assistance to survivors of traumatic brain injury throughout Northern Virginia. Services include long-term case management, employment assistance, independent living skills training, transportation, respite care, and recreational/socialization programs. The funding from Arlington specifically supports the cost of a part-time case manager for Arlington residents with brain injuries.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$22,921	\$22,921	\$22,921	-

National Rehabilitation and Rediscovery Foundation, Inc.

This agency provides dance and movement workshops to Arlington County residents with mobility and sensory-based disabilities to increase their physical and psychosocial health and recreational opportunities. The agency specializes in adapting to the individual needs of people with disabilities and focusing on abilities.

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$11,059	\$11,059	\$11,059	-

Columbia Lighthouse for the Blind

Columbia Lighthouse's PRIDE (People Regaining Independence and Developing Experiences) Program provides services to individuals over 65 with vision loss. Specifically, these services include training on use of assistive devices and technology, general independent living skills, and awareness training for residents and senior center staff. Staff from the agency collaborates with local Arlington occupational therapists and other professionals who work with seniors, senior centers, and local agencies to bring services to those in need.

	FY 2016 Actual	FY 2016 Adopted	FY 2018 Adopted	% Change '17 to '18
Total Contribution	\$29,576	\$29,576	\$29,576	-

WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY - METRO

MISSION STATEMENT

To provide financial contributions, on behalf of Arlington County, to satisfy the formula-allocated subsidy requirements of Metrorail, Metrobus, and MetroAccess services provided by the Washington Metropolitan Area Transit Authority (WMATA) throughout the region.

WMATA is a regional public transportation partnership among the area's state and local governments and the federal government. WMATA's member jurisdictions are: Arlington and Fairfax counties, the cities of Alexandria, Fairfax, and Falls Church in Virginia, the District of Columbia, and Montgomery and Prince George's counties in Maryland. The Authority's major budgetary programs are Metrorail, Metrobus, and MetroAccess operations, and the Capital Improvement Program (CIP).

FY 2018 PRIORITIES

WMATA's priorities in FY 2018 are focused primarily on safety and the state of good operations. In FY 2017, the SafeTrack program was introduced to expedite numerous critical safety recommendations to the Metrorail system. As this program comes to completion, WMATA has implemented two preventative maintenance focused programs, Back2Good, and a Railcar Get Well Plan. Back2Good is aimed at increasing rail worker safety and reducing infrastructure related delays in half. Improvements include new technology to reduce red signal overruns and to better protect railway workers in hazardous areas as well as the installation of a public radio system and increased cellular service in tunnels.

SIGNIFICANT BUDGET CHANGES

The FY 2018 Adopted General Fund transfer for WMATA is \$36,239,655, reflecting a 19 percent increase over the FY 2017 adopted budget. This year, the County Board approved a significant increase (\$7.4 million) to meet the significant increase in WMATA's operating and capital budgets. Of this amount, \$1.5 million of the increase will be reflected in the general fund debt service budget. This funding is to pay debt service on an additional \$22 million of bonds required to be issued in Spring 2017 to meet WMATA's FY 2018 capital budget request of \$58 million, a 190 percent increase over FY 2017.

Major drivers for the operating budget are increased labor and fringe costs, lower forecasted ridership due to the impacts of SafeTrack, and a lower projected match from State transit aid. The County's operating subsidy increase reflects the following:

- ↑ Metrobus subsidy increases due to general labor cost increases and a reduction of regional bus routes outside of Arlington County which increases the County's proportional share of remaining regional routes. These reductions were made as part of the General Manager's adopted budget in order to reduce the budget gap. Gross subsidy also increased \$500 thousand due to enhanced route 2A service to be fully funded for two years by NVTC from transit funding set aside as part of the Transform 66 Inside the Beltway project.
- ↑ Metrorail subsidy increases due to the increased labor and fringe costs and a significant reduction in projected fare revenues due to lower ridership as a residual effect of SafeTrack.
- ↓ MetroAccess subsidy decreases due to fewer trips originating from Arlington.

BUDGET DESCRIPTION

The Metro Board adopted the FY 2018 operating and capital budgets in March 2017. Arlington's share of the operating subsidy is approximately 7.1 percent of the total. Subsidy increases to the Metrobus and Metrorail systems are driven primarily by increased labor costs and reduced farebox revenues. WMATA's policy is to adjust fares biennially based on inflation. Fares were increased 6 percent in FY 2015, however the WMATA Board did not adopt a fare increase in FY 2017. A fare increase of approximately 14 percent was approved in FY 2018 for Metrobus, Metrorail, and MetroAccess.

Metrorail annually provides over 175 million passenger trips and serves 11 stations in Arlington along four lines (Orange, Silver, Yellow, and Blue). Metrobus has over 11,000 bus stops and over 2,500 shelters in the region. Many transit services in Arlington operate seven days per week providing up to 18 hours of daily coverage. Metro serves an overall population of approximately 4 million within a 1,500 square mile jurisdiction.

Capital Program

Metro's Adopted FY 2018 - FY 2023 Capital Improvement Program (CIP) financial plan relies on a forecasted investment of \$7.3 billion from the federal government, state and local governments, and other sources. Of the \$7.3 billion six-year plan: \$2.8 billion comes from federal funding; state and local contributions total \$4.5 billion including planned long-term financing of \$1.0 billion; other sources constitute \$15 million.

Arlington's share of WMATA's Adopted CIP for FY 2018 is \$58 million of baseline funding. The County's contributions are funded with a combination of County General Obligation (GO) bonds, state transit aid, and gas tax revenues.

The County has been continuously working with the other regional funding partners of WMATA on a new six-year capital funding agreement (CFA). As part of the FY 2017 budget process, a one-year amendment was approved of the current CFA. Another one year extension of the CFA was approved as part of the FY 2018 budget adoption.

Funding

Passenger and system revenues historically funded approximately 51 percent of the annual cost of operations. In FY 2017, fare revenues only covered 47 percent of total expenditures. FY 2018 it is projected that fare revenues will only cover 41 percent of total expenditures. The balance of operating funding comes from local jurisdictional subsidies.

The Northern Virginia Transportation Commission (NVTC) serves as fiscal agent for the Northern Virginia jurisdictions. NVTC receives state transit funds from the Department of Rail and Public Transit (DRPT) on behalf of Northern Virginia jurisdictions, and also federal funds not directly allocated to WMATA. In addition, the state collects a 2.1 percent regional gas tax on behalf of NVTC jurisdictions to be used for payment to WMATA for qualifying operating and capital costs. These revenues are reflected as State Transit Aid and Regional Gas Tax receipts in the County budget description. Local governments provide the balance of required funding for transit operating programs. Arlington County uses General Fund dollars to finance this portion of its share of WMATA operations.

METRO FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Metrobus ¹	\$29,412,789	\$31,877,181	\$35,225,000	11%
Metrorail	28,096,196	23,919,983	34,650,000	45%
MetroAccess	1,000,732	893,994	830,000	-7%
Total WMATA Subsidy	58,509,717	56,691,158	70,705,000	25%
Source of Contributions				
State Transit Aid	24,180,782	22,147,843	29,165,345	32%
Regional Gas Tax	4,000,000	4,200,000	4,800,000	-
Transform 66 Funding ¹	-	-	500,000	-
Total Revenues/Other Sources	28,180,782	26,347,843	34,465,345	31%
NET TAX SUPPORT ²	\$30,328,935	\$30,343,315	\$36,239,655	19%

¹ As part of the Transform 66 Inside the Beltway project, funding of \$1 million was provided to fully fund enhanced WMATA route 2A service for two years. Net annual operating costs are estimated at \$500 thousand.

² The Adopted FY 2018 budget included a \$0.01 cent real estate tax rate increase for WMATA.

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**ENTERPRISE,
SPECIAL REVENUE
AND
INTERNAL SERVICE
FUNDS**

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ARLINGTON CONVENTION & VISITORS SERVICE

Our Mission: The Arlington Convention and Visitors Service (ACVS) is a destination marketing organization that works to attract, inform, and serve Arlington visitors and hospitality partners while supporting an exceptional visitor experience

CONVENTION AND VISITORS SERVICE

ACVS's success is reflected in continually growing shares of the Washington area's meeting, convention, and leisure markets as well as in increased visitor spending and repeat visitation. ACVS strategically targets meeting/group professionals and domestic/ international leisure travelers to build awareness of, and drive bookings to, Arlington hotels – particularly during the off-peak periods of late summer, mid-winter, and weekends year-round. ACVS also partners closely with local hotels, restaurants, stores, attractions, and arts organizations to bring visitors the best and latest information, ensuring they have an excellent local experience that inspires increased spending and repeat visitation. ACVS marketing and client/partner engagement is directly tied to increased Transient Occupancy Tax revenue and Sales and Meals Tax revenues that support County initiatives through the General Fund.

Important Strategic objectives for ACVS include:

- 1. Visitor Attraction:** Aggressively market Arlington as a premier destination for domestic and international leisure travel, meetings, and conventions and as the best place to stay, shop, dine and be entertained when visiting the nation's capital. Apply best practices in destination marketing, meetings and conventions sales, and small business/arts promotion to attract business travelers, vacationers, meetings and groups to Arlington resulting in increased hotel occupancy.
- 2. Increased Visitor Spending:** Creatively and proactively provide compelling, high-quality information to Arlington guests, influencing them to dine, shop, and be entertained in our lively, walkable urban villages. Strategically inform local hospitality employees about Arlington stores, restaurants, arts organizations, transportation options, etc. to drive spending and repeat visitation.

Programs and primary activities of ACVS include:

- Destination marketing and promotion
- Meetings and conventions sales
- Visitor and convention services
- Small business and arts promotion
- Tourism infrastructure
- Hospitality community engagement

SIGNIFICANT BUDGET CHANGES

Arlington County's enabling legislation to levy a Transient Occupancy Tax add-on (0.25%) to support this fund was reinstated by the Virginia General Assembly for the FY 2017 budget year. The FY 2017 budget is revised to reflect this budgetary adjustment and the transfer of Arlington Convention and Visitor Service (ACVS) expenses to the Travel and Tourism Promotion Fund (202) after budget adoption.

ARLINGTON CONVENTION & VISITORS SERVICE

The FY 2018 adopted expenditure budget for the Travel and Tourism Promotion Fund is \$1,519,200, a 19 percent decrease from the FY 2017 revised budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to employee salary increases, an increase in the County’s cost for employee health insurance, and retirement contributions based on current actuarial projections.
- ↓ Non-personnel decreases due the removal of FY 2017 one-time funding to support tourism promotion (\$379,277) and the decrease of the sales and promotion budget line to properly balance the fund (\$32,216).
- ↑ Revenue increases due to projections of hotel occupancy and rates as well as the anticipated opening of a new hotel (\$22,500).
- The FTE count reflects the transfer of 0.8 temporary FTEs to the Director’s Office line of business in the General Fund.

PROGRAM FINANCIAL SUMMARY

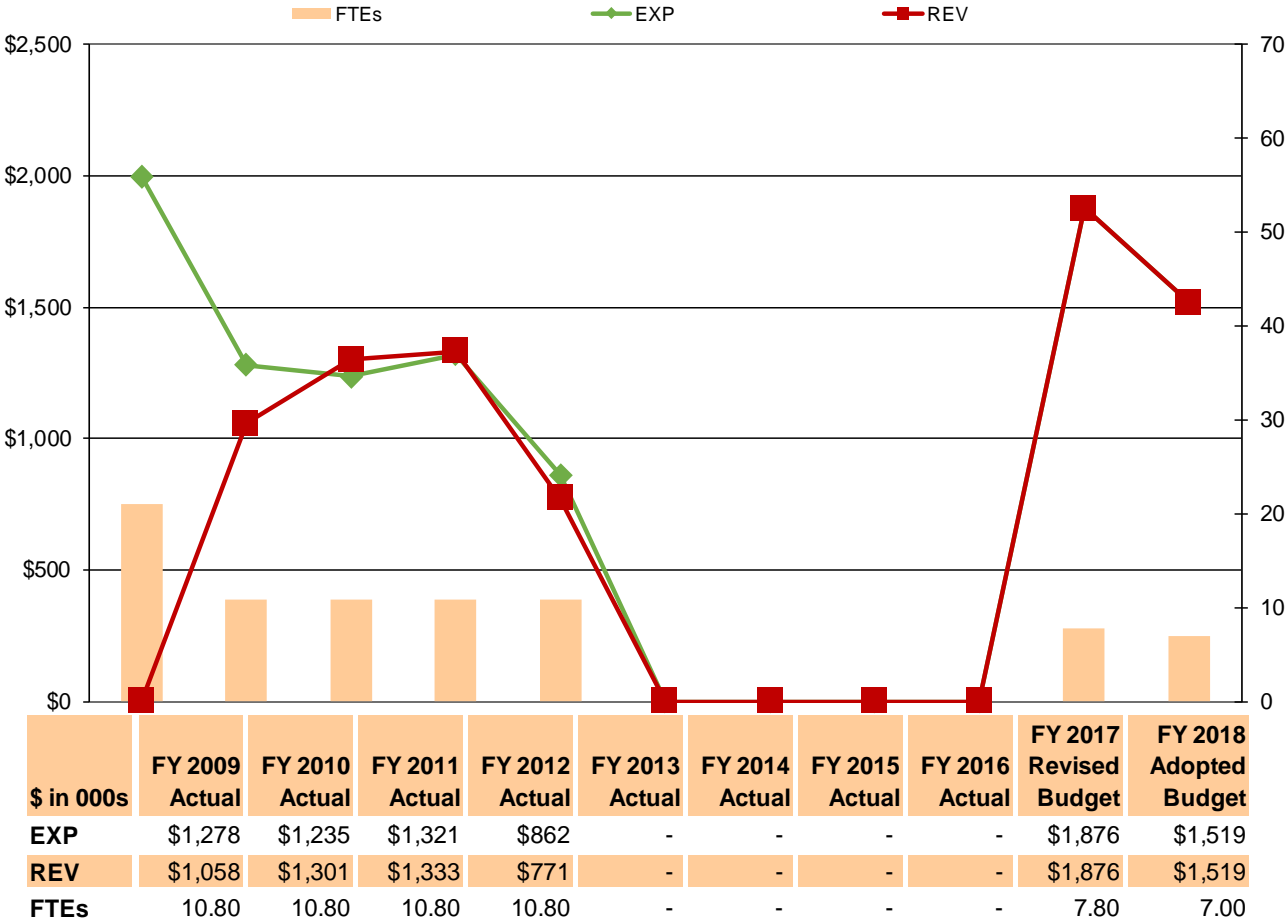
	FY 2016 Actual	FY 2017 Revised	FY 2018 Adopted	% Change '17 to '18
Personnel	-	\$729,325	\$783,870	7%
Non-Personnel	-	1,146,823	735,330	-36%
Total Expenditures	-	1,876,148	1,519,200	-19%
Transient Occupancy Tax	-	1,250,000	1,272,500	2%
Total Revenues	-	1,250,000	1,272,500	2%
General Fund Transfer	-	\$626,148	\$246,700	-61%
Permanent FTEs	-	7.00	7.00	
Temporary FTEs	-	0.80	0.00	
Total Authorized FTEs	-	7.80	7.00	

**TRAVEL AND TOURISM PROMOTION FUND
FUND STATEMENT**

	FY 2016 ACTUAL	FY 2017 REVISED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
Beginning Balance, July 1	-	-	-	-
Transient Occupancy Tax Revenue	-	\$1,250,000	1,250,000	\$1,272,500
General Fund Transfer In	-	626,148	626,148	246,700
Total Balance, Revenues and Transfers In	-	1,876,148	1,876,148	1,519,200
Personnel	-	729,325	729,325	783,870
Operating	-	1,146,823	1,146,823	735,330
Carryover from prior years	-	-	-	-
Total Expenditures	-	\$1,876,148	\$1,876,148	\$1,519,200
Closing Balance, June 30	-	-	-	-

**TRAVEL AND TOURISM PROMOTION FUND
TEN-YEAR HISTORY**

EXPENDITURE, REVENUE AND FULL-TIME EQUIVALENT TRENDS



TRAVEL AND TOURISM PROMOTION FUND
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ Permanent FTEs increase (1.0) and temporary FTEs decrease (1.0) as a result of converting a limited-term position to permanent with no cost impact to the budget. ▪ Revenues decrease \$8,178 due to the end of the federal grant (\$78,000) supporting the Visitor Services Center rent. This decrease is partially offset by an increase in Transient Occupancy Tax (TOT) collections (\$69,822) based on recent hotel trends showing continued, although slower, growth as compared to recent years. 	(1.0)
FY 2010	<ul style="list-style-type: none"> ▪ The County Board approved a one-time lump-sum payment of \$500 for employees (\$5,000). ▪ The Travel and Tourism Promotion Fund (202) was restructured in order to absorb the functions of an eliminated General Fund position. A position was reclassified to focus on providing pre-trip and on-site support information regarding Arlington shopping and dining to increase visitor spending in the County. ▪ Reallocated Arlington Visitors Center rental/operational expenses for March-June 2010 (approximately \$28,000) to neighborhood-focused visitor services initiatives in Crystal City, Rosslyn, Ballston and Pentagon City. The Visitors Center closed in February 2010 in order to facilitate improved visitor services activities in the key hotel neighborhoods stated above. 	
FY 2011	<ul style="list-style-type: none"> ▪ No significant changes. 	
FY 2012	<ul style="list-style-type: none"> ▪ Personnel expenses decrease primarily due to reduction in operations based on lower Transient Occupancy Tax (TOT) which supports this fund. The County Board has directed staff beginning January 1 to focus on other Arlington Economic Development (AED) activities such as promoting and marketing businesses and cultural events within Arlington County, as well as enhancing small business initiatives. ▪ Transient Occupancy Tax (TOT) revenues decrease by 52% due to the loss of the TOT for hotel stays beginning January 1, 2012. The state legislation that authorizes Arlington County to assess this additional 0.25 percent transient occupancy tax was not renewed by the State Assembly and expires on December 31, 2011. ▪ Miscellaneous revenues decrease (\$2,500) due to the closure of the Visitor Center at Pentagon Row which sold County merchandise. The new Mobile Visitor Center is purely informational with no merchandise or retail sales. County merchandise can now be purchased at the Plaza Library branch location. 	

TRAVEL AND TOURISM PROMOTION FUND
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
FY 2013	<ul style="list-style-type: none"> ▪ The additional Transient Occupancy Tax add-on (0.25%) which has supported the fund since January 1, 1991, was not re-established by the State Assembly in the spring of CY 2011. Arlington County's enabling legislation to impose this add-on tax expired on January 1, 2012. ▪ For FY 2013 the Travel and Tourism Promotion Fund will no longer exist as a Special Revenue fund. The County Board has adopted a reduced convention and visitor services program in Arlington Economic Development's General Fund budget. 	
FY 2017	<ul style="list-style-type: none"> ▪ <i>Arlington's enabling legislation to levy the additional Transient Occupancy Tax add-on (0.25%) was re-established by the General Assembly for the FY 2017 budget year. The County Board adopted an ordinance after budget adoption to amend Chapter 40 (Transient Occupancy Tax) of the Code of Arlington County to add an additional 0.25% transient occupancy tax levy for the purpose of promoting tourism and business travel in Arlington County. The County Board appropriated \$1.25 million in revenue and expense to the Travel and Tourism Promotion Fund along with 2.0 limited term positions.</i> ▪ <i>After budget adoption, the County Board transferred Arlington Convention and Visitor Services from the General Fund to the Travel and Tourism Fund (\$626,148, 5 FTEs, 0.80 Temporary FTEs)</i> 	<p>2.0</p> <p>5.80</p>
FY 2018	<ul style="list-style-type: none"> ▪ Non-personnel decreases due to removal of one-time funding to support tourism promotion (\$379,277) and the decrease of the sales and promotion line to properly balance the budget (\$32,216). ▪ Revenue increases due to projections of hotel occupancy and rates as well as the anticipated opening of a new hotel (\$22,500). ▪ The FTE count reflects the transfer of 0.8 temporary FTEs to the Director's Office line of business in the General Fund. 	<p>(0.80)</p>

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Our Mission: To provide supplemental services in support of successful revitalization of Ballston and its economic development

In December 2010, the Arlington County Board, authorized by state enabling legislation, passed an ordinance to establish a Business Improvement District (BID) in Ballston as of January 1, 2011. The property owners within this geographic area have a separate and additional tax rate to fund the BID’s programs. The Ballston Business Improvement Corporation (BBIC), an organization whose Board of Directors and committee membership includes owners and tenants of property located in the District, oversees the work program.

The Ballston BID provides funding for:

- Branding and marketing
- Physical enhancements
- Management, finance, and administration

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted budget for the Ballston Business Improvement District is \$1,539,333, a four percent decrease from the FY 2017 adopted budget. This expenditure budget includes \$38,484 budgeted contribution to the BID’s reserve fund balance, which is the maximum contribution of two and a half percent of fiscal year revenues.

- ↓ The adopted CY 2017 real estate tax rate is \$0.045 for each \$100 of assessed value, no change from the CY 2016 tax rate. Due to a decrease in assessed real estate values, revenue decreases four percent (\$70,752).

PROGRAM FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	-	-	-	-
Non-Personnel	\$1,514,794	\$1,610,085	\$1,539,333	-4%
Total Expenditures	1,514,794	1,610,085	1,539,333	-4%
Total Revenues	1,538,692	1,610,085	1,539,333	-4%
Change in Fund Balance	\$23,898	\$27,912	\$38,484	38%

BALLSTON BUSINESS IMPROVEMENT DISTRICT
 FUND STATEMENT

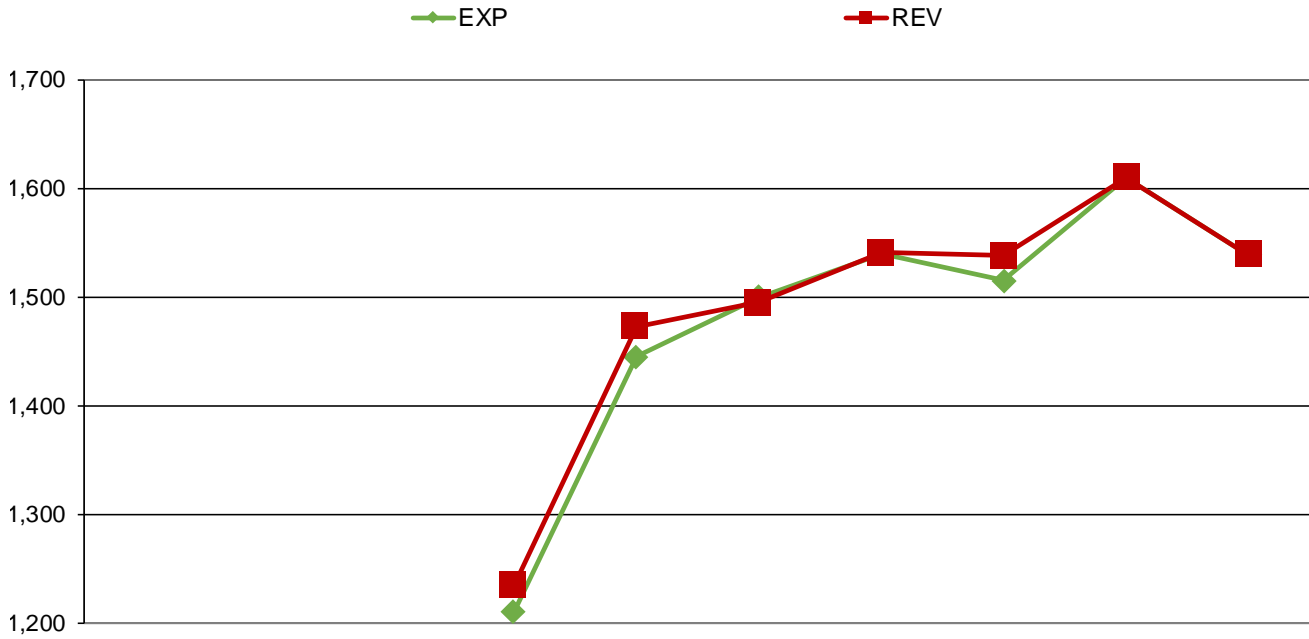
	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
ADJUSTED BALANCE, JULY 1				
Delinquency or Appeals Reserve	\$47,353	\$52,592	\$71,251	\$30,918
TOTAL BALANCE	47,353	52,592	71,251	30,918
REVENUES				
Interest Earned on Fund Balance	636	-	1,021	-
Special Assessment District Revenue	1,538,056	1,610,085	1,540,119	1,539,333
TOTAL REVENUES	1,538,692	1,610,085	1,541,140	1,539,333
TOTAL BALANCE AND REVENUES	1,586,045	1,662,677	1,612,391	1,570,251
EXPENSES				
Operating Budget (incl. Contingency & Admin Fee)	1,514,794	1,582,173	1,581,473	1,500,849
Budgeted Contribution to Delinquency or Appeals	-	27,912	-	38,484
TOTAL EXPENSES	1,514,794	1,610,085	1,581,473	1,539,333
CLOSING BALANCE, JUNE 30	\$71,251	\$80,504	\$30,918	\$69,402

Notes:

- 1) A five percent reserve for uncollected taxes and assessment appeals reductions is required for the fund. This reserve is reflected in the "Delinquency or Appeals Reserve" portion of the fund balance in combination with the Delinquency or Appeals expense. However, there is an annual cap of 2.5 percent of budgeted revenues in contributions to the reserve. The FY 2018 adopted budget reflects a delinquency and appeals reserve addition of the maximum annual contribution cap of 2.5 percent, which results in a reserve of four and a half percent.
- 2) "Budgeted Contribution to Delinquency or Appeals" appears as an expense for accounting purposes, but is calculated as a positive contribution reflected in the final closing balance amounts.
- 3) The FY 2017 re-estimate is the current projection of expenses and revenues.
- 4) Revenue is credited to the BID each year on a calendar year, rather than fiscal year basis. For example, the FY 2017 revenue is from the June 2016 and October 2016 tax payments. Therefore, the FY 2017 re-estimated revenue is not impacted by the January 2017 assessments.

BALLSTON BUSINESS IMPROVEMENT DISTRICT FUND
TEN-YEAR HISTORY

EXPENDITURE AND REVENUE TRENDS



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP				\$1,211	\$1,445	\$1,500	\$1,540	\$1,515	\$1,610	\$1,539
REV				\$1,235	\$1,473	\$1,495	\$1,541	\$1,538	\$1,610	\$1,539

BALLSTON BUSINESS IMPROVEMENT DISTRICT FUND
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
FY 2012	▪ The County Board adopted the Ballston Business Improvement District Fund with a real estate assessment tax set at \$0.045 for each \$100 of assessed value.	
FY 2013	▪ The County Board set the Ballston BID tax rate at \$0.045 for each \$100 of assessed value.	
FY 2014	▪ The County Board set the Ballston BID tax rate at \$0.045 for each \$100 of assessed value.	
FY 2015	▪ The County Board set the Ballston BID tax rate at \$0.045 for each \$100 of assessed value.	
FY 2016	▪ The County Board set the Ballston BID tax rate at \$0.045 for each \$100 of assessed value.	
FY 2017	▪ The County Board set the Ballston BID tax rate at \$0.045 for each \$100 of assessed value.	
FY 2018	▪ The County Board set the Ballston BID tax rate at \$0.045 for each \$100 of assessed value.	

Our Mission: To provide supplemental services in support of successful revitalization of Rosslyn and its economic development

In December 2002, the Arlington County Board, authorized by state enabling legislation, passed an ordinance to establish a Business Improvement District (BID) in Rosslyn. The property owners within this geographic area have a separate and additional tax rate to fund the BID’s programs. The County Board adopted the Rosslyn Business Improvement District in FY 2004. Rosslyn Business Improvement Corporation (RBIC), an organization whose Board of Directors and committee membership includes owners and tenants of property located in the District, oversees the work program.

The Rosslyn BID provides funding for:

- Beautification, cleaning, and maintenance
- Community activities and events
- Parking, transportation, pedestrian, and safety enhancements
- Marketing and promotion
- Homeless services
- Management and administration

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted budget for the Rosslyn Business Improvement District is \$3,813,445, a six percent increase from the FY 2017 adopted budget. This expenditure budget includes \$13,879 budgeted contribution to the BID’s reserve fund balance to achieve the target of five percent of fiscal year revenues.

↑ The adopted CY 2017 real estate tax rate is \$0.078 for each \$100 of assessed value, no change from the CY 2016 tax rate. Due to an increase in assessed real estate values, revenue increases six percent (\$198,859).

PROGRAM FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	-	-	-	-
Non-Personnel	\$3,449,310	\$3,614,586	\$3,813,445	6%
Total Expenditures	3,449,310	3,614,586	3,813,445	6%
Total Revenues	3,494,278	3,614,586	3,813,445	6%
Change in Fund Balance	\$44,968	\$28,048	\$13,879	-51%

ROSSLYN BUSINESS IMPROVEMENT DISTRICT FUND
FUND BUDGET SUMMARY

ROSSLYN BUSINESS IMPROVEMENT DISTRICT
 FUND STATEMENT

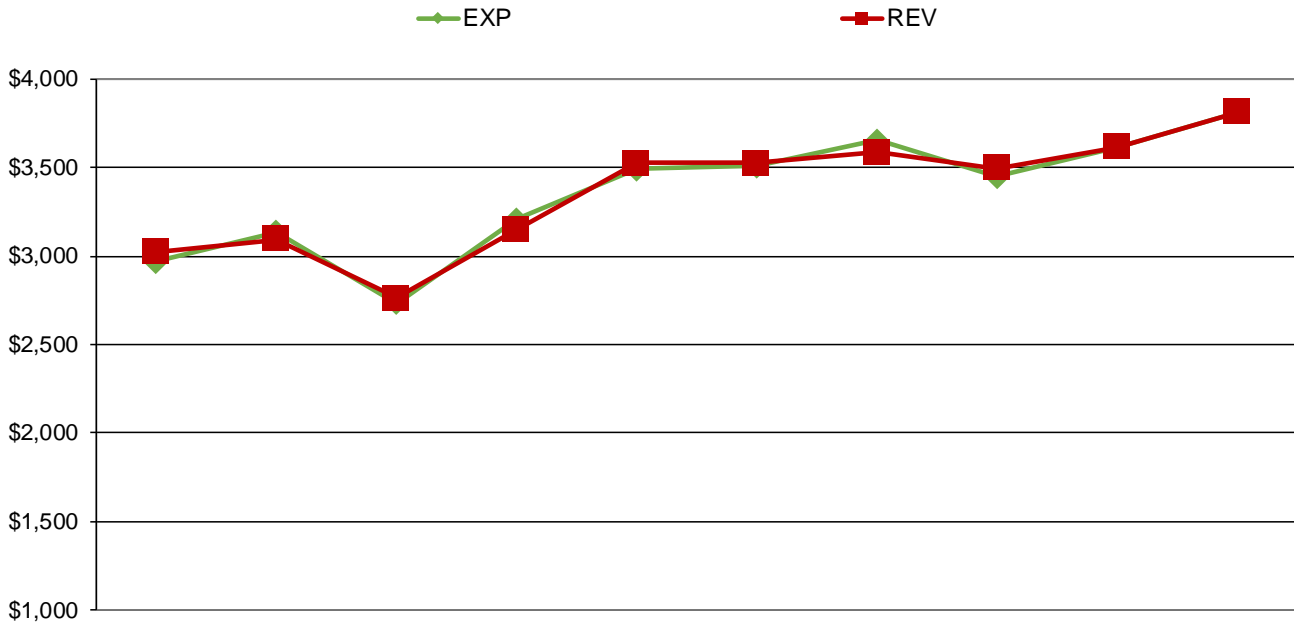
	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
ADJUSTED BALANCE, JULY 1				
Delinquency or Appeals Reserve	\$108,211	\$152,681	\$153,179	\$176,793
TOTAL BALANCE	108,211	152,681	153,179	176,793
REVENUES				
Interest Earned on Fund Balance	1,469	-	2,246	-
Special Assessment District Revenue	3,492,809	3,614,586	3,510,355	3,813,445
TOTAL REVENUES	3,494,278	3,614,586	3,512,601	3,813,445
TOTAL BALANCE AND REVENUES	3,602,489	3,767,267	3,665,780	3,990,238
EXPENSES				
Operating Budget (incl. Contingency & Admin Fee)	3,447,928	3,586,538	3,487,518	3,799,566
Drawdown Requests	1,382	-	1,469	-
Budgeted Contribution to Delinquency or Appeals	-	28,048	-	13,879
TOTAL EXPENSES	3,449,310	3,614,586	3,488,987	3,813,445
CLOSING BALANCE, JUNE 30	\$153,179	\$180,729	\$176,793	\$190,672

Notes:

- 1) A five percent reserve for uncollected taxes and assessment appeals reductions is required for the fund. This reserve is reflected in the "Delinquency or Appeals Reserve" portion of the fund balance in combination with the Delinquency or Appeals expense. The FY 2018 adopted budget reflects adherence to this reserve balance policy.
- 2) "Budgeted Contribution to Delinquency or Appeals" appears as an expense for accounting purposes, but is calculated as a positive contribution reflected in the final closing balance amounts.
- 3) The FY 2017 re-estimate is the current projection of expenses and revenues.
- 4) Revenue is credited to the BID each year on a calendar year, rather than fiscal year basis. For example, the FY 2017 revenue is from the June 2017 and October 2017 tax payments. Therefore, the FY 2017 re-estimated revenue is not impacted by the January 2017 assessments.

ROSSLYN BUSINESS IMPROVEMENT DISTRICT FUND
TEN-YEAR HISTORY

EXPENDITURE AND REVENUE TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$2,970	\$3,134	\$2,733	\$3,210	\$3,491	\$3,508	\$3,654	\$3,449	\$3,615	\$3,813
REV	\$3,022	\$3,093	\$2,761	\$3,146	\$3,524	\$3,524	\$3,583	\$3,494	\$3,615	\$3,813

ROSSLYN BUSINESS IMPROVEMENT DISTRICT FUND
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
FY 2009	▪ The County Board set the RBID tax rate at \$0.082 per \$100 of assessed value.	
FY 2010	▪ The County Board set the RBID tax rate at \$0.080 for each \$100 of assessed value.	
FY 2011	▪ The County Board set the RBID tax rate at \$0.080 for each \$100 of assessed value.	
FY 2012	▪ The County Board set the RBID tax rate at \$0.080 for each \$100 of assessed value.	
FY 2013	▪ The County Board set the RBID tax rate at \$0.078 for each \$100 of assessed value.	
FY 2014	▪ The County Board set the RBID tax rate at \$0.078 for each \$100 of assessed value.	
FY 2015	▪ The County Board set the RBID tax rate at \$0.078 for each \$100 of assessed value.	
FY 2016	▪ The County Board set the RBID tax rate at \$0.078 for each \$100 of assessed value.	
FY 2017	▪ The County Board set the RBID tax rate at \$0.078 for each \$100 of assessed value.	
FY 2018	▪ The County Board set the RBID tax rate at \$0.078 for each \$100 of assessed value.	

Our Mission: To provide supplemental services in support of successful revitalization of Crystal City and its economic development

In April 2006, the Arlington County Board, authorized by state enabling legislation, passed an ordinance to establish a Business Improvement District (BID) in Crystal City. The property owners within this geographic area have a separate and additional tax rate to fund the BID’s programs. The BID’s Board of Directors and committee membership, who oversee the work program, includes owners and tenants of the properties located in the District.

The Crystal City BID provides funding for:

- Marketing
- Landscaping and beautification of public areas
- Commercial visitor informational facilities and services
- Social and entertainment activities

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Crystal City Business Improvement District is \$2,681,991, a four percent increase from the FY 2017 adopted budget. This expenditure budget includes \$67,050 budgeted contribution to the BID’s reserve fund balance, which is the maximum contribution of two and a half percent of fiscal year revenues.

- ↑ The adopted CY 2017 real estate tax rate is \$0.043 for each \$100 of assessed value, no change from the CY 2017 tax rate. Due to an increase in assessed real estate values, revenue increases four percent (\$93,850).

PROGRAM FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	-	-	-	-
Non-Personnel	\$2,514,190	\$2,588,141	\$2,681,991	4%
Total Expenditures	2,514,190	2,588,141	2,681,991	4%
Total Revenues	2,528,683	2,588,141	2,681,991	4%
Change in Fund Balance	\$14,493	\$64,704	\$67,050	-

CRYSTAL CITY BUSINESS IMPROVEMENT DISTRICT FUND
FUND BUDGET SUMMARY

CRYSTAL CITY BUSINESS IMPROVEMENT DISTRICT
 FUND STATEMENT

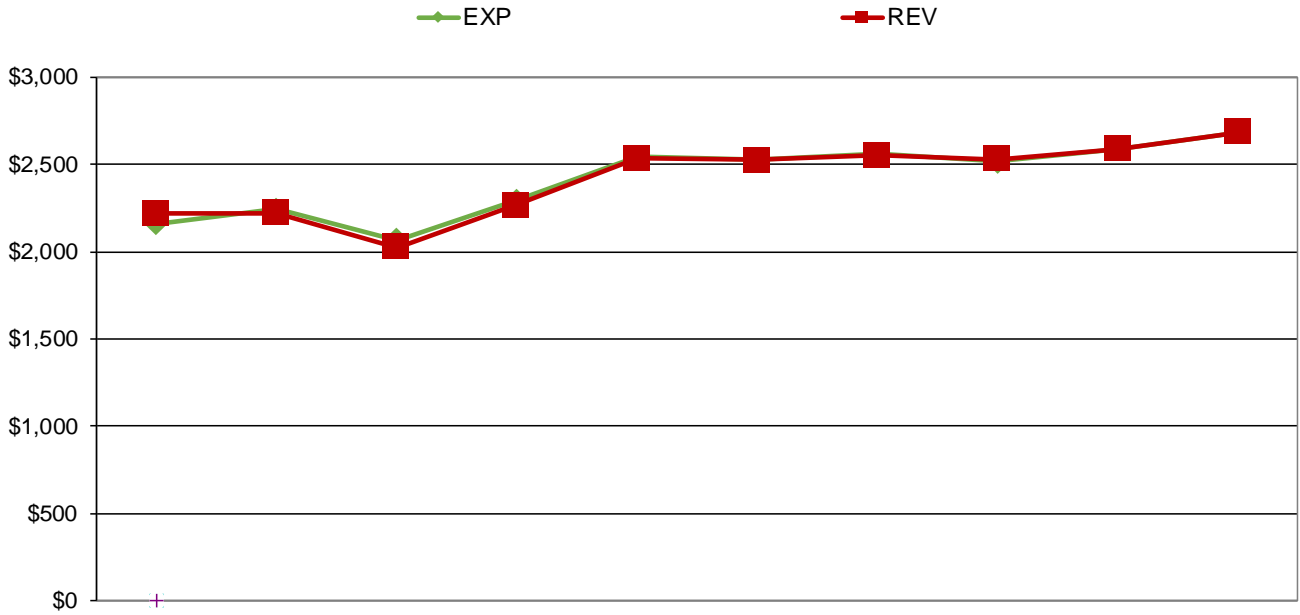
	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
ADJUSTED BALANCE, JULY 1				
Delinquency or Appeals Reserve	\$22,908	\$26,447	\$37,401	\$59,597
TOTAL BALANCE	22,908	26,447	37,401	59,597
REVENUES				
Interest Earned on Delinquency/Appeals Reserve	634	-	913	-
Special Assessment District Revenue	2,528,049	2,588,141	2,544,282	2,681,991
TOTAL REVENUES	2,528,683	2,588,141	2,545,195	2,681,991
TOTAL BALANCE AND REVENUES	2,551,591	2,614,588	2,582,596	2,741,588
EXPENSES				
Operating Budget (incl. Contingency & Admin Fee)	2,514,190	2,523,437	2,522,999	2,614,941
Budgeted Contribution to Delinquency or Appeals	-	64,704	-	67,050
TOTAL EXPENSES	2,514,190	2,588,141	2,522,999	2,681,991
CLOSING BALANCE, JUNE 30	\$37,401	\$91,151	\$59,597	\$126,647

Notes:

- 1) A five percent reserve for uncollected taxes and assessment appeals reductions is required for the fund. This reserve is reflected in the "Delinquency or Appeals Reserve" portion of the fund balance in combination with the Delinquency or Appeals expense. However, there is an annual cap of 2.5 percent of budgeted revenues in contributions to the reserve. The FY 2018 adopted budget reflects a delinquency and appeals reserve addition of the maximum annual contribution cap of 2.5 percent, which results in a reserve of five percent.
- 2) "Budgeted Contribution to Delinquency or Appeals" appears as an expense for accounting purposes, but is calculated as a positive contribution reflected in the final closing balance amounts.
- 3) The FY 2017 re-estimate is the current projection of expenses and revenues.
- 4) Revenue is credited to the BID each year on a calendar year, rather than fiscal year basis. For example, the FY 2017 revenue is from the June 2016 and October 2016 tax payments. Therefore, the FY 2017 re-estimated revenue is not impacted by the January 2017 assessments.

CRYSTAL CITY BUSINESS IMPROVEMENT DISTRICT FUND
TEN-YEAR HISTORY

EXPENDITURE AND REVENUE TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$2,160	\$2,242	\$2,066	\$2,295	\$2,540	\$2,526	\$2,560	\$2,514	\$2,588	\$2,682
REV	\$2,218	\$2,221	\$2,022	\$2,270	\$2,532	\$2,523	\$2,551	\$2,529	\$2,588	\$2,682

CRYSTAL CITY BUSINESS IMPROVEMENT DISTRICT FUND
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
FY 2009	▪ The County Board set the Crystal City BID tax rate at \$0.043 for each \$100 of assessed value.	
FY 2010	▪ The County Board set the Crystal City BID tax rate at \$0.043 for each \$100 of assessed value.	
FY 2011	▪ The County Board set the Crystal City BID tax rate at \$0.043 for each \$100 of assessed value.	
FY 2012	▪ The County Board set the Crystal City BID tax rate at \$0.043 for each \$100 of assessed value.	
FY 2013	▪ The County Board set the Crystal City BID tax rate at \$0.043 for each \$100 of assessed value.	
FY 2014	▪ The County Board set the Crystal City BID tax rate at \$0.043 for each \$100 of assessed value.	
FY 2015	▪ The County Board set the Crystal City BID tax rate at \$0.043 for each \$100 of assessed value.	
FY 2016	▪ The County Board set the Crystal City BID tax rate at \$0.043 for each \$100 of assessed value.	
FY 2017	▪ The County Board set the Crystal City BID tax rate at \$0.043 for each \$100 of assessed value.	
FY 2018	▪ The County Board set the Crystal City BID tax rate at \$0.043 for each \$100 of assessed value.	

Our Mission: To improve the housing, neighborhood and economic conditions of Arlington County's low and moderate income residents by effectively administering the Community Development and Community Services Block Grants (CDBG and CSBG).

Community Development staff responsibilities include:

- Develop the annual Community Development Block Grant (CDBG) and Community Services Block Grant (CSBG) program and funding recommendations. Ensure compliance of HOME-eligible activities.
- Provide technical assistance, monitor, and evaluate program activities.
- Coordinate, implement, and evaluate community development activities in Arlington.
- Ensure compliance with federal regulations (e.g. environmental, labor standards, Section 3 employment opportunities and acquisition) through financial management and oversight.
- Promote citizen participation in the planning, implementation, and evaluation of the program; provide staff support for the Community Development Citizens Advisory Committee (CDCAC).

SIGNIFICANT BUDGET CHANGES

The FY 2018 Community Development (CD) program budget includes \$1,117,431 in Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for Arlington and the City of Falls Church. The City of Falls Church will receive \$49,465 of the grant funds under a Cooperation Agreement with the County. The CD Fund also includes federal HOME funds in the amount of \$54,189 to cover personnel expenses for staff administration and management oversight.

Current projections for the FY 2018 Community Services Block Grant (CSBG) allocation (\$245,550) are based on a projected 19 percent increase in funding from the FY 2017 budget, due to increased Temporary Assistance to Needy Families (TANF) funding from the State. The CSBG program budget is funded through a grant from the U.S. Department of Health and Human Services and is administered by the Virginia Department of Social Services. The CSBG budget is included in the Department of Community Planning, Housing and Development's (DCPHD) Housing Division General Fund budget. Both CDBG and CSBG will address the County's CD program priorities through the programs detailed on the following pages.

- ↑ Personnel increases due to employee salary increases, an increase in the County's cost for employee health insurance, and retirement contributions based on current actual projections.
- ↓ Non-personnel decreases to accommodate increased personnel costs (\$22,260).
- ↑ The Federal HOME grant increased by \$1,166.

PROGRAM FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$478,489	\$483,395	\$506,821	5%
Non-Personnel	989,313	736,524	714,264	-3%
Total Expenditures	1,467,802	1,219,919	1,221,085	-
Program Income	281,128	-	-	-
Grants -CDBG	1,145,237	1,166,896	1,166,896	-
Grants - HOME	41,437	53,023	54,189	2%
Total Revenues	\$1,467,802	\$1,219,919	\$1,221,085	-
Net Tax Support	-	-	-	-
Permanent FTEs	4.50	4.50	4.50	
Temporary FTEs	-	-	-	
Total Authorized FTEs	4.50	4.50	4.50	

CPHD COMMUNITY DEVELOPMENT FUND
FUND STATEMENT

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Beginning Balance, July 1	-	-	-	-
Program Income	\$281,128	-	-	-
Federal Revenue (Carryover)*	141,663	-	-	-
Federal Revenue (New -CDBG)**	1,003,574	\$1,166,896	\$1,166,896	-
Federal Revenue (New - HOME)***	41,437	53,023	54,189	2%
Total, Balance and Revenues	1,467,802	1,219,919	1,221,085	-
Total Expenditures	\$1,467,802	\$1,219,919	\$1,221,085	-
Closing Balance, June 30	-	-	-	-

*Federal Revenue Carryover funds for FY 2016 reflect unspent CDBG funds from prior years.

**In FY 2016, final allocations from HUD totaled \$1,133,749 for CDBG and \$48,787 for HOME administration. The amounts shown for Grants-CDBG, Grants – HOME, Federal Revenue (New-CDBG), and Federal Revenue (New – HOME) in the tables above represent the amount of these allocations used to cover actual expenses in FY 2016.

***The CD budget also includes Federal HOME Administrative Funds to defer the cost of CDBG funded HOME program coordinator’s time spent working on HOME-related projects. Although the FY 2017 Adopted amount for HOME administration is shown as \$53,023, the actual authorized HOME admin amount for FY 2017 was revised after budget adoption to \$54,189 and is based on the final HOME allocation from HUD.

DESCRIPTION OF FY 2018 PROGRAM

Includes Community Development Block Grant (CDBG), Community Services Block Grant (CSBG), Affordable Housing Investment Fund (AHIF) Housing Services and County General Funds

Recommendations are based on estimates of federal appropriations, and may change once actual appropriations are adopted in spring/summer 2017.

HOUSING DEVELOPMENT AND REHABILITATION

\$106,001 CDBG

- **Multifamily Revolving Loan Fund:** \$36,001 CDBG allocated to the Arlington County Multifamily Revolving Loan Fund for the purposes of acquiring, rehabilitating, and/or building new multifamily affordable housing. EXPECTED OUTCOME: To be determined, housing development project using available CDBG and HOME funds.
- **Volunteer Home Repair Program:** \$70,000 CDBG to Rebuilding Together for staff and related costs to manage a single-family home repair program for seniors and persons with disabilities. Volunteers conduct energy audits and repair houses owned and occupied by low and moderate income persons. EXPECTED OUTCOME: 15 properties will be rehabilitated.

HOME OWNERSHIP PROGRAMS

\$35,000 CDBG

- **Achieve Your Dream:** \$35,000 CDBG for Arlington Home Ownership Made Easier, Inc. (AHOME) to conduct outreach and provide workshops to eligible prospective home buyers that will promote homeownership and prevent foreclosure for low and moderate income and minority households. EXPECTED OUTCOME: One-on-one counseling and educational workshops will result in 30 families becoming first-time Arlington home buyers.

SPECIAL HOUSING PROGRAMS

\$349,235 CDBG; \$200,000 AHIF Housing Services

- **Arlington Energy Masters:** \$20,000 CDBG funds for Arlingtonians for a Clean Environment (ACE) to train volunteers to weatherize apartments occupied by low-income Arlington residents and educate residents about energy efficiency measures. EXPECTED OUTCOME: 30 volunteers will be trained and will achieve improved energy efficiency in 75 Committed Affordable (CAF) units; 50 of those units will receive energy and water conservation improvements; and 25 will receive energy and water conservation supplies and educational information through one-on-one sessions and/or workshops.
- **Arlington Landlord Risk Reduction Fund:** \$25,500 AHIF Housing Services funds (second year of a two-year grant, with unspent funds remaining in Fund at the end of the grant period) to Arlington Thrive to administer a risk reduction fund for landlords to reduce screening criteria for homeless households with high leasing barriers. EXPECTED OUTCOME: 44 homeless individuals will obtain permanent housing and three new landlords will be recruited to program.
- **Committed Affordable (CAF) Services Program:** \$85,323 CDBG for County staff to monitor property conditions and environmental health of CAF units and other eligible properties to ensure compliance with property maintenance standards, applicable energy efficiency performance standards, applicable accessibility standards, and HUD and EPA Lead Safe Housing requirements. Provide technical assistance and education to property managers, maintenance staff, and households about energy efficiency improvements and other code compliance issues. Conduct all pre-acquisition/pre-renovation assessments at new CAF complexes. EXPECTED OUTCOME: 270 CAF units will be inspected for property conditions; two pre-acquisition/pre-renovation assessments will occur; 15 projects will be examined for

compliance with lead-based paint standards; technical assistance will be provided to ten managers and/or maintenance staff and informational outreach to will be made to 60 CAF households.

- **Daily Fund Program:** \$20,000 AHIF Housing Services (first year of a two-year grant) to Arlington Thrive to provide emergency same-day financial assistance to Arlingtonians in crisis for needs such as rental assistance, prescriptions, medical bills, or utility bills. EXPECTED OUTCOME: 1,250 clients will be served through Daily Fund and \$375,000 disbursed for emergency needs (from County funds and private donations).
- **Diversion Homeless Services Program:** \$20,000 CDBG to Volunteers of America – Chesapeake (VOAC) to provide diversion and emergency shelter services to Arlington County residents who are at risk of or are homeless. EXPECTED OUTCOME: 80 Arlington residents will receive diversion services.
- **Eviction Prevention:** \$20,000 CDBG to AHC, Inc. to provide group classes and one-on-one counseling services to keep families at risk of eviction in their homes and on the path to a more stable financial future. EXPECTED OUTCOME: AHC, Inc. will provide a range of eviction prevention services to 70 families at risk of eviction and refer approximately 30 families with long-term problems to partner organizations to help resolve long-term financial issues.
- **Housing Outreach Program:** \$128,912 CDBG for County staff to provide housing counseling, education, clean-up events, and technical assistance to residents of the HUD designated areas to improve their homes and neighborhood conditions including \$5,500 for two neighborhood cleanups. EXPECTED OUTCOME: Coordinate services to landlords, tenants, and homeowners; maintain the quality of life; improve housing and neighborhood conditions in HUD designated areas; hold 26 workshops; hold two clean-up events; and organize the annual Home Show and Expo for homeowners and the Live-In Arlington Info-Fair for tenants.
- **Increasing Self-Sufficiency through Technology Literacy:** \$15,000 AHIF Housing Services (first year of a two-year grant) to Arlington Partnership for Affordable Housing for a suite of technology literacy workshops and classes to enable low-income residents to strengthen their technology skills. EXPECTED OUTCOME: 11 residents will improve basic computer skills, online banking skills, and varied technology skills through attendance at these classes, and eight residents will report using online tools to search and apply for jobs.
- **Intellectual/Developmental Disabilities Improvements:** \$50,000 one-time CDBG funding to Volunteers of America Chesapeake to provide needed accessibility improvements to an Arlington group home that serves low-income individuals with intellectual disabilities. The improvements will include providing a new roof, remodeling two bathrooms, and updating the main level bathroom and side entrance, and expanding a hallway to make the building ADA compliant. EXPECTED OUTCOME: Necessary repairs will be made and the group home will be brought up to code to ensure ADA compliance.
- **Mental Health Transitions:** \$25,000 CDBG funds to Community Residences, Inc. (CRI) for community living and technology support for low-income residents with serious persistent mental illness transitioning from at-risk or homeless living situations into permanent supportive housing. EXPECTED OUTCOME: 17 low-income residents with serious persistent mental illness living in permanent supportive housing will receive individualized support with eight maintaining housing for at least six months.
- **Money Smarts Program:** \$29,500 Housing Services funds (second year of a two-year grant) to Virginia Cooperative Extension (VCE) to serve residents at Arlington Partnership for Affordable Housing (APAH) properties by administering a program to empower economically vulnerable Arlington residents to make sound money management decisions, meet financial obligations, and save for their short and long-term goals. EXPECTED OUTCOME: 36 participants will achieve short-term savings goals; 51 participants will access their credit report; and 54 participants will maintain on-time payments of their monthly financial obligations.

- **The Springs Resident Services:** \$20,000 AHIF Housing Services funds (second year of a two-year grant) to Arlington Partnership for Affordable Housing to launch a bilingual, adult-oriented resident services program at the Springs Residences. EXPECTED OUTCOME: 50 households at the Springs Residences will participate in one or more on-site programs and 40 households will increase their assets and/or increase stability.
- **Stabilization Technology Services:** \$25,000 AHIF Housing Services funds (second year of a two-year grant) to Community Residences Inc. (CRI) to purchase supportive technological equipment for residents with intellectual disabilities living at Dolly Madison apartments and residents at a soon-to-be-developed location. EXPECTED OUTCOME: nine intellectually disabled adults will increase capacity for independent living.
- **Supportive Housing Project:** \$45,000 AHIF Housing Services funds (first year of two-year grant) to Arlington Street People's Assistance Network (ASPAN) to provide housing and onsite supports at APAH's Westover property for chronically homeless individuals and veterans who have the most significant barriers for housing placement and retention. The request will fund the project's dedicated onsite personnel. EXPECTED OUTCOME: Eight chronically homeless persons will be placed in permanent supportive housing.
- **Technology for Independence:** \$20,000 AHIF Housing Services (first year of a two year grant) to Community Residences, Inc. (CRI) to provide support services including a unique package of technology supports to instill a level of independence for individuals with intellectual disabilities living at The Springs Apartments. EXPECTED OUTCOME: Install and maintain supportive technology and provide support services to six individuals.

ECONOMIC DEVELOPMENT PROGRAMS

\$217,130 CDBG; \$81,000 CSBG; \$73,760 CSBG TANF; \$222,550 General Fund

- **Bridge to Work:** \$20,000 CSBG TANF to Bridges to Independence to provide group training and one-on-one mentorship to help homeless clients find, secure, and retain stable employment, helping them to ultimately become and remain self-sufficient. EXPECTED OUTCOME: Seven clients will complete assessment intake and develop an individual employment plan, and two to five clients will secure employment.
- **Career Navigation:** \$35,000 CDBG to Goodwill of Greater Washington to provide job training and skills development through the Career Navigation and Security & Protective Services programs in order for Arlington County residents to attain and retain employment in high potential fields. EXPECTED OUTCOME: 21 Arlington residents will enroll and receive career coaching services; 12 will graduate from the workforce training and development programs; and eight graduates will be placed in permanent employment.
- **Employment and Training Program:** \$77,130 CDBG, \$56,000 CSBG, and \$40,550 CSBG TANF to Arlington Employment Center (AEC) in DHS for employment training and job skills development programs including Individualized Training program, Computer Training, Culinary Skills program, and the Homeless Services program, which is a program to provide persons who are homeless or at-risk of being homeless with work experiences/"internships." EXPECTED OUTCOME: 64 residents will receive training and full-time employment in various fields and 90 residents will be trained in computer skills to attain or improve employment.
- **Job Placement and Employment Program:** \$25,000 CSBG and \$10,000 CSBG TANF to Offender Aid and Restoration (OAR) to provide employment support to individuals pre-release (while they are still incarcerated) and post-release (within the first year after incarceration). EXPECTED OUTCOME: At least 42 Arlington clients will be enrolled pre-release and complete employment-focused courses pre-release; and 14 clients will be provided with employment assistance post-release with eight securing permanent employment.
- **Micro-Enterprise Loan Program:** \$45,000 CDBG to Enterprise Development Group (EDG) for local matching funds to provide micro-enterprise development services including technical assistance, business loans, and rental assistance loans. Local match funding is necessary for

EDG to leverage federal Small Business Administration (SBA) Microloan program funds. EXPECTED OUTCOME: 10 loans made to micro-enterprises; \$250,000 in microbusiness loans made; three rental assistance loans made; and 33 businesses receive technical assistance.

- **Shirlington Employment and Education Center (SEEC):** \$222,550 in General Fund support for SEEC staff and program support for services to day laborers congregating on South Four Mile Run Drive. EXPECTED OUTCOME: 100 workers registered per month; 100 day laborers find jobs each month; five workers find permanent employment per month; and 40 employers seek employees per month.
- **Small Business Development & Microlending:** \$40,000 CDBG to Latino Economic Development Corporation (LEDC) to provide linguistically and culturally competent economic development services such as small business financing assistance, pre- and post- loan technical assistance, and educational workshops for low to moderate income aspiring entrepreneurs and existing small business owners in Arlington County. EXPECTED OUTCOME: eight loans made to small businesses and three educational workshops held.
- **Training Futures:** \$20,000 CDBG to Northern Virginia Family Services for a six-month program that teaches marketable job skills and offers post-secondary education credentials to economically disadvantaged unemployed or underemployed, high-potential adults. EXPECTED OUTCOME: 25 residents will enroll with 21 completing the program, resulting in job placement, higher entry-level employment wages or increased wages, and increased job retention for at least 18 individuals.

NEIGHBORHOOD-SPECIFIC PROGRAMS

\$69,000 CDBG; \$50,000 General Fund

- **Buckingham Youth Brigade:** \$20,000 CDBG for BU-GATA to continue a program to encourage civic involvement and develop leadership among youth and their families in the Buckingham Neighborhood Strategy Area (NSA). EXPECTED OUTCOME: 15-20 youths trained to access community services and educational resources, make positive decisions, and develop interpersonal and cultural competencies.
- **Tenant Outreach Project:** \$50,000 in General Fund support to BU-GATA to increase participation of low-income Latino and other immigrants in County activities and processes. Activities will include outreach, workshops, and facilitation. EXPECTED OUTCOME: 40 individuals and/or households gaining access to services, sharing experiences with others in their community or neighborhood, and increasing levels of learning, self-confidence and engagement.
- **Empowering Immigrant Youth:** \$20,000 CDBG to Liberty's Promise to provide an internship and after-school civic engagement program for low-income immigrant youth at Wakefield High School. EXPECTED OUTCOME: 37 youth will participate in the civic engagement and job skills training program with 37 participating in job skills training and creating a resume/cover letter and nine participants completing an internship or job experience program.
- **Neighborhood Small Grants Program:** \$5,000 CDBG for a set-aside fund to respond to neighborhood needs. EXPECTED OUTCOME: five to seven small grants for projects or activities located in Arlington's low-income neighborhoods.
- **Promising Futures – Housing Stability:** \$24,000 CDBG to Wesley Housing Development Corporation (WHDC) to fund a housing-based program that provides on-site access to services aimed at promoting self-sufficiency including: eviction prevention/intervention, counseling, job training, referrals, food assistance, and other services to low-income adults at Whitefield Commons and Knightsbridge Apartments in Buckingham. EXPECTED OUTCOME: 10 adults will obtain new or improved jobs; 15 adults will access vocational certificate programs; and 100 adults will obtain referral supports to maintain housing.

COUNTYWIDE SERVICES

\$20,000 CDBG; \$90,000 CSBG

- **Emerging Leaders:** \$20,000 CDBG to Edu Futuro to help empower immigrant youth to achieve academically and enhance their leadership abilities through after-school programming. EXPECTED OUTCOME: 40 immigrant youth served, 21 youth participating in the early high school program will complete the program, staying on track towards applying for college, and three high school seniors will graduate from high school and enroll in college.
- **Immigrant Advocacy Program:** \$20,000 CSBG to Legal Aid Justice Center to help low-income immigrant workers and their families build assets and increase self-sufficiency by offering legal assistance and information. EXPECTED OUTCOME: 22 Arlington County residents will receive work permits; 55 will receive information on workers' rights; and 55 will receive bilingual referrals to County and non-profit service providers.
- **Immigration Legal Services:** \$20,000 CSBG to Just Neighbors for on-site legal clinics to help immigrants receive work authorizations, facilitate family unification, and assist with domestic violence issues. EXPECTED OUTCOME: 25 low income residents will secure work authorization; 13 immigrant women and their children will receive additional protection from domestic violence due to their improved legal status; and 15 individuals will receive assistance in applying for a green card or citizenship.
- **Dental Clinic:** \$20,000 CSBG to Northern Virginia Dental Clinic (NVDC) to fill critical gap in oral health care services for low-income, uninsured and under-served residents in Arlington and Northern Virginia. EXPECTED OUTCOME: 162 Arlington residents will enroll in the program; 810 appointments will be made available; and 16 residents will be provided with emergency dental treatment.
- **Project Discovery:** \$30,000 CSBG to AHC, Inc. for Project Discovery, providing academic support, mentoring and college visits for low-income high school students. EXPECTED OUTCOME: 52 youths will successfully complete program and 15 will enroll in post-secondary education.

ADMINISTRATION AND PLANNING

\$321,065 CDBG; \$4,000 CSBG; \$54,189 HOME Admin Funds

- **CD Administration and Planning:** \$315,569 CDBG, \$4,000 CSBG, and \$54,189 HOME Admin Funds for County Housing Division staff to: a) administer the Community Participation Plan for the CDBG/CSBG Program, including staffing the Community Development Citizens Advisory Committee (CDCAC); b) conduct outreach to low and moderate income and multi-cultural communities; c) manage the CDBG, CSBG, and HOME programs in accordance with the Federal requirements and County priorities detailed in the Consolidated Plan, including City of Falls Church Cooperation Agreement; d) implement CD program planning and development; e) provide financial management and oversight for CD programs; and f) monitor program performance and assess program effectiveness in producing desired outcomes. EXPECTED OUTCOME: The program will be administered effectively and efficiently, within Federal and local regulations.
- **County Administration of Falls Church Program:** \$5,496 CDBG to Arlington County for oversight of program administration of the CDBG program.

CITY OF FALLS CHURCH FY 2018 CDBG and HOME PROGRAM AND BUDGET

\$49,465 CDBG; \$92 CDBG Unprogrammed Funds \$22,922 HOME

- **CDBG Program Administration:** \$5,496 CDBG to City of Falls Church Housing and Human Services Division for program administration including program management, monitoring and assessment, environmental review, and technical assistance to sub-recipients.

- **Emergency Assistance:** \$3,008 CDBG and \$92 CDBG Unprogrammed Funds to the Community Services Council to provide emergency financial rental and utility assistance to low-income residents.
- **Falls Church Housing Corp.:** \$35,817 CDBG to Falls Church Housing Corporation replacement of aging asphalt to make parking lots ADA compliant and more accessible to residents.
- **Mt. Daniels Family Literacy Program:** \$5,144 CDBG to the Falls Church Public Schools for homework tutoring for eligible youth and to provide childcare services for adults with children can participate in a literacy program.
- **Transitional Housing Homeless Rental Program:** \$22,922 HOME funds to Homestretch to provide rental assistance to transitional low income families.

**COMMUNITY DEVELOPMENT FUND
PROGRAM DESCRIPTION**

FY 2018 COMMUNITY DEVELOPMENT PROGRAM

PROGRAMS	FY 2017 CDBG Adopted	FY 2017 CSBG Adopted	FY 2017 Other	FY 2018 CDBG Adopted	FY 2018 CSBG Adopted	FY 2018 Other	SOURCE
LOW/MODERATE INCOME HOUSING							
Single Family Program Delivery			100,000				
Multi-Family Revolving Loan Fund				36,001			
Volunteer Home Repair - Rebuilding Together	70,000			70,000			
Subtotal, Housing Development/Rehab	\$70,000	-	\$100,000	\$106,001	-	-	
Achieve Your Dream - AHOME	35,000			35,000			
Homeownership Revolving Loan Fund - CPHD-HD	85,603						
Single Family Home Ownership Program	100,000						
Subtotal, Home Ownership	\$220,603	-	-	35,000	-	-	
Arlington Energy Masters - ACE	18,000			20,000			
Arlington Landlord Risk Reduction Fund - Arl Thrive			25,500			25,500	(2)
Committed Affordable (CAF) Services Program - CPHD- HD	81,811			85,323			
Daily Fund Program -Arlington Thrive						20,000	(2)
Diversion Homeless Services Program - VoAC			50,000	20,000			
Eviction Prevention - AHC				20,000			
Housing Outreach Program - CPHD-HD	125,280			128,912			
Incr. Self Suffic Through Tech Literacy - APAH						15,000	(2)
Intellectual Dev. Disabilities Improvements - VoAC				50,000			
Mental Health Transitions - CRI	25,000			25,000			
Money Smarts - VCE			29,500			29,500	(2)
The Springs Resident Services - APAH			20,000			20,000	(2)
Stabilization Technology Services - CRI			30,000			25,000	(2)
Supportive Housing Project - A-SPAN						45,000	(2)
Technology for Independence - CRI						20,000	(2)
Volunteer Coordinator - A-SPAN	25,000						
Subtotal, Special Housing	\$275,091	-	\$155,000	\$349,235	-	200,000	
TOTAL, LOW/MODERATE INCOME HOUSING	\$565,694	-	\$255,000	\$490,236	-	200,000	
ECONOMIC DEVELOPMENT PROGRAMS							
Bridge to Work - B2I						20,000	(3)
Career Navigation - Goodwill	35,000			35,000			
Employment & Training Programs - DHS	24,000	113,000	46,000	77,130	56,000	40,550	(3)
Job Placement and Employment Program - OAR	25,000				25,000	10,000	(3)
Micro-Enterprise Loan Program - EDG			45,000	45,000			(1)
Service Source- Acquiring Skills	30,000						
Shirlington Employment & Education Center (SEEC)			222,550			222,550	(4)
Small Business Assistance - BDAG	30,124		13,376				
Small Business Development & Microlending - LEDC				40,000			
Training Futures - NVFS	20,000			20,000			
TOTAL, ECONOMIC DEVELOPMENT PROGRAMS	\$164,124	\$113,000	\$326,926	\$217,130	\$81,000	\$293,100	

(1) CDBG Unprogrammed Funds

(2) AHIF Housing Services Funds

(3) CSBG TANF Funds

(4) General Funds

(5) HOME Admin funds

(6) Falls Church CDBG Unprogrammed Funds

(7) Falls Church HOME Funds

**COMMUNITY DEVELOPMENT FUND
PROGRAM DESCRIPTION**

PROGRAMS	FY 2017 CDBG Adopted	FY 2017 CSBG Adopted	FY 2017 Other	FY 2018 CDBG Adopted	FY 2018 CSBG Adopted	FY 2018 Other	SOURCE
NEIGHBORHOOD SERVICES							
Buckingham Youth Brigade - BU-GATA	19,000			20,000			
Promotora Program - BU-GATA			50,000			50,000	(4)
Building Communities of Promise - WHDC	24,000						
Empowering Immigrant Youth - Liberty's Promise	20,000			20,000			
Learning Rocks! - Aspire! After School Learning			45,000				
Neighborhood Small Grants - CPHD-HD	5,000			5,000			
Promising Futures/Housing Stability - WHDC				24,000			
TOTAL, NSA SERVICES	\$68,000	-	\$95,000	\$69,000	-	50,000	
COUNTYWIDE SERVICES							
Emerging Leaders - Edu Futuro				20,000			
Immigrant Advocacy Program - Legal Aid Justice Center		20,000			20,000		
Immigration Legal Services - Just Neighbors		20,000			20,000		
Northern Virginia Dental Clinic		20,000			20,000		
Project Discovery - AHC		30,000			30,000		
TOTAL, COUNTYWIDE SERVICES	-	\$ 90,000	-	\$ 20,000	\$ 90,000	-	
CDBG ADMINISTRATION/PLANNING							
CD Administration and Planning	314,117	4,000	53,023	315,569	4,000	54,189	(5)
County Administration of Falls Church Program	5,496			5,496			
TOTAL, CDBG ADMINISTRATION/PLANNING	\$ 319,613	\$ 4,000	\$ 53,023	\$ 321,065	\$ 4,000	\$ 54,189	
TOTAL, ARLINGTON GRANT	\$ 1,117,431	\$ 207,000	\$ 729,949	\$ 1,117,431	\$ 175,000	\$ 597,289	
FALLS CHURCH							
CASA de Maryland	2,185						
CDBG Administration - City of Falls Church	5,496			5,496			
Emergency Assistance - Community Services Council				3,008		92	(6)
Falls Church Housing Corp.				35,817			
Mt. Daniels Family Literacy Program	5,761			5,144			
Retaining Walls - Falls Church Housing Corp.	36,023						
Transitional Hsg. Homeless Rental Prog. - Homestretch			22,799			22,922	(7)
TOTAL, FALLS CHURCH	\$49,465	-	\$22,799	\$49,465	-	\$23,014	
TOTAL, ARLINGTON AND FALLS CHURCH	\$1,166,896	\$207,000	\$752,748	\$1,166,896	\$175,000	\$620,303	

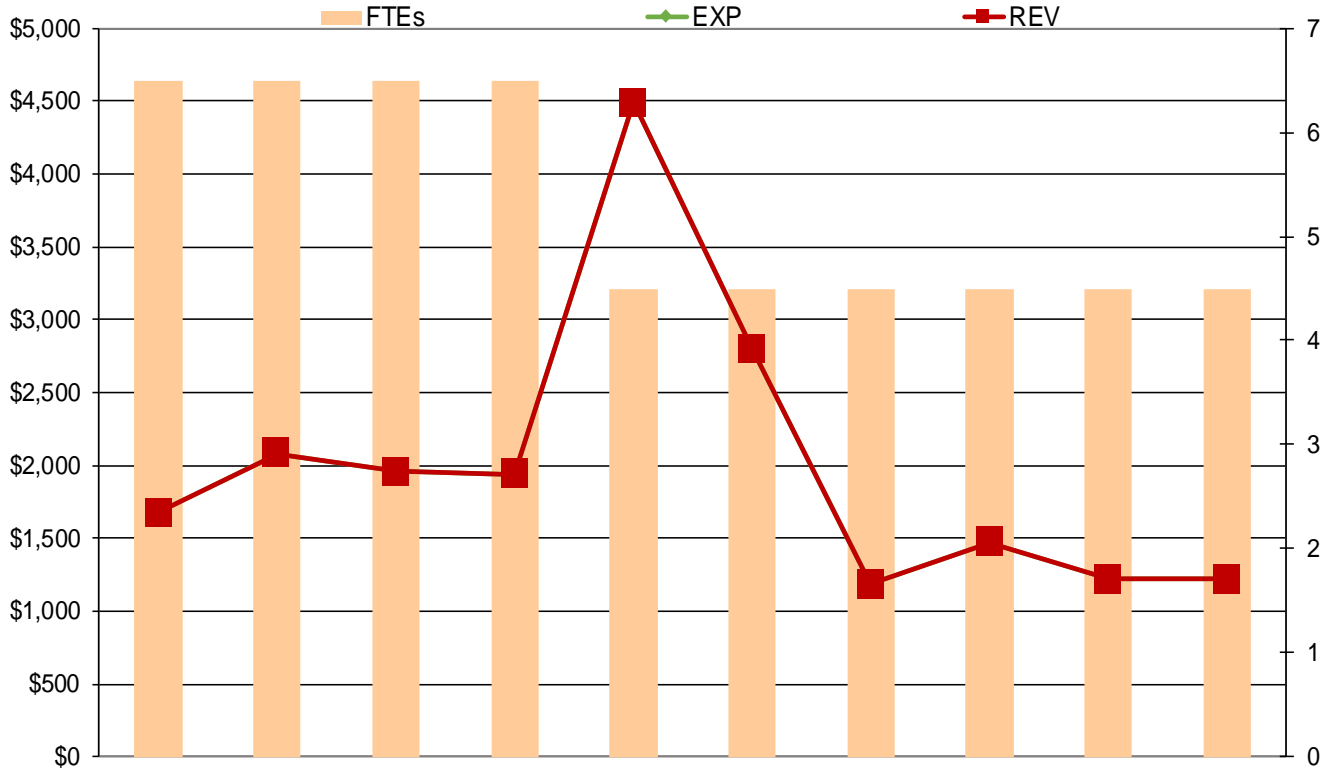
KEY

ACE=Arlingtonians for a Clean Environment
AEC=Arlington Employment Center
AHC=AHC, Inc.
AHOME=Arlington Home Ownership Made Easier, Inc.
APAH=Arlington Partnership for Affordable Housing
A-SPAN=Arlington Street People's Assistance Network

BDAG=Business Development Assistance Group
CRI=Community Residences, Inc.
DHS=Department of Human Services
EDG=Enterprise Development Group
NSA=Neighborhood Strategy Area
OAR=Offender Aid and Restoration of Arlington County, Inc.

NSD=Neighborhood Services Division
NVFS=Northern Virginia Family Services
PRS=Psychiatric Rehabilitation Services
VoAC=Volunteers of America-Chesapeake
VCE=Virginia Cooperative Extension
WHDC=Wesley Housing Development Corp.

EXPENDITURE, REVENUE, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
EXP	\$1,674	\$2,080	\$1,956	\$1,937	\$4,492	\$2,794	\$1,186	\$1,468	\$1,220	\$1,221
REV	\$1,674	\$2,080	\$1,956	\$1,937	\$4,492	\$2,794	\$1,186	\$1,468	\$1,220	\$1,221
FTEs	6.50	6.50	6.50	6.50	4.50	4.50	4.50	4.50	4.50	4.50

Note: Actual amounts reflect new federal grant amounts, unspent federal grant amounts from previous years, and program income. As a result, actual amounts may fluctuate widely from year to year.

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ Federal CDBG grant reduced by \$55,340. 	
FY 2010	<ul style="list-style-type: none"> ▪ Federal grants increased by a net of \$21,940, reflecting the addition of HOME revenue (\$22,048) and a decrease in CDBG funding (\$108). 	
FY 2011	<ul style="list-style-type: none"> ▪ Federal CDBG grant increased by \$160,990. 	
FY 2012	<ul style="list-style-type: none"> ▪ Federal HOME grant increased by \$2,347. 	
FY 2013	<ul style="list-style-type: none"> ▪ Transfer of a Home Ownership Coordinator to the General Fund with one-time funding (\$112,577, 1.0 FTE). 	(1.0)
	<ul style="list-style-type: none"> ▪ Transfer of one Planner to the General Fund (\$104,633, 1.0 FTE) 	(1.0)
	<ul style="list-style-type: none"> ▪ Revenues decreased due to reduced federal funds for the CDBG (\$692,730) and HOME administration grant (\$3,098). 	
FY 2014	<ul style="list-style-type: none"> ▪ Revenues increased due to return of multi-family revolving loan fund income to the County from AHC and these funds being used toward the acquisition of the Shell site. Federal CDBG grant decreased by \$71,014. Federal HOME grant increased by \$12,999. 	
FY 2015	<ul style="list-style-type: none"> ▪ The federal CDBG grant decreased by \$64,036. ▪ Federal HOME grant revenue and expense budget transferred from DCPHD Housing Division General Fund budget to the CD Fund (\$30,647). Overall, the HOME award was increased by \$2,620, for a total increase of \$33,826 in FY 2015. ▪ Increased AHIF Housing Services allocation from \$100,000 to \$200,000 based on the Housing Commission recommendation. 	
FY 2016	<ul style="list-style-type: none"> ▪ The federal CDBG grant increased by \$9,024. 	
FY 2017	<ul style="list-style-type: none"> ▪ The Federal CDBG grant increased by \$33,147. ▪ The Federal HOME grant increased by \$4,236. 	
FY 2018	<ul style="list-style-type: none"> ▪ The Federal HOME grant increased by \$1,166. 	

Our Mission: To assist low and moderate income families with affordable housing opportunities as they strive to achieve stability and improve their quality of life.

Housing Choice Vouchers (HCV)

- Provide housing to low and moderate income renters through a housing voucher that can be used by the tenant anywhere in the County or nationwide.
- Entirely federally-funded through the United States Department of Housing and Urban Development (HUD).

Project-Based Assistance Housing Choice Vouchers

- Provide housing and supportive services to low and moderate income renters through a payment contract for designated existing housing units in the County.

Housing Opportunities for Persons with AIDS (HOPWA)

- Provide housing assistance, through a monthly rental subsidy, to families where the head of household or a family member has been diagnosed with HIV/AIDS.

Milestones

- Stabilize housing, through a monthly rental subsidy, of chronically homeless individuals with serious mental illness.

Family Unification

- Promote family unification by providing rental assistance to families where the lack of affordable housing is a primary factor in the separation of children from their families.

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Section 8 Fund is \$18,964,693, a six percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to employee salary increases, an increase in the County's cost for employee health insurance, and retirement contributions based on current actuarial projections.
- ↑ Non-personnel increases due to Sequoia Plaza rent (\$2,401), offset by a decrease in the annual expense for maintenance and replacement of County vehicles (\$458).
- ↑ Housing Assistance Payments increases based on the projected 94 percent voucher lease-up rate of 1,588 vouchers (\$1,005,860) and increases to the HOPWA (\$14,338) and the Shelter Plus Care (Milestones) Programs (\$16,732).
- ↑ Revenue increases due to the projected 94 percent voucher lease-up rate of 1,588 vouchers (\$1,005,860), administrative revenue (\$148,733), and HOPWA (\$11,761). These increases are partially offset by a decrease in the Shelter Plus Care (Milestones) Program (\$9,916).

PROGRAM FINANCIAL SUMMARY

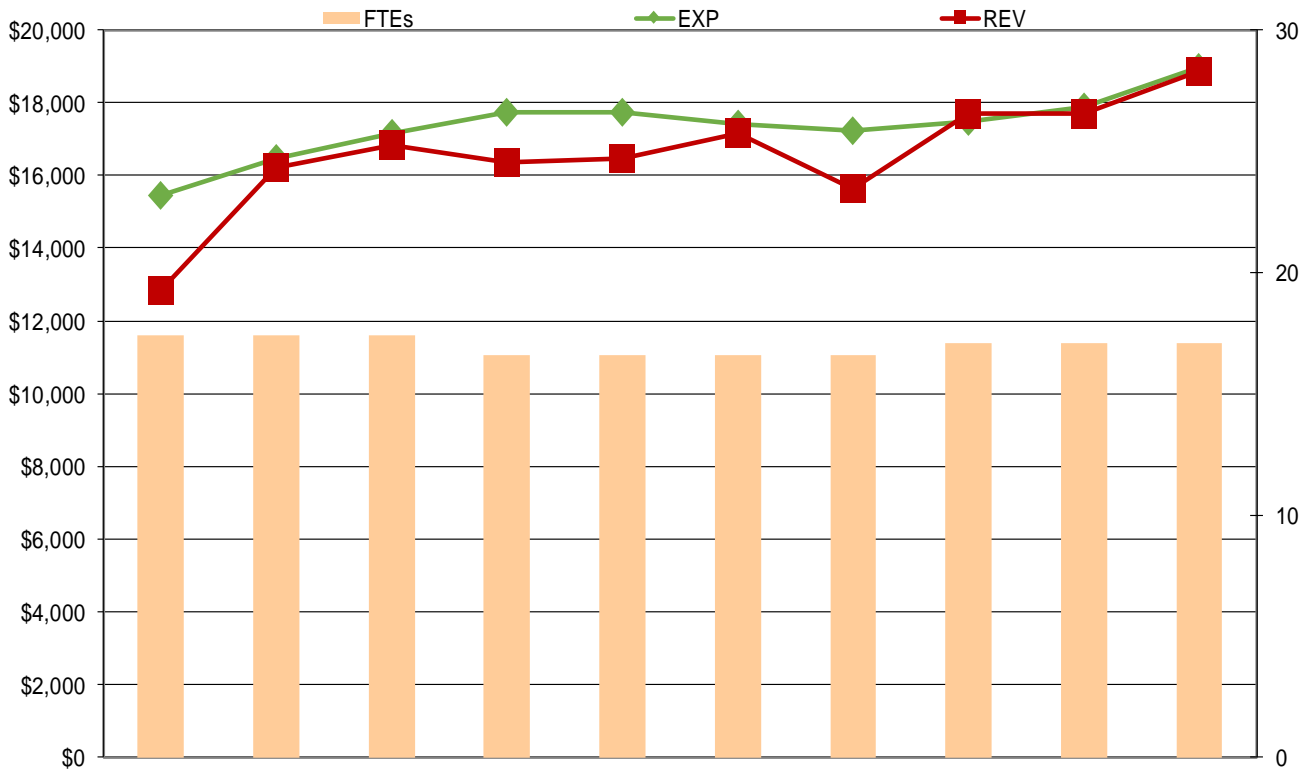
	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$1,314,624	\$1,441,056	\$1,496,033	4%
Non-Personnel	201,633	246,516	248,459	1%
Housing Assistance Payments	15,974,720	16,183,271	17,220,201	6%
Total Expenditures	17,490,977	17,870,843	18,964,693	6%
Total Revenues	17,709,750	17,688,349	18,844,787	7%
Change in Fund Balance	\$218,773	(182,494)	(119,906)	-
Permanent FTEs	17.10	17.10	17.10	
Temporary FTEs	-	-	-	
Total Authorized FTEs	17.10	17.10	17.10	

**SECTION 8 HOUSING ASSISTANCE PROGRAM
FUND STATEMENT**

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
Beginning Balance July 1	\$213,497	\$549,177	\$432,270	\$247,199
REVENUE				
Housing Assistance	15,916,562	15,859,708	15,859,708	16,865,568
Administrative Fees	1,434,479	1,395,407	1,395,407	1,544,140
Interest	9,682	-	-	-
Miscellaneous Revenue (Collections)	19,100	40,900	40,900	40,900
HOPWA	50,303	52,600	50,023	64,361
Shelter Plus Care (Milestones Program)	279,624	339,734	339,734	329,818
TOTAL REVENUE	17,709,750	17,688,349	17,685,772	18,844,787
TOTAL BALANCE & REVENUE	17,923,247	18,237,526	18,118,042	19,091,986
EXPENDITURES				
Rental Assistance Payments	15,680,983	15,859,708	15,859,708	16,865,568
HOPWA	50,303	50,023	50,023	64,361
Shelter Plus Care (Milestones Program)	279,624	339,734	339,734	329,818
Administration & Operations	1,480,067	1,621,378	1,621,378	1,704,946
TOTAL EXPENDITURES	17,490,977	17,870,843	17,870,843	18,964,693
Ending Fund Balance June 30	\$432,270	366,683	247,199	127,293

Note: \$432,270 in revenue was deferred from FY 2016 to FY 2017. Therefore, the FY 2016 CAFR reflects a fund balance of zero.

EXPENDITURE, REVENUE, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
EXP	\$15,437	\$16,450	\$17,153	\$17,738	\$17,734	\$17,413	\$17,219	\$17,491	\$17,871	\$18,965
REV	\$12,842	\$16,221	\$16,831	\$16,366	\$16,448	\$17,139	\$15,644	\$17,710	\$17,688	\$18,845
FTEs	17.40	17.40	17.40	16.60	16.60	16.60	16.60	17.10	17.10	17.10

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ Housing assistance payments increase due to a higher voucher lease-up rate and increased Fair Market Rents (\$572,985). This increase is partially offset by a reduction in the Housing Opportunities for Persons with AIDS (HOPWA) program (\$30,000). The HOPWA program is decreasing due to fewer clients and a reduction in federal funding. 	
FY 2010	<ul style="list-style-type: none"> ▪ Housing Assistance Payments decrease primarily due to cost savings as a result of the transfer of administrative responsibility for the New Construction (\$134,497) and Sub-Rehabilitation (\$760,923) Projects effective April 1, 2008 to a Performance Based Contract Administrator in accordance with the U.S. Department of Housing and Urban Development (HUD) nation-wide directives. The tenants were unaffected by this change. There is also a \$36,000 decrease in the Housing Opportunities for Persons with AIDS Program (HOPWA). The HOPWA program is decreasing due to fewer clients and a reduction in federal funding. These decreases are partially offset by increases in the Housing Choice Voucher Program (\$601,698) due to the Fair Market Rate increase of 4 percent and a projection that 97 percent of allowable units from HUD will be leased by program participants, and the HUD approved increased allocation for the Moderate Rehabilitation Project (\$15,036). In addition, the Shelter Plus Care (Milestones Program) increases by \$24,688 due to additional participants in the program. 	
FY 2011	<ul style="list-style-type: none"> ▪ Housing Assistance Payments increase by \$377,468 due to lower tenant incomes resulting from current economic conditions, from increases in the Housing Choice Voucher Program due to the Fair Market Rate increase of 3 percent, and the Department of Housing and Urban Development (HUD) approved increase for the Moderate Rehabilitation Project. 	
FY 2012	<ul style="list-style-type: none"> ▪ 50 vouchers awarded for participants in the Family Unification Program, which promotes family unification by providing rental assistance to families where the lack of affordable housing is a primary factor in the separation of children from their families. ▪ Transfer of 0.8 FTE to the Management and Administration section of the Economic Independence Division. 	(0.80)
FY 2013	<ul style="list-style-type: none"> ▪ Housing Assistance Payments increase by \$925,356 due to a 100 percent voucher lease-up rate, and also because of the allocations for the Family Unification Program (50 vouchers) and the Moderate Rehabilitation 2 Program (35 vouchers). ▪ Revenue decrease due to the Department of Housing and Urban Development instructions to significantly spend down the FY 2012 Fund Balance. 	
FY 2015	<ul style="list-style-type: none"> ▪ Reduced the annual expense for maintenance and replacement of County 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> vehicles (\$5,767); increased Sequoia plaza rent (\$2,240). ▪ Housing Assistance Payments decrease due to a 95 percent voucher lease-up rate of 1,469 vouchers (\$1,264,026). ▪ Revenue decreases include administrative revenue (\$87,651) and Housing Assistance Payments (\$1,264,026). These decreases are based on a 95 percent voucher lease-up rate, due to Department of Housing and Urban Development sequestration reductions, as well as the Department of Housing and Urban Development’s directive to spend down the Fund Balance. 	
FY 2016	<ul style="list-style-type: none"> ▪ <i>Added a Housing Specialist (\$44,628) based on additional funding for the Shelter Plus Care (Milestones Program).</i> ▪ Removed the Family Unification Program administrative budget (\$60,354); increased Sequoia Plaza rent (\$2,241). ▪ Housing Assistance Payments increased based upon 95 percent voucher lease-up rate of 1,469 vouchers (\$969,110), as well as a Shelter Plus Care (Milestone Program) increase (\$50,680). ▪ Decreased HOPWA expenses based on the FY 2015 grant award (\$24,935). ▪ Revenue increases include Housing Assistance Payments based on 95 percent voucher lease-up rate of 1,469 (\$969,110) and the Shelter Plus Care (Milestones Program) (\$95,308). Decreases in revenue for HOPWA based on the FY 2015 grant award (\$424,935) and administrative revenue (\$354,622) based on the 95 percent voucher lease-up rate. 	0.5
FY 2017	<ul style="list-style-type: none"> ▪ Increased Sequoia plaza rent (\$1,453) and the annual expense for maintenance and replacement of County vehicles (\$237). ▪ Housing Assistance Payments decreased based on projected 92 percent voucher lease-up rate of 1,588 vouchers (\$124,756), a Shelter Plus Care (Milestones Program) decrease (\$27,344), and HOPWA decrease (\$15,042) based on the FY 2016 grant award. ▪ Revenue decreases include Housing Assistance Payment based on projected 92 percent voucher lease-up rate of 1,588 vouchers (\$124,756), reductions in Shelter Plus Care (Milestones Programs) (\$5,778) and HOPWA (\$12,465) based upon FY 2016 grant awards. Revenue increases due to increased administrative revenue (\$29,093) based on the 92 percent voucher lease-up rate. 	
FY 2018	<ul style="list-style-type: none"> ▪ Increased Sequoia plaza rent (\$2,401), offset by a decrease in the annual expense for maintenance and replacement of County vehicles (\$458). ▪ Housing Assistance Payments increases based on the projected 94 percent voucher lease-up rate of 1,588 vouchers (\$1,005,860) and increases to the HOPWA (\$14,338) and the Shelter Plus Care (Milestones) Programs (\$16,732). 	

**Fiscal
Year**

Description

FTEs

- Revenue increases due to the projected 94 percent voucher lease-up rate of 1,588 vouchers (\$1,005,860), administrative revenue (\$148,733), and HOPWA (\$11,761). These increases are partially offset by a decrease in the Shelter Plus Care (Milestones) Program (\$9,916).

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Mission: To implement a comprehensive stormwater management program that balances the following goals: 1) to reduce the potential for stormwater threats to public health, safety, and property; 2) to reduce the impacts of new and existing urban development on Arlington streams, the Potomac River, and the Chesapeake Bay; and, 3) to comply with State and federal stormwater, water quality, and floodplain management regulations

STORMWATER MANAGEMENT PROGRAM OBJECTIVES

- Integrate traditional stormwater infrastructure needs with watershed management and environmental protection objectives and regulatory compliance requirements, including those of the County's Municipal Separate Storm Sewer System (MS4) permit, issued in June 2013.
- Implement critical infrastructure and environmental quality projects, consistent with the goals and strategies in the Stormwater Master Plan that was adopted as an element of the County's Comprehensive Plan in September 2014.
- Support routine preventive maintenance of the County's stormwater infrastructure assets, as well as emergency repair or replacement actions that may be needed.
- Perform floodplain analyses with updated flow data, topography and hydraulic analyses.

ACCOMPLISHMENTS

Since the adoption of a dedicated funding source for stormwater management in April 2008, steady progress continues on the design and construction of several significant stormwater projects. Examples of work completed or currently underway include the following projects:

Environmental Quality

- Multiple watershed retrofit projects have been constructed, including: Trades Center, Patrick Henry Drive medians, North Albemarle Street, Pentagon City, 8th Street South, 11th Street Park, and Northside leaf mulch facility.
- Construction of several major watershed retrofit and stream restoration projects is scheduled to begin between FY 2017 and FY 2019, including:
 - Four Mile Run Tidal Restoration Project (construction started September 2016)
 - Williamsburg Boulevard median I and II watershed retrofit
 - John Marshall Drive median/North Kensington Street watershed retrofit (construction started September 2016)
 - Ballston Pond retrofit project
 - Windy Run stream restoration project
 - Donaldson Run Tributary B stream restoration project

Stormwater Infrastructure

- Sycamore at 24th Street North (construction started September 2016).
- West Little Pimmit Run (construction started September 2016).
- Lower Long Branch Flood Risk Reduction Project (alternatives being developed).
- 9th Street North between North Liberty Street and North Livingston Street (gas main relocation and bid package completed, construction anticipated in spring 2017).

- Woodmont Swale (between the 2400 block of North Kenmore Street and the 2900 block of 24th Road North; design currently underway, with construction anticipated in FY 2017).
- Donaldson Run Outfall & Channel Repair at 24th Road North (currently under design, construction anticipated FY 2018).
- Stormwater infrastructure maintenance projects:
 - Ten projects to install 2,176 feet of storm sewer in the public right of way or public easements to address local drainage issues were completed in FY 2016.
 - Approximately 1,500 linear feet of storm sewers will be constructed in FY 2017.
 - Eight projects to install 1,830 linear feet of underdrains to address drainage issues associated with groundwater and sump pump water in the public right of way were constructed in FY 2016. Similar levels of storm sewer and underdrain construction are anticipated in FY 2018.
 - An analysis of Lower Long Branch was performed, and a Letter of Map Revision (LOMR) was obtained from the Federal Emergency Management Agency (FEMA). The updated hydraulic analysis in the LOMR reduced the extent of the regulated floodplain, resulting in the removal of approximately 40 homes from the floodplain.
 - A stormwater model of Torreyson Run was completed and capacity issues identified.
 - Ongoing stormwater capacity modeling analyses are continuing for the following basins: Lower Long Branch, Arlington Branch, Gulf Branch, Little Pimmit Run, and Donaldson Run.

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Stormwater Management Fund is \$10,159,660, a four percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to employee salary increases, an increase in the County's cost for employee health insurance, and retirement contributions based on current actuarial projections.
- ↑ Non-personnel increases for inter-departmental charges for overhead (\$24,100), operating supplies (\$60,331), and operating maintenance costs for DES and DPR stormwater facilities (\$265,130), offset by the elimination of one-time costs for the purchase of a new vehicle (\$24,100) and adjustments to the annual expense for maintenance and replacement of County vehicles (\$8,776).
- ↓ Capital cost decreases due to an increase in the operating budget for personnel and non-personnel expenses (\$262,719).
- ↑ Revenue increases due to the increase in the CY 2017 real estate assessment tax base (\$258,190) and an increase in sediment and erosion control plan revenue (\$100,000).
- Due to the impact of the MS4 permit, the Chesapeake Bay Total Maximum Daily Load (TDML), and capital related requirements, an increase in the stormwater tax rate will likely be required in the next two to four years.

PROGRAM FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$4,460,579	\$4,530,665	\$4,834,889	7%
Non-Personnel	2,163,667	2,870,805	3,187,490	11%
Capital	1,805,826	2,400,000	2,137,281	-11%
Total Expenditures	8,430,072	9,801,470	10,159,660	4%
Total Revenues	9,185,040	\$9,801,470	\$10,159,660	4%
Change in Fund Balance	\$754,968	-	-	-
Permanent FTEs	37.00	42.00	42.00	
Temporary FTEs	-	-	-	
Total Authorized FTEs	37.00	42.00	42.00	

CAPITAL PROJECTS SUMMARY

Stormwater Management - FY 2018	
Environmental Quality Projects *	
1. Four Mile Run Tidal Restoration Project	\$647,934
2. 11th Street Park watershed retrofit	12,228
3. Patrick Henry Drive/20th St N watershed retrofit	43,918
4. John Marshall Drive/N Kensington St watershed retrofit	139,711
5. Northside Leaf Storage watershed retrofit	22,350
6. Williamsburg Blvd median I watershed retrofit	149,184
7. Williamsburg Blvd median II watershed retrofit	53,316
Environmental Quality Projects subtotal =	\$1,068,641
Infrastructure Projects	
1. Lower Long Branch flood risk reduction project	281,220
2. Sycamore at 24 th Street North	496,906
3. Maintenance Capital: Storm Sewer rehabilitation/replacement	290,514
Infrastructure Projects subtotal =	\$1,068,640
TOTAL =	\$2,137,281
Revenue	
Sanitary District Tax**	2,137,281
Total Estimated Revenue	\$2,137,281
Net with Revenues	-

* The Virginia Department of Environmental Quality issued the County's current MS4 permit in June 2013. This permit is significantly more stringent than the previous permit and includes quantitative pollution reduction requirements for the Chesapeake Bay Total Maximum Daily Load (TMDL) — a pollution budget for the Bay. The 'Environmental Quality' projects in the Capital Improvement Program (CIP) are key components of the County's strategy to comply with the pollution reduction requirements for the Chesapeake Bay TMDL.

** The current Sanitary District Tax of \$0.013 per \$100 of assessed real property value is not proposed to increase. For CY 2018, it is estimated to generate a total of \$9,609,660 in revenue, of which \$2,137,281 represents the portion of the annual revenue directed towards capital projects in the budget.

STORMWATER MANAGEMENT FUND
FUND STATEMENT

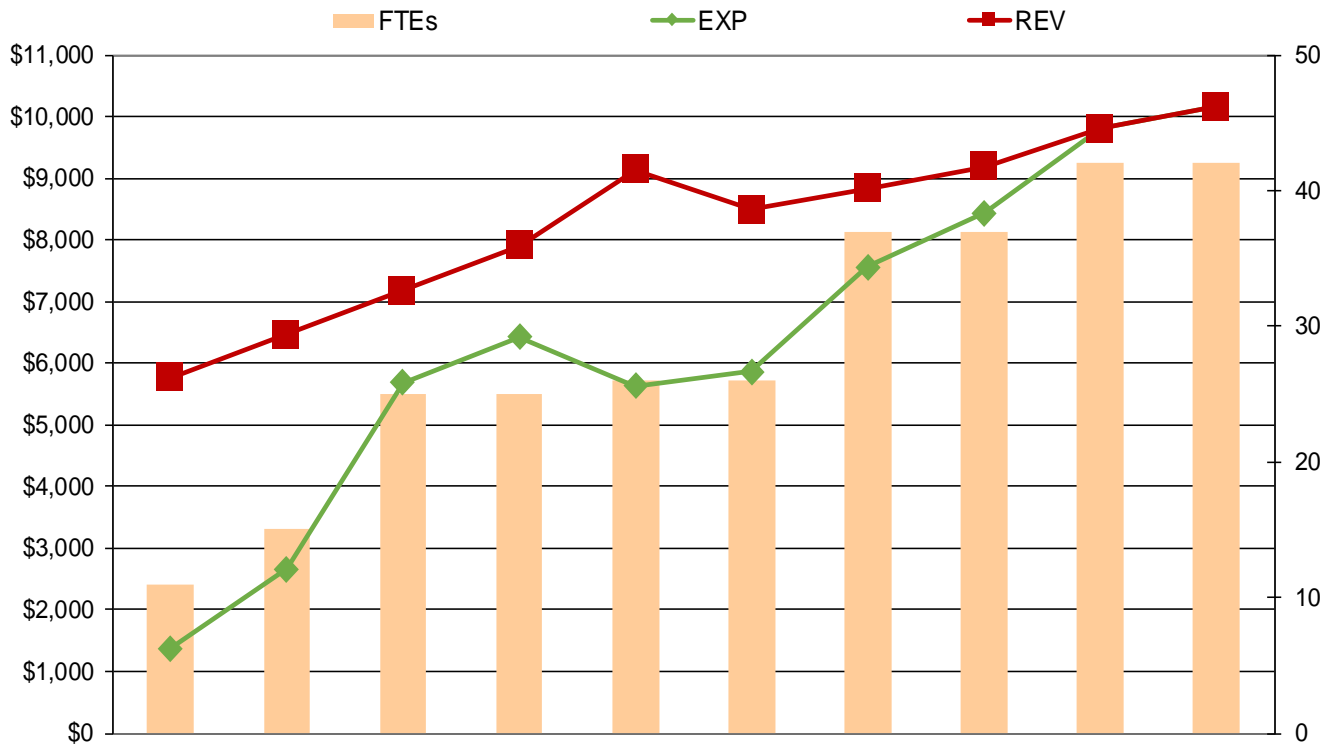
	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
ADJUSTED BALANCE, JULY 1				
Reserve	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
Capital Reserve	19,849,762	18,817,018	20,604,730	15,044,966
TOTAL BALANCE	21,349,762	20,317,018	22,104,730	16,544,966
REVENUE				
Sanitary District Tax (\$0.013 real estate tax)	9,013,936	9,351,470	9,368,260	9,609,660
Grants	31,295	-	-	-
Fines & Fees	139,809	450,000	450,000	550,000
TOTAL REVENUE	9,185,040	9,801,470	9,818,260	10,159,660
TOTAL REVENUE & BALANCE	30,534,802	30,118,488	31,922,990	26,704,626
EXPENSES				
Operating and Maintenance	6,624,246	7,377,370	6,353,924	8,022,379
Capital Projects	1,805,826	2,400,000	9,000,000	2,137,281
Transfer to Other Funds	-	24,100	24,100	-
TOTAL EXPENSES	8,430,072	9,801,470	15,378,024	10,159,660
BALANCE, JUNE 30	22,104,730	20,317,018	16,544,966	16,544,966
Reserve	1,500,000	1,500,000	1,500,000	1,500,000
Capital Reserve	20,604,730	18,817,018	15,044,966	15,044,966
TOTAL BALANCE	\$22,104,730	\$20,317,018	\$16,544,966	\$16,544,966

Notes:

(1) The FY 2017 re-estimate is the current projection of expenses and revenues.

(2) The change in Fund Balance from FY 2016 to FY 2017 re-estimate is due to anticipated expenditures and/or encumbrances of funds for ongoing capital projects.

EXPENDITURE, REVENUE, AND FULL-TIME EQUIVALENT TRENDS



\$ in 000s	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP	\$1,378	\$2,661	\$5,685	\$6,427	\$5,627	\$5,868	\$7,557	\$8,430	\$9,801	\$10,160
REV	\$5,764	\$6,458	\$7,173	\$7,896	\$9,136	\$8,492	\$8,833	\$9,185	\$9,801	\$10,160
FTEs	11.00	15.00	25.00	25.00	26.00	26.00	37.00	37.00	42.00	42.00

- The Stormwater Management Fund was established by the County Board in CY 2008 by adopting a Sanitary District Tax of \$0.01 per \$100 of assessed real property value. In CY 2010 the Sanitary District tax rate was increased to \$0.013 per \$100 of assessed real property value.

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ Stormwater Fund was established for the FY 2009 budget by increasing the real estate tax by \$0.01 in CY 2008, generating \$5,764,396 in FY 2009. Since the ad valorem tax applied to the June 2008 real estate payment, an additional \$2,881,938 in revenue was generated in FY 2008 for the Stormwater Management Fund. Any unspent balances in FY 2008 were carried over to FY 2009 in the form of fund balance. ▪ Seven new positions were added to the Stormwater Fund in FY 2009, in addition to the 4.0 FTE added in FY 2008 as part of a supplemental appropriation. ▪ Non-personnel expenditures increased to reflect increased operating expenses to support the seven new FTEs (\$1,253,606), and proposed capital expenses (\$3,674,000) increased in accordance with the County Board approved Stormwater Management Plan. 	7.0
FY 2010	<ul style="list-style-type: none"> ▪ Personnel budget includes the addition of 3.0 FTEs – a Planner, a Program Coordinator and a Construction Management Specialist. In addition, a Planner position (1.0 FTE) was transferred from the General Fund to the Stormwater Management Fund. ▪ Non-personnel operating decreases (\$414,883) due to the elimination of one-time costs that were included in the FY 2009 budget. 	4.0
FY 2011	<ul style="list-style-type: none"> ▪ The County Board adopted a \$0.003 tax increase (\$1,643,114) to the Stormwater Fund to cover the transfer of Stormwater costs in the General Fund to the Stormwater Fund. The increase in expenditures covers the General Fund related personnel and operating costs (10.0 FTEs, \$1,346,963) with the balance of expenditures being allocated to Stormwater Capital expenses and reserves (\$296,151). 	10.0
FY 2012	<ul style="list-style-type: none"> ▪ Non-personnel expenses increase to cover maintenance of stormwater quality retrofits (\$203,886). ▪ Funding for capital projects increases (\$335,837) in FY 2012 as a result of a projected increase in revenue due to higher real estate assessments. ▪ Revenue increases due to higher real estate assessments (\$541,764). 	
FY 2013	<ul style="list-style-type: none"> ▪ Added an Environmental Planner to address the increased stormwater site plan reviews and workload related to the County’s MS4 stormwater permit (1.0 FTE; \$107,537). ▪ Non-personnel expenses increase to cover maintenance for stream restoration projects (\$20,000), creation of a stream and storm sewer monitoring network (\$100,000), and an increase in the operating contingent (\$107,615). ▪ Funding for capital projects increases (\$45,556) as a result of a projected increase in revenue due to higher real estate assessments. ▪ Revenue increases due to higher real estate assessments (\$456,488). 	1.0

Fiscal Year	Description	FTEs
FY 2014	<ul style="list-style-type: none"> ▪ Non-personnel expenses increase based on higher contract costs anticipated with the new MS4 permit (\$89,726), an adjustment to the annual expense for the maintenance and replacement of County vehicles (\$6,019), funding the County’s share of the Northern Virginia Regional Commission’s work on Four Mile Run (\$60,156) which was previously funded by the General Fund, higher administrative overhead contributions to the General Fund based on prior years’ actual (\$100,000), and other changes itemized below. This is partially offset by a reduction in operating contingency (\$130,824). ▪ Funding for capital projects decrease (\$461,035) in FY 2014 as a result of higher operating expenses and transfer of projects previously supported in the General Fund. ▪ Revenues increase (\$2,000) due to a slight increase in the projected real estate assessments. ▪ Increase Inter-Department Charges for the reimbursement to the General Fund for a portion of the street sweeping program costs (\$240,000). ▪ Transfer of the contribution to Arlingtonians for a Clean Environment (ACE) from the General Fund (\$69,705). 	
FY 2015	<ul style="list-style-type: none"> ▪ Added personnel for stormwater management regulations. The 11 positions are a critical foundational step for stormwater program delivery and compliance. ▪ Non-personnel increases primarily due to an increase in inter-departmental charges for overhead (\$60,364), operating expenses related to the new FTEs (\$67,643), and reimbursement of a portion of the street sweeping program costs (\$50,896), which is partially offset by an adjustment to the annual expense for maintenance and replacement of County vehicles (\$64,059). ▪ Funding for capital projects decrease (\$1,022,970) in FY 2015 as a result of adding 11.0 FTEs and other personnel expense increases. ▪ Revenues increase due to a projected increase in real estate assessment values (\$569,200). 	11.0
FY 2016	<ul style="list-style-type: none"> ▪ Non-personnel increases primarily due to an increase in inter-departmental charges for overhead (\$20,714) and an adjustment to the annual expense for maintenance and replacement of County vehicles (\$89,070). ▪ Revenues increase due to a projected increase in real estate assessment values (\$450,750) and fees from site plan review (\$250,000). 	
FY 2017	<ul style="list-style-type: none"> ▪ Added personnel for stormwater management regulations. The five positions (\$628,983) are a critical foundational step for stormwater program delivery and compliance. ▪ Non-personnel increases due to the transfer of the responsibility of new tree planting from DPR to the Stormwater Management Fund (\$205,000). ▪ Revenues increase due to a projected increase in real estate assessment values (\$329,520) and fees from sediment/erosion control plan review (\$200,000). 	5.0

Fiscal Year	Description	FTEs
FY 2018	<ul style="list-style-type: none"><li data-bbox="302 310 1321 373">▪ Elimination of one-time cost for purchase of a new vehicle in FY 2017 (\$24,100).<li data-bbox="302 386 1321 541">▪ Non-personnel increases due to the transfer of the responsibility of operating maintenance costs for DES and DRP stormwater facilities to the Stormwater Management Fund (\$265,130), an increase in operating supplies (\$60,331), and adjustments to the annual expense for maintenance and replacement of County vehicles (\$8,776).<li data-bbox="302 554 1321 646">▪ Revenues increase due to a projected increase in real estate assessment values (\$258,190) and fees from sediment/erosion control plan review (\$100,000).	

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Our Mission: To provide critical transportation infrastructure to enhance the community's long-term economic and environmental sustainability.

Transportation Capital Fund

- Allows the County to make major ongoing investments in multimodal transportation infrastructure that support the function, competitive position, and ongoing development of Arlington's commercial and mixed use districts such as the Rosslyn-Ballston Corridor, Crystal City, Pentagon City, Columbia Pike, and Shirlington. These commercial mixed use districts make up over half of the County's tax base, and include most of the County's office, hotel, retail, and multi-family housing stock.
- Provides a predictable stream of capital funding for transportation projects that is over and above what would be available from County general obligation bond and Pay-As-You-Go sources.
- Provides the opportunity to leverage outside sources of funding from federal, state, and regional transportation programs as well as private sector partners.
- The 2013 Virginia General Assembly enacted legislation (House Bill 2313) which raises new transportation revenues for Northern Virginia through a series of state imposed regional taxes and fees. Of these revenues, 70 percent ("Regional Funds") will be retained by the NVTa to fund regional transportation projects. The remaining 30 percent ("Local Share") will be returned on a pro rata basis to the member localities, based on the amount of revenue generated by the taxes and fees within the locality, to be used for locally selected transportation projects.

As part of the HB 2313 legislation, localities must enact a Commercial and Industrial Property ("C&I") tax at \$0.125 per \$100 valuation or dedicate an equivalent amount for transportation. *Localities that do not fully implement this tax or an equivalent amount will have revenues reduced by a corresponding amount, the proceeds of which would be redistributed regionally.* The Arlington County Board adopted the required \$0.125 per \$100 valuation C&I tax, known as the Transportation Capital Fund (TCF) in 2008, and therefore, meets this requirement.

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted budget for the Transportation Capital Fund (TCF) is \$38,323,698, based on projected current year revenues. This is a five percent increase from the FY 2017 adopted budget. The complete spend down plan reflects utilization of current year revenues as well as fund balance as capital projects are rarely completed in a single year and require carryover of funds to be fully executed. The complete FY 2018 execution plan compared to the revised FY 2017 plan is shown in the fund statement. The FY 2018 adopted budget reflects:

- ↑ Revenues increase based on commercial real estate projections (\$1,640,387), and Northern Virginia Transportation Authority (NVTa) revenue projections (\$85,559).
- ↑ Increase of 4.0 FTEs including a Neighborhood Complete Streets Traffic Engineer position (\$133,000, 1.0 FTE) in the Traffic Engineering & Operations Bureau, a Design Engineer position (\$133,000, 1.0 FTE) in the Engineering Bureau to support the Neighborhood Complete Streets program, a Management & Budget Specialist position (\$113,050, 1.0 FTE) to support the overall transportation capital program, and the transfer of an existing position in the Real Estate Bureau from the Crystal City, Potomac Yard, and Pentagon City Tax Increment Financing Area (TIF) fund.

PROGRAM FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Capital Projects	\$30,956,392	\$35,935,752	\$37,650,698	5%
Interest on Debt	672,449	662,000	673,000	2%
Total Expenditures	31,628,841	36,597,752	38,323,698	5%
Total Revenues	47,353,028	36,597,752	38,323,698	5%
Change in Fund Balance	\$15,724,187	-	-	-
Total Authorized FTEs	15.0	18.0	22.0	-

There are a total of 28.5 FTEs to support the transportation capital program. 22.0 FTEs are funded by the Transportation Capital Fund and 6.5 FTEs are funded by the Crystal City Tax Increment Fund (TIF). The FY 2018 budget includes the addition of a traffic engineer (1.0 FTE) and a design engineer (1.0) for the Neighborhood Complete Streets program, a management & budget specialist position (1.0 FTE) to support the overall transportation capital program, and the transfer of a real estate position (1.0 FTE) from the Crystal City TIF.

- This table reflects the FY 2018 spending plan of current year revenues and does not show the use of fund balance for the total projected FY 2018 expenditures. See the Fund Statement for the execution plan.

FY 2018 MAJOR PROJECTS

Complete Streets

- **Rosslyn-Ballston Corridor Improvements:** Multimodal street improvements throughout Rosslyn that meet the planning goals outlined in the Master Transportation Plan (MTP) and area sector plans. These projects will provide significant street and sidewalk safety and functionality improvements. Projects include:
 - Lynn Street Esplanade and Rosslyn Circle Improvements, including Custis Trail Improvements (design completion in FY 2017, utility undergrounding underway, general construction to start in FY 2018)
 - Clarendon Circle Improvements (design completion in FY 2017, utility and construction to start in FY 2018)
 - Washington Boulevard Improvements – Wilson to Kirkwood (design completion in FY 2017, utility and construction to start in FY 2018)
- **Crystal City Street Improvements:** Multimodal street improvements throughout Crystal City that will improve connectivity, access, and enhance private redevelopment opportunities. There are 17 projects in the current CIP, ranging from preliminary planning, engineering, and construction of the street network. The timing of some projects is dependent on private development projects.
- **Columbia Pike Corridor Street Improvements:** Multimodal improvements along the entire corridor that will increase pedestrian safety and access, provide improved bicycle facilities and improve traffic flow (continue preparing engineering drawings for four segments of Columbia Pike and begin construction on the segment between Four Mile Run and the County line). Construction will be ongoing in phases through 2020. The following projects will be in construction during FY 2018:

- Columbia Pike from Four Mile Run to S. Jefferson Street
- Columbia Pike from S. Oakland Street to S. Wakefield Street
- Improvements Outside Major Corridors:
 - Lee Highway at Glebe Road Intersection Improvements – Undergrounding of overhead utilities around the vicinity of the intersection, sidewalk improvements, installation of left turn lanes along Glebe Road, upgraded traffic signals, street lighting, and improved bus stops to follow.
 - Five Points Intersection Improvements (Lee Highway/Old Dominion Dr. at N. Quincy St. and Military Rd.) – Multi-modal safety improvements that include: sidewalk improvements, three new bike lane segments, upgraded traffic signal, improved street lighting, crosswalks, and bus stops.
 - Pershing Drive Complete Streets project – Multimodal enhancements to improve pedestrian safety and access including curb extensions and high visibility crosswalks at several intersections, enhanced bicycle facilities and consolidation and upgrading of bus stops to improve bus/transit efficiency throughout the corridor between N. Barton and N. Piedmont Streets.
 - Walter Reed Dr. – 6th St. S. to Columbia Pike - Pedestrian safety and access improvements that include construction of sidewalks, bike lanes, curb extensions, crosswalks and bus stop improvements.
- Transportation Systems & Traffic Signals: This program includes the upgrade and reconstruction of existing outdated traffic signals, and also allows for the implementation of Transportation Operations and Management systems, and system components. Major Signal upgrade projects for FY 2018 include the following:
 - S. Carlin Springs Rd at 3rd Street S.
 - S. Carlin Springs Rd at 5th Street S.
 - S. Carlin Springs Rd at 6th Street S.
 - Washington Blvd at N Quincy St.
 - Washington Blvd at Kirkwood Dr.
 - Washington Blvd at N Stafford S.
- Intelligent Transportation System (ITS): This program will allow the County to expand ITS system capabilities/upgrades with the help of recently installed fiber in the County. These projects include upgrading the County's traffic signal system to allow for integration of existing components such as video detection, uninterrupted power supply (UPS), and Polara pedestrian push buttons into the central Traffic Management Center (TMC). Additionally, this program will work towards designing and installing new ITS strategies such as Variable Message Sign (VMS), passive detection, signal priority, and adaptive signal technologies. This program will also provide infrastructure for Transit Signal Priority (TSP) projects along Glebe Rd., Lee Highway, and Columbia/Crystal City/Rosslyn Ballston corridors.
- Strategic Network Analysis and Planning: This program funds the data collection and analysis of multimodal traffic count services throughout the County needed for traffic engineering and operation projects. The typical projects include all-way stop analysis, signal warrant analysis, and safety studies. The services are to include multimodal counts at (signalized and unsignalized) intersections, crossings, and trails that will capture volumes for all travel modes, speed, and classification. The program will also allow for miscellaneous services that cater to specific project tasks such as gap studies, saturation flow measurements, and speed radar studies.

Transit

- ART Fleet Expansion includes the purchase of 10 new 40-foot Clean Natural Gas (CNG) buses in FY 2018 to expand ART bus service.
- Ballston Multimodal Improvements include needed improvements to the Ballston-MU Metrorail station area to expand pedestrian circulation and relieve crowded conditions. (Begin construction in late spring 2017 with completion in FY 2019).
- Columbia Pike Transit Stations will provide improved shelter and increased seating, real time bus arrival information, enhanced lighting, and other safety features. Twenty-three new Transit Stations will be constructed to support the current extensive bus service and planned premium bus service on the Columbia Pike Corridor. (Start construction of six stations in FY 2018; design and construct remaining 17 stations from FY 2018 through FY 2020 in coordination with the Columbia Pike multimodal street improvements project. Completion of all 23 Transit Stations is expected by the spring of 2020.)

TRANSPORTATION CAPITAL FUND
FUND STATEMENT

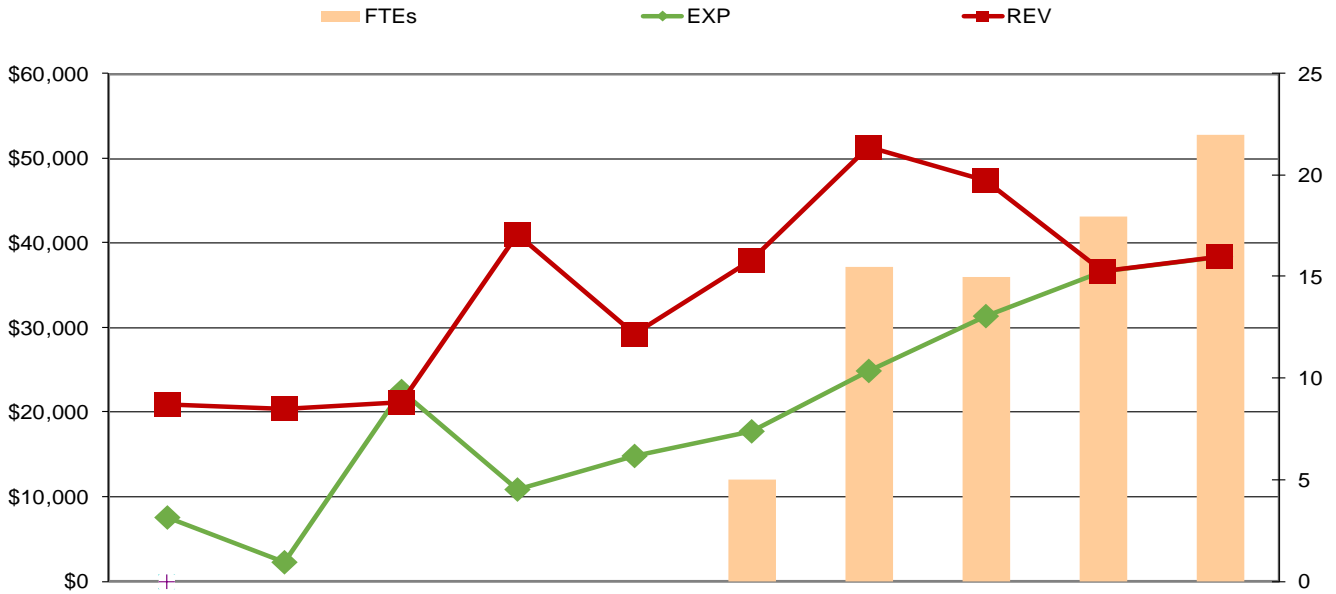
	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
ADJUSTED BALANCE, JULY 1				
Construction Reserve	\$128,292,072	\$128,292,072	\$144,016,259	\$137,921,265
Reserve	3,700,000	3,700,000	3,700,000	3,800,000
TOTAL BALANCE	131,992,072	131,992,072	147,716,259	141,721,265
REVENUES				
Commercial Real Estate Revenues	24,423,284	24,783,311	25,763,565	26,423,698
Developer Contributions	777,356	-	-	-
Capital Bikeshare - User Revenue	843,403	-	-	-
Misc. Revenues	2,159	-	-	-
FTA Revenues	1,292,412	-	-	-
NVTC Revenues ¹	7,238,834	-	-	-
NVTA Revenues - Regional	978,701	-	-	-
NVTA Revenues - Local	11,796,879	11,814,441	11,814,441	11,900,000
TOTAL REVENUES	47,353,028	36,597,752	37,578,006	38,323,698
TOTAL REVENUE & BALANCE	179,345,100	168,589,824	185,294,265	180,044,963
EXPENSES				
Current Year Capital Projects	30,956,392	35,935,752	37,578,006	37,650,698
Carryover Capital Projects		35,674,249	5,994,994	26,699,302
Interest on Debt	672,449	662,000	673,000	673,000
TOTAL EXPENSES	31,628,841	72,272,000	43,573,000	65,023,000
BALANCE, JUNE 30				
Construction Reserve	144,016,259	92,617,824	137,921,265	111,121,963
Reserve ²	3,700,000	3,700,000	3,800,000	3,900,000
TOTAL BALANCE	\$147,716,259	\$96,317,824	\$141,721,265	\$115,021,963

Most capital projects span multiple years, from design to construction completion. The FY 2016 Actual and FY 2017 Re-Estimate columns reflect that funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds. The FY 2018 adopted budget column is presented in a similar fashion to show planned execution of projects in the fiscal year. These are estimates based on preliminary plans and design and construction schedules.

Notes:

1. The FY 2016 NVTC revenues represent state aid reimbursement transfers received from the Northern Virginia Transportation Commission. Reimbursements of State transit aid are drawn down annually from NVTC and credited to the original funding source of the capital expenditure.
2. Balances equivalent to a minimum of ten percent of annual budgeted TCF revenues are held in a reserve in accordance with the County Board's financial and debt policies.

EXPENDITURE, REVENUE AND FULL-TIME EQUIVALENT TRENDS



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP	\$7,509	\$2,244	\$22,468	\$10,818	\$14,883	\$17,742	\$24,894	\$31,329	\$36,598	\$38,324
REV	\$20,936	\$20,370	\$21,169	\$41,007	\$29,278	\$38,012	\$51,360	\$47,353	\$36,598	\$38,324
FTEs	0.00	0.00	0.00	0.00	0.00	5.00	15.50	15.00	18.00	22.00

There are a total of 28.5 FTEs to support major street and transit program elements. 22.0 FTEs are funded by Transportation Capital Fund and 6.5 FTEs are funded by the Crystal City Tax Increment Fund.

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ The Transportation Investment Fund (subsequently renamed the Transportation Capital Fund) was established by the County Board in CY 2008 by adopting a commercial real estate tax rate of \$0.125 per \$100 of assessed value of real property. This tax rate applies to all properties used for or zoned to permit commercial and industrial uses and excludes residential uses including apartments. Any unspent balances in FY 2008 were carried over to FY 2009 in the form of fund balance. ▪ The County Board added 6.0 FTEs and administrative expenses for Transportation Investment Fund services to the Department of Environmental Services and the Department of Real Estate Assessments (Department of Management and Finance) in the General Fund (\$513,684). The costs for these positions are paid for by the Transportation Investment Fund through a transfer to the General Fund 	
FY 2010	<ul style="list-style-type: none"> ▪ In FY 2009, the Department of Environmental Services and Department of Management and Finance were authorized 6.0 FTEs to perform administrative services for the Transportation Investment Fund. These FTEs, budgeted in the respective departments, were paid for through a transfer to the General Fund from the Transportation Investment Fund. Due to changes made by the 2009 State General Assembly, only 4.0 FTEs will be paid for through the Transportation Investment Fund and these positions will be charged directly to projects in the fund and will not be shown as a transfer to the General Fund. ▪ Revenue increases reflect an increase in the assessment base of commercial properties for the CY 2009 assessment. The adopted commercial real estate tax rate is \$0.125 per \$100 of assessed value, which is expected to generate \$21,038,453 in FY 2010. ▪ Beginning July 1, 2009, the Virginia General Assembly capped the Commercial Real Estate Tax at \$0.125 per \$100 of assessed valuation, down from the previous cap of \$0.25. Arlington County set its rate at \$0.125 beginning on July 1, 2008, so it is not able to raise the current Commercial Real Estate Tax. 	
FY 2011	<ul style="list-style-type: none"> ▪ The adopted FY 2011 revenues and expenditures decreased by 13 percent from the FY 2010 adopted budget and seven percent from the FY 2010 re-estimate, based on projections for the commercial real estate tax. These estimates were revised in January 2011 based on increased commercial tax revenue estimates. The re-estimated number was \$19.7 million, compared to \$18.4 million that was adopted. This re-estimate was a decrease of three percent compared to FY 2010 actuals rather than the 13 percent decrease originally anticipated. The adopted commercial real estate tax rate is \$0.125 per \$100 of assessed value, which is re-estimated to generate \$19,735,913 in FY 2011. 	

TRANSPORTATION CAPITAL FUND
TEN-YEAR HISTORY

Fiscal Year	Description	FTEs
FY 2012	<ul style="list-style-type: none"> ▪ The adopted FY 2012 revenues and expenditures increased by 14.6 percent from the FY 2011 adopted budget and 6.8 percent from the FY 2011 re-estimate, based on projections for the commercial real estate tax. The adopted commercial real estate tax rate is \$0.125 per \$100 of assessed value, which is expected to generate \$21,082,282 in FY 2012. 	
FY 2013	<ul style="list-style-type: none"> ▪ The adopted FY 2013 revenues and expenditures increased by 13.8 percent from the FY 2012 adopted budget and 4.4 percent from the FY 2012 re-estimate, based on projections for the commercial real estate tax. The adopted commercial real estate tax rate is \$0.125 per \$100 of assessed value, which is expected to generate \$24,000,000 in FY 2013. 	
FY 2014	<ul style="list-style-type: none"> ▪ The adopted FY 2014 revenues and expenditures increased by 0.5 percent from the FY 2013 adopted budget and FY 2013 re-estimate, based on projections for the commercial real estate tax. The adopted commercial real estate tax rate is \$0.125 per \$100 of assessed value, which is expected to generate \$23,862,600 in FY 2014. ▪ There are a total of 8.0 authorized FTEs in FY 2014, of which 5.0 FTEs are funded by Transportation Capital Fund (TCF) and 3.0 FTEs are funded by Crystal City Tax Increment Fund (TIF). ▪ <i>As part of the FY 2013 closeout appropriation, 10.0 new FTEs were authorized from Transportation Capital Fund to support major street and transit program elements.</i> 	<p>5.0</p> <p>10.0</p>
FY 2015	<ul style="list-style-type: none"> ▪ Revenues and expenditures increased based on commercial real estate projections (\$1,399,057) and the addition on local Northern Virginia Transportation Authority (NVTA) revenue approved by the General Assembly in 2013 (\$11,400,000). 	
FY 2016	<ul style="list-style-type: none"> ▪ Revenues and expenditures decrease based on commercial real estate projections (\$558,195), and Northern Virginia Transportation Authority (NVTA) revenue projections (\$57,218). ▪ The authorized FTEs were decreased 0.5 to properly reflect the grant compliance position reporting to the Human Rights Office. The salary for this position remains fully charged to the Transportation Capital Fund. ▪ As part of budget adoption, \$412,000 of funding for bike-pedestrian projects were shifted from decal fees (PAYG) to HB2313 local. ▪ ART Service Enhancements (\$155,638) and Supplemental ART service (\$425,000) are funded by HB 2313 local funds. 	<p>(0.5)</p>

- FY 2017
- Revenues and expenditures increase based on commercial real estate projections (\$79,849), and Northern Virginia Transportation Authority (NVTA) revenue projections (\$471,659). The revenue will be used to support major approved capital projects.
 - Personnel and non-personnel increases due to the addition of two Design Engineer Team Supervisors (2.0 FTE) in the Engineering Bureau and one Principal Planner (1.0 FTE) for the Neighborhood Complete Streets Program. Other personnel changes are a reallocation of a previously approved 1.0 position in County Attorney’s Office to a 1.0 Capital Programs Management Coordinator and reallocation of a previously approved 1.0 position in DES Real Estate to a 1.0 Engineering Design Section Manager.
- 3.0
- FY 2018
- Revenues increase based on commercial real estate projections (\$1,640,387), and Northern Virginia Transportation Authority (NVTA) revenue projections (\$85,559).
 - Increase of 4.0 FTEs including a Neighborhood Complete Streets Traffic Engineer position (\$133,000) in the Traffic Engineering & Operations Bureau, a Design Engineer position (\$133,000) in the Engineering Bureau to support the Neighborhood Complete Streets program, a Management & Budget Specialist position (\$113,050) to support the overall transportation capital program, and the transfer of an existing position in the Real Estate Bureau from the Crystal City, Potomac Yard, and Pentagon City Tax Increment Financing Area (TIF) fund.
- 4.0

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Our Mission: To provide a supplemental financial mechanism for the revitalization of Crystal City, Potomac Yard, and Pentagon City streets, transit, and public open spaces

Crystal City, Potomac Yard, and Pentagon City serve as Arlington's largest commercial office, retail, and hotel district and include over 13,000 housing units. This area represents 16 percent of the County's total assessed property value. The commercial building stock in this area is aging with some of it dating back to the 1960s. Additionally, the continued relocation of government offices due to Base Realignment and Closure Commission (BRAC) and changes in federal government leasing trends has affected vacancy levels in the area (the commercial vacancy rate in Crystal City was 20 percent at the end of the third quarter of 2016).

The Crystal City Sector Plan establishes a vision for supporting the revitalization of this important district, which will enable the area to continue to thrive. The Plan envisions significant public infrastructure improvements in streets, transit, and public open spaces to support construction and reconstruction of office, retail, and residential spaces in Crystal City. The near-term infrastructure improvements include realignment of streets and intersections. Longer term improvements include a second entrance to the Crystal City Metrorail station, enhanced surface transit, and open space including a park and an urban plaza. The essential infrastructure needs in the adjacent areas of Potomac Yard and Pentagon City are captured in the Phased Development Site Plans (PDSPs) for these areas.

In October 2010, the Arlington County Board established a tax increment financing area in support of the Crystal City Sector Plan and infrastructure that will also support Potomac Yard and Pentagon City.

Tax increment financing (TIF) is a mechanism used to support development and redevelopment by capturing the projected increase in property tax revenues in the area and investing those funds in improvements in that area. Unlike a special district, it is not an additional or new tax; rather, it redirects and segregates the increased property tax revenues that would normally flow to the General Fund so that it can be used for a specified purpose. The amount of the tax increment revenue is determined by setting a baseline assessed value of all property in the area on January 1, 2011, tracking the incremental increase in assessed values relative to the base year in each subsequent year, and segregating the incremental value in a separate fund. During the establishment of the TIF, the Board approved allocating 33 percent of the incremental revenues to the Crystal City, Potomac Yard, and Pentagon City TIF area. The County Board policy that established the TIF requires the County Manager to revisit the TIF percent each budget cycle and at other key milestones during the infrastructure planning process.

During FY 2018 budget development, the CY 2017 assessment growth together with the latest multi-year revenue forecast projections were compared to growth projections in the FY 2017 – FY 2026 Capital Improvement Plan (CIP). The assessment growth realized in CY 2017 and the near-term projection of revenue growth were greater than the CIP growth forecast; this assessment and revenue growth at a 30 percent TIF increment were also equal to or greater than the CIP forecast.

The FY 2018 adopted budget reduces the TIF increment from 33 percent to 30 percent, which will still provide the funding stream necessary to deliver the CIP commitments in the TIF area. At the same time, reducing the TIF allocation allows for the reallocation of local tax funding so that they can be used to fund School needs and be applied to other School aged programs. The Crystal City, Potomac Yard, and Pentagon City TIF revenues reflect the TIF allocation at 30 percent.

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Crystal City, Potomac Yard, and Pentagon City Tax Increment Financing Area is \$6,304,880, based on current year revenues. This is a 31 percent increase from the FY 2017 adopted budget. The complete spend down plan reflects utilization of current year revenues as well as fund balance as capital projects are rarely completed in a single year and require carryover of funds to be fully executed. The complete FY 2018 execution plan compared to the revised FY 2017 plan is shown in the fund statement. The FY 2018 adopted budget reflects:

- ↑ Revenues increase based on the increase in real estate assessments in CY 2017 compared to CY 2016, offset by a reduction in the TIF increment from 33 percent to 30 percent.
- ↓ FTEs decrease by 1.0 FTE to reflect the transfer of a position in the Real Estate Bureau to the Transportation Capital Fund.

PROGRAM FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Capital Projects	\$1,243,068	\$3,952,420	\$5,644,880	43%
Interest on Debt	-	-	-	-
Capital Projects Contingency	-	860,000	660,000	-23%
Total Expenditures	1,243,068	4,812,420	6,304,880	31%
Total Revenues	4,196,224	4,812,420	6,304,880	31%
Utilization of Fund Balance	(\$2,953,156)	\$0	\$0	-
Permanent FTEs	7.50	7.50	6.50	
Temporary FTEs	-	-	-	
Total Authorized FTEs	7.50	7.50	6.50	

There are a total of 28.5 FTEs to support the transportation capital program of which 22.0 FTEs are funded by Transportation Capital Fund and 6.5 FTEs are funded by Crystal City Tax Increment Fund (TIF). Of the total Crystal City TIF FTEs, 3.0 FTEs were approved at FY 2014 adoption, 4.5 FTEs were approved at FY 2013 closeout, and 1.0 FTE was moved to TCF in the FY 2018 Budget.

- The baseline CY 2011 real estate assessment tax base for the TIF is \$9.8 billion.
- Revenue will be used to supplement other funding sources, examples of which include grant funds, commercial real estate revenue, and bonds.
- This table reflects the FY 2018 spending plan of current year revenues and does not show the use of fund balance for the total projected FY 2018 expenditures. See the Fund Statement for the execution plan.

FY 2018 MAJOR PROJECTS

A significant portion of the TIF funds will be used for the Crystal City Streets program, which is charged with the implementation of the board-adopted Crystal City Sector Plan. The goals of the Streets program are to re-connect the Crystal City street grid, allow for increased accessibility and mobility by all forms of travel, and create opportunities for new development. This work program also includes a significant amount of utility relocation and utility upgrades in support of plan implementation. Specific projects are as follows:

- The South Clark Street Demolition Project will remove the redundant elevated portion of South Clark Street in order to bring the roadway back to the street grade. This will allow for new development parcels to be created that will front on Route 1, furthering the goal in the Sector Plan to activate Route 1.
- The 15th Street Extension project will further enhance the Crystal City street grid by connecting South Clark Street to 15th Street South at the existing South Bell Street approach, creating a standard 4-way intersection. This replaces the existing 14th Road South routing for traffic on South Clark Street. The 15th Street Extension project will also shift the alignment of 15th Street South in order to create a space for the new garden park as called for in the Crystal City Sector Plan. This park is not part of the road project and will be executed by the County's Department of Parks and Recreation in coordination with transportation staff in the Department of Environmental Services. An off-road 2-way bike path along Clark Street is also part of this project, connecting Army/Navy Drive to the Crystal City Metro escalator.
- Route 233 Viaduct Trail Access to National Airport will add a pedestrian connection that is not currently available from the Aurora Highlands Neighborhood and the hotels on Route 1 to National Airport. It will improve the sidewalk along the viaduct and replace the pedestrian connection to Crystal Drive once the current vehicle ramp to Crystal Drive is removed.
- Phase 4 of the Crystal Drive 2-way project, from 26th Street South to 27th Street South, will complete the connected street grid to allow better access to businesses and residences, as well as improve the traffic flow.
- Project development work for the extension of the Crystal City Potomac Yard Transitway to Pentagon City is scheduled to begin in spring of CY 2017. Work will involve conceptual planning, environmental assessment, and preliminary engineering. The Transitway will serve local travel demand within the corridor as well as enhance connections to Metrorail and improve connections to Columbia Pike. The project will provide needed transportation capacity to support the anticipated infill residential and office development in Crystal City and Pentagon City, particularly PenPlace, Pentagon Centre, and Metropolitan Park.
- Preliminary engineering for a multi-purpose project on 23rd Street South from Crystal Drive to South Eads Street. The project will include removal of the median between Route 1 and Crystal Drive, shifting of the westbound lanes to the former median location, sidewalk improvements, new on-street bike lanes, intersection and signal improvements at Clark/Route 1/Eads, pedestrian crossing improvements at Route 1, removal of the underground pedestrian tunnel and associated infrastructure, and sidewalk improvements at Eads and 23rd. This complex project will have extensive public outreach and coordination with adjacent properties.

**CRYSTAL CITY, POTOMAC YARD,
AND PENTAGON CITY TAX INCREMENT FINANCING AREA
FUND STATEMENT**

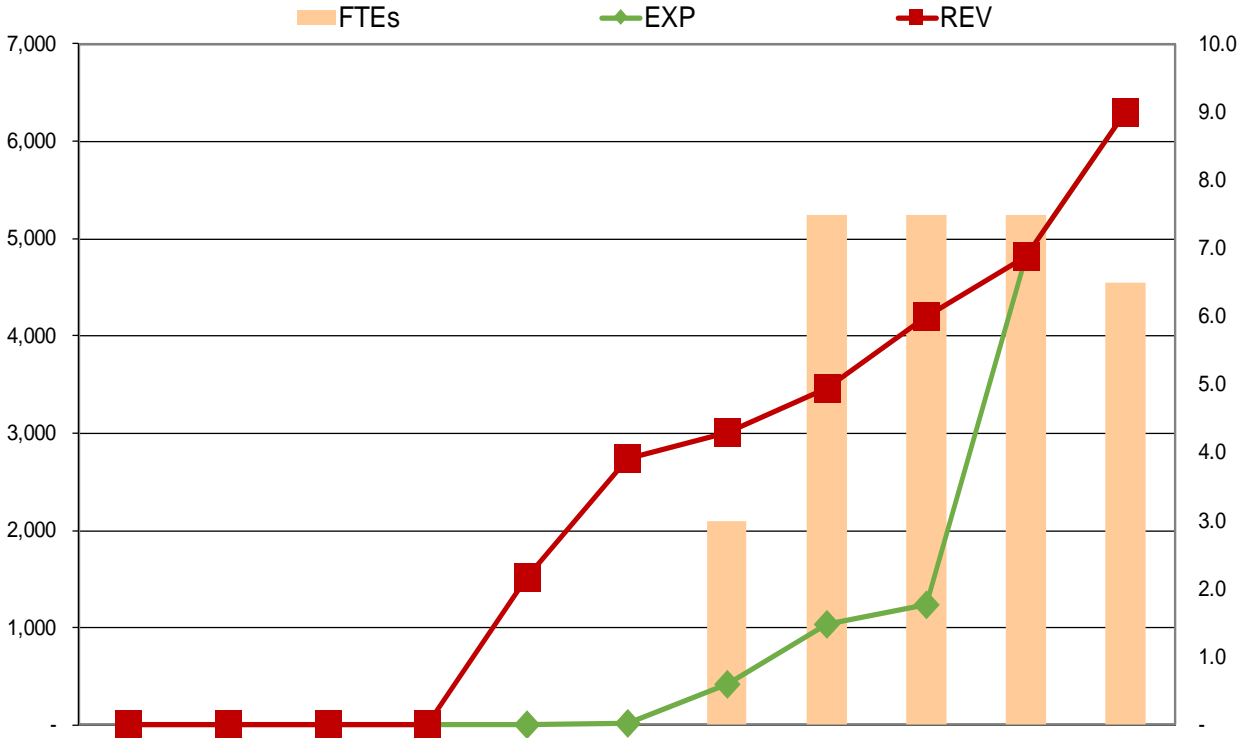
	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
ADJUSTED BALANCE, JULY 1				
Construction Reserve	\$9,265,875	\$10,823,046	\$11,769,031	\$13,367,631
Reserve	-	450,000	450,000	570,000
TOTAL BALANCE	9,265,875	11,273,046	12,219,031	13,937,631
REVENUES				
Tax Increment Area	3,980,241	4,812,420	5,348,600	6,304,880
Federal Grant Revenues	215,983			
TOTAL REVENUES	4,196,224	4,812,420	5,348,600	6,304,880
TOTAL REVENUES & BALANCE	13,462,099	16,085,466	17,567,631	20,242,511
EXPENSES				
Capital Projects - Current Year	1,243,068	4,812,420	3,300,000	6,304,880
Capital Projects - Carry-Over	-	3,787,580	-	295,120
Contingency	-	860,000	330,000	660,000
TOTAL EXPENSES	1,243,068	9,460,000	3,630,000	7,260,000
BALANCE, JUNE 30				
Construction Reserve	11,769,031	6,125,466	13,367,631	12,342,511
Reserve ²	450,000	500,000	570,000	640,000
TOTAL BALANCE	\$12,219,031	\$6,625,466	\$13,937,631	\$12,982,511

Notes:

1. Most capital projects span multiple years from design to construction completion. The FY 2016 Actual and FY 2017 Re-Estimate columns reflect that funding for capital projects is carried forward each fiscal year; ending balances fluctuate reflecting the carryover of these funds. The FY 2018 adopted budget column is presented in a similar fashion to show planned execution of projects in the fiscal year. These are staffs' best estimates based on preliminary plans, and design and construction schedules.
2. Balances equivalent to a minimum of ten percent of annual budgeted TIF revenues are held in a reserve in accordance with the County Board's financial and debt policies.

**CRYSTAL CITY, POTOMAC YARD & PENTAGON CITY TAX INCREMENT FINANCING AREA
TEN-YEAR HISTORY**

EXPENDITURE, REVENUE AND FULL-TIME EQUIVALENT TRENDS



\$ in 000s	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP	-	-	-	-	\$12	\$418	\$1,030	\$1,243	\$4,812	\$6,305
REV	-	-	-	\$1,520	\$2,735	\$3,003	\$3,467	\$4,196	\$4,812	\$6,305
FTEs	-	-	-	-	-	3.00	7.50	7.50	7.50	6.50

**CRYSTAL CITY, POTOMAC YARD & PENTAGON CITY TAX INCREMENT FINANCING AREA
TEN-YEAR HISTORY**

Fiscal Year	Description	FTEs
FY 2012	<ul style="list-style-type: none"> ▪ The Tax Increment Financing Area (TIF) was established by the County Board in October 2010, with an initial allocation of 33 percent of the incremental real estate tax revenue over the base of \$9.8 billion going to the TIF. The adopted General Fund CY 2011 real estate tax rate is \$0.945 (excluding the stormwater tax) for each \$100 of assessed value, and 33 percent of the estimated tax base of the FY 2012 increment of \$292 million, or \$455,449 will initiate this fund. The revenue includes only a partial year (the June 2012 tax payment). The adopted budget assumes a three percent growth in the real estate tax base. Subsequent to adoption of the FY 2012 budget, real estate values increased 9.8 percent between CY 2011 and CY 2012, yielding a revised revenue estimate of \$1,520,200. 	
FY 2013	<ul style="list-style-type: none"> ▪ The budget increases due to: a full year of revenue collection compared to a partial year's revenues in FY 2012; an increase in the real property tax rate from \$0.945 to \$0.958 per \$100 of assessed value (excluding the stormwater tax); and, an assumed increase of three percent over the CY 2012 assessed value of property in the area. ▪ The portion of real estate revenue dedicated to the TIF in the area remains at 33 percent in FY 2013. 	
FY 2014	<ul style="list-style-type: none"> ▪ Revenue projections in the tax district decreased due to a decline in real estate assessments in CY 2013 compared to CY 2012. The program is able to accommodate decreased funding due to recent adjustments to project timelines. As a result, the impact on project development in the short-term is negligible. ▪ There are a total of 8.0 authorized FTEs, of which 3.0 FTEs are funded by the Crystal City Tax Increment Fund and 5.0 FTEs are funded by the Transportation Capital Fund. ▪ <i>There are a total of 23.0 FTEs to support major street and transit program elements of which 15.5 FTEs are funded by the Transportation Capital Fund and 7.5 FTEs are funded by the Crystal City Tax Increment Fund. Of the total Crystal City TIF FTE's, 3.0 FTEs were funded at FY 2014 adoption and 4.5 FTEs were funded at FY 2013 closeout.</i> 	<p>3.0</p> <p>4.5</p>
FY 2015	<ul style="list-style-type: none"> ▪ Revenue projections in the tax district increased due to increases in real estate tax assessments in CY 2014 compared to CY 2013, as well as some adjustments to the CY 2013 assessments that increased revenue estimates for FY 2014. 	
FY 2016	<ul style="list-style-type: none"> ▪ Revenue projections in the tax district decreased due to decreases in real estate tax assessments in CY 2015 compared to CY 2014. 	
FY 2017	<ul style="list-style-type: none"> ▪ Revenues and expenditures increased based on the tax district increase due to increases in real estate assessments in CY 2016 compared to CY 2015. 	

- FY 2018
- Revenues increase based on the increase in real estate assessments in CY 2017 compared to CY 2016, offset by a reduction in the TIF increment from 33 percent to 30 percent.
 - FTEs decrease by 1.0 FTE to reflect the transfer of a position in the Real Estate Bureau to the Transportation Capital Fund. (1.0)

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Our Mission: To provide a supplemental financial mechanism to fund affordable housing initiatives needed to mitigate the impact of redevelopment along Columbia Pike.

In December 2013, the Arlington County Board established a tax increment financing area to help finance affordable housing initiatives in support of the Columbia Pike Neighborhoods Area Plan.

In 2009, the Land Use and Housing Study process began to study the multi-family housing areas along Columbia Pike with the goal of producing the next major plan for Columbia Pike. The process was completed in July 2012 and resulted in the adoption of the Columbia Pike Neighborhoods Area Plan (the Plan). This 30-year plan establishes the future vision for the primarily multi-family residential areas located between the commercial nodes along the Columbia Pike corridor. The Plan established a goal of preserving all existing 6,200 market rate affordable units (MARKS). Columbia Pike Tax Increment Financing Area (TIF) revenues will be utilized to fund affordable housing initiatives needed to mitigate the impact of redevelopment along Columbia Pike, particularly related to the preservation of affordable housing. TIF revenues will be used to fund the Transit Oriented Affordable Housing Fund (TOAH Fund). The TOAH Fund is a tool designed to help affordable housing developers utilizing the Low Income Housing Tax Credit program meet certain cost restrictions imposed by the Virginia Housing & Development Authority (VHDA). The TOAH Fund will be used to help pay for certain County fees and infrastructure costs of these projects to the extent necessary to meet the VHDA cost restrictions.

TIF is a mechanism used to support development and redevelopment by capturing the projected increase in property tax revenues in the area and investing those funds in improvements or mitigation efforts associated with the project. Unlike a special district, it is not an additional or new tax; rather, it redirects and segregates the increased property tax revenues that would normally flow to the General Fund to be used for a specified purpose. The amount of the tax increment revenue was originally determined by setting a baseline assessed value of all property in the area on January 1, 2014 and in each subsequent year, tracking the incremental increase in assessed values relative to the base year, and segregating the incremental real estate tax revenue generated in a separate fund. For the Columbia Pike TIF, 25 percent of the incremental real estate tax revenues over the established real estate tax base are set-aside in a Columbia Pike TIF fund. The allocated percentage and real estate tax base assumption are reviewed and determined as part of the annual budget process. The TIF area includes the Columbia Pike Neighborhoods Special Revitalization District and the Columbia Pike Special Revitalization District as noted on the General Land Use Plan.

For the adopted FY 2018 budget the County Board adjusted the TIF's baseline assessed value to CY 2018 and adjusted the funding allocation to the district in FY 2018. By resetting the calculated tax base for the district, no new FY 2018 funding will be directed to the district. However, existing funding balances will remain in the fund and future real estate tax revenue over the CY 2018 base year will be allocated to the Columbia Pike TIF based on the incremental real estate tax revenue percentage adopted by the County Board.

SIGNIFICANT BUDGET CHANGES

The County Board redirected the funding included in the FY 2018 proposed budgeted (\$881,500) for the Columbia Pike TIF to the General Fund. The Board allocated \$382,598 to the Arlington County Schools according to the County and APS revenue sharing principles and redirected the remaining \$470,748 to fund an additional \$200,000 in on-going funding to the Columbia Pike Revitalization Organization (CPRO) and \$267,374 to the Affordable Housing Investment Fund.

PROGRAM FINANCIAL SUMMARY

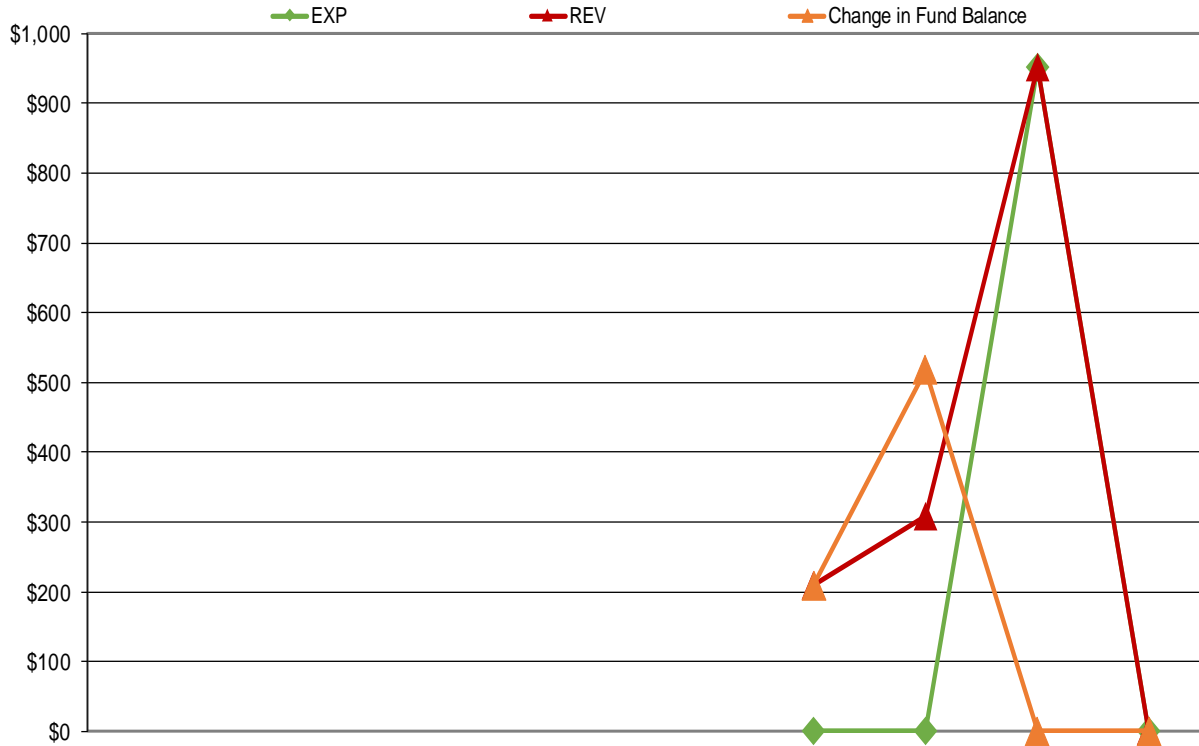
	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	-	-	-	-
Non-Personnel	-	\$952,180	-	-
Total Expenditures	-	952,180	-	-
Total Revenues	\$308,369	\$952,180	-	-
Net Tax Support	-	-	-	-
Permanent FTEs	-	-	-	-
Temporary FTEs	-	-	-	-
Total Authorized FTEs	-	-	-	-

COLUMBIA PIKE TAX INCREMENT FINANCING AREA FUND STATEMENT

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
ADJUSTED BALANCE, JULY 1				
Unallocated Fund Balance	209,168	\$63,220	\$517,537	\$365,479
TOTAL BALANCE	209,168	63,220	517,537	365,479
REVENUES				
Tax Increment Area	\$308,369	952,180	593,240	-
TOTAL REVENUES	308,369	952,180	593,240	-
TOTAL BALANCE AND REVENUES	517,537	1,015,400	1,110,777	365,479
EXPENSES				
TOAH Fund - Current Year	-	952,180	745,298	-
TOTAL EXPENSES	-	\$952,180	745,298	-
CLOSING BALANCE, JUNE 30	\$517,537	63,220	\$365,479	\$365,479

FY 2017 Re-Estimate column reflects staff's current estimate that \$745,298 will be used for the Gillam Place East and West affordable housing development. There are no Columbia Pike affordable housing development proposals that have been submitted through the FY 2018 Notice of Funding Availability (NOFA) for County loan funds and therefore staff does not anticipate utilizing FY 2018 Transit Oriented Affordable Housing Fund (TOAH Fund) revenue for FY 2018 projects.

EXPENDITURE AND REVENUE TRENDS



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP							-	-	\$952	\$0
REV							\$209	\$309	\$952	\$0
Change in Fund Balance							\$209	\$518	-	-

**COLUMBIA PIKE TAX INCREMENT FINANCING AREA
TEN-YEAR HISTORY**

Fiscal Year	Description	FTEs
FY 2015	<ul style="list-style-type: none">▪ In December 2013, the Arlington County Board established a tax increment financing area to help finance affordable housing initiatives in support of the Columbia Pike Neighborhoods Area Plan. The baseline assessment for the TIF area is \$2.7 billion. A two percent increase in assessments between CY 2014 and CY 2015 will yield approximately \$119,950 in partial year revenues in the spring of FY 2015. This estimate is based on capturing the full 25 percent of the tax increment for FY 2015.	
FY 2016	<ul style="list-style-type: none">▪ Revenue projections in the tax district increase due to a full year of tax collections and increases in real estate assessments from CY 2015 to CY 2016.	
FY 2017	<ul style="list-style-type: none">▪ Revenue projections in the tax district increase due to increases in real estate assessments from CY 2016 to CY 2017.	
FY 2018	<ul style="list-style-type: none">▪ The County Board adjusted the TIF's baseline assessed value to CY 2018 and adjusted the funding allocation to the district in FY 2018. By resetting the calculated tax base for the district, no new FY 2018 funding will be directed to the district. However, existing funding balances will remain in the fund and future real estate tax revenue over the CY 2018 base year will be allocated to the Columbia Pike TIF based on the incremental real estate tax revenue percentage adopted by the County Board.	

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Our Mission: To build and maintain water delivery, sanitary sewer collection, and wastewater treatment systems that provide high-quality water and sewer services and products

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Utilities Fund is \$89,778,331, a less than one percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to the addition of a Contract Specialist (\$119,466, 1.0 FTE), Trades Worker (\$59,743, 1.0 FTE), Engineering Technician (\$63,476, 1.0 FTE), employee salary increases, an increase in the County's cost for employee health insurance, and retirement contributions based on current actuarial projections, offset by the charge back to capital for capital work (\$78,558).
- ↓ Non-personnel decreases due to the elimination of contractual equipment rental and operation (\$200,000), elimination of FY 2017 one-time expenses (\$134,842), decreased operating costs associated with asset management software (\$127,989), adjustments to the annual expense for maintenance and replacement of County vehicles (\$15,927), partially offset by one-time equipment for new FTEs (\$37,999), operating expenses associated with new FTEs (\$35,414), increases due to Security Information and Event Management (SIEM) (\$7,000), and insurance claims (\$3,536).
- ↓ Debt service decreases due to repayment of General Obligation Bonds for various Utilities Fund capital projects (\$577,747) and repayment and refinancing of a portion of funds borrowed through the Virginia Wastewater Revolving Loan Fund for the Master Plan 2001 project at the Water Pollution Control Plant (WPCP) (\$64,000).
- ↑ Other expense increases are due to higher overhead charges based on FY 2018 projections (\$23,284) and Courthouse Plaza rent (\$5,133).
- ↑ Revenues increase due to the increase in the water and sewer rate (\$2,443,503), water discontinuation fees (\$10,000), meter installation fees (\$8,000), Lee Pumping Station lease agreements (\$4,180), inspections (\$7,000), and miscellaneous revenue (\$3,720), offset by decreases in sewage treatment charges from neighboring jurisdictions (\$311,269), water service connections (\$50,000), late fees (\$35,000), appliance fees (\$2,500), utility marking fees (\$15,000), and flow test fees (\$6,500).
- Fund Balance Utilized reflects drawdown of fund balance, as planned, and consistent with the County's financial policies.

The total water/sewer rate increases by \$0.35, from \$13.27 to \$13.62 per thousand gallons (TG). This is a 2.6% increase projected to produce \$2.4 million of additional revenue. The water rate increase is \$0.32, from \$4.21/TG to \$4.53/TG. The sewer rate increase is \$0.03, from \$9.06/TG to \$9.09/TG. The average homeowner, using 70 TG annually, would see their bill increase \$24, from \$929 to \$953 per year.

The following fees and other revenue are used to fund operating and capital costs for the Utilities Fund. The capital costs are reflected in the Pay-As-You-Go Capital portion of the budget, found in Tab E.

Fund Balances From Prior Years: The County maintains a fund balance, consistent with the Board-adopted financial policy to maintain an operating reserve equal to three months of expenses, to cover emergency events that might impact water and sewer services.

Interest Earnings: Interest earned on the fund balance accrues to the Utilities Fund monthly.

Water/Sewer Billing: These charges generate approximately 93 percent of the income for the Utilities Fund. This category includes sewer revenue from government facilities and authorities and other organizations (such as the Pentagon and Reagan National Airport) that use the County's sewage system but receive their drinking water from other sources.

Water Service Connection Fee: This fee is paid by new water users for a physical connection to the water system. The fee recovers 100 percent of personnel, materials, and equipment rental costs.

Sewage Treatment Charges: These charges are paid by neighboring jurisdictions (Fairfax County and the Cities of Falls Church and Alexandria). Consistent with memoranda of understanding that the County has signed with Fairfax County and the Cities of Falls Church and Alexandria, the neighboring jurisdictions are charged both for their share of costs associated with operating the County's sewage system as well as with making necessary capital improvements to it.

Water/Sewer Late Fee: The County imposes a six percent fee on any water and sewer charges if, 30 days after the billing date, there is an outstanding balance on the account.

New Account Fee: This \$25 fee is charged to new customers when they set up a new utilities account.

Turn-On Fee: This \$25 fee is charged when the County turns on a customer's water service after it had previously been shut off either at the customer's request or for non-payment.

Flow Test Fee: This fee is charged when developers request fire flow information necessary to do sprinkler system design.

DFU Credit Inspection Fee: This fee is charged when developers request a credit for existing drainage fixture units (DFUs) at properties that will be demolished. The credit offsets the Infrastructure Availability Fees that a developer will be charged for new construction.

Pretreatment Fee: This fee is assessed on certain businesses that introduce pollutants into the sewer system, or "Significant Industrial Users," to recover all of the costs of the industrial pretreatment program, which ensures compliance with state and federal standards.

Utility Marking Fee: This fee is charged to developers to have utility lines marked before construction begins.

Hazardous Household Material Fee: This fee is charged for the safe disposal of household waste products that contain hazardous materials and require special waste management to minimize environmental impacts (televisions, computer monitors, etc.).

Infrastructure Availability Fee: This fee is charged to developers for the capital costs associated with adding new demand on the water and sewer systems and is based on the number of drainage fixtures units added to the system. Revenues for this fee are accounted for in the Utilities Capital Pay-As-You-Go Fund.

PROGRAM FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$20,628,335	\$23,076,387	\$24,406,079	6%
Non-Personnel	29,803,708	30,077,411	29,682,602	-1%
Debt Service	33,035,128	32,450,734	31,808,987	-2%
Other	4,043,848	4,652,246	4,680,663	1%
Subtotal	87,511,019	90,256,778	90,578,331	-
Intra-County Revenue	(775,719)	(800,000)	(800,000)	-
Total Operating Expenditures	86,735,300	89,456,778	89,778,331	-
Revenues	98,710,053	99,783,277	101,839,411	2%
Fund Balance Utilized	-	1,484,001	1,510,560	2%
Total Revenues and Fund Balance	98,710,053	101,267,278	103,349,971	2%
Transfer to Capital	13,525,850	11,810,500	13,571,640	15%
Transfer to Auto Fund	100,624	-	-	-
Total Transfers Out (In)	\$13,626,474	\$11,810,500	\$13,571,640	15%
Permanent FTEs	241.75	241.75	244.75	
Temporary FTEs	2.20	2.20	2.20	
Total Authorized FTEs	243.95	243.95	246.95	

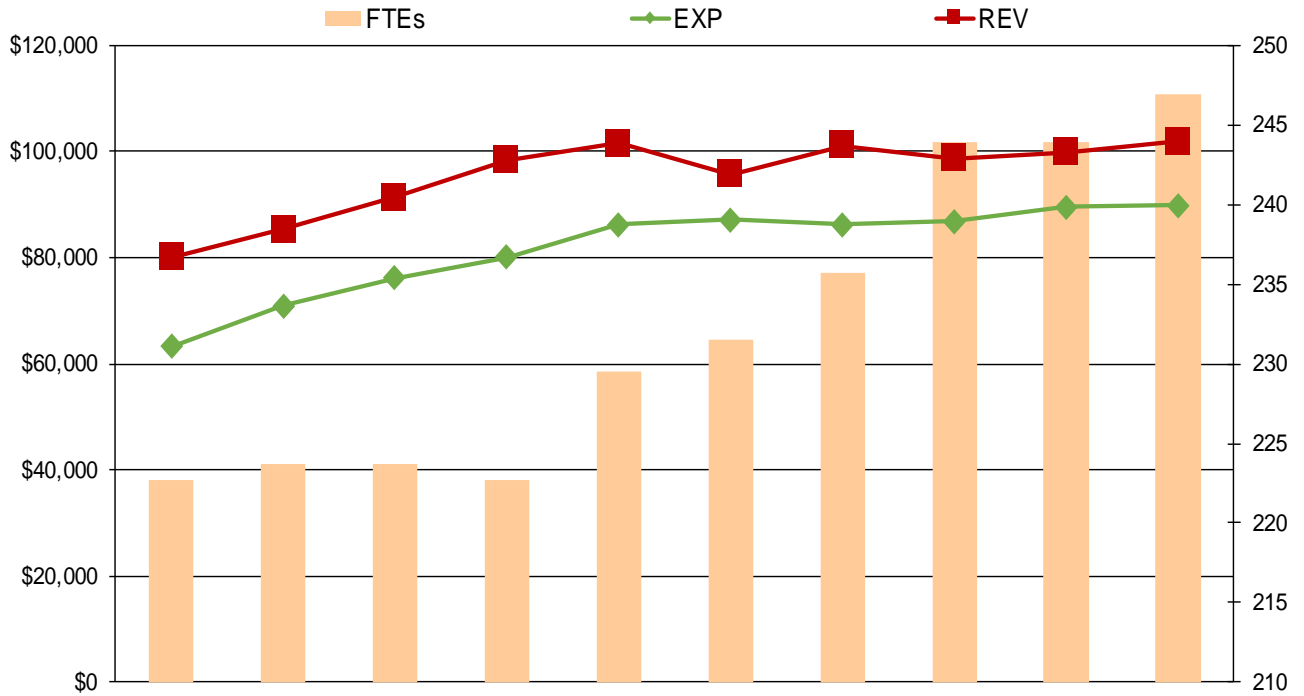
Note: In FY 2017, \$1,484,001 from prior year fund balance will be used and in FY 2018, \$1,510,560 from prior year fund balance will be used. The fund balance has been drawn down over the past few years and is projected to be slightly above the minimum requirement, per policy, at the end of FY 2018. The County has used the fund balance to offset one-time capital expenditures.

UTILITIES FUND
OPERATING STATEMENT

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
BALANCE JULY 1	\$20,992,953	\$18,425,263	\$19,341,232	\$16,662,300
REVENUE				
Interest	135,520	50,000	50,000	50,000
Water/Sewer Billing	92,491,515	93,163,068	93,163,068	95,606,571
Water Service Connection Fee	1,089,498	1,150,000	1,150,000	1,100,000
Water Service Discontinuation	150,600	130,000	130,000	140,000
Meter Installation	42,200	17,000	17,000	25,000
Sewage Treatment Charges	3,781,654	4,236,269	4,236,269	3,925,000
Late Fee	419,865	450,000	450,000	415,000
New Account Fee	111,800	100,000	100,000	100,000
Turn-On Fee	33,773	13,000	13,000	13,000
Flow Test Fee	8,700	14,000	14,000	7,500
Pretreatment Fee	-	5,200	5,200	5,200
Utility Marking Fee	182,093	210,000	210,000	195,000
Hazardous Household Material Fee	7,700	12,500	12,500	10,000
Miscellaneous Revenue	255,135	232,240	232,240	247,140
TOTAL REVENUE	98,710,053	99,783,277	99,783,277	101,839,411
OPERATING EXPENSES				
Utilities Services Office (net of intra-county billing revenue)	572,345	593,729	573,729	645,668
WSS Operations	17,698,058	17,758,446	17,900,000	18,136,317
Water Purchase	6,890,584	8,000,000	8,000,000	8,000,000
Water/Sewer Records	638,815	748,941	725,000	780,123
Water Pollution Control	23,856,522	25,252,682	24,300,000	25,726,573
Debt Service	33,035,128	32,450,734	32,450,734	31,808,987
Other	4,043,848	4,652,246	4,602,246	4,680,663
TOTAL EXPENSES	86,735,300	89,456,778	88,551,709	89,778,331
BALANCE (SUBTOTAL)	32,967,706	28,751,762	30,572,800	28,723,380
TRANSFERS OUT				
Utility Construction (Fund 519)	13,525,850	11,810,500	13,910,500	13,571,640
Auto Fund	100,624	-	-	-
TOTAL TRANSFERS	13,626,474	11,810,500	13,910,500	13,571,640
TOTAL EXPENSE AND TRANSFERS	100,361,774	101,267,278	102,462,209	103,349,971
BALANCE, JUNE 30	19,341,232	16,941,262	16,662,300	15,151,740
Board-adopted Three-month Operating Reserve (excludes debt service)	\$13,425,043	\$14,251,511	\$14,025,244	\$14,492,336
Water/Sewer Rate per 1,000 gallons	\$13.27	\$13.27	\$13.27	\$13.62

Note: Fund balance declines due to the planned use of fund balance for non-recurring capital expenditures.

EXPENDITURE, REVENUE, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$63,211	\$70,830	\$76,129	\$80,054	\$86,146	\$87,020	\$86,157	\$86,735	\$89,457	\$89,778
REV	\$80,046	\$85,247	\$91,352	\$98,395	\$101,522	\$95,637	\$100,996	\$98,710	\$99,783	\$101,839
FTEs	222.70	223.70	223.70	222.70	229.50	231.50	235.75	243.95	243.95	246.95

Note: Beginning in FY 2012, revenue includes utilization of fund balance in addition to fees and other revenue received during the fiscal year.

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ The total water/sewer rate increased \$1.34 to a total of \$10.54 per thousand gallons (TG), a 14.6 percent increase, which produced \$9.3 million of additional revenue. The water rate increased \$0.01/TG to \$3.35/TG. The sewer rate increased by \$1.33/TG to \$7.19/TG. This combined \$1.34 increase was to be used primarily to pay for new debt service obligations. ▪ Six positions (6.0 FTEs) were moved from the Department of Environmental Services General Fund budget to the Utilities Fund. Costs for these positions previously were transferred into the Utilities Fund, and these positions are now charged directly to the fund. ▪ Non-personnel expenditures included increases in non-discretionary contractual increases in maintenance and construction costs (\$160,066), market-based increases for chemicals and operating supplies (\$600,592), and hauling and disposal costs for biosolids and the construction debris (\$445,665) at the Water Pollution Control Plant (WPCP) and the Water, Sewer, Streets Bureau (WSS). The budget also included an increase in cost for wholesale water purchases from the Dalecarlia Water Treatment Plant at the Washington Aqueduct (\$200,000), as well as an increase in the amount of indirect costs charged from the General Fund to the Utilities Fund (\$254,058). ▪ Debt service increased by \$6,768,313. This included repayment of funds borrowed through the Virginia Wastewater Revolving Loan Fund (VWRLF), which is the primary source of financing for the Master Plan 2001 update at the WPCP, and repayment of general obligation bonds issued in FY 2007 and FY 2008 funding the Potomac Interceptor project, the County's share of the Washington Aqueduct Residuals project, and a portion of the Master Plan 2001 update. ▪ The adopted budget included an increase in the water connection fee. This fee had not increased in the past 18 years. The previous fees ranged from \$1,600 to \$15,500, depending on the size of the connection, and the adopted fees range from \$3,200 to \$25,300. ▪ The adopted budget included an increase in the rate charged for inspections of Drainage Fixture Unit (DFU) credits, based on the actual cost of performing these inspections. Developers may request a review of actual DFUs versus the standard number of DFUs set forth in the County Water Rules and Regulations. The previous inspection charge was \$75 for one to 24 fixtures, and from \$125 to \$175 for 25 or more fixtures. The adopted fees are \$175 for one to 24 fixtures, and \$275 for 25 or more. ▪ The County Board approved new financial policies for the Utilities Fund regarding long-term financial planning, reserve levels, and debt service coverage. 	6.0
FY 2010	<ul style="list-style-type: none"> ▪ The total water/sewer rate increased \$0.66 to a total of \$11.20 per thousand gallons (TG), a 6.3 percent increase, which produced \$2.2 million of additional revenue. The water rate increased \$0.07/TG to \$3.42/TG. The sewer rate increased by \$0.59/TG to \$7.78/TG. ▪ One new position was added for a Laboratory Technician at the Water Pollution Control Plant (\$81,000), in order to comply with new state 	1.0

Fiscal Year	Description	FTEs
	<p>regulations that require meeting Certification for Non-Commercial Environmental Laboratories (NELAC) accreditation standards.</p> <ul style="list-style-type: none"> ▪ Non-personnel expenditures include increases in non-discretionary contractual costs for maintenance, construction, and equipment rental (\$653,000), an increase for wholesale water purchases from the Washington Aqueduct (\$238,000), an increase of \$103,000 to fund the apprenticeship program at the Water Pollution Control Plant, an increase of \$184,000 for County owned vehicles and fuel charges, an increase of \$105,000 for a transfer to the Auto Fund for the purchase of a dump truck and tailgate roller, and a decrease of \$498,000 in the transfer to capital for Pay-As-You-Go funding. 	
FY 2011	<ul style="list-style-type: none"> ▪ The total water/sewer rate increases \$0.54 to a total of \$11.74 per thousand gallons (TG), a 4.8 percent increase, which will produce \$2.8 million of additional revenue. The water rate increases \$0.08/TG to \$3.50/TG. The sewer rate will increase by \$0.46/TG to \$8.24/TG. ▪ The Infrastructure Availability Fee (IAF) increases by \$18 per drainage fixture unit (DFU) to a total of \$182 per DFU, an 11 percent increase. The water IAF increases by \$3/DFU to \$72/DFU. The sewer IAF increases by \$15/DFU to \$110/DFU. ▪ Non-personnel expenditures include an increase of \$873,520 for fuel costs associated with the new stand-by generator at the Water Pollution Control Plant, partially offset by revenue of \$256,230 from the Demand Side Management Program. Other non-personnel increases are for chemicals associated with new processes at the plant that are part of the MP01 upgrade (\$451,323), the apprentice program at the plant to address transition staffing needs (\$442,859), an increased wholesale water purchase price from the Washington Aqueduct (\$301,700), and increased insurance costs and automotive costs (\$129,000). 	
FY 2012	<ul style="list-style-type: none"> ▪ The total water/sewer rate increases \$0.45 to a total of \$12.19 per thousand gallons (TG), a 3.8 percent increase, which will produce \$2.0 million of additional revenue. The water rate increases by \$0.18/TG to \$3.68/TG. The sewer rate will increase by \$0.27/TG to \$8.51/TG. ▪ The FTE count in the adopted FY 2012 budget is 222.7, compared to 223.7 in the FY 2011 adopted budget. This reflects the transfer of a position from the WPCP in the Utilities Fund to the Directors Office in the General Fund. ▪ Personnel includes an increase of \$511,593 for overtime and standby pay for additional tank cleaning efforts at the Water Pollution Control Plant (WPCP) related to the Master Plan 2001 (MP01) project, and for the anticipated impact of the Department's Safety Policy for Maximum Hours Allowed to Work for the Water, Sewer, Streets Bureau (WSS). ▪ Non-Personnel expenditures include an increase of \$449,463 for a full year of fuel for the new standby generator facility at the WPCP; an increase of \$318,925 for chemicals at the WPCP; an increase of \$305,438 for contractual services associated with engineering services, tank cleaning, and water sampling; an increase of \$287,284 for grit and solids hauling; an increase of \$224,197 for operating and maintenance equipment and 	(1.0)

Fiscal Year	Description	FTEs
	<p>supplies; an increase of \$144,705 for vehicle and equipment charges; an increase of \$79,100 for safety and other training; and, an increase of \$39,101 for operating costs at the recently acquired property at 2900 S. Eads Street. Debt Service increases by \$2.4 million in FY 2012 primarily for repayment of funds borrowed through the Virginia Wastewater Revolving Loan Fund for the Master Plan 2001 project at the WPCP.</p> <ul style="list-style-type: none"> ▪ Increases are partially offset by a decrease of \$477,873 in electricity costs, a decrease of \$335,700 in the cost of water purchases from the Washington Aqueduct, and a decrease of \$149,000 for water consumed by the WPCP. 	
FY 2013	<ul style="list-style-type: none"> ▪ The total water/sewer rate increases \$0.42 to a total of \$12.61 per thousand gallons (TG), a 3.4% increase, which will produce \$5.0 million of additional revenue. The water rate increases by \$0.30/TG to \$3.98/TG. The sewer rate will increase by \$0.12/TG to \$8.63/TG. ▪ Personnel includes seven new FTE's (a water quality engineer and a new six-person water maintenance crew). ▪ A partial FTE is transferred to the Department of Environmental Services General Fund budget. ▪ Non-personnel expenditures increased \$861,100 for chemicals, supplies, and contractual services for the process control system at the Water Pollution Control Plant. ▪ County vehicle charges increase \$161,392 for new equipment approved in the FY 2011 closeout process and also for the new vehicles and equipment for the new water maintenance crew. The transfer to the Auto Fund increases \$502,500 for the purchase of vehicles and equipment for the new Water Maintenance Crew. ▪ Utilities increase by \$144,200 for water and electricity at the WPCP. ▪ Wholesale water purchases from the Washington Aqueduct increase by \$100,000. ▪ Other WPCP increases include \$100,000 for safety consulting at the plant and \$80,651 for increased level of security guards required during continued construction at the WPCP. ▪ Debt service increases \$635,758 for repayment of General Obligation bonds and VRA bonds for various Utilities Fund capital projects. ▪ The transfer to PAYG capital decreases \$897,282, based on the planned FY 2013 maintenance capital program. 	<p>7.0</p> <p>(0.2)</p>
FY 2014	<ul style="list-style-type: none"> ▪ Personnel includes two new positions, a Construction Manager and a Sanitary Sewer Engineer (\$799,040). ▪ Debt service decreased by \$590,424 for repayment of general obligation bonds for various Utilities capital projects. ▪ The transfer to the Auto Fund decreases to zero. 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Non-personnel expenses decrease by \$498,440 for generator fuel at the WPCP, decrease for the transfer of Water / Sanitary Sewer Frames and Covers to the Utilities PAYG budget (\$400,000), solids hauling (\$295,497), chemicals at the WPCP (\$154,274), based on updated volume and pricing assumptions, gas at the WPCP (\$40,500), based on an anticipated price decrease, water at the WPCP (\$29,050), County vehicle charges (\$26,710), and elimination of the Telecom & Communications budget for Water Sewer Records (\$2,773). ▪ Total revenues include revenue from Inter-jurisdictional Partners (\$624,433), revenue from the County's participation in Dominion Virginia Power's Demand Side Management program (\$68,985), Utility Marking revenue (\$50,000), and Lee Pumping Station lease revenue (\$5,725). ▪ The Infrastructure Availability Fee (IAF) increases by \$18 per drainage fixture unit (DFU) to a total of \$200 per DFU, a 10 percent increase. The water IAF increases by \$13/DFU to \$85/DFU. The sewer IAF increases by \$5/DFU to \$115/DFU. 	
FY 2015	<ul style="list-style-type: none"> ▪ Added a Chief Engineer, a Control Systems Engineer, an Electrical Power Technician, and a Control Systems Technician (\$580,648). ▪ Increased a Records Assistant position from 0.50 to 0.75 FTE (\$12,458). ▪ Revenue increases are partially offset by decrease in interest (\$100,000), a decrease in household hazardous material revenue (\$5,000), and the County's participation in Dominion Virginia Power's (DVP) Demand Side Management program (\$394,200). 	3.0 .25
FY 2016	<ul style="list-style-type: none"> ▪ Transfer of a Management and Budget Specialist from the Facilities Design and Construction Bureau in the General Fund to increase from 0.80 to 1.0 FTE (\$25,696) ▪ Added a Capital Projects Engineer (\$113,533), a Large Water Meter Service Team (\$165,921, 3.0 FTEs), and a Valve Exercise Team (\$221,228, 4.0 FTEs) replacing contractors for budget savings. ▪ Non-personnel increases primarily due to increases in maintenance supplies (\$71,066), contracted services (\$51,762), chemicals (\$36,572), redundant (wireless) SCADA service at lift stations (\$30,688), security system monitoring (\$30,000), adjustments to the annual expense for maintenance and replacement of County vehicles (\$26,609), one-time expenses for the Utility Billing System replacement project management (\$99,842), one-time equipment expenses for the new FTEs (\$63,000), and operating expenses for the new FTEs (\$32,902). ▪ Non-personnel decreases due to the elimination of contractual valve work (\$350,000). ▪ Debt service decreases due to repayment of General Obligation Bonds for various Utilities Fund capital projects (\$736,502) and repayment and refinancing of a portion of funds borrowed through the Virginia Wastewater Revolving Loan Fund for the Master Plan 2001 project at the WPCP (\$293,746). ▪ Other expense increases due to higher overhead charges based on FY 2016 projections (\$75,594). 	0.2 8.0

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Intra-county revenues increase based on historic trend analysis of water revenue from county departments (\$57,600). ▪ Revenues increase due to the adopted water and sewer rate increase (\$974,847), sewage treatment charges from neighboring jurisdictions (\$325,531), late fees (\$100,000), interest earnings (\$50,000), water service connections (\$50,000), water service discontinuations (\$10,000), utility marking fees (\$10,000), meter installations (\$7,000), turn on fees (\$6,000), fire flow test fees (\$4,000), pretreatment revenue (\$3,550), and Lee Pumping Station lease agreements with Sprint and Omnipoint (\$2,832). 	
FY 2017	<ul style="list-style-type: none"> ▪ Non-personnel increases due to the addition of costs for licensing and operating costs for asset management software (\$229,950), mobile meter management software (\$35,000), and capital project tracking software (\$27,093), redundant (wireless) SCADA service at pumping stations (\$22,320), offset by adjustments to the annual expense for maintenance and replacement of County vehicles (\$26,739). ▪ Debt service decreases due to repayment of General Obligation Bonds for various Utilities Fund capital projects (\$261,145) and repayment and refinancing of a portion of funds borrowed through the Virginia Wastewater Revolving Loan Fund for the Master Plan 2001 project at the WPCP (\$176,147). ▪ Other expense increases are due to higher overhead charges based on FY 2017 projections (\$418,512). ▪ Revenues decrease due to lower pretreatment revenue (\$10,650) and appliance fees (\$7,500), offset by an increase in Lee Pumping Station lease agreements with Sprint and Omnipoint (\$4,643). 	
FY 2018	<ul style="list-style-type: none"> ▪ Added a Contract Specialist (\$119,466), Engineering Technician (\$63,476) and a Trades Worker (\$59,743). ▪ Non-personnel decreases due to the elimination of contractual equipment rental and operation (\$200,000), elimination of FY 2017 one-time expenses (\$134,842), decreased operating costs associated with asset management software (\$127,989), adjustments to the annual expense for maintenance and replacement of County vehicles (\$15,927), partially offset by one-time equipment for new FTEs (\$37,999), operating expenses associated with new FTEs (\$35,414), increases due to Security Information and Event Management (SIEM) (\$7,000), and insurance claims (\$3,536). ▪ Debt service decreases due to repayment of General Obligation Bonds for various Utilities Fund capital projects (\$577,747) and repayment and refinancing of a portion of funds borrowed through the Virginia Wastewater Revolving Loan Fund for the Master Plan 2001 project at the Water Pollution Control Plant (WPCP) (\$64,000). ▪ Other expense increases are due to higher overhead charges based on FY 2018 projections (\$23,284) and Courthouse Plaza rent (\$5,133). 	3.0

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none">▪ Revenues increase due to the increase in the water and sewer rate (\$2,443,503), water discontinuation fees (\$10,000), meter installation fees (\$8,000), Lee Pumping Station lease agreements (\$4,180), inspections (\$7,000), and miscellaneous revenue (\$3,720), offset by decreases in sewage treatment charges from neighboring jurisdictions (\$311,269), water service connections (\$50,000), late fees (\$35,000), appliance fees (\$2,500), utility marking fees (\$15,000), and flow test fees (\$6,500).	

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Our Mission: To provide safe off-street parking at competitive rates for visitors to retail establishments and office workers in the Ballston area

Ballston Public Parking Garage

- Provide oversight to the parking contractor managing the day to day operations of the parking garage to ensure compliance with the County’s mandate to provide a user friendly public facility servicing the daily commuters, visitors to the mall, and the office workers in the Ballston area.
- Coordinate with Ballston Public Parking Garage stakeholders on issues relating to garage construction, safety, operations, and parking rates.
- Implement new policies and procedures to improve overall operations and at the same time reduce expenses and generate parking revenue to sustain the desired level of operational standards.

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Ballston Public Parking Garage fund is \$8,813,076, a 16 percent decrease from the FY 2017 adopted budget. The FY 2018 budget reflects:

- ↓ Non-personnel decrease due to the garage management and other contractual services (\$168,520), custodial services (\$215,630), and fuel (\$979), partially offset by increased office supplies (\$3,648).
- ↓ Capital Construction decreases due to the elimination of the one-time contribution as part of the Ballston Quarter redevelopment and a decrease of available funds for capital constructions projects (\$4,631,098).
- ↑ Debt service increases by \$3,329,800 to make final payments to retire revenue bonds.
- ↓ Revenues decrease by \$318,376 due to loss of tenants during mall redevelopment.

PROGRAM FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	-	-	-	-
Non-Personnel	\$2,984,837	\$2,424,038	\$2,042,557	-16%
Capital Construction	834,498	6,197,517	1,566,419	-75%
Property Taxes	321,130	300,000	300,000	-
Debt Service	1,313,435	1,574,300	4,904,100	212%
Total Expenditures	5,453,900	10,495,855	8,813,076	-16%
Total Revenues	4,076,858	3,569,147	3,250,771	-9%
Change in Fund Balance	(\$1,377,042)	(\$6,926,708)	(\$5,562,305)	-20%
Permanent FTEs	-	-	-	-
Temporary FTEs	-	-	-	-
Total Authorized FTEs	-	-	-	-

**BALLSTON PUBLIC PARKING GARAGE FUND
FUND STATEMENT**

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
ADJUSTED BALANCE, JULY 1				
Debt Service Reserve Fund	\$3,952,974	\$3,344,994	\$3,344,994	\$3,344,994
Operating & Maint. Reserve	2,000,280	2,000,280	2,000,280	200,000
Construction Reserve	8,157,991	6,454,631	7,388,929	2,262,501
TOTAL BALANCE	14,111,245	11,799,905	12,734,203	5,807,495
REVENUE				
Interest	4,431	5,000	5,000	12,000
Parking Revenue	4,072,427	3,564,147	3,564,147	3,238,771
TOTAL REVENUE	4,076,858	3,569,147	3,569,147	3,250,771
TOTAL REVENUE & BALANCE	18,188,103	15,369,052	16,303,350	9,058,266
EXPENSES				
Garage Operations	3,305,967	2,724,038	2,724,038	2,564,932
Capital Replacement ²	834,498	6,197,517	6,197,517	1,344,044
Debt Repayment and Debt Service	1,313,435	1,574,300	1,574,300	4,904,100
TOTAL EXPENSES	5,453,900	10,495,855	10,495,855	8,813,076
BALANCE, JUNE 30				
Debt Service Reserve Fund ¹	3,344,994	3,344,994	3,344,994	-
Operating & Maint. Reserve ³	2,000,280	300,000	300,000	200,000
Construction Reserve	7,388,929	1,228,203	2,162,501	45,190
TOTAL BALANCE	\$12,734,203	\$4,873,197	\$5,807,495	\$245,190

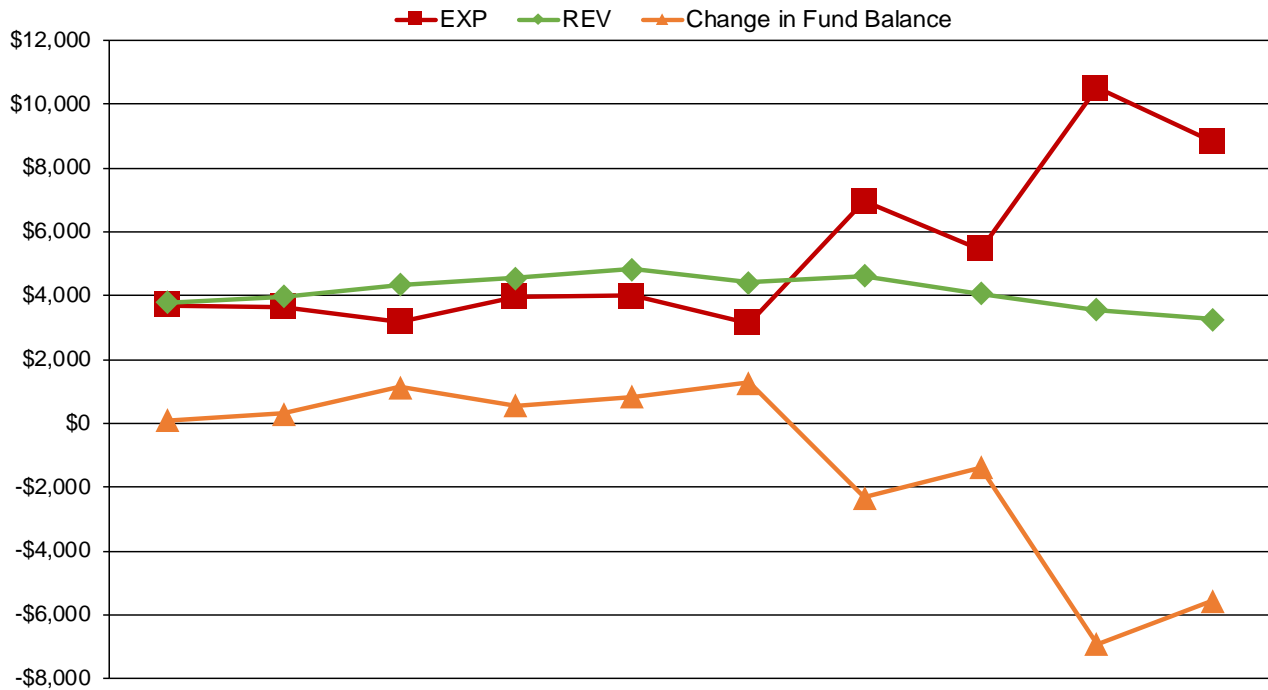
¹ The Debt Service Reserve Fund is a usual and customary revenue bond requirement in order to provide additional assurance to bond holders. The proceeds of this fund will be used to pay the final principal on the bonds which mature in FY 2018.

² FY 2017 includes \$4 million of planned capital contributions for garage improvements as part of the Ballston Quarter redevelopment.

³ FY 2018 Operating & Maintenance Reserve will be used towards capital projects as permitted in Section 6.13 of the Reimbursement, Credit & Security Agreement Dated September 1, 2011 with PNC Bank. Beginning in FY 2018, the County is proposing new financial policies for the Ballston Garage which replace the Operating and Maintenance Reserve with an Economic Stability Reserve equal to three months of annual parking revenues. The reserve will ramp up to this level over four fiscal years.

EXPENDITURE AND REVENUE TRENDS

Note: Upcoming capital investments to the Ballston Public Parking Garage will use existing fund balances for the projects. The County plans to draw down balances over the next few years, using the funds to offset one-time capital expenditures.



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$3,691	\$3,661	\$3,198	\$3,976	\$3,994	\$3,152	\$6,951	\$5,453	\$10,496	\$8,813
REV	\$3,784	\$3,964	\$4,334	\$4,540	\$4,824	\$4,420	\$4,622	\$4,077	\$3,569	\$3,251
Change in Fund Balance	\$93	\$303	\$1,136	\$564	\$830	\$1,268	-\$2,329	-\$1,376	-\$6,927	-\$5,562

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ Capital construction decreases (\$300,000) based on funding available for capital projects. 	
FY 2010	<ul style="list-style-type: none"> ▪ Capital construction increases (\$161,004) for waterproofing the garage and for work on the elevator lobbies. 	
FY 2011	<ul style="list-style-type: none"> ▪ Capital construction increases (\$460,000) to complete waterproofing, signage, and painting, as well as the first phase of repair or replacement of the brick façade. 	
FY 2012	<ul style="list-style-type: none"> ▪ Non-personnel expenses increase \$66,761 primarily due to increases in funding for general custodial supplies (\$55,138), contractual services for garage operations (\$46,047), and funding for equipment repair (\$4,551). These increases are partially offset by a decrease in electricity (\$30,681) and office supplies (\$8,757). ▪ Capital construction increases \$950,000 to provide funding for garage improvements and to repair and/or replace the façade. ▪ Debt service increases \$740,650 for additional payments needed to pay off outstanding bonds in FY 2017. ▪ Revenue projections increase by \$1,632,895, based on usage projections and a potential parking fee rate increase that could produce \$1,752,895, offset by a \$120,000 decline in interest income. The parking rate increase was implemented on May 1, 2012 (see FY 2013 below.) 	
FY 2013	<ul style="list-style-type: none"> ▪ Non-personnel expenses increase by \$7,679 which reflects an increase in utilities (\$33,411) and miscellaneous services and supplies (\$15,344), offset by a decrease in the cost of garage operations that was partially offset by a potential increase in the County's living wage (\$41,076). ▪ The capital construction budget increases by \$377,375 to provide funding for garage improvements. Debt service decreases by \$203,220 to reflect lower amount of principal on which interest payments will be made. ▪ Revenue projections decrease by \$203,220 to reflect a lower amount of principal on which interest payments will be made. ▪ The County raised parking rates at the garage on May 1, 2012 in order to make capital improvements and to pay down principal on the outstanding bonds. The structure that went into effect keeps the \$1 rate for the first three hours of parking and increases the graduated hourly rates over three hours anywhere from \$0.50 to \$1.00. The weekend rate was previously a \$1 flat rate daily, and the same graduated weekday rates are now in effect on weekends. Monthly rates were also increased. 	

Fiscal Year	Description	FTEs
FY 2014	<ul style="list-style-type: none"> ▪ Non-personnel expenses decrease by \$118,585 which reflects a decrease in the cost of garage operations (\$94,360) due to contractual savings and savings for office supplies and postage (\$28,091), partially offset by an increase in miscellaneous services (\$3,866). ▪ Debt service decreases by \$36,920 due to lower debt service related fees. ▪ Revenue increases by \$56,492, due in part to the additional number of patrons parking on Levels 1-7 during construction on Level 8 of the garage and offset by a decrease in interest income (\$23,000). 	
FY 2015	<ul style="list-style-type: none"> ▪ Non-personnel expenses increase by \$10,063 for non-discretionary contractual increases. ▪ Overall revenue decreases by \$474,962 due to completion of work on Level 8 and less revenue from hourly parking. 	
FY 2016	<ul style="list-style-type: none"> ▪ Non-personnel expenses decrease by \$11,917 for non-discretionary contractual decreases. ▪ Capital construction expense decrease to reflect the capital projects to be implemented within the fiscal year (\$347,042). ▪ Overall revenue decreases by \$452,686 due to loss of tenants during planned mall redevelopment. 	
FY 2017	<ul style="list-style-type: none"> ▪ Non-personnel expenses decrease for the garage management contract (\$306,334), general custodial supplies (\$70,620), office supplies (\$11,196), utilities (\$42,156) and fuel (\$221), partially offset by increases for consultant services for design review, wayfinding and to mitigate construction impacts (\$200,000), signage (\$80,000), miscellaneous services (\$14,379) and equipment repair (\$67,611). ▪ Capital Construction increases by 198 percent due to planned repairs to the 4th and 5th floor concrete slabs, and a planned \$4 million contribution as part of the Ballston Quarter redevelopment. ▪ Debt service decreases by \$137,700 due to lower interest payments. ▪ Revenues decrease by \$612,003 due to loss of tenants during mall redevelopment. 	
FY 2018	<ul style="list-style-type: none"> ▪ Non-personnel decrease due to the garage management and other contractual services (\$168,520), custodial services (\$215,630), and fuel (\$979), partially offset by increased office supplies (\$3,648). ▪ Capital Construction decreases due to the elimination of the one-time contribution as part of the Ballston Quarter redevelopment and a decrease of available funds for capital constructions projects (\$4,631,098). ▪ Debt service increases by \$3,329,800 to make final payments to retire revenue bonds. ▪ Revenues decrease by \$318,376 due to loss of tenants during mall redevelopment. 	

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Our Mission: To provide safe off-street parking at competitive rates for visitors to retail establishments, the Kettler Capitals Iceplex, and office workers in the Ballston area

Ballston Public Parking Garage – Eighth Level

- Provide parking for the Kettler Capitals Ice Rink and the Ballston Common Mall.
- Revenue from 8th level covers operation and maintenance costs.

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted budget for the Ballston Public Parking Garage Eighth Level is \$1,091,900, a 875 percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↓ Non-personnel expenses decrease due to the lower cost of contractual services (\$31,990) and office supplies (\$1,178), partially offset by an increase in custodial supplies (\$13,090).
- ↓ Revenue decreases due to the renovation of the mall (\$15,502).
- ↑ Increase in capital construction for upcoming capital improvements in the garage (\$1,000,000)

PROGRAM FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	-	-	-	-
Non-Personnel	\$176,989	\$111,978	\$91,900	-18%
Capital Construction	-	-	1,000,000	-
Total Expenditures	176,989	111,978	1,091,900	875%
Fees	374,269	262,102	246,600	-6%
Total Revenues	374,269	262,102	246,600	-6%
Change in Fund Balance	\$197,280	\$150,124	(\$845,300)	-663%

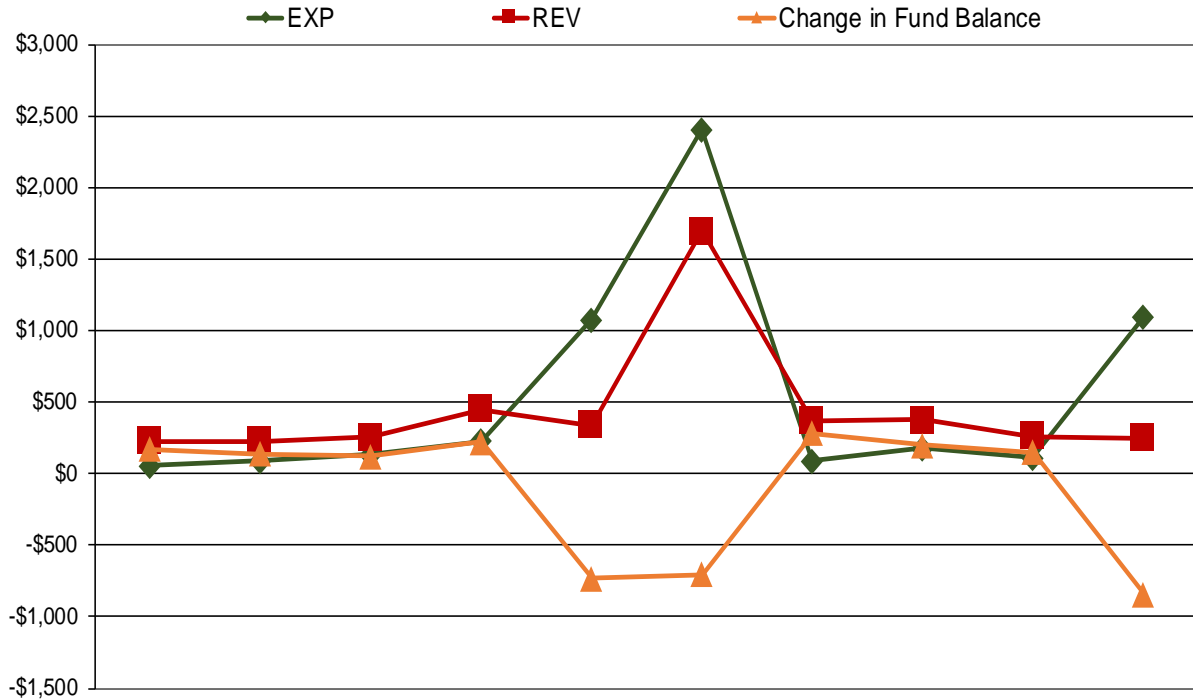
**BALLSTON PUBLIC PARKING GARAGE - EIGHTH LEVEL
OPERATING STATEMENT**

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
BALANCE, JULY 1				
Construction Reserve	\$537,262	\$760,871	\$734,542	\$884,666
Operating Reserve	40,000	40,000	40,000	40,000
TOTAL BALANCE	577,262	800,871	774,542	924,666
REVENUE				
Parking Revenue	374,269	262,102	262,102	246,600
TOTAL REVENUE	374,269	262,102	262,102	246,600
TOTAL REVENUE & BALANCE	951,531	1,062,973	1,036,644	1,171,266
EXPENSES				
Eighth Level Garage Operations	103,089	111,978	111,978	91,900
Eighth Level Capital Expense	73,900	-	-	1,000,000
TOTAL EXPENSES	176,989	111,978	111,978	1,091,900
BALANCE, JUNE 30				
Construction Reserve	734,542	910,995	884,666	39,366
Operating Reserve	40,000	40,000	40,000	40,000
TOTAL BALANCE	\$774,542	\$950,995	\$924,666	\$79,366

A portion of the fund balance will be used for capital expenses on the eighth level of the garage, and a portion of the balance will be retained as an operating reserve.

BALLSTON PUBLIC PARKING GARAGE – 8TH LEVEL FUND
TEN-YEAR HISTORY

EXPENDITURE AND REVENUE TRENDS



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
EXP	\$53	\$88	\$132	\$224	\$1,072	\$2,403	\$86	\$177	\$112	\$1,092
REV	\$224	\$228	\$253	\$446	\$337	\$1,696	\$369	\$374	\$262	\$247
Change in Fund Balance	\$171	\$140	\$121	\$222	-\$735	-\$707	\$283	\$197	\$150	-\$845

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ Revenue increased (\$78,656) based on FY 2007 revenue and year-to-date FY 2008 revenue. 	
FY 2010	<ul style="list-style-type: none"> ▪ Revenue decreased (\$113,684) due to a decline in monthly parking. 	
FY 2011	<ul style="list-style-type: none"> ▪ No significant changes. 	
FY 2012	<ul style="list-style-type: none"> ▪ Revenue projections increase by \$107,789 based on a proposed parking fee rate increase that was ultimately approved on May 1, 2012. 	
FY 2013	<ul style="list-style-type: none"> ▪ Revenue projections decrease (\$63,709) in FY 2013 due to planned construction on the eighth level reducing the number of parking spaces available. 	
FY 2014	<ul style="list-style-type: none"> ▪ No significant changes. 	
FY 2015	<ul style="list-style-type: none"> ▪ Revenue increases due to the completion of garage construction on the 8th Level (\$37,768). 	
FY 2016	<ul style="list-style-type: none"> ▪ Revenue increases based on revised estimates (\$10,080). 	
FY 2017	<ul style="list-style-type: none"> ▪ Non-personnel expenses increase due to an increase in the cost of maintenance contract (\$14,371) and funds for snow removal (\$20,000). ▪ Revenue decreases due to the planned renovation of the mall (\$43,276). 	
FY 2018	<ul style="list-style-type: none"> ▪ Non-personnel expenses decrease due to the lower cost of contractual services (\$31,990) and office supplies (\$1,178), partially offset by an increase in custodial supplies (\$13,090). ▪ Revenue decreases due to the renovation of the mall (\$15,502). ▪ Increase in capital construction for upcoming capital improvements in the garage (\$1,000,000) 	

Our Mission: To set the standard for excellence in public service by providing consistent quality and timely permitting, plan review and inspection services both in building construction and zoning.

DEVELOPMENT FUND SUMMARY

The fee-supported units that comprise the CPHD Development Fund are the Zoning Division and the following sections of the Inspection Services Division: Construction Permit Administration Services, Construction Field Inspection Services, and Construction Plan Review Services.

SIGNIFICANT BUDGET HIGHLIGHTS

The FY 2018 adopted expenditure budget for the CPHD Development Fund is \$20,230,219, a two percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- In support of the County Manager's strategic priorities, the County has adopted a One-Stop Arlington initiative that focuses on streamlining business processes and providing superior customer service. One-Stop Arlington projects include the replacement of the enterprise-wide permitting system, business process re-engineering, website improvements, creation of a customer service center, and enhanced case management.
- ↑ Personnel increases due to positions added to improve management of Zoning Counter Services and Zoning Administrative functions and to provide post-production support to One Stop Arlington projects which are detailed below. Increase also reflect the transfer in of a Communications Specialist II (\$147,770 1.0 FTE) from the Business Operations Division in the General Fund, employee salary increases, an increase in the County's cost for employee health insurance, and retirement contributions based on current actuarial projections. The position changes related to One Stop Arlington include the conversion of a limited term Assistant Permit Processing Manager to a full-time position and the following additions:
 - Production Support Manager (\$148,500, 1.0 FTE)
 - GIS Systems Administrator (\$155,997, 1.0 FTE)
 - Two Help Desk Support positions required for the second half of FY 2018 (\$121,333, 2.0 FTEs)

The positions added to Zoning include:

- Addition of an Associate Planner position to serve as the Assistant Counter Services Manager in Zoning Administration (\$124,686, 1.0 FTE)
 - Addition of a Principal Planner to serve as the Zoning Administrative Supervisor in Zoning Administration (\$141,730, 1.0 FTE)
- ↓ Non-personnel decreases due to the removal of one-time costs associated with the implementation of the business permitting system as part of the One-Stop Arlington Initiative (\$949,250), and adjustments to the annual expense for maintenance and replacement of County vehicles (\$13,928). The decrease is partially offset by non-personnel increases for adjustments to rent costs associated with the 10th floor office space (\$63,832) and indirect costs related to General Fund operational support (\$62,134).
 - ↑ Revenue increases due to the creation of a new permit type for Accessory Homestay home occupation at a rate of \$60 per application (\$29,452) and increase utilization of fund balance to cover projected expenses (\$282,662).

FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$9,816,703	\$11,005,396	\$12,140,068	10%
Non-Personnel	6,167,360	8,912,709	8,090,151	-9%
Total Expenditures	15,984,063	19,918,105	20,230,219	2%
Fees	15,095,796	14,809,496	14,838,948	-
Utilization of Fund Balance *	888,267	5,108,609	5,391,271	6%
Total Revenues	\$15,984,063	\$19,918,105	\$20,230,219	2%
Permanent FTEs	93.00	97.00	104.00	
Temporary FTEs	-	-	-	
Total Authorized FTEs	93.00	97.00	104.00	

* - The change in fund balance is reflected in the following Fund Statement.

Expenses by Line of Business

	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Zoning Administration	\$2,530,322	\$3,313,335	\$3,900,720	18%
Construction Permit Administration Services	7,102,662	10,411,474	10,143,539	-3%
Construction Field Inspection Services	3,709,108	3,007,243	3,167,339	5%
Construction Plan Review Services	2,641,971	3,186,053	3,018,621	-5%
Total Expenditures	\$15,984,063	\$19,918,105	\$20,230,219	2%

CPHD Development Fund
Fund Statement

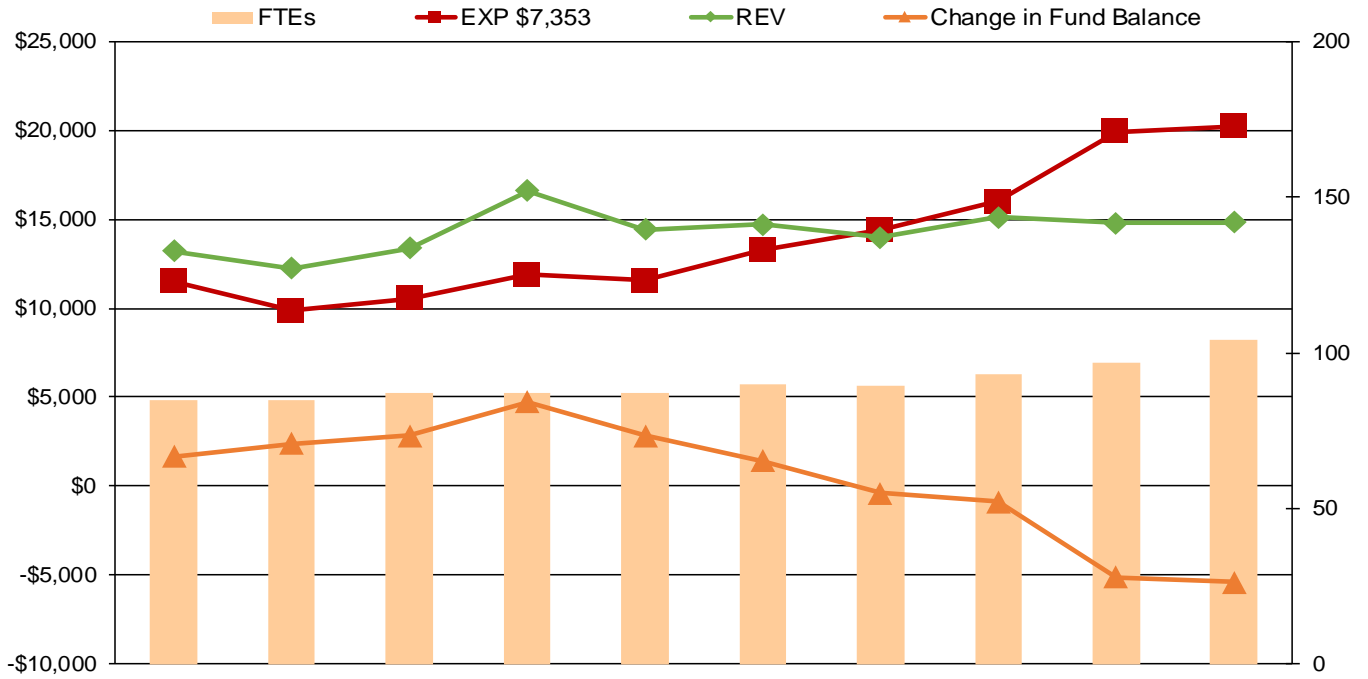
	FY 2016 Actual	FY 2017 Adopted	FY 2017 Re-estimate	FY 2018 Adopted
ADJUSTED BALANCE, JULY 1				
Contingent Fund Reserve	\$4,312,894	\$5,975,431	\$4,795,219	\$5,938,374
Capital Reserve	14,066,508	11,969,942	12,695,916	6,567,678
TOTAL BALANCE	18,379,402	17,945,373	17,491,135	12,506,052
REVENUE				
Fees	15,095,796	14,809,496	14,809,496	14,838,948
TOTAL REVENUE	15,095,796	14,809,496	14,809,496	14,838,948
TOTAL REVENUE & BALANCE	33,475,198	32,754,869	32,300,631	27,345,000
EXPENSES				
Personnel	9,816,703	11,005,396	11,005,396	12,140,068
Non-personnel	6,167,360	8,912,709	8,789,183	8,090,151
TOTAL EXPENSES	15,984,063	19,918,105	19,794,579	20,230,219
BALANCE, JUNE 30	17,491,135	12,836,764	12,506,052	7,114,781
Contingent Fund Reserve	4,795,219	5,975,432	5,938,374	6,069,065
Capital Reserve	12,695,916	6,861,333	6,567,678	1,045,716
TOTAL BALANCE	\$17,491,135	\$12,836,764	\$12,506,052	\$7,114,781

Notes:

- Beginning in FY 2013, the CPHD Development Fund maintains a contingent reserve, which is a 30 percent balance of the total fiscal year's operating budget; this amount is equivalent to three to four months of annual operating expenditures. The CPHD Development Fund is not authorized to spend from this contingent without the County Board's approval.
- The Capital Reserve is a funding source for planned and unanticipated needs that exceed the amount available in the annual operating budget. The multi-year technology and one-time projects utilizing the Capital Reserve monies are: implementation of the County Manager's One-Stop Arlington initiative which includes replacement of the enterprise-wide permitting system and business process re-engineering; website improvements; creation of a customer service center; enhanced case management; and enabling the submission of electronic plans through E-Plan Review.

**CPHD DEVELOPMENT FUND
TEN-YEAR HISTORY**

EXPENDITURE, REVENUE, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2018 Adopted Budget
\$ in 000s										
EXP	\$11,531	\$9,859	\$10,566	\$11,902	\$11,564	\$13,258	\$14,376	\$15,984	\$19,918	\$20,230
REV	\$13,204	\$12,237	\$13,387	\$16,627	\$14,415	\$14,695	\$13,990	\$15,095	\$14,809	\$14,839
Change in Fund Balance										
Balance	\$1,673	\$2,378	\$2,821	\$4,725	\$2,851	\$1,437	-\$386	-\$889	-\$5,109	-\$5,391
FTEs	85.00	85.00	87.00	87.00	87.00	90.00	89.50	93.00	97.00	104.00

Fiscal Year	Description	FTEs
FY 2009	▪ Transfer of FTEs from the CPHD General Fund to the CPHD Development Fund.	65.0
	▪ Twenty new positions (20.0 FTEs and \$1,991,806) were added that were originally approved by the County Board as an FY 2008 supplemental appropriation.	20.0
	▪ Non-personnel expenditures increased to reflect increased operating expenses to support the 20 new FTEs (\$98,046). In addition, increases were included to fund the following items: a lease for the space DCPHD Development Fund staff will occupy (\$880,000), various technology improvements in support of improved customer service (\$1,100,000), five additional vehicles and ongoing Auto Fund charge increases (\$149,526), and the move to new space, including new furniture (\$325,518). In addition, the CPHD Development Fund, like other enterprise funds in the County, pays a County overhead charge to the County's General Fund to cover the cost of support services, such as human resources, legal, and finance (\$1,285,704).	
	▪ Fee revenue included \$5,428,468 due to fee increases as of October 1, 2007. In addition, revenue increased to reflect a 3.3 percent increase in fee rates and a projected increase in permitting and construction activity (\$671,418).	
	▪ Upon creation of the CPHD Development Fund, ten temporary FTEs were converted to permanent FTEs.	
FY 2010	▪ Revenue increased by \$413,337 due to a 4.7 percent increase in fee rates and a projection of constant and sustainable permitting activity.	
FY 2011	▪ Revenue increased by \$191,460, a two percent increase, due to minor fee rate increases for Zoning fees and a projection of constant and sustainable permitting activity.	
	▪ Transferred two Community Code Inspector positions from the General Fund Community Code Enforcement Program (\$134,398) resulting in an increase of Zoning field inspectors from three to five.	2.0
FY 2012	▪ Revenue increased based on a projected increase in permitting activity. There are no fee increases for FY 2012.	
FY 2013	▪ Increased personnel costs to support the cost of a Fire Department Inspector position for site plan reviews (\$103,768). The FTE for the position is in the Fire Department.	
	▪ Increased payment to the County that covers internal services provided by County staff (\$241,900).	
	▪ Increased building rent for the 10th floor of Courthouse Plaza (\$43,630).	

Fiscal Year	Description	FTEs
FY 2017	<ul style="list-style-type: none"> ▪ Expense increases due to One-Stop Arlington including implementation of a new business permitting system, project management, system support, space reconfiguration, and the addition of four limited term positions (\$3,986,042). ▪ Non-personnel increased for adjustments to rent costs associated with the tenth floor office space (\$30,193). 	4.0
FY 2018	<ul style="list-style-type: none"> ▪ Added an Associate Planner position to serve as the Assistant Counter Services Manager in Zoning Administration (\$124,686). ▪ Added a Principal Planner to serve as the Zoning Administrative Supervisor in Zoning Administration (\$141,730). ▪ Added positions related to One Stop Arlington including: Production Support Manager (\$148,500), GIS Systems Administrator (\$155,997), two Help Desk support positions for the second half of FY 2018 (141,730). Changes include a conversion of a limited term Assistant Permit Processing Manager position to a full-time position. ▪ Transferred a Communications Specialist II (\$147,770) from the Business Operations Division to the Permits Administration Division in the Development Fund. ▪ Non-personnel decreased due to the removal of one-time costs associated with the implementation of the business permitting system as part of the One-Stop Arlington Initiative (\$949,250), and adjustments to the annual expense for maintenance and replacement of County vehicles (\$13,928). The decrease is partially offset by non-personnel increases for adjustments to rent costs associated with the 10th floor office space (\$63,832) and indirect costs related to General fund operational support (\$62,134). ▪ Revenue increased due to the creation of a new permit type for Accessory Homestay home occupation at a rate of \$60 per application (\$29,452) and increased utilization of fund balance to cover projected expenses (\$282,662). 	<p>1.0</p> <p>1.0</p> <p>4.0</p> <p>1.0</p>

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Our Mission: To ensure that safe, energy-efficient, and environmentally friendly vehicles are available to agency staff to accomplish their work/missions

The Automotive Equipment Fund provides cost efficient and environmentally sound management support services for the vehicle fleet of Arlington County. These support services include procurement of vehicles, repair and maintenance, fuel and alternative fuels, repair parts inventory, and disposal.

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Department of Environmental Services' (DES) Automotive Equipment Fund is \$16,163,276, a six percent decrease from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↑ Personnel increases due to employee salary increases and an increase in the County's cost for employee health insurance, and retirement contributions based on current actuarial projections.
- ↓ Non-personnel decreases due to reductions in building repair (\$150,169), laundry and cleaning expenses (\$6,200), materials and supplies (\$114,309), and adjustments to the annual expense for maintenance and replacement of County vehicles (\$3,997), partially offset by increases in outside repairs (\$128,278), data processing (\$40,000), repair equipment (\$6,200), employee training (\$5,000), and safety (\$30,000).
- ↑ Additions expense increases due to the purchase of vehicles for DES' Streetlights program and a new Construction Manager in Water, Sewer, and Streets (\$185,835).
- ↑ Transfer from other funds increase due to transfers from the General Fund (\$156,835) and the General Capital Projects Fund (\$29,000) for the purchase of additions to the fleet.
- ↓ Vehicle replacement expenses decrease (\$1,503,879) relative to the number and configuration of vehicles replaced in FY 2017 based on mileage, condition, age, and departmental needs.

FUND FINANCIAL SUMMARY

	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$5,585,235	\$6,144,142	\$6,482,343	6%
Non-Personnel	2,791,038	3,027,412	2,962,215	-2%
Accident Repairs	448,443	291,200	291,200	-
Additions	29,597	-	185,835	-
Replacement	9,199,855	7,615,580	6,111,683	-20%
Subtotal	18,054,168	17,078,334	16,033,276	-6%
Insurance/Other Transfers	130,000	130,000	130,000	-
Total Net Expenditures	18,184,168	17,208,334	16,163,276	-6%
County & School Revenues	18,952,197	17,402,712	17,536,417	1%
Sales of Surplus Equipment	688,564	250,000	250,000	-
Miscellaneous Revenues	729	61,000	61,000	-
Transfer from General Fund	-	-	156,835	-
Transfer from General Capital Projects Fund	-	-	29,000	-
Transfer from Utilities Fund	100,624	-	-	-
Total Revenues	19,742,114	17,713,712	18,033,252	2%
Change in Fund Balance	\$1,557,946	\$505,378	\$1,869,976	270%
Permanent FTEs	63.00	63.00	63.00	
Temporary FTEs	-	-	-	
Total Authorized FTEs	63.00	63.00	63.00	

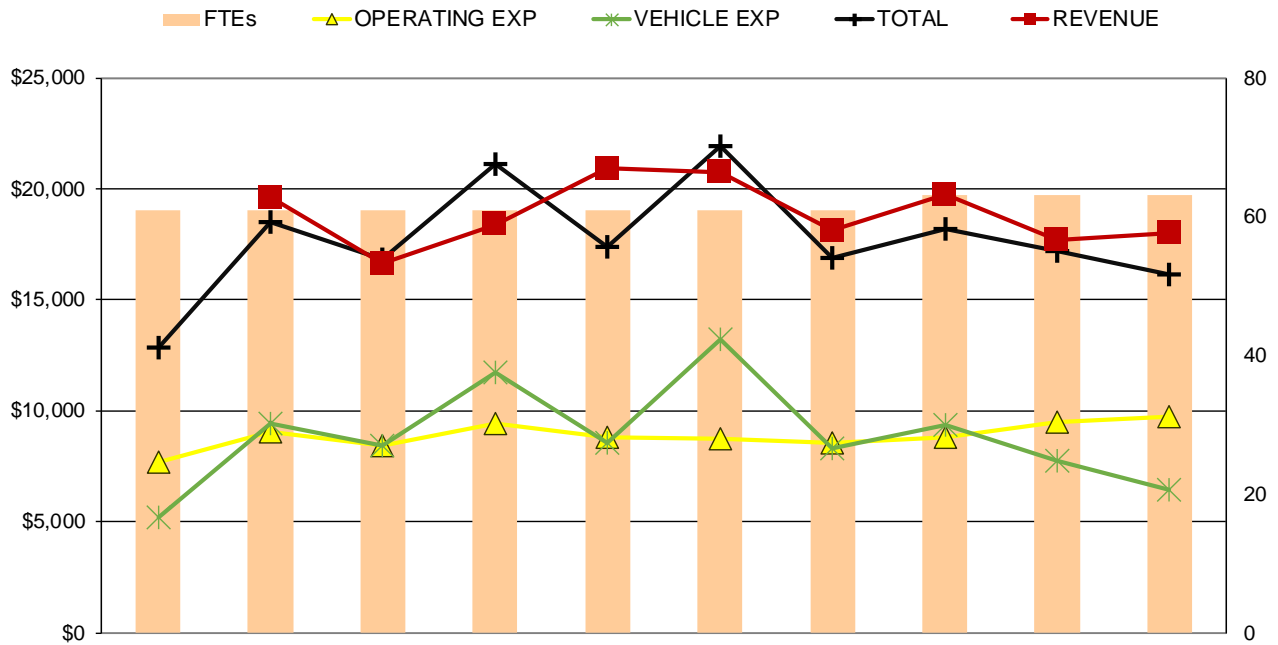
AUTOMOTIVE EQUIPMENT FUND
FUND SUMMARY

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTMATE	FY 2018 ADOPTED
ADJUSTED BALANCE, JULY 1	\$9,927,466	\$5,998,121	\$11,485,412	\$9,069,562
OPERATING RECEIPTS				
Maintenance/Operating Rental Book	6,023,113	5,758,616	5,758,616	5,733,476
Other Maintenance - Non Rental Book	662,157	270,000	270,000	270,000
Temporary Loan Vehicles	-	130,000	130,000	130,000
Schools Maint./ Operating	2,309,245	2,034,180	2,034,180	2,125,534
Other Maintenance - Non Rental Book Schools	93,392	110,000	110,000	120,000
Subrogation Revenues	20,242	60,000	60,000	60,000
Miscellaneous	729	1,000	1,000	1,000
CAPITAL RECEIPTS				
County Fleet Replacement & Lease Purchase	7,429,624	7,445,428	7,445,428	7,445,428
Schools Replacement	2,414,424	1,654,488	1,654,488	1,711,979
Sales of Surplus Equipment	688,564	250,000	250,000	250,000
TOTAL RECEIPTS	19,641,490	17,713,712	17,713,712	17,847,417
OTHER FINANCING SOURCES				
Transfers from Other Funds	100,624	-	-	29,000
Transfers from General Fund	-	-	-	156,835
TOTAL TRANSFERS IN	100,624	-	-	185,835
TOTAL RECEIPTS AND TRANSFERS IN	19,742,114	17,713,712	17,713,712	18,033,252
TOTAL BALANCE, CAPITAL RESERVE, RECEIPTS AND TRANSFERS IN	29,669,580	23,711,833	29,199,124	27,102,814
OPERATING EXPENSES				
Administration, Maintenance	6,938,047	7,167,911	7,167,911	7,490,224
Schools	1,886,669	2,294,843	2,294,843	2,245,534
Subtotal	8,824,716	9,462,754	9,462,754	9,735,758
CAPITAL EXPENSES				
Encumbrance/ Incomplete Projects	-	-	2,921,228	-
Replacements to Fleet (County)	5,824,108	3,897,285	3,897,285	2,848,293
Replacements to Fleet (Schools)	2,083,719	2,166,884	2,166,884	1,711,979
Additions to Fleet	29,597	-	-	185,835
Lease Purchase	1,292,028	1,551,411	1,551,411	1,551,411
Subtotal	9,229,452	7,615,580	10,536,808	6,297,518
TOTAL EXPENSES	18,054,168	17,078,334	19,999,562	16,033,276
TRANSFERS OUT				
Transfer to General Fund - Insurance	130,000	130,000	130,000	130,000
TOTAL TRANSFERS	130,000	130,000	130,000	130,000
TOTAL OPERATING EXPENSES AND TRANSFERS OUT	18,184,168	17,208,334	20,129,562	16,163,276
BALANCE, JUNE 30	\$11,485,412	\$6,503,499	\$9,069,562	\$10,939,538

Notes:

Fund Balance is reserved for financing encumbrances and incomplete projects carried over from the previous fiscal year.

EXPENDITURE, REVENUE, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
OPERATING EXP	\$7,689	\$9,070	\$8,429	\$9,431	\$8,832	\$8,716	\$8,558	\$8,825	\$9,463	\$9,736
VEHICLE EXP	\$5,172	\$9,452	\$8,407	\$11,698	\$8,533	\$13,239	\$8,333	\$9,359	\$7,745	\$6,427
TOTAL	\$12,861	\$18,522	\$16,836	\$21,129	\$17,365	\$21,955	\$16,891	\$18,184	\$17,208	\$16,163
REVENUE		\$19,606	\$16,628	\$18,398	\$20,907	\$20,760	\$18,117	\$19,742	\$17,714	\$18,033
FTEs	61.00	61.00	61.00	61.00	61.00	61.00	61.00	63.00	63.00	63.00

- In FY 2010, the County modified the way the Automotive Equipment Fund financials were displayed to show the revenue received by the Fund from the user departments. This revenue is the cost of services for the maintenance and replacement of County vehicles.

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ The County Board added four vehicles to the fleet at a cost of \$100,347. The breakdown includes: one vehicle for the Department of Real Estate Assessments (Department of Management and Finance) in support of the Transportation Investment Fund (\$23,000), two vehicles for the Department of Environmental Services in support of the Stormwater Management Fund (\$50,000), and one vehicle to support the Fire Department Fire Prevention Program (\$27,347). ▪ Increase in Inter-Departmental charges (\$964,230) is due to unit cost increases in vehicle replacement, maintenance costs, and in the number of vehicles included in the fleet that are being maintained, and also reflect the Work for Others (\$381,717) charge to School Repair Section for per vehicle charge to cover administrative, indirect and overhead costs. ▪ Increases in non-discretionary contractual increases (\$201,388) and \$45,000 for the cost of maintenance and chemicals for the new vehicle wash. 	
FY 2010	<ul style="list-style-type: none"> ▪ Additions to the fleet (\$132,611) include one vehicle for the Fire Department Fire Prevention Division (\$27,611) as well as one dump truck for the Department of Environmental Services Utilities Fund (\$105,000). ▪ Non-personnel expenditures include increases in non-discretionary contractual costs (\$2,962), building repair (\$9,000), funding for custodial services (\$50,000), recruitment (\$15,000), tires (\$44,000), and maintenance supplies (\$63,956). ▪ Increase in replacement cost (\$886,902) is due to unit cost increases in vehicle replacement, the vehicle configurations, parts and labor. ▪ Electricity and water/sewer budgets were adjusted based on FY 2008 actual consumption and anticipated utility rate increases (\$34,408). 	
FY 2011	<ul style="list-style-type: none"> ▪ Non-personnel decreases include adjustments to the annual expense for the maintenance and replacement of County vehicles used directly by the Auto Fund (\$17,655) and a decrease in operating equipment (\$36,821). ▪ Replacement decreases (\$2,743,763) are due to fewer vehicles reaching mileage and age criteria as established by the Equipment Bureau. With fewer vehicles being replaced in FY 2011, there will be a large number of vehicles scheduled for replacement in FY 2012 and FY 2013. ▪ Revenue increases are due to adjustments to the charge to other departments for the maintenance and replacement of County vehicles (\$324,864), partially offset by reductions in the Sales of Surplus Equipment (\$50,000) and Miscellaneous Revenues (\$2,000) as well as no transfer from the General Fund for off-cycle vehicles or adjustments (\$132,611). ▪ Planned delays in purchasing equipment through the Auto Fund allow for a one-time credit to the General Fund for equipment replacement (\$375,000). 	
FY 2012	<ul style="list-style-type: none"> ▪ Non-personnel expenses increase due to repair/renovation of the vehicle service lifts (\$256,000), increases in materials and supplies (\$83,600), contractual services (\$27,958), and internal services (\$917), partially offset by the decrease in operating equipment (\$40,000). 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Additions and the transfer from the General Fund increase for the purchase of new vehicles for the conversion of HVAC maintenance from contract to County staff in the Department of Environmental Services (3 vehicles: \$104,145), additional fire protection systems inspectors in the Fire Department (1 vehicle: \$28,830), and staffing reallocated within the Department of Environmental Services for maintenance of new/remodeled facilities (1 vehicle: \$38,399). ▪ Replacement expenses increase (\$983,690) due to unit cost increases in vehicle replacements, adjustments in vehicle configurations, parts and labor. The number of units being replaced increased from the prior year due to meeting mileage and age criteria, as well as the replacement of units which were part of the planned purchase delay in FY 2011. Included in this increase is the lease purchase of a fire vehicle (\$213,233). ▪ Revenue increases due to adjustments to the charges to other departments for the maintenance and replacement of County vehicles (\$699,618) and new vehicles being added to the fleet (\$171,374). ▪ The one-time transfer credit in FY 2011 to the General Fund (\$375,000) was eliminated in FY 2012. 	
FY 2013	<ul style="list-style-type: none"> ▪ Non-personnel expenses decrease due to reductions in building repairs for the FY 2012 replacement of the vehicle service lifts (\$100,000). ▪ Additions expense increases (\$331,126) from FY 2012 for new vehicles being added to the County fleet for the additional water crew being added in the Utility Fund for FY 2013. ▪ Replacement expenses increase (\$535,537) primarily due to a greater number of School buses being replaced in FY 2013 than in the prior fiscal year (\$986,899), which is partially offset by fewer County vehicles being scheduled for replacement in FY 2013 (\$451,362). The FY 2012 budget included replacement of County vehicles that were part of the one-time planned purchase delay in FY 2011 in addition to the normally scheduled replacements. ▪ Revenue increases due to adjustments to the charges to other departments for the maintenance and replacement of County vehicles (\$203,217), adjustments to Schools for the maintenance and replacement of the School fleet (\$469,411), and for new vehicles being added to the fleet for the Utility Fund (\$331,126). 	
FY 2014	<ul style="list-style-type: none"> ▪ Replacement expenses increase due to the off-cycle lease purchase of fire equipment (two heavy rescue units, one loader and four pumpers) (\$1,980,953). ▪ Revenues increase due to new vehicle purchases funded through lease purchase (\$1,842,205) and for the charges to other departments for the maintenance and replacement of County and School vehicles (\$1,326,348). ▪ Additions expense and the related transfer from other funds both decrease since there are no additions to the fleet funded in the Automotive Equipment Fund (\$502,500). 	

Fiscal Year	Description	FTEs
FY 2015	<ul style="list-style-type: none"> ▪ Additions expense and the related transfer from the General Fund increases for the purchase of a new vehicle for the DES (\$42,000). ▪ Replacement expenses decrease due to the number of configuration of vehicles slated to be replaced in FY 2015 (\$1,954,202). ▪ Revenues decrease due to there being no lease proceeds (\$1,842,205). ▪ Revenues decrease from charges to other departments for the maintenance and replacement of County vehicles (\$230,097). 	
FY 2016	<ul style="list-style-type: none"> ▪ The County Board added two Auto Mechanic positions for maintenance of school buses needed for APS. ▪ The County Board reduced the size of the County’s vehicle fleet across departments, resulting in a decrease in revenue to the Auto fund (\$50,000). ▪ Addition to fleet expense and the related transfer from the Utilities Fund increases for the purchase of two new vehicles for DES (\$100,624), offset by the removal of the cost of the purchase of a new vehicle for DES in FY 2015 (\$42,000). ▪ Lease purchase expense increases (\$223,422), partially offset by replacement expense decreases due to the number of configuration of vehicles slated to be replaced in FY 2016 (\$135,682). ▪ Revenue increases due to adjustments to the charges to other departments for the maintenance and replacement of County vehicles (\$1,012,251). 	2.0
FY 2017	<ul style="list-style-type: none"> ▪ Additions to fleet expense and the related transfer from the Utilities Fund decrease for the purchase of two new vehicles for the DES, which occurred in FY 2016 (\$100,624). ▪ Revenues decrease from charges to other departments for the maintenance and replacement of County vehicles (\$341,969). ▪ Replacement expenses increase due to the number and configuration of vehicles slated to be replaced in FY 2017 (\$995,357). 	
FY 2018	<ul style="list-style-type: none"> ▪ Additions expense increases due to the purchase of vehicles for DES’ Streetlights program and a new Construction Manager in Water, Sewer, and Streets (\$185,835). ▪ Transfer from other funds increase due to transfers from the General Fund (\$156,835) and the General Capital Projects Fund (\$29,000) for the purchase of additions to the fleet. ▪ Vehicle replacement expenses decrease (\$1,503,879) relative to the number and configuration of vehicles replaced in FY 2017 based on mileage, condition, age, and departmental needs. 	

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Our Mission: To provide County agencies a single location for cost effective services and technical advice that will meet their printing, copying, graphic design, archiving, and mail services needs

Printing and Mail Services

- Produce high volume copies for County agencies using high production digital machines that produce a higher quality copy at a reduced charge.
- Provide critical printing, graphics, and bindery services to meet the needs across the County.
- Manage walk-up copiers and mobile printing applications for different agencies to meet their copying needs. By holding a contract for copiers, we achieve cost savings and provide better services.
- Handle outgoing and interoffice mail, as well as special mailing projects for the County.
- Provide County departments and Arlington Public Schools (APS) postage savings on large mail jobs using various address verification and smart mail applications for qualifying mail.
- Utilize 30 percent post-consumer recycled paper with a goal to increase usage to 50 percent post-consumer recycled paper.

SIGNIFICANT BUDGET CHANGES

The FY 2018 adopted expenditure budget for the Department of Environmental Services' (DES) Printing Fund is \$2,469,285, a 16 percent increase from the FY 2017 adopted budget. The FY 2018 adopted budget reflects:

- ↓ Personnel decreases due to staff turnover partially offset by an increase in the County's cost of employee health insurance and retirement contributions based on current actuarial projections.
- ↑ Non-personnel increases primarily due to contractual obligations for equipment and supplies (\$351,344) as a result of new photocopier/printer contract that requires all County photocopiers and printers be leased through the Print Shop. Other non-personnel increases include operating supplies (\$45,000), and outside print shop charges (\$10,000), primarily offset by a decrease in internal services (\$50,000), and contracted services (\$2,500), and adjustments to the annual expense for maintenance and replacement of County vehicles (\$182).
- ↑ County revenue increases from County departments (\$315,482) due to the new printer/photocopier contract, and an increase in printing revenue outside of County departments (\$20,000).
- ↑ Transfer from the General Fund, which supports the mail operation, increases (\$7,831), due to an increase in equipment lease costs, offset by lower personnel expenses.

PROGRAM FINANCIAL SUMMARY

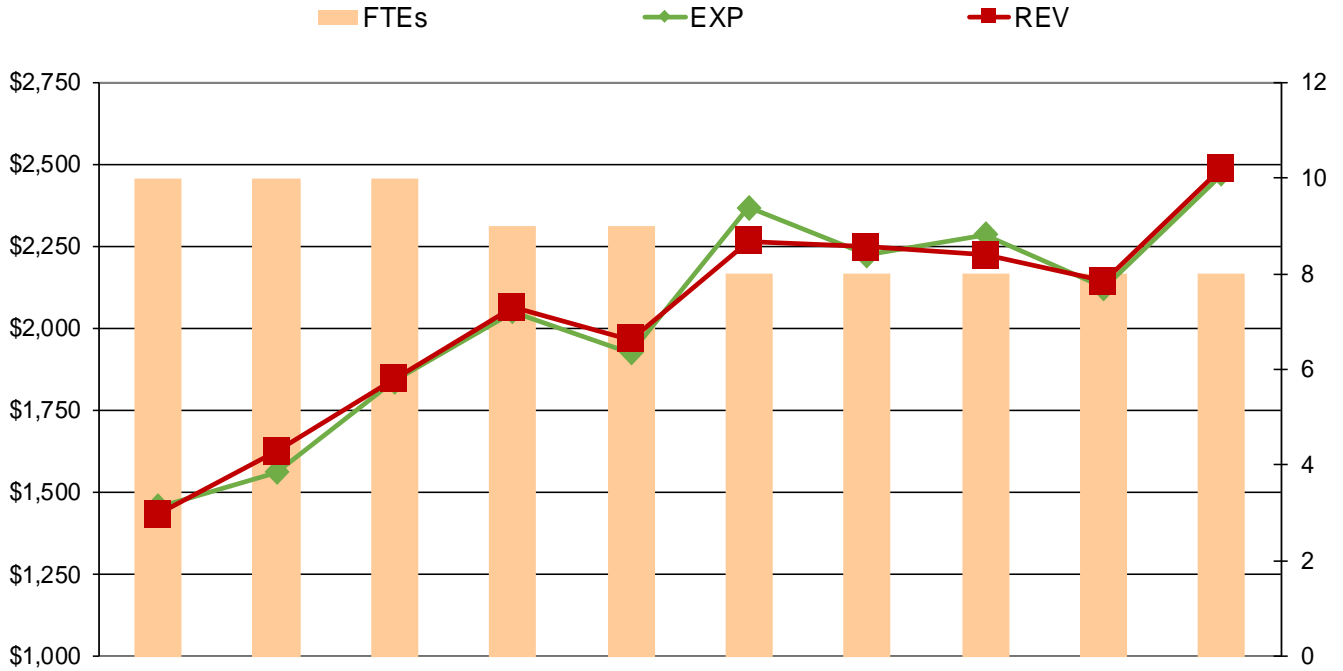
	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	% Change '17 to '18
Personnel	\$601,015	\$743,388	\$736,624	-1%
Non-Personnel	1,684,291	1,378,999	1,732,661	26%
Total Expenditures	2,285,306	2,122,387	2,469,285	16%
County Revenue	1,919,880	1,852,106	2,167,588	17%
Outside Revenue	70,888	50,000	70,000	40%
General Fund Transfer	231,484	241,769	249,600	3%
Total Revenues	2,222,252	2,143,875	2,487,188	16%
Change in Fund Balance	(\$63,054)	\$21,488	\$17,903	-17%
Permanent FTEs	8.00	8.00	8.00	
Temporary FTEs	-	-	-	
Total Authorized FTEs	8.00	8.00	8.00	

PRINTING FUND
FUND STATEMENT

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
ADJUSTED BALANCE, JULY 1	\$78,631	\$78,615	\$15,577	\$30,561
REVENUE				
Intra-County	1,919,880	1,852,106	2,134,000	2,167,588
Outside Billings	70,888	50,000	50,000	70,000
Transfer in from General Fund	231,484	241,769	231,484	249,600
TOTAL REVENUE	2,222,252	2,143,875	2,415,484	2,487,188
TOTAL REVENUE & BALANCE	2,300,883	2,222,490	2,431,061	2,517,749
EXPENDITURES				
Printing Services & Mail Operations	2,285,306	2,122,387	2,400,500	2,469,285
TOTAL EXPENDITURES	2,285,306	2,122,387	2,400,500	2,469,285
BALANCE, JUNE 30	\$15,577	\$100,103	\$30,561	\$48,464

- Fund Balance is reserved for financing encumbrances and incomplete projects carried over from a previous fiscal year, unanticipated equipment replacement or major repairs, and revenue shortfalls and over expenditures.

EXPENDITURE, REVENUE, AND FULL-TIME EQUIVALENT TRENDS



	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$ in 000s	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget
EXP	\$1,457	\$1,562	\$1,839	\$2,051	\$1,926	\$2,368	\$2,224	\$2,285	\$2,122	\$2,469
REV	\$1,434	\$1,623	\$1,847	\$2,064	\$1,967	\$2,266	\$2,247	\$2,222	\$2,144	\$2,487
FTEs	10.00	10.00	10.00	9.00	9.00	8.00	8.00	8.00	8.00	8.00

Fiscal Year	Description	FTEs
FY 2009	<ul style="list-style-type: none"> ▪ Non-personnel expenditures include an increase in photocopier leases (\$13,189) and operating supplies (\$35,195). 	
FY 2010	<ul style="list-style-type: none"> ▪ Non-personnel expenditures include non-discretionary contractual increases (\$30,121). 	
FY 2011	<ul style="list-style-type: none"> ▪ Revenue decreases reflect an anticipated reduction in spending for printing services by County departments (\$31,628) partially offset by an increase in work being performed for Arlington County Public Schools (\$4,350). ▪ Non-personnel includes an increase for contractual obligations for equipment (\$5,298). 	
FY 2012	<ul style="list-style-type: none"> ▪ Transferred a vacant 1.0 FTE to the General Fund for support of the DES Safety Program. ▪ Non-personnel increases reflect contractual obligations for equipment (\$2,843), funding for assistance with special projects (\$40,953) and replacement of County vehicles (\$295). ▪ Revenue from County Departments for work by the Print Shop increases (\$62,000) based on FY 2010 revenues and the FY 2011 re-estimate. ▪ Transfer from the General Fund decreases (\$52,278) due to elimination of the Print Shop subsidy. The General Fund transfer will continue to support the mail operation. 	(1.0)
FY 2013	<ul style="list-style-type: none"> ▪ Increased funding for contractual obligations for equipment (\$116,318). ▪ Decrease in consultant services (\$40,953). ▪ Decrease in operating supplies (\$10,158). ▪ Revenue from County Departments increases due to an increase in income from leased equipment used by departments throughout the County (\$51,483). ▪ Transfer from the General Fund, which supports the mail operation, increases (\$16,782) due to an increase in contractual obligations for equipment and software. ▪ <i>One (1.0) FTE was transferred to the Department of Technology Services (DTS) for records management related activities by the County Board at FY 2012 closeout.</i> 	(1.0)
FY 2014	<ul style="list-style-type: none"> ▪ Non-personnel increases for contractual obligations for equipment (\$64,324). ▪ Revenue from County departments decreases due to loss in revenue from management of the archives (\$65,640) since records management activities are now managed by DTS. ▪ Revenue from leased equipment used by departments throughout the County increases (\$21,041). 	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> ▪ Transfer from the General Fund, which supports the mail operation, increases (\$23,650) due to an increase in contractual obligations for equipment, address verification, and smart mail software applications. 	
FY 2015	<ul style="list-style-type: none"> ▪ Non-personnel increases for contractual obligations for equipment (\$136,753). ▪ Revenue from County departments and Arlington Public Schools (APS) increases due to increased volume of jobs (\$178,899). ▪ Transfer from the General Fund, which supports the mail operation, increases (\$30,646) primarily due to increases in personnel costs. 	
FY 2016	<ul style="list-style-type: none"> ▪ Non-personnel increases for contractual obligations for equipment (\$126,440). ▪ Revenue from County departments and Arlington Public Schools (APS) increases due to increased volume of jobs (\$130,973). ▪ Transfer from the General Fund, which supports the mail operation, increases primarily due to increases in personnel costs (\$4,985). 	
FY 2017	<ul style="list-style-type: none"> ▪ Non-personnel increases due to contractual obligations for equipment and supplies (\$27,915), purchase of services (\$60,000), and presort mail services for special projects (\$100,000). ▪ Revenue from County departments and Arlington Public Schools (APS) increases due to volume of jobs and special services including presort mail services (\$213,633). ▪ Transfer from the General Fund, which supports the mail operation, increases primarily due to increases in personnel costs (\$3,901) and an increase in equipment lease costs (\$6,384). 	
FY 2018	<ul style="list-style-type: none"> ▪ Non-personnel increases primarily due to contractual obligations for equipment and supplies (\$351,344) as a result of new photocopier/printer contract that requires all County photocopiers and printers be leased through the Print Shop, an increase in operating supplies (\$45,000), primarily offset by a decrease in internal services (\$50,000). ▪ County revenue increases from County departments (\$315,482) due to the new printer/photocopier contract, and an increase in printing revenue outside of County departments (\$20,000). ▪ Transfer from the General Fund, which supports the mail operation, increases due to an increase in equipment lease costs (\$7,831). 	

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**PAY-AS-YOU-GO
CAPITAL
AND
MASTER LEASE**

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The General Capital Projects Fund or Pay-As-You-Go (PAYG) Budget provides funding for capital improvements using current year ongoing revenue, one-time funding, state and federal grants, and developer fees. In addition to annual PAYG appropriations, master lease financing, bond financing and various other dedicated funding sources are the other primary sources of funding for the capital projects included in the biennial Capital Improvement Plan (CIP), found on the County's website. Detailed information concerning the County's bond financing is contained in the Debt Service section of the FY 2017 Budget.

PAYG and voter approved bond funding have historically been the primary sources of funding for the County's maintenance capital program. The County's long stated goal for the maintenance capital program is to "maintain what we have." Towards that goal, programs conduct a condition assessment of their capital assets so that they are able to provide a sustainable plan that prioritizes their inventory of needs. Maintenance capital projects are designed to protect assets from premature failure and are focused on replacement and renewal of existing infrastructure. They differ from operating maintenance activities in cost, size, nature, and frequency of maintenance activity.

The General Capital Projects categories include Local Parks and Recreation, Transportation Initiatives, Government Facilities, Information Technology Investments, Community Conservation, and Regional Partnerships.

MAINTENANCE CAPITAL

The purpose of Arlington's Maintenance Capital (MC) program is to ensure that existing capital assets throughout the County are maintained in a reliable and serviceable condition, and are periodically updated and renewed as necessary. The MC program serves to prolong the useful life of these investments, while minimizing the need for repeated asset repair emergencies. Although MC funds are not contingency funds they provide versatility in allowing the County to respond to unforeseen emergencies.

This budget continues our focus on Maintenance Capital – particularly reinvestment in facilities and parks assets, paving and information technology. It also invests in infrastructure, such as land acquisition, to take advantage of opportunities for county-wide needs. The County has made great progress over the last several fiscal years:

- We continue to add staff to help with both planning and execution.
- Staff continues the multi-year strategy to address the maintenance capital reinvestment.
- In all programs, we bundle projects where appropriate to minimize service disruption and reduce capital costs by seeking efficiencies.
- We continue to use a variety of funding sources to best match the type of maintenance capital needs in order to leverage as many projects within an affordable budget.

OVERVIEW OF FY 2018

The adopted FY 2018 PAYG budget totals \$13.57 million, comprised of \$6.88 million of base ongoing funds and \$6.69 million of one-time funds. In addition to the FY 2018 adopted budget, there is an additional \$8.6 million in one-time PAYG funding from FY 2016 year-end closeout for FY 2017 and 2018 projects. This funding includes \$4.8 million in bond premium, generated by the spring 2016 bond sale, which is restricted in use to only capital projects. Additionally, during the closeout process, approved project allocations from budget savings included \$2.5 million in land acquisition for Fire Station 8 and the temporary facility costs at its current location on Lee Highway. In addition, \$0.6

million was set aside to replace emergency generators at Fire Stations 1, 2 and 9, and the Water, Sewer Streets Administration Building. The balance of the funds are allocated to maintenance capital projects such as paving, streetlights, technology at the courts police building and detention center to allow for public safety radio reception, synthetic turf replacement and other county capital needs, consistent with the CIP.

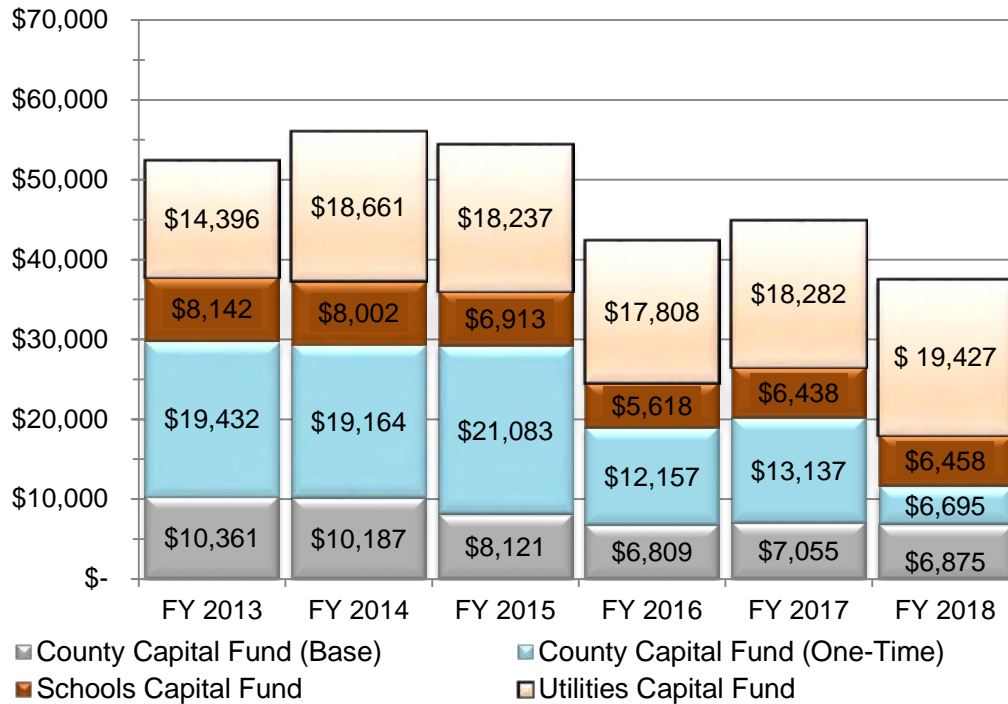
The FY 2018 PAYG budget funds routine and non-routine capital expenditures. The routine expenditures include maintenance of capital assets such as streets, bridges, signals and infrastructure, street lights, bus shelters, replacement of building components, fields, playgrounds, courts, technology equipment and systems as well as neighborhood conservation projects, energy efficiency projects and contributions to regional programs. Non-routine expenditures include land acquisitions.

County capital project descriptions, PAYG appropriation charts, and fund statements are included on the following pages. Because projects are often multi-year in nature, appropriations rather than actual expenditures are presented. Appropriations more accurately reflect the County Board's intent, priorities, decisions, and PAYG funding levels than actual expenditures. Fiscal impact is the net increase in annual operating costs associated with a capital funding decision. Capital funding decisions that expand or significantly change the nature and quality of an asset typically increase future operating budgets over the life of the asset. However, some capital funding decisions that replace current assets with efficient, low maintenance assets or extend the useful life of an asset can reduce future operating budgets.

In addition to the General Capital Projects Fund, there are PAYG investments in other funds and operations:

- The Utilities Fund FY 2018 adopted PAYG budget of \$19.4 million includes funding for Wastewater Treatment Plant capital maintenance and improvements to the Washington Aqueduct, which supplies the County with 100 percent of its drinking water.
- The FY 2018 School Board's adopted budget is \$613.6 million, which includes \$6.5 million for major maintenance and minor construction funding.

PAY-AS-YOU-GO APPROPRIATION HISTORY
FY 2013 - FY 2018
(\$ in 000's)



PAY-AS-YOU-GO APPROPRIATION HISTORY BY CATEGORY
(\$ in 000's)

PROGRAM CATEGORY	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Regional Partnerships	\$1,136	\$1,214	\$1,287	\$1,453	\$1,364	\$1,263
Transportation & Pedestrian	4,037	5,041	9,757	3,431	7,334	3,050
Government Facilities	13,356	3,408	2,890	5,249	3,695	2,664
Parks and Recreation	6,410	5,211	4,090	1,639	2,880	1,185
Technology Investment (IT)	1,090	1,000	4,517	502	1,373	300
Community Conservation	500	500	500	500	500	500
Public Art	50	-	-	-	-	-
Land Acquisition	-	-	-	-	361	4,010
County-Schools Joint Use Projects	-	8,634	2,000	2,500	2,500	-
Capital Contingency / Admin	3,214	4,343	4,163	3,692	185	598
Total County Capital Fund	\$29,793	\$29,351	\$29,204	\$18,966	\$20,192	\$13,570
Schools Capital Fund	8,142	8,002	6,913	5,618	6,438	6,458
Utilities Capital Fund	14,396	18,661	18,237	17,808	18,282	19,427
Total Capital Fund	\$52,331	\$56,014	\$54,354	\$42,392	\$44,912	\$39,455

PAYG PROJECTS (\$ in 000s)

PROGRAM CATEGORY	Base Funds	One-Time Funds	FY 2018 Adopted	FY 16 C/O Funds for FY 17 Projects	Total Funds
Transportation Maintenance Capital	\$838	\$1,050	\$1,888	\$3,060	\$4,948
Facilities Maintenance Capital	1,594		1,594	600	2,194
Parks Maintenance Capital	770	150	920	12	932
Subtotal Maintenance Capital	3,202	1,200	4,402	3,672	8,074
Regional Partnerships	1,263	-	1,263	-	1,263
Neighborhood Conservation	500	-	500	-	500
Information Technology	-	300	300	449	749
Transportation Multi-Modal	812	350	1,162	660	1,822
Park Master Plans	265		265		265
Synthetic Turf				1,295	1,295
Facilities Design and Construction	585	485	1,070	2,500	3,570
Land Acquisition	-	4,010	4,010		4,010
Capital Contingent	248	350	598	-	598
Subtotal Other Capital	3,673	5,495	9,168	4,904	14,072
Total Projects	\$6,875	\$6,695	13,570	\$8,576	\$22,146

* Numbers may not add due to rounding.

Regional Partnerships **\$1,263,103**

Arlington annually contributes capital funding to several regional organizations that provide beneficial services to Arlington residents and visitors.

- **Fiscal Impact** - The Regional Partnerships program represents the County's annual contributions to support the capital efforts of regional programs. The County also contributes operating costs to the regional partnership programs. The County's share is based on each regional program's allocation formula.

▪ **Northern Virginia Regional Park Authority** **\$588,951**

The Northern Virginia Regional Park Authority (NVRPA) is a multi-jurisdictional agency comprised of Arlington County, Fairfax County, Loudoun County, and the Cities of Alexandria, Falls Church, and Fairfax. The Park Authority owns and operates over 10,000 acres of parklands with 21 major parks, including Potomac Overlook, Upton Hill and the W&OD Regional Parks in Arlington. This capital funding for FY 2018 represents Arlington's annual contribution to NVRPA's capital program and is based on the percentage of population of the six jurisdictions.

▪ **Northern Virginia Community College** **\$528,026**

This funding represents the County's ongoing capital contribution to the Northern Virginia Community College (NVCC) program for land acquisition and site development of all campuses. Arlington is one of nine jurisdictions that share costs associated with NVCC's capital program. The FY 2018 budget is based on a \$2.25 allocation for each person living in Arlington.

- **Northern Virginia Criminal Justice Academy** **\$146,126**
In 2006, the principal members agreed to fund the construction of the Emergency Vehicle Operations Center (EVOC). The initial payments began in FY 2007 and will continue through FY 2026. The FY 2018 budget reflects Arlington’s contribution towards the annual debt payments of the EVOC.

Transportation – Maintenance Capital **\$4,948,104**

The Transportation Maintenance Capital program maintains transportation infrastructure by repaving streets, maintaining pedestrian and vehicular bridges, maintaining signals and signal infrastructure, replacing bus shelters, etc.

- **Paving Program** **\$3,260,104**
The County currently maintains over 974 lane miles by a combination of resurfacing, rebuilding and slurry seal maintenance. The type of maintenance for a particular street is based on the most recent (not older than two years) Pavement Condition Index (PCI) and the type of street (arterial, collector, neighborhood). Arterials are repaved more often due to the traffic volumes and type of vehicles using them, while neighborhood streets get slurry seal treatment every seven to 10 years to extend their life rather than re-paving them as often. Of the total funding, \$650,000 is available for the 2017 paving season and \$2,610,000 is available for the 2018 paving season. Since the \$650,000 will be executed in FY 2017, it will not be included in the Transportation Maintenance Capital Project List in the back of the document.

- **Bridge Maintenance** **\$-**
This program is responsible for the maintenance of 35 vehicular and pedestrian bridges in Arlington County. Twenty-six of the bridges are included in the Federal Highway Administration (FHWA) National Bridge Inventory (NBI), which establishes standards for inspection and maintenance of public highway bridges. All NBI bridges are required to be inspected and reported at least bi-annually. This is an ongoing program for the annual inspections, routine and emergency maintenance, and rehabilitation projects for the County’s bridge inventory. Existing balances are sufficient for the work planned for FY 2018 so no new funds are proposed at this time. Should costs exceed balances for any immediate and unforeseen need, funds will be recommended for allocation from the capital contingent account.

- **Transportation Systems and Traffic Signals** **\$200,000**
Arlington County’s transportation systems and traffic signals are in continuous need of maintenance and upgrades. The current systems include aging infrastructure, some of which is more than 30 years old, with out-of-date control systems including hardware and software. Funding is used to maintain the County's traffic signals, pedestrian signals, school flashers, signal cabinet hardware and other maintenance items in the signals area. The funding will also be used to replace aging and inefficient signals with features including: traffic signal controllers and cabinets, interactive audible countdown ADA accessible pedestrian signals to improve accessibility, advanced video detection systems, bicycle detection, remote data collection systems, battery backup systems, CCTVs, and upgrading of electrical grounding.

- **Street Lighting** **\$850,000**
County streets are illuminated with approximately 19,000 streetlights. Out of that, 7,350 streetlights are owned and maintained by the County and the rest are owned and maintained by Dominion Virginia Power. The County receives approximately 14 repair service calls per day, which could range from a bulb change to more complicated work such as knocked-down pole repair and underground conductor repair. This program funding will be used for repairing

streetlight issues, fixing knockdown poles, underground repair and maintaining an efficient streetlight system in the County (\$600,000).

In 2016, the County initiated a Streetlight Management Plan (SMP) to focus on updating GIS inventory, reviewing County's current streetlight standards, developing a maintenance plan and researching new technologies. This funding will help to execute the SMP, which will be completed in CY 2017 (\$200,000).

County owned streetlights are controlled using a radio communication system from a central server. This system is currently in use for dimming programs, providing automatic failure alerts and energy consumption data. This program funding will be used for routine server maintenance (\$50,000).

▪ **Arlington Transit (ART) Fleet Rehabilitation and Major Repairs** **\$249,000**

Arlington County currently operates and maintains 65 buses to provide local fixed-route transit service, called ART, throughout the County. To improve the reliability and extend the useful life of the buses, the County's Transit Bureau initiated a mid-life bus rehabilitation project. The buses are all low-floor vehicles powered by compressed natural gasoline (CNG) rated by the Federal Transit Administration for a 12-year life. A mid-life rehabilitation of the engine and other major components in the sixth to ninth year of service would extend the useful life of a bus to 16 years of revenue service. This project started with the rehab of the first eight heavy duty buses that began service in August 2007 and received a mid-life rehab in 2015. FY 2018 PAYG funding will allow the Transit Bureau to rehab the next group of 12 aging buses and also help cover the cost for unscheduled major repairs for buses with significant mileage.

▪ **Traffic Calming Device Maintenance** **\$203,000**

This program replaces existing traffic calming devices such as speed humps as streets are repaved. It also funds the replacement or repair of traffic calming devices which have deteriorated to the point where action is required.

▪ **Regulatory Signage** **\$70,000**

Arlington County owns over 100,000 signs. On average, the County installs and maintains approximately 5,000 signs each year. Recent federal rules for sign reflectivity, stop, yield, and other regulatory signs, combined with updated rules for sign size standards will require replacement of an additional 2,000 signs per year to meet compliance dates. These are significant safety requirements that necessitate systematic replacement.

The funds will support the efficient movement of people in cars, on bikes, or by foot. Effective signage supports the reduction of traffic congestion by facilitating traffic movements, and public safety. Old non-conforming signs will be replaced with the latest upgraded signs.

▪ **Bus Stop and Shelter Program** **\$116,000**

Through this on-going annual program, the Transit Bureau replaces aging transit shelters, installs shelters where needed, makes repairs and site improvements, and provides other passenger amenities (such as benches, litter receptacles and customer information) at bus stops throughout the County. Placement of these shelters, passenger amenities and other improvements is determined by the survey data from the continuously updated Bus Stop Database, current bus route strategies in the Transit Development Plan, citizen input, and through coordination with other County initiated transportation capital improvement projects. In addition, the program includes planning, designing and constructing new bus stops as the County adds or modifies bus routes.

Transportation Multi-Modal Programs **\$1,822,121**

Accessibility and options for movement throughout the County and the rest of the region are achieved by providing a high quality transit system, a robust bicycle and pedestrian network, and effective transportation demand management approaches.

▪ **Pedestrian and Bike Safety** **\$400,121**

The primary objective of this program initiative is to improve access and increase safety for cyclists and pedestrians, primarily on Arlington arterial streets. This initiative builds on the existing bicycle and pedestrian transportation infrastructure with a vision of achieving the goals of the Master Transportation Plan. Currently, this program provides for the installation of wayfinding signage (\$30,000) as well as funding of a project (\$370,000) to improve pedestrian and bike intersection safety on Arlington Ridge Road at S. Lynn Street.

▪ **East Falls Church Streets** **\$52,000**

This program will allow staff to develop conceptual signal design plans in the East Falls Church area and help to prioritize the intersections that will receive signal upgrades. The program will allow staff to perform traffic counts and collect survey data for the design of traffic signals.

▪ **Transit ITS & Security Program** **\$240,000**

The Transit Intelligent Transportation System (ITS) and Security Program is dedicated to the use of technology to improve transit operations and rider information systems and identify and mitigate agency security and safety issues. Arlington's ongoing initiatives focus on providing accurate and timely information to both operations staff and transit customers. The Transit Bureau will use FY 2018 PAYG funding to leverage state matching funding and help cover the cost for the Business Intelligence Automation project – the implementation of a management information system needed to integrate ART's various data sources. This system will streamline reporting, including federally required National Transit Data (NTD) reporting, and provide analytics for assessing and improving system operations. The system will save significant staff hours in reporting efforts and provide cost savings from more efficient transit operations.

▪ **Parking Meters** **\$680,000**

This program allows for the purchase of 80 new multi-meters to replace old, failing mechanical meters that have been deployed on the street for over a decade. Approximately 600 antiquated single-space meters will be replaced with new multi-meters in metered locations throughout the County. Multi-meters provide enhanced customer service by allowing customers to pay with a credit card and receive a receipt for their transaction. Multi-meters allow the County to make adjustment to rates and enforcement times in order to better manage limited curbside space. They also provide transaction data which allows staff to analyze parking demand and trends.

▪ **Parking Meters ADA** **\$250,000**

Funds will be used to install new handicapped reserved metered parking spaces throughout the County and to make accessibility improvements to existing spaces.

▪ **Transportation Asset Management** **\$100,000**

The primary objective of this program initiative is to develop real time asset inventory for Traffic Engineering & Operations (TE&O) using ArcGIS for all County roadways and integration with Cartegraph. TE&O already has GIS databases for traffic signals, CCTV, Count Stations and Streetlights. Additional field data collection is needed for signs and parking meters. This program will allow for the integration of these existing datasets into the Cartegraph system, which will

improve work flow process. The current system, Cassworks, is outdated and no longer supported. Cartegraph will replace Cassworks in a phased manner for TE&O programs.

- **Planning and Pre-Planning** **\$100,000**
Funds to be used for pre-project approval analysis. This would fund data collection and project planning work to determine project feasibility and cost/benefit value. Pre-planning involves coordination between the Transportation Engineering & Operations, Planning and Capital Projects and Engineering bureaus to analyze data and create concept drawings to test feasibility for potential projects that were not previously programmed in the CIP, such as project requests from civic associations and Board members or to address safety issues that have been newly identified. These funds allow potential capital project requests to be evaluated and pre-screened before dedicating specific funding to them and making them official projects. This work is important for good fiscal stewardship.

Facilities Maintenance Program **\$2,194,000**

This program plans for adequate maintenance of facilities through their cycle, periodic refreshment, and eventual replacement of obsolete facilities at the appropriate points in the life cycle.

- **Facilities Management Maintenance Capital** **\$1,555,000**
The FY 2018 Facilities Maintenance Capital Program funds will be used to address deferred and needed maintenance items identified in facility condition assessment studies and staff reports. The Facilities Management Bureau (FMB) maintains over 84 facilities totaling more than 2,400,000 square feet valued at over \$750 million. Facilities maintenance capital projects totaling \$1.55 million are funded in the FY18 adopted PAYG budget. The majority of funds will be used to address various infrastructure items at seven facilities. Projects will include the replacement of entrance doors and storefronts at the Central Library; the replacement of the cooling tower, boiler pumps and electronic controls at the Courts/Police Building; the replacement of the fire suppression system at the Courthouse Plaza I Network Operations Center (CHP NOC); and the replacement of the generators, transfer switches and the installation of roll-up portable generator connections at Fire Stations 1, 2, 9 and the Water, Sewer and Streets Administration Building. A program contingency of \$250,000 is included.
- **Furniture, Fixtures & Equipment** **\$540,000**
The FY 2018 Maintenance Capital funds for the Furniture, Fixtures, and Equipment (FF&E) program will be used to address FF&E items that are in need of a refresh. In making specific project recommendations, staff uses prioritization methodologies which consider many factors including conditions highlighted in the facility condition assessments and "bundle" items coming due with FMB that enable efficiency of contract effort, minimize impact to the users of the space, and yield an overall positive result and appearance. The FF&E program provides furnishings to over 95 County facilities, including shared spaces within Arlington County Public Schools (APS) and Arlington Economic Development (AED) facilities. The funds will be used to provide approximately 200 new chairs, countywide interior upgrades, and furniture for the Central Library.
- **Energy Efficiency** **\$99,000**
The energy management program monitors and improves energy use in County facilities, and identifies emerging energy-saving opportunities with advanced technologies and best practices. Improved energy efficiency cuts operating costs and improves energy reliability. Reducing energy waste is a fundamental, cost-effective strategy for meeting the County's goals in the Community Energy Plan. The energy management program works closely with the Department of Environmental Services (DES) Facilities Management Bureau and other agencies countywide.

Over the past decade, investments in energy efficiency have reduced County building energy intensity by over 12 percent, with cumulative avoided costs exceeding \$3.5 million. This year's project will be at Signature Theater/ Shirlington Library. This popular, heavily-used building is now ten years old, and the central HVAC system and its components are due for a tune-up. All electrical and mechanical components and controls will be recommissioned to verify proper operation, and repairs will be made where needed to improve building operation and energy performance. This project is complementary to the GO bond funded Facilities Maintenance project of a new building automation system for this same site. Past recommissioning projects in County facilities have achieved 15 percent -40 percent annual energy savings.

Facilities Design and Construction Program

\$3,610,000

The Facilities Construction program provides facilities for both existing and evolving services and programs, and encompasses both significant modernization and planned replacement of facilities, based upon facility life cycles and changing program demands and services. This program is carefully integrated with the Facilities Maintenance Capital program in planning for periodic renovations and eventual replacement of obsolete facilities at the appropriate points in the life cycle.

- **Master Planning & Feasibility Studies** **\$210,000**
Facility master planning provides an integrated approach that addresses short, intermediate, and long-term future needs for County facilities. Planning proceeds in phases, and balances short-term deficiencies with long range objectives for space management and efficiencies, often with emphasis on a particular site, or a certain subgroup of facilities. Projects for FY 2018 include cost estimating for Capital Improvement Plan (CIP) planning (\$150k) and Fire Station #10 project management charges (\$60K/year for 5 years).

- **ADA Remediation** **\$200,000**
In FY 2013, the County completed a comprehensive accessibility assessment of 54 facilities to identify facility deficiencies for persons with physical disabilities. This program is to remediate the identified issues in existing facilities. FY 2018 funding will address accessibility deficiencies in Carver Community Center.

- **Land Acquisition & Temporary Facility Costs** **\$2,500,000**
These dollars will provide funding for the acquisition of three properties near the existing fire station site and the associated costs to provide a temporary facility while Fire Station 8 (Lee Highway) is under construction. This is a companion project to the Fire Station 8 capital improvement project.

- **Community Residence** **\$66,000**
Community Residence (1212 South Irving Street) is the home to Arlington adults with developmental disabilities seeking maximum independent living in permanent housing. This project will update the first floor restrooms to include new flooring, tile, paint and fixtures.

- **Woodmont Center Restroom Upgrades** **\$269,000**
Woodmont Center was originally constructed in 1971 as an elementary school, and given to the County to operate various programs. Many of the original features of the facility are still in place. This project will renovate the restrooms to include replacing the child size fixtures with standard adult fixtures in the Voter Registration, Human Services and YMCA areas. In addition to the fixtures, finishes will be replaced, and the restrooms will be made accessible as footprint allows with building code compliance.

- **Woodmont Center** **\$325,000**
This project will consolidate archival materials for the Center of Local History from two locations into Woodmont Center. Improvements will be made in several upper level rooms, the lower level hallway and the existing Center for Local History space. Modifications will be made to the existing HVAC system and humidifier along with flooring, paint, and furniture improvements.

Parks Maintenance Capital Program **\$931,759**

Arlington County currently maintains an extensive inventory of park and recreation assets on over 900 acres of parkland, which includes playgrounds, athletic fields, athletic courts, field and court lighting, picnic shelters, comfort stations, site furnishings, parking lots, park trails and other assets. The Parks Maintenance Capital Program provides capital funding to maintain these valuable assets by proactively replacing inefficient and outmoded infrastructure and preventing premature failure.

- **Glencarlyn Picnic Shelter** **\$370,000**
The project will fund design for the renovation to the picnic shelter and adjacent parking lot at Glencarlyn Park.
- **Capital Asset Manager** **\$150,000**
Funding for the staff position that manages the Parks Maintenance Capital Program.
- **Parks Field Fund** **\$261,759**
The field fund is supported by an annual fee assessed on official affiliated youth and adult sports teams playing on Arlington County rectangular and diamond fields. The fees assessed for rectangular fields are directed to support replacement and construction of synthetic turf fields in the County (annual estimate of \$180,000). The fees are targeted towards conversion of one existing grass turf field to synthetic turf in FY 2018 as identified in the FY 2017–FY 2026 CIP and above. The fees assessed on diamond fields (annual estimate of \$70,000) are to be used each year for specific diamond field enhancements, such as improved irrigation, batting cages, or accelerated sod replacement. Additional funds (\$12,000) in FY 2018 are attributable to the September 2016 reconciliation of actual fees collected versus projected Capital FY 2018 budget.
- **Feasibility Studies** **\$150,000**
Master plan funds that provide the ability to conduct timely and relevant analysis as opportunities and needs arise.

Synthetic Turf Program **\$1,295,000**

The synthetic turf program is largely focused on replacement of existing synthetic turf fields that are approaching the end of their useful life, combined with four new field locations over the next ten-year period.

- **Long Bridge Synthetic Field #1 (Marymount)** **\$700,000**
Design and construction for replacement of the synthetic turf and site amenities. Cost share with Marymount University (50-50).
- **TJ Synthetic Community Field** **\$595,000**
Design and construction for replacement of the synthetic turf and site amenities. Cost share with Arlington Public Schools (County 70/APS 30).

Park Master Plans **\$265,000**

The Park Master Plans focus on completing or furthering parks that have Board-adopted park master plans or have undergone significant community planning efforts.

▪ **Park Master Planning: Rosslyn Highlands +** **\$265,000**

Rosslyn Highlands Park + will be a dynamic park in the heart of Rosslyn. The park is one component of a larger project that includes school, residential and office development. In the fall of 2015, Arlington County worked with the community to develop a conceptual plan for a new Rosslyn Highlands Park and the other public spaces associated with the Western Rosslyn Area Plan (WRAPS). The County Board adopted the park master plan in July 2016. These spaces include County and School properties, open space associated with an affordable housing project at the north side of 18th Street North and open space associated with a private development project. This project is for final design of the open space associated with the affordable housing project.

Information Technology **\$749,040**

The majority of equipment, systems and information technology (IT) projects are funded under the master lease equipment finance program. The master lease program is a financing mechanism to acquire equipment, rolling stock, technology and systems that have useful lives ranging from three to ten years. These projects can be found under the Master Lease section of the budget.

Consistent with the adopted FY 2017 – FY 2026 CIP, the FY 2018 budget includes the first phase of implementation of the assessment and collection system replacement and the enterprise payment system. Funding for these projects are planned from revenue bonds due to the useful life of the systems and the large dollar value for each system. The revenue bonds can be amortized over the 20 year useful life of the assets and can be found under the Debt Service section of the budget.

Pay-As-You-Go (PAYG) funds are more flexible and can also be used to pay for equipment. The decision to use either master lease, revenue bonds or PAYG to pay for equipment depends on the type of equipment, affordability, and whether or not there are dedicated funding sources and timing of when the equipment needs to be purchased. The equipment planned to be funded with PAYG funds are listed below.

▪ **Courts Police and Detention Facility – Antenna Amplifier** **\$405,000**

These funds will be used to replace the Bi-Directional Amplifier/Distributed Antenna System in the Courts/Police building and the Detention Center. This system allows our safety personnel to communicate with each other while in those facilities and it has reached the end of its serviceable life.

▪ **Financial System Hosting and Replacement** **\$200,000**

These funds will be used to support the migration and implementation costs for the move to a new hosting vendor for our current Oracle ERP system (PRISM).

▪ **Electronic Summons System** **\$160,000**

Effective in FY 2015, the County began assessment of a \$5.00 fee as part of the costs in each criminal or traffic case in the district or circuit courts for the use of purchasing an electronic summons system. With an electronic summons system, citation data would be automatically scanned and electronically entered at the point of activity, improving efficiency and accuracy in the processing of issued citations. Once the citation is completed, the transaction data is sent

electronically to the court's case management systems, allowing violators to prepay their fines promptly and aid the courts in managing their dockets while tracking their caseloads. The costs of the system include peripheral equipment such as handheld devices, portable printers, driver's license scanners and barcode readers as well as the maintenance required for the system. The FY 2018 PAYG budget reflects the projected annual revenue from the fees as well as reconciliation from FY 2016 actual revenues received under the FY 2016 budgeted amount.

Neighborhood Conservation **\$500,000**

The Neighborhood Conservation (NC) Program funds public improvements in neighborhoods throughout the County for which the County Board has accepted Neighborhood Conservation Plans developed by civic associations. Projects include installation of curb, gutter, sidewalk, street lights, neighborhood signs, and landscape restoration, including tree installation; storm drainage improvements, including bio-retention basins; park enhancements and renovations; and reconfiguration of streets and intersections to address traffic management and increase pedestrian safety. Typically, the County funds the NC program through PAYG every year as well as bonds considered by voters every two years.

Land Acquisition **\$4,009,893**

Funds in the program are set aside for land acquisition to take advantage of opportunities that arise for open space or other government uses.

Capital Contingent **\$582,101**

The FY 2018 adopted budget continues funding for administrative support of capital projects tracking and reporting in the Department of Management and Finance (\$133K). This was added in the FY 2015 adopted budget as one-time funding. Remaining balances (\$449K) are contingency funds for a combination of earmarked projects and unplanned or unforeseen issues.

GENERAL CAPITAL PROJECTS FUND
FUND STATEMENT

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
ADJUSTED BALANCE, JULY 1	\$ 97,213,377	\$ 65,317,886	\$ 87,907,183	\$ 54,907,183
REVENUES:				
Commonwealth of Virginia	7,787,831	-	-	-
Federal Government	10,578			
City of Falls Church	-	-	-	-
Charges for Services	1,528,052	-	-	-
Miscellaneous Revenue	3,035,323	-	-	-
Proceeds from Lease Purchase	5,418,570	-	-	-
TOTAL REVENUE	17,780,354	-	-	-
Transfers In (Out):	(400,000)			
Transfers In	19,890,523	11,615,946	11,615,946	13,570,178
TOTAL TRANSFERS IN (OUT)	19,490,523	11,615,946	11,615,946	13,570,178
TOTAL BALANCE, REVENUES AND TRANSFERS IN	134,484,254	76,933,832	99,523,129	68,477,361
EXPENDITURES:				
Capital Projects - Current Year	46,577,071	11,615,946	11,615,946	13,570,178
Capital Projects - Carry-Over		33,000,000	33,000,000	35,000,000
TOTAL CAPITAL EXPENDITURES	46,577,071	44,615,946	44,615,946	48,570,178
BALANCE, JUNE 30	\$ 87,907,183	\$ 32,317,886	\$ 54,907,183	\$ 19,907,183

Most capital projects span multiple years, from design to construction completion. The FY 2016 Actual and FY 2017 Re-Estimate columns reflect that funding for capital projects are carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds. The FY 2018 adopted budget column is presented in a similar fashion to show planned execution of projects in the fiscal year. These are staffs' best estimates based on preliminary plans and design and construction schedules.

Transportation Maintenance Capital FY 2018 Project List		
Paving	The inventory of streets is broken down as follows: 25 percent are arterial streets, 11 percent are collector streets and 64 percent are residential streets. The Pavement Condition Index (PCI) is updated annually and Arlington's average PCI is currently 71. The County uses a variety of maintenance strategies to maintain streets as detailed below.	
Program	Description	Funding
Hot Mix Overlay	Paving has been increased to 75 lane miles annually. This includes about three lane miles of streets without curb and gutter (five percent of funding). *There are additional one-time funds of \$0.65M that will be spent in FY 2017.	\$12,860,000
Slurry Seal	Slurry Seal extends the life of pavement on Residential Streets at a much lower per square yard cost. Program is based on approximately 40 lane miles being slurry sealed annually.	\$400,000
Microsurfacing	Microsurfacing extends the life of pavement for Arterial Streets at a lower per square yard cost. Program is based on approximately 10 lane miles being microsurfaced annually.	\$500,000
Re-Building of Streets	Re-builds include partial and total excavations of blocks to re-build the base and sub-base of roadways where significant roadway failure has occurred. Since 2008, an innovative process to stabilize soil with cement has reduced re-build costs by around 50 percent.	\$750,000
Subtotal Paving Program Only		\$14,510,000
Funding includes *PAYG (\$2.6M) and GO Bonds (\$11.9M)		
Other Transportation Maintenance Capital	Includes transportation systems & traffic signals, streetlights, ART rehabilitation & repairs, traffic calming, regulatory signage, and bus stop & shelter program.	\$1,688,000
GO Bonds are from the approved 2016 GO Bond Referenda Total (PAYG \$4.3M; Bonds \$11.9M)		\$16,198,000

Facilities Maintenance Capital Program FY 2018 Project List		
*Project Name - Description	PAYG (P) Bond (B)	*Total
1. Shirlington Library/Signature Theater/Trades Center NOC- BAS Replacement - Replace obsolete building automation system (BAS) with new. Due to advanced technology the system is obsolete. This is a companion project to Energy Management's FY 2018 Shirlington Library retro commissioning project.	\$250,000 B	\$250,000
2. Solid Waste/Traffic Engineering & Operations Building- Bundled refresh. Design and construction. Design HVAC replacement; building automation system (BAS), interior refresh.	\$1,050,000 B	\$1,050,000
3. Central Library- Replace all exterior doors due to deterioration for the doors and constant repairs of the doors.	\$300,000 P	\$300,000
4. Courts Police Building – Replace cooling tower, boiler, pumps and controls.	\$295,000 P \$2,108,000 B	\$2,403,000
5. Fire Station#2 - Replace overhead doors to garage bay.	\$ 350,000 B	\$ 350,000
6. Generator Replacement - Replaces 3 generators due to replacement parts no longer being available - included in FY16 closeout funds.	\$600,000 P	\$600,000
7. CHP NOC- Fire suppression system replacement – Replace existing Halon fire suppression system with a new fire suppression system for network operating centers (NOC's).	\$110,000 P	\$110,000
8. Program Contingency	\$250,000 P	\$250,000
	PAYG Bonds	\$5,313,000
	\$1,555,000 \$3,758,000	
*Total program funding includes new FY 2018 PAYG funding as well as approved bonds from the 2016 Referenda.		

Facilities Design and Construction, FF&E Program FY 2018 PAYG Project List	
Project Name - Description	Total
<p>1. Central Library - Replace furniture in the common areas of the Central Library. This would replace furniture in the Center for Local History, conference rooms and sitting areas. This would complement the modernization project of the Library that will take place in fiscal years 2017/2018.</p>	\$300,000
<p>2. Chair Replacement - Systematic annual chair replacement program to replace task chairs throughout County facilities. Existing chairs ten years or older will be replaced, supportive of the industry standard for life span - allowing for the replacement of approx. 200 chairs per year. This year would start the second out of an eleven-year program.</p>	\$140,000
<p>3. Interior Maintenance Capital Improvement - Systematic Capital Maintenance program that allows for the annual Interior refurbishment of flooring, wallpaper, painting and signage. Facility revitalization has been deferred over the past decade due to the lack of departmental funding sources. This program would enable the Facilities to be upgraded through a systematic ranking of needs based on yearly assessments of our 90+ buildings by internal staff.</p>	\$100,000
Total PAYG	\$540,000

Energy Efficiency Capital Program FY 2018 PAYG Project List	
Project Name - Description	Total
<p>1. Signature Theater/Shirlington Library- Point-by-point retro commissioning of Signature Theater and Shirlington Library with repairs as needed for building optimization, ten years after original building delivery. *This is a companion project to FMB's FY 2018 Siemens BAS panel replacement.</p>	\$99,000
Total PAYG	\$99,000

Parks Maintenance Capital Program FY 2018 Project List		
Project Name - Description	PAYG (P) Bond (B)	*Total
Bluemont Park – Design. The project is for replacement of tennis courts, lighting, restroom/storage, picnic shelter, parking lot, adjoining section of Four Mile Run Trail, site circulation, site furnishings, drainage, and landscaping.	\$575,000 (B)	\$575,000
Alcova Heights Park – Design and construction for replacement of basketball court, lights, restroom, playground, sand volleyball, picnic shelter, site circulation, site furnishings, signage, fencing, drainage and landscaping. This project will be broken into two phases per where 8 th Street S. cuts the park in two. <i>(originally budgeted in the CIP at \$4m for full project but will be reallocating \$1.605m to Glencarlyn Picnic Shelter)</i>	\$2,395,000 (B)	\$2,395,000
Marcey Road Park – Design. The project is for replacement of the tennis courts, basketball court, lights, gazebo, site circulation, site furnishings, drainage and landscaping.	\$350,000 (B)	\$350,000
TJ Park – Framework plan and conceptual design. The project is for replacement of the tennis courts, basketball courts, lights, track, fitness stations, playground, athletic fields, entry feature, site circulation, site furnishings, signage, fencing, drainage, and landscaping.	\$575,000 (B)	\$575,000
Glencarlyn Picnic Shelter – Design and construction. The project includes the demolition, site work, replacement of the large picnic shelter and parking lot, site amenities (picnic tables, grills and trash cans), pathways, accessibility improvements, landscaping, tree protection and storm water facilities. (Will utilize a portion of the bond funds originally allocated to Alcova Heights for construction)	\$370,000 (P) \$1,605,000 (B)	\$1,975,000
Capital Asset Manager – Maintenance Capital Program Staff. Staff resources to manage the capital asset program.	\$150,000 (P)	\$150,000
Field Fund Program – The fees assessed for rectangular fields are to support replacement and construction of synthetic turf fields in the County (annual estimate of \$180,000). The fees assessed on diamond fields (annual estimate of \$70,000) are to be used for specific diamond field enhancements, such as improved irrigation, batting cages, or accelerated sod replacement. Additional funds (\$12,000) in FY 2018 are attributable to the September 2016 reconciliation of actual fees collected versus the projected Capital FY 2018 budget.	\$262,000 (P)	\$262,000
Feasibility Studies – These funds will provide the ability to conduct timely and relevant analysis and studies as opportunities arise. The program is meant for new planning initiatives that are outside current CIP projects. Examples are potential planning and analysis needs for parks and sites associated with site plan proposals, Arlington Public Schools proposals, affordable housing proposals, or land acquisition opportunities.	\$150,000 (P)	\$150,000
* Total program funding includes new FY 2018 PAYG funding as well as approved bonds from the 2016 Referenda.	PAYG GO Bond \$932,000 \$5,500,000	\$6,432,000

Synthetic Turf Program FY 2018 Project List		
Project Name - Description	PAYG (P) Other (O)	*Total
Long Bridge Synthetic Field #1 (Marymount) - Design and construction. Replacement of synthetic field #1 (Marymount field) at Long Bridge. The project includes demolition, site work, replacement of the synthetic turf and Brock pad, site amenities (shade, flagpole, athletic equipment). Cost share with Marymount University (50-50).	\$700,000 (P) \$700,000 (O)	\$1,400,000
TJ Synthetic Community Field - Design and construction. Replacement of synthetic field at TJ. The project includes demolition, site work, replacement of the synthetic turf, site circulation, site amenities (shade, fencing on the west end of field, athletic equipment, trash cans). Cost share with APS (County 70%, APS 30%)	\$595,000 (P) \$255,000 (O)	\$850,000
* Total program funding includes new FY 2018 PAYG funding as well as contributions from other organizations.	PAYG Other	\$2,250,000
	\$1,295,000 \$955,000	

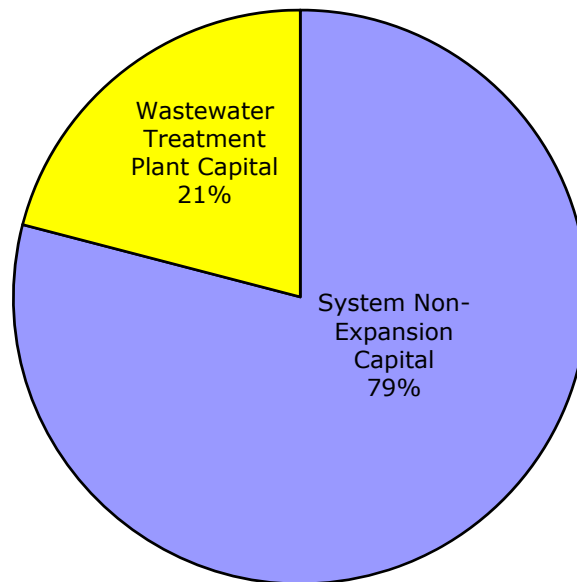
Park Master Planning		
Project Name - Description	PAYG (P)	*Total
Rosslyn Highland Park + - Rosslyn Highlands Park + will be a dynamic park in the heart of Rosslyn. The park is one component of an even bigger project that includes school, residential, and office development. In the fall of 2015, Arlington County worked with the community to develop a conceptual plan for a new Rosslyn Highlands Park and the other public spaces associated with the Western Rosslyn Area Plan (WRAPS). These spaces include County and School property and an open space associated with an affordable housing project at the north side of 18th Street North and open space associated with a private development project. The park master plan was adopted by the County Board in July 2016. This project is for final design of the open space associated with the affordable housing project. The work was moved up from FY 2019 in the CIP in order to correspond to the timing of the affordable housing project on the same site.	\$265,000 (P)	\$265,000

Total FY 2018 Parks Capital Projects	PAYG GO Bonds Other	\$2,492,000 \$5,500,000 \$955,000	\$8,947,000
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Our Mission: To provide and maintain a water distribution system, a sewage collection system, and a wastewater treatment plant

The Department of Environmental Services is responsible for managing the Utility Fund, which includes providing and maintaining a water distribution system, a sewage collection system, and a wastewater treatment plant. The adopted FY 2018 Utility Fund Pay-As-You-Go Budget Summary, program budget appropriation distribution graph, project descriptions, and fund statement are included on the following pages.

Distribution of Fund Budget



FY 2018 ADOPTED PAYG BUDGET SUMMARY

PROGRAM CATEGORY	AMOUNT
UTILITIES	
Wastewater Treatment Plant Capital	\$4,027,000
System Non-Expansion Capital	15,399,740
Total Project Cost	19,426,740
Less: Infrastructure Availability Fees & Other Revenue	5,855,100
Net Utilities Funds Support	\$13,571,640

Note: Other revenue includes non-expansion Interjurisdictional revenue of \$555,900 and a first installment reimbursement for the refuse and recycling share of the Utility Billing system.

FY 2018 ADOPTED UTILITIES BUDGET

Wastewater Treatment Plant Improvements (Non-Expansion) \$4,027,000

- **Water Pollution Control Plant Maintenance Capital Program.** This program provides for the annual repair, replacement, and upgrade of current equipment and infrastructure at the Plant and lift stations. Major program components include refurbishing or replacing equipment to prevent premature failure, infrastructure improvements, and automating treatment processes to increase operational efficiency, reliability, and redundancy. Additionally, studies of alternative treatment processes to increase efficiency and reduce environmental impact are funded through this program (\$2,000,000).
- **Solids Master Plan – Phase I (Biosolids Projects).** This funding is for biosolids processes that are beyond their useful life and in need of replacement. Some potential projects include primary clarifier internal mechanisms, scum concentrator replacement, gravity thickener upgrades, motor control center replacement in the Preliminary Treatment Building, and bar screens upgrades (\$440,000). The Solids Master Planning process, approved in FY 2014 and currently in process, will include a condition assessment and provide replacement options and strategies for decision making.
- **Solids Master Plan – Phase II (Short Term Needs Projects).** This funding is for the second phase of implementation of the Solids Master Plan. It is for short term projects in which equipment is in need of replacement, but which can wait until the completion of the Master Plan so that equipment may be selected with the long term plan in mind. This funding could also be used to rehabilitate equipment to keep it running while the long term strategy is under design and construction. It is anticipated that these projects might include such items as the biological thickening system, sludge blending system, and the lime transfer system (\$830,000).

- **Improvements to Eads Property.** Funding is for improvements to a property near the Water Pollution Control Plant that the County purchased in March 2010. This facility serves as the plant's off site warehouse, and is used for storage of larger and less frequently used items. Additionally, Arlington Transit (ART) has some offices within the facility. Per a memorandum of understanding dated November 23, 2011, the Transit Bureau contributes toward the cost of the site (\$100,000).

- **Blue Plains Plant Capital.** The District of Columbia Water and Sewer Authority Blue Plains Plant processes a portion of Arlington County's sewage after transmission through Fairfax County mains. The capital program funds Arlington's annual payment through Fairfax County to the Blue Plains Plant for capital improvements. It also funds improvements to the transmission system. Payment is due under the terms of the October 3, 1994 Sewage Conveyance, Treatment, and Disposal Agreement with Fairfax County (\$657,000).

System Non-Expansion Capital

\$15,399,740

The funding for these projects comes primarily from a transfer from the Utilities Operating Fund, which is an enterprise fund. The revenues for this enterprise fund are derived primarily from water and sewer utility billings. Fees charged to new users who increase demands on the system are an additional funding source for these projects. The following projects and programs are planned to replace and rehabilitate the County's water distribution and sewage collection system, and to pay for the County's share of planned capital improvements at the Washington Aqueduct.

- Non-expansion inflow and infiltration sanitary sewer capital repairs and replacements (\$3,000,000)
- Water main replacement program (\$2,500,000)
- Water main cleaning and re-lining projects (\$1,800,000)
- Interconnection improvements (\$1,000,000)
- Water/sewer frames & covers (\$750,000)
- Sewer main replacement program (\$500,000)
- Manhole rehabilitation (\$500,000)
- Large diameter sewer rehabilitation/replacement (\$500,000)
- Large diameter water main rehabilitation/replacement (\$450,000)
- Technology enhancements (\$250,000)
- Capital improvements at the Washington Aqueduct (\$3,950,540), from which the County purchases drinking water. Arlington County pays approximately 16 percent of the capital costs for this organization.
- The Utility Billing System, managed by the Utilities Services Office, bills for water and sewer services, refuse and recycling services provided to single family, townhouse and duplex dwellings, and miscellaneous Solid Waste Bureau services. The Utilities Capital Projects Fund will advance the funding for the refuse and recycling share of the new system and it will be reimbursed from the general fund for its share of costs over a period of time that will depend on the final cost of the new system.

TOTAL UTILITIES BUDGET

\$19,426,740

UTILITIES CAPITAL PROJECTS FUND
FUND STATEMENT

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 RE-ESTIMATE	FY 2018 ADOPTED
ADJUSTED BALANCE, JULY 1	\$51,832,415	\$46,649,915	\$54,088,359	\$54,688,359
REVENUES:				
Infrastructure Availability Fees	5,474,990	5,000,000	5,000,000	5,000,000
Sewage Treatment Service Charges	60,110	1,371,000	1,371,000	555,900
Interest	328,868	100,000	100,000	100,000
Misc. Revenue	31,572	-	-	-
TOTAL REVENUE	5,895,540	6,471,000	6,471,000	5,655,900
Transfers In (Out):				
Transfer in from General Fund	-	-	-	199,200
Transfer In from Utilities Operating Fund	13,525,850	11,810,500	13,910,500	13,571,640
TOTAL TRANSFERS IN	13,525,850	11,810,500	13,910,500	13,770,840
TOTAL BALANCE, REVENUES AND TRANSFERS IN	71,253,805	64,931,415	74,469,859	74,115,099
EXPENDITURES:				
Capital Projects - Current Year	17,165,446	18,281,500	18,281,500	19,426,740
Capital Projects - Carry-Over	-	12,957,500	1,500,000	3,772,460
TOTAL CAPITAL EXPENDITURES:	17,165,446	31,239,000	19,781,500	23,199,200
BALANCE, JUNE 30	\$54,088,359	\$33,692,415	\$54,688,359	\$50,915,899

Most capital projects span multiple years, from design to construction completion. The FY 2016 Actual and FY 2017 Re-Estimate columns reflect that funding for capital projects are carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds. The FY 2018 adopted budget column is presented in a similar fashion to show planned execution of projects in the fiscal year. These are staffs' best estimates based on preliminary plans and design and construction schedules.

The County uses master lease financing to acquire equipment, rolling stock, furniture, and technology purchases that have useful lives ranging from three to ten years. Master lease financing is very flexible, allowing the County to finance projects with minimal transaction costs and on an “as needed” basis over the term of the master lease. Because of the short-term maturities of master lease financing, interest rates are typically lower than rates on long-term bonds. The County typically procures equipment using temporary funding sources, and then draws funds from the master lease financing institution to reimburse the temporary sources. The projects discussed below are recommended to be financed through the master lease program with related debt service costs funded through the General Fund Non-Departmental budget or the charge backs from the Auto Fund as appropriate.

FY 2018 Master Lease Funded Project Costs (\$ in 000's)

Public Safety Mobile and Portable Radios	\$4,275
Computer Aided Dispatch (CAD) Replacement Planning	350
Sheriff Live Scan System	225
Fire Command Vehicle Technology	150
Sheriff In-Car Cameras	150
Subtotal Public Safety	\$5,150
End User Computing (formerly PC Replacement)	2,125
Network Core Sustainability	1,395
Server/Backup System/Data Storage	500
Public Safety Network Equipment	275
Enterprise Wireless	262
Video Conferencing	181
Subtotal Enterprise Technology and Equipment	\$4,738
General Fund: Program Costs	\$9,888
Auto Fund: Fire Vehicles	\$2,928
TOTAL Project Costs	\$12,816

The FY 2018 list of projects will replace aged and critical technology infrastructure and public safety equipment. The FY 2018 debt service budget of \$7.6 million in the General Fund Non-Department budget for master lease is a three percent increase from the FY 2017 adopted level. Various public safety equipment, previously funded through one-time federal and state grants and other sources, have reached their end of life and must be refreshed. This annual debt service budget level will cover the financing costs (principal and interest) of the General Fund’s base program projects listed in the table above and continue to cover debt service costs of capital projects previously approved.

The Master lease equipment financing also covers Fire Department vehicles that are budgeted through the Auto Fund. The debt service for these vehicles are paid from the Auto Fund and

recovered through charge-backs to the department via the auto rental book charges in the annual budget.

Public Safety Mobile and Portable Radios **\$4,275,000**

Mobile radios, used by public safety, are radios that are installed in County vehicles as well as used in the Emergency Communications Center (ECC) as part of the dispatch system. They provide way communication between the Emergency Communications Center and public safety vehicles. Portable radios are hand-held radios that allow for two-way communication with the Emergency Communications Center and all public safety agencies throughout the National Capital Region. Both mobile and portable radios for the Police Department, Sheriff’s Department and Office of Emergency Management are due for replacement as these devices are reaching the end of their support on December 31, 2018 (FY 2019). Relying on equipment past the end of support increases the vulnerabilities posed to operational staff as equipment failure will reduce communication options between first responders and dispatch personnel and may increase response times to critical events. By planning in advance, funding of the radios can be phased over two years to allow for easier transition, training, and budget management. The FY 2017 funding covered the first half of the total costs. The second half is included in the FY 2018 adopted budget. The radios have a useful life of seven years. The total cost is \$8.55 million and covers approximately 1,005 portable radios and 354 mobile radios and the supporting equipment such as batteries, chargers, cases, and microphones.

Computer Aided Dispatch (CAD) System Planning **\$350,000**

The CAD is the core system used by ECC to receive requests for service and resources and transfer information to first responders. The system will be outdated by FY 2020 and will require an entire overhaul. In addition, Next Generation 9-1-1 technologies will force changes to CAD as well as every other critical technology system to public safety. This will lead to a modification, either small or large, on nearly every single technological platform. The FY 2018 budget is for funds to assess the system and plan for its needs ahead of implementation.

Sheriff Live Scan and Portable Live Scan system **\$225,000**

Virginia State Code requires the fingerprinting for all individuals arrested using a Live Scan system. This funding will replace the existing Live Scan and Portable Live Scan systems which are past their end of life. The system is tied to the State Police database and sends fingerprints obtained at the Detention Facility to the State Police automatically to provide identification of the individual.

Sheriff In-car Cameras **\$150,000**

The Sheriff’s Office currently has 10 in-car camera systems in the Warrant/Civil Process vehicles. This funding will expand the usage of the in-car camera system to the transportation vehicles (cars and vans) under the shared contract by the Police Department and Sheriff’s Office.

Fire Command Vehicle Technologies **\$150,000**

The Fire Mobile Command Vehicle is used during planned special events such as the Marine Corps Marathon and Army 10 Miler. The technology-based equipment inside the vehicle allows the incident commander to communicate in an array of different formats to units operating on the scene of the incident. The vehicle is also capable of becoming a mobile office space to support the Fire department or other County departments and can serve as a giant data port or Emergency Communications Center in the event of local, land-based communications failures due to natural or man-made events.

Technologies needing refreshment include servers, radios, personal computers and peripheral devices.

End User Computing **\$2,125,000**

The End User Computing replacement program (formerly known as PC Replacement) works by refreshing the County's end user devices (PC's, laptops, tablets, etc.) on a four to five-year replacement cycle. This approach minimizes large capital outlays for these devices and keeps a large percentage of the inventory within warranty while being responsive to emerging technological trends. The Department of Technology Services (DTS) will continue to work with customers to identify the most appropriate devices necessary for the users' business needs. These funds will be used to replace approximately 1,700 devices.

Network Core Sustainability **\$1,395,000**

Funds for network core sustainability provide for continuous refreshment of County network equipment as it reaches end of life and/or requires enterprise-level feature enhancements and upgrades. This equipment supports the entire enterprise and includes routers and switches that are the base for the County's voice, video, and data systems. Without sustainment funds, the voice and data network runs the risk of failure as equipment reaches end of life and/or becomes obsolete. This funding will be used to replace eight end of life hub switches, upgrade end of life optics (lasers) from 10G to 100G bandwidth for increased network core capacity, and the first year of equipment maintenance costs.

Server Refreshment **\$500,000**

The server refreshment program replaces the County's storage servers based on a five-year replacement cycle. Without replacement, the applications that reside on these devices are at risk of failure. The FY 2018 budget will be used to replace approximately 10 physical host servers with the capacity of supporting 100 virtual servers along with associated software licenses, such as virtualization software, operating system, backup agents, and security software.

Public Safety Network Equipment Replacement **\$275,000**

This funding replaces the existing radio equipment that supports the public safety network. This equipment will no longer be supported by the manufacturer after April 2019. Initial funding was approved in the FY 2017 adopted budget for \$500,000 and the FY 2018 funding of \$275,000 will complete the project so that the public safety network can be fully tested and operational before it is no longer supported.

Enterprise-wide Wireless Connectivity Expansion **\$262,000**

These funds will be used to improve indoor wireless access and provide secure wireless coverage to all County-owned and staff occupied buildings, and public facing locations like community centers and libraries. The goal is for all of these facilities to have full wireless coverage by FY 2020.

Expanded Video Conferencing Capabilities **\$181,000**

These funds will be used to address the growing need for County staff to convene in conference rooms for collaboration, interviews, training sessions and meetings using web conferencing services. Vendors, contractors and other County partners are increasing their usage of web conferencing

services to interact with County staff and conduct County business. Approximately eight conference rooms are targeted for upgrade during this phase.

Auto Fund – Fire Vehicles

\$2,928,000

The fire pumpers were replaced in FY 2010 and have reached the end of the seven-year useful life. The \$2,928,000 funding request will replace the six fire pumpers and also takes advantage of the back credit from the trade in of the old pumpers.



ARLINGTON

VIRGINIA

Fiscal Year 2018 Pay Schedule For County Employees July 1, 2017 – June 30, 2018

Human Resources Department
2100 Clarendon Boulevard, Suite 511
Arlington, Virginia 22201
(703) 228-3500
www.arlingtonva.us

Under The Provisions Of The Arlington
County Flexible Benefit Plan The
Amounts Within May Be Reduced

FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
4105	Accountant (Treasurer)	NEX	MAR10_8	\$24.23	\$30.63	\$37.02	\$50,398.40	\$63,700.00	\$77,001.60
4106	Accountant II	NEX	MAR10_9	\$26.09	\$32.98	\$39.87	\$54,267.20	\$68,598.40	\$82,929.60
4107	Accountant III	EX	MAR15_10	\$29.31	\$37.05	\$44.79	\$60,964.80	\$77,064.00	\$93,163.20
4134	Accounting Assistant III	NEX	MAR10_3	\$14.98	\$18.95	\$22.91	\$31,158.40	\$39,405.60	\$47,652.80
4135	Accounting Assistant IV	NEX	MAR10_4	\$16.63	\$21.02	\$25.40	\$34,590.40	\$43,711.20	\$52,832.00
4110	Accounting Associate	NEX	MAR10_8	\$24.23	\$30.63	\$37.02	\$50,398.40	\$63,700.00	\$77,001.60
4103	Accounting Technician I	NEX	MAR10_5	\$18.57	\$23.47	\$28.36	\$38,625.60	\$48,807.20	\$58,988.80
4104	Accounting Technician II	NEX	MAR10_6	\$20.43	\$25.83	\$31.22	\$42,494.40	\$53,716.00	\$64,937.60
1263	Administrative Assistant III	NEX	4	\$15.12	\$19.11	\$23.09	\$31,449.60	\$39,738.40	\$48,027.20
1264	Administrative Assistant IV	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
1265	Administrative Assistant V	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
1266	Administrative Assistant VI	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
1510	Administrative Officer (DHS)	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
0708	Administrative Services Division Chief I A	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
0302	Administrative Services Division Chief I D	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
1181	Administrative Specialist	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
1280	Administrative Technician I	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
1281	Administrative Technician II	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
7213	Adult Day Recreation Leader	NEX	MAR15_9	\$27.28	\$34.48	\$41.68	\$56,742.40	\$71,718.40	\$86,694.40
0345	AED Deputy Director	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
3310	AED Specialist I	NEX	64	\$15.12	\$22.46	\$29.80	\$31,449.60	\$46,716.80	\$61,984.00
3325	AED Specialist II	NEX	65	\$20.34	\$30.11	\$39.87	\$42,307.20	\$62,618.40	\$82,929.60
3326	AED Specialist III	EX	66	\$26.76	\$37.76	\$48.75	\$55,660.80	\$78,530.40	\$101,400.00
3410	AED Specialist IV	EX	67	\$32.25	\$44.60	\$56.95	\$67,080.00	\$92,768.00	\$118,456.00
3420	AED Specialist V	EX	68	\$35.39	\$46.90	\$58.41	\$73,611.20	\$97,552.00	\$121,492.80
6641	Agency On Aging Program Coordinator	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
0680	Aging & Disability Services Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
9994	AmeriCorps Participant	EX	None						
0135	Applications & Architecture Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
1008	Applications Analyst	EX	MAR25_10	\$31.86	\$40.27	\$48.68	\$66,268.80	\$83,761.60	\$101,254.40
0136	Applications and Hosting Services Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
1017	Applications Developer	EX	MAR30_11	\$35.43	\$44.79	\$54.15	\$73,694.40	\$93,163.20	\$112,632.00
7011	Archivist	EX	40	\$26.76	\$34.80	\$42.84	\$55,660.80	\$72,384.00	\$89,107.20
1082	Arlington Employment Center Admin	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
9211	ASAP Administrator	EX	13	\$30.71	\$38.82	\$46.92	\$63,876.80	\$80,735.20	\$97,593.60
9213	ASAP Case Manager	NEX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
9212	ASAP Case Manager Senior	NEX	11	\$27.25	\$34.45	\$41.65	\$56,680.00	\$71,656.00	\$86,632.00

*Employees on the Arlington County General Scale must be paid at least the adopted Living Wage of \$14.50.

FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
9120	ASAP Instructor	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
6667	Assistance Payments Supervisor	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
4100	Assistant Comptroller	EX	54	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
0110	Assistant County Manager	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00
8212	Assistant Engineering Bureau Chief	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
0146	Assistant Human Resources Director	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$116,604.80	\$184,246.40
5405	Assistant Permit Administration Manager	NEX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
9122	Assistant Probate Clerk	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
1330	Assistant Purchasing Agent	EX	54	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
1090	Assistant To DHS Director I	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
8120	Assistant Transit Bureau Chief	EX	90	\$40.41	\$52.57	\$64.72	\$84,052.80	\$109,345.60	\$134,617.60
1215	Asst Registrar Chief Deputy	EX	MAR10_10	\$28.04	\$35.44	\$42.84	\$58,323.20	\$73,715.20	\$89,107.20
1212	Asst Registrar II	NEX	4	\$15.12	\$19.11	\$23.09	\$31,449.60	\$39,738.40	\$48,027.20
1213	Asst Registrar III	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
1214	Asst Registrar IV	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
7200	Asst To Department Director/Admin	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
2812	Auto Mechanic I	NEX	MAR20_6	\$22.28	\$28.17	\$34.06	\$46,342.40	\$58,593.60	\$70,844.80
2813	Auto Mechanic II	NEX	MAR20_7	\$24.41	\$30.86	\$37.30	\$50,772.80	\$64,178.40	\$77,584.00
6451	Automation Services Bureau Chief	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
0640	Behavioral Healthcare Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
6335	Behavioral Specialist	NEX	MAR5_9	\$24.91	\$31.49	\$38.06	\$51,812.80	\$65,488.80	\$79,164.80
6336	Behavioral Specialist Senior	EX	MAR5_10	\$26.76	\$33.83	\$40.89	\$55,660.80	\$70,356.00	\$85,051.20
0442	Budget & Management Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
4414	Budget and Finance Specialist	NEX	86	\$20.34	\$30.11	\$39.87	\$42,307.20	\$62,618.40	\$82,929.60
4418	Budget Coordinator	EX	54	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
2413	Building Engineer I	NEX	MAR10_7	\$22.37	\$28.28	\$34.18	\$46,529.60	\$58,812.00	\$71,094.40
2414	Building Engineer II	NEX	MAR10_8	\$24.23	\$30.63	\$37.02	\$50,398.40	\$63,700.00	\$77,001.60
2836	Bus Driver	NEX	4	\$15.12	\$19.11	\$23.09	\$31,449.60	\$39,738.40	\$48,027.20
1580	Business Intelligence Manager	EX	MAR25_13	\$38.39	\$48.52	\$58.65	\$79,851.20	\$100,921.60	\$121,992.00
1031	Business Systems Analyst I	NEX	MAR15_8	\$25.33	\$32.02	\$38.70	\$52,686.40	\$66,591.20	\$80,496.00
1032	Business Systems Analyst II	EX	MAR20_10	\$30.59	\$38.66	\$46.73	\$63,627.20	\$80,412.80	\$97,198.40
1033	Business Systems Analyst III	EX	MAR30_11	\$35.43	\$44.79	\$54.15	\$73,694.40	\$93,163.20	\$112,632.00
4511	Business Tax Insp I	NEX	MAR5_7	\$21.36	\$27.00	\$32.64	\$44,428.80	\$56,160.00	\$67,891.20
4512	Business Tax Insp II	NEX	MAR5_8	\$23.13	\$29.23	\$35.33	\$48,110.40	\$60,798.40	\$73,486.40
4515	Business Tax Section Coordinator	NEX	MAR15_9	\$27.28	\$34.48	\$41.68	\$56,742.40	\$71,718.40	\$86,694.40
1340	Buyer	NEX	52	\$21.36	\$30.62	\$39.87	\$44,428.80	\$63,679.20	\$82,929.60
1627	Cable Executive Producer	EX	88	\$32.25	\$44.60	\$56.95	\$67,080.00	\$92,768.00	\$118,456.00

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
1625	Cable Programs Producer	EX	87	\$25.49	\$34.91	\$44.32	\$53,019.20	\$72,602.40	\$92,185.60
4412	Capital Program Manager	EX	89	\$32.70	\$44.50	\$56.30	\$68,016.00	\$92,560.00	\$117,104.00
8103	Capital Projects Administrator	EX	89	\$32.70	\$44.50	\$56.30	\$68,016.00	\$92,560.00	\$117,104.00
2411	Carpenter I	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
2412	Carpenter II	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
8320	Cartographer I	EX	MAR5_10	\$26.76	\$33.83	\$40.89	\$55,660.80	\$70,356.00	\$85,051.20
8321	Cartographer II	EX	MAR10_11	\$29.98	\$37.90	\$45.81	\$62,358.40	\$78,821.60	\$95,284.80
8512	Chemical Laboratory Supervisor	EX	MAR10_12	\$31.92	\$40.34	\$48.75	\$66,393.60	\$83,896.80	\$101,400.00
8511	Chemist	EX	MAR10_10	\$28.04	\$35.44	\$42.84	\$58,323.20	\$73,715.20	\$89,107.20
8521	Chemist Technologist	NEX	MAR10_7	\$22.37	\$28.28	\$34.18	\$46,529.60	\$58,812.00	\$71,094.40
1015	Chief Enterprise Architect	EX	59	\$44.07	\$61.39	\$78.71	\$91,665.60	\$127,691.20	\$163,716.80
0200	Chief Environmental Officer	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00
0130	Chief Information Officer	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00
1071	Chief Information Security Officer	EX	58	\$42.03	\$56.64	\$71.24	\$87,422.40	\$117,800.80	\$148,179.20
1508	Chief of Staff	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
0133	Chief Technology Officer	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
0660	Child & Fam Services Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
6666	Child and Family Services Bureau Chief	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
6634	Child Care Services Supervisor	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
6632	Child Care Specialist	NEX	MAR5_9	\$24.91	\$31.49	\$38.06	\$51,812.80	\$65,488.80	\$79,164.80
0970	Clerk Of Circuit Court	EX	CONST						
0972	Clerk Of Circuit Court Chief Deputy	EX	MAR10_17	\$40.48	\$51.17	\$61.85	\$84,198.40	\$106,423.20	\$128,648.00
0971	Clerk Of Circuit Court Deputy	EX	MAR10_14	\$35.56	\$44.95	\$54.33	\$73,964.80	\$93,485.60	\$113,006.40
0115	Clerk To County Board	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
6324	Client Services Entry Bureau Chief	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
6740	Clinic Aide I	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
6311	Clinical Psychologist Senior	EX	MAR15_12	\$33.37	\$42.17	\$50.96	\$69,409.60	\$87,703.20	\$105,996.80
4510	Comm Revenue Assistant Deputy	EX	MAR10_11	\$29.98	\$37.90	\$45.81	\$62,358.40	\$78,821.60	\$95,284.80
0420	Commissioner Of The Revenue	EX	CONST						
0421	Commissioner Of The Revenue Chief Deputy (Admin)	EX	MAR10_18	\$42.05	\$53.15	\$64.25	\$87,464.00	\$110,552.00	\$133,640.00
0422	Commissioner Of The Revenue Deputy (Legal Counsel)	EX	MAR10_17	\$40.48	\$51.17	\$61.85	\$84,198.40	\$106,423.20	\$128,648.00
0424	Commissioner Of The Revenue Deputy (Pers Prop & Comp)	EX	MAR10_17	\$40.48	\$51.17	\$61.85	\$84,198.40	\$106,423.20	\$128,648.00
0423	Commissioner Of The Revenue Deputy (Programs)	EX	MAR10_16	\$38.93	\$49.19	\$59.45	\$80,974.40	\$102,315.20	\$123,656.00
0920	Commonwealth Attorney	EX	CONST						
0921	Commonwealth Attorney Chief Deputy	EX	MAR20_19	\$47.66	\$60.25	\$72.83	\$99,132.80	\$125,309.60	\$151,486.40
0922	Commonwealth Attorney Deputy	EX	MAR25_17	\$46.00	\$58.14	\$70.27	\$95,680.00	\$120,920.80	\$146,161.60
9601	Commonwealth Atty I	EX	MAR15_10	\$29.31	\$37.05	\$44.79	\$60,964.80	\$77,064.00	\$93,163.20

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
9602	Commonwealth Atty II	EX	MAR30_12	\$37.73	\$47.68	\$57.62	\$78,478.40	\$99,164.00	\$119,849.60
9603	Commonwealth Atty III	EX	MAR30_14	\$42.03	\$53.12	\$64.21	\$87,422.40	\$110,489.60	\$133,556.80
1623	Communications Manager	EX	88	\$32.25	\$44.60	\$56.95	\$67,080.00	\$92,768.00	\$118,456.00
1604	Communications Specialist I	NEX	86	\$20.34	\$30.11	\$39.87	\$42,307.20	\$62,618.40	\$82,929.60
1608	Communications Specialist II	EX	87	\$25.49	\$34.91	\$44.32	\$53,019.20	\$72,602.40	\$92,185.60
6602	Community Assistance Bureau Chief	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
5302	Community Codes Inspector II	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
5303	Community Codes Inspector III	NEX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
5304	Community Codes Inspector IV	NEX	11	\$27.25	\$34.45	\$41.65	\$56,680.00	\$71,656.00	\$86,632.00
5511	Community Codes Supervisor	EX	12	\$29.02	\$36.67	\$44.32	\$60,361.60	\$76,273.60	\$92,185.60
0300	Community Planning, Housing & Development Dir	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00
8128	Commuter Services Bureau Chief	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
0144	Compensation Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
0441	Comptroller	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
5311	Construction Codes Inspector I	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
5312	Construction Codes Inspector II	NEX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
5313	Construction Codes Inspector III	NEX	11	\$27.25	\$34.45	\$41.65	\$56,680.00	\$71,656.00	\$86,632.00
5320	Construction Codes Manager	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
5314	Construction Codes Supervisor	EX	12	\$29.02	\$36.67	\$44.32	\$60,361.60	\$76,273.60	\$92,185.60
5401	Construction Inspector Supervisor	EX	MAR5_13	\$32.25	\$40.76	\$49.27	\$67,080.00	\$84,780.80	\$102,481.60
5404	Construction Management Specialist	NEX	80	\$25.49	\$34.91	\$44.32	\$53,019.20	\$72,602.40	\$92,185.60
5400	Construction Management Supervisor	EX	MAR10_14	\$35.56	\$44.95	\$54.33	\$73,964.80	\$93,485.60	\$113,006.40
5458	Construction Plan Review Supervisor	EX	MAR20_12	\$34.82	\$44.00	\$53.18	\$72,425.60	\$91,520.00	\$110,614.40
5318	Construction Plans Examiner I	NEX	MAR20_10	\$30.59	\$38.66	\$46.73	\$63,627.20	\$80,412.80	\$97,198.40
5322	Construction Plans Examiner II	NEX	MAR20_11	\$32.70	\$41.34	\$49.98	\$68,016.00	\$85,987.20	\$103,958.40
1088	Contract Specialist	EX	MAR15_10	\$29.31	\$37.05	\$44.79	\$60,964.80	\$77,064.00	\$93,163.20
2683	Control System Technician (Certified)	NEX	69_MAR20	\$26.44	\$34.97	\$43.49	\$54,995.20	\$72,727.20	\$90,459.20
8107	Control Systems Engineer	EX	MAR35_12	\$39.18	\$49.50	\$59.82	\$81,494.40	\$102,960.00	\$124,425.60
0940	County Attorney	EX	None						
9704	County Attorney (Treasurer)	EX	MAR10_17	\$40.48	\$51.17	\$61.85	\$84,198.40	\$106,423.20	\$128,648.00
0941	County Attorney Deputy	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
9703	County Attorney I	EX	MAR35_10	\$34.41	\$43.49	\$52.57	\$71,572.80	\$90,459.20	\$109,345.60
9702	County Attorney II	EX	MAR35_12	\$39.18	\$49.50	\$59.82	\$81,494.40	\$102,960.00	\$124,425.60
9701	County Attorney III	EX	MAR40_14	\$45.26	\$57.21	\$69.15	\$94,140.80	\$118,986.40	\$143,832.00
9700	County Attorney IV	EX	MAR40_16	\$49.55	\$62.61	\$75.66	\$103,064.00	\$130,218.40	\$157,372.80
0116	County Auditor	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
9960	County Board Chairman	EX	Chairman						

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
9950	County Board Member	EX	Board Member						
9910	County Manager	EX	None						
8203	County Standards Engineer	EX	89	\$32.70	\$44.50	\$56.30	\$68,016.00	\$92,560.00	\$117,104.00
8358	County Surveyor	EX	MAR15_15	\$38.99	\$49.27	\$59.54	\$81,099.20	\$102,471.20	\$123,843.20
9126	Court Assistant	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
9411	Court Clerk	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
6710	Court Operations Administrator	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
0900	Court Services Director	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
1285	Court Specialist I	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
1286	Court Specialist II	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
5081	Crime Analysis Technician	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
5007	Crime Analyst	EX	11	\$27.25	\$34.45	\$41.65	\$56,680.00	\$71,656.00	\$86,632.00
3421	Cultural Affairs Specialist I	NEX	85	\$15.12	\$22.46	\$29.80	\$31,449.60	\$46,716.80	\$61,984.00
3422	Cultural Affairs Specialist II	NEX	86	\$20.34	\$30.11	\$39.87	\$42,307.20	\$62,618.40	\$82,929.60
3423	Cultural Affairs Specialist III	EX	87	\$25.49	\$34.91	\$44.32	\$53,019.20	\$72,602.40	\$92,185.60
3424	Cultural Affairs Specialist IV	EX	88	\$32.25	\$44.60	\$56.95	\$67,080.00	\$92,768.00	\$118,456.00
2222	Custodial Worker II	NEX	3	\$13.62	\$17.22	\$20.82	\$28,329.60	\$35,817.60	\$43,305.60
1072	Data Architect	EX	75	\$38.39	\$51.56	\$64.72	\$79,851.20	\$107,234.40	\$134,617.60
1070	Database Administrator	EX	57	\$29.31	\$43.47	\$57.62	\$60,964.80	\$90,407.20	\$119,849.60
1061	Database Analyst	EX	MAR25_11	\$34.06	\$43.06	\$52.06	\$70,844.80	\$89,564.80	\$108,284.80
1022	Decision Support Chief	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
2833	Delivery Driver	NEX	3	\$13.62	\$17.22	\$20.82	\$28,329.60	\$35,817.60	\$43,305.60
6221	Dental Assistant	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
6200	Dentist	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
5310	Deputy Building Official	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
1501	Deputy Clerk to County Board	EX	MAR10_11	\$29.98	\$37.90	\$45.81	\$62,358.40	\$78,821.60	\$95,284.80
0101	Deputy County Manager	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00
0542	Deputy Fire Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
0501	Deputy Police Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
5130	Deputy Sheriff Assistant	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
5150	Deputy Sheriff Captain	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
5147	Deputy Sheriff Corporal	NEX	S3	\$25.45	\$34.22	\$42.98	\$52,936.00	\$71,167.20	\$89,398.40
5145	Deputy Sheriff I	NEX	S1	\$23.08	\$31.04	\$38.99	\$48,006.40	\$64,552.80	\$81,099.20
5146	Deputy Sheriff II	NEX	S2	\$24.24	\$32.59	\$40.94	\$50,419.20	\$67,787.20	\$85,155.20
5149	Deputy Sheriff Lieutenant	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
0530	Deputy Sheriff Major	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
5148	Deputy Sheriff Sergeant	NEX	S5	\$29.39	\$39.52	\$49.65	\$61,131.20	\$82,201.60	\$103,272.00

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
1525	DES Assistant Director	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
0208	DES Chief Deputy Director	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
0250	DES Deputy Director	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
2960	DES Operating Engineer/Manager	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
2978	DES Operations Manager	EX	89	\$32.70	\$44.50	\$56.30	\$68,016.00	\$92,560.00	\$117,104.00
2628	DES Trainer	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
8604	Design Engineer	EX	78	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
8605	Design Engineer Team Supervisor	EX	79	\$36.85	\$48.06	\$59.27	\$76,648.00	\$99,964.80	\$123,281.60
3620	Development Specialist, Associate	EX	31	\$29.31	\$38.61	\$47.90	\$60,964.80	\$80,298.40	\$99,632.00
3622	Development Specialist, Principal	EX	32	\$33.37	\$45.09	\$56.80	\$69,409.60	\$93,776.80	\$118,144.00
6631	Developmental Disabilities Bureau Chief	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
6321	Developmental Disability Specialist I	NEX	MAR5_9	\$24.91	\$31.49	\$38.06	\$51,812.80	\$65,488.80	\$79,164.80
6341	Developmental Disability Specialist II	EX	MAR5_10	\$26.76	\$33.83	\$40.89	\$55,660.80	\$70,356.00	\$85,051.20
6615	Developmental Disability Supervisor	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
1520	DHS Administrative Program Manager	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
6310	DHS Clinical Psychologist Senior	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
1109	DHS Human Resources Manager	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
1521	DHS Principal Program Specialist	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
6651	Disability Resource Coord	EX	73	\$25.49	\$37.12	\$48.75	\$53,019.20	\$77,209.60	\$101,400.00
1150	Diversity Coordinator	EX	73	\$25.49	\$37.12	\$48.75	\$53,019.20	\$77,209.60	\$101,400.00
0730	DPR Deputy Director	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
7108	DPR Program Assistant	NEX	MAR10_7	\$22.37	\$28.28	\$34.18	\$46,529.60	\$58,812.00	\$71,094.40
7325	DPR Program Manager	EX	92	\$28.04	\$39.83	\$51.61	\$58,323.20	\$82,836.00	\$107,348.80
7102	DPR Program Specialist	EX	MAR20_10	\$30.59	\$38.66	\$46.73	\$63,627.20	\$80,412.80	\$97,198.40
7101	DPR Program Supervisor	EX	92	\$28.04	\$39.83	\$51.61	\$58,323.20	\$82,836.00	\$107,348.80
7105	DPR Programmer I	NEX	MAR20_8	\$26.44	\$33.41	\$40.38	\$54,995.20	\$69,492.80	\$83,990.40
7104	DPR Programmer II	NEX	MAR20_9	\$28.46	\$35.98	\$43.49	\$59,196.80	\$74,828.00	\$90,459.20
7122	DPR Section Manager	EX	88	\$32.25	\$44.60	\$56.95	\$67,080.00	\$92,768.00	\$118,456.00
9200	Drug Court Coordinator	EX	11	\$27.25	\$34.45	\$41.65	\$56,680.00	\$71,656.00	\$86,632.00
0560	ECC Administrator	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
5030	ECC Deputy Administrator	EX	91	\$33.78	\$45.37	\$56.95	\$70,262.40	\$94,359.20	\$118,456.00
0370	Economic Development Director	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00
0675	Economic Independence & Assistance Div Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
2688	Electrical Power Technician (Licensed)	NEX	69_MAR5	\$23.13	\$30.60	\$38.06	\$48,110.40	\$63,637.60	\$79,164.80
2426	Electrician II	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
6660	Eligibility Supervisor	EX	MAR10_11	\$29.98	\$37.90	\$45.81	\$62,358.40	\$78,821.60	\$95,284.80
6663	Eligibility Worker	NEX	MAR5_8	\$23.13	\$29.23	\$35.33	\$48,110.40	\$60,798.40	\$73,486.40

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
5033	Emergency Communications Assistant Supervisor	NEX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
5032	Emergency Communications Supervisor	NEX	11	\$27.25	\$34.45	\$41.65	\$56,680.00	\$71,656.00	\$86,632.00
5031	Emergency Communications Supv (Training)	NEX	11	\$27.25	\$34.45	\$41.65	\$56,680.00	\$71,656.00	\$86,632.00
5035	Emergency Communications Systems Spec	NEX	11	\$27.25	\$34.45	\$41.65	\$56,680.00	\$71,656.00	\$86,632.00
5036	Emergency Communications Technician I	NEX	MAR10_6	\$20.43	\$25.83	\$31.22	\$42,494.40	\$53,716.00	\$64,937.60
5037	Emergency Communications Technician II	NEX	MAR10_7	\$22.37	\$28.28	\$34.18	\$46,529.60	\$58,812.00	\$71,094.40
5034	Emergency Communications Technician III	NEX	MAR10_8	\$24.23	\$30.63	\$37.02	\$50,398.40	\$63,700.00	\$77,001.60
5023	Emergency Communications Watch Officer	NEX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
1177	Emergency Management Specialist I	NEX	86	\$20.34	\$30.11	\$39.87	\$42,307.20	\$62,618.40	\$82,929.60
1178	Emergency Management Specialist II	EX	83	\$25.49	\$36.02	\$46.54	\$53,019.20	\$74,911.20	\$96,803.20
0141	Employee Services Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
1084	Employment Development Specialist	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
1087	Employment Services Section Supervisor	EX	MAR5_11	\$28.61	\$36.18	\$43.74	\$59,508.80	\$75,244.00	\$90,979.20
1083	Employment Services Specialist	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
8108	Engineering Bureau Chief	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
8250	Engineering Plan Review Supervisor	EX	MAR15_15	\$38.99	\$49.27	\$59.54	\$81,099.20	\$102,471.20	\$123,843.20
8217	Engineering Program Coordinator	EX	89	\$32.70	\$44.50	\$56.30	\$68,016.00	\$92,560.00	\$117,104.00
8300	Engineering Support Associate I	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
8301	Engineering Support Associate II	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
8302	Engineering Support Associate III	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
8105	Engineering Support Coordinator	EX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
8312	Engineering Tech II	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
8313	Engineering Tech III	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
8314	Engineering Tech IV	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
1042	Enterprise Records Manager	EX	59	\$44.07	\$61.39	\$78.71	\$91,665.60	\$127,691.20	\$163,716.80
6511	Environmental Health Specialist I	NEX	MAR15_9	\$27.28	\$34.48	\$41.68	\$56,742.40	\$71,718.40	\$86,694.40
6512	Environmental Health Specialist II	EX	MAR15_10	\$29.31	\$37.05	\$44.79	\$60,964.80	\$77,064.00	\$93,163.20
6510	Environmental Health Supervisor	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
6553	Environmental Health Technician	NEX	MAR15_8	\$25.33	\$32.02	\$38.70	\$52,686.40	\$66,591.20	\$80,496.00
3810	Environmental Management Bureau Chief	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
3114	Environmental Management Specialist, Associate	EX	31	\$29.31	\$38.61	\$47.90	\$60,964.80	\$80,298.40	\$99,632.00
3117	Environmental Management Specialist, Principal	EX	32	\$33.37	\$45.09	\$56.80	\$69,409.60	\$93,776.80	\$118,144.00
6121	Epidemiologist	EX	11	\$27.25	\$34.45	\$41.65	\$56,680.00	\$71,656.00	\$86,632.00
6131	Epidemiology Specialist	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
0220	Equipment Bureau Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
2525	Equipment Mechanic I	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
2526	Equipment Mechanic II	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
9996	Executive Director Retirement Office	EX	None						
7301	Facilities Assistant I	NEX	R1	\$13.13	\$14.96	\$16.79	\$27,310.40	\$31,116.80	\$34,923.20
7304	Facilities Assistant II	NEX	R2	\$13.97	\$18.33	\$22.69	\$29,057.60	\$38,126.40	\$47,195.20
7310	Facilities Assistant III	NEX	R3	\$15.59	\$20.47	\$25.34	\$32,427.20	\$42,567.20	\$52,707.20
2003	Facilities Design & Construction Bureau Chief	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
2007	Facilities Design & Construction Program Manager	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
2515	Facilities Maintenance Mechanic I	NEX	4	\$15.12	\$19.11	\$23.09	\$31,449.60	\$39,738.40	\$48,027.20
2516	Facilities Maintenance Mechanic II	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
2005	Facilities Maintenance Section Manager	EX	79	\$36.85	\$48.06	\$59.27	\$76,648.00	\$99,964.80	\$123,281.60
2004	Facilities Management Bureau Chief	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
2002	Facilities Project Specialist	EX	MAR20_12	\$34.82	\$44.00	\$53.18	\$72,425.60	\$91,520.00	\$110,614.40
0240	Finance and Administration Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
0615	Finance and Information Systems Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
4416	Financial Analyst II	EX	MAR10_12	\$31.92	\$40.34	\$48.75	\$66,393.60	\$83,896.80	\$101,400.00
6668	Financial Management Bureau Chief	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
5020	Fingerprint Specialist I	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
5021	Fingerprint Specialist II	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
5022	Fingerprint Specialist III	NEX	MAR5_9	\$24.91	\$31.49	\$38.06	\$51,812.80	\$65,488.80	\$79,164.80
5070	Fingerprint Specialist Supervisor	NEX	MAR15_10	\$29.31	\$37.05	\$44.79	\$60,964.80	\$77,064.00	\$93,163.20
0540	Fire Chief	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00
0541	Fire Division Chief II	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
5240	Fire Inspector	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
5215	Fire Marshal I	NEX	F3	\$25.70	\$34.56	\$43.42	\$53,456.00	\$71,884.80	\$90,313.60
5324	Fire Protection Engineer I	NEX	MAR20_10	\$30.59	\$38.66	\$46.73	\$63,627.20	\$80,412.80	\$97,198.40
5325	Fire Protection Engineer II	NEX	MAR20_11	\$32.70	\$41.34	\$49.98	\$68,016.00	\$85,987.20	\$103,958.40
5200	Fire/EMS Battalion Chief	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
5220	Fire/EMS Captain I	NEX	F6	\$33.16	\$44.59	\$56.01	\$68,972.80	\$92,736.80	\$116,500.80
5201	Fire/EMS Captain II	EX	F7	\$36.80	\$49.48	\$62.16	\$76,544.00	\$102,918.40	\$129,292.80
5210	Fire/EMS Lieutenant	NEX	F5	\$29.87	\$40.17	\$50.46	\$62,129.60	\$83,543.20	\$104,956.80
5212	Firefighter/EMT I	NEX	F1	\$23.08	\$31.03	\$38.98	\$48,006.40	\$64,542.40	\$81,078.40
5232	Firefighter/EMT II	NEX	F2	\$24.47	\$32.90	\$41.32	\$50,897.60	\$68,421.60	\$85,945.60
5233	Firefighter/EMT III	NEX	F4	\$27.42	\$36.89	\$46.36	\$57,033.60	\$76,731.20	\$96,428.80
6721	Food Service Coordinator	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
7503	Forestry Section Supervisor	EX	60	\$27.25	\$37.09	\$46.92	\$56,680.00	\$77,136.80	\$97,593.60
2929	Gardener	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
9992	General District Court	EX	None						
0102	General Registrar	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
1018	GIS Analyst	EX	MAR20_11	\$32.70	\$41.34	\$49.98	\$68,016.00	\$85,987.20	\$103,958.40
1010	GIS Applications Developer	EX	MAR20_11	\$32.70	\$41.34	\$49.98	\$68,016.00	\$85,987.20	\$103,958.40
8325	GIS Bureau Chief	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
1019	GIS Database Administrator	EX	MAR20_12	\$34.82	\$44.00	\$53.18	\$72,425.60	\$91,520.00	\$110,614.40
0113	Government Affairs Liaison	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
1155	Grant Compliance Specialist	EX	73	\$25.49	\$37.12	\$48.75	\$53,019.20	\$77,209.60	\$101,400.00
6711	Group Home Counselor I	NEX	MAR10_8	\$24.23	\$30.63	\$37.02	\$50,398.40	\$63,700.00	\$77,001.60
6712	Group Home Counselor II	NEX	MAR15_9	\$27.28	\$34.48	\$41.68	\$56,742.40	\$71,718.40	\$86,694.40
9311	Group Home Manager	EX	MAR15_12	\$33.37	\$42.17	\$50.96	\$69,409.60	\$87,703.20	\$105,996.80
6411	Health Educator	EX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
6655	Homeless Program Coord	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
3616	Housing Assistant	NEX	MAR10_7	\$22.37	\$28.28	\$34.18	\$46,529.60	\$58,812.00	\$71,094.40
6650	Housing Bureau Chief	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
3617	Housing Choice Specialist	NEX	MAR5_8	\$23.13	\$29.23	\$35.33	\$48,110.40	\$60,798.40	\$73,486.40
3625	Housing Choice Supervisor	EX	MAR10_11	\$29.98	\$37.90	\$45.81	\$62,358.40	\$78,821.60	\$95,284.80
3623	Housing Development Supervisor	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
0332	Housing Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
4415	Housing Division Finance Manager	EX	32	\$33.37	\$45.09	\$56.80	\$69,409.60	\$93,776.80	\$118,144.00
3624	Housing Inspections Coordinator	NEX	MAR5_9	\$24.91	\$31.49	\$38.06	\$51,812.80	\$65,488.80	\$79,164.80
3618	Housing Inspector	NEX	MAR5_8	\$23.13	\$29.23	\$35.33	\$48,110.40	\$60,798.40	\$73,486.40
3631	Housing Program Supervisor	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
3611	Housing Specialist I	NEX	MAR10_8	\$24.23	\$30.63	\$37.02	\$50,398.40	\$63,700.00	\$77,001.60
3614	Housing Specialist II	EX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
3615	Housing Specialist III	EX	MAR5_12	\$30.47	\$38.51	\$46.54	\$63,377.60	\$80,090.40	\$96,803.20
1103	Human Resources Administrative Specialist	NEX	86	\$20.34	\$30.11	\$39.87	\$42,307.20	\$62,618.40	\$82,929.60
0140	Human Resources Director	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00
1101	Human Resources/OD Specialist	EX	70	\$25.49	\$38.23	\$50.96	\$53,019.20	\$79,508.00	\$105,996.80
1152	Human Rights Supervisor	EX	12	\$29.02	\$36.67	\$44.32	\$60,361.60	\$76,273.60	\$92,185.60
6735	Human Services Aide III	NEX	3	\$13.62	\$17.22	\$20.82	\$28,329.60	\$35,817.60	\$43,305.60
6736	Human Services Aide IV	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
6737	Human Services Aide V	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
6738	Human Services Aide VI	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
6600	Human Services Clinical Supervisor	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
6614	Human Services Clinician II	EX	MAR5_10	\$26.76	\$33.83	\$40.89	\$55,660.80	\$70,356.00	\$85,051.20
6618	Human Services Clinician III	EX	MAR10_11	\$29.98	\$37.90	\$45.81	\$62,358.40	\$78,821.60	\$95,284.80
0601	Human Services Deputy Director	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
0600	Human Services Director	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
6332	Human Services Specialist	NEX	MAR5_9	\$24.91	\$31.49	\$38.06	\$51,812.80	\$65,488.80	\$79,164.80
2535	HVAC Mechanic II	NEX	MAR40_8	\$30.84	\$38.98	\$47.12	\$64,147.20	\$81,078.40	\$98,009.60
1113	I/O Psychologist	EX	54	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
6636	Infant & Child Development Supervisor	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
6637	Infant Development Specialist	EX	MAR5_10	\$26.76	\$33.83	\$40.89	\$55,660.80	\$70,356.00	\$85,051.20
1012	Infrastructure Support Specialist II	NEX	MAR10_9	\$26.09	\$32.98	\$39.87	\$54,267.20	\$68,598.40	\$82,929.60
5155	Inmate Services Counselor I	NEX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
5156	Inmate Services Counselor II	NEX	11	\$27.25	\$34.45	\$41.65	\$56,680.00	\$71,656.00	\$86,632.00
5157	Inmate Services Supervisor	EX	13	\$30.71	\$38.82	\$46.92	\$63,876.80	\$80,735.20	\$97,593.60
0350	Inspection Services Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
1151	Investigator HR/EEO	EX	73	\$25.49	\$37.12	\$48.75	\$53,019.20	\$77,209.60	\$101,400.00
4442	Investment Portfolio Manager	EX	MAR20_14	\$38.80	\$49.04	\$59.27	\$80,704.00	\$101,992.80	\$123,281.60
1006	IT Analyst	NEX	56	\$20.34	\$31.92	\$43.49	\$42,307.20	\$66,383.20	\$90,459.20
1040	IT Program Manager	EX	MAR30_13	\$39.92	\$50.46	\$60.99	\$83,033.60	\$104,946.40	\$126,859.20
9425	Judicial Law Clerk	EX	MAR10_10	\$28.04	\$35.44	\$42.84	\$58,323.20	\$73,715.20	\$89,107.20
9993	Juvenile & Domestic Relations Court	EX	None						
9305	Juvenile Program Coordinator	NEX	MAR20_10	\$30.59	\$38.66	\$46.73	\$63,627.20	\$80,412.80	\$97,198.40
6750	Laboratory Assistant	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
6552	Laboratory Section Supervisor	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
6555	Laboratory Technologist I	EX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
6556	Laboratory Technologist II	EX	11	\$27.25	\$34.45	\$41.65	\$56,680.00	\$71,656.00	\$86,632.00
8352	Land Surveyor I	NEX	MAR10_10	\$28.04	\$35.44	\$42.84	\$58,323.20	\$73,715.20	\$89,107.20
8353	Land Surveyor Supervisor	EX	MAR10_12	\$31.92	\$40.34	\$48.75	\$66,393.60	\$83,896.80	\$101,400.00
7552	Landscape Architect II	EX	MAR15_10	\$29.31	\$37.05	\$44.79	\$60,964.80	\$77,064.00	\$93,163.20
7553	Landscape Architect Supervisor	EX	84	\$31.34	\$42.65	\$53.96	\$65,187.20	\$88,712.00	\$112,236.80
7520	Landscape Specialist	NEX	MAR25_7	\$25.43	\$32.14	\$38.85	\$52,894.40	\$66,851.20	\$80,808.00
9420	Law Clerk	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
1190	Legislative Liaison	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00
7012	Librarian	EX	40	\$26.76	\$34.80	\$42.84	\$55,660.80	\$72,384.00	\$89,107.20
7002	Librarian Supervisor	EX	71	\$31.34	\$42.65	\$53.96	\$65,187.20	\$88,712.00	\$112,236.80
7020	Library Assistant Coordinator	NEX	41	\$21.36	\$29.19	\$37.02	\$44,428.80	\$60,715.20	\$77,001.60
7021	Library Assistant I	NEX	MAR10_4	\$16.63	\$21.02	\$25.40	\$34,590.40	\$43,711.20	\$52,832.00
7023	Library Assistant II	NEX	MAR5_5	\$17.72	\$22.40	\$27.08	\$36,857.60	\$46,592.00	\$56,326.40
7019	Library Assistant Supervisor	NEX	41	\$21.36	\$29.19	\$37.02	\$44,428.80	\$60,715.20	\$77,001.60
7018	Library Associate	NEX	41	\$21.36	\$29.19	\$37.02	\$44,428.80	\$60,715.20	\$77,001.60
0713	Library Deputy Director	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
0700	Library Director	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
0710	Library Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
0712	Library Division Chief (Materials Management)	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
2671	Machinist	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
9991	Magistrate	EX	None						
2571	Mail Clerk	NEX	MAR10_4	\$16.63	\$21.02	\$25.40	\$34,590.40	\$43,711.20	\$52,832.00
4411	Management & Budget Specialist	EX	70	\$25.49	\$38.23	\$50.96	\$53,019.20	\$79,508.00	\$105,996.80
0450	Management & Finance Deputy Director	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
0440	Management & Finance Director	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00
1506	Management Analyst	EX	MAR10_11	\$29.98	\$37.90	\$45.81	\$62,358.40	\$78,821.60	\$95,284.80
1513	Management Intern I	NEX	85	\$15.12	\$22.46	\$29.80	\$31,449.60	\$46,716.80	\$61,984.00
1514	Management Intern II	NEX	55	\$18.57	\$27.94	\$37.30	\$38,625.60	\$58,104.80	\$77,584.00
1505	Management Specialist	NEX	MAR10_9	\$26.09	\$32.98	\$39.87	\$54,267.20	\$68,598.40	\$82,929.60
1628	Media Relations/Communications Manager	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
6345	Mental Health Services Section Supervisor	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
6346	Mental Health Supervisor	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
6322	Mental Health Therapist II	EX	MAR5_10	\$26.76	\$33.83	\$40.89	\$55,660.80	\$70,356.00	\$85,051.20
6347	Mental Health Therapist II (Licensed)	EX	MAR15_10	\$29.31	\$37.05	\$44.79	\$60,964.80	\$77,064.00	\$93,163.20
6323	Mental Health Therapist III	EX	MAR10_11	\$29.98	\$37.90	\$45.81	\$62,358.40	\$78,821.60	\$95,284.80
4831	Meter Collector I	NEX	3	\$13.62	\$17.22	\$20.82	\$28,329.60	\$35,817.60	\$43,305.60
4832	Meter Collector II	NEX	4	\$15.12	\$19.11	\$23.09	\$31,449.60	\$39,738.40	\$48,027.20
2822	Motorized Vehicle Operator II	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
2823	Motorized Vehicle Operator III	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
2824	Motorized Vehicle Operator IV	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
2623	Multi Skilled Wastewater Plant Operator (Senior)	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
2621	Multi-Skilled Wastewater Plant Operator	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
7510	Natural Resources Specialist	EX	MAR10_10	\$28.04	\$35.44	\$42.84	\$58,323.20	\$73,715.20	\$89,107.20
0335	Neighborhood Services Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
1024	Network Analyst	EX	57	\$29.31	\$43.47	\$57.62	\$60,964.80	\$90,407.20	\$119,849.60
1027	Network Control Specialist	NEX	56	\$20.34	\$31.92	\$43.49	\$42,307.20	\$66,383.20	\$90,459.20
6111	Nurse Manager	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
6116	Nurse Practitioner	EX	MAR15_12	\$33.37	\$42.17	\$50.96	\$69,409.60	\$87,703.20	\$105,996.80
6741	Nutrition Assistant	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
6684	Nutritionist II	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
6685	Nutritionist III	EX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
1259	Office Aide I	NEX	1	\$11.18	\$14.14	\$17.09	\$23,254.40	\$29,400.80	\$35,547.20
1260	Office Aide II	NEX	2	\$12.13	\$15.34	\$18.54	\$25,230.40	\$31,896.80	\$38,563.20
0555	Office of Emergency Management Deputy Director	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
0550	Office Of Emergency Management Director	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00
1277	Office Supervisor I	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
1278	Office Supervisor II	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
2415	Painter Industrial	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
9412	Paralegal I B	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
9414	Paralegal II	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
7505	Park Manager	EX	60	\$27.25	\$37.09	\$46.92	\$56,680.00	\$77,136.80	\$97,593.60
7511	Park Naturalist	NEX	MAR15_8	\$25.33	\$32.02	\$38.70	\$52,686.40	\$66,591.20	\$80,496.00
7516	Park Naturalist Aide	NEX	MAR5_4	\$15.88	\$20.06	\$24.24	\$33,030.40	\$41,724.80	\$50,419.20
7507	Park Ranger I	NEX	MAR20_5	\$20.26	\$25.61	\$30.95	\$42,140.80	\$53,258.40	\$64,376.00
7508	Park Ranger II	NEX	MAR10_9	\$26.09	\$32.98	\$39.87	\$54,267.20	\$68,598.40	\$82,929.60
2721	Parking Meter Repair Technician	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
2715	Parking Meter Repair Technician (lead)	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
7410	Parks & Natural Resources Section Manager	EX	88	\$32.25	\$44.60	\$56.95	\$67,080.00	\$92,768.00	\$118,456.00
0720	Parks & Recreation Director	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00
0724	Parks Planning Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
0725	Parks/Natural Resources Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
5307	Permit Administration Manager	EX	14	\$32.33	\$40.86	\$49.39	\$67,246.40	\$84,988.80	\$102,731.20
8214	Permit Coordinator	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
5316	Permit Processing Specialist I	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
5317	Permit Processing Specialist II	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
5315	Permit Processing Specialist III	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
7236	Personal Trainer II	NEX	MAR20_8	\$26.44	\$33.41	\$40.38	\$54,995.20	\$69,492.80	\$83,990.40
6100	Physician	EX	XMAP3	\$53.62	\$80.31	\$107.00	\$111,529.60	\$167,044.80	\$222,560.00
6370	Physician Assistant	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
0621	Physician Supervisor	EX	XMAP3	\$53.62	\$80.31	\$107.00	\$111,529.60	\$167,044.80	\$222,560.00
3115	Planner, Associate	EX	31	\$29.31	\$38.61	\$47.90	\$60,964.80	\$80,298.40	\$99,632.00
3119	Planner, Principal	EX	32	\$33.37	\$45.09	\$56.80	\$69,409.60	\$93,776.80	\$118,144.00
0310	Planning Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
3100	Planning Supervisor	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
3153	Planning Technician	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
0205	Plant (WPC) Bureau Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
2641	Plant Lift Stat Operator	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
2682	Plant Machinist	NEX	MAR10_9	\$26.09	\$32.98	\$39.87	\$54,267.20	\$68,598.40	\$82,929.60
8112	Plant Maintenance Manager	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
8111	Plant Operations Manager	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
8116	Plant Planning and Reliability Supervisor	EX	MAR15_12	\$33.37	\$42.17	\$50.96	\$69,409.60	\$87,703.20	\$105,996.80

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
2689	Plant Planning Specialist	EX	MAR10_10	\$28.04	\$35.44	\$42.84	\$58,323.20	\$73,715.20	\$89,107.20
8113	Plant Technical Supervisor	NEX	MAR20_11	\$32.70	\$41.34	\$49.98	\$68,016.00	\$85,987.20	\$103,958.40
2521	Plumber I	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
2522	Plumber II	NEX	MAR10_8	\$24.23	\$30.63	\$37.02	\$50,398.40	\$63,700.00	\$77,001.60
5001	Police Captain	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
5050	Police Central Records Supervisor	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
0500	Police Chief	EX	EMAP	\$55.75	\$81.38	\$107.00	\$115,960.00	\$169,260.00	\$222,560.00
5006	Police Corporal	NEX	P3	\$26.72	\$35.54	\$44.36	\$55,577.60	\$73,923.20	\$92,268.80
5002	Police Lieutenant	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
5005	Police Officer I	NEX	P1	\$23.08	\$31.04	\$38.99	\$48,006.40	\$64,552.80	\$81,099.20
5004	Police Officer II	NEX	P2	\$25.45	\$33.85	\$42.25	\$52,936.00	\$70,408.00	\$87,880.00
5003	Police Sergeant	NEX	P5	\$29.98	\$39.88	\$49.77	\$62,358.40	\$82,940.00	\$103,521.60
2687	Power and Control Technician	NEX	MAR10_10	\$28.04	\$35.44	\$42.84	\$58,323.20	\$73,715.20	\$89,107.20
8515	Pretreatment Program Coordinator	EX	MAR10_11	\$29.98	\$37.90	\$45.81	\$62,358.40	\$78,821.60	\$95,284.80
2572	Printer	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
1043	PRISM Analyst	EX	58	\$42.03	\$56.64	\$71.24	\$87,422.40	\$117,800.80	\$148,179.20
1025	PRISM System Specialist	EX	59	\$44.07	\$61.39	\$78.71	\$91,665.60	\$127,691.20	\$163,716.80
9130	Probate Clerk	EX	12	\$29.02	\$36.67	\$44.32	\$60,361.60	\$76,273.60	\$92,185.60
9310	Probation Counselor (Schools)	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
9302	Probation Counselor I	NEX	MAR10_8	\$24.23	\$30.63	\$37.02	\$50,398.40	\$63,700.00	\$77,001.60
9303	Probation Counselor II	NEX	MAR15_9	\$27.28	\$34.48	\$41.68	\$56,742.40	\$71,718.40	\$86,694.40
9300	Probation Counselor Supervisor	EX	MAR20_11	\$32.70	\$41.34	\$49.98	\$68,016.00	\$85,987.20	\$103,958.40
2685	Process Control Systems Technician	NEX	MAR30_9	\$30.84	\$38.99	\$47.13	\$64,147.20	\$81,088.80	\$98,030.40
1300	Procurement Officer	EX	53	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
8602	Project Management Coordinator	EX	MAR15_13	\$35.32	\$44.64	\$53.96	\$73,465.60	\$92,851.20	\$112,236.80
6114	Psychiatric Nurse	EX	82	\$29.31	\$37.56	\$45.81	\$60,964.80	\$78,124.80	\$95,284.80
6300	Psychiatrist	EX	XMAP3	\$53.62	\$80.31	\$107.00	\$111,529.60	\$167,044.80	\$222,560.00
9997	Public Defender	EX	None						
6115	Public Health Assistant Division Chief	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
6140	Public Health Bureau Chief	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
0625	Public Health Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
6113	Public Health Nurse	EX	82	\$29.31	\$37.56	\$45.81	\$60,964.80	\$78,124.80	\$95,284.80
6110	Public Health Nurse Supervisor	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
6501	Public Health Planning Officer	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
5060	Public Safety Support Supervisor	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
1023	Public Safety Technology Manager	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
1003	Public Safety Technology Specialist	EX	MAR20_10	\$30.59	\$38.66	\$46.73	\$63,627.20	\$80,412.80	\$97,198.40

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
1014	Public Safety Technology Supervisor	EX	MAR25_12	\$36.28	\$45.84	\$55.40	\$75,462.40	\$95,347.20	\$115,232.00
5025	Public Service Aide I	NEX	MAR10_3	\$14.98	\$18.95	\$22.91	\$31,158.40	\$39,405.60	\$47,652.80
5026	Public Service Aide II	NEX	MAR20_4	\$18.14	\$22.93	\$27.71	\$37,731.20	\$47,684.00	\$57,636.80
0481	Purchasing Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
0616	Quality and Administration Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
6371	Quality Assurance Manager	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
4612	Real Estate Appraiser	EX	53	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
4611	Real Estate Appraiser (Entry)	NEX	52	\$21.36	\$30.62	\$39.87	\$44,428.80	\$63,679.20	\$82,929.60
4613	Real Estate Appraiser Supervisor	EX	54	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
0460	Real Estate Assessment Director	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
3512	Real Estate Assistant Bureau Chief	EX	88	\$32.25	\$44.60	\$56.95	\$67,080.00	\$92,768.00	\$118,456.00
3510	Real Estate Bureau Chief	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
4620	Real Estate Records/Research Coord	EX	53	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
3511	Real Estate Specialist	EX	78	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
1244	Records Assistant III	NEX	4	\$15.12	\$19.11	\$23.09	\$31,449.60	\$39,738.40	\$48,027.20
1245	Records Assistant IV	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
7230	Recreation Assistant I	NEX	R1	\$13.13	\$14.96	\$16.79	\$27,310.40	\$31,116.80	\$34,923.20
7231	Recreation Assistant II	NEX	R2	\$13.97	\$18.33	\$22.69	\$29,057.60	\$38,126.40	\$47,195.20
7232	Recreation Assistant III	NEX	R3	\$15.59	\$20.47	\$25.34	\$32,427.20	\$42,567.20	\$52,707.20
7233	Recreation Assistant IV	NEX	R5	\$18.78	\$24.66	\$30.54	\$39,062.40	\$51,292.80	\$63,523.20
7319	Recreation Instructor I	NEX	R4	\$17.16	\$22.53	\$27.89	\$35,692.80	\$46,852.00	\$58,011.20
7320	Recreation Instructor II	NEX	R6	\$20.35	\$26.71	\$33.07	\$42,328.00	\$55,556.80	\$68,785.60
7321	Recreation Instructor III	NEX	R7	\$23.53	\$30.90	\$38.27	\$48,942.40	\$64,272.00	\$79,601.60
7120	Recreation Services Supervisor	EX	92	\$28.04	\$39.83	\$51.61	\$58,323.20	\$82,836.00	\$107,348.80
7107	Recreation Supervisor (Play School)	NEX	MAR20_8	\$26.44	\$33.41	\$40.38	\$54,995.20	\$69,492.80	\$83,990.40
2311	Recycling Specialist	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
6141	Rehab Therapist	EX	MAR10_10	\$28.04	\$35.44	\$42.84	\$58,323.20	\$73,715.20	\$89,107.20
9995	Retirement Officer	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
1107	Risk Manager	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$98,155.20	\$116,604.80	\$145,184.00
1171	Safety Program Coordinator	EX	MAR10_12	\$31.92	\$40.34	\$48.75	\$66,393.60	\$83,896.80	\$101,400.00
1174	Safety Specialist I	NEX	MAR10_8	\$24.23	\$30.63	\$37.02	\$50,398.40	\$63,700.00	\$77,001.60
1175	Safety Specialist II	EX	MAR10_11	\$29.98	\$37.90	\$45.81	\$62,358.40	\$78,821.60	\$95,284.80
5061	School Crossing Guard I	NEX	MAR10_3	\$14.98	\$18.95	\$22.91	\$31,158.40	\$39,405.60	\$47,652.80
5062	School Crossing Guard II	NEX	MAR10_4	\$16.63	\$21.02	\$25.40	\$34,590.40	\$43,711.20	\$52,832.00
1176	Security Coordinator	EX	MAR10_11	\$29.98	\$37.90	\$45.81	\$62,358.40	\$78,821.60	\$95,284.80
5040	Security Guard I	NEX	4	\$15.12	\$19.11	\$23.09	\$31,449.60	\$39,738.40	\$48,027.20
5041	Security Guard II	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
1044	Senior Applications Developer	EX	57	\$29.31	\$43.47	\$57.62	\$60,964.80	\$90,407.20	\$119,849.60
6450	Senior Day Programs Supervisor	EX	81	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
1507	Senior Management Analyst	EX	MAR15_12	\$33.37	\$42.17	\$50.96	\$69,409.60	\$87,703.20	\$105,996.80
1004	Senior Network Engineer	EX	75	\$38.39	\$51.56	\$64.72	\$79,851.20	\$107,234.40	\$134,617.60
1331	Senior Procurement Officer	EX	54	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
6120	Senior Psychiatric Nurse	EX	MAR15_11	\$31.34	\$39.62	\$47.90	\$65,187.20	\$82,409.60	\$99,632.00
1047	Senior Systems Administrator	EX	57	\$29.31	\$43.47	\$57.62	\$60,964.80	\$90,407.20	\$119,849.60
2950	Senior Trades Worker I	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
2951	Senior Trades Worker II	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
2952	Senior Trades Worker III	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
2953	Senior Trades Worker IV	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
2954	Senior Trades Worker V	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
1454	Services Assistant III	NEX	4	\$15.12	\$19.11	\$23.09	\$31,449.60	\$39,738.40	\$48,027.20
1455	Services Assistant IV	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
0520	Sheriff	EX	CONST						
0521	Sheriff Chief Deputy	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
6700	Sign Language Interpreter	NEX	SLI						
0204	Solid Waste Bureau Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
3154	Space Planner	EX	30	\$25.49	\$33.57	\$41.65	\$53,019.20	\$69,825.60	\$86,632.00
0722	Sports & Recreation Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
1013	Sr Infrastructure Support Specialist	EX	57	\$29.31	\$43.47	\$57.62	\$60,964.80	\$90,407.20	\$119,849.60
1007	Sr IT Analyst	EX	57	\$29.31	\$43.47	\$57.62	\$60,964.80	\$90,407.20	\$119,849.60
1511	Sr Staff Admin/Management Specialist	EX	53	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
4417	Sr Staff Financial Analyst	EX	54	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
1016	Sr Staff Program Manager	EX	54	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
2347	Sr WSS Technician	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
2350	Sr WSS Technician II	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
4212	Staff Accounting/Auditing Specialist	EX	53	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
1509	Staff Admin/Management Specialist	NEX	52	\$21.36	\$30.62	\$39.87	\$44,428.80	\$63,679.20	\$82,929.60
4421	Staff Financial Analyst	EX	53	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
1102	Staff Human Resources Manager	EX	54	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
1104	Staff Human Resources/OD Specialist	EX	53	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
1011	Staff Infrastructure Support Specialist	NEX	56	\$20.34	\$31.92	\$43.49	\$42,307.20	\$66,383.20	\$90,459.20
1005	Staff IT Technician	NEX	55	\$18.57	\$27.94	\$37.30	\$38,625.60	\$58,104.80	\$77,584.00
4413	Staff Management & Budget Specialist	EX	53	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
1173	Staff Safety Specialist	EX	53	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
1125	Staff Support Technician	NEX	51	\$16.63	\$24.64	\$32.64	\$34,590.40	\$51,240.80	\$67,891.20

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
2529	Stationary Watch Engineer	NEX	MAR20_8	\$26.44	\$33.41	\$40.38	\$54,995.20	\$69,492.80	\$83,990.40
1983	Student Assistant I	NEX	Student Assistant I	\$7.25	\$8.57	\$9.89	\$15,080.00	\$17,825.60	\$20,571.20
1984	Student Assistant II	NEX	Student Assistant II	\$8.80	\$11.64	\$14.49	\$18,304.00	\$24,211.20	\$30,139.20
6360	Substance Abuse Services Section Supervisor	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
1324	Supply Assistant III	NEX	3	\$13.62	\$17.22	\$20.82	\$28,329.60	\$35,817.60	\$43,305.60
1325	Supply Assistant IV	NEX	4	\$15.12	\$19.11	\$23.09	\$31,449.60	\$39,738.40	\$48,027.20
8356	Survey Instrument Operator	NEX	MAR15_5	\$19.41	\$24.53	\$29.65	\$40,372.80	\$51,022.40	\$61,672.00
8357	Survey Party Chief I	NEX	MAR5_8	\$23.13	\$29.23	\$35.33	\$48,110.40	\$60,798.40	\$73,486.40
1046	Systems Administrator	NEX	56	\$20.34	\$31.92	\$43.49	\$42,307.20	\$66,383.20	\$90,459.20
0143	Talent Management Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
4313	Tax Assessor I	NEX	MAR5_5	\$17.72	\$22.40	\$27.08	\$36,857.60	\$46,592.00	\$56,326.40
4314	Tax Assessor II	NEX	MAR5_6	\$19.50	\$24.65	\$29.80	\$40,560.00	\$51,272.00	\$61,984.00
4315	Tax Assessor Supervisor	NEX	MAR5_9	\$24.91	\$31.49	\$38.06	\$51,812.80	\$65,488.80	\$79,164.80
4322	Tax Auditor II	NEX	MAR5_9	\$24.91	\$31.49	\$38.06	\$51,812.80	\$65,488.80	\$79,164.80
4323	Tax Auditor III	EX	MAR5_10	\$26.76	\$33.83	\$40.89	\$55,660.80	\$70,356.00	\$85,051.20
4312	Tax Specialist I	NEX	MAR5_7	\$21.36	\$27.00	\$32.64	\$44,428.80	\$56,160.00	\$67,891.20
4311	Tax Specialist II	NEX	MAR5_9	\$24.91	\$31.49	\$38.06	\$51,812.80	\$65,488.80	\$79,164.80
1020	Technology Business Relationship Management Coordinator	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
1041	Technology Manager	EX	58	\$42.03	\$56.64	\$71.24	\$87,422.40	\$117,800.80	\$148,179.20
1045	Technology Manager II	EX	76	\$45.41	\$64.74	\$84.07	\$94,452.80	\$134,659.20	\$174,865.60
1039	Technology Program Manager	EX	75	\$38.39	\$51.56	\$64.72	\$79,851.20	\$107,234.40	\$134,617.60
0134	Telecommunications & Network Engineering Div Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
2980	Trades Manager/Leader I	NEX	62	\$22.03	\$31.84	\$41.65	\$45,822.40	\$66,227.20	\$86,632.00
2982	Trades Manager/Leader II	NEX	60	\$27.25	\$37.09	\$46.92	\$56,680.00	\$77,136.80	\$97,593.60
2150	Trades Worker I	NEX	2	\$12.13	\$15.34	\$18.54	\$25,230.40	\$31,896.80	\$38,563.20
2151	Trades Worker II	NEX	3	\$13.62	\$17.22	\$20.82	\$28,329.60	\$35,817.60	\$43,305.60
2152	Trades Worker III	NEX	4	\$15.12	\$19.11	\$23.09	\$31,449.60	\$39,738.40	\$48,027.20
2153	Trades Worker IV	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
8104	Traffic Engineering Manager	EX	90	\$40.41	\$52.57	\$64.72	\$84,052.80	\$109,345.60	\$134,617.60
2723	Traffic Sign Fabricator	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
2726	Traffic Signal Field Technician	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
2722	Traffic Signal Repairer	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
2731	Traffic Sys Specialist	NEX	MAR20_8	\$26.44	\$33.41	\$40.38	\$54,995.20	\$69,492.80	\$83,990.40
2710	Traffic Systems Analyst	EX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
8121	Transit Services Manager	EX	MAR15_15	\$38.99	\$49.27	\$59.54	\$81,099.20	\$102,471.20	\$123,843.20
8130	Transportation Bureau Chief	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
0207	Transportation Engineering & Operations Bureau Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40

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FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
8126	Transportation Planning & Analysis Manager	EX	MAR15_15	\$38.99	\$49.27	\$59.54	\$81,099.20	\$102,471.20	\$123,843.20
8125	Transportation Planning Bureau Chief	EX	XMAP2	\$45.68	\$62.17	\$78.65	\$95,014.40	\$129,303.20	\$163,592.00
8122	Transportation Program Manager	EX	MAR15_15	\$38.99	\$49.27	\$59.54	\$81,099.20	\$102,471.20	\$123,843.20
0400	Treasurer	EX	CONST						
0404	Treasurer - Invest And Acct Deputy	EX	MAR10_17	\$40.48	\$51.17	\$61.85	\$84,198.40	\$106,423.20	\$128,648.00
0402	Treasurer Chief Deputy	EX	MAR10_18	\$42.05	\$53.15	\$64.25	\$87,464.00	\$110,552.00	\$133,640.00
0403	Treasurer Compliance Deputy	EX	MAR10_16	\$38.93	\$49.19	\$59.45	\$80,974.40	\$102,315.20	\$123,656.00
0401	Treasurer Operations Deputy	EX	MAR10_16	\$38.93	\$49.19	\$59.45	\$80,974.40	\$102,315.20	\$123,656.00
0405	Treasurer Technology Deputy	EX	MAR10_16	\$38.93	\$49.19	\$59.45	\$80,974.40	\$102,315.20	\$123,656.00
4811	Treasury Program Supervisor I	NEX	MAR5_7	\$21.36	\$27.00	\$32.64	\$44,428.80	\$56,160.00	\$67,891.20
4812	Treasury Program Supervisor II	NEX	MAR5_8	\$23.13	\$29.23	\$35.33	\$48,110.40	\$60,798.40	\$73,486.40
4822	Treasury Specialist I	NEX	MAR5_5	\$17.72	\$22.40	\$27.08	\$36,857.60	\$46,592.00	\$56,326.40
4823	Treasury Specialist II	NEX	MAR5_6	\$19.50	\$24.65	\$29.80	\$40,560.00	\$51,272.00	\$61,984.00
2923	Tree Maintenance Worker	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
7560	Urban Forester	EX	MAR10_10	\$28.04	\$35.44	\$42.84	\$58,323.20	\$73,715.20	\$89,107.20
9416	Victim Specialist I	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
9150	Victim Specialist II	NEX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
7004	Virtual Library Services Manager	EX	XMAP1	\$42.32	\$56.06	\$69.80	\$88,025.60	\$116,604.80	\$145,184.00
6671	Volunteer Services Program Coordinator	EX	10	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
1310	Warehouse Coordinator	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
1321	Warehouse Supervisor	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
1326	Warehouse Technician I	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
2662	Wastewater Maintenance Technician	NEX	63	\$16.88	\$26.57	\$36.25	\$35,110.40	\$55,255.20	\$75,400.00
0203	Water, Sewer and Streets Bureau Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
8230	Water/Sewer Records Coordinator	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
1009	Web Developer	EX	MAR30_10	\$33.14	\$41.89	\$50.63	\$68,931.20	\$87,120.80	\$105,310.40
2431	Welder	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
6687	WIC Program Supervisor	EX	MAR10_11	\$29.98	\$37.90	\$45.81	\$62,358.40	\$78,821.60	\$95,284.80
2605	WPCP Operations Specialist	EX	MAR10_11	\$29.98	\$37.90	\$45.81	\$62,358.40	\$78,821.60	\$95,284.80
2351	WSS Equipment Mechanic I	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
2352	WSS Equipment Mechanic II	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
2355	WSS Equipment Operator I	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
2361	WSS Equipment Operator II	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
2342	WSS Technician II	NEX	4	\$15.12	\$19.11	\$23.09	\$31,449.60	\$39,738.40	\$48,027.20
2343	WSS Technician III	NEX	5	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
2345	WSS Technician IV	NEX	6	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
2346	WSS Technician V	NEX	7	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40

*Employees on the Arlington County General Scale must be paid at least the adopted Living Wage of \$14.50.

FY2018 Class List (Effective 1-JULY-2017)

Class	Title	FLSA	Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
0311	Zoning Division Chief	EX	SMAP	\$47.19	\$67.89	\$88.58	\$98,155.20	\$141,200.80	\$184,246.40
3151	Zoning Plan Reviewer	NEX	9	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
3111	Zoning Technician	NEX	8	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00

*Employees on the Arlington County General Scale must be paid at least the adopted Living Wage of \$14.50.

FY 2018 Arlington County Pay Scales

		Hourly Rates			Annual Rates		
Grade	MAR	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
1	0%	\$11.18	\$14.14	\$17.09	\$23,254.40	\$29,400.80	\$35,547.20
2	0%	\$12.13	\$15.34	\$18.54	\$25,230.40	\$31,896.80	\$38,563.20
3	0%	\$13.62	\$17.22	\$20.82	\$28,329.60	\$35,817.60	\$43,305.60
4	0%	\$15.12	\$19.11	\$23.09	\$31,449.60	\$39,738.40	\$48,027.20
5	0%	\$16.88	\$21.34	\$25.79	\$35,110.40	\$44,376.80	\$53,643.20
6	0%	\$18.57	\$23.48	\$28.38	\$38,625.60	\$48,828.00	\$59,030.40
7	0%	\$20.34	\$25.71	\$31.08	\$42,307.20	\$53,476.80	\$64,646.40
8	0%	\$22.03	\$27.84	\$33.65	\$45,822.40	\$57,907.20	\$69,992.00
9	0%	\$23.72	\$29.99	\$36.25	\$49,337.60	\$62,368.80	\$75,400.00
10	0%	\$25.49	\$32.22	\$38.94	\$53,019.20	\$67,007.20	\$80,995.20
11	0%	\$27.25	\$34.45	\$41.65	\$56,680.00	\$71,656.00	\$86,632.00
12	0%	\$29.02	\$36.67	\$44.32	\$60,361.60	\$76,273.60	\$92,185.60
13	0%	\$30.71	\$38.82	\$46.92	\$63,876.80	\$80,735.20	\$97,593.60
14	0%	\$32.33	\$40.86	\$49.39	\$67,246.40	\$84,988.80	\$102,731.20
15	0%	\$33.90	\$42.84	\$51.78	\$70,512.00	\$89,107.20	\$107,702.40
16	0%	\$35.39	\$44.72	\$54.04	\$73,611.20	\$93,007.20	\$112,403.20
17	0%	\$36.80	\$46.51	\$56.22	\$76,544.00	\$96,740.80	\$116,937.60
18	0%	\$38.23	\$48.32	\$58.41	\$79,518.40	\$100,505.60	\$121,492.80
19	0%	\$39.72	\$50.21	\$60.69	\$82,617.60	\$104,426.40	\$126,235.20
20	0%	\$41.28	\$52.17	\$63.06	\$85,862.40	\$108,513.60	\$131,164.80
21	0%	\$42.90	\$54.22	\$65.54	\$89,232.00	\$112,777.60	\$136,323.20
22	0%	\$44.60	\$56.37	\$68.14	\$92,768.00	\$117,249.60	\$141,731.20
23	0%	\$46.63	\$58.94	\$71.24	\$96,990.40	\$122,584.80	\$148,179.20
24	0%	\$50.03	\$63.23	\$76.43	\$104,062.40	\$131,518.40	\$158,974.40
1	5%	\$11.74	\$14.84	\$17.94	\$24,419.20	\$30,867.20	\$37,315.20
2	5%	\$12.74	\$16.11	\$19.47	\$26,499.20	\$33,498.40	\$40,497.60
3	5%	\$14.30	\$18.08	\$21.86	\$29,744.00	\$37,606.40	\$45,468.80
4	5%	\$15.88	\$20.06	\$24.24	\$33,030.40	\$41,724.80	\$50,419.20
5	5%	\$17.72	\$22.40	\$27.08	\$36,857.60	\$46,592.00	\$56,326.40
6	5%	\$19.50	\$24.65	\$29.80	\$40,560.00	\$51,272.00	\$61,984.00
7	5%	\$21.36	\$27.00	\$32.64	\$44,428.80	\$56,160.00	\$67,891.20
8	5%	\$23.13	\$29.23	\$35.33	\$48,110.40	\$60,798.40	\$73,486.40
9	5%	\$24.91	\$31.49	\$38.06	\$51,812.80	\$65,488.80	\$79,164.80
10	5%	\$26.76	\$33.83	\$40.89	\$55,660.80	\$70,356.00	\$85,051.20
11	5%	\$28.61	\$36.18	\$43.74	\$59,508.80	\$75,244.00	\$90,979.20
12	5%	\$30.47	\$38.51	\$46.54	\$63,377.60	\$80,090.40	\$96,803.20
13	5%	\$32.25	\$40.76	\$49.27	\$67,080.00	\$84,780.80	\$102,481.60
14	5%	\$33.95	\$42.91	\$51.87	\$70,616.00	\$89,252.80	\$107,889.60
15	5%	\$35.60	\$44.98	\$54.36	\$74,048.00	\$93,558.40	\$113,068.80
16	5%	\$37.16	\$46.96	\$56.75	\$77,292.80	\$97,666.40	\$118,040.00
17	5%	\$38.64	\$48.84	\$59.03	\$80,371.20	\$101,576.80	\$122,782.40
18	5%	\$40.14	\$50.74	\$61.33	\$83,491.20	\$105,528.80	\$127,566.40
19	5%	\$41.71	\$52.72	\$63.72	\$86,756.80	\$109,647.20	\$132,537.60
20	5%	\$43.34	\$54.78	\$66.21	\$90,147.20	\$113,932.00	\$137,716.80
21	5%	\$45.05	\$56.94	\$68.82	\$93,704.00	\$118,424.80	\$143,145.60
22	5%	\$46.83	\$59.19	\$71.55	\$97,406.40	\$123,115.20	\$148,824.00
23	5%	\$48.96	\$61.88	\$74.80	\$101,836.80	\$128,710.40	\$155,584.00
24	5%	\$52.53	\$66.40	\$80.26	\$109,262.40	\$138,101.60	\$166,940.80

*Some grade minimums fall below the County Living Wage of \$14.50. Living Wage should be applied in these cases.

FY 2018 Arlington County Pay Scales

Grade	MAR	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
1	10%	\$12.30	\$15.55	\$18.80	\$25,584.00	\$32,344.00	\$39,104.00
2	10%	\$13.34	\$16.87	\$20.40	\$27,747.20	\$35,089.60	\$42,432.00
3	10%	\$14.98	\$18.95	\$22.91	\$31,158.40	\$39,405.60	\$47,652.80
4	10%	\$16.63	\$21.02	\$25.40	\$34,590.40	\$43,711.20	\$52,832.00
5	10%	\$18.57	\$23.47	\$28.36	\$38,625.60	\$48,807.20	\$58,988.80
6	10%	\$20.43	\$25.83	\$31.22	\$42,494.40	\$53,716.00	\$64,937.60
7	10%	\$22.37	\$28.28	\$34.18	\$46,529.60	\$58,812.00	\$71,094.40
8	10%	\$24.23	\$30.63	\$37.02	\$50,398.40	\$63,700.00	\$77,001.60
9	10%	\$26.09	\$32.98	\$39.87	\$54,267.20	\$68,598.40	\$82,929.60
10	10%	\$28.04	\$35.44	\$42.84	\$58,323.20	\$73,715.20	\$89,107.20
11	10%	\$29.98	\$37.90	\$45.81	\$62,358.40	\$78,821.60	\$95,284.80
12	10%	\$31.92	\$40.34	\$48.75	\$66,393.60	\$83,896.80	\$101,400.00
13	10%	\$33.78	\$42.70	\$51.61	\$70,262.40	\$88,805.60	\$107,348.80
14	10%	\$35.56	\$44.95	\$54.33	\$73,964.80	\$93,485.60	\$113,006.40
15	10%	\$37.29	\$47.12	\$56.95	\$77,563.20	\$98,009.60	\$118,456.00
16	10%	\$38.93	\$49.19	\$59.45	\$80,974.40	\$102,315.20	\$123,656.00
17	10%	\$40.48	\$51.17	\$61.85	\$84,198.40	\$106,423.20	\$128,648.00
18	10%	\$42.05	\$53.15	\$64.25	\$87,464.00	\$110,552.00	\$133,640.00
19	10%	\$43.69	\$55.22	\$66.75	\$90,875.20	\$114,857.60	\$138,840.00
20	10%	\$45.41	\$57.39	\$69.37	\$94,452.80	\$119,371.20	\$144,289.60
21	10%	\$47.19	\$59.64	\$72.09	\$98,155.20	\$124,051.20	\$149,947.20
22	10%	\$49.06	\$62.01	\$74.95	\$102,044.80	\$128,970.40	\$155,896.00
23	10%	\$51.29	\$64.83	\$78.36	\$106,683.20	\$134,836.00	\$162,988.80
24	10%	\$55.03	\$69.55	\$84.07	\$114,462.40	\$144,664.00	\$174,865.60
1	15%	\$12.86	\$16.26	\$19.65	\$26,748.80	\$33,810.40	\$40,872.00
2	15%	\$13.95	\$17.64	\$21.32	\$29,016.00	\$36,680.80	\$44,345.60
3	15%	\$15.66	\$19.81	\$23.95	\$32,572.80	\$41,194.40	\$49,816.00
4	15%	\$17.39	\$21.97	\$26.55	\$36,171.20	\$45,697.60	\$55,224.00
5	15%	\$19.41	\$24.53	\$29.65	\$40,372.80	\$51,022.40	\$61,672.00
6	15%	\$21.36	\$27.00	\$32.64	\$44,428.80	\$56,160.00	\$67,891.20
7	15%	\$23.39	\$29.57	\$35.74	\$48,651.20	\$61,495.20	\$74,339.20
8	15%	\$25.33	\$32.02	\$38.70	\$52,686.40	\$66,591.20	\$80,496.00
9	15%	\$27.28	\$34.48	\$41.68	\$56,742.40	\$71,718.40	\$86,694.40
10	15%	\$29.31	\$37.05	\$44.79	\$60,964.80	\$77,064.00	\$93,163.20
11	15%	\$31.34	\$39.62	\$47.90	\$65,187.20	\$82,409.60	\$99,632.00
12	15%	\$33.37	\$42.17	\$50.96	\$69,409.60	\$87,703.20	\$105,996.80
13	15%	\$35.32	\$44.64	\$53.96	\$73,465.60	\$92,851.20	\$112,236.80
14	15%	\$37.18	\$46.99	\$56.80	\$77,334.40	\$97,739.20	\$118,144.00
15	15%	\$38.99	\$49.27	\$59.54	\$81,099.20	\$102,471.20	\$123,843.20
16	15%	\$40.70	\$51.43	\$62.15	\$84,656.00	\$106,964.00	\$129,272.00
17	15%	\$42.32	\$53.49	\$64.66	\$88,025.60	\$111,259.20	\$134,492.80
18	15%	\$43.96	\$55.57	\$67.17	\$91,436.80	\$115,575.20	\$139,713.60
19	15%	\$45.68	\$57.74	\$69.80	\$95,014.40	\$120,099.20	\$145,184.00
20	15%	\$47.47	\$60.00	\$72.52	\$98,737.60	\$124,789.60	\$150,841.60
21	15%	\$49.34	\$62.36	\$75.37	\$102,627.20	\$129,698.40	\$156,769.60
22	15%	\$51.29	\$64.82	\$78.35	\$106,683.20	\$134,825.60	\$162,968.00
23	15%	\$53.62	\$67.77	\$81.92	\$111,529.60	\$140,961.60	\$170,393.60
24	15%	\$57.53	\$72.72	\$87.90	\$119,662.40	\$151,247.20	\$182,832.00

*Some grade minimums fall below the County Living Wage of \$14.50. Living Wage should be applied in these cases.

FY 2018 Arlington County Pay Scales

Grade	MAR	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
1	20%	\$13.42	\$16.97	\$20.51	\$27,913.60	\$35,287.20	\$42,660.80
2	20%	\$14.56	\$18.41	\$22.25	\$30,284.80	\$38,282.40	\$46,280.00
3	20%	\$16.34	\$20.66	\$24.98	\$33,987.20	\$42,972.80	\$51,958.40
4	20%	\$18.14	\$22.93	\$27.71	\$37,731.20	\$47,684.00	\$57,636.80
5	20%	\$20.26	\$25.61	\$30.95	\$42,140.80	\$53,258.40	\$64,376.00
6	20%	\$22.28	\$28.17	\$34.06	\$46,342.40	\$58,593.60	\$70,844.80
7	20%	\$24.41	\$30.86	\$37.30	\$50,772.80	\$64,178.40	\$77,584.00
8	20%	\$26.44	\$33.41	\$40.38	\$54,995.20	\$69,492.80	\$83,990.40
9	20%	\$28.46	\$35.98	\$43.49	\$59,196.80	\$74,828.00	\$90,459.20
10	20%	\$30.59	\$38.66	\$46.73	\$63,627.20	\$80,412.80	\$97,198.40
11	20%	\$32.70	\$41.34	\$49.98	\$68,016.00	\$85,987.20	\$103,958.40
12	20%	\$34.82	\$44.00	\$53.18	\$72,425.60	\$91,520.00	\$110,614.40
13	20%	\$36.85	\$46.58	\$56.30	\$76,648.00	\$96,876.00	\$117,104.00
14	20%	\$38.80	\$49.04	\$59.27	\$80,704.00	\$101,992.80	\$123,281.60
15	20%	\$40.68	\$51.41	\$62.13	\$84,614.40	\$106,922.40	\$129,230.40
16	20%	\$42.47	\$53.66	\$64.85	\$88,337.60	\$111,612.80	\$134,888.00
17	20%	\$44.16	\$55.82	\$67.47	\$91,852.80	\$116,095.20	\$140,337.60
18	20%	\$45.88	\$57.99	\$70.09	\$95,430.40	\$120,608.80	\$145,787.20
19	20%	\$47.66	\$60.25	\$72.83	\$99,132.80	\$125,309.60	\$151,486.40
20	20%	\$49.54	\$62.61	\$75.67	\$103,043.20	\$130,218.40	\$157,393.60
21	20%	\$51.48	\$65.07	\$78.65	\$107,078.40	\$135,335.20	\$163,592.00
22	20%	\$53.52	\$67.64	\$81.76	\$111,321.60	\$140,691.20	\$170,060.80
23	20%	\$55.96	\$70.73	\$85.49	\$116,396.80	\$147,108.00	\$177,819.20
24	20%	\$60.04	\$75.88	\$91.71	\$124,883.20	\$157,820.00	\$190,756.80
1	25%	\$13.98	\$17.67	\$21.36	\$29,078.40	\$36,753.60	\$44,428.80
2	25%	\$15.16	\$19.17	\$23.18	\$31,532.80	\$39,873.60	\$48,214.40
3	25%	\$17.03	\$21.53	\$26.03	\$35,422.40	\$44,782.40	\$54,142.40
4	25%	\$18.90	\$23.88	\$28.86	\$39,312.00	\$49,670.40	\$60,028.80
5	25%	\$21.10	\$26.67	\$32.24	\$43,888.00	\$55,473.60	\$67,059.20
6	25%	\$23.21	\$29.35	\$35.48	\$48,276.80	\$61,037.60	\$73,798.40
7	25%	\$25.43	\$32.14	\$38.85	\$52,894.40	\$66,851.20	\$80,808.00
8	25%	\$27.54	\$34.81	\$42.07	\$57,283.20	\$72,394.40	\$87,505.60
9	25%	\$29.65	\$37.48	\$45.31	\$61,672.00	\$77,958.40	\$94,244.80
10	25%	\$31.86	\$40.27	\$48.68	\$66,268.80	\$83,761.60	\$101,254.40
11	25%	\$34.06	\$43.06	\$52.06	\$70,844.80	\$89,564.80	\$108,284.80
12	25%	\$36.28	\$45.84	\$55.40	\$75,462.40	\$95,347.20	\$115,232.00
13	25%	\$38.39	\$48.52	\$58.65	\$79,851.20	\$100,921.60	\$121,992.00
14	25%	\$40.41	\$51.08	\$61.75	\$84,052.80	\$106,246.40	\$128,440.00
15	25%	\$42.38	\$53.55	\$64.72	\$88,150.40	\$111,384.00	\$134,617.60
16	25%	\$44.24	\$55.90	\$67.56	\$92,019.20	\$116,272.00	\$140,524.80
17	25%	\$46.00	\$58.14	\$70.27	\$95,680.00	\$120,920.80	\$146,161.60
18	25%	\$47.79	\$60.40	\$73.01	\$99,403.20	\$125,632.00	\$151,860.80
19	25%	\$49.65	\$62.76	\$75.86	\$103,272.00	\$130,530.40	\$157,788.80
20	25%	\$51.60	\$65.21	\$78.82	\$107,328.00	\$135,636.80	\$163,945.60
21	25%	\$53.63	\$67.78	\$81.92	\$111,550.40	\$140,972.00	\$170,393.60
22	25%	\$55.75	\$70.46	\$85.17	\$115,960.00	\$146,556.80	\$177,153.60
23	25%	\$58.29	\$73.67	\$89.05	\$121,243.20	\$153,233.60	\$185,224.00
24	25%	\$62.54	\$79.04	\$95.54	\$130,083.20	\$164,403.20	\$198,723.20

*Some grade minimums fall below the County Living Wage of \$14.50. Living Wage should be applied in these cases.

FY 2018 Arlington County Pay Scales

Grade	MAR	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
1	30%	\$14.53	\$18.38	\$22.22	\$30,222.40	\$38,220.00	\$46,217.60
2	30%	\$15.77	\$19.94	\$24.11	\$32,801.60	\$41,475.20	\$50,148.80
3	30%	\$17.71	\$22.39	\$27.07	\$36,836.80	\$46,571.20	\$56,305.60
4	30%	\$19.66	\$24.84	\$30.02	\$40,892.80	\$51,667.20	\$62,441.60
5	30%	\$21.94	\$27.73	\$33.52	\$45,635.20	\$57,678.40	\$69,721.60
6	30%	\$24.14	\$30.52	\$36.90	\$50,211.20	\$63,481.60	\$76,752.00
7	30%	\$26.44	\$33.42	\$40.40	\$54,995.20	\$69,513.60	\$84,032.00
8	30%	\$28.64	\$36.20	\$43.75	\$59,571.20	\$75,285.60	\$91,000.00
9	30%	\$30.84	\$38.99	\$47.13	\$64,147.20	\$81,088.80	\$98,030.40
10	30%	\$33.14	\$41.89	\$50.63	\$68,931.20	\$87,120.80	\$105,310.40
11	30%	\$35.43	\$44.79	\$54.15	\$73,694.40	\$93,163.20	\$112,632.00
12	30%	\$37.73	\$47.68	\$57.62	\$78,478.40	\$99,164.00	\$119,849.60
13	30%	\$39.92	\$50.46	\$60.99	\$83,033.60	\$104,946.40	\$126,859.20
14	30%	\$42.03	\$53.12	\$64.21	\$87,422.40	\$110,489.60	\$133,556.80
15	30%	\$44.07	\$55.69	\$67.30	\$91,665.60	\$115,824.80	\$139,984.00
16	30%	\$46.01	\$58.13	\$70.25	\$95,700.80	\$120,910.40	\$146,120.00
17	30%	\$47.84	\$60.47	\$73.09	\$99,507.20	\$125,767.20	\$152,027.20
18	30%	\$49.70	\$62.82	\$75.93	\$103,376.00	\$130,655.20	\$157,934.40
19	30%	\$51.64	\$65.27	\$78.89	\$107,411.20	\$135,751.20	\$164,091.20
20	30%	\$53.66	\$67.82	\$81.97	\$111,612.80	\$141,055.20	\$170,497.60
21	30%	\$55.77	\$70.49	\$85.20	\$116,001.60	\$146,608.80	\$177,216.00
22	30%	\$57.98	\$73.28	\$88.58	\$120,598.40	\$152,422.40	\$184,246.40
23	30%	\$60.62	\$76.62	\$92.61	\$126,089.60	\$159,359.20	\$192,628.80
24	30%	\$65.04	\$82.20	\$99.35	\$135,283.20	\$170,965.60	\$206,648.00
1	35%	\$15.09	\$19.08	\$23.07	\$31,387.20	\$39,686.40	\$47,985.60
2	35%	\$16.38	\$20.71	\$25.04	\$34,070.40	\$43,076.80	\$52,083.20
3	35%	\$18.39	\$23.25	\$28.11	\$38,251.20	\$48,360.00	\$58,468.80
4	35%	\$20.41	\$25.79	\$31.17	\$42,452.80	\$53,643.20	\$64,833.60
5	35%	\$22.79	\$28.80	\$34.81	\$47,403.20	\$59,904.00	\$72,404.80
6	35%	\$25.07	\$31.69	\$38.31	\$52,145.60	\$65,915.20	\$79,684.80
7	35%	\$27.46	\$34.71	\$41.96	\$57,116.80	\$72,196.80	\$87,276.80
8	35%	\$29.74	\$37.59	\$45.43	\$61,859.20	\$78,176.80	\$94,494.40
9	35%	\$32.02	\$40.48	\$48.94	\$66,601.60	\$84,198.40	\$101,795.20
10	35%	\$34.41	\$43.49	\$52.57	\$71,572.80	\$90,459.20	\$109,345.60
11	35%	\$36.79	\$46.51	\$56.23	\$76,523.20	\$96,740.80	\$116,958.40
12	35%	\$39.18	\$49.50	\$59.82	\$81,494.40	\$102,960.00	\$124,425.60
13	35%	\$41.46	\$52.40	\$63.34	\$86,236.80	\$108,992.00	\$131,747.20
14	35%	\$43.65	\$55.17	\$66.68	\$90,792.00	\$114,743.20	\$138,694.40
15	35%	\$45.77	\$57.84	\$69.90	\$95,201.60	\$120,296.80	\$145,392.00
16	35%	\$47.78	\$60.37	\$72.96	\$99,382.40	\$125,569.60	\$151,756.80
17	35%	\$49.68	\$62.79	\$75.90	\$103,334.40	\$130,603.20	\$157,872.00
18	35%	\$51.61	\$65.23	\$78.85	\$107,348.80	\$135,678.40	\$164,008.00
19	35%	\$53.62	\$67.77	\$81.92	\$111,529.60	\$140,961.60	\$170,393.60
20	35%	\$55.73	\$70.43	\$85.13	\$115,918.40	\$146,494.40	\$177,070.40
21	35%	\$57.92	\$73.20	\$88.48	\$120,473.60	\$152,256.00	\$184,038.40
22	35%	\$60.21	\$76.10	\$91.99	\$125,236.80	\$158,288.00	\$191,339.20
23	35%	\$62.95	\$79.56	\$96.17	\$130,936.00	\$165,484.80	\$200,033.60
24	35%	\$67.54	\$85.36	\$103.18	\$140,483.20	\$177,548.80	\$214,614.40

*Some grade minimums fall below the County Living Wage of \$14.50. Living Wage should be applied in these cases.

FY 2018 Arlington County Pay Scales

Grade	MAR	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
1	40%	\$15.65	\$19.79	\$23.93	\$32,552.00	\$41,163.20	\$49,774.40
2	40%	\$16.98	\$21.47	\$25.96	\$35,318.40	\$44,657.60	\$53,996.80
3	40%	\$19.07	\$24.11	\$29.15	\$39,665.60	\$50,148.80	\$60,632.00
4	40%	\$21.17	\$26.75	\$32.33	\$44,033.60	\$55,640.00	\$67,246.40
5	40%	\$23.63	\$29.87	\$36.11	\$49,150.40	\$62,129.60	\$75,108.80
6	40%	\$26.00	\$32.87	\$39.74	\$54,080.00	\$68,369.60	\$82,659.20
7	40%	\$28.48	\$36.00	\$43.51	\$59,238.40	\$74,869.60	\$90,500.80
8	40%	\$30.84	\$38.98	\$47.12	\$64,147.20	\$81,078.40	\$98,009.60
9	40%	\$33.21	\$41.98	\$50.75	\$69,076.80	\$87,318.40	\$105,560.00
10	40%	\$35.69	\$45.11	\$54.52	\$74,235.20	\$93,818.40	\$113,401.60
11	40%	\$38.15	\$48.23	\$58.31	\$79,352.00	\$100,318.40	\$121,284.80
12	40%	\$40.63	\$51.34	\$62.04	\$84,510.40	\$106,776.80	\$129,043.20
13	40%	\$42.99	\$54.34	\$65.68	\$89,419.20	\$113,016.80	\$136,614.40
14	40%	\$45.26	\$57.21	\$69.15	\$94,140.80	\$118,986.40	\$143,832.00
15	40%	\$47.46	\$59.97	\$72.48	\$98,716.80	\$124,737.60	\$150,758.40
16	40%	\$49.55	\$62.61	\$75.66	\$103,064.00	\$130,218.40	\$157,372.80
17	40%	\$51.52	\$65.12	\$78.71	\$107,161.60	\$135,439.20	\$163,716.80
18	40%	\$53.52	\$67.65	\$81.77	\$111,321.60	\$140,701.60	\$170,081.60
19	40%	\$55.61	\$70.29	\$84.97	\$115,668.80	\$146,203.20	\$176,737.60
20	40%	\$57.79	\$73.04	\$88.28	\$120,203.20	\$151,912.80	\$183,622.40
21	40%	\$60.06	\$75.91	\$91.75	\$124,924.80	\$157,882.40	\$190,840.00
22	40%	\$62.44	\$78.92	\$95.39	\$129,875.20	\$164,143.20	\$198,411.20
23	40%	\$65.28	\$82.51	\$99.73	\$135,782.40	\$171,610.40	\$207,438.40
24	40%	\$70.04	\$88.52	\$107.00	\$145,683.20	\$184,121.60	\$222,560.00

*Some grade minimums fall below the County Living Wage of \$14.50. Living Wage should be applied in these cases.



FY2018 Sheriff's Department Pay Scale

For Sworn Sheriff Employees

Rank	Grade	Hourly Minimum	Hourly Maximum	Annual Minimum (2080 Hours)	Annual Maximum (2080 Hours)
Deputy Sheriff I	S1	\$23.08	\$38.99	\$48,006.40	\$81,099.20
Deputy Sheriff II	S2	\$24.24	\$40.94	\$50,419.20	\$85,155.20
Deputy Sheriff Corporal	S3	\$25.45	\$42.98	\$52,936.00	\$89,398.40
Deputy Sheriff Sergeant	S5	\$29.39	\$49.65	\$61,131.20	\$103,272.00
Deputy Sheriff Lieutenant	XMAP1	\$42.32	\$69.80	\$88,025.60	\$145,184.00
Deputy Sheriff Captain	XMAP2	\$45.68	\$78.65	\$95,014.40	\$163,592.00
Deputy Sheriff Major	SMAP	\$47.19	\$88.58	\$98,155.20	\$184,246.40
Sheriff Chief Deputy	SMAP	\$47.19	\$88.58	\$98,155.20	\$184,246.40



FY2018 Police Department Pay Scale
For Sworn Police Employees

Rank	Grade	Hourly Minimum	Hourly Maximum	Annual Minimum (2080 Hours)	Annual Maximum (2080 Hours)
Police Officer I	P1	\$23.08	\$38.99	\$48,006.40	\$81,099.20
Police Officer II	P2	\$25.45	\$42.25	\$52,936.00	\$87,880.00
Police Corporal	P3	\$26.72	\$44.36	\$55,577.60	\$92,268.80
Police Sergeant	P5	\$29.98	\$49.77	\$62,358.40	\$103,521.60
Police Lieutenant	XMAP1	\$42.32	\$69.80	\$88,025.60	\$145,184.00
Police Captain	XMAP2	\$45.68	\$78.65	\$95,014.40	\$163,592.00



FY2018 Fire Department Pay Scale
For Uniformed Fire Employees

Rank	Grade	Hourly Minimum (2080 Hours)	Hourly Maximum (2080 Hours)	Hourly Shift Rate Minimum* (2912 Hours)	Hourly Shift Rate Maximum* (2912 Hours)	Annual Minimum	Annual Maximum
Firefighter/EMT I	F1	\$23.08	\$38.98	\$16.49	\$27.84	\$48,006.40	\$81,078.40
Firefighter/EMT II	F2	\$24.47	\$41.32	\$17.48	\$29.51	\$50,897.60	\$85,945.60
Fire Marshal	F3	\$25.70	\$43.42	\$18.36	\$31.01	\$53,456.00	\$90,313.60
Firefighter/EMT III	F4	\$27.42	\$46.36	\$19.59	\$33.11	\$57,033.60	\$96,428.80
Fire/EMS Lieutenant	F5	\$29.87	\$50.46	\$21.34	\$36.04	\$62,129.60	\$104,956.80
Fire/EMS Captain I	F6	\$33.16	\$56.01	\$23.69	\$40.01	\$68,972.80	\$116,500.80
Fire/EMS Captain II	F7	\$36.80	\$62.16	\$26.29	\$44.40	\$76,544.00	\$129,292.80

*Shift Rate values are approximate due to rounding

FY 2018 Recreation Pay Scale - Effective July 1, 2017

Grade	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Salary Minimum	Salary Midpoint	Salary Maximum
R1	\$13.13	\$14.96	\$16.79	\$27,310.40	\$31,116.80	\$34,923.20
R2	\$13.97	\$18.33	\$22.69	\$29,057.60	\$38,126.40	\$47,195.20
R3	\$15.59	\$20.47	\$25.34	\$32,427.20	\$42,567.20	\$52,707.20
R4	\$17.16	\$22.53	\$27.89	\$35,692.80	\$46,852.00	\$58,011.20
R5	\$18.78	\$24.66	\$30.54	\$39,062.40	\$51,292.80	\$63,523.20
R6	\$23.53	\$30.90	\$38.27	\$48,942.40	\$64,272.00	\$79,601.60
R7	\$20.35	\$26.71	\$33.07	\$42,328.00	\$55,556.80	\$68,785.60
R8	\$28.35	\$37.23	\$46.11	\$58,968.00	\$77,438.40	\$95,908.80

FY 2018 Special Schedule - Eff July 1, 2017

Grade	Minimum	Midpt	Maximum
EMAP	\$115,960.00	\$169,260.00	\$222,560.00
SMAP	\$98,155.20	\$141,200.80	\$184,246.40
XMAP1	\$88,025.60	\$116,604.80	\$145,184.00
XMAP2	\$95,014.40	\$129,303.20	\$163,592.00
XMAP3	\$111,529.60	\$167,044.80	\$222,560.00

Grade	Actual Annual	Annual Maximum
Chairman	\$59,609.98	\$63,071.00
Board Member	\$53,281.80	\$57,337.00

FY 2018 Special Schedule - Eff July 1, 2017

Class	Title	FLSA	Grade	Step	1	2	3	4
1986	Services Aide I	NEX	SvA	1 - 4	\$7.25	\$7.33	\$7.63	\$7.94
1987	Services Aide II	NEX	SvA	1 - 4	\$7.82	\$8.15	\$8.46	\$8.82

Class	Title	FLSA	Grade	Description	Hourly Min	Hourly Mid	Hourly Max	Annual Min	Annual Mid	Annual Max
1510	Administrative Officer (DHS)	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
3310	AED Specialist I	NEX	64	Grades 4 to 6, 5% max	\$15.12	\$22.46	\$29.80	\$31,449.60	\$46,716.80	\$61,984.00
3325	AED Specialist II	NEX	65	Grades 7 to 9, 10% max	\$20.34	\$30.11	\$39.87	\$42,307.20	\$62,618.40	\$82,929.60
3326	AED Specialist III	EX	66	Grades 10 to 12, 5% min & 10% max	\$26.76	\$37.76	\$48.75	\$55,660.80	\$78,530.40	\$101,400.00
3410	AED Specialist IV	EX	67	Grades 13 to 15, 5% min & 10% max	\$32.25	\$44.60	\$56.95	\$67,080.00	\$92,768.00	\$118,456.00
3420	AED Specialist V	EX	68	Grades 16 to 18	\$35.39	\$46.90	\$58.41	\$73,611.20	\$97,552.00	\$121,492.80
6641	Agency On Aging Program Coordinator	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
7011	Archivist	EX	40	Grades 10 to 10, 5% min & 10% max	\$26.76	\$34.80	\$42.84	\$55,660.80	\$72,384.00	\$89,107.20
4100	Assistant Comptroller	EX	54	Grades 13 to 15 with 15 pct min and max	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
1330	Assistant Purchasing Agent	EX	54	Grades 13 to 15 with 15 pct min and max	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
1090	Assistant To DHS Director I	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
8120	Assistant Transit Bureau Chief	EX	90	Grades 14 to 15, 25% min & max	\$40.41	\$52.57	\$64.72	\$84,052.80	\$109,345.60	\$134,617.60
4414	Budget and Finance Specialist	NEX	86	Grades 7 to 9, 10% max	\$20.34	\$30.11	\$39.87	\$42,307.20	\$62,618.40	\$82,929.60
4418	Budget Coordinator	EX	54	Grades 13 to 15 with 15 pct min and max	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
1340	Buyer	NEX	52	Grades 7 to 9, 5% min & 10% max	\$21.36	\$30.62	\$39.87	\$44,428.80	\$63,679.20	\$82,929.60
1627	Cable Executive Producer	EX	88	Grades 13 to 15, 5% min & 10% max	\$32.25	\$44.60	\$56.95	\$67,080.00	\$92,768.00	\$118,456.00
1625	Cable Programs Producer	EX	87	Grades 10 to 12	\$25.49	\$34.91	\$44.32	\$53,019.20	\$72,602.40	\$92,185.60
4412	Capital Program Manager	EX	89	Grades 11 to 13, 20% min and max	\$32.70	\$44.50	\$56.30	\$68,016.00	\$92,560.00	\$117,104.00
8103	Capital Projects Administrator	EX	89	Grades 11 to 13, 20% min and max	\$32.70	\$44.50	\$56.30	\$68,016.00	\$92,560.00	\$117,104.00
1015	Chief Enterprise Architect	EX	59	Grades 15 to 17, 30% min & 40% max	\$44.07	\$61.39	\$78.71	\$91,665.60	\$127,691.20	\$163,716.80
1071	Chief Information Security Officer	EX	58	Grades 14 to 23 with 30 min	\$42.03	\$56.64	\$71.24	\$87,422.40	\$117,800.80	\$148,179.20
6634	Child Care Services Supervisor	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
1623	Communications Manager	EX	88	Grades 13 to 15, 5% min & 10% max	\$32.25	\$44.60	\$56.95	\$67,080.00	\$92,768.00	\$118,456.00
1604	Communications Specialist I	NEX	86	Grades 7 to 9, 10% max	\$20.34	\$30.11	\$39.87	\$42,307.20	\$62,618.40	\$82,929.60
1608	Communications Specialist II	EX	87	Grades 10 to 12	\$25.49	\$34.91	\$44.32	\$53,019.20	\$72,602.40	\$92,185.60
5404	Construction Management Specialist	NEX	80	Grades 10 to 12	\$25.49	\$34.91	\$44.32	\$53,019.20	\$72,602.40	\$92,185.60
2683	Control System Technician (Certified)	NEX	69_MAR20	Grades 8 to 9 with 20 pct min and max	\$26.44	\$34.97	\$43.49	\$54,995.20	\$72,727.20	\$90,459.20
8203	County Standards Engineer	EX	89	Grades 11 to 13, 20% min and max	\$32.70	\$44.50	\$56.30	\$68,016.00	\$92,560.00	\$117,104.00
3421	Cultural Affairs Specialist I	NEX	85	Grades 4 to 6, 5% max	\$15.12	\$22.46	\$29.80	\$31,449.60	\$46,716.80	\$61,984.00
3422	Cultural Affairs Specialist II	NEX	86	Grades 7 to 9, 10% max	\$20.34	\$30.11	\$39.87	\$42,307.20	\$62,618.40	\$82,929.60
3423	Cultural Affairs Specialist III	EX	87	Grades 10 to 12	\$25.49	\$34.91	\$44.32	\$53,019.20	\$72,602.40	\$92,185.60
3424	Cultural Affairs Specialist IV	EX	88	Grades 13 to 15, 5% min & 10% max	\$32.25	\$44.60	\$56.95	\$67,080.00	\$92,768.00	\$118,456.00
1072	Data Architect	EX	75	Grades 13 - 15, 25% min & max	\$38.39	\$51.56	\$64.72	\$79,851.20	\$107,234.40	\$134,617.60
1070	Database Administrator	EX	57	Grades 10 to 12 with 15 min and 30 max	\$29.31	\$43.47	\$57.62	\$60,964.80	\$90,407.20	\$119,849.60
2978	DES Operations Manager	EX	89	Grades 11 to 13, 20% min and max	\$32.70	\$44.50	\$56.30	\$68,016.00	\$92,560.00	\$117,104.00
8604	Design Engineer	EX	78	Grades 10 to 12, 5% min & 20% max	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
8605	Design Engineer Team Supervisor	EX	79	Grades 13 to 14, 20% min and max	\$36.85	\$48.06	\$59.27	\$76,648.00	\$99,964.80	\$123,281.60
3620	Development Specialist, Associate	EX	31	Grades 10 to 11 with 15 pct min and max	\$29.31	\$38.61	\$47.90	\$60,964.80	\$80,298.40	\$99,632.00

FY 2018 Special Schedule - Eff July 1, 2017

Class	Title	FLSA	Grade	Description	Hourly Min	Hourly Mid	Hourly Max	Annual Min	Annual Mid	Annual Max
3622	Development Specialist, Principal	EX	32	Grades 12 to 14 with 15 pct min and max	\$33.37	\$45.09	\$56.80	\$69,409.60	\$93,776.80	\$118,144.00
6615	Developmental Disability Supervisor	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
1520	DHS Administrative Program Manager	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
6310	DHS Clinical Psychologist Senior	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
1109	DHS Human Resources Manager	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
1521	DHS Principal Program Specialist	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
6651	Disability Resource Coord	EX	73	Grades 10 to 12, 10% max	\$25.49	\$37.12	\$48.75	\$53,019.20	\$77,209.60	\$101,400.00
1150	Diversity Coordinator	EX	73	Grades 10 to 12, 10% max	\$25.49	\$37.12	\$48.75	\$53,019.20	\$77,209.60	\$101,400.00
7325	DPR Program Manager	EX	92	Grades 10 to 13, 10% min and max	\$28.04	\$39.83	\$51.61	\$58,323.20	\$82,836.00	\$107,348.80
7101	DPR Program Supervisor	EX	92	Grades 10 to 13, 10% min and max	\$28.04	\$39.83	\$51.61	\$58,323.20	\$82,836.00	\$107,348.80
7122	DPR Section Manager	EX	88	Grades 13 to 15, 5% min & 10% max	\$32.25	\$44.60	\$56.95	\$67,080.00	\$92,768.00	\$118,456.00
5030	ECC Deputy Administrator	EX	91	Grades 13 to 15, 10% min & max	\$33.78	\$45.37	\$56.95	\$70,262.40	\$94,359.20	\$118,456.00
2688	Electrical Power Technician (Licensed)	NEX	69_MAR5	8 to 9 with 5% min and max	\$23.13	\$30.60	\$38.06	\$48,110.40	\$63,637.60	\$79,164.80
1177	Emergency Management Specialist I	NEX	86	Grades 7 to 9, 10% max	\$20.34	\$30.11	\$39.87	\$42,307.20	\$62,618.40	\$82,929.60
1178	Emergency Management Specialist II	EX	83	Grades 10 to 12 w/ 5% max	\$25.49	\$36.02	\$46.54	\$53,019.20	\$74,911.20	\$96,803.20
8217	Engineering Program Coordinator	EX	89	Grades 11 to 13, 20% min and max	\$32.70	\$44.50	\$56.30	\$68,016.00	\$92,560.00	\$117,104.00
1042	Enterprise Records Manager	EX	59	Grades 15 to 17, 30% min & 40% max	\$44.07	\$61.39	\$78.71	\$91,665.60	\$127,691.20	\$163,716.80
6510	Environmental Health Supervisor	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
3114	Environmental Management Specialist, Associate	EX	31	Grades 10 to 11 with 15 pct min and max	\$29.31	\$38.61	\$47.90	\$60,964.80	\$80,298.40	\$99,632.00
3117	Environmental Management Specialist, Principal	EX	32	Grades 12 to 14 with 15 pct min and max	\$33.37	\$45.09	\$56.80	\$69,409.60	\$93,776.80	\$118,144.00
2005	Facilities Maintenance Section Manager	EX	79	Grades 13 to 14, 20% min and max	\$36.85	\$48.06	\$59.27	\$76,648.00	\$99,964.80	\$123,281.60
7503	Forestry Section Supervisor	EX	60	Grades 11 to 13	\$27.25	\$37.09	\$46.92	\$56,680.00	\$77,136.80	\$97,593.60
1155	Grant Compliance Specialist	EX	73	Grades 10 to 12, 10% max	\$25.49	\$37.12	\$48.75	\$53,019.20	\$77,209.60	\$101,400.00
6655	Homeless Program Coord	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
4415	Housing Division Finance Manager	EX	32	Grades 12 to 14 with 15 pct min and max	\$33.37	\$45.09	\$56.80	\$69,409.60	\$93,776.80	\$118,144.00
1103	Human Resources Administrative Specialist	NEX	86	Grades 7 to 9, 10% max	\$20.34	\$30.11	\$39.87	\$42,307.20	\$62,618.40	\$82,929.60
1101	Human Resources/OD Specialist	EX	70	Grades 10 to 12, 15% max	\$25.49	\$38.23	\$50.96	\$53,019.20	\$79,508.00	\$105,996.80
6600	Human Services Clinical Supervisor	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
1113	I/O Psychologist	EX	54	Grades 13 to 15 with 15 pct min and max	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
6636	Infant & Child Development Supervisor	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
1151	Investigator HR/EEO	EX	73	Grades 10 to 12, 10% max	\$25.49	\$37.12	\$48.75	\$53,019.20	\$77,209.60	\$101,400.00
1006	IT Analyst	NEX	56	Grades 7 to 9 with 20 pct max	\$20.34	\$31.92	\$43.49	\$42,307.20	\$66,383.20	\$90,459.20
6552	Laboratory Section Supervisor	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
7553	Landscape Architect Supervisor	EX	84	Grades 11 to 13, 15% min & max	\$31.34	\$42.65	\$53.96	\$65,187.20	\$88,712.00	\$112,236.80
7012	Librarian	EX	40	Grades 10 to 10, 5% min & 10% max	\$26.76	\$34.80	\$42.84	\$55,660.80	\$72,384.00	\$89,107.20
7002	Librarian Supervisor	EX	71	Grades 11 to 13 w/ 15% min & max	\$31.34	\$42.65	\$53.96	\$65,187.20	\$88,712.00	\$112,236.80
7020	Library Assistant Coordinator	NEX	41	Grades 7 to 8 w/ 5% min & 10% max	\$21.36	\$29.19	\$37.02	\$44,428.80	\$60,715.20	\$77,001.60
7019	Library Assistant Supervisor	NEX	41	Grades 7 to 8 w/ 5% min & 10% max	\$21.36	\$29.19	\$37.02	\$44,428.80	\$60,715.20	\$77,001.60
7018	Library Associate	NEX	41	Grades 7 to 8 w/ 5% min & 10% max	\$21.36	\$29.19	\$37.02	\$44,428.80	\$60,715.20	\$77,001.60
4411	Management & Budget Specialist	EX	70	Grades 10 to 12, 15% max	\$25.49	\$38.23	\$50.96	\$53,019.20	\$79,508.00	\$105,996.80
1513	Management Intern I	NEX	85	Grades 4 to 6, 5% max	\$15.12	\$22.46	\$29.80	\$31,449.60	\$46,716.80	\$61,984.00
1514	Management Intern II	NEX	55	Grades 5 to 7, 10% min & 20% max	\$18.57	\$27.94	\$37.30	\$38,625.60	\$58,104.80	\$77,584.00

FY 2018 Special Schedule - Eff July 1, 2017

Class	Title	FLSA	Grade	Description	Hourly Min	Hourly Mid	Hourly Max	Annual Min	Annual Mid	Annual Max
6346	Mental Health Supervisor	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
1024	Network Analyst	EX	57	Grades 10 to 12 with 15 min and 30 max	\$29.31	\$43.47	\$57.62	\$60,964.80	\$90,407.20	\$119,849.60
1027	Network Control Specialist	NEX	56	Grades 7 to 9 with 20 pct max	\$20.34	\$31.92	\$43.49	\$42,307.20	\$66,383.20	\$90,459.20
6111	Nurse Manager	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
7505	Park Manager	EX	60	Grades 11 to 13	\$27.25	\$37.09	\$46.92	\$56,680.00	\$77,136.80	\$97,593.60
7410	Parks & Natural Resources Section Manager	EX	88	Grades 13 to 15, 5% min & 10% max	\$32.25	\$44.60	\$56.95	\$67,080.00	\$92,768.00	\$118,456.00
6370	Physician Assistant	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
3115	Planner, Associate	EX	31	Grades 10 to 11 with 15 pct min and max	\$29.31	\$38.61	\$47.90	\$60,964.80	\$80,298.40	\$99,632.00
3119	Planner, Principal	EX	32	Grades 12 to 14 with 15 pct min and max	\$33.37	\$45.09	\$56.80	\$69,409.60	\$93,776.80	\$118,144.00
1043	PRISM Analyst	EX	58	Grades 14 to 23 with 30 min	\$42.03	\$56.64	\$71.24	\$87,422.40	\$117,800.80	\$148,179.20
1025	PRISM System Specialist	EX	59	Grades 15 to 17, 30% min & 40% max	\$44.07	\$61.39	\$78.71	\$91,665.60	\$127,691.20	\$163,716.80
1300	Procurement Officer	EX	53	Grades 10 to 12, 5% min & 20% max	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
6114	Psychiatric Nurse	EX	82	Grades 10 to 11, 15% min & 10% max	\$29.31	\$37.56	\$45.81	\$60,964.80	\$78,124.80	\$95,284.80
6113	Public Health Nurse	EX	82	Grades 10 to 11, 15% min & 10% max	\$29.31	\$37.56	\$45.81	\$60,964.80	\$78,124.80	\$95,284.80
6110	Public Health Nurse Supervisor	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
6501	Public Health Planning Officer	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
6371	Quality Assurance Manager	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
4612	Real Estate Appraiser	EX	53	Grades 10 to 12, 5% min & 20% max	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
4611	Real Estate Appraiser (Entry)	NEX	52	Grades 7 to 9, 5% min & 10% max	\$21.36	\$30.62	\$39.87	\$44,428.80	\$63,679.20	\$82,929.60
4613	Real Estate Appraiser Supervisor	EX	54	Grades 13 to 15 with 15 pct min and max	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
3512	Real Estate Assistant Bureau Chief	EX	88	Grades 13 to 15, 5% min & 10% max	\$32.25	\$44.60	\$56.95	\$67,080.00	\$92,768.00	\$118,456.00
4620	Real Estate Records/Research Coord	EX	53	Grades 10 to 12, 5% min & 20% max	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
3511	Real Estate Specialist	EX	78	Grades 10 to 12, 5% min & 20% max	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
7120	Recreation Services Supervisor	EX	92	Grades 10 to 13, 10% min and max	\$28.04	\$39.83	\$51.61	\$58,323.20	\$82,836.00	\$107,348.80
1044	Senior Applications Developer	EX	57	Grades 10 to 12 with 15 min and 30 max	\$29.31	\$43.47	\$57.62	\$60,964.80	\$90,407.20	\$119,849.60
6450	Senior Day Programs Supervisor	EX	81	Grades 12 to 14, 10% min & 15% max	\$31.92	\$44.36	\$56.80	\$66,393.60	\$92,268.80	\$118,144.00
1004	Senior Network Engineer	EX	75	Grades 13 - 15, 25% min & max	\$38.39	\$51.56	\$64.72	\$79,851.20	\$107,234.40	\$134,617.60
1331	Senior Procurement Officer	EX	54	Grades 13 to 15 with 15 pct min and max	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
1047	Senior Systems Administrator	EX	57	Grades 10 to 12 with 15 min and 30 max	\$29.31	\$43.47	\$57.62	\$60,964.80	\$90,407.20	\$119,849.60
6700	Sign Language Interpreter	NEX	SLI	Flat Hourly Rate	\$25.00	\$37.50	\$50.00			
3154	Space Planner	EX	30	Grades 10 to 11	\$25.49	\$33.57	\$41.65	\$53,019.20	\$69,825.60	\$86,632.00
1013	Sr Infrastructure Support Specialist	EX	57	Grades 10 to 12 with 15 min and 30 max	\$29.31	\$43.47	\$57.62	\$60,964.80	\$90,407.20	\$119,849.60
1007	Sr IT Analyst	EX	57	Grades 10 to 12 with 15 min and 30 max	\$29.31	\$43.47	\$57.62	\$60,964.80	\$90,407.20	\$119,849.60
1511	Sr Staff Admin/Management Specialist	EX	53	Grades 10 to 12, 5% min & 20% max	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
4417	Sr Staff Financial Analyst	EX	54	Grades 13 to 15 with 15 pct min and max	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
1016	Sr Staff Program Manager	EX	54	Grades 13 to 15 with 15 pct min and max	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
4212	Staff Accounting/Auditing Specialist	EX	53	Grades 10 to 12, 5% min & 20% max	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
1509	Staff Admin/Management Specialist	NEX	52	Grades 7 to 9, 5% min & 10% max	\$21.36	\$30.62	\$39.87	\$44,428.80	\$63,679.20	\$82,929.60
4421	Staff Financial Analyst	EX	53	Grades 10 to 12, 5% min & 20% max	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
1102	Staff Human Resources Manager	EX	54	Grades 13 to 15 with 15 pct min and max	\$35.32	\$47.43	\$59.54	\$73,465.60	\$98,654.40	\$123,843.20
1104	Staff Human Resources/OD Specialist	EX	53	Grades 10 to 12, 5% min & 20% max	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
1011	Staff Infrastructure Support Specialist	NEX	56	Grades 7 to 9 with 20 pct max	\$20.34	\$31.92	\$43.49	\$42,307.20	\$66,383.20	\$90,459.20

FY 2018 Special Schedule - Eff July 1, 2017

Class	Title	FLSA	Grade	Description	Hourly Min	Hourly Mid	Hourly Max	Annual Min	Annual Mid	Annual Max
1005	Staff IT Technician	NEX	55	Grades 5 to 7, 10% min & 20% max	\$18.57	\$27.94	\$37.30	\$38,625.60	\$58,104.80	\$77,584.00
4413	Staff Management & Budget Specialist	EX	53	Grades 10 to 12, 5% min & 20% max	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
1173	Staff Safety Specialist	EX	53	Grades 10 to 12, 5% min & 20% max	\$26.76	\$39.97	\$53.18	\$55,660.80	\$83,137.60	\$110,614.40
1125	Staff Support Technician	NEX	51	Grades 4 to 6, 10% min & 15% max	\$16.63	\$24.64	\$32.64	\$34,590.40	\$51,240.80	\$67,891.20
1983	Student Assistant I	NEX	SA I	Does't meet requirements for living wage	\$7.25	\$8.57	\$9.89			
1984	Student Assistant II	NEX	SA II	Does't meet requirements for living wage	\$8.80	\$11.64	\$14.49			
1046	Systems Administrator	NEX	56	Grades 7 to 9 with 20 pct max	\$20.34	\$31.92	\$43.49	\$42,307.20	\$66,383.20	\$90,459.20
1041	Technology Manager	EX	58	Grades 14 to 23 with 30 min	\$42.03	\$56.64	\$71.24	\$87,422.40	\$117,800.80	\$148,179.20
1045	Technology Manager II	EX	76	Grades 20 -24, 10% min & max	\$45.41	\$64.74	\$84.07	\$94,452.80	\$134,659.20	\$174,865.60
1039	Technology Program Manager	EX	75	Grades 13 - 15, 25% min & max	\$38.39	\$51.56	\$64.72	\$79,851.20	\$107,234.40	\$134,617.60
2980	Trades Manager/Leader I	NEX	62	Grades 8 to 11	\$22.03	\$31.84	\$41.65	\$45,822.40	\$66,227.20	\$86,632.00
2982	Trades Manager/Leader II	NEX	60	Grades 11 to 13	\$27.25	\$37.09	\$46.92	\$56,680.00	\$77,136.80	\$97,593.60
8104	Traffic Engineering Manager	EX	90	Grades 14 to 15, 25% min & max	\$40.41	\$52.57	\$64.72	\$84,052.80	\$109,345.60	\$134,617.60
2662	Wastewater Maintenance Technician	NEX	63	Grades 5 to 9	\$16.88	\$26.57	\$36.25	\$35,110.40	\$55,255.20	\$75,400.00

GLOSSARY AND APPENDIX

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FY 2018 BUDGET CALENDAR

The calendar for development of the FY 2018 budget is provided below. The fiscal year begins July 1, 2017 and ends June 30, 2018.

September 2016	Budget kickoff for departmental staff. This includes policy and line item direction, and fiscal parameters for developing requests.
October, November	Departments submit budgets to the Department of Management and Finance, Management and Budget Section. Department of Management staff reviews submissions.
December, January	County Manager develops his budget recommendations.
February 23	School Superintendent submits Superintendent's Proposed Budget to the School Board.
February 25	County Manager's FY 2018 Proposed Budget is submitted to the County Board.
February - April	County Board holds a series of budget work sessions with County departments, Constitutional Offices, and the School Board.
March	County Manager submits FY 2017 mid-year review of expenditures and revenues to the County Board.
March 28	County Board holds a public hearing on the proposed FY 2018 budget including County expenses and real estate tax, personal property tax rates, and other taxes and fees. (County Board Room, 2100 Clarendon Blvd. at 7:00 p.m.)
March 30	County Board holds a second public hearing on the proposed FY 2018 budget including County expenses and real estate tax, personal property tax rates, and other taxes and fees. (County Board Room at 7:00 p.m.)
April 22	County Board adopts FY 2018 Budget and Appropriations Resolutions for the County government, the public schools, and Pay-As-You-Go Capital. County Board adopts the CY 2017 real estate tax rate and other FY 2018 taxes and fees.
May 4	School Board adopts FY 2018 school budget.
July 1	FY 2018 begins.

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BUDGET PROCESS

The County Manager develops budget guidelines for operating departments for the upcoming fiscal year. These guidelines are based, in part, on revenue and expenditure estimates developed by the Department of Management and Finance (DMF), Budget Section. This Section also prepares the necessary instructions and forms for use by departments in preparing budgets and distributes budget preparation worksheets to the departments. The budget preparation worksheets are part of the County's integrated accounting/purchasing/budget/human resources enterprise resource planning (ERP) program known as PRISM.

Operating departments prepare expenditure and revenue budgets. The DMF Budget Section is chiefly responsible for developing revenue budgets for taxes and other revenues not directly under the control of an operating department.

The County Board develops budget planning estimates which set limits on expenditure levels based on preliminary revenue and expenditure forecasts developed by the Budget Section of DMF. The County Manager is in charge of presenting a proposed budget within the planning estimates established by the County Board.

After proposed budgets are submitted by departments, the DMF Budget Section, the County Manager, the Deputy County Managers, and the Executive Leadership Team review and discuss the proposed departmental budgets and, after negotiations, agree on a final amount for presentation to the County Board in the County Manager's proposed budget.

The proposed budget includes a pay-as-you-go capital budget funded from current operations. A multi-year capital improvement program is developed and approved separately from the operating budget. The School Board prepares a separate operations budget, supported to a large degree by transfers from the County's general fund.

The County Board conducts budget work sessions with the departments and advisory commissions and holds public hearings prior to final adoption of the budget for the upcoming fiscal year, and setting of tax rates for the current calendar year.

After adoption, the budget is updated in the budget system and then loaded to the accounting system into a chart of accounts. Annual appropriations are adopted for the general, enterprise, special revenue, capital projects, and internal service funds. Appropriations are controlled at the department level in the general fund, although appropriations are loaded to cost center, natural account, project, source of funds, and task levels within the department.

The County Board must approve changes to adopted appropriation levels. These changes can be in the form of allocations from previously established contingent accounts, appropriations from new or additional revenues, especially grants from the state or federal government, and from reappropriations from a previous fiscal year. These changes, when approved by the County Board, are loaded to the financial system by doing budget revisions which are approved through DMF, which acts as the control for supplemental appropriations. Approved supplemental appropriations are noted in the County Board minutes for the particular County Board meeting. DMF tracks these adjustments on a balancing spreadsheet.

Operating departments, as well as DMF staff, regularly monitor financial reports and on-line financial tables by comparing actual results to budgeted amounts. Special detailed financial reviews are completed and presented to the County Board at mid-year (mid-year review),

third-quarter (third-quarter review) and at the end of the fiscal year (closeout report). Funds not spent in one fiscal year may be reappropriated in a subsequent fiscal year.

Departments are charged with making sure that approved budget levels reflect any supplemental appropriations approved by the County Board. In addition, with DMF concurrence, funds may be moved within a department's budget as long as the total departmental appropriation is not changed. No County Board approval is required for these internal reallocations.

A graphical representation of the annual budget cycle is shown on the following page.

Budgetary Basis:

The budgets of the general government fund types, which include the General Fund, Special Revenue Funds, and General Capital Projects Funds, are prepared on a modified-accrual basis of accounting. Under this basis, expenditures are recorded when the associated liabilities are incurred, but revenues are generally recognized as soon as they are available. For this purpose, the County considers revenues to be available if they are received within 45 days of the end of the fiscal year.

The Enterprise Funds (such as Utilities and Ballston Public Parking Garage), Internal Service Funds, and Pension Trust Funds are recorded using the accrual basis of accounting - revenues are recorded when earned and expenditures are recorded when the associated liabilities are incurred.

The Comprehensive Annual Financial Report (CAFR) shows the status of the County's finances on the basis of Generally Accepted Accounting Principles (GAAP). Effective in Fiscal Year 2002, in order to be in compliance with GAAP, the County is required to display its financial statements in two ways. In one set of statements, the "Government-wide Financial Statements," all funds are reported using the accrual basis of accounting, similar to the Enterprise Funds. In the other set of statements, the "Fund Financial Statements," the governmental fund types (General, Special Revenue Funds, and Capital Projects Funds) are reported using the modified-accrual basis of accounting.

In most cases, the Government-wide financial statements conform to the way the County prepares its budget. Exceptions include the following:

- Depreciation expense is recorded on a GAAP basis only.
- Compensated absence liabilities, expected to be liquidated with expendable available financial resources, are accrued as earned by employees (GAAP) as opposed to being expended when paid (budget).
- Principal payments on long-term debt, within the Enterprise Funds, are applied to the outstanding liability on a GAAP basis as opposed to being expended on a budgetary basis.
- Capital outlays within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a budgetary basis.

Arlington County, Virginia Annual Budget Cycle and Related Events

	July	August	September	October	November	December	January	February	March	April	May	June	July 1
Development of Upcoming Year's Budget	Departments verify and update position information in PRISM system	DMF, County Manager develop budget guidance for departments	DMF prepares budget worksheet in PRISM, distributes to Departments. Departments verify worksheet and prepare supporting material.	Departments submit worksheet and supporting materials to DMF. County Board gives guidance to County Manager for upcoming budget.	DMF reviews budget submissions from departments, holds internal review meetings, meets with departments. County Board gives guidance to County Manager for upcoming budget.	County Manager reviews key budget issues, meets with departments, makes final decisions on proposed budget. Preparation of proposed budget materials begins.		DMF works with County Manager, departments to prepare proposed budget materials. County Manager presents proposed budget to County Board at February Board meeting	County Board holds work sessions with staff on proposed budget. County Board solicits public comment and input on proposed budget. Fiscal Affairs Advisory Commission reviews proposed budget, participates in County Board budget work sessions. Other commissions and groups review proposed budget. County Board reaches final decisions, adopts budget at April Board meeting.	DMF prepares materials for adopted budget book and posting to County website.	DMF and PRISM team load adopted budget into General Ledger module in PRISM. Adopted budget materials posted to County website, book completed.		New fiscal year begins
	County Manager solicits public comment and input on upcoming budget												
Closeout of Prior Fiscal Year / Current Year Budget Review		Departments submit requests for carryover PO's, incomplete projects to DMF	DMF reviews carryover requests, develops closeout recommendation for County Manager	County Manager presents closeout report to County Board	County Manager presents closeout report to County Board			Departments submit projections of expense and revenues for the rest of the current fiscal year				Fund transfers and other accounting clean-up begin in preparation for fiscal year close	
	Accounting clean-up in preparation for close of fiscal year, including accrual entries							DMF works with the County Manager to develop mid-year review; presented to County Board in March.		3rd Quarter Review presented to County Board			
Capital Improvement Plan (CIP) Activities NOTE: Pay-As-You-Go included in upcoming year's budget section above	County Board adopts language for upcoming bond referenda (even years)				Bond referenda (even years). Staff kick-off of CIP process (odd years).			CIP staff group reviews proposals from departments, makes recommendations to County Manager (even years)		County Manager presents proposed CIP to County Board.	County Board holds public hearing, work sessions (even years). Various boards and commissions review CIP.	County Board adopts CIP (even years) NOTE: Date could slide to July	
Other Related Events				Real estate and personal property taxes due on October 5th			Real estate assessments finalized and sent to property owners		Business, professional & occupational license (BPOL) taxes due March 1			Real estate taxes due on June 15th	

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SELECTED FISCAL INDICATORS: FY 2009 - FY 2018

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted
DOLLARS (IN MILLIONS)										
Total All Operating Funds	\$1,295.6	\$1,301.4	\$1,256.7	\$1,304.0	\$1,360.4	\$1,416.2	\$1,479.3	\$1,528.2	\$1,550.2	\$1,617.2
General Fund Expenditures	924.3	951.1	967.2	1,014.5	1,082.4	1,101.4	1,173.0	1,184.4	1,197.7	1,252.7
State/Federal Revenue	88.1	86.8	90.7	88.5	80.1	86.0	85.2	88.8	87.3	88.6
METRO Operating Subsidy	18.4	20.5	21.5	24.5	25.5	28.2	29.9	30.3	30.3	36.2
County Govt. Debt Service	46.5	52.3	52.9	53.9	54.2	55.9	68.0	62.9	61.3	63.0
School Operating Fund	356.0	345.8	368.3	365.4	417.7	405.9	434.8	462.4	485.5	501.3
Operating Transfer	307.3	293.4	318.2	317.0	357.4	355.8	386.9	400.0	405.7	428.6
School Debt Service	32.1	31.4	33.2	34.8	35.4	42.9	44.1	44.5	46.7	49.2
Utilities Enterprise Fund	63.2	70.8	76.1	80.1	86.1	87.0	86.2	86.7	89.5	89.8
Community Development (CDBG)	1.7	2.0	2.0	1.9	4.5	2.8	1.2	1.5	1.2	1.2
Bonded Indebtedness (1)	624.0	638.9	766.1	802.0	892.4	886.5	898.5	882.5	951.4	990.3
SHARES										
School Operating Fund as a Percentage of Total Funds	27.5%	26.6%	29.3%	28.0%	30.7%	28.7%	29.4%	30.3%	31.3%	31.0%
School Operating Transfer as a Percentage of General Fund	33.3%	30.8%	32.9%	31.2%	33.0%	32.3%	33.0%	33.8%	33.9%	34.2%
Total Debt service as a Percentage of General Fund Expenditures	8.5%	8.2%	8.7%	8.1%	8.3%	8.4%	8.5%	8.2%	8.1%	8.2%
Debt as a Percentage of Est. Actual Property Value (1)	1.1%	1.2%	1.3%	1.3%	1.4%	1.3%	1.2%	1.2%	1.3%	1.5%
PEOPLE										
Resident Population (2)	209,300	212,200	210,280	211,700	212,900	215,000	216,700	220,400	223,500	224,500
At Place Employment (2)	206,800	207,800	210,200	227,500	228,700	220,600	221,700	211,000	211,600	217,000
County FTE's (3)	3,822.2	3,820.6	3,832.5	3,722.1	3,768.5	3,790.0	3,838.7	3,872.8	3,939.1	3,976.4
School Operating Fund FTE's	3,349.3	3,428.5	3,448.8	3,614.2	3,726.6	3,794.8	3,914.8	4,271.7	4,297.5	4,436.0
School Enrollment (4)	19,534	20,233	21,241	21,841	22,613	23,316	24,213	25,238	26,152	27,197

NOTES:

(1) Includes General and Schools General Obligation Debt but excludes debt paid from Enterprise Funds.

(2) Resident Population and At Place Employment are taken from the Arlington County Profile for FY 2008 through FY 2016. FY 2017 and FY 2018 population and employment numbers reflect MWCOG Forecast Round 9.0.

(3) County FTEs include 102.25 FTEs that are unfunded in FY 2010, and 159.55 that are unfunded in FY 2011.

(4) School enrollment as of September 30 during the FY; enrollment is projected for the upcoming FY.

GOVERNMENTAL FUNDS' SUMMARIES

	General Operating Fund ¹			Other Funds ²			Total Government Funds		
	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted
BEGINNING BALANCE	\$200,260,075	191,247,134	\$167,202,664	\$376,321,597	\$331,442,202	\$327,680,026	\$576,581,672	\$522,689,336	\$494,882,690
REVENUES									
Real Estate Tax	\$675,717,874	\$687,171,555	\$715,037,910				\$675,717,874	\$687,171,555	\$715,037,910
Personal Property Tax	111,768,491	112,052,147	115,452,147				111,768,491	112,052,147	115,452,147
BPOL Tax	60,181,386	57,020,000	63,088,073				60,181,386	57,020,000	63,088,073
Sales Tax	39,683,462	40,200,000	42,000,000				39,683,462	40,200,000	42,000,000
Transient Tax	24,106,373	25,000,000	25,450,000				24,106,373	25,000,000	25,450,000
Utility Tax	11,459,470	11,950,000	12,652,000				11,459,470	11,950,000	12,652,000
Consumption Usage Tax	762,229	800,000	800,000				762,229	800,000	800,000
Meals Tax	37,332,584	38,500,000	39,900,000				37,332,584	38,500,000	39,900,000
Communications Tax	7,314,146	7,500,000	7,100,000				7,314,146	7,500,000	7,100,000
Other Local Taxes	18,159,742	16,825,000	17,530,000				18,159,742	16,825,000	17,530,000
Subtotal Taxes	986,485,757	997,018,702	1,039,010,130				986,485,757	997,018,702	1,039,010,130
Licenses, Permits and Fees	9,846,558	10,217,950	10,766,100				9,846,558	10,217,950	10,766,100
Fines, Interest, Other	17,695,726	15,310,887	19,870,206				17,695,726	15,310,887	19,870,206
Charges for Services	54,490,980	56,404,254	59,039,761				54,490,980	56,404,254	59,039,761
Miscellaneous	17,118,376	1,496,088	1,234,950				17,118,376	1,496,088	1,234,950
Revenue from State	71,790,714	72,877,877	73,402,747				71,790,714	72,877,877	73,402,747
Revenue from Federal Govt.	17,035,639	14,455,320	15,170,833				17,035,639	14,455,320	15,170,833
Subtotal Other	187,977,993	170,762,376	179,484,597				187,977,993	170,762,376	179,484,597
TOTAL REVENUES	1,174,463,750	1,167,781,078	1,218,494,727	251,346,994	224,645,742	230,078,014	1,425,810,744	1,392,426,820	1,448,572,741
TRANSFERS IN	909,618	5,879,689	2,690,347	33,748,481	24,294,363	28,023,153	34,658,099	30,174,052	30,713,500
TOTAL BALANCES, REVENUES, & TRANSFERS IN	\$1,375,633,443	\$1,364,907,901	\$1,388,387,738	\$661,417,072	\$580,382,307	\$585,781,193	\$2,037,050,515	\$1,945,290,208	\$1,974,168,931
EXPENDITURES									
Operating Expenses	\$610,268,317	\$609,676,221	\$629,687,726	\$225,150,285	\$251,726,877	\$245,794,792	\$835,418,602	\$861,403,098	\$875,482,518
Metro Operations	30,328,935	30,343,315	36,239,655				30,328,935	\$30,343,315	36,239,655
Capital Outlay	19,890,523	11,615,946	13,570,178				19,890,523	\$11,615,946	13,570,178
Contingents - General/Other	-	3,250,000	4,250,000				-	3,250,000	4,250,000
Contingents - Housing Fund	-	13,719,786	15,016,412				-	13,719,786	15,016,412
Subtotal	660,487,775	668,605,268	698,763,971	225,150,285	251,726,877	245,794,792	885,638,060	920,332,145	944,558,763
Debt Service	58,680,401	61,267,819	62,964,345	35,021,012	34,687,034	37,386,087	93,701,413	95,954,853	100,350,432
Subtotal County	719,168,176	729,873,087	\$761,728,316	260,171,297	286,413,911	283,180,879	979,339,473	1,016,286,998	1,044,909,195
Schools Transfer	464,986,649	466,964,233	490,256,196				464,986,649	466,964,233	490,256,196
Subtotal Schools	464,986,649	466,964,233	490,256,196				464,986,649	466,964,233	490,256,196
TOTAL EXPENDITURES	1,184,154,825	1,196,837,320	1,251,984,512	260,171,297	286,413,911	283,180,879	1,444,326,122	1,483,251,231	1,535,165,391
TOTAL CARRYOVER	-	-	-	-	49,745,080	39,067,580	-	-	39,067,580
TRANSFERS OUT	231,484	867,917	727,500	14,156,474	11,964,600	13,701,640	14,387,958	12,832,517	14,429,140
TOTAL EXP., CARRYOVER, & TRANSFERS	\$1,184,386,309	\$1,197,705,237	\$1,252,712,012	\$274,327,771	\$348,123,591	\$335,950,099	\$1,458,714,080	\$1,545,828,828	\$1,588,662,111
ENDING BALANCE	\$191,247,134	\$167,202,664	\$135,675,726	\$387,089,301	\$232,258,716	\$249,831,094	\$578,336,435	\$399,461,380	\$385,506,820

Footnotes:

¹ Certain portions of fund balance have been reserved or designated by the County Board for specific purposes (See CAFR).

² Revenue and expenditure detail for Other Funds can be found in the fund statements contained in the Enterprise, Special Revenue and Internal Service Fund section of this budget book.

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***FY 2018 ADOPTED BUDGET
ONE-TIME FUNDING SUMMARY***

Affordable Housing Investment Fund (AHIF)	\$ 10,111,006
Schools One-time Transfer	6,077,476
Land Acquisition	4,009,893
Maintenance Capital	1,700,000
Housing Grants	1,600,000
Funding for Second Fire Recruit Class	1,027,406
Paving	650,000
Miscellaneous One-time Items	507,327
Lee Highway Planning Study	500,000
New Uniforms for Sheriff	400,000
Miscellaneous smaller maintenance capital projects	335,000
Library - Materials Funding	250,000
Arlington Economic Development - ConnectArlington Connection Grants	250,000
Retail and Market Study for Columbia Pike	150,000
Department of Environmental Services - Street lights & Trail Light Assessment	127,165
Services for Undocumented Arlingtonians	100,000
Sheriff - Detention Center Staffing (Equipment for 7 FTEs)	62,502
Consultant for Child Care Services in the County	50,000
Arlington Food Assistance Center (AFAC)	50,000
Arts Challenge Grants	30,000
Library - Funding to Continue Pop-Up Library in Crystal City until December 2017	19,000
One-time Savings from Early Retirement Option	(479,837)
Total Expense	\$ 27,526,938

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FINANCIAL AND DEBT MANAGEMENT POLICIES

Budgeting, Planning, and Reserves

Balanced Budget: Arlington County will adopt an annual General Fund budget in which the budgeted revenues and expenditures are equal (a balanced budget). Any one-time revenues will be used for one-time, non-recurring expenses such as capital, equipment, special studies, debt reduction, and reserve contributions.

Long-Term Financial Planning: The County will annually develop a six year forecast of General Fund revenues, expenditures and will maintain a biennially updated, ten-year Capital Improvement Plan (CIP). The ten-year forecast will incorporate projected reserve levels and impact of the CIP on the County's debt ratios.

General Fund Operating Reserve: An Operating Reserve will be maintained at no less than five percent of the County's General Fund budget. The Operating Reserve shall be shown as a designation of total General Fund balance. Appropriations from the Operating Reserve require County Board approval and may only be made to meet a critical, unpredictable financial need. Any draw on the operating reserve will be replenished within the subsequent three (3) fiscal years.

Self-Insurance Reserve: The County will also maintain a self-insurance reserve equivalent to approximately one to two months' claim payments based on a five-year rolling average. Any draw on the self-insurance reserve requires County Board approval and will be replenished within the subsequent two (2) fiscal years.

Budget, Economic & Revenue Stabilization Contingent: Consistent with past practice, the County will maintain an economic and revenue stabilization contingent to address unexpected events, such as major weather events or a local/regional emergency requiring immediate incurrence of cost in response; revenue declines and local or regional economic stress. Use of contingent monies requires approval by the County Board. The minimum amount of the contingent will be \$4 million and will be revisited annually as part of the budget process. Any draw on the economic and revenue stabilization contingent will be replenished within the subsequent two (2) fiscal years.

General Fund General Contingent: Each year's budget will include a General Fund General Contingent appropriation to be used to cover unforeseen expense items or new projects initiated after a fiscal year has begun. Funding allocated from this contingent requires County Board approval.

Retirement System Funding: The County will use an actuarially accepted method of funding its pension system to maintain a fully-funded position. The County's contribution to employee retirement costs will be adjusted annually as necessary to maintain full funding. If the County reaches its actuarial-required contribution (defined as County and employee contributions that when expressed as a percent of annual covered payroll are sufficient to accumulate assets to pay benefits when due), the County may reduce its contribution provided that the amount reduced from the annual actuarial requirement will only be used for one-time, non-recurring expenses in order to provide the ability to increase contributions as may be required by future market conditions.

Other Post-Employment Benefits (OPEB) Funding: The County will use an actuarially accepted method of funding its other post-employment benefits to maintain a fully-funded position. The County's contribution to other post-employment benefit costs will be adjusted annually as necessary to maintain full funding. If the County reaches its actuarial-required contribution (defined as County

and employee contributions that when expressed as a percent of annual covered payroll are sufficient to accumulate assets to pay benefits when due), the County may reduce its contribution provided that the amount reduced from the annual actuarial requirement will only be used for one-time, non-recurring expenses in order to provide the ability to increase contributions as may be required by future market conditions.

Capital Improvement Plan

1. The County Manager will biennially submit a ten year Capital Improvement Plan (CIP) to the County Board. The CIP will address all known facility and infrastructure needs of the County, including the needs of the Arlington County Public Schools.
2. The CIP shall include a detailed description of each capital project, identifying every source of funding, including pay-as-you-go (PAYG), bond financing, and master lease financing. The source of funding will largely be determined based on the useful life of the project. Bond-funded projects will typically have a useful life at least as long as the period over which the bonds will be repaid (generally twenty years). Master lease-financed projects will generally have useful lives of three to ten years and typically include furniture, equipment, rolling stock and technology purchases. PAYG funds provide greater flexibility and will be appropriated annually from general fund revenues.
3. Each project budget shall identify the financial impact on the operating budget, if any.
4. In general, capital projects estimated to cost \$100,000 or more should be included in the CIP, including technology and equipment purchases.
5. The County will balance the use of debt financing sources against the ability to utilize PAYG funding for capital projects. While major capital facility projects will generally be funded through bonds, the County will attempt to maintain an appropriate balance of PAYG versus debt, particularly in light of the County's debt capacity and analysis of maintenance capital needs. As part of each biennial CIP process, the County will conduct a comprehensive assessment of its maintenance capital needs.
6. The CIP will include an analysis of the impact the CIP has on the County's debt capacity, debt ratios and long-term financial plan.
7. Voter referenda to authorize general obligation bonds should only be presented to voters when the analysis of the County's debt capacity demonstrates the ability of the County to fund the debt service for the bonds based on the County's "Financial and Debt Service Policies." Absent a compelling reason to do otherwise, the County should have the capacity to initiate construction projects within the two-year period before the next bond referendum. There should also be a demonstrated capability for the County to complete any project approved by referendum within the eight-year time period mandated under state law for sale of authorized bonds. The term "County" in this specific policy includes the Arlington County Government and any entity that receives bond funding from the County (such as the Arlington County Public Schools and the Washington Metropolitan Area Transit Authority).
8. In the off-years of the biennial CIP process, the County will conduct a needs assessment that will reflect, as appropriate, existing master plans and assessments (e.g., the Master Transportation Plan and others.) Given the significant size and diversity of the County's

infrastructure responsibilities, this assessment process will be implemented over the next four to six years.

Debt Management

The County will prudently use debt instruments, including general obligation bonds, revenue bonds, industrial development authority (IDA) revenue bonds, and master lease financing in order to provide re-investment in public infrastructure and to meet other public purposes, including inter-generational tax equity in capital investment. The County will adhere to the following debt affordability criteria (excluding overlapping and self-supporting debt).

1. The ratio of net tax-supported debt service to general expenditures should not exceed ten percent, within the ten-year projection.
2. The ratio of net tax-supported debt to full market value should not exceed three percent, within the ten-year projection.
3. The ratio of net tax-supported debt to income should not exceed six percent, within the ten-year projection.
4. Growth in debt service should be sustainable and consistent with the projected growth of revenues. Debt service growth over the ten year projection should not exceed the average ten year historical revenue growth.
5. The term and amortization structure of County debt will be based on an analysis of the useful life of the asset(s) being financed and the variability of the supporting revenue stream. The County will attempt to maximize the rapidity of principal repayment where possible. In no case will debt maturity exceed the useful life of the project.
6. The County will refund debt when it is in the best financial interest of the County to do so. When a refunding is undertaken to generate interest rate cost savings, the minimum aggregate present value savings will be three percent of the refunded bond principal amount.

Variable Rate Debt

1. Variable rate debt exposure should not exceed twenty percent of total outstanding debt.
2. Debt service on variable rate bonds will be budgeted at a conservative rate.
3. Before issuing variable rate bonds, the County will determine how potential spikes in the debt service will be funded.
4. Before issuing any variable rate bonds, the County will determine the impact of the bonds on the County's total debt capacity under various interest rate scenarios; evaluate the risk inherent in the County's capital structure, giving consideration to both the County's assets and its liabilities; and develop a method for budgeting for debt service.

Moral Obligation Debt or Support

On an infrequent basis, the County provides its “moral obligation” support for partners, including regional public safety agencies and affordable housing partners, among others. A moral obligation exists when the County Board has made a commitment to support the debt of another entity to prevent a potential default. The County’s moral obligation will only be authorized after an evaluation of the risk to the County’s balance sheet and stress testing of the financial assumptions underlying the proposed project.

Derivatives

Interest rate swaps and options (Swaps or Derivatives) are appropriate management tools that can help the County meet important financial objectives. Properly used, these instruments can help the County increase its financial flexibility, provide opportunities for interest rate savings or enhanced investment yields, and help the County reduce its interest rate risk through better matching of assets and liabilities. The County must determine if the use of any Swap is appropriate and warranted given the potential benefit, risks, and objectives of the County.

1. The County may consider the use of a derivative product if it achieves one or more of the following objectives:
 - Provides a specific benefit not otherwise available;
 - Produces greater than expected interest rate savings or incremental yield over other market alternatives;
 - Results in an improved capital structure or better asset/liability matching.
2. The County will not use derivative products that are speculative or create extraordinary leverage or risk; lack adequate liquidity; provide insufficient price transparency; or are used as investments.
3. The County will only do business with highly rated counterparties or counterparties whose obligations are supported by highly rated parties.
4. Before utilizing a Swap, the County, its financial advisor and legal counsel shall review the proposed Swap and outline any associated considerations. Such review shall be provided to the Board and include analysis of potential savings and stress testing of the proposed transaction; fixed versus variable rate and swap exposure before and after the proposed transaction; maximum net termination exposure; and legal constraints.
5. Financial transactions using Swaps or other derivative products used in lieu of a fixed rate debt issue should generate greater projected savings than the typical structure used by the County for fixed rate debt.
6. The County will limit the total notional amount of derivatives to an amount not to exceed twenty percent of total outstanding debt.
7. All derivatives transactions will require County Board approval.

Special Revenue / Enterprise Funds

It is the general policy of the County to avoid designation of discretionary funds in order to maintain maximum financial flexibility. The County may, however, create dedicated funding sources when there are compelling reasons based on state law or policy objectives, as described below. The Utilities Fund was created as a self-sustaining, fee-based enterprise fund under state code to support and maintain development of the County's water and sewer infrastructure. The Transportation Capital Fund was adopted pursuant to state legislation for new transportation funding. The Stormwater Management Fund was adopted in lieu of a self-supporting, user fee-based enterprise fund. The CPHD Development Fund was created as a self-sustaining, fee-based enterprise fund. Tax Increment Funds were established to support redevelopment and preservation objectives associated with the County's adoption of master plans, (e.g., the Crystal City Sector Plan adopted in 2010 and the Columbia Pike Neighborhoods Plan adopted in 2013).

Utilities Fund

1. The County will annually develop a six year forecast of projected water consumption, revenue, operating expenditures, reserve requirements and capital needs for the Utilities Fund. The six year forecast will show projected water-sewer rate increases over the planning period.
2. The County will implement water-sewer rate increases in a gradual manner, avoiding spike increases whenever possible.
3. The County will meet or exceed all requirements of any financing agreements or trust indentures.
4. The Utilities Fund will maintain a reserve equivalent to three months' operations and maintenance expenses. The reserve may be used to address emergencies and unexpected declines in revenue. If utilized, the reserve will be replenished over a three year period to the minimum reserve level. This reserve is in addition to any financing agreement-required debt service reserve funds.
5. The Utilities Fund will maintain debt service coverage of at least 1.25 times on all debt service obligations.
6. The Utilities Fund will be self-supporting.

Transportation Capital Fund

1. New revenue shall not be used to supplant existing transportation funding commitments, and capital investments shall be compliant with state law restrictions on non-supplanting and maintenance of effort requirements.
2. Operating program enhancements (outside base program) that clearly document transportation benefits may be eligible for support from the Transportation Capital Fund.
3. No more than three to five percent of annual funding should be used for project administration, indirect & overhead costs to support capital projects.
4. A reserve equivalent of ten to twenty percent of annual budgeted revenue will be established.

5. A five to ten year financial plan and model will be developed that integrates project cashflow forecasts, revenue projections, and financial / debt management policies and will factor in other non-County funding sources, including federal, state, regional, and private funding.
6. The County will prudently balance the use of new transportation funding sources between pay-as-you-go funding and leveraging through new bond issuance. Use of leveraging will be dependent on project size, cash flow, and timing projections.
7. If the County chooses to issue debt supported by dedicated transportation funding sources, such debt will be structured to be self-supporting and will not count against the County's general tax supported obligation debt ratios or capacity. Debt service coverage on such debt will range from 1.10 to 1.50 times, depending on the type of debt issued. The term on such bonds will not exceed the average useful life of the assets financed, and amortization will be structured to match the supporting revenue stream.
8. The Transportation Capital Fund will be self-supporting.

Tax Increment Funds

1. The intended use of TIF monies will be specified at the time of TIF creation; changes or additional uses will be determined as part of the annual budget process.
2. The assessed value of TIF areas will not exceed 25 percent of the County's total assessed valuation. As of January 1, 2016, existing TIF assessed valuation totaled 20 percent of County-wide assessed valuation.
3. The percent of TIF revenue available for the intended uses within a TIF area will be established at the creation of the TIF and will be less than or equal to 40 percent. This percent will be evaluated annually as part of the budget process.
4. The County will prudently balance the use of PAYG funding and leveraging through TIF bond issuances. Use of leveraging will be dependent on project type, size, cashflow and timing projections. Leveraging will only be used for capital projects that meet useful life and other requirements for bond issuance.
5. If the County leverages TIF revenue on its own behalf, it will target a minimum debt service coverage ratio of 2.0 times and establish an appropriate level of debt service reserves and / or other contingencies.
6. The County will establish additional policies pertaining to the leverage of TIF revenue by a private development entity prior to any such issuance.
7. A reserve equivalent to ten percent of annual budgeted revenue will be established.

Stormwater Fund

1. The County will annually develop a six year projection of stormwater operating and capital expenses.
2. The County will prudently balance the use of new stormwater funding sources between pay-as-you-go funding and leveraging through new bond issuance. Use of leveraging will be

dependent on project size, cashflow, and timing projections. If debt is issued for stormwater projects, it will generally follow the debt issuance guidelines contained in this policy.

3. The Stormwater Fund will maintain a reserve equivalent to three months' expenses.
4. Stormwater financial policies will be reviewed as part of the Municipal Separate Storm Sewer System (MS4) permit renewal cycle (every five years).
5. The Stormwater Fund will be self-supporting.

CPHD Development Fund

1. A contingent reserve will be established equivalent to thirty percent of the Fund's total operating budget based on the fiscal year. This amount is equivalent to three to four months of annual operating expenditures. The reserve may be used to address emergencies and unexpected declines in revenue only after authorization from the County Board.
2. The CPHD Development Fund will be self-supporting.

Ballston Garage and Ballston Garage 8th Level Funds

1. The County will annually develop a multi-year forecast of garage revenue, operating expenses, and capital maintenance costs to be updated with each County CIP cycle.
2. An economic stability reserve equivalent to 3 months of annual parking revenues will be established to address potential revenue variability, ramping up to this level over a four-year period beginning in FY 2019. Any draws upon this reserve will be replenished within the subsequent three (3) fiscal years.
3. A maintenance reserve will be established based on an assessment of expected capital renewal needs over a 10-year period.
4. A reserve will be established for the ensuing year of debt service on the Series 2016B Ballston Quarter CDA bonds allocable to garage improvements.
5. The County will meet or exceed all requirements of any financing agreements or trust indentures.
6. The County will target self-sufficiency in consideration of limits imposed on parking user fee raising ability in the garage by the 1984 documents governing original and ongoing development of the garage.

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COMPREHENSIVE PLAN SUMMARY

Background

The Code of Virginia requires all governing bodies in the Commonwealth to have an adopted Comprehensive Plan. Arlington County's Comprehensive Plan was established by resolution of the County Board on August 27, 1960. This resolution called for the preparation of Arlington County's Comprehensive Plan, which originally included five elements: the General Land Use Plan, the Water Distribution System Master Plan, the Sanitary Sewer System Master Plan, the Storm Sewer Plan, and the Major Thoroughfare and Collector Streets Plan. In later years, additional elements were added to the Comprehensive Plan and some were replaced by new plans. For example, the Major Thoroughfare and Collector Streets Plan was replaced in 1986 by the Master Transportation Plan. Elements added to the Comprehensive Plan include the Recycling Program Implementation Plan and Map in 1990, the Chesapeake Bay Preservation Ordinance and Plan in 1992, the Open Space Master Plan (now the Public Spaces Master Plan) in 1994, the Chesapeake Bay Preservation Ordinance and Plan in 2001, the Historic Preservation Master Plan in 2006, the Community Energy Plan in 2013, and the Affordable Housing Master Plan in 2015.

The Comprehensive Plan provides guidance during the year for County efforts in conjunction with the annual budget and the Management Plan.

Goals and Objectives

The Comprehensive Plan was established in order that Arlington County may remain a safe, healthy, convenient, and prosperous community and an attractive place in which to live, work, and play, with stable or expanding values and potentialities for growth and continued economic health. The purpose of the Comprehensive Plan is to guide the coordinated and harmonious development of Arlington County through the provision of high standards of public services and facilities based on the following general principles:

- Retention of the predominantly residential character of the County, and limitation of intense development to limited and defined areas;
- Promotion of sound business, commercial, and light industrial activities in designated areas appropriately related to residential neighborhoods;
- Development of governmental facilities which will promote efficiency of operation and optimum public safety and service, including the areas of health, welfare, culture, and recreation;
- Provision of an adequate supply of water effectively distributed;
- Maintenance of sewage disposal standards acceptable to the immediate County area and its neighbors in the entire Washington Metropolitan Area and consistent with the program of pollution abatement of the Potomac River;
- Provision of an adequate storm water drainage system; and
- Provision of an adequate system of traffic routes which is designed to form an integral part of the highway and transportation system of the County and region, assuring a safe, convenient flow of traffic, thereby facilitating economic, and social interchange in the County.

In addition, the County Board has endorsed a land use policy which has evolved from an extensive citizen participation process and is designed to ensure that Arlington is a balanced community which provides residential, recreational, educational, health, shopping, and employment opportunities with good transportation supported by a strong tax base and the effective use of public funds. An

overarching theme of many of Arlington’s initiatives, from land use to transportation to stormwater management, is that of sustainability and transit-oriented development. In support of Arlington’s overall policy goals, the following adopted land use goals and objectives have been incorporated into the Comprehensive Plan:

- Concentrate high density residential, commercial, and office development within designated Metro Station Areas in the Rosslyn-Ballston and Jefferson Davis Metrorail transit corridors. This policy encourages the use of public transit and reduces the use of motor vehicles.
- Promote mixed-use development in Metro Station Areas to provide a balance of residential, shopping, and employment opportunities. The intent of this policy is to achieve continuous use and activity in these areas.
- Increase the supply of housing by encouraging construction of a variety of housing types and prices at a range of heights and densities in and near Metro Station Areas. The Plan allows a significant number of townhouses, mid-rise, and high-rise dwelling units within designated Metro Station Areas.
- Preserve and enhance existing single-family and apartment neighborhoods. Within Metro Station Areas, land use densities are concentrated near the Metro Station, tapering down to surrounding residential areas to limit the impacts of high-density development. Throughout the County, the Neighborhood Conservation Program and other community improvement programs help preserve and enhance older residential areas and help provide housing at a range of price levels and densities.
- Preserve and enhance neighborhood retail areas. The County encourages the preservation and revitalization of neighborhood retail areas that serve everyday shopping and service needs and are consistent with adopted County plans. The Commercial Revitalization Program concentrates public capital improvements and County services in these areas to stimulate private reinvestment.

Other goals and objectives have been incorporated into the Comprehensive Plan through the years, including the provision of an adequate supply of beneficial open space which is safe, accessible, and enjoyable, as outlined in the Public Spaces Master Plan, energy goals as described in the Community Energy Plan, and targets for affordable housing, as set forth in the General Land Use Plan.

Elements of the Comprehensive Plan

Arlington County’s Comprehensive Plan is currently comprised of the following eleven elements:

- General Land Use Plan
- Master Transportation Plan
- Storm Water Master Plan
- Water Distribution System Master Plan
- Sanitary Sewer Collection System Master Plan
- Recycling Program Implementation Plan and Map
- Chesapeake Bay Preservation Ordinance and Plan
- Public Spaces Master Plan
- Historic Preservation Master Plan
- Community Energy Plan
- Affordable Housing Master Plan

Although the Planning Division in the Department of Community Planning, Housing and Development is responsible for the overall coordination and review of the Comprehensive Plan, several agencies within Arlington County are responsible for the review of the specific elements that make up the Comprehensive Plan. A web version which includes the plan elements, can be found on the [Department of Community Planning, Housing, and Development website](#). A description of each element and the name of the agency responsible for that element follows:

[General Land Use Plan](#)

The General Land Use Plan is the primary guide for the future development of the County. The plan establishes the overall character, extent, and location of various land uses and serves as the guide to communicate the policy of the County Board to citizens, businesses, developers, and others involved in the development of the County. In addition, the General Land Use Plan serves as a guide for the County Board in its decisions concerning future development.

The County first adopted a General Land Use Plan in 1961. Since then, the plan has been updated and periodically amended to more clearly reflect the intended use for a particular area. The plan is amended either as part of a long-term planning process for a designated area or as the result of an individual request for a specific change. Since its initial printing, there have been numerous updates and amendments to the General Land Use Plan. The last reprinting of the General Land Use Plan occurred in 2011, but the web version contains updates through June 30, 2014.

Any person may request a change to the General Land Use Plan by writing a letter to the Chairman of the County Board identifying the specific area and requested General Land Use Plan designation.

[Master Transportation Plan](#)

Arlington's original transportation plan was the Major Thoroughfare and Collector Streets Plan. Since its adoption in 1941, the plan has been updated and expanded to address multiple travel modes. For streets, the initial plan of 1941 was updated in 1960 and 1975, and became part of the 1986 Master Transportation Plan. For bikeways, the initial plan adopted in 1974 was updated in 1977, 1986, and again in 1994, as part of the Master Transportation Plan. The initial Master Transit Plan adopted in 1976 was partially updated in 1989 with the inclusion of the Paratransit Plan. The 1978 Master Walkways Policy Plan was also updated in 1986 as a part of the Master Transportation Plan and in 1997 as the Pedestrian Transportation Plan. An update to the bike element of the Master Transportation Plan is anticipated to occur in 2018.

The Master Transportation Plan establishes the principles to guide the implementation of transportation facilities to address future transportation needs and challenges in Arlington County. The Master Transportation Plan provides:

- The overall rationale for developing transportation facilities (transit networks, roads, walkways and/or bikeways) to meet future travel needs;
- A basis for establishing County transportation-related program priorities;
- A framework for offering advice to other agencies responsible for transportation in this area; and
- An overall direction to guide transportation projects in Arlington County.

In October 2004, the Arlington County Board directed the Transportation Commission and County staff to undertake an update of the County's Master Transportation Plan. Between 2007 and 2011,

the following eight sub-elements were adopted by the County Board and now comprise the Master Transportation Plan: 1) Goals and Policies Element (2007), 2) Map Element (2007), 3) Bicycle Element (2008), 4) Pedestrian Element (2008), 5) Transportation Demand and System Management Element (2008), 6) Transit Element (2009), 7) Parking and Curb Space Management Element (2009), and 8) Streets Element (2011).

Storm Water Master Plan

The County Board originally adopted the Storm Sewer Plan in 1957. In 1975, the Army Corps of Engineers prepared the Four Mile Run Watershed Runoff Control Program Hydrology Report, which included a computer model of the watershed. The purpose of this study was to ensure that the capacity of the Four Mile Run Flood Control Channel would not be exceeded for 100 years.

In September 1996, the County Board adopted the Storm Water Master Plan to replace the 1957 Storm Sewer Plan. The Storm Water Master Plan prioritizes individual watersheds for detailed hydrologic, hydraulic, and water quality analyses and addresses new state and federal environmental laws and regulations, floodplain management issues, concerns regarding stream valley conditions, new technology, design methods, and engineering practices.

Water Distribution System Master Plan

The Water Distribution System Master Plan, adopted by the County Board in September 1992, is the policy document that guides the operation, maintenance, and expansion of the County water system. The plan evaluates the existing water distribution system facilities and operation practices and determines the policy and facility improvements that will be necessary to provide and maintain the desired quality of service. In September 2014, the Plan was updated to address the challenges of an aging infrastructure by setting recommended investments and policy guidance.

Sanitary Sewer Collection System Master Plan

The Arlington County sanitary sewer system collects and treats wastewater produced in Arlington County and some adjoining portions of Fairfax County, the City of Alexandria, and the City of Falls Church. The Sanitary Sewer Collection System Master Plan, adopted by the County Board in December 2002, evaluates the current sanitary sewer system facilities, practices, and programs and determines the policies and facility improvements needed to provide and maintain adequate service now and in the future.

Recycling Program Implementation Plan and Map

The Recycling Program Implementation Plan was prepared in compliance with a requirement in the Code of Virginia to include the location of existing recycling centers in the Comprehensive Plan. The purpose of the plan is to provide a guide for the development of effective recycling programs in Arlington. The plan includes major recommendations related to the implementation of multi-material curbside collection of source separated recyclables from single-family dwellings; the implementation of a multi-material source separation recycling in the multifamily and commercial waste segments; planning of a materials recovery facility to serve the County; and the implementation of a public education/promotion program which stresses source reduction and recycling. The plan also includes a map that shows the location of existing recycling centers.

Chesapeake Bay Preservation Ordinance and Plan

Arlington County was required to adopt a new Chesapeake Bay element of its Comprehensive Plan, under the provisions of 9 VAC 10-20-220(A)(2). The purpose of the Chesapeake Bay Preservation Plan is to satisfy this requirement of the Chesapeake Bay Preservation Area Designated and Management Regulations. The plan addresses the following issues: Arlington County’s water resources; existing and potential sources of pollution; existing County programs that address water quality management; policies and programs that relate to the County’s implementation of the Chesapeake Bay Preservation Ordinance; and implementation measures to protect and improve the County’s streams and riparian buffers adjacent to streams.

The Chesapeake Bay Preservation Plan was closely coordinated with the County’s adopted Watershed Management Plan. Both plans recommend a consistent phased implementation plan. This implementation plan reflects the results of a comprehensive inventory of County streams conducted during the summer of 1999, as well as recommendations of the Chesapeake Bay Preservation Task Force, which presented a report to the County Board in July 2000.

Public Spaces Master Plan

The Public Spaces Master Plan provides policy guidance for the future of Arlington's public space. The plan is designed to establish the overall character, extent, and location of public space. The plan includes objectives, strategies, and recommended actions designed to ensure the provision of an adequate supply of beneficial public space, which is safe, accessible, and enjoyable for this and future generations in the County. The Public Spaces Master Plan also identifies open space deficiencies and potential acquisition sites. The plan sets forth six major objectives to guide policy-making, public investments, and County management of public spaces during the next two decades. The objectives are to balance acquisition and development of public spaces; preserve and enhance the environment; improve access and usability; enhance arts, culture and history; develop and enhance partnerships; and manage assets effectively. The Department of Parks and Recreation began working on an update to the Public Spaces Master Plan in early 2015. The update is expected to be completed in 2017.

Arlington’s Urban Forest Master Plan, an-element of the Public Spaces Master Plan, was initiated by the Department of Parks and Recreation and Arlington’s Urban Forestry Commission, under the direction of the Arlington County Board, to facilitate the County’s ongoing commitment to enhance and preserve Arlington’s tree canopy. The plan was adopted by the County Board in July 2004. The Master Plan has the following components: a Geographic Information Systems (GIS) street tree inventory, a tree canopy satellite analysis, long-range goals and recommendations, along with a final Urban Forest Master Plan report including GIS-based planting plans. In October 2009, Arlington County received an updated satellite analysis of tree canopy coverage. The analysis also provides Arlington with a GIS layer that enables staff to calculate tree canopy coverage in any geographical area of the County, including individual civic associations, land use areas, residential neighborhoods, and business corridors. Additional tree canopy analysis was performed in 2011. The Department of Parks and Recreation will update the Urban Forest Master Plan in 2017/2018 after completion of the updated Public Spaces Master Plan, using new satellite imagery to analyze tree canopy coverage and set canopy goals.

The Public Art Master Plan, another element of the Public Spaces Master Plan, outlines a strategy for how public art, with elevated standards for design, architecture, and landscape architecture, will improve the quality of public spaces and the built environment in Arlington for civic placemaking. The creation of Arlington’s first Public Art Master Plan was stipulated by the Public Art Policy adopted by the County Board in September 2000 to help refine the policy’s direction that public art should be sited in “prominent locations.” The Public Art Master Plan defines “prominent” as a confluence of

civic, residential, and commercial activities, as well as an opportunity for public art as provided by a Capital Improvement Program or other major capital project within which the public art would be an integrated component. The master plan provides guidance for project prioritization and implementation processes for public art associated with County-funded projects, site plan/special exception projects, and community-initiated projects. The master plan's development included a survey of other planning processes and initiatives, including sector plans, Neighborhood Conservation Plans, and studies to ensure that its recommendations would be in support of these other policy tools. An update is currently being drafted.

[Historic Preservation Master Plan](#)

The Historic Preservation Master Plan is the primary guide for historic resources in the County. The purpose of this plan is to establish proactive priorities, goals, and objectives for County historic preservation activities that involve the historic built environment and County history in general. The document also serves as a guide to communicate the historic preservation policy of the County Board to citizens, businesses, developers, and others. Additionally, the Historic Preservation Master Plan guides the County Board in its decisions concerning historic resources. Included in the Historic Preservation Master Plan is an implementation strategy outline to guide the various programs to be developed. The County adopted the Historic Preservation Master Plan in 2006.

[Community Energy Plan](#)

In June 2013, the County Board adopted the Community Energy Plan (CEP). The purpose of the CEP is to define energy goals and describe the energy policies that will help Arlington remain economically competitive, environmentally committed, and have secure energy sources. The plan sets broad goals and policies of a sustainable community over the next thirty to forty years. It is intended to assist in ensuring that development in the County occurs in a coordinated, economically competitive, energy secure, and environmentally committed manner that best promotes the health, safety, prosperity, and general welfare of the County's residents and businesses. Accompanying the CEP is the Community Energy Plan Implementation Framework (CEP Implementation Framework). The CEP Implementation Framework lays out the strategies that the County will deploy as well as the tools – both existing and potential – that could be used to advance the goals and policies of the CEP. The County will work with stakeholders to ensure CEP implementation improves Arlington's economic competitiveness, energy security, and environmental commitment. The first update to the plan will be in 2018.

[Affordable Housing Master Plan](#)

In September 2015, the County Board adopted the Affordable Housing Master Plan (AHMP). The purpose of the AHMP is to define the County's affordable housing policy and enable Arlington to respond to the current and future needs of residents of all levels of income in the County. The plan includes the context for affordable housing in Arlington, an analysis of current and future housing needs, and the affordable housing policy. The policy is organized around three goals: having an adequate supply of housing for the community's needs; ensuring that all segments of the community have access to housing; and ensuring that housing efforts contribute to a sustainable community. The AHMP fulfills the Code of Virginia requirement that comprehensive plans address affordable housing to meet the current and future needs of residents of all levels of income in the locality. Accompanying the AHMP is the Affordable Housing Implementation Framework (AHI Framework). The AHI Framework describes the existing and potential tools that will be the mechanisms for fulfilling

the goals, objectives and policies of the AHMP. The framework provides guidance from the County Manager to staff for developing and overseeing specific policies and programs to meet the County's affordable housing needs.

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GLOSSARY

ACVS	Arlington Convention and Visitors Service
ACA	Affordable Care Act
ADA	Americans with Disabilities Act
AED	Arlington Economic Development
AHC	Arlington Housing Corporation
AHIF	Affordable Housing Investment Fund
AID TO LOCALITIES	Financial assistance in the form of grants, reimbursements for personnel services, local portions of fee and tax revenues, and any other monies allocated to local jurisdictions by the Commonwealth of Virginia.
ALLOCATE	To set apart or earmark for a specific purpose.
APPROPRIATION	A legal authorization approved by the County Board to expend or obligate a specific level of funds for an approved program. The County Board appropriates funds for programs by department or agency, and the County Manager has the authority to approve transfer of funds within a department or agency. The County Board sets an initial appropriation for each fiscal year and then may amend that appropriation during the course of the fiscal year, as it deems necessary (see Supplemental Appropriation).
APS	Arlington Public Schools
ART	Arlington Transit
ASSESS OR ASSESSMENT	(1) As a verb, the process of making the official valuation of property for purposes of taxation. (2) As a noun, the value set for a particular piece of property by the assessor.
AUTHORIZED FTEs	The full count of staff positions approved by the County Board.
BALANCED BUDGET	The County Manager annually proposes, and the County Board adopts, a budget or financial plan for the upcoming year in which the revenues available (including any available fund balance from prior years) match or exceed the projected expenditures. The County also executes the budget each year so that expenditures will not exceed revenues.

BASE BUDGET	Terminology used in the Proposed Budget document referring to the budget as proposed by the County Manager. It does not include Program Change Proposals, Strategic Initiatives, or Policy Priorities that have not been funded within the base budget.
BID	Business Improvement District. A designated portion of the County in which the property owners are levied a special tax assessment to fund improvements and enhancements in that area. The first BID to be designated was in Rosslyn in 2002. A second BID in Crystal City was designated in 2006, and a third in Ballston was established in January 2011.
BOND FINANCING	Refers to the method of financing capital improvement projects. Arlington County generally sells capital improvement general obligation bonds. The bonds are issued for a 20-year period and repaid on a level principal basis. Arlington County must seek voter approval to issue general obligation bonds in November of even-numbered calendar years.
BPOL	Business, Professional, and Occupational License tax
BUDGET	A specific plan which identifies a plan of operations for the fiscal year, states the expenditures required to meet that plan of operations, as well as identifies the revenues necessary to finance the plan. The annual County budget is established by County Board resolution.
BUDGET GUIDELINE	The explicit dollar amount given to each department or agency for its operating budget ceiling. The budget guidelines are calculated initially by the Department of Management and Finance (DMF), and approved and agreed upon by each department or agency. Each guideline is developed considering the issues facing the department as well as the overall financial position of the County government.
BUDGET PLANNING ESTIMATE	Budget guidance founded upon projected revenues, established by the County Board, directing the County Manager's preparation of the Proposed Budget, including a transfer for the School Board.
BUDGET REDUCTION	Items, programs, or positions specifically identified within a department or division which have been removed from the department or division's base budget to generate savings to the General Fund or other funds. Budget reductions may also be achieved through revenue increases, which reduce the reliance on net tax support.
CAFR	Comprehensive Annual Financial Report – the County's annual audit report.
CAMA	Commercial Mass Appraisal
CAP	Commuter Assistance Program

CAPITAL PROJECT	Purchase or construction of an item or system that generally has a value of at least \$100,000 and has a useful life of 10 years, or purchase of an information technology system enhancement with a value of at least \$25,000.
CARRYOVER	Refers to the process of transferring specific funds, encumbrances, and obligations previously approved by the Board from the end of one fiscal year to the next fiscal period.
CD	Community Development
CDCAC	Community Development Citizens Advisory Committee
CDBG	Refers to the Community Development Block Grant program funded by the United States Department of Housing and Urban Development (HUD) to improve the housing, neighborhood, and economic conditions of Arlington County's low and moderate income residents through a comprehensive approach to planning and implementing programs and activities.
C&I	Commercial and Industrial Property Tax
CMO	County Manager's Office
CSBG	Community Services Block Grant
CHARGE OUT/BACK	Refers to the process by which departments assess the costs that pertain to capital project design and implementation contained in their budgets to pay-as-you-go and bond funds. This procedure removes the expense from the department's budget.
CIP	Capital Improvement Plan
COLA	Cost of Living Adjustment
CONSTITUTIONAL OFFICES	Refers to the offices or agencies directed by elected officials whose positions are established by the Constitution of the Commonwealth of Virginia or its statutes. In Arlington, the Sheriff, Treasurer, Commissioner of Revenue, Clerk of the Circuit Court, and Commonwealth's Attorney are the five Constitutional Officers.
CONTINGENT	Funds set aside to provide for unforeseen expenditures or new projects initiated after the fiscal year has begun, e.g., General Fund General Contingent or Affordable Housing Investment Fund Contingent.
COOP BUDGET	Referring to the State Cooperative Health Budget, it is a revenue paid to the County by the Virginia Department of Health as set forth in the contract for the local administration of health services.
CPHD	Department of Community Planning, Housing and Development

CPI	Consumer Price Index. This measure, which is produced by the United States Bureau of Labor Statistics, estimates the average price of consumer goods and services purchased by households.
CRITICAL MEASURE	A type of outcome measure that indicates how well a program is performing key services to achieve program goals and objectives.
CSA	Comprehensive Services Act for Youth and Families
CSB	Community Services Board (also known as the ACSB, Arlington Community Services Board). A County Board appointed board which has by authority of the code of Virginia oversight over mental health, intellectual disability, and substance abuse services in the County.
CY	Calendar Year
DCJS	Department of Criminal Justice Services
DEBT SERVICE	The amount of principal and interest that the County pays on its bond financing.
DEPARTMENT	An entity, such as the Department of Human Services, that coordinates services in a particular area.
DES	Department of Environmental Services
DHS	Department of Human Services
DMF	Department of Management and Finance
DPR	Department of Parks and Recreation (formerly called the Department of Parks, Recreation, and Cultural Resources – PRCR)
DR	Disaster Recovery
DROP	Deferred Retirement Option Program
DTS	Department of Technology Services
ELIMINATED FTE	A full-time equivalent position specifically identified within a department or division which has been removed from the department or division's base budget, reducing the authorized staffing level.
ENCUMBRANCES	Funds set aside to pay for contracted goods and services. Encumbrances represent the dollar amount to be paid upon completion of the contract.

ENTERPRISE FUND	Enterprise funds are used to account for the financing of services to the general public where the operating expenses involved are usually recovered in the form of charges to users. The Utilities Fund and the CPHD Development Fund are the County's two primary enterprise funds.
ERMS	Electronic Records Management System
EXPENDITURES	Outflows of cash or liabilities incurred as a result of rendering services or carrying out other activities that constitute the entity's ongoing or major operations.
FAMIS	Family Access to Medical Insurance Security Plan, a Virginia program to provide medical coverage for low-income children without medical benefits.
FIR	Fire Department
FISCAL YEAR	In Arlington County, the 12 months beginning July 1 and ending the following June 30th. (The federal government's fiscal year begins October 1.)
FRINGE BENEFITS	The fringe benefit expenditures included in the budget are the County's share of the costs above base salary for employees, due to additional benefits provided or federally mandated costs. Major fringe benefits provided by Arlington County include: retirement, FICA, health insurance, life insurance, and transit subsidies. The amount of the fringe benefit is based on a percentage of an employee's salary or a set amount. Other County benefits include unemployment and worker's compensation and disability insurance. Fringe benefits costs are borne by the County and the employee in most cases.
FROZEN FTE	In order to meet guideline reductions, some departments elect to hold positions vacant for the coming fiscal year. In doing this, the authorization for the position remains with the department, but the dollars needed to fund the position have been removed from the base budget.
FSA	A flexible spending account (FSA) is an account that allows an employee to set aside a portion of earnings to pay for qualified expenses, most commonly for medical expenses and dependent care. Money deducted from an employee's pay into an FSA is not subject to payroll taxes.
FULL-TIME EQUIVALENT (FTE)	The measure of authorized personnel. It is calculated by equating 2,080 hours of work per year (2,912 for uniformed firefighters) with the full-time equivalent of one position (referred to in the budget as an FTE).

FUND	A separate accounting unit comprised of its own specific revenues and expenditures, and assets and liabilities. Each fund in the County's accounting structure is established to segregate a particular set of fiscal activities. Separate funds, established by the County, include the General Fund, which is the general operating fund of the County and is used to account for general government revenues and expenditures; the School Operating Fund, which details revenues and expenditures for the County's public school system; and the Utilities Fund, which details the fiscal activities of the County's water, sewer, and wastewater treatment plant. Other funds are established to isolate capital expenditures as well as inter-governmental service organizations, which sell their services (as would private enterprise) to other County agencies.
FUND BALANCE	The balance of resources remaining at the end of a fiscal year, calculated by taking the beginning balance as of the beginning of the fiscal year, adding in all revenues received during the year, and subtracting that year's expenditures. Fund balance is available to support the spending needs of the fund.
FUNDED FTEs	The number of full-time equivalent positions for which the resources to support the positions have been included in the budget. The count of funded FTEs is calculated as the number of authorized FTEs less the number of frozen FTEs.
FUND TRANSFER	Movement of resources from one fund to another, which is authorized by the County Board. This is primarily done between the General Fund and other operating funds, for example, General Fund transfer to the Automotive Equipment Fund for new vehicles authorized by the County Board.
FY	Fiscal Year
GENERAL FUND (GF)	A fund type used to account for the ordinary operations of County government that are financed from taxes and other general revenues and are not accounted for in other funds. This is the most important fund in the Arlington County budget, and it is comprised primarily of local tax revenues and fees.
GRANICUS	A public hearing management system that was implemented in the County in April 2007. The system integrates the live web-casting of County Board meetings, access to meeting material, and the annotation of meeting minutes.
GRANTS	Contributions or gifts of cash or other assets from another government or private entity to be used or expended for a specified purpose or activity.
GRAMS	The Government Response and Memorandum System is a workflow tracking system that allows the County Board to communicate with County departments and employees through the County Manager. GRAM responses are used to both answer residents' questions and to inform all Board members on community issues.

HCV	Housing Choice Vouchers
HIV	Human Immunodeficiency Virus
HOME	The HOME Investment Partnership Act, a federal housing program
HRD	Human Resources Department
HUD	U. S. Department of Housing and Urban Development
IDA	Industrial Development Authority
INDIRECT COST	Expenditures that are required in the production of a good or service which cannot be directly traceable to the good or service.
INTERNAL SERVICE FUNDS	Funds established to finance and account for services furnished by a designated County agency to other agencies, where the service is provided on a cost reimbursement basis. Internal Service Funds include Printing and Automotive Equipment.
JFAC	Joint Facilities Advisory Committee
JTPA	Job Training Partnership Act
LIB	Department of Libraries
LIHTC	Low Income Housing Tax Credit
LINE OF BUSINESS	A subset of a County department that has a uniquely identifiable budget, staff, and function.
LIVING WAGE	The living wage is a strategy used to raise the incomes of low-paid employees to a level sufficient to provide adequate food, housing, and health care. Arlington implemented a living wage policy for County employees and certain contractors in FY 2004 and was updated in FY 2017 (to \$14.50 per hour). The living wage rate is reviewed on an annual basis as part of the budget process.
LPACAP	Local Public Assistance Cost Allocation Plan
MARKET PAY ADJUSTMENT	An overall increase in the County's employee pay scale, expressed on a percentage basis, based on an assessment of the County's pay scale in relation to other area jurisdictions.
MARKS	Market Rate Affordable Units
MASTER LEASE	Financing mechanism to acquire equipment, rolling stock, furniture and technology purchases that have useful lives ranging from three to ten years.

MC	Maintenance Capital, previously called Capital Assets Preservation Program (CAPP), is funded through the capital portion of the budget. This is a program intended to prolong the useful life of existing capital assets by ensuring they are maintained, updated and renewed as necessary.
METRO	Washington Metropolitan Area Transit Authority
MISSION STATEMENT	A short, succinct statement that describes why a program or department exists.
NEIGHBORHOOD CONSERVATION (NC)	The Neighborhood Conservation Program provides a mechanism for funding capital projects to address the needs of participating County neighborhoods. The Program is overseen by the Neighborhood Conservation Advisory Committee (NCAC), made up of representatives from all participating neighborhoods.
NET TAX SUPPORT (NTS)	The amount of local taxes required to finance a particular program or set of programs. The net tax support is determined by subtracting all state and federal aid, fees, charges and other directly attributable revenues from the total cost of the program or set of programs.
NON-PERSONNEL EXPENSES	See "Operating Expenses"
NSA	Neighborhood Strategy Area
NVTA	Northern Virginia Transportation Authority
OBJECTIVE	Refers to a strategic position to be attained or a purpose to be achieved.
OEM	Office of Emergency Management
OPEB	Other Post-Employment Benefits
OPERATING EXPENSES	Includes the cost of contractual services, supplies, and materials and equipment. Also referred to as "Non-Personnel Expenses."
OPERATING RESERVE	A portion of County revenues that are received and set aside for use in financing unforeseen major revenue shortfalls.
OSHA	Occupational Safety and Health Administration
OUTCOME MEASURE	Results oriented measure that demonstrates the achievement of a department or program's mission.
PAY-AS-YOU-GO (PAYG)	Refers to the method of financing capital projects. The Pay-As-You-Go Capital projects are funded from annual appropriations as part of the adopted operating budget.

PERFORMANCE MEASURES	A listing of a department, division, or program's measures that reflect information pertaining to relative overall outcomes or customer, process, financial, or work force measurements.
PERSONAL PROPERTY	A category of property, other than real estate, identified for purposes of taxation. It is comprised of personally owned vehicles as well as corporate property and business equipment. Examples include automobiles, motorcycles, trailers, boats, airplanes, business furnishings, and manufacturing equipment. Goods held for sale by manufacturers, wholesalers, or retailers are not included in this category.
PERSONNEL EXPENSES	Refers to the costs of salaries, wages, and fringe benefits such as the employer's share of retirement contributions, Social Security (FICA) contributions, health insurance, life insurance, and employee transit subsidies.
POL	Police Department
POLICY PRIORITY	Program enhancements identified by the County Manager for County Board consideration as part of the proposed budget. These are not funded within the base budget but are proposed as options to add to the base budget. Also referred to in some years as "Program Change Proposals."
PPTRA	Personal Property Tax Relief Act
PRD	Price related differential
PREA	Prison Rape Elimination Act
PRODUCTIVITY/EFFICIENCY SAVINGS	Items, programs, and tasks identified by each department or agency that have been altered or eliminated to produce a more efficient use of resources.
PROGRAM	A part of an organization with definable and unique functions, goals, or objectives. Two examples are the Residential Refuse and Recycling Program within the Department of Environmental Services and the Madison Adult Day Health Care Center within the Department of Human Services.
PROGRAM CHANGE PROPOSAL (PCP)	A policy or program alternative (representing a change from current operations) identified by the County Manager for County Board consideration. PCPs are not included as recommended items financed within the base budget; rather, these proposals are options to add or subtract from the budget as proposed. Also referred to in some years as "Policy Priorities" or "Strategic Initiatives."
PROGRAM GOAL	A general statement of purpose. A goal provides an operating framework for each program unit and reflects realistic constraints upon the unit providing the service.
PSC	Public Service Corporation

REAL PROPERTY	Real estate, including land and improvements (buildings, fences, pavements, etc.) classified for purposes of assessment.
RET	Retirement Board
REVENUE	Income that Arlington County collects and receives into the treasury for public use. Taxes, fees for services, and grants are sources of revenue, for example.
REVISED BUDGET	A presentation of the budget sometimes used for comparative purposes, which includes the budget adopted by the County Board, plus specific supplemental appropriations approved by the Board during the course of the fiscal year.
SCAAP	State Criminal Alien Assistance Program
SLY	Safety, Liquidity, and Yield
SPECIAL REVENUE FUND	Funds established to segregate resources restricted to expenditures for a specific purpose. The Rosslyn Business Improvement District fund is an example of a special revenue fund.
SSI	Supplemental Security Income
STATE SHARE	Revenue in the Department of Human Services which flows through a variety of state agencies to the County in support of human service programs. The funding may originate as state or federal funds, but all comes through the state, often on a block grant or formula basis.
SUPPLEMENTAL APPROPRIATION	An increase to a department's budget (spending authority) approved by the County Board during the course of the fiscal year. It generally involves appropriation of a grant or other outside revenue.
SUPPORTING MEASURE	A type of output measure that indicates the amount of services a program provides and supports the achievement of critical measures. Outputs are the amount of services a program provides. These services support the program achieving its desired results or the outcome.
TANF	Temporary Assistance for Needy Families
TAX BASE	The total market value of real property (land, buildings, and related improvements), public service corporation property, and personal property (cars, boats, and business tangible equipment) in the County.
TAX RATE	The level of taxation stated in dollars. For example, the adopted FY 2018 real estate tax rate of \$1.006 per \$100 of assessed valuation (excluding the stormwater tax) on a \$400,000 house would result in a real estate tax bill of \$3,984 per year ($\$400,000 \times 0.00991 = \$4,024$).

TCF	Transportation Capital Fund
TIF	Tax Increment Financing
TOAH	Transit Oriented Affordable Housing
TRUST AND AGENCY ACCOUNT	Accounts used for contributions from private donors and other miscellaneous sources which are restricted for various purposes. Funds in these accounts are not reflected in the County's operating budget.
VHDA	Virginia Housing & Development Authority
VIEW	Virginia Initiative for Employment Not Welfare Program
WIA	Workforce Investment Act
WMATA	Washington Metropolitan Area Transit Authority
WORKLOAD MEASURES	Represent the numerical inputs, outputs and/or outcomes of County operating programs.

Arlington County Vision

“Arlington will be a diverse and inclusive world-class urban community with secure, attractive residential and commercial neighborhoods where people unite to form a caring, learning, participating, sustainable community in which each person is important.”

— Arlington County Board



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